

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Water Board was held on Thursday, May 8, 2025, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Scott Randall	Board Member	Present
David Thomas	Board Member	Absent
Don Nestor	Board Member	Present - Phone
Erasmo Rizo	Board Member	Present - GTM
Kelly Arnold	Water Superintendent	Present
Tommy Rolenson	Water Superintendent	Present
Jay Hollen	City Engineer	Present
Ethan Crosten	Director of Public Works	Present
Amberle Jenkins	Assistant Recorder/Director of Finance	Present
Barbara Hinkle	City Hall Office Manager	Present
Jerry Myers	COB Water Plant	Absent
Jerry Wamsley	COB Water Plant	Absent
Tom O’Neill	City Attorney	Absent

Guests: Shane Whitehair, Region VII; Dave Sharp, Tim Ball, GTM, Potesta & Associates; Monica Zalaznik, My Buckhannon.

*City of Buckhannon Water Board Meeting Agenda
7:30 AM Thursday, May 08, 2025
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes 04/10/2025, 04/22/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
 - a.
7. Financial Report – Director of Finance Amberle Jenkins
 - a. April 2025
 - b. Draft Water Board Budget FY 2025/2026
8. Department Report – Water Department Superintendent Kelly Arnold and Tommy Rolenson
 - a. Monthly Water Department Report
 - b. Monthly Chemical Cost Summary Report
 - c. Monthly Unaccounted Water Loss Report
 - d. Update on Dam Repairs
 - e. Update Generator Install at Airport Booster Station
 - f. Buckhannon Water Board Consumer Confidence Report (CCR) Annual Drinking Water Quality Report 2025 Covering Calendar Year 2024
9. Old Business Discussions:
 - a. Water Treatment Plant Project
10. New Business Discussions:
 - a. None
11. Report of Events, Correspondence, and Information
 - a. Mt. Hope Water Association Meeting Minutes-March 2025
 - b. Adrian P.S.D.
 - i. Meeting Minutes-March 2025
 - ii. Budget FY 2025-2026
 - iii. Certification of Customers
 - c. Elkins Road P.S.D. Meeting Minutes-March
 - d. Letter to Customers-Frequently Asked Questions-COB Water Department
 - e. Letter to Customers- Important Information about your Drinking Water

- i. City of Buckhannon Water Department Files Another Positive Report-UCMR5 Statement
- f. PSCWV Advisory Notice -811 Responsibilities
- g. Notice Accepting Applications for Water Distribution Operator
- h. Carter Roag Coal Company Permit Renewal Letter of Concern No. 1
- i. Fully Executed Lease Agreement between COB & Cequel Communication/Altice RE: Equipment on North Buckhannon Water Tank Hill

- 12. Board Members’ Remarks and Announcements
- 13. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on Friday, May 2, 2025. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/234619757>, or by phone by calling 872) 240-3212, access code: 234-619-757.*

1. Call to Order: At 7:30 a.m., Mayor Robbie Skinner called the May 8, 2025, meeting of the Water Board to order.

2. Moment of Silent Reflection – Mayor Skinner invited those in attendance to join in silent reflection.

3. Pledge of Allegiance – Mayor Skinner led those in attendance in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 04/10/2025, 04/22/2025– Mayor Skinner recognized that the meeting minutes of 04/10/2025 and 04/22/2025 were available for consideration and asked for corrections or approval as presented. Don Nestor offered a correction to the minutes of 04/10/2025. Recorder Sanders stated that he will make that correction.

Randall/Skinner motioned to approve the meeting minutes of 04/10/2025, with the noted correction, and 04/22/2025 as presented. The motion carried.

5. Public Comment—Motion to Open & Close Requested – As no persons were present to present comments, no action by the Chair was necessary.

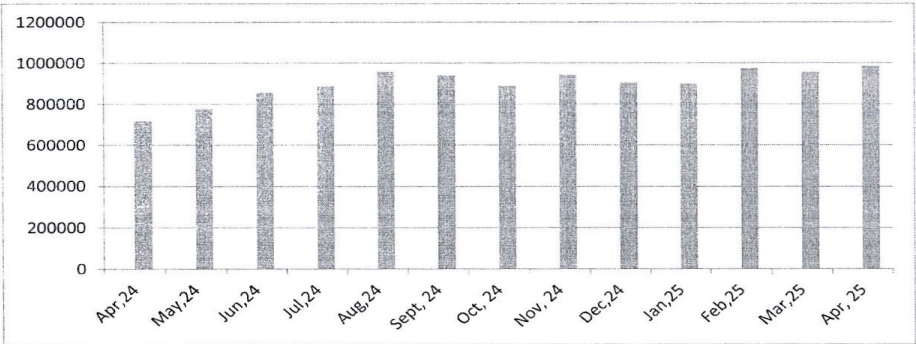
6. Recognition of Guests— As no persons were present to be recognized beyond those participating in the agenda items, no action by the Chair was necessary.

7. Financial Report—Director of Finance Amberle Jenkins

a. April 2025 - Amberle Jenkins reviewed the financial reports for April 2025.

**WATER BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance April, 2025	
Money market & checking	\$ 1,101,813.68
The two Working Capital CD’s to WV Board of Treasury Investment	
	\$370,143.87
CD Renewed 6-4-24 4.65%(Peoples)	\$289,422.62
CD 348383 open 8-6-24 4.8% for 7 months	\$266,559.78
Savings 2%Depreciation .05%	\$ 1,524.40



Money Market and Checking Trend
Note: Bond Payments began March 2017 \$22751.66 per mth.

400-WATER

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY BILLINGS						
400-350-000-00 RESIDENTIAL SALES	950,000	83,732.21	902,704.52	0.00	47,295.48	95.02
400-350-000-01 COMMERCIAL/INDUSTRIAL SAL	600,000	59,764.71	598,485.08	0.00	1,514.92	99.75
400-350-000-03 PRIVATE FIRE PROTECTION	15,500	1,447.50	14,335.00	0.00	1,165.00	92.48
400-350-000-04 PUBLIC FIRE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY BILLINGS	1,565,500	144,944.42	1,515,524.60	0.00	49,975.40	96.81
OUTSIDE DISTRICTS						
400-360-000-00 MT HOPE WATER (MASTER MET	200,000	12,802.50	153,029.75	0.00	46,970.25	76.51
400-360-000-01 HODGESVILLE PSD (MASTER M	234,000	26,222.25	260,318.50	0.00 (26,318.50)	111.25
400-360-000-02 ELKINS ROAD PSD (MASTER M	200,000	17,921.00	180,624.25	0.00	19,375.75	90.31
400-360-000-03 ADRIAN PSD (MASTER METER)	233,000	28,302.25	262,014.25	0.00 (29,014.25)	112.45
TOTAL OUTSIDE DISTRICTS	867,000	85,248.00	855,986.75	0.00	11,013.25	98.73
GRANTS						
400-366-000-01 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
400-366-000-02 GRANT -BOAT & AIRCOND	0	0.00	0.00	0.00	0.00	0.00
400-366-000-03 WATER PLANT PROJECT GRANT	75,000	0.00	0.00	0.00	75,000.00	0.00
400-368-000-00 TAP FEES	10,500	0.00	10,500.00	0.00	0.00	100.00
400-368-000-01 RECLASSIFY REVENUE-ARMORY	0	0.00	0.00	0.00	0.00	0.00
400-368-000-02 RECLASSIFY REVENUE	0	0.00	0.00	0.00	0.00	0.00
400-368-100-00 PROJECTS NOT 5.5 RULE	51,100	0.00	51,874.21	0.00 (774.21)	101.52
400-368-100-03 CONTRIB IN AID CONST 5.5R	0	0.00	0.00	0.00	0.00	0.00
400-368-200-00 CAPITALIZE PROJ EQIP CSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	136,600	0.00	62,374.21	0.00	74,225.79	45.66
INTRAFUND CONTR/CHARGES						
400-370-000-01 LATE CHARGES	21,600	1,910.89	23,606.30	0.00 (2,006.30)	109.29
400-370-000-02 WATER BILLING-NEW SERVICE	0	0.00	0.00	0.00	0.00	0.00
400-370-000-03 CUSTOMER BILL FEES(BANK-S	3,400	350.00	3,825.00	0.00 (425.00)	112.50
400-370-000-04 C J MARTIN WATER LINE EXT	0	0.00	0.00	0.00	0.00	0.00
400-370-000-05 ATLANTIC CST PIPELINE REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTRAFUND CONTR/CHARGES	25,000	2,260.89	27,431.30	0.00 (2,431.30)	109.73
OTHER REVENUE						
400-379-000-00 GAIN ON SALE	0	0.00	0.00	0.00	0.00	0.00
400-380-000-00 INTEREST INCOME	19,000	13,308.72	33,180.42	0.00 (14,180.42)	174.63
400-399-000-00 MISC. NONOPERATING INCOME	48,000	2,550.00	51,059.05	0.00 (3,059.05)	106.37
TOTAL OTHER REVENUE	67,000	15,858.72	84,239.47	0.00 (17,239.47)	125.73
TOTAL REVENUE	2,661,100	248,312.03	2,545,556.33	0.00	115,543.67	95.66

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT =====						
NON-OPERATING EXPENSES						
400-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION =====						
CONTRIBUTIONS						
400-580-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
RESERVIOR MANGMT DAM =====						
SALARIES & BENEFITS						
400-601-103-00 RESERVIOR MANAGEMENT LABO	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
400-601-211-00 UTILITIES - ELEC,GAS,PHON	25,000	1,722.83	19,476.88	0.00	5,523.12	77.91
400-601-226-00 PAYROLL OVERHEAD (FICA,RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	25,000	1,722.83	19,476.88	0.00	5,523.12	77.91
COMMODITIES						
400-601-342-00 MAINTENANCE RIVER INTAKE&	4,400	0.00	2,507.94	0.00	1,892.06	57.00
400-601-346-00 WATERSHED MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
400-601-347-00 MAINTENANCE DAM	4,000	0.00	3,438.21	0.00	561.79	85.96
400-601-399-00 WATERSHED, DAM MISC	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL COMMODITIES	13,400	0.00	5,946.15	0.00	7,453.85	44.37
TOTAL RESERVIOR MANGMT DAM	38,400	1,722.83	25,423.03	0.00	12,976.97	66.21
WATER PLANT =====						
SALARIES & BENEFITS						
400-642-103-00 WATER PUMPERS SALARIES	401,000	28,017.75	310,195.53	0.00	90,804.47	77.36
400-642-104-00 FICA TAX	30,700	2,146.64	23,768.74	0.00	6,931.26	77.42

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-642-105-00 HEALTH INSURANCE	45,000	2,945.42	35,845.10	0.00	9,154.90	79.66
400-642-106-00 RETIREMENT	36,100	2,521.60	27,917.64	0.00	8,182.36	77.33
400-642-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	512,800	35,631.41	397,727.01	0.00	115,072.99	77.56
CONTRACTUAL SERVICES						
400-642-211-00 UTILITIES - ELEC, GAS, PH	129,500	11,970.95	125,497.64	0.00	4,002.36	96.91
400-642-221-00 TRAINING & CONTINUED EDUC	2,500	0.00	1,319.61	0.00	1,180.39	52.78
400-642-226-00 UNEMPLOYMENT/COMPENSATION	7,000	714.08	5,498.52	0.00	1,501.48	78.55
TOTAL CONTRACTUAL SERVICES	139,000	12,685.03	132,315.77	0.00	6,684.23	95.19
COMMODITIES						
400-642-341-00 OFFICE EXPENSE	3,300	149.42	1,571.43	0.00	1,728.57	47.62
400-642-342-00 MAINT TREATMENT PLANT BLD	6,400	0.00	1,230.87	0.00	5,169.13	19.23
400-642-343-00 VEHICLE MAINTENANCE	2,200	0.00	2,185.60	0.00	14.40	99.35
400-642-343-01 PLANT VEHICLE FUEL	6,300	228.06	5,707.12	0.00	592.88	90.59
400-642-344-00 GENERAL EQUIPMENT MAINTEN	24,000	3,577.57	19,344.47	0.00	4,655.53	80.60
400-642-345-00 UNIFORMS PERSONAL SAFETY	6,000	617.75	5,099.51	0.00	900.49	84.99
400-642-346-00 MAINT TREATMENT PLANT EQU	81,000	1,228.10	69,749.04	0.00	11,250.96	86.11
400-642-347-00 PLANT LAB MAINT & SUPPLIE	15,000	113.46	8,064.09	0.00	6,935.91	53.76
400-642-348-00 CHEMICAL COSTS	286,000	11,788.71	226,247.49	0.00	59,752.51	79.11
400-642-349-00 COMPLIANCE MONITORING	23,000	1,283.90	8,923.39	0.00	14,076.61	38.80
400-642-350-00 TELEMETRY COSTS	27,775	0.00	8,676.40	0.00	19,098.60	31.24
400-642-399-00 PLANT MISCELLANEOUS	3,000	0.00	1,034.02	0.00	1,965.98	34.47
TOTAL COMMODITIES	483,975	18,986.97	357,833.43	0.00	126,141.57	73.94
CAPITAL OUTLAY						
400-642-459-00 WATER PLANT CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00

TOTAL WATER PLANT 1,135,775 67,303.41 887,876.21 0.00 247,898.79 78.17

WATER NEW PLANT PROJ
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COMMODITIES						
400-643-350-00 NEW PLANT PROFESSIONAL SE	150,000	37,500.00	37,500.00	0.00	112,500.00	25.00
TOTAL COMMODITIES	150,000	37,500.00	37,500.00	0.00	112,500.00	25.00

TOTAL WATER NEW PLANT PROJ 150,000 37,500.00 37,500.00 0.00 112,500.00 25.00

WATER LINES
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SALARIES & BENEFITS						
400-660-103-00 T & D LINE CREW SALARIES	444,000	37,201.86	382,523.82	0.00	61,476.18	86.15
400-660-103-10 LABOR&BENEFITS CAPITALIZE	0	0.00	0.00	0.00	0.00	0.00
400-660-104-00 FICA TAX	34,000	2,855.14	29,362.94	0.00	4,637.06	86.36

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-660-105-00 HEALTH INSURANCE	95,000	6,782.28	87,076.62	0.00	7,923.38	91.66
400-660-106-00 RETIREMENT	40,000	3,348.19	34,427.28	0.00	5,572.72	86.07
400-660-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	613,000	50,187.47	533,390.66	0.00	79,609.34	87.01
CONTRACTUAL SERVICES						
400-660-211-00 UTILITIES - ELEC,GAS,PHON	39,100	4,266.87	32,281.92	0.00	6,818.08	82.56
400-660-221-00 TRAINING & CONTINUED EDUC	2,500	0.00	358.00	0.00	2,142.00	14.32
400-660-226-00 UNEMPLOYMENT/COMPENSATION	13,000	952.10	6,300.56	0.00	6,699.44	48.47
TOTAL CONTRACTUAL SERVICES	54,600	5,218.97	38,940.48	0.00	15,659.52	71.32
COMMODITIES						
400-660-341-00 OFFICE EXPENSE	5,325	133.00	2,431.52	0.00	2,893.48	45.66
400-660-342-00 MAINTENANCE GARAGE BLDG	4,500	0.00	1,373.10	0.00	3,126.90	30.51
400-660-343-00 VEHICLE MAINTENANCE	10,000	0.00	8,055.45	0.00	1,944.55	80.55
400-660-343-01 LINE VEHICLE FUEL	12,500	820.32	6,831.16	0.00	5,668.84	54.65
400-660-344-00 GENERAL EQUIPMENT MAINTEN	17,000	2,621.85	10,550.01	0.00	6,449.99	62.06
400-660-345-00 UNIFORMS-PERSONAL SAFETY	7,000	617.75	5,864.57	0.00	1,135.43	83.78
400-660-347-00 BOOSTER PUMP BLDG EQUIP M	63,000	0.00	16,579.69	0.00	46,420.31	26.32
400-660-348-00 DISTRIBUTION TANK MAINTEN	24,900	0.00	24,819.00	0.00	81.00	99.67
400-660-349-00 LINE MAINTENANCE MATERIAL	0	0.00	0.00	0.00	0.00	0.00
400-660-350-00 LINE MAINT PERMITS (DOH)	500	0.00	0.00	0.00	500.00	0.00
400-660-351-00 COMPLIANCE MONITORING	0	0.00	0.00	0.00	0.00	0.00
400-660-352-00 NEW SERVICES, UPGRADE MAT	130,000	13,208.07	86,649.16	222.40	43,128.44	66.82
400-660-353-00 MAPPING & LINE LOCATING E	8,000	1,926.95	5,509.84	0.00	2,490.16	68.87
400-660-354-00 FIRE SERVICE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	282,725	19,327.94	168,663.50	222.40	113,839.10	59.74
NON-OPERATING EXPENSES						
400-660-999-00 TRAN DISTRIB MISCELLANEOU	1,500	65.00	570.90	0.00	929.10	38.06
TOTAL NON-OPERATING EXPENSES	1,500	65.00	570.90	0.00	929.10	38.06

TOTAL WATER LINES 951,825 74,799.38 741,565.54 222.40 210,037.06 77.93

WATER METERS
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SALARIES & BENEFITS						
400-902-103-00 METER ON/OFF & MAINT LABO	0	0.00	0.00	0.00	0.00	0.00
400-902-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
400-902-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-106-00 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
400-902-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

CONTRACTUAL SERVICES						
400-902-221-00 TRAINING & CONTINUED EDUC	0	0.00	0.00	0.00	0.00	0.00
400-902-226-00 WORKERS COMP/ INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00

400-WATER
% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
400-902-342-00 MAINTENANCE OF METER SHOP	0	0.00	0.00	0.00	0.00	0.00
400-902-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-343-01 METER VEHICLE FUEL	0	0.00	0.00	0.00	0.00	0.00
400-902-344-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-902-345-00 UNIFORMS-PESONAL SAFETY E	0	0.00	0.00	0.00	0.00	0.00
400-902-346-00 REPLACEMENT NEW METERS, P	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
400-902-999-00 CUST SERVICE-METER READ	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER METERS	0	0.00	0.00	0.00	0.00	0.00

OFFICE/ADMIN
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SALARIES & BENEFITS						
400-920-101-00 AD & GE SALARIES BOARD	16,800	1,400.00	13,600.00	0.00	3,200.00	80.95
400-920-103-00 AD & GE OFFICE SALARIES	170,000	17,785.45	148,769.20	0.00	21,230.80	87.51
400-920-104-00 FICA TAX	13,005	1,468.22	12,432.17	0.00	572.83	95.60
400-920-105-00 HEALTH INSURANCE	21,000	1,373.96	17,245.52	0.00	3,754.48	82.12
400-920-106-00 RETIREMENT	15,300	1,402.93	12,972.55	0.00	2,327.45	84.79
400-920-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	236,105	23,430.56	205,019.44	0.00	31,085.56	86.83
CONTRACTUAL SERVICES						
400-920-211-00 UTILITIES - ELEC,GAS,PHON	2,000	163.23	1,606.73	0.00	393.27	80.34
400-920-221-00 TRAINING & CONTINUED EDUC	500	0.00	0.00	0.00	500.00	0.00
400-920-226-00 UNEMPLOYMENT/COMPENSATION	2,600	548.97	1,649.61	0.00	950.39	63.45
400-920-232-00 BOND ANNUAL FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	5,100	712.20	3,256.34	0.00	1,843.66	63.85
COMMODITIES						
400-920-341-00 MATERIALS & SUPPLIES EXPE	50,000	7,586.87	53,545.45	3,848.50	7,393.95	114.79
400-920-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-920-347-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-920-348-00 MAINTENANCE & RENT-OFFICE	10,950	950.00	10,950.00	0.00	0.00	100.00
400-920-349-00 AUDITING EXPENSE	8,800	700.50	9,456.75	0.00	656.75	107.46
400-920-350-00 PROFESSIONAL & LEGAL EXPE	23,500	4,016.67	18,520.84	0.00	4,979.16	78.81
400-920-351-00 ENGINEERING EXPENSE	0	37,500.00	1,085.00	0.00	1,085.00	0.00
400-920-352-00 PROPERTY INSURANCE	53,100	490.00	40,484.58	0.00	12,615.42	76.24
400-920-353-00 PSC ASSESSMENTS	7,300	0.00	7,277.70	0.00	22.30	99.69
400-920-369-00 CUSTOMER DEP INTEREST PAI	250	0.00	0.00	0.00	250.00	0.00
TOTAL COMMODITIES	153,900	23,755.96	141,320.32	3,848.50	8,731.18	94.33

400-WATER
% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
400-920-459-00 CAPITAL OUTLAY OFFICE	6,000	186.82	2,896.27	0.00	3,103.73	48.27
TOTAL CAPITAL OUTLAY	6,000	186.82	2,896.27	0.00	3,103.73	48.27
NON-OPERATING EXPENSES						
400-920-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-999-00 ADM BOARD-BILLING MISC	44,000	6,047.47	43,373.61	0.00	626.39	98.58
TOTAL NON-OPERATING EXPENSES	44,000	6,047.47	43,373.61	0.00	626.39	98.58
TOTAL OFFICE/ADMIN	445,105	6,621.09	395,865.98	3,848.50	45,390.52	89.80
BAD DEBTS						
=====						
SALARIES & BENEFITS						
400-955-109-00 BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
BOND PAYMENTS						
=====						
CONTRACTUAL SERVICES						
400-970-221-00 WATER BOND A 2016	270,400	22,481.88	225,354.25	0.00	45,045.75	83.34
400-970-221-01 WATER BOND 2016 RESERVE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	270,400	22,481.88	225,354.25	0.00	45,045.75	83.34
TOTAL BOND PAYMENTS	270,400	22,481.88	225,354.25	0.00	45,045.75	83.34

CAPITAL/PROJECTS
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SALARIES & BENEFITS						
400-999-110-00	0	0.00	0.00	0.00	0.00	0.00
400-999-120-00 METER READER HANDHELD UPG	0	0.00	0.00	0.00	0.00	0.00
400-999-130-00 BOAT&AC GRANT 2020	0	0.00	0.00	0.00	0.00	0.00
400-999-140-00 ISLAND AVE 6" TO REPLACE	220,000	0.00	46,569.46	0.00	173,430.54	21.17
400-999-140-01 MEADE ST / CENTRAL	0	0.00	0.00	0.00	0.00	0.00
400-999-143 MEADE-CENTRAL	0	0.00	0.00	0.00	0.00	0.00
400-999-163-00 PLANT LAB UPGRADE	0	0.00	0.00	0.00	0.00	0.00
400-999-170-00 ATLANTIC CST PIPEL PASSTH	0	0.00	0.00	0.00	0.00	0.00
400-999-172-00 KENNEDY HYDRANT REPLACEME	0	0.00	0.00	0.00	0.00	0.00
400-999-173-00 MEADE - COLLEGE TO CAMDEN	50,000	0.00	1,311.00	0.00	48,689.00	2.62
400-999-176-00 LIGHTBURN STREET	75,000	0.00	0.00	0.00	75,000.00	0.00
400-999-177-00 VALLEY GREEN MASTER METER	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-178-00 HYDRANT UPGRADE TO STEAME	0	0.00	0.00	0.00	0.00	0.00
400-999-187-00 BRIDGE METER SHOP TO CHEM	0	0.00	0.00	0.00	0.00	0.00
400-999-188-00	0	0.00	0.00	0.00	0.00	0.00
400-999-189-00	0	0.00	0.00	0.00	0.00	0.00
400-999-190-00 VARIOUS OTHER PROJECTS	4,000	0.00	0.00	0.00	4,000.00	0.00
400-999-191-00	0	0.00	0.00	0.00	0.00	0.00
400-999-197-00 PAINTING INT N. BKH TANK	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	349,000	0.00	47,880.46	0.00	301,119.54	13.72
NON-OPERATING EXPENSES						
400-999-602-00 INTAKE LARGE COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-612-00 WATER MISC CAPITAL PROJEC	0	0.00	0.00	0.00	0.00	0.00
400-999-613-00 KNOLLWOOD 4" TAP	35,000	0.00	0.00	0.00	35,000.00	0.00
400-999-619-00 24 MISC VALVES TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-620-00 EMERG GEN @ BOOSTER STATI	0	0.00	0.00	0.00	0.00	0.00
400-999-621-00 PAINT INT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-622-00 LEWIS LINE EXTENTION	0	0.00	0.00	0.00	0.00	0.00
400-999-623-00 CORR H SOUTH WATER LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-624-00 PAINT EXT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-625-00 14 NEW CITY/COUNTY HYDRAN	0	0.00	0.00	0.00	0.00	0.00
400-999-626-00 COMMERCIAL LAWNMOWER	0	0.00	0.00	0.00	0.00	0.00
400-999-627-00 GPS & LAPTOP	20,000	0.00	18,992.02	0.00	1,007.98	94.96
400-999-628-00 ST JOE CHECK VALVE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
400-999-665-00 DEPRECIATION FUND (NEW PL	0	0.00	0.00	0.00	0.00	0.00
400-999-666-00 VICTORIA HILL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-667-00 FILTER MEDIA REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-668-00 SKID STEER	0	0.00	0.00	0.00	0.00	0.00
400-999-669-00 EWMS EXP EARLYWARNINGMON	0	0.00	0.00	0.00	0.00	0.00
400-999-670-00 BATTLE GREEN -BR FRK RELO	0	0.00	0.00	0.00	0.00	0.00
400-999-671-00	0	0.00	0.00	0.00	0.00	0.00
400-999-672-00 LEAK DETECTION EQUIPMENT	50,000	0.00	0.00	0.00	50,000.00	0.00
400-999-673-00	0	0.00	0.00	0.00	0.00	0.00
400-999-674-00 REPLACE CREW TRUCK	0	0.00	0.00	0.00	0.00	0.00
400-999-675-00 BOOM TRUCK/SLUDGE	0	0.00	0.00	0.00	0.00	0.00
400-999-676-00 PLANT AIR COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-677-00 SLUDGE PUMPS	0	0.00	0.00	0.00	0.00	0.00
400-999-678-00	0	0.00	0.00	0.00	0.00	0.00
400-999-679-00	0	0.00	0.00	0.00	0.00	0.00
400-999-680-00 VFD-H.S PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-681-00 SCADA TANK/PUMP STATION	0	0.00	0.00	0.00	0.00	0.00
400-999-681-01 THURMAN AVE PROJECT	0	0.00	0.00	0.00	0.00	0.00
400-999-682-00 MOBILE TRAFFIC CONTROL	50,000	0.00	40,600.00	0.00	9,400.00	81.20
400-999-682-01	0	0.00	0.00	0.00	0.00	0.00
400-999-682-02 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-682-03 PLANT PUMP REPAIRS 2023	0	0.00	0.00	0.00	0.00	0.00
400-999-682-04 SUPERVISOR TRUCK	20,836	1,706.55	16,853.54	0.00	3,982.46	80.89
400-999-682-05 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-06 CAPSTONE REPAIR WTP BLDGS	0	0.00	0.00	0.00	0.00	0.00
400-999-682-07 ROOFING SEAM REPAIR	25,000	0.00	955.00	0.00	24,045.00	3.82
400-999-682-08	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-682-09	0	0.00	0.00	0.00	0.00	0.00
400-999-682-10 VICKSBURG LINE UPGRADE	92,100	0.00	40,253.43	0.00	51,846.57	43.71
400-999-682-11 CHEMICAL PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-682-12 DEER CREEK LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-683-00 SECURITY GATE	0	0.00	15,241.73	0.00	15,241.73	0.00
400-999-684-00	0	0.00	0.00	0.00	0.00	0.00
400-999-685-00 SECURITY FENCING ALL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-686-00	0	0.00	0.00	0.00	0.00	0.00
400-999-687-00 FLOW METER TENNERTON	0	0.00	0.00	0.00	0.00	0.00
400-999-688-00 MASTER METERS COLLEGE	0	0.00	0.00	0.00	0.00	0.00
400-999-689-00 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-690-00 EXTRA PUMPS FOR PS	0	0.00	0.00	0.00	0.00	0.00
400-999-691-00 SECURITY FOR TANKS/PS	0	0.00	0.00	0.00	0.00	0.00
400-999-692-00 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-693-00 CAPSTONE REPAIR WTP	0	0.00	0.00	0.00	0.00	0.00
400-999-694-00 18' SILENT CHECK VALVE	0	0.00	0.00	0.00	0.00	0.00
400-999-695-00 3 & 4 FILTER REHAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	292,936	1,706.55	132,895.72	0.00	160,040.28	45.37
TOTAL CAPITAL/PROJECTS	641,936	1,706.55	180,776.18	0.00	461,159.82	28.16
TOTAL EXPENDITURES	3,633,441	212,135.14	2,494,361.19	4,070.90	1,135,008.91	68.76
REVENUE OVER/(UNDER) EXPENDITURES	(972,341)	36,176.89	51,195.14	(4,070.90)	(1,019,465.24)	4.85-

APRIL 2025 WATER PAYMENT OF BILLS

\$11,788.71 – PHOENIX SOLUTIONS – CHEMICALS

\$3,750.00 – FERGUSON WATERWORKS – AMERICAN FLOW METER

\$6,628.03 – CORE & MAIN – 8” TEE, CLAMPS, HYMAX, FIRE HYDRANT

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RESERVIOR MANGMT DAM	MON POWER	601-211-00	UTILITIES - ELEC,GAS	110088822306 OHIO LIFT STA	1,700.02
		601-211-00	UTILITIES - ELEC,GAS	110136713804 EWMS 262 TALL	22.81
				TOTAL:	1,722.83
WATER PLANT	MON POWER	642-211-00	UTILITIES - ELEC, GA	110087859879 NEW WATER TRE	10,692.51
	A F WENDLING INC	642-347-00	PLANT LAB MAINT & SU	CUPS	52.72
	WV PUBLIC EMPLOYEES INSURANC	642-105-00	HEALTH INSURANCE	WATER APR 2025 RETIREE'S I	136.00
		642-105-00	HEALTH INSURANCE	WATER APR 2025 HEALTH INS	2,789.92
	MOUNTAINEER GAS COMPANY	642-211-00	UTILITIES - ELEC, GA	WATER GAS 4-10-25	111.02
		642-211-00	UTILITIES - ELEC, GA	WATER GAS 4-10-25	531.32
	HARRY GREEN CHEVROLET, INC	642-344-00	GENERAL EQUIPMENT MA	PCRD-POWER STEERING FLUID	21.51
	LOWES BUSINESS ACCOUNTS/SYNC	642-344-00	GENERAL EQUIPMENT MA	O-RINGS	5.54
	WV DEPT OF HEALTH	642-349-00	COMPLIANCE MONITORIN	FLUORIDE TEST	20.00
	WV MUNICIPAL LEAGUE	642-226-00	UNEMPLOYMENT/COMPENS	WAT 1ST QTR 2025 UNEMPLOYM	714.08
	WV PUBLIC EMPLOYEES RETIREME	642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	648.00
		642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	650.90
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	604.80
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	617.90
	PHOENIX SOLUTIONS LLC	642-348-00	CHEMICAL COSTS	CHEMICALS	4,055.50
		642-348-00	CHEMICAL COSTS	CHEMICALS	7,733.21
	WALMART STORES INC -BUCKHANN	642-348-00	OFFICE EXPENSE	OFFICE SUPPLIES	149.42
	INTERNAL REVENUE SERVICE	642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	864.37
		642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	875.39
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	202.15
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	204.73

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WATER LINES	CLARKSBURG WATER BOARD	642-349-00	COMPLIANCE MONITORIN	SAMPLING	230.00
	AMAZON.COM	642-346-00	MAINT TREATMENT PLAN	PCRD-SECURITY CAMERA POE S	491.42
		642-347-00	PLANT LAB MAINT & SU	PCRD-LAB SUPPLIES	60.74
		642-344-00	GENERAL EQUIPMENT MA	PCRD-BOOTS ERIC THOMASON	215.00
	PACE ANALYTICAL SERVICES LLC	642-349-00	COMPLIANCE MONITORIN	RADIONUCLIDE TESTING	326.20
		642-349-00	COMPLIANCE MONITORIN	SAMPLING	707.70
	PAYFLEX - INSPIRA	642-105-00	HEALTH INSURANCE	WATER MARCH 2025 HSA FEES	13.00
		642-105-00	HEALTH INSURANCE	WATER MARCH 2025 HSA FEES	6.50
	LYNX WV INC	642-211-00	UTILITIES - ELEC, GA	WATER ANTENNA RENTAL APR 2	35.00
	AT&T MOBILITY	642-211-00	UTILITIES - ELEC, GA	PCRD-MARCH 2025 CELL PHN &	351.56
	OVIVO USA, LLC	642-346-00	MAINT TREATMENT PLAN	BEARING	607.72
	FRONTIER	642-211-00	UTILITIES - ELEC, GA	472-2530-101615-4 WATER	93.81
		642-211-00	UTILITIES - ELEC, GA	30401156600826024 WAT TELE	66.71
		642-211-00	UTILITIES - ELEC, GA	472-8628-030719-4 WAT FAX	89.02
	ADVANTAGE TECHNOLOGY, LLC	642-344-00	GENERAL EQUIPMENT MA	CAMERA BRACKETS	227.50
	CUMMINS SALES & SERVICE FAIR	642-344-00	GENERAL EQUIPMENT MA	2Q 2025 SERV IND PARK GEN	773.82
		642-344-00	GENERAL EQUIPMENT MA	2Q 2025 SER TENN BOOSTER	764.82
		642-344-00	GENERAL EQUIPMENT MA	2Q 2025 SER RAW WAT INTAK	769.32
		642-344-00	GENERAL EQUIPMENT MA	2Q 2025 SER WAT TREATMT	800.06
	FLYERS ENERGY LLC	642-343-01	PLANT VEHICLE FUEL	WATER FUEL BILL MARCH 2025	228.06
	CINTAS	642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS	123.55
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS	123.55
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS	123.55
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS	123.55
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS 4-28-25	123.55
		642-346-00	MAINT TREATMENT PLAN	FIRST AID CABINET	57.50
		642-346-00	MAINT TREATMENT PLAN	FIRST AID	71.46
	**PAYROLL EXPENSES			4/01/2025 - 4/30/2025	28,017.75
				TOTAL:	67,303.41
	MON POWER	660-211-00	UTILITIES - ELEC,GAS	110085818216 DEERCKBOOSTER	130.46
		660-211-00	UTILITIES - ELEC,GAS	110085973250 RT 3	11.13
		660-211-00	UTILITIES - ELEC,GAS	110085813894 DEERCKTANK	27.60
		660-211-00	UTILITIES - ELEC,GAS	110100156634 ST JOE TOWER	16.84
		660-211-00	UTILITIES - ELEC,GAS	110114638833 VICTORIA HILL	11.97
		660-211-00	UTILITIES - ELEC,GAS	110117519956 2412 RTE 20 S	11.58
		660-211-00	UTILITIES - ELEC,GAS	110159431912 GARDEN FRESH	2,598.82
		660-211-00	UTILITIES - ELEC,GAS	110085340724 BRUSHY FORKP	178.13
		660-211-00	UTILITIES - ELEC,GAS	110088895773 TANK #3	11.43
		660-211-00	UTILITIES - ELEC,GAS	110117519980 2425 BRUSHY F	10.00
		660-211-00	UTILITIES - ELEC,GAS	110152507908 300 CLARKSBUR	11.70
		660-211-00	UTILITIES - ELEC,GAS	110161992976 272 DEVELOPMN	3.76
	REGION VII PLANNING PDC	660-353-00	MAPPING & LINE LOCAT	GIS SERV 2-1 TO 2-28-25	130.00
		660-353-00	MAPPING & LINE LOCAT	GIS SERVICES FOR MAR 2025	1,690.00
	LEAF	660-341-00	OFFICE EXPENSE	WATER COPIER LEASE APR 202	133.00
	RITE-WAY HEATING & PLUMBING	660-352-00	NEW SERVICES, UPGRAD	PCRD-COPPER PIPE COPPER RE	69.21
	WV PUBLIC EMPLOYEES INSURANC	660-105-00	HEALTH INSURANCE	WATER APR 2025 RETIREE'S I	408.00
		660-105-00	HEALTH INSURANCE	WATER APR 2025 HEALTH INS	6,341.78
	MOUNTAINEER GAS COMPANY	660-211-00	UTILITIES - ELEC,GAS	WATER GAS 4-10-25	111.03
		660-211-00	UTILITIES - ELEC,GAS	WATER GAS 4-10-25	531.32
	BUCKHANNON WORK ADJUSTMENT	660-352-00	NEW SERVICES, UPGRAD	SURVEY STAKES	69.75
	AUTO ZONE	660-344-00	GENERAL EQUIPMENT MA	HOSE AND FITTINGS	32.82
	ADVANCE AUTO PARTS	660-344-00	GENERAL EQUIPMENT MA	PCRD-BRAKE DRUM BRAKE WREN	115.03
	NAPA-AMTOWER AUTO SUPPLY	660-344-00	GENERAL EQUIPMENT MA	BATTERY	325.83

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
OFFICE/ADMIN	MISS UTILITY OF WEST VIRGINI	660-353-00	MAPPING & LINE LOCAT	MESSAGE FEES FOR MARCH 25	106.95
	LOWES BUSINESS ACCOUNTS/SYNC	660-344-00	GENERAL EQUIPMENT MA	WEED EATER STRING	38.91
		660-344-00	GENERAL EQUIPMENT MA	BATTERIES	53.12
		660-344-00	GENERAL EQUIPMENT MA	SHOP SUPPLIES	143.16
	WV MUNICIPAL LEAGUE	660-226-00	UNEMPLOYMENT/COMPENS	WAT 1ST QTR 2025 UNEMPLOYM	952.10
	WV PUBLIC EMPLOYEES RETIREME	660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,325.03
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,356.89
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	334.62
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	331.65
	FERGUSON WATERWORKS	660-352-00	NEW SERVICES, UPGRAD	HYDRANT	3,750.00
	MISSION COMMUNICATIONS, LLC	660-352-00	NEW SERVICES, UPGRAD	EXPANSION MODULE	720.38
	BUCKHANNON DISCOUNT TIRE INC	660-344-00	GENERAL EQUIPMENT MA	FLAT REPAIR	25.00
	CORE & MAIN LP	660-352-00	NEW SERVICES, UPGRAD	PARTS	984.18
		660-352-00	NEW SERVICES, UPGRAD	PARTS	3,450.67
		660-352-00	NEW SERVICES, UPGRAD	PARTS	1,604.82
		660-352-00	NEW SERVICES, UPGRAD	HYMAX	923.68
		660-352-00	NEW SERVICES, UPGRAD	PARTS	648.86
	USA BLUE BOOK/ HD SUPPLY FAC	660-352-00	NEW SERVICES, UPGRAD	GAUGE	678.55
	ST JOSEPH HOSPITAL OF BUCKHA	660-999-00	TRAN DISTRIB MISCELL	LAB TEST JERRY WAMSLEY	65.00
	WALMART STORES INC -BUCKHANN	660-352-00	NEW SERVICES, UPGRAD	BATTERIES	17.54
	INTERNAL REVENUE SERVICE	660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,147.03
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,166.93
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	268.27
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	272.91
	AMAZON.COM	660-344-00	GENERAL EQUIPMENT MA	PCRD-RUBBER BOOTS TOM DAVI	173.25
		660-344-00	GENERAL EQUIPMENT MA	PCRD-RUBBER BOOTS JERRY WA	173.25
		660-352-00	NEW SERVICES, UPGRAD	PCRD-DOUBLE HEAD HYDRANT W	192.00
		660-352-00	NEW SERVICES, UPGRAD	PCRD-OUT OF SERVICE HYDRAN	98.43
	PAYFLEX - INSPIRA	660-105-00	HEALTH INSURANCE	WATER MARCH 2025 HSA FEES	32.50
	AT&T MOBILITY	660-211-00	UTILITIES - ELEC,GAS	PCRD-MARCH 2025 CELL PHN &	351.56
	FREEDOM AG & ENGERY COOPERAT	660-344-00	GENERAL EQUIPMENT MA	BOOTS	283.98
	FRONTIER	660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	93.80
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	66.71
		660-211-00	UTILITIES - ELEC,GAS	472-8628-030719-4 WAT FAX	89.03
	FLYERS ENERGY LLC	660-343-01	LINE VEHICLE FUEL	WATER FUEL BILL MARCH 2025	820.32
	CINTAS	660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS	123.55
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS	123.55
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS	123.55
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS	123.55
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 4-28-25	123.55
	NATIONAL TANK & EQUIPMENT LL	660-344-00	GENERAL EQUIPMENT MA	HOSES	1,257.50
	**PAYROLL EXPENSES			4/01/2025 - 4/30/2025	37,201.86
				TOTAL:	74,799.38
	OMEGA RAIL MANAGEMENT, INC	920-348-00	MAINTENANCE & RENT-O	MAINT FEE PRIVATE XING WTR	900.00
		920-348-00	MAINTENANCE & RENT-O	PRIVATE XING INGRESS/EGRES	50.00
	RALSTON PRESS INC	920-341-00	MATERIALS & SUPPLIES	5000 #10 WINDOW ENVELOPES	125.25
	LEAF	920-341-00	MATERIALS & SUPPLIES	COPIER LEASE MARCH 2025	162.34
		920-999-00	ADM BOARD-BILLING MI	CH COPIER LEASTE APRIL 202	162.34
	WV PUBLIC EMPLOYEES INSURANC	920-105-00	HEALTH INSURANCE	WATER APR 2025 RETIREE'S I	68.00
		920-105-00	HEALTH INSURANCE	WATER APR 2025 HEALTH INS	1,305.96
	TATE COMMUNICATIONS	920-459-00	CAPITAL OUTLAY OFFIC	CLEANING SUPPLIES	186.82
	WV MUNICIPAL LEAGUE	920-226-00	UNEMPLOYMENT/COMPENS	WAT 1ST QTR 2025 UNEMPLOYM	548.97
	WV PUBLIC EMPLOYEES RETIREME	920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	525.10

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	526.32
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	181.09
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	170.42
	BUCKHANNON POSTMASTER	920-341-00	MATERIALS & SUPPLIES	PERMIT #10 POSTAGE	1,000.00
	PAYROLL ACCOUNT (ALL DEPTS)	920-341-00	MATERIALS & SUPPLIES	MARCH 25 AA FEES	211.21
	THOMAS J O'NEILL	920-350-00	PROFESSIONAL & LEGAL	MAY 25 ATTORNEY FEES	1,354.17
	COLLECTION ACCOUNT	920-341-00	MATERIALS & SUPPLIES	MARCH 25 CREDIT CARD FEES	2,578.05
	GENERAL FUND	920-341-00	MATERIALS & SUPPLIES	APR 25 LOC FEES	72.50
		920-341-00	MATERIALS & SUPPLIES	MAR 25 LOC FEES	72.50
	JERRY HEARD ASSC.	920-999-00	ADM BOARD-BILLING MI	UTILITY BILLS 4-15-25	711.18
		920-341-00	MATERIALS & SUPPLIES	COPIER PAPER	793.30
	MY BUCKHANNON	920-999-00	ADM BOARD-BILLING MI	IT SPECIALIST/REP SERVICE	220.00
		920-999-00	ADM BOARD-BILLING MI	HR SERVICES/MANAGER	220.00
	WALMART STORES INC -BUCKHANN	920-341-00	MATERIALS & SUPPLIES	CLEANING SUPPLIES	42.51
	INTERNAL REVENUE SERVICE	920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	709.72
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	480.18
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	166.00
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.32
	WV STATE AUDITOR	920-349-00	AUDITING EXPENSE	2024 FINANCIAL AUDIT	700.50
	AMAZON.COM	920-999-00	ADM BOARD-BILLING MI	PCRD-COLOR COPY PAPER	25.72
		920-999-00	ADM BOARD-BILLING MI	PCRD-SILVER FOIL ROLLED RE	2.62
		920-999-00	ADM BOARD-BILLING MI	PCRD-STENO NOTEBOOKS	14.82
		920-999-00	ADM BOARD-BILLING MI	PCRD-RUBBER BANDS FILE FOL	9.02
	IWORQ	920-341-00	MATERIALS & SUPPLIES	PW PKG/WORK, SIGN, PAV, WAT, S	2,386.00
	LYNX WV INC	920-999-00	ADM BOARD-BILLING MI	IT SERVICES APR 2025	450.00
	AT&T MOBILITY	920-211-00	UTILITIES - ELEC,GAS	PCRD-MARCH 2025 CELL PHN &	40.11
	JEREMY DRENNEN, CPA	920-350-00	PROFESSIONAL & LEGAL	FY 23 & 24 FINANCIAL STMT	1,000.00
		920-350-00	PROFESSIONAL & LEGAL	FY 23 & 24 FINANCIAL STMT	1,662.50
	US POSTAL SERVICE (CMRS-FP)	920-999-00	ADM BOARD-BILLING MI	APRIL 2025 POSTAGE	1,000.00
	FP FINANCE PROGRAM	920-999-00	ADM BOARD-BILLING MI	APRIL 25 MAILER & INSERT P	94.30
	INDUSTRIAL APPRAISAL COMPANY	920-352-00	PROPERTY INSURANCE	2025 REVALUATION FEE	490.00
	OPTIMUM B2B, DEPT. 1264	920-999-00	ADM BOARD-BILLING MI	APR 25 CH INTERNET	214.62
	TYLER TECHNOLOGIES INC	920-999-00	ADM BOARD-BILLING MI	UTIL BILL AUTO PAY, IVR, S	2,356.25
		920-999-00	ADM BOARD-BILLING MI	UTILITY BILL NOTIFICATION	133.78
		920-999-00	ADM BOARD-BILLING MI	PCRD-INCODE TRAINING FOR L	275.00
	ROSSMAN & CO/PCB CORP	920-341-00	MATERIALS & SUPPLIES	DEBT COLLECTION	95.08
	FRONTIER	920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	98.94
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.18
	GARRETT K SUMMERS	920-341-00	MATERIALS & SUPPLIES	WASTE JUN FUEL BILLING	48.13
	HEWLETT PACKARD FINANCIAL SE	920-999-00	ADM BOARD-BILLING MI	PLOTTER RENT FEB 25 P024-0	78.91
		920-999-00	ADM BOARD-BILLING MI	HP PLTRR PMT APR 25 P024-0	78.91
	**PAYROLL EXPENSES			4/01/2025 - 4/30/2025	19,185.45
				TOTAL:	44,121.09
BOND	MUNICIPAL BOND COMM OF WV	970-221-00	WATER BOND A 2016	WATER BOND A PYMT APRIL 25	22,481.88
				TOTAL:	22,481.88
CAPITAL/PROJECTS	ENTERPRISE FM TRUST	999-682-04	SUPERVISOR TRUCK	23W5D4 2021 NISSAN LEASE P	322.35
		999-682-04	SUPERVISOR TRUCK	23W5D8 2021 NISSAN LEASE P	364.29
		999-682-04	SUPERVISOR TRUCK	23W5DC 2021 NISSAN LEASE P	292.45
		999-682-04	SUPERVISOR TRUCK	23W5DG 2021 NISSAN LEASE P	322.18
		999-682-04	SUPERVISOR TRUCK	25H3G4 2021 RAM 1500	405.28
				TOTAL:	1,706.55

Nestor/Randall motioned to accept the financial reports as presented. The motion carried.

a. Draft Water Board Budget FY 2025/2026—Mrs. Jenkins presented the draft Water Board Budget for FY 2025/2026, and a discussion took place.

Randall/Nestor motioned to accept the Water Board Budget for 2025/2026. The motion carried.

WATER		budget	2016-17	2017-18	2018-19	2019-20	2021-22	2022-23	2023-24	2024-25 approved budget/budget revisions	2024-25 actual thru 12-31-24	2025-26 Proposed Budget
			ACTUAL	actual	actual	actual	actual	actual	actual			
-400	350-000-00	ESTIMATED BALANCE ON HAND RESIDENTIAL SALES	0	873,970	883,657	0	365,874	\$658,480.76	904,883.40	1,067,764	550,439.92	785,341
-400	350-000-01	COMMERCIAL/INDUSTRIAL SALES	567,817	583,832	592,211	530,005	600,998	\$638,126.99	651,134.70	600,000	360,748.82	966,000
-400	350-000-03	PRIVATE FIRE PROTECTION	19,515	15,600	15,490	15,878	16,170	\$16,170.00	17,200.00	15,500	8,565.00	16,000
-400	350-000-04		0									
-400	350-000-05	MT HOPE WATER (MASTER METER)	153,265	135,173	140,959	126,350	184,194	\$230,511.50	232,932.50	200,000	92,060.50	200,000
-400	350-000-06	HODGESVILLE PSD (MASTER METER)	184,028	222,490	229,221	217,582	249,249	\$247,594.25	293,871.00	234,000	151,985.50	234,000
-400	350-000-07	ELKINS ROAD PSD (MASTER METER)	114,182	130,023	140,539	137,506	194,684	\$234,806.25	220,738.00	233,000	108,479.00	200,000
-400	350-000-03	ADRIAN PSD (MASTER METER)	192,127	214,053	251,500	200,082	257,620	\$311,651.25	300,589.00	233,000	150,388.50	233,000
-400	350-000-02	STATE GRANTS	0									
-400	350-000-02	FEMA GRANT - GENERATORS	0		53,877	44,816						
-400	350-000-03	WATER PLANT PROJECT GRANT								75,000		77
-400	350-000-00	TAP FEES	4,500	20,234	22,710	6,760	0	21,133	\$17,384.00	8,590.00	16,500	8,750.00
-400	350-100	Contributions Not Rule 5.5	3,070	10,060	8,633	0	3,388	\$0.00		51,160	51,874.21	10,500
-400	370-000-01	LATE CHARGES	44,591	41,160	-8,610	23,380	25,468	\$26,049.27	26,123.26	3,400	14,022.27	21,600
-400	370-000-03	CUSTOMER BILL (incl BANK FEES)	4,625	3,400	3,700	2,325	3,500	\$22,575.00	2,825.00		1,699.80	
-400	370-000-05	ATLANTIC CST PIPELINE REV		96,097	2,179,635	115,200						
-400	370-000-00	GAIN ON SALE										
-400	380-000-00	INTEREST INCOME	983	1,879	2,832	7,111	1,037	\$777.06	19,315.60	19,600	19,871.70	500
-400	390-000-00	MISC, NONPERSONAL INCOME	28,582	41,633	69,436	3,364	60,107	\$71,685.04	100,231.77	48,000	42,009.05	33,000
-400	390-000-00	TOTAL REVENUES	2,164,703	2,392,384	4,585,080	2,336,205	2,702,568	\$2,661,332	2,930,246	2,661,160	1,565,814	2,512,600
-400	390-000-00	TOTAL WTH EST. BAL ON HAND	2,164,703	2,392,384	4,585,080	2,336,205	3,068,442	\$3,529,813	\$3,834,930	3,728,864	1,565,814	3,297,341
-400	400-000-00	ACP water sys improve										
-400	400-000-00	CONTRACTUAL SERVICES										
-400	601-211-00	UTILITIES - ELEC, GAS, PHONE	14,964	17,056	16,903	17,270	20,346	\$18,041.46	19,717.93	25,000	11,629.23	25,000
-400	601-225-00	PAYROLL OVERHEAD (VICA, RET, ETC)										
-400	601-342-00	MAINTENANCE REVER INTAKE&PUMP		208	69,932	2,771	3,866	\$4,278.35	2,548.48	4,400	521.55	4,400
-400	601-346-00	WATERSHED MANAGEMENT				0	2,390					
-400	601-347-00	MAINTENANCE DAM		25	50	1,805	0	\$25.00	11,696.84	4,000	1,546.21	4,000
-400	601-398-00	WATERSHED DAM MISC	282,322			0			0.00	0		0
-400	602-103-00	WATER PUMPERS SALARIES		221,275	124,583	271,457	236,491	\$277,967.66	344,830.13	401,000	182,892.86	454,700
-400	602-104-00	FICA TAX	22,412	16,978	16,402	20,845	18,138	\$21,311.29	26,426.37	39,700	14,014.15	34,731
-400	602-105-00	HEALTH INSURANCE	62,518	55,133	40,389	71,341	38,903	\$23,843.88	36,053.44	45,000	27,732.32	46,000
-400	602-106-00	RETIREMENT	34,044	23,003	23,671	26,734	23,331	\$24,440.55	31,034.74	36,100	16,400.39	49,600
-400	602-211-00	UTILITIES - ELEC, GAS, PHONE	119,115	127,075	124,583	124,111	117,480	\$111,749.11	140,159.29	129,500	71,128.55	138,000
-400	602-225-00	TRAINING & CONTINUED EDUCATION	3,420	2,803	4,452	1,537	2,343	\$2,762.22	755.44	2,500	1,244.61	2,500
-400	602-226-00	UNEMPLOYMENT/COMPENSATION	7,040	6,745	6,745	6,760	4,628	\$4,131.01	5,161.85	2,800	3,809.44	2,800
-400	602-341-00	OFFICE EXPENSE	2,636	2,277	344	1,453	3,171	\$2,325.20	1,179.27	3,300	1,371.51	3,300
-400	602-342-00	MAINT TREATMENT PLANT BLDG	3,894	2,731	1,034	3,438	10,125	\$4,655.03	2,191.03	6,400	609.99	5,500
-400	602-343-00	VEHICLE MAINTENANCE	899	2,642	310	1,066	1,066	\$225.05	1,645.52	2,200	2,185.68	2,200
-400	602-343-00	FUEL	3,491	3,508	4,170	3,766	3,482	\$4,544.49	3,657.86	6,300	4,853.04	5,500
-400	602-344-00	GENERAL EQUIPMENT MAINTENANCE	1,832	1,442	1,226	2,234	1,772	\$2,626.80	18,965.87	24,000	7,568.17	20,000
-400	602-345-00	UNIFORMS/PERSONAL SAFETY EQUIP	12,435	3,516	4,228	3,678	3,833	\$2,698.63	3,959.32	6,000	3,653.75	6,000
-400	602-346-00	MAINT TREATMENT PLANT EQUIP	12,435	12,912	26,144	28,603	53,761	\$76,037.22	71,443.45	60,000	62,364.60	81,000
-400	602-347-00	PLANT LAB MATERIAL & SUPPLIES	14,055	15,974	37,001	8,576	7,951	\$14,576.77	12,288.52	15,000	3,124.05	15,000
-400	602-348-00	CHEMICAL COSTS	134,232	144,930	149,917	171,528	150,741	\$199,458.25	203,576.46	286,000	172,313.28	270,000
-400	602-349-00	COMPLAINT MONITORING	6,216	9,277	13,534	9,328	14,849	\$5,189.82	8,948.52	23,000	5,614.10	27,000
-400	602-350-00	TELEMETRY COSTS(Mission)			7,181	7,241	26,883	\$7,348.80	8,775.60	27,775	1,252.00	10,000
-400	602-399-00	PLANT MISCELLANEOUS	2,065	2,371	3,102	2,39	1,790	\$2,978.44	1,613.20	3,000	46.44	3,000
-400	602-459-00	WATER PLANT CAPITAL	4,150					\$6,286.11	0.00		0.00	
-400	602-459-00	NEW PLANT PROFESSIONAL SERVICES								150,000		
-400	600-103-00	T & D LINE RENT SALARIES	229,769	296,869	301,034	309,943	400,789	\$421,073.52	420,899.34	444,000	222,339.17	415,000
-400	600-104-00	FICA TAX	17,689	22,871	23,180	23,858	31,912	\$32,360.60	32,957.97	34,000	17,609.44	31,747
-400	600-105-00	HEALTH INSURANCE	76,765	106,308	119,602	103,480	72,812	\$77,978.64	87,797.68	90,000	59,525.92	101,200
-400	600-106-00	RETIREMENT	24,771	31,625	29,877	30,670	40,679	\$37,896.78	38,690.97	40,000	20,012.39	37,350
-400	600-000-00	CONTRACTUAL SERVICES										
-400	680-211-00	UTILITIES - ELEC,GAS,PHONE	27,127	27,846	27,178	25,242	27,254	\$28,867.20	36,210.10	39,100	13,213.24	38,000
-400	680-221-00	TRAINING & CONTINUED EDUCATION	1,576	1,274	1,656	171	809	\$1,700.33	1,478.00	2,500	358.08	3,000
-400	680-226-00	UNEMPLOYMENT/COMPENSATION	7,157	12,168	9,917	9,145	9,656	\$7,672.42	5,671.32	13,000	3,953.46	13,000
-400	690-000-00	COMMODITIES										
-400	690-341-00	OFFICE EXPENSE	3,840	1,744	4,056	3,972	4,771	\$11,413.52	2,036.30	5,325	1,423.40	5,000
-400	690-342-00	MAINTENANCE GARAGE BLDG	1,390	2,401	1,901	2,601	1,920	\$2,606.64	1,951.13	2,000	698.46	2,500

-400 660-343-00	VEHICLE MAINTENANCE	2756.64	3,124	5,991	1,251	1,070	\$7,816.90	4,896.84	16,000	6,386.62	9,000
-400 660-343-01	FUEL	9655.17	11,368	11,150	8,660	12,116	\$14,288.29	11,515.43	12,500	2,532.92	15,000
-400 660-344-00	GENERAL EQUIPMENT MAINTENANCE	19230.19	26,939	16,758	16,087	17,004	\$16,385.84	21,542.62	17,000	6,205.16	17,000
-400 660-345-00	UNIFORMS-PERSONAL SAFETY EQUIP	2,657	3,108	3,406	4,149	3,980	\$2,626.00	3,343.33	7,000	2,937.89	7,000
-400 660-347-00	BOOSTER PUMP BLDG EQUIP MAINT	640	2,348	7,858	7,503	3,910	\$5,880.50	30,530.04	63,000	10,823.65	20,000
-400 660-348-00	DISTRIBUTION TANK MAINTENANCE	126	9,750	10,038	49,256	6,082	\$3,418.94	1,570.52	24,900	24,819.00	5,000
-400 660-349-00	LINE MAINTENANCE MATERIALS	120		0	10						
-400 660-350-00	LINE MAINT PERMITS (DOH)	439	326	34	300	0			500	0.00	500
-400 660-351-00	COMPLIANCE MONITORING	1,500	5,000	230	0	0					
-400 660-352-00	NEW SERVICES, UPGRADE MATERIAL	70,757	55,090	99,927	72,245	115,857	\$147,492.44	92,443.55	130,000	48,233.45	150,000
-400 660-353-00	MAPPING & LINE LOCATING EXP	657	6,196	746	9,151	8,674	\$4,364.38	4,112.75	8,000	2,921.76	8,000
-400 660-354-00	FIRE SERVICE MATERIALS	262		0		975					
-400 660-999-00	TRAN DISTRIB MISCELLANEOUS	445	849	1,180	849	683	\$861.95	924.48	1,500	440.00	1,500
-400 902-103-00	METER ON/OFF & MAINT LABOR	72,365		0							
-400 902-104-00	FICA TAX	5,543		0							
-400 902-105-00	HEALTH INSURANCE	31,505		0							
-400 902-106-00	RETIREMENT	8,684		0							
400 902-221-00	TRAINING EDUCATION	0		0							
-400 902-226-00	PAYROLL OVERHEAD-FICA,RET,INS	6,175		0							
400 902-342-00	MAINT METER SHOP							329.51			
400 902-343-00	VEH MAINT	227		0							
400 902-343-01	METER VEH FUEL	1,403		0							
400 902-344-00	GENERAL EQUIP MAINT	2,109		0							
400 902-345-00	UNIFORM-SAFETY										
400 902-346-00	REPLACE METERS										
-400 902-999-00	CUST SERVICE-METER READ - MISC			0							
-400 920-101-00	AD & GE SALARIES BOARD	23,021	26,147	25,078	23,983	20,211	\$16,800.00	16,800.00	16,800	8,000.00	16,800
-400 920-103-00	AD & GE OFFICE SALARIES	116,523	127,282	134,340	146,842	148,120	\$146,748.53	145,813.37	170,000	82,168.93	231,000
-400 920-104-00	FICA TAX	10,695	11,743	12,246	13,074	12,494	\$12,663.94	12,439.40	13,005	6,000.40	19,000
-400 920-105-00	HEALTH INSURANCE	62,572	68,178	71,296	69,826	18,436	\$18,118.33	19,615.13	21,000	11,599.20	20,000
-400 920-106-00	RETIREMENT	14,440	14,066	13,105	14,983	13,763	\$12,748.14	12,636.92	15,300	7,242.02	22,302
CONTRACTUAL SERVICES											
-400 920-211-00	UTILITIES - ELEC,GAS,PHONE	1,688	1,675	1,627	1,559	1,926	\$1,895.94	1,868.89	2,000	944.76	2,000
-400 920-221-00	TRAINING & CONTINUED EDUCATION	724	549	31		0	\$0.00		500	0.00	500
-400 920-226-00	WORKER COMP/UNEMPL/	33,407	31,782	16,865	1,184	2,718	\$2,349.87	1,310.97	2,600	916.65	2,600
-400 920-232-00	BOND ANNUAL FEE							1,050.00			
COMMODITIES											
-400 920-341-00	MATERIALS & SUPPLIES EXPENSE	16,950	19,513	22,972	28,558	29,033	\$32,216.41	75,285.38	50,000	34,084.99	60,000
-400 920-348-00	MAINTENANCE & RENT-OFFICES	10,950	10,950	10,950	10,950	11,800	\$10,950.00	10,950.00	10,950	0.00	10,950
-400 920-349-00	AUDITING EXPENSE	3,049		3,203	1,124	1,867	\$4,214.25	8,493.00	8,800	4,664.25	9,500
-400 920-350-00	PROFESSIONAL-LEGAL EXPENSE	30,032	18,655	27,401	7,460	17,548	\$16,309.00	25,412.50	23,500	8,475.00	24,751
-400 920-351-00	ENGINEERING EXPENSE	22,033	4,804	0				99,850.00		37,500.00	
-400 920-352-00	PROPERTY INSUR VEH GENLIAB	8,978	6,024	16,971	36,540	47,426	\$63,634.06	46,964.89	53,100	35,619.53	53,100
-400 920-353-00	POC ASSESSMENTS	5,852	6,155	5,945		9,697	\$5,115.85	5,284.85	7,300	7,277.70	7,300
-400 920-369-00	DEP INT	197	347	740	1,316	177	\$100.36	1.90	250	0.00	250
-400 920-459-00	CAPITAL OUTLAY		2,842	3,711	6,005	7,105	\$13,064.94	7,370.33	6,000.00	0.00	20,000
-400 920-999-00	ADM BOARD-BILLING MISC	33,807	37,201	35,795	37,360	42,789	\$48,259.59	21,090.35	44,000	27,990.03	81,000
400 970-221-000A	BOND A	90,201	269,741	270,592	270,319	270,319	\$270,318.71	270,318.51	270,400	135,426.73	270,400
400 970-221-000B	BOND A Interest	1,079		0	0						
400 999-130-00	BOND & AC GRANT				14,292	0					
400 999-140-00	ISLAND AVE 6								220,000	46,569.46	
400 999-140-01	MEADE CENTRAL										50,000
-400 999-163-00	PLANT LAB UPGRADE			0							
400 999-170-00	ATLANTIC CS PIPE SYSTEM UPGRADE		95,566	1,901,696	339,849						
-400 999-172-00	KENNEDY HYDRANT REPLACEMENT			0							
400 999-173-00	MEADE central ST PROJ										
-400 999-176-00	LIGHTBURN ST							120,336.48	50,000	1,311.00	0
400 999-178-00	HYD UPGRADE TO STEAME		10,000						75,000	0.00	75,000
400 999-188-00				0	0	0					
-400 999-189-00				0							
400 999-190-00	VARIOUS OTHER PROJECTS	14,341	3,462	5,159	3,734	1,643	\$2,148.12		4,000	0.00	4,000
-400 999-191-00				0							
-400 999-612	WAT PL PROJ PHASE 1			0							

400 999-613-00	KNOLLWOOD 4	3,000		0					35,000	0.00	0
-400 999-619-00	VALVES TO REPLACE	2,322	18,198	0							
-400 999-620-00	EMERGENCY GENERATORS			0	1,500						
-400 999-623-00	CORRIDOR H SOUTH WATER LINE				60,000						
-400 999-627-00	GWS & LAITOP			4,180					20,000	18,992.02	0
-400 999-666-00	VICTORIA HILL TANK	333	-333	0							
-400 999-667-00	FILTER MEDIA REPLACEMENT			0		14,500					
-400 999-668-00	SKID STEER			0					0		75,000
-400 999-669-00	EWMS Grant Expense(early warning monitor system)		44,850	47,999	83	0	\$13,163.00		0		
-400 999-670-00	BATTLE GREEN - BR FRK RELOCATE			0		11,064					
-400 999-671-00				0							
400 999-672-00	LEAK DETECTION EQUIP		22,305						50,000	0.00	50,000
400 999-673-00				0							
400 999-675-00	BOOM TRUCK RENTALSudge	650		0	1,200		\$73,506.00				
-400 999-676-00	PLANT AIR COMPRESSOR			0		0	\$36,205.00				
-400 999-677-00	SLUDGE PUMPS	547		0							
-400 999-678-00				0							
-400 999-679-00				0							
-400 999-681-00	SCADA (RADIO RD METERS LOAN-CHASE	162,380	157,432	155,872	156,022	156,022	\$64,940.73				
400 999-681-01	THURMAN AVE PROJECT						\$51,061.46				
400 999-110-00				0							
400 999-685-00	Safety Equipment			0					50,000	29,000.00	0
400 999-682-00	mobile traffic control		24,679	0	5,000		\$0.00		0		
400 999-682-01				0							
-400 999-682-02	DRAINS IN MASTER METER PITS	3,584		0							
400 999-682-03	PLANT PUMP REPAIRS 2023		3,065					54,448.00			
400 999-682-04	SERVICE TRUCKS		28,161	30,089	32,337	26,031	\$23,150.08	23,742.36	29,836	9,461.80	31,100
-400 999-682-05	BACKHOE	17675.16	17,675	17,675	17,675	0	\$6,459.00				
400 999-682-06	CAPSTONE REPAIR WTP BLDGS	17,740									
-400 999-682-07	ROOFING SEAM REPAIR		4,890						25,000	0.00	30,000
400 999-686-00											
400 999-682-08				0							
400 999-682-09				0							
-400 999-682-10	Vicksburg Upgrade			0							
400 999-682-11	LAWN TRACTOR	15,000	4,260	3,250					92,160	40,253.43	45,000
400 999-682-12	DEER CREEK LINE			0			\$12,028.31		0	0.00	0
400 999-683-00	SECURITY FENCING PER TANKS		11,929	0							
400 999-684-00							\$0.00		0		
400 999-686-00	REBUILD ALTITUDE & PRV				3,168						
TOTAL EXPENDITURES		2,092,821	2,402,622	4,306,545	2,775,319	2,381,687	2,602,219	2,743,481	3,633,441	1,589,948	3,297,341
REVENUE OVER/(UNDER) EXPENDITURES		71,682	(10,238)	278,535	(438,114)	886,665	\$27,394	1,091,448	95,423		0

8. Department Report – Tommy Rolenson provided the following reports:

a. Monthly Water Department Report –

CITY OF BUCKHANNON WATER DEPARTMENT
Monthly Report for April 2025

- Water leaks-1
- Weekly safety meetings.
- Locates.
- Renewed service
- New Services-1
- Residential meters changed- 17
- Residential meters tested-0
- Maintenance equipment.
- Public Service District meters tested-0
- Meter testing.
- Meter barrel repairs.
- All meters were read in system
- Clearing brush and grass from right of ways and tank sites
- Clearing meter barrel lids.
- Cleaning out valve boxes

- Maintenance booster stations.
- GPS valves, services, leaks for past year.
- 59.1 million gallons of water treated for month of April 1.97 million a day.
- Cost per million gallons treated for April \$227.35
- 15,320 gallons of water hauled from plant.
- Off & On Reports / Customer complaints answered. - 209
- Non-Payments
- Continue to work on back-flow/cross-conn. Program.
- Finished hydrant flushing and flow testing.
- Crew has started installing water lines in the CMH development in Vicksburg.
- Installed backup generator at the airport booster station

b. Monthly Chemical Cost Summary Report –

Month: Apr-25

			Monthly Total	Y-T-D	
Million Gallons Treated:			59.1	703.5	
Total Chemical Treatment Cost:			13435.92	220364	
Cost per Million Gallons:			227.3421	313.2395	
Chemical	Cost	Unit	Amount Used (lbs)	Monthly Cost	Y-T-D Cost
Carbon	2.76	lb	0	0	41262
Chlorine	1.39	lb	1209	1680.51	24005.34
Fluoride	2.2	lb	550	1210	7502
KMnO4	3.65	lb	315	1149.75	21224
Lime	1.4	lb	950	218.5	2955.5
	0.23				
Premier Pac	0.49	lb	9984	4892.16	66538.89
Soda Ash	0.470	lb	6000	2820	41072.25
Sodium Hex	2.93	lb	500	1465	15804
Smart-Phos	14.16	GAL	0	0	0
				13435.92	220364

c. Monthly Unaccounted Water Loss Report –

**Unaccounted For Water through June 30,
2025**

	Produced (a.)	Plant Loss (b.)	Distribution Loss (c.)	Sold to City (d.)	Sold to PSDs (e.)	Percent Loss
Jul-24	72,343,370	1,527,706	12,416,000	21,467,600	35,496,200	1.98%
Aug-24	72,710,012	1,597,420	542,000	21,599,300	33,351,000	21.48%

Sep-24	69,231,067	1,572,032	150,000	23,848,600	37,118,800	9.45%
Oct-24	73,367,603	1,541,758	1,078,000	22,514,900	29,204,300	25.94%
Nov-24	71,298,617	1,647,368	2,137,562	24,907,900	32,195,900	14.60%
Dec-24	77,523,374	1,501,233	10,517,510	21,381,300	32,967,200	14.39%
Jan-25	80,305,753	1,524,952	11,572,314	20,223,200	33,369,000	16.96%
Feb-25	63,174,035	1,077,171	395,562	24,286,100	41,819,300	-6.97%
Mar-25	64,545,848	1,223,476	456,500	19,738,500	32,773,800	16.04%
Apr-25	59,064,465	1,127,714	2,060,000	21,367,800	34,099,200	0.69%
May-25						#DIV/0!
Jun-25						#DIV/0!
Totals:	703,564,144	14,340,830	41,325,448	221,335,200	342,394,700	11.96%

- d. **Update on Dam Repairs** – A new shaft was made in-house for \$2,500, correcting the problem.
- e. **Update Generator Install at Airport Booster Station** – Discussion took place
- f. **Buckhannon Water Board Consumer Confidence Report (CCR) Annual Drinking Water Quality Report 2025 Covering Calendar Year 2024** – Discussion took place.

Buckhannon Water Board
WV3304902
Consumer Confidence
Report – 2025
Covering Calendar Year
2024

In compliance with the Safe Drinking Water Act, the Buckhannon Water Board is providing customers with our Annual Water Quality Report.

This report is a snapshot of the quality of the water provided in 2024. Included is information about where your water comes from, its contents, and how it compares to Environmental Protection Agency (EPA) and state standards. We are committed to providing you with information, because informed customers are our best allies. If you would like to observe the decision-making process that affects drinking water quality or if you have any questions, comments, or suggestions, please attend any regularly scheduled water board meeting held on the 2nd Thursday of each month at 7:30am at City Hall or call KELLY ARNOLD at 304-472-1651 Ext: 1000

The Buckhannon Water Treatment Plant treated 820,860,258 gallons of high-quality potable water in 2024. Our water source is the Buckhannon River, which categorizes our system as a surface water system. Our water system serves an estimated population of 8098 within our service area utilizing 6 storage tanks, 39 miles of water mains up to 24 inches in diameter, 4 booster stations, 1,200 valves and 250 hydrants. Fourteen dedicated employees operate and maintain the system. Including purchaser systems, the Buckhannon Water Treatment Plant serves over 22,000 customers in Upshur County and surrounding areas.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health

risk. More information about contaminants and potential health effects can be obtained by calling the EPA's Safe Drinking Water Hotline (800-426-4791).

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as those with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

The sources of drinking water (both tap water and bottled water) included rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in sources water before we treat it include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, livestock operations and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides, which may come from a variety of sources such as storm water run-off, agriculture, and residential users.

Radioactive contaminants, which can be naturally occurring or the result of mining activity.

Organic contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and also come from gas stations, urban storm water run-off, and septic systems.

In order to ensure that tap water is safe to drink, EPA prescribes regulation which limits the amount of certain contaminants in water provided by public water systems. We treat our water according to EPA's regulations. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health. With the EPA regulations as a baseline, the Buckhannon Water Department has been utilizing a concept called Area Wide Optimization Program (AWOPs), which was developed to improve plant performance. Goals stricter than those by the EPA have been set and are being achieved.

[Water Quality Data](#)

The following tables list all the drinking water contaminants which were detected during recent testing. The presence of these contaminants does not necessarily indicate the water poses a health risk. Unless noted, the data presented in this table is from the testing done January 1- December 31, 2024. The state requires us to monitor for certain contaminants less than once per year because the concentrations of these contaminants are not expected to vary significantly from year to year. Some of the data, though representative of the water quality, is more than one year old.

[Terms & Abbreviations](#)

Maximum Contaminant Level Goal (MCLG): the "Goal" is the level of a contaminant in drinking water below which there is no known or expected risk to human health. MCLGs allow for a margin of safety.

Maximum Contaminant Level (MCL): the "Maximum Allowed" MCL is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Secondary Maximum Contaminant Level (SMCL): recommended level for a contaminant that is not regulated and has no MCL.

Action Level (AL): the concentration of a contaminant that, if exceeded, triggers treatment or other requirements.

Treatment Technique (TT): a required process intended to reduce levels of a contaminant in drinking water.

Maximum Residual Disinfectant Level (MRDL): the highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Non-Detects (ND): lab analysis indicates that the contaminant is not detected at or above the MDL(Method Detection Limit).

Parts per Million (ppm) or milligrams per liter (mg/l)

Parts per Billion (ppb) or micrograms per liter (µg/l)

Picocuries per Liter (pCi/L): a measure of the radioactivity in water.

Millirems per Year (mrem/yr): measure of radiation absorbed by the body.

Monitoring Period Average (MPA): An average of sample results obtained during a defined time frame, common examples of monitoring periods are monthly, quarterly and yearly.

Nephelometric Turbidity Unit (NTU): a measure of the clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person. Turbidity is not regulated for groundwater systems.

Running Annual Average (RAA): an average of sample results obtained over the most current 12 months and used to determine compliance with MCLs.

Locational Running Annual Average (LRAA): Average of sample analytical results for samples taken at a particular monitoring location during the previous four calendar quarters.

Minimum Reporting Limit (MRL): The lowest concentration a laboratory can report to the EPA during monitoring.

Monitoring Period Average (MPA): An average of sample results obtained during a defined time frame, common examples of monitoring periods are monthly, quarterly and yearly.

Testing Results for: BUCKHANNON WATER BOARD

The Buckhannon Water Treatment Plant is required by the EPAs surface water treatment rule to monitor turbidity. The NTU must never exceed 1.0 NTU at any time. The samples for turbidity must be less than or equal to 0.3 NTU in at least 95% of the samples in one month.

Turbidity			
Monthly % < 0.3NTU	Yearly High	Violation	Likely Source of Contaminant
100%	0.080 NTU in May 2024	No	Soil Runoff

Being a surface water system, organics (TOCs) in our source water is a common concern. Interactions between the TOCs and the required disinfection process can produce disinfection by-products. Disinfection by-product precursor removal is a treatment technique to reduce the amount of TOCs that may react with the disinfection process.

Total Organic Carbon (TOC)						
Total Organic Carbon	Collection Date	Highest Value	Range	Unit	TT	Typical Source
CARBON, TOTAL (Raw)	2/26/24	2.9	1.1-2.9 1.9 RAA	ppm	TT	Naturally present in the environment
CARBON, TOTAL (Finished)	8/30/24	2.4	0.7-2.4 1.3 RAA	ppm	TT	Naturally present in the environment

Total Organic Carbon (TOC) Removal					
Year Sampled	Compliance Achieved	Required Removal RAA	Achieved Removal RAA	TT	Typical Source
2024	Yes	35%	22%	TT	Naturally present in the environment

Disinfectant						
Treatment	Violation	Level Detected RAA	Maximum Detected	Unit of Measure	MRDLG	MRDL
Chlorine (Water Plant)	No	1.3	1.3	ppm	4.0	4.0
Chlorine (Distribution)	No	1.4	1.6	ppm	4.0	4.0

Disinfection Byproducts	Sample Point	Violation	Monitoring Period	Highest LRAA	Range (low/high)	Unit	MCL	MCLG	Typical Source
TOTAL HALOACETIC ACIDS (HAA5)	AIRPORT BPS	No	2024	24	10-39	ppb	60	0	By-product of drinking water disinfection
TOTAL HALOACETIC ACIDS (HAA5)	E-17 DEER CREEK	No	2024	21	12-27	ppb	60	0	By-product of drinking water disinfection
TTHM	AIRPORT BPS	No	2024	42.9	12.5-66.7	ppb	80	0	By-product of drinking water chlorination
TTHM	E-17 DEER CREEK	No	2024	37.4	16.8-51.3	ppb	80	0	By-product of drinking water chlorination

Note: Some people who drink water containing **trihalomethanes** above the MCL over many years may experience problems with their liver, kidneys, or nervous system, and may have an increased risk of cancer.

Note: Some people who drink water containing **haloacetic acids** in excess of the MCL over many years may have an increased risk of cancer.

Our water system has an estimated population of 8098 and is required to test a minimum of 9 samples per month in accordance with the Total Coliform Rule for microbiological contaminants. Coliform bacteria are usually harmless, but their presence in water can be an indication of disease-causing bacteria. When coliform bacteria are found, special follow-up tests are done to determine if harmful bacteria are present in the water supply. If this limit is exceeded, the water supplier must notify the public. In 2024, a total of 120 bacteriological sample were collected from the ten designated locations. All results were non-detects.

Microbiological				
Location	Result	MCL	MCLG	Typical Source
No Detected Results were Found in the Calendar Year of 2024				

Chlorine/Chloramines Maximum Disinfection Level	MPA	MPA Units	RAA	RAA Units
1/1/2024 - 1/31/2024	1.51	MG/L	1.30	MG/L

Inorganics						
Regulated Contaminants	Violation	Level Detected	Unit	MCLG	MCL	Typical Source
BARIUM	No	0.0263	ppm	2	2	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
FLUORIDE	No	0.522	ppm	0.7	2	Erosion of natural deposits; Water additive which promotes strong teeth; Discharge from fertilizer and aluminum factories

Note: Antimony, beryllium, cadmium, chromium, cyanide, mercury, nickel, nitrate, nitrite, thallium, and selenium were also analyzed for but were non-detectable.

Lead And Copper							
Lead and Copper	Monitoring Period	90 th Percentile	Range (low/high)	Unit	AL	Sites Over AL	Typical Source
COPPER, FREE	2020 - 2022	0.0698	<0.00221 - 0.398	ppm	1.3	0	Corrosion of household plumbing systems; Erosion of natural deposits; Leaching from wood preservatives
LEAD	2020 - 2022	0.542	<0.172 - 19.7	ppb	15	1	Corrosion of household plumbing systems; Erosion of natural deposits

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. Your water system is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/safewater/lead>.

Infants and children are typically more vulnerable to lead in drinking water than the general population. It is possible that lead levels at your home may be higher than at other homes in the community as a result of materials used in your home's plumbing. If you are concerned about elevated lead levels in your home's water, you may wish to have your water tested and flush your tap for 30 seconds to 2 minutes before using tap water. Additional information is available from the Safe Drinking Water Hotline (800-426-4761).

BUCKHANNON WATER BOARD is working towards identifying service line materials throughout the water distribution supply. The service line inventory is required to be submitted to the state by October 16, 2024. The most up to date inventory is located at the **Buckhannon Water Treatment Plant**, if you have any questions about our inventory, please contact KELLY ARNOLD at 304-472-1651 Ext: 1000.

Radionuclides							
Radiological Contaminants	Collection Date	Highest Value	Range (low/high)	Unit	MCL	MCLG	Typical Source
GROSS ALPHA, EXCL. RADON & U	4/9/2019	2.13	2.13	pCi/L	15	0	Erosion of natural deposits

Note: Radionuclides are analyzed every six years.

Secondary Contaminants: Non-Health Based Contaminants						
No Federal Maximum Contaminant Level (MCL) Established						
Contaminant	Collection Date	Highest Value	Range (low/high)	Unit	SMCL	Typical Source
Sodium	10/29/24	12.1	N/A	ppm	1000	Erosion of natural deposits

Our water system has sampled for a series of unregulated contaminants as part of UCMR 5. Unregulated contaminants are those that do not yet have a drinking water standard set by the US Environmental Protection Agency (EPA). The purpose of monitoring for these contaminants is to help EPA decide whether the contaminants should have a standard. As our customers, you have a right to know that this data is available.

UCMR5				
Location	Result	MCL	MCLG	Typical Source
All results were less than the MRL (Not Detected)for each of the four quarters of 2024.				

During the **2024** calendar year, we had the below noted violation(s) of drinking water regulations.

Compliance Period	Analyte	Comments
No Violations Occurred in the Calendar Year of 2024		

There are no additional required health effects violation notices.

Your CCR is available at WWW:// www.buckhannonwv.org/residents/buckhannon-water-department/

CCR will not be mail unless requested. To receive a paper copy in the mail, please contact us at 304-472-2530.

9. Old Business Discussions:

a. Water Treatment Plant Project – Mayor Skinner recognized Tim Ball, who reported that the City design team and all other parties have worked well together to complete the necessary Preliminary Engineering Report (PER) that will be filed with the West Virginia Infrastructure and Jobs Development Council (IDJC) by tomorrow’s deadline. He provided a further outline of the work, including a total project cost shown in the report of forty-seven million three hundred ten thousand dollars (\$47,310,000), including the project cost for the plant and the water line projects along Route 20 and Main Street. While the following information is still preliminary, the project outline will eliminate the capitalized interest for the USDA loan. The PER states that the rate increase will be implemented by the beginning of the construction. Per Rule 42 completed by Mr. Dingess, the necessary rate increase will ultimately be 62%. The average bill for 3,400 gallons would go to \$44.14, currently \$27.26. The percent MHI with these rates would be 1.2526. Mr. Ball complimented all who have been involved thus far with this project.

Jay Hollen reported that he has contacted 37 professional appraisers and received responses from only six qualified appraisers today. He is asking for a bid package to be prepared so that we can move quickly on the process.

Randall/Rizo motioned to approve preparing and sending a bid package to the interested qualified appraisers. The motion carried.

Mayor Skinner thanked the representative of Postesta & Associates. Dave Sharp complimented the work of all those involved in this project. Amby Jenkins suggested we work with the media on how the billing will work with any rate increases.

Randall/Rizo motioned to approve the Preliminary Engineering Report for submission to the IDJC. The motion carried.

Many Board members agreed that public relations would be necessary, and different elements of the public relations campaign were offered and discussed, including emphasizing the effort to improve the system for the future, i.e., building on future needs, and having a document on the city website explaining the rate increase.

10. New Business Discussions:

a. None

11. Report of Events, Correspondence, and Information – Mayor Skinner reviewed the following with the Board Members.

a. Mt. Hope Water Association Meeting Minutes-March 2025

b. Adrian P.S.D.

i. Meeting Minutes-March 2025

ii. Budget FY 2025-2026

iii. Certification of Customers

c. Elkins Road P.S.D. Meeting Minutes-March

The P.S.D.'s meeting minutes were distributed to the board members as information sharing between the COB and the P.S.D's.

d. Letter to Customers-Frequently Asked Questions-COB Water Department

Frequently Asked Questions - City of Buckhannon Water Department

1. Billing and Payments

Q: How is my water bill calculated? Your water bill is based on the amount of water you use during the billing period, measured in gallons. Charges on your utility bill will include water, sewage, and waste charges, as well as applicable taxes and fees.

Q: How can I pay my water bill? Payments can be made online at www.municipalonlinepayments.com/buckhannonwv, by calling 1-866-933-4026, or by dropping off your check payment in the drop box at the rear of the City Hall building along 70 E. Main St. as you exit the parking lot at City Hall. You can also pay by bank draft (paperwork can be completed here in the office, or we can email you a form to complete). Chase Bank also has a drop box inside to drop off payments.

Q: When is my water bill due? Bills are generally due 20 days after the billing date. Refer to your bill for the exact due dates.

Q: Can I set up a payment plan if I can't pay my bill in full? Please contact City Hall at 304-472-1430 to discuss options.

2. Water Quality and Safety

Q: Is the water safe to drink? Yes, our water is thoroughly tested and meets or exceeds all federal and state water quality standards. You can access the annual Consumer Confidence Report (CCR) on our website for a complete report.

Q: Why does the water sometimes have a chlorine taste or smell? Chlorine is a disinfectant that ensures water is safe to drink. Although taste and smell may be detected, it's completely safe.

Q: What should I do if I notice discoloration in my tap water? Discolored water is often caused by a disturbance in the water distribution system, such as maintenance or construction work. Running your tap for a few minutes usually clears it up. If the discoloration persists, contact our customer service.

3. Water Usage and Conservation

Q: How can I reduce my water usage? Simple steps like fixing leaks, installing water-saving appliances, and reducing lawn watering can help lower water consumption.

4. Service Interruptions and Emergencies

Q: What should I do if my water is shut off? If your water has been turned off due to non-payment, please contact City Hall to resolve the issue. If it's due to a water main break or other emergency, we will provide updates via email, social media, automated phone service, and text. Make sure to keep your contact information updated with the utility department.

Q: How will I be notified of planned water service interruptions? We will notify you by phone, email, or text at least 24 hours in advance if there is a scheduled service interruption for maintenance or repairs.

Q: What should I do during a water main break? If you notice a water main break or flooding, please report it immediately by calling City Hall at 304-472-1430 during business hours. After business hours, contact the non-emergency number at the Upshur County Communication Center (Com Center) at 304-472-9550.

5. New Service and Account Management

Q: How do I start or stop water service at my address? To start service, you must come to City Hall with a lease agreement if renting and a driver's license. There will be a deposit fee (contact City Hall for details). To stop service, call or stop in and let us know when you want services stopped. Provide a forwarding address to mail your final bill.

Q: How can I transfer my water service to a new address? You cannot transfer from one address to another. You will need to sign for the new service as stated above.

Q: How do I change my account information? Contact City Hall to update any changes regarding phone number and mailing address.

6. Rates and Policies

Q: Why did my water bill increase this month? Possible reasons include higher water usage, a change in the rate structure, or additional fees.

Q: Can I appeal my water bill? If you believe your bill contains an error, please call our utility department at 304-472-1430.

e. Letter to Customers- Important Information about your Drinking Water

IMPORTANT INFORMATION ABOUT YOUR DRINKING WATER

**AVAILABILITY OF MONITORING DATA FOR
UNREGULATED CONTAMINANTS FOR**

Buckhannon Water Board PWSID# 3304902

Our water system has sampled for a series of unregulated contaminants. Unregulated contaminants are those that do not yet have a drinking water standard set by the US Environmental Protection Agency (EPA). The purpose of monitoring for these contaminants is to help EPA decide whether the contaminants should have a standard. As our customers, you have a right to know that this data is available.

If you are interested in examining the results, please contact:

Jerry Myers at 304-472-2530
(Contact Name) (Phone Number)

or at 70 East Main Street, Buckhannon, WV 26201
(Mailing Address)

Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.

This notice is being sent to you by the Buckhannon Water Board.

State Water System ID# PWSID 3304902

Date Distributed APRIL 26, 2025

i City of Buckhannon Water Department Files another Positive Report-UCMR5 Statement

BUCKHANNON, WV: The City of Buckhannon Water Department was required by the EPA to participate in a monitoring program titled the **Unregulated Contaminant Monitoring Rule 5**. The purpose of this rule is to determine if there is a need for the EPA to add additional contaminants to its monitoring program. This is the 5th series of UCMR testing that our system has participated in over the years.

Our sampling took place over the four quarters of 2024 and we are very pleased with the results. All items analyzed were **less than the Minimum Reporting Limit (MRL)**.

In other words, all items were below detectable limits.

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Randy Sanders
City Recorder & Information Coordinator
Manager, The Event Center at Brushy Fork
City of Buckhannon, WV

f. PSCWV Advisory Notice -811 Responsibilities- wv.811.c

g. Notice Accepting Applications for Water Distribution Operator

h. Carter Roag Coal Company Permit Renewal Letter of Concern No. 1 – City Engineer, Jay Hollen provided an overview of the letter sent regarding the City's concerns regarding the Carter Roag Coal permit renewal.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

April 30, 2025

Ms. Pamela J. Corley – Permit Review
West Virginia Department of Environmental Review
Division of Mining and Reclamation
47 School Street
Philippi, WV 26416-1600

**Re: Carter Roag Coal Company
Permit No.: S200519
Permit Renewal #1
City of Buckhannon Letter of Concern No. 1**

Dear Ms. Corley,

Per the March 19, 2025 Legal Advertisement in *The Inter-Mountain* newspaper, the City of Buckhannon (City) is submitting this Letter of Concern regarding future mining activities at the Carter Roag Coal Company's (CRCC) existing and/or proposed mine(s) located approximately 3.7 miles southeast of Helvetia, West Virginia.

Per the Legal Advertisement, the existing and/or proposed mine(s) is/may be discharging into unnamed tributaries, Dry Run, Lick Run and Bear Run of/and Beech Run all of/and the Left Fork of the Buckhannon River of the Buckhannon River of the Tygart Valley River of the Monongalia River.

The City's main concern is what type of health & safety precautions will be taken once the mining activities resume, including, but not limited to, the following:

- What type of protective measures will CRCC take to prevent potential mine drainage and/or coal fines spillages into the Left Fork of the Buckhannon River and the Buckhannon River, which ultimately lead to the Water Department's Raw Water Intake structure once mining operations resume in the future?
- What kind of impoundment and/or sediment control structures will CRCC employ to prevent any spillages into the waterways?
- How far away from the top of the waterway's banks will CRCC's coal and/or coal fines stockpiles be located?
- What type of notification system (automated? Direct call to the Water Department's Water Treatment Plant?) has been/will be incorporated so that the City and the Water Department are aware of any future spills from the existing facility?
- Do the existing facility's coal stockpiles still exist? If no, has the coal stockpile area(s) been cleaned up and reclaimed?

The City raises these concerns because the Water Department's Water Treatment Plant supplies potable water to 20,255 citizens in the City of Buckhannon, Upshur County and portions of five (5) surrounding counties and necessary precautions need to be in place to protect these areas' only source of potable water.

If you have any questions or comments regarding the project or the contents of this letter, please contact me at your convenience at (304) 472-1651, Extension 1006 or via email at jay.hollen@buckhannonwv.org.

Sincerely,

James S. Hollen, III – PE
City Engineer

i. Fully Executed Lease Agreement between COB & Cequel Communication/Altice RE: Equipment on North Buckhannon Water Tank Hill – Amby Jenkins reported that the lease renewal includes the same provisions as before, indexed as City A356, expires 05/31/2030.

12. Board Members' Remarks and Announcements

No other comments were offered.

At 8:15 a.m., Randall made a motion to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
