

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Stockert Youth & Community Center Board was held on Thursday, January 02, 2025, at 4:30 p.m., in City Hall Council Chambers, with the following in attendance (GTM – GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Present
Board Member	Sam Nolte	Present
Board Member	Willie Parker	Absent
Board Member	Don Nestor	Absent
Board Member	Nancy C. Shobe	Present
Board Member	Pamela Martin	Present
Board Member	Jessica Vincent	Present - GTM
SYCC Executive Director	Debora Brockleman	Present
MyBuckhannon	Monica Zalaznik	Present
Record Delta	Noah Jeffries	Absent

Guests: None

City of Buckhannon Stockert Youth & Community Center Board of Directors
Meeting Agenda
4:30 PM Thursday, January 2, 2025
Council Chambers I 70 East Main Street

1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 10/17/2024, 10/28/2024
5. Report of Events, Correspondence, and Information
 - a. See Full Listing Included in the SYCC Packet
6. Public Comment - Motion to Open & Close Requested
7. Recognition of Guests
8. Financial Report- Director of Finance, Amberle Jenkins
9. Department Report- SYCC Director, Debora Brockleman
10. Old Business Discussions:
11. New Business Discussions:
 - a. Future Capital Expenditures
 - b. Building Repairs
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

This agenda was certified by Mayor Robbie Skinner on December 27, 2024. To participate in this meeting virtually, participants used use this link: <https://jglo.bijj.gojomeeting.com/joiol.773.2.18Ei3.Z>, or by phone, call: +1 (872) 240-3311, access code: 773-218-837.

1. Call to Order - At 4:33 p.m., Mayor Skinner called the January 2, 2025, meeting of the City of Buckhannon Stockert Youth & Community Center Board of Directors to order.

2. Moment of Silent Reflection—Mayor Skinner invited those in attendance to join him in a moment of silent reflection.

3. Pledge to the Flag of the United States of America - Mayor Skinner invited those in attendance to join him in the pledge to the Flag of the United States of America

4. Approval of Previous Meeting Minutes: 10/17/2024, 10/28/2024—Mayor Skinner asked for any necessary corrections or additions or a motion to approve the minutes from the meetings of 10/17/2024 and 10/28/2024.

Shobe/Martin motioned to approve the minutes from the meetings of 10/17/2024 and 10/28/2024. The motion carried.

5. Report of Events, Correspondence, and Information – Mayor Skinner reviewed the following with the Board members:

a. Notice of Award & Notice to Proceed SYCC Gym Floor Replacement

**ADVERTISEMENT FOR BIDS
CITY OF BUCKHANNON
STOCKERT YOUTH & COMMUNITY CENTER
INSTALLATION OF INDOOR RESILIENT ATHLETIC SURFACING**

The City of Buckhannon (City), on behalf of the Stockert Youth & Community Center (SYCC), is requesting bids from qualified contractors for the purchase and installation of approximately 2,350 square feet of indoor resilient athletic surfacing on the existing gymnasium floor, hereinafter referred to as the Project, located at 79 East Main Street in Buckhannon, West Virginia.

The successful Bidder must adhere to the following Project requirements:

1. The successful Bidder shall provide all services as described in the Bid Package.
2. The work shall be performed in a professional manner in accordance with industry standard best practices.
3. The SYCC shall remain in service at all times, except the gymnasium, including before, during and after the installation of the indoor resilient athletic surfacing.
4. The successful Bidder shall furnish all labor, materials and equipment necessary to ensure complete encapsulation of the existing asbestos tile flooring.
5. The successful Bidder shall furnish all labor, materials, equipment, insurance and certifications to complete the proposed work of the Project.
6. By submitting a Bid, the Bidder acknowledges that the Bidder has included (in the sealed bid) a sum to cover all costs associated with the Project.
7. The successful Bidder shall list both the City of Buckhannon and the Stockert Youth & Community Center as “Additional Insured” on the Certificate(s) of Insurance requirements listed in Section 5.0 – Insurance Requirements of the Bid Package.

The Bid Package, containing the technical specifications, Project Site Plan, Project Requirements and additional information, is available to all interested parties. All interested parties should contact James S. Hollen, III – PE (City Engineer for the City of Buckhannon) at (304) 472-1651, extension 1006 for delivery options of the bid package. All clarifications, questions or comments regarding the contents of the bid package must be submitted in writing and either mailed, faxed or emailed to the address below. No clarifications and questions will be accepted after 12:00 PM EST on October 15, 2024. An addendum containing answers to all bidder questions and comments shall be issued no later than October 22, 2024.

Sealed bids should be clearly labeled “SYCC Gymnasium Floor Installation” on the bottom-left corner of the envelope which may be either hand delivered or mailed to the following address:

Mr. James S. Hollen, III, PE – City Engineer
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

All sealed bids must be received by 1:30 PM EST on October 28, 2024, at which time the received bids will be opened and publicly read aloud.

The City reserves the right to reject any and all bids, to award the contract to other than the low bidder, and to waive any informality in bidding. The City reserves the right to reject any all bids that are not in the best interest of the

City. In addition, the City also reserves the right to terminate the contract at any time due to noncompliance with the information contained in the Bid Package.

Honorable Robert N. Skinner, III
Mayor & Stockert Youth & Community Center Board Chair
City of Buckhannon

NOTICE OF AWARD AND AGREEMENT

Date of Issuance: November 7, 2024
Owner: City of Buckhannon Owner's Project No.: N/A
Engineer: City of Buckhannon Engineer's Project No.: N/A
Project: Purchase & Installation of Indoor Resilient Athletic Flooring
Contract Name: Contract No. 1
Bidder: B & E Construction
Bidder's Address: ~~213~~ 2113 Federal Road; Little Hocking, OH; 45742

You are notified that the Owner has accepted your Bid dated October 22, 2024 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

Purchase & Installation of Indoor Resilient Athletic Flooring – Contract No. 1

The Contract Price of the awarded Contract is \$29,083.00. The Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to, those governing changes, Unit Price Work, Total Price Work.

Per the contract, B & E Construction will provide the following within 70 calendar days (on or before January 18, 2025 due to Federal, State and City-recognized holidays) from the Date of Issuance identified above:

- 1. Purchase & installation of an indoor resilient athletic flooring, all applicable full-coverage warranties and all necessary appurtenance meeting the requirements detailed in Line Items No 1. Through No. 7 and **Section 2.0 – Project Description** of the Official Bid Package, dated September 24, 2024.

Failure to supply the materials, all applicable warranties, the Certificate of Insurance and the required agreements within the time specified will entitle Owner to consider you in default and annul this Notice of Award and Agreement.

Within ten (10) days after you comply with the above conditions, please return to the Owner one fully signed Notice of Award and Agreement.

Owner: City of Buckhannon
By (signature): [Signature]
Name (printed): Robert N. Skinner, III
Title: Mayor & Stockert Youth & Community Center Chair

Contractor: B&E Construction LLC
By (signature): [Signature]
Name (printed): Michael Poulton 11/17/24
Title: owner

NOTICE TO PROCEED

Owner: City of Buckhannon Owner's Project No.: N/A
Engineer: City of Buckhannon Engineer's Project No.: N/A
Contractor: B & E Construction Contractor's Project No.:
Project: Purchase & Installation of Indoor Resilient Athletic Flooring
Contract Name: Contract No. 1
Effective Date of Contract: November 8, 2024

Owner hereby notifies Contractor that the Contract Times under the above Contract will commence to run on November 8, 2024.

On that date, Contractor shall start performing its obligations under the Contract Documents.

In accordance with the Agreement:

The number of days to achieve Substantial Completion is 70 from the date stated above for the commencement of the Contract Times, resulting in a date for Substantial Completion (i.e. purchase, delivery and installation of the indoor resilient athletic flooring) of January 22, 2025. The number of days to submit an invoice for final payment is 70 from the commencement date of the Contract Times, resulting in a date for final payment of January 22, 2025.

Owner: City of Buckhannon
By (signature): Robert N. Skinner, III
Name (printed): Robert N. Skinner, III
Title: Mayor & Stockert Youth & Community Center Chair
Date Issued: November 8, 2024

Copy: Engineer



b. Notice Accepting Applications for SYCC Administrative Assistant

CITY OF BUCKHANNON ACCEPTING APPLICATIONS FULL-TIME ADMINISTRATIVE POSITION AT THE SYCC

The City of Buckhannon is accepting applications to fill one administrative full-time position at the Stockert Youth and Community Center.

This position includes retirement and health benefits.

Candidates that are considered for the position will be subject to background check, drug test, and physical exam.

Applications and a complete job description may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm, or call 304-472-1651 for information.

The deadline for applications is Friday, December 13, 2024.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons, and employs without regard to any individual's creed, race, color, ethnicity, national origin, religion, gender, age, handicap, familial status, or sexual orientation.

Randall H. Sanders, Recorder
City of Buckhannon

c. SYCC BOD's 2025 Meeting Schedule

STOCKERT YOUTH & COMMUNITY CENTER BOARD OF DIRECTORS 2025 MEETING SCHEDULE

1ST THURSDAY OF EACH QUARTER AT 4:30 P.M. AT CITY HALL COUNCIL CHAMBERS

- THURSDAY, JANUARY 2, 2025
- THURSDAY, APRIL 3, 2025
- TUESDAY, JULY 3, 2025
- THURSDAY, OCTOBER 2, 2025

d. Letter to the USDA De-Obligate of Funds- Finalize the Termination of the Stockert Youth Community Center Multipurpose Building Project

United States Department of Agriculture
Attention: Steven Collins- Area Director
And Stacy Karickhoff – Area Specialist
24 Gateway Dr
Weston, WV 26452

Mr. Collins and Ms. Karickhoff:

On Thursday, November 7, 2024 the City Council of the City of Buckhannon made the difficult decision to cease the participation in the project to build a multi-purpose building for the Stockert Youth and Community Center. This decision was not entered into lightly.

The long-term debt this would incur was beginning to concern City Council members for multiple reasons. The tone of WV Legislature toward municipalities ability to obtain revenue from taxes and fees has been a topic for the past few years and they have been successful in eliminating collection of some revenue from license and taxes as well as a few non-monetary regulations were changed. The concern is that larger cuts in these abilities to collect other B&O taxes and sales tax will continue.

Also, City Council members were insistent that the project could not exceed \$4 million dollars. The rising cost of construction was observed by our Engineers and Architects. They feel certain that the base bids would come in well over \$4 million dollars. Additive alternates were then going to be added to the base bid, if the budget would have allowed it. The City Council would not be able to add additional amenities to the project and remain under the four million project dollar budget threshold.

There were multiple other concerns that the City Council began to have. The ultimate decision was made to protect the future of the city's finances for the citizens and taxpayers.

The City of Buckhannon Municipal Building Commission and the City Council certainly appreciates all the help that your staff provided the City and Building Commission through this process and hopes that you understand the decision that was made.

Therefore, the City of Buckhannon Building Commission is requesting the USDA Rural Development to de-obligate the funds in the amount of \$4,000,000 that were dedicated toward this Stockert Youth and Community Center project.

Respectfully,

Erica Byrd, Chairperson
City of Buckhannon Municipal Building Commission

e. Letter from David Thomas - Withdrawal of Capital Campaign Pledge

December 4, 2024

City of Buckhannon Council Members
Stockert Youth & Community Center BOD's
Director of Finance & Administration Amby Jenkins

Based on the City Council's vote to cease its efforts on the project to a build a new multipurpose building/gym for the SYCC, I have decided to pull my pledge of \$12,000.00.
I will do something for our community through non-profit organizations.

Thank you,
Council Member J. David Thomas

6. Public Comment - Motion to Open & Close Requested – No one was in attendance, so no action was necessary.

7. Recognized Guests: None

8. Financial Report- Director of Finance, Amberle Jenkins – Mayor Skinner recognized Amby Jenkins, who presented the following report:

Total receive	\$	449,103.79	
with pledges	\$	461,103.79	Requested to \$12,000.00 remove commitment
Refund donation Citizens Bank of WV 11-25-24	\$	100,000.00	
Refunded donations Elks Club 12-10-24	\$	2,250.00	
Weyerhauser wants \$15,000 to go toward gym floor	\$	15,000.00	
Weyhauser requested 2021 donation \$2500 was to go to data equipment. City already paid.	\$	2,500.00	
Weyhauser requested 2023 donation \$2500 was to go toward Kitchen upgrades. City already paid	\$	2,500.00	
Pledge - revoked		\$	12,000.00
Balance of capital campaign less refunds	\$		326,853.79

OCTOBER 1 TO DECEMBER 31, 2024 SYCC PAYMENT OF BILLS

- \$2,980.00– POTESTA & ASSOCIATES – BOUNDARY SURVEY PLAT
- \$42,738.50 – STEPTOE & JOHNSON – SYCC TITLE EXAMINATIONS & BOND COUNCIL WORK
- \$13,343.26- ROZELLE ENTERPRISES– REPAIRS TO GYM & GYM DOOR REPLACEMENT
- \$1,899.01 – APPALACHIAN SIGNALS & PRODUCTS – TIED ANSUL SYSTEM INTO FIRE ALARM SYSTEM
- \$1,925.00 – DPF ALTERNATIVES OF WV – REPAIRS TO WHITE BUS

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 161 100 208 MAIN ST	50.07
		907-213-00	UTILITIES	110 084 592 119 SYC	687.59
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.46
		907-213-00	UTILITIES	110 084 592 119 SYC	594.05
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.90
		907-213-00	UTILITIES	110 161 100 208 MAIN ST	60.63
		907-213-00	UTILITIES	110 161 100 208 MAIN ST	58.07
		907-213-00	UTILITIES	110 084 592 119 SYC	884.31

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.76
		907-368-04	MISC ACTIVITIES-ONE	PCRD-BINGO TICKETS	63.39
	RALSTON PRESS INC	907-368-04	MISC ACTIVITIES-ONE	PCRD-HOTDOGS FOR BINGO	31.00
	A F WENDLING INC	907-341-00	MATERIALS & SUPPLIES	ICE MELT	43.02
LEAF		907-341-01	OPERATING EXPENSES	SYCC OCT COPIER LEAS	260.79
		907-341-01	OPERATING EXPENSES	COPIER LEASE OCTOBER 24	176.06
		907-341-01	OPERATING EXPENSES	DEC 24 E-STUDIO COPIER PY	193.67
RITE-WAY HEATING & PLUMBING	ENCOVA INSURANCE	907-341-00	MATERIALS & SUPPLIES	TOILET GASKET	3.09
		907-226-00	INSURANCE & BONDS	WCN6007140 9-2 TO 10-1-24	140.10
		907-226-00	INSURANCE & BONDS	WCN6007140 10/2 - 11/3/24	140.10
BANDLAND, LLC		907-226-00	INSURANCE & BONDS	WCN6007140 11/4/24 - 12/1/	140.10
		907-354-00	DRILL TEAM	PCRD-BATONS	251.86
		907-354-00	DRILL TEAM	PCRD-BATONS	71.96
POTESTA & ASSOCIATES INC		907-354-00	DRILL TEAM	PCRD-BATONS	71.96
		907-458-02	SYCC BUILDING	BOUNDARY SURVEY PLAT SYCC	2,980.00
		907-458-02	SYCC BUILDING	BIDDING/PERMITTING	854.80
WV PUBLIC EMPLOYEES INSURANC		907-105-00	GROUP INSURANCE	GF OCT 2024 HEALTH INS	3,228.90
		907-105-00	GROUP INSURANCE	GF OCT RETIREE'S INS	170.00
		907-105-00	GROUP INSURANCE	GF NOV 2024 HEALTH INS	3,228.90
		907-105-00	GROUP INSURANCE	GF NOV 2024 RETIREE INS	170.00
		907-105-00	GROUP INSURANCE	GF DEC 2024 HEALTH INS	3,228.90
		907-105-00	GROUP INSURANCE	GF DEC 2024 RETIREE'S INS	170.00
		907-105-00	GROUP INSURANCE	GF DEC 2024 RETIREE'S INS	170.00
MOUNTAINEER GAS COMPANY		907-213-00	UTILITIES	GF GAS 10-30-24	51.41
		907-213-00	UTILITIES	GF GAS 12-18-24	488.97
		907-213-00	UTILITIES	SYCC GAS BILL NOV 2024	158.58
AUTO ZONE		907-343-00	SYCC AUTO SUPPLIES	PCRD-DIESEL FUEL CONDITION	23.03
NAPA-ANTOWER AUTO SUPPLY		907-343-00	SYCC AUTO SUPPLIES	AUTO SUPPLIES FUEL CLNR	26.58
		907-343-00	SYCC AUTO SUPPLIES	OIL FOR BUS	36.28
STEPTOE & JOHNSON PLLC		907-458-02	SYCC BUILDING	SYCC TITLE EXAMINATIONS	2,738.50
		907-458-02	SYCC BUILDING	BOND COUNCIL WORK-SYCC	40,000.00
CROWN AWARDS		907-354-00	DRILL TEAM	PCRD-SYCC DRILL TEAM AWARD	67.81
WESTFIELD INSURANCE		907-226-00	INSURANCE & BONDS	10-01-24 -10-01-25 QTRLY P	851.15
		907-226-00	INSURANCE & BONDS	10-1-24 TO 10-1-25 QTRLY P	851.15
INTER MOUNTAIN		907-341-00	MATERIALS & SUPPLIES	AD BIDS SYCC GYM FLOOR	117.00
WV MUNICIPAL LEAGUE		907-226-00	INSURANCE & BONDS	GF 3RD QTR 2024 UNEMPLOYME	362.15
		907-226-00	INSURANCE & BONDS	GF 4TH QTR 2024 UNEMPLOYME	207.39
WV PUBLIC EMPLOYEES RETIREME		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	233.55
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	219.38
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	234.84
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	213.30
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	259.07
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	225.99
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	202.28
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	249.34
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	236.28
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	212.07
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	256.22
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	221.19
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-SYCC BACKGROUND CHECK	25.00
DHHR		907-341-00	MATERIALS & SUPPLIES	PCRD- YEARLY MEMBERSHIP FE	100.00
WORLD VISION STOREHOUSE		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	66.07
WALMART STORES INC -BUCKHANN		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	47.58
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	16.92
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	46.20

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-361-00	AFTER SCHOOL SUPPLIE	AFTERSCHOOL SNACKS	98.66
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	102.29
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	7.14
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	48.64
		907-341-00	MATERIALS & SUPPLIES	CLEANING SUPPLIES	7.28
		907-368-04	MISC ACTIVITIES-ONE	PCRD-BINGO ITEMS HALLOWEEN	280.98
		907-368-04	MISC ACTIVITIES-ONE	BINGO CONCESSION ITEMS	113.74
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL ITEMS	27.73
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	18.11
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	45.55
		907-361-00	AFTER SCHOOL SUPPLIE	AFTERSCHOOL SNACKS	47.71
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	64.38
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	62.92
		907-341-00	MATERIALS & SUPPLIES	PCRD-OFFICE SUPPLIES	119.52
		907-368-04	MISC ACTIVITIES-ONE	HALLOWEEN EVENT	63.40
		907-341-00	MATERIALS & SUPPLIES	OFFICE SUPPLIES	28.62
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	80.31
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYCC OCT 2024 PEST INSPECT	38.50
		907-216-00	MAINTENANCE	SYCC PEST CONTROL NOV 2024	38.50
		907-216-00	MAINTENANCE	SYCC PEST CONTROL DEC 24	38.50
	DELUX BUSINESS FORMS	907-341-00	MATERIALS & SUPPLIES	PCRD-UPSHUR YOUTH COUNCIL	71.37
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	475.30
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	404.66
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	480.87
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	454.69
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	568.60
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	461.27
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	111.16
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	94.63
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.47
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	106.33
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	132.99
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	107.89
	APRIL E SMALL	907-368-01	ZUMBA	KICKBOXING	108.00
		907-368-01	ZUMBA	KICK BOXING NOV 24	72.00
		907-368-01	ZUMBA	KICK BOXING INSTRUCTOR	36.00
	AMAZON.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER TOWELL ROLLS	34.70
		907-368-04	MISC ACTIVITIES-ONE	PCRD-POPCORN BOXES FOOD TR	69.23
		907-341-00	MATERIALS & SUPPLIES	PCRD-TIME CARDS CHAIR LEG	34.98
		907-368-04	MISC ACTIVITIES-ONE	PCRD-BINGO ITEMS GIVEAWAY	292.49
		907-341-00	MATERIALS & SUPPLIES	PCRD-PAPER TOWELS	34.70
	USI INSURANCE SERVICES LLC	907-105-00	GROUP INSURANCE	GROUP BENEFIT 3RD INST 202	116.24
	PAYFLEX - INSPIRA	907-105-00	GROUP INSURANCE	GF OCT 2024 HSA FEES	16.25
		907-105-00	GROUP INSURANCE	GF NOV 2024 HSA FEES	16.25
	LYNX WV INC	907-213-00	UTILITIES	SYCC OCT 2024 INTERNET	145.00
		907-213-00	UTILITIES	EQUIP RENTAL SYC DEC 24	145.00
		907-213-00	UTILITIES	SYCC NOV 24 CONTRACT SERVI	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-SEPT GEOTAB PYMT	39.75
		907-211-00	TELEPHONES	PCRD-OCT GEOTAB BIL	38.85
		907-211-00	TELEPHONES	PCRD-NOV 2024 GEOTAB PYMT	38.85
	STATE FIRE MARSHALL	907-341-01	OPERATING EXPENSES	FIRE INSPECTION	25.00
	ROZELLE ENTERPRISES LLC	907-459-00	CAPITAL OUTLAY	REPAIR TO GYM/ WALLS	7,802.00
		907-459-00	CAPITAL OUTLAY	GYM DOOR REPLACEMENT	5,541.26
	DAWN WEBB	907-363-00	KARATE CLASS INSTRUC	KARATE	292.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-363-00	KARATE CLASS INSTRUC	NOV 2024	324.00
		907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTOR	380.00
	SAMS CLUB	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS &	605.50
		907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FESTIVAL S	124.78
		907-361-00	AFTER SCHOOL SUPPLIE	PCARD-AFTER SCHOOL SNACKS	71.50
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	542.38
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	111.20
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-CEREAL SNACK PKS AFTE	518.98
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-CLEANING SUPPLIES	95.84
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD- PLASTIC CUPS	21.96
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-CUPS NAPKINS TRASH BA	46.70
	APPALACHIAN SIGNALS & PRODUC	907-216-00	MAINTENANCE	ANSUL SYS-FIRE ALARM	1,899.01
	DPF ALTERNATIVES OF WV, LLC	907-343-00	SYC AUTO SUPPLIES	SYCC WHITE BUS REPAI	1,925.00
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	430.69
		907-211-00	TELEPHONES	473-0145-042701-4 SYC	387.98
		907-211-00	TELEPHONES	473-0145-042701-4 SYC	389.95
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYCC SEPT 2024 FUEL BILL	308.26
		907-343-00	SYC AUTO SUPPLIES	SYC OCT 24 FUEL BILL	383.87
		907-343-00	SYC AUTO SUPPLIES	SYC NOV 24 FUEL BILL	270.46
	KIMBERLY DAWN GIFFORD	907-368-01	ZUMBA	KANGOO NOV 24	36.00
		907-368-01	ZUMBA	KANGOO INSTRUCTOR	44.00
	CINTAS	907-216-00	MAINTENANCE	SYCC RUGS & MOPS 9-30-24	73.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 10-07-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 10-14-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 10-21-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 10-28-24	73.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 11-4-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 11-11-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 11-18-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 11-22-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-2-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-09-24	73.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-16-24	45.84
		907-216-00	MAINTENANCE	SYCC RUGS & MOPS 12-23-24	73.84
	RACHEL THOMAS	907-356-00	YOUTH BASKETBALL	REFUND BBALL & CHEER MOVIN	100.00
	A PLUS GUITARS	907-341-00	MATERIALS & SUPPLIES	PCRD-TRS CABLE	24.95
	ASHLEY BURR	907-356-00	YOUTH BASKETBALL	REFUND DUE TO BROKEN LEG	60.00
	CODI CABRERA	907-356-00	YOUTH BASKETBALL	REFUND BBALL FEE CODI CABR	55.00
	CHARLES RODNEY SMITH JR	907-459-00	CAPITAL OUTLAY	INSP-AIR SAMPLE FOR GYM	800.00
	HELEN ASHLEY WHITE	907-368-02	YOGA FITNESS CLASS	YOGA NOV 24	326.40
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB DEC 202	403.16
		907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB DEC 24	403.16
		907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB NOV 24	403.16
	**PAYROLL EXPENSES			10/01/2024 - 12/31/2024	45,892.86
				TOTAL:	145,089.75
CONVENTION CENTER	ENCOVA INSURANCE	910-226-00	INSURANCE & BONDS	WCN6007140 9-2 TO 10-1-24	3.41
		910-226-00	INSURANCE & BONDS	WCN6007140 10/2 - 11/3/24	3.41
		910-226-00	INSURANCE & BONDS	WCN6007140 11/4/24 - 12/1/	3.41
	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER DEC 24 PYMT	3,351.00
		910-457-00	CONFERENCE CENTER PA	CONF CENTER JAN 2025	3,351.00
		910-457-00	CONFERENCE CENTER PA	CONF CENTER NOV 24	3,351.00
	WV MUNICIPAL LEAGUE	910-226-00	INSURANCE & BONDS	GF 3RD QTR 2024 UNEMPLOYME	5.47
		910-226-00	INSURANCE & BONDS	GF 4TH QTR 2024 UNEMPLOYME	9.72

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00						
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,000	151.00	919.00	0.00	1,081.00	45.95
001-362-000-02 SYC CAMP BUCANNEER FEES	30,000	47.75	39,279.50	0.00	9,279.50	130.93
001-362-000-03 SYC DRILL TEAM FEES	1,000	0.00	835.00	0.00	165.00	83.50
001-362-000-04 SYC BASKETBALL FEES	18,000	1,215.00	14,975.00	0.00	3,025.00	83.19
001-362-000-05 SYC ROOM RENTAL FEES	6,000	440.00	2,487.00	0.00	3,513.00	41.45
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	40,000	13,541.25	46,539.28	0.00	6,539.28	116.35
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	10.00	10.00	0.00	1,990.00	0.50
001-362-000-10 SYC KARATE FEES	2,000	335.00	2,390.00	0.00	390.00	119.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	250.00	0.00	250.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	500	50.00	690.00	0.00	190.00	138.00
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	462.00	882.00	0.00	882.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	33.00	33.00	0.00	33.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	500	0.00	0.00	0.00	500.00	0.00
001-362-000-21 DONATIONS-SYCC CAPITAL/EQ	30,000	0.00	4,196.86	0.00	25,803.14	13.99
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	177,000	16,285.00	113,486.64	0.00	63,513.36	64.12

001-GENERAL FUND

% OF YEAR COMPLETED: 50.00						
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
001-906-450-01 THEATRE BLDG	13,421	0.00	3,964.75	0.00	9,456.21	29.54
001-906-459-00 THEATRE CAPITAL	64,000	5,220.65	32,323.90	0.00	31,676.10	50.51
001-906-459-01 CULTURE ARTS GRANT (ADA T	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	77,421	5,220.65	36,288.69	0.00	41,132.31	46.67
TOTAL ARTS & HUMANITIES	203,821	7,598.88	69,354.07	0.00	134,466.93	34.03
STOCKERT YOUTH CENTER						
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SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	169,000	13,435.99	114,679.66	0.00	54,320.34	67.86
001-907-103-00 CAMP BUCANNEER SALARIES	87,200	756.57	4,203.43	0.00	82,996.57	4.82
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	19,600	1,085.75	9,094.65	0.00	10,505.35	46.40
001-907-105-00 GROUP INSURANCE	51,000	3,531.39	28,073.37	0.00	22,926.63	55.05
001-907-106-00 GROUP RETIREMENT	15,210	904.55	6,856.49	0.00	8,353.51	45.08
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	342,010	19,714.25	162,907.60	0.00	179,102.40	47.63
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,400	859.49	2,385.54	0.00	1,004.46	70.46
001-907-213-00 UTILITIES	17,000	1,591.67	7,886.90	0.00	9,113.10	46.39
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	277.86	4,383.51	450.00	2,166.49	69.05
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	200.00	0.00	75.00	72.73
001-907-223-00 PROFESSIONAL SERVICES ENG	47,500	0.00	0.00	0.00	47,500.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,601.80	6,814.71	0.00	6,185.29	52.42
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	88,925	4,330.82	21,680.66	450.00	66,794.34	24.89
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	7,200	243.01	2,876.47	264.00	4,059.53	43.62
001-907-341-01 OPERATING EXPENSES	3,000	193.67	1,002.32	0.00	1,997.68	33.41
001-907-343-00 SYC AUTO SUPPLIES	5,900	306.74	6,038.31	0.00	139.31	102.34
001-907-354-00 DRILL TEAM	1,000	67.81	463.59	0.00	536.41	46.36
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	0.00	215.00	0.00	17,785.00	1.19
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	0	0.00	0.00	0.00	0.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	13,000	0.00	1,291.13	0.00	11,708.87	9.93
001-907-361-00 AFTER SCHOOL SUPPLIES	6,000	821.63	3,929.68	0.00	2,070.32	65.49
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,600	0.00	1,876.00	0.00	724.00	72.15
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,000	0.00	592.00	0.00	408.00	59.20
001-907-368-02 YOGA FITNESS CLASS	0	0.00	326.40	0.00	326.40	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	1,000	0.00	914.23	0.00	85.77	91.42
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	58,700	1,632.86	19,525.13	264.00	38,910.87	33.71
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	2,000	0.00	397.33	0.00	1,602.67	19.87
001-907-458-02 SYCC BUILDING	225,600	854.80	46,573.30	0.00	179,026.70	20.64
001-907-459-00 CAPITAL OUTLAY	39,900	0.00	14,143.26	0.00	25,756.74	35.45
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	267,500	854.80	61,113.89	0.00	206,386.11	22.85
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	757,135	26,532.73	265,227.28	714.00	491,193.72	35.12

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SVC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SVC UTILITY REVENUE	2,000	152.00	768.00	0.00	1,232.00	38.40
001-362-000-02 SVC CAMP BUCANNEER FEES	30,000	0.00	39,231.75	0.00	9,231.75	130.77
001-362-000-03 SVC DRILL TEAM FEES	1,000	120.00	835.00	0.00	165.00	83.50
001-362-000-04 SVC BASKETBALL FEES	18,000	3,690.00	13,760.00	0.00	4,240.00	76.44
001-362-000-05 SVC ROOM RENTAL FEES	6,000	152.00	2,047.00	0.00	3,953.00	34.12
001-362-000-06 SVC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SVC AFTER SCHOOL FEES	40,000	5,725.00	32,998.03	0.00	7,001.97	82.50
001-362-000-08 SVC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SVC DONATIONS	2,000	0.00	0.00	0.00	2,000.00	0.00
001-362-000-10 SVC KARATE FEES	2,000	405.00	2,055.00	0.00	55.00	102.75
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SVC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SVC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SVC CHILDRENS FESTIVAL DO	0	0.00	250.00	0.00	250.00	0.00
001-362-000-16 SVC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	500	160.00	640.00	0.00	140.00	128.00
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	420.00	420.00	0.00	420.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SVC MISC ACTV REVENUE 171	500	0.00	0.00	0.00	500.00	0.00
001-362-000-21 DONATIONS-SYCC CAPITAL/EQ	30,000	2,546.53	4,196.86	0.00	25,803.14	13.99
001-362-000-99 SVC REQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	177,000	13,370.53	97,201.64	0.00	79,798.36	54.92
STOCKERT YOUTH CENTER						

SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	169,000	15,722.63	101,243.67	0.00	67,756.33	59.91
001-907-103-00 CAMP BUCANNEER SALARIES	87,200	888.01	3,446.86	0.00	83,753.14	3.95
001-907-103-01 SVC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	19,600	1,270.75	8,008.90	0.00	11,591.10	40.86
001-907-105-00 GROUP INSURANCE	51,000	3,415.15	24,541.98	0.00	26,458.02	48.12
001-907-106-00 GROUP RETIREMENT	15,210	962.47	5,951.94	0.00	9,258.06	39.13
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	342,010	22,259.01	143,193.35	0.00	198,816.65	41.87
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,400	38.85	1,536.05	0.00	1,863.95	45.18
001-907-213-00 UTILITIES	17,000	968.60	6,295.23	0.00	10,704.77	37.03
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	295.70	4,105.65	450.00	2,444.35	65.08
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	200.00	0.00	75.00	72.73
001-907-223-00 PROFESSIONAL SERVICES ENG	47,500	0.00	0.00	0.00	47,500.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	543.26	5,212.91	0.00	7,787.09	40.10
001-907-230-00 SVC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	88,925	1,846.41	17,349.84	450.00	71,125.16	20.02
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	7,200	306.20	2,633.46	0.00	4,566.54	36.58
001-907-341-01 OPERATING EXPENSES	3,000	176.06	808.65	0.00	2,191.35	26.96
001-907-343-00 SVC AUTO SUPPLIES	5,900	406.90	5,731.57	0.00	168.43	97.15
001-907-354-00 DRILL TEAM	1,000	143.92	395.78	0.00	604.22	39.58
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	115.00	215.00	0.00	17,785.00	1.19
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	0	0.00	0.00	0.00	0.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	13,000	0.00	1,291.13	0.00	11,708.87	9.93
001-907-361-00 AFTER SCHOOL SUPPLIES	6,000	1,044.33	3,108.05	0.00	2,891.95	51.80
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,600	704.00	1,876.00	0.00	724.00	72.15
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,000	198.00	592.00	0.00	408.00	59.20
001-907-368-02 YOGA FITNESS CLASS	0	326.40	326.40	0.00	326.40	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	1,000	914.23	914.23	0.00	85.77	91.42
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	58,700	4,325.04	17,892.27	0.00	40,807.73	30.48
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SVC CHILDRENS FESTIVAL	2,000	0.00	397.33	0.00	1,602.67	19.87
001-907-458-02 SYCC BUILDING	225,600	42,738.50	45,718.50	0.00	179,881.50	20.27
001-907-459-00 CAPITAL OUTLAY	39,900	6,341.26	14,143.26	0.00	25,756.74	35.45
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SVC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	267,500	49,079.76	60,259.09	0.00	207,240.91	22.53
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	757,135	77,510.22	238,694.55	450.00	517,990.45	31.59

001-GENERAL FUND

% OF YEAR COMPLETED: 33.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,000	153.80	616.00	0.00	1,384.00	30.80
001-362-000-02 SYC CAMP BUCANNEER FEES	30,000	1,457.00	39,231.75	0.00	9,231.75	130.77
001-362-000-03 SYC DRILL TEAM FEES	1,000	115.00	715.00	0.00	285.00	71.50
001-362-000-04 SYC BASKETBALL FEES	18,000	10,070.00	10,070.00	0.00	7,930.00	55.94
001-362-000-05 SYC ROOM RENTAL FEES	6,000	390.00	1,895.00	0.00	4,105.00	31.58
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	40,000	14,652.21	27,273.03	0.00	12,726.97	68.18
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	0.00	0.00	0.00	2,000.00	0.00
001-362-000-10 SYC KARATE FEES	2,000	475.00	1,650.00	0.00	350.00	82.50
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	250.00	0.00	250.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	500	70.00	480.00	0.00	20.00	96.00
001-362-000-18 YOGA FITNESS CLASS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE ITI	500	0.00	0.00	0.00	500.00	0.00
001-362-000-21 DONATIONS-SYCC CAPITAL/EQ	30,000	423.33	1,650.33	0.00	28,349.67	5.50
001-362-000-22 SYC REQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	177,000	27,805.54	83,831.11	0.00	93,168.89	47.36
STOCKERT YOUTH CENTER						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	169,000	14,223.49	85,521.04	0.00	83,478.96	50.60
001-907-103-00 CAMP BUCANNEER SALARIES	87,200	866.27	2,558.85	0.00	84,641.15	2.93
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	19,600	1,154.36	6,738.15	0.00	12,861.85	34.38
001-907-105-00 GROUP INSURANCE	51,000	3,398.90	21,126.83	0.00	29,873.17	41.43
001-907-106-00 GROUP RETIREMENT	15,210	896.49	4,989.47	0.00	10,220.53	32.80
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	342,010	20,539.51	120,934.34	0.00	221,075.66	35.36
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	3,400	427.73	1,497.20	0.00	1,902.80	44.04
001-907-213-00 UTILITIES	17,000	946.53	5,326.63	0.00	11,673.37	31.33
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	2,148.87	3,809.95	450.00	2,740.05	60.86
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	200.00	0.00	75.00	72.73
001-907-223-00 PROFESSIONAL SERVICES ENG	47,500	0.00	0.00	0.00	47,500.00	0.00
001-907-226-00 INSURANCE & BONDS	13,000	1,756.56	4,669.65	0.00	8,330.35	35.92
001-907-230-00 SYC CONTRACTUAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	88,925	5,279.69	15,503.43	450.00	72,971.57	17.94
COMMODITIES						
001-907-341-00 MATERIALS & SUPPLIES EXPE	7,200	70.02	2,327.26	117.00	4,755.74	33.95
001-907-341-01 OPERATING EXPENSES	3,000	285.79	632.59	0.00	2,367.41	21.09
001-907-343-00 SYC AUTO SUPPLIES	5,900	2,259.84	5,324.67	0.00	575.33	90.25
001-907-354-00 DRILL TEAM	1,000	251.86	251.86	0.00	748.14	25.19
001-907-355-00 DANCE TEAM	0	0.00	0.00	0.00	0.00	0.00
001-907-356-00 YOUTH BASKETBALL	18,000	100.00	100.00	0.00	17,900.00	0.56
001-907-357-00 TUTORING	0	0.00	0.00	0.00	0.00	0.00
001-907-358-00 MISC. DANCE/PARTIES	0	0.00	0.00	0.00	0.00	0.00
001-907-359-00 ART/DRAMA PROGRAM	0	0.00	0.00	0.00	0.00	0.00
001-907-360-00 CAMP BUCANNEER SUPPLIES	13,000	0.00	1,291.13	0.00	11,708.87	9.93
001-907-361-00 AFTER SCHOOL SUPPLIES	6,000	953.31	2,063.72	143.23	3,793.05	36.78
001-907-362-00 DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-907-363-00 KARATE CLASS INSTRUCTION	2,600	292.00	1,172.00	0.00	1,428.00	45.08
001-907-364-00 SKATEPARK	0	0.00	0.00	0.00	0.00	0.00
001-907-365-00 RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00	0.00
001-907-366-00 FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-907-367-00 GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-907-368-00 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-907-368-01 ZUMBA	1,000	108.00	404.00	0.00	596.00	40.40
001-907-368-02 YOGA FITNESS CLASS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-03 GUITAR LESSONS	0	0.00	0.00	0.00	0.00	0.00
001-907-368-04 MISC ACTIVITIES-ONE TIME	1,000	0.00	0.00	0.00	0.00	0.00
001-907-368-05 GRANT EXP SYCC	0	0.00	0.00	63.40	936.60	6.34
TOTAL COMMODITIES	58,700	4,320.82	13,567.23	323.63	44,809.14	23.66
CAPITAL OUTLAY						
001-907-458-00 CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00	0.00
001-907-458-01 SYC CHILDRENS FESTIVAL	2,000	124.78	397.33	0.00	1,602.67	19.87
001-907-458-02 SYCC BUILDING	225,600	2,980.00	2,980.00	0.00	222,620.00	1.32
001-907-459-00 CAPITAL OUTLAY	39,900	7,802.00	7,802.00	0.00	32,098.00	19.55
001-907-459-01 SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00	0.00
001-907-477-00 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	267,500	10,906.78	11,179.33	0.00	256,320.67	4.18
CONTRIBUTIONS						
001-907-570-00 DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER	757,135	41,046.80	161,184.33	773.63	595,177.04	21.39

Sanders requested a monthly report on the number of different people (unique users) at the SYCC facilities. On behalf of Don Nestor, Sanders asked about a donation by The Band of Brothers to SYCC. Mrs. Brockleman reported that it was donated to the FRN for the SYCC.

Dec. 2024					
Start Date	Start Time	End Time	Event	Location	# Attended
12/02/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	48
12/02/2024	5:30 PM	8:30 PM	Karate	Gym	23
12/03/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	42
12/03/2024	5:00 PM	7:00 PM	Yoga	Upstairs	10
12/04/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	42
12/04/2024	5:30 PM	6:30 PM	Kangoo	Gym	4
12/04/2024	5:30 PM	7:00 PM	Youth League Cheer Practice	Upstairs	30
12/04/2024	6:30 PM	8:30 PM	Youth League Basketball Practice	Gym	15
12/05/2024	12:00 PM	4:00 PM	Open Gym / Game Room	Gym, Game Room	2
12/05/2024	5:00 PM	7:00 PM	Yoga	Upstairs	3
12/06/2024	12:00 PM	4:00 PM	Open Gym	Gym, Game Room	2
12/06/2024	4:30 PM	5:00 PM	Drill Team, White Bus in Parade	Gym, Lobby, White Bus	11
12/06/2024	6:00 PM	7:00 PM	Youth League Basketball Practice	Gym, Lobby	10
12/07/2024	9:00 AM	10:00 AM	Yoga	Upstairs	4
12/07/2024	10:00 AM	11:00 AM	Youth League Basketball Practice	Gym	20
12/07/2024	11:00 AM	12:00 PM	Youth League Basketball Practice	Gym	16
12/08/2024	2:00 PM	4:00 PM	Private Party Rental	Gym, Lounge, Game Room	10
12/08/2024	4:30 PM	7:30 PM	Private Party Rental	Gym, Lounge, Game Room	24
12/09/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	50
12/09/2024	4:30 PM	5:30 PM	Youth League Basketball Practice	Gym	20
12/09/2024	5:30 PM	8:30 PM	Karate	Gym	19
12/10/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	41
12/10/2024	5:00 PM	7:00 PM	Yoga	Upstairs	11
12/10/2024	5:00 PM	6:15 PM	Youth League Basketball	Gym	11

12/10/2024			Practice		
12/10/2024	5:30 PM	6:30 PM	Kickboxing	Upstairs	5
12/10/2024	6:30 PM	7:30 PM	Youth League Basketball Practice	Gym	13
12/10/2024	7:30 PM	8:30 PM	Kangoo	Gym	3
12/11/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	41
12/11/2024	5:30 PM	7:00 PM	Youth League Cheer Practice	Upstairs	15
12/12/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	32
12/12/2024	5:00 PM	7:00 PM	Yoga	Upstairs	6
12/12/2024	6:30 PM	8:30 PM	Karate	Upstairs	16
12/13/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	42
12/13/2024	5:00 PM	6:00 PM	Drill Team Practice	Cafeteria	13
12/14/2024	9:00 AM	10:00 AM	Yoga	Upstairs	4
12/15/2024	11:00 AM	1:00 PM	Private Party Rental	Lounge, Game Room	30
12/16/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	48
12/16/2024	5:30 PM	8:30 PM	Karate	Upstairs	60
12/17/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	37
12/17/2024	5:00 PM	7:00 PM	Yoga	Upstairs	6
12/17/2024	5:30 PM	6:30 PM	Kickboxing	Upstairs	5
12/18/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	45
12/18/2024	5:30 PM	7:00 PM	Youth League Cheer Practice	Upstairs	11
12/18/2024	6:00 PM	7:00 PM	4-H	Cafeteria	18
12/19/2024	2:30 PM	5:30 PM	SYCC After-School Program	Whole Building	30
12/19/2024	5:00 PM	7:00 PM	Yoga	Upstairs	3
12/19/2024	6:30 PM	8:30 PM	Karate	Upstairs	15
12/21/2024	9:00 AM	10:00 AM	Yoga	Upstairs	5
12/26/2024	5:00 PM	7:00 PM	Yoga	Upstairs	3
12/28/2024	9:00 AM	10:00 AM	Yoga	Upstairs	4

12/30/2024	6:00 PM	8:00 PM	Youth League Basketball Practice	Gym	6
12/31/2024	10:00 AM	11:00 AM	Kickboxing	Gym	6
12/31/2024	5:00 PM	8:00 PM	Yoga	Upstairs	2
12/31/2024	5:30 PM	7:30 PM	Youth League Basketball Practice	Gym	15

Nolte/Sanders made a motion to accept the financial report as provided. The motion carried.

9. Department Report- SYCC Director, Debora Brockleman – Mayor Skinner recognized SYCC Director Deborah Brockleman, who presented and explained the following report (We and Our refers to SYCC):

Jan 2, 2025

Stockert Youth & Community

Center Activity Report

City Council Meeting

- I am pleased to inform everyone that the gym flooring project has been completed. We have conducted quality air tests and are thrilled to report that gym use has now resumed. The timing of this project worked to our advantage, as most of our programs were on a break over the Christmas and New Year holidays, allowing for a smooth transition back to regular activities.
- Additionally, I want to update you on the interim measures regarding basketball team practices at the schools. We have worked to resolve the issues that arose regarding gym access and usage. At present, we have reduced the usual time allotted for team practices to better manage costs associated with facility usage. However, I would like to note that the exact cost implications are still under review and have not yet been finalized.
- We had the BINGO fundraiser at the Event Center on November 2nd. A fair number of people were in attendance, although several other bingo events were scheduled for the same day.
- Also happening in October were basketball sign-ups and our Halloween Bash
- On November 9, we had basketball skills day at the high school. It was very well attended with grades K-12th participating. We have 343 players signed up this year.
- Basketball games will begin on Jan 11. The grades K-3rd will play at SYCC, and the older teams will play at the High School Gyms. There is one weekend in February when we will not be able to use the High School, and we have made arrangements at the WVWC to use their Aux gym for six hours on that day.
- We have a new yoga instructor, Ashley White. Her classes are on Tuesday, Thursday, and Saturday mornings, and they have been very well attended.
- With the new gym floor in place now we have been getting requests to use the space for Pickle Ball. The floor is lined for pickle ball as well as basketball. We hope to have the schedule organized this month to allow the pickle ballers time in the mornings and weekends.
- Birthday parties will resume this month. As mentioned in a previous meeting we would like to raise the cost of rentals. It is requested that the board raise the rental fee from \$60 for 2-hour rentals to \$80 for the minimum of 2 hours and additional hour(s) would be \$30.
- We had our child care center inspection report done by the health inspector which no violations were observed. This is mandatory with our after-school and summer camp programs.
- Interviews have begun for the administrative position at SYCC. We have not offered the position to any of the persons interviewed.

- **Future Capital Expenditures**

I would like to request we look at replacing the bleachers in the gym. The current bleaches are very heavy and old. We are constantly having to paint them which is costly. I have looked into metal bleachers and the cost at various online companies: I have gotten several quotes which are attached.

The back parking lot needs paved. We keep putting gravel down and it does not last through the winter and there are big mud holes to deal with when it rains.

Additionally, we may need two computers as they are beginning to have issues.

- Building Repairs

There is a drainage issue along the right side of the building which is leaking through the basement walls. We have used a sealant on the walls as recommended in the hope that it would suffice until the multipurpose building project began and it could be addressed at that time. The fix for this issue I’m told, would be to dig out along the building and put in a drainage system and gravel.

Additionally, the cafeteria will need wall repair and painting in the spring.

Respectfully Submitted
Debora Brockleman

A part of the report included a request to increase the rental fee for parties from \$60 for a two-hour party to \$80. All other provisions for rentals would remain the same. The Board had no objection but could not take action as it was not on the agenda. An email will be circulated requesting the Board respond Yes or No to the question, which will be reviewed at the next meeting.

Sanders, on behalf of Don Nestor, asked that we explore a safety review of the SYCC property. The Board discussed it, but no action was taken.

10. Old Business Discussions: None

11. New Business Discussions:

a. Future Capital Expenditures – Mrs. Brockleman requested that we consider purchasing new lightweight bleachers. She offered quotes on the bleachers, one of which is a part of the meeting packet and totals \$4,683.61. Another quote was received by email just before the meeting for \$1,549.99 for one set of 15’ bleachers.

b. Building Repairs—Mrs. Brockleman asked for the back parking lot to be paved. Mayor Skinner stated that Jay Hollen would have to be consulted to determine whether we could asphalt it or if we would have to pave it due to its location in the flood zone.

Mrs. Brockleman also discussed a leak in the basement. She would like an exterior drainage system installed to alleviate the problem.

Mrs. Brockleman also discussed SYCC's computer and camera needs, for which she will get quotes.

Mayor Skinner will contact some Capital Campaign donors to determine whether they approve of using the funds for the items mentioned in Mrs. Brockleman's requests.

Shobe/Bucklew motioned to approve the purchase of bleachers, as presented, at a cost of up to \$5,000, and to approve the gathering of quotes for the discussed repairs and equipment. The motion carried.

Jessica Vincent plans to speak with Mr. Nestor about a potential educational program collaboration between WVWC and SYCC.

12. Board Member Comments and Announcements:

Mrs. Shobe asked for updates on any STEM funding that may be available. Mayor Skinner said he would discuss this with Shane Whitehair of Region VII.

There were no other Board member comments.

13. Declaration of Adjournment:

Shobe made a motion to adjourn at 5:35 PM.

Mayor Robert N. Skinner III _____

Recorder Randall H. Sanders _____