

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, June 26, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 05/22/2025
5. Bid Opening-Mini Track Excavator
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests and Requests
 - a. Jim Stalnaker, WV Classic Wheels Car Club
 - i. Blast From the Past Car Show Event Incident Action Plan (IAP) on 07/26/25
 - b. Ryan Thorn, WVWC Associate VP External Affairs & Strategic Partnerships
 - i. WVWC Homecoming 2025 Request Street Closure of Camden Ave (both lanes) between Meade St & Railroad Ave on 09/27/25 12-8pm
 - c. Amanda Hayes, Event Request-Create Buckhannon Fourth of July Celebration on 07/04/25
 - i. South Florida Street Closure for Elite Rival Twirlers Performance
 - ii. Use of Madison Street Lot for Cartoon Headquarters & Rock Climbing Wall
 - iii. Extra Trash Containers
 - d. Zachary Williams, Jimbo's Place Big Summer Blowout Event on 08/08/25 & 08/09/25
 - i. 6 N. Kanawha Street Closure Area 48'x 48'
 - ii. Outside Activities & Live Music
 - iii. Request COB to draft Approval Letter to the WVABCA of the temporary extension of the licensed floor plan for the outdoor event
 - e. Kevin Campbell, Event Request Riverfest 9 Celebration at the Poundstone Riverwalk on 08/23/25
8. Financial Report – Director of Finance, Amberle Jenkins
 - a. CPWB Budget Revision FY 2024/2025
9. Department Report –Street Department & Parks Superintendent Brad Hawkins
 - a. Notice to Pocahontas Street Residents re: Curb Installation Project
 - b. Bid Opening Results re: On Call Construction, Yard Reclamation & Paving Services (Council Approved 06/17/25)
10. Old Business Discussions:
 - a. Update on Letter to WVDOH Re: Request Speed Limit Reduction 35 MPH to 25 MPH on Marion Street
 - b. Update on Traffic Pattern Change Maple Street from W. Lincoln to Green St (Council Approved 05/29/25)
 - c. Buckhannon River & Tree Debris Update
 - d. Survey Results Vehicle Parking Along Reger Avenue
 - e. Review/Revise the Parking Enforcement Ordinances, Fine Schedule, Signage, Maps
11. New Business Discussions:
 - a. Event Request- Community Care WV Recover Community Engagement-Jawbone Park 08/09/25 5-8pm
 - b. Event Request-Martial Arts Fundraiser Suds & Snacks-Jawbone Park Pop's Furniture 07/05/25 11am-5pm
 - c. Parking Enforcement Vehicle
12. Report of Events, Correspondence, and Information
 - a. COB Announces More Street Paving Projects
13. Board Members' Remarks and Announcements
14. Declaration of Adjournment