

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, May 15, 2025, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Mayor	Robbie Skinner	Present - GTM
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
City Engineer	Jay Hollen	Present - GTM
Mayor's Office	Barbara Hinkle	Present
Board Member	Phil Loftis	Present
Board Member	Mitchell Shaw	Present - GTM
Director of Public Works	Ethan Crosten	Present
Sanitary Superintendent	Cody Tenney	Present

Guests: None

*City of Buckhannon Sanitary Board Meeting Agenda
7:30 AM Thursday, May 15, 2025
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Reciting of the Pledge of Allegiance
4. Approval of Previous Meeting Minutes 04/17/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
 - a.
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. April 2025
 - b. Draft Sanitary Board Budget FY 2025/2026
8. Department Report –Sanitary Department Superintendent Cody Tenney
 - a. Plant Operations & Test
 - b. Maintenance Crew
 - c. Line Crew #1
 - d. Line Crew #2
9. Stormwater Management Discussions
 - a. Continued Taylor Street Storm Sewer Design Options
 - b. Notice of RFP to Bid Purchase of Emergency Pump
10. Old Business Discussions:
 - a. None
11. New Business Discussions:
 - a. None
12. Report of Events, Correspondence, and Information
 - a. Notice Accepting Applications for Sanitary/Storm Dept Laborer/Data Entry
13. Board Members’ Remarks and Announcements
14. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on May 08, 2025. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/743314989>, or by phone by calling (669) 224-3412, access code: 743-314-989.*

1. Call to Order: At 7:30 a.m., City Recorder Randy Sanders called the May 15, 2025, meeting of the Sanitary Board to order, as Mayor Skinner had joined the meeting by GTM.

2. Moment of Silent Reflection – Recorder Sanders invited those in attendance to join in silent reflection.

3. Reciting the Pledge of Allegiance – Recorder Sanders led those in attendance in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 04/17/25—Recorder Sanders recognized that the minutes for 04/17/25 were available for consideration and asked for corrections or approval as presented. Mr. Loftis pointed out a typo in 8. b. It states *...through are UV units...* should read *...through our UV units...*

Shaw/Skinner motioned to approve the previous meeting minutes of 04/17/25 with the correction as noted. The motion carried.

5. Public Comment—Motion to Open & Close Requested—Recorder Sanders noted that no one was present to address the Board, so no action was necessary.

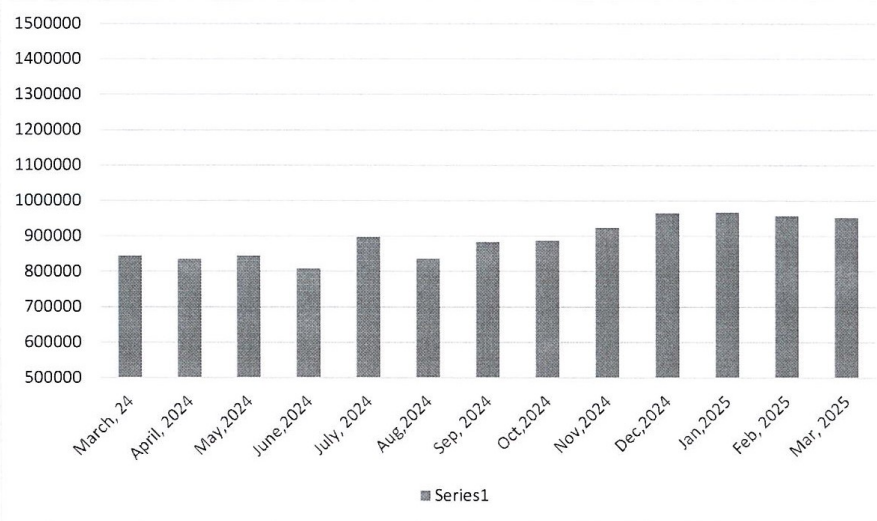
6. Recognition of Guests
a. None

7. Financial Report – Director of Finance Amberle Jenkins
a. April 2025 – Mrs. Jenkins presented the April 2025 financial report. Discussions took place with a brief Q&A.

SANITARY BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance April 30, 2025

Money market checking	\$946,637.17
WVBTI working capital 11/12/24	\$264,720.13
CD Working Capital	\$102,482.11
(CD#368265) 4.18% matures 5-26-25	
CD (303555)	\$109,544.87



STORMWATER FUND
Balance April 30, 2025 \$210,805.36



Amberle Jenkins <amby.jenkins@buckhannonwv.org>

No Further payments needed
on Sewer Bonds

RE: balance owed question

Tennant, John K <john.k.tennant@wv.gov>
To: amby.j@buckhannonwv.org
Cc: Barbara Hinkle <barbara.hinkle@buckhannonwv.org>

Tue, Apr 29, 2025 at 9:50 AM

Sure:

86-B Revenue Account
Remaining Debt Service - \$27,029.00
Plus MBC Fees - \$54.06
Total Need - \$27,083.06
Cash Balance 86-B Revenue - \$33,001.10
Cash Balance 86-B Reserve - \$123.06

09-A Refunding Revenue Account
Remaining Debt Service - \$84,869.25
Plus MBC Fees - \$169.74
Total Need - \$85,038.99
Cash Balance 09-A Revenue - \$94,509.85
No Reserve

No further payments are needed for either.

Thank you,

John K. Tennant
Acting Executive Director
WV Municipal Bond Commission
(304) 558-3971

5-01-2025 03:01 PM		CITY OF BUCKHANNON REVENUE & EXPENSE REPORT (UNAUDITED) AS OF: APRIL 30TH, 2025				PAGE: 4	
401-SANITARY		% OF YEAR COMPLETED: 83.33					
REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET	
OTHER FEES							
401-343-000-00 SEWER TAPS	1,000	0.00	2,160.00	0.00 (1,160.00)	216.00	
TOTAL OTHER FEES	1,000	0.00	2,160.00	0.00 (1,160.00)	216.00	
UTILITY BILLINGS							
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	163,801.01	1,681,309.37	0.00	118,690.63	93.41	
TOTAL UTILITY BILLINGS	1,800,000	163,801.01	1,681,309.37	0.00	118,690.63	93.41	
HEALTH AND SAFETY							
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00	
401-351-100-00 WST RD CONSMF SURC BILLIN	50	16.20	192.60	0.00 (142.60)	385.20	
401-351-200-00 WST RD EXTEN SURCH BILLIN	2,000	250.00	2,500.00	0.00 (500.00)	125.00	
401-352-000-00 INCOME FROM TENNERTON PSD	205,775	22,966.24	239,899.66	0.00 (34,124.66)	116.58	
TOTAL HEALTH AND SAFETY	207,825	23,232.44	242,592.26	0.00 (34,767.26)	116.73	
CHARGES FOR SERVICES							
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-01 SEPTAGE HAULERS	40,000	3,315.00	31,263.00	0.00	8,737.00	78.16	
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00	
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00	
TOTAL CHARGES FOR SERVICES	40,000	3,315.00	31,263.00	0.00	8,737.00	78.16	
GRANTS							
401-368-000-00 CONTRIB REV NOT 5.5RULE	59,129	0.00	59,128.75	0.00	0.00	100.00	
401-368-000-02 CONTRIB IN AID CONSTRUC	0	0.00	0.00	0.00	0.00	0.00	
TOTAL GRANTS	59,129	0.00	59,128.75	0.00	0.00	100.00	
INTRAFUND CONTR/CHARGES							
401-370-000-01 LATE CHARGES	23,000	1,967.38	24,975.85	0.00 (1,975.85)	108.59	
TOTAL INTRAFUND CONTR/CHARGES	23,000	1,967.38	24,975.85	0.00 (1,975.85)	108.59	
OTHER REVENUE							
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00	
401-380-000-00 INTEREST	350	0.00	17,330.64	0.00 (16,980.64)	4,951.61	
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00	
401-381-000-00 SERVICES OF FLUSHER TRUCK	500	0.00	150.00	0.00	350.00	30.00	
401-399-000-00 MISCELLANEOUS	2,000	0.00	967.05	0.00	1,032.95	48.35	
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00	
TOTAL OTHER REVENUE	2,850	0.00	18,447.69	0.00 (15,597.69)	647.29	
TOTAL REVENUE	2,133,804	192,315.83	2,059,876.92	0.00	73,926.83	96.54	

401-SANITARY % OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY =====						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	96,800	7,663.04	85,063.28	0.00	11,736.72	87.88
TOTAL SALARIES & BENEFITS	96,800	7,663.04	85,063.28	0.00	11,736.72	87.88
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	27,300	1,179.57	23,001.07	0.00	4,298.93	84.25
TOTAL CONTRACTUAL SERVICES	27,300	1,179.57	23,001.07	0.00	4,298.93	84.25
COMMODITIES						
401-711-313-00 VICKSBURG	12,500	0.00	9,930.39	0.00	2,569.61	79.44
TOTAL COMMODITIES	12,500	0.00	9,930.39	0.00	2,569.61	79.44
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	10,000	1,141.03	8,093.77	0.00	1,906.23	80.94
TOTAL CAPITAL OUTLAY	10,000	1,141.03	8,093.77	0.00	1,906.23	80.94
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	3,000	278.89	1,878.66	0.00	1,121.34	62.62
TOTAL CONTRIBUTIONS	3,000	278.89	1,878.66	0.00	1,121.34	62.62
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,915	196.71	1,725.70	0.00	189.30	90.11
401-711-713-00 DEANVILLE	7,000	38.81	365.40	0.00	6,634.60	5.22
401-711-813-00 ISLAND AVENUE	400	43.00	322.96	0.00	77.04	80.74
401-711-913-00 MADISON STREET	470	45.88	421.61	0.00	48.39	89.70
401-711-914-00 TJM SEWAGE STATION	650	76.51	555.71	0.00	94.29	85.49
401-711-915-00 WESTON ROAD	602	50.62	532.09	0.00	69.91	88.39
401-711-916-00 HAMPTON INN PS	200	15.72	168.71	0.00	31.29	84.36
401-711-917-00 BRUSHY FORK PS	560	44.38	488.88	0.00	71.12	87.30
401-711-918-00 RT 20 SEWER PUMP STATION	162	15.72	144.10	0.00	17.90	88.95
401-711-919-00 1 BUCKHANNON RD	208	11.80	177.32	0.00	30.68	85.25
401-711-920-00 PLANT VEHICLES-2,3,8	23,000	1,351.06	14,313.99	0.00	8,686.01	62.23
401-711-920-01 TENNERTON INTERCEPTOR	3,950	0.00	3,152.21	0.00	797.79	79.80
401-711-920-02 NATURAL GAS	2,500	629.33	2,035.36	0.00	464.64	81.41
401-711-921-00 BROOKE ST PUMP STA	3,995	411.82	3,607.36	0.00	387.64	90.30
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	200	0.00	131.50	0.00	68.50	65.75
TOTAL NON-OPERATING EXPENSES	45,812	2,931.36	28,142.90	0.00	17,669.10	61.43
TOTAL POWER/FUEL/UTILITY	195,412	13,193.89	156,110.07	0.00	39,301.93	79.89

401-SANITARY % OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	12,720	944.10	11,113.16	0.00	1,606.84	87.37
TOTAL COMMODITIES	12,720	944.10	11,113.16	0.00	1,606.84	87.37
TOTAL UNIFORMS	12,720	944.10	11,113.16	0.00	1,606.84	87.37
LINES =====						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	14,000	526.01	9,852.65	0.00	4,147.35	70.38
TOTAL SALARIES & BENEFITS	14,000	526.01	9,852.65	0.00	4,147.35	70.38
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	35,000	2,629.32	19,269.83	1,952.74	13,777.43	60.64
TOTAL CONTRACTUAL SERVICES	35,000	2,629.32	19,269.83	1,952.74	13,777.43	60.64
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	40,000	1,459.47	25,031.74	0.00	14,968.26	62.58
TOTAL CAPITAL OUTLAY	40,000	1,459.47	25,031.74	0.00	14,968.26	62.58
TOTAL LINES	89,000	4,614.80	54,154.22	1,952.74	32,893.04	63.04
PLANT =====						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	15,000	674.09	8,546.45	0.00	6,453.55	56.98
TOTAL SALARIES & BENEFITS	15,000	674.09	8,546.45	0.00	6,453.55	56.98
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	35,600	1,668.00	30,144.13	0.00	5,455.87	84.67
TOTAL CONTRACTUAL SERVICES	35,600	1,668.00	30,144.13	0.00	5,455.87	84.67
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	29,500	2,112.58	24,901.11	114.24	4,484.65	84.80
TOTAL COMMODITIES	29,500	2,112.58	24,901.11	114.24	4,484.65	84.80
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	215,000	4,841.96	99,670.55	461.78	114,867.67	46.57
TOTAL CAPITAL OUTLAY	215,000	4,841.96	99,670.55	461.78	114,867.67	46.57

401-SANITARY % OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	6,000	529.85	5,328.47	0.00	671.53	88.81
TOTAL CONTRIBUTIONS	6,000	529.85	5,328.47	0.00	671.53	88.81
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	11,000	436.20	4,309.22	0.00	6,690.78	39.17
401-714-743-00 TELEMETRY	2,875	119.80	1,377.50	0.00	1,497.50	47.91
TOTAL NON-OPERATING EXPENSES	13,875	556.00	5,686.72	0.00	8,188.28	40.99
TOTAL PLANT	314,975	10,382.48	174,277.43	576.02	140,121.55	55.51
SALARIES PLANT/LINES						
=====						
SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	227,000	11,301.08	114,660.56	0.00	112,339.44	50.51
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	480,000	34,946.76	362,822.76	0.00	117,177.24	75.59
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	707,000	46,247.84	477,483.32	0.00	229,516.68	67.54
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	707,000	46,247.84	477,483.32	0.00	229,516.68	67.54
SALARIES BOARD/OFFICE						
=====						
SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	10,000.00	0.00	2,000.00	83.33
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	184,000	19,003.56	156,676.12	0.00	27,323.88	85.15
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	196,000	20,003.56	166,676.12	0.00	29,323.88	85.04

401-SANITARY % OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-369-00 CUSTOMER DEP INTEREST PAI	300	0.00	0.00	0.00	300.00	0.00
TOTAL COMMODITIES	83,700	8,280.49	66,404.27	3,848.50	13,447.23	83.93
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	83,700	8,280.49	66,404.27	3,848.50	13,447.23	83.93
OFFICE EXPENSE						
=====						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	50,000	6,048.72	38,008.11	0.00	11,991.89	76.02
TOTAL COMMODITIES	50,000	6,048.72	38,008.11	0.00	11,991.89	76.02
TOTAL OFFICE EXPENSE	50,000	6,048.72	38,008.11	0.00	11,991.89	76.02
PSC ASSESS/DNR PERMIT						
=====						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	7,000	0.00	5,791.42	0.00	1,208.58	82.73
401-797-117-00 DNR PERMIT	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL SALARIES & BENEFITS	9,500	0.00	5,791.42	0.00	3,708.58	60.96
TOTAL PSC ASSESS/DNR PERMIT	9,500	0.00	5,791.42	0.00	3,708.58	60.96
PROPERTY INSURANCE						
=====						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	48,000	0.00	29,169.17	0.00	18,830.83	60.77
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	48,000	0.00	29,169.17	0.00	18,830.83	60.77
TOTAL PROPERTY INSURANCE	48,000	0.00	29,169.17	0.00	18,830.83	60.77
RENTS						
=====						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00

401-SANITARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROFESSIONAL =====						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSSIONAL SERVICES	109,000	25,067.17	48,402.59	0.00	60,597.41	44.41
TOTAL CONTRACTUAL SERVICES	109,000	25,067.17	48,402.59	0.00	60,597.41	44.41
TOTAL PROFESSIONAL	109,000	25,067.17	48,402.59	0.00	60,597.41	44.41
BOND A =====						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	171,000	14,144.97	141,789.18	0.00	29,210.82	82.92
TOTAL SALARIES & BENEFITS	171,000	14,144.97	141,789.18	0.00	29,210.82	82.92
TOTAL BOND A	171,000	14,144.97	141,789.18	0.00	29,210.82	82.92
BOND B =====						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	7,268	0.00	0.00	0.00	7,268.00	0.00
TOTAL SALARIES & BENEFITS	7,268	0.00	0.00	0.00	7,268.00	0.00
TOTAL BOND B	7,268	0.00	0.00	0.00	7,268.00	0.00
CAPITAL/PROJECTS =====						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	166,000	8,379.98	82,097.64	0.00	83,902.36	49.46
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 ARPA PROJECTS OVERRUNS	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	89,129	1,059.32	40,260.47	0.00	48,868.28	45.17
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	244,000	2,703.31	52,542.35	0.00	191,457.65	21.53
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	180,000	5,993.55	86,892.83	0.00	93,107.17	48.27
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-457-00 CAPITAL PURCHASE	0	0.00	0.00	0.00	0.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	679,129	18,136.16	261,793.29	0.00	417,335.46	38.55

401-SANITARY

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	679,129	18,136.16	261,793.29	0.00	417,335.46	38.55
DEPREC/AMORT/CONSTR =====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,033,804	193,843.36	1,912,308.30	6,377.26	1,115,118.19	63.24
REVENUE OVER/(UNDER) EXPENDITURES	(900,000) (1,527.53)	147,568.62 (6,377.26) (1,041,191.36)	15.69-

426-STORMWATER FUND

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
LIC PERMITS & FRANCHISE						
426-327-000-00 STORMWATER MISC PERMITS	0	0.00	260.00	0.00 (260.00)	0.00
TOTAL LIC PERMITS & FRANCHISE	0	0.00	260.00	0.00 (260.00)	0.00
INTRAFUND CONTR/CHARGES						
426-369-000-00 CONTRIB FROM GEN FUND	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL INTRAFUND CONTR/CHARGES	100,000	0.00	100,000.00	0.00	0.00	100.00
OTHER REVENUE						
426-399-000-00 STORMWATER MISC	0	0.00	2,222.59	0.00 (2,222.59)	0.00
TOTAL OTHER REVENUE	0	0.00	2,222.59	0.00 (2,222.59)	0.00
TOTAL REVENUE	100,000	0.00	102,482.59	0.00 (2,482.59)	102.48

426-STORMWATER FUND

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
stormwater =====						
SALARIES & BENEFITS						
426-805-101-00 STORMWATER PAYROLL	76,680	6,250.56	16,773.06	0.00	59,906.94	21.87
426-805-104-00 STORMWATER FICA	6,120	476.99	1,280.43	0.00	4,839.57	20.92
426-805-106-00 STORMWATER RET	7,200	562.54	1,509.57	0.00	5,690.43	20.97
TOTAL SALARIES & BENEFITS	90,000	7,290.09	19,563.06	0.00	70,436.94	21.74
COMMODITIES						
426-805-341-00 STORMWATER MATERIALS	5,000	2,021.91	8,000.37	2,393.70	(5,394.07)	207.88
TOTAL COMMODITIES	5,000	2,021.91	8,000.37	2,393.70	(5,394.07)	207.88
CAPITAL OUTLAY						
426-805-458-00 STORMWATER CAPITAL	105,000	0.00	13,765.81	0.00	91,234.19	13.11
TOTAL CAPITAL OUTLAY	105,000	0.00	13,765.81	0.00	91,234.19	13.11
TOTAL stormwater	200,000	9,312.00	41,329.24	2,393.70	156,277.06	21.86
TOTAL EXPENDITURES	200,000	9,312.00	41,329.24	2,393.70	156,277.06	21.86
REVENUE OVER/(UNDER) EXPENDITURES	(100,000)	(9,312.00)	61,153.35	(2,393.70)	(158,759.65)	58.76-

SANITARY MARCH 2025 PAYMENT OF BILLS

\$20,350.00 – POTESTA & ASSOCIATES – WASTE/WATER TREATMENT PLANT STUDY

\$5,800.00- A&A SAFETY – TRAFFIC SIGNAL PAYMENT

\$8,300.00- C2G ENGINEERING – SCADA UV MONITORING PANEL

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-913-00	MADISON STREET	110 087 327 497 RANDOLPH	45.88
		711-513-00	WOOD/RITCHIE STS	110 086 976 856 WOOD	278.89
		711-413-00	EAST MAIN ST	110 084 766 556 E MAIN	1,141.03
		711-613-00	MONONGALIA ST	110082080448 MON & WOOD ST	196.71
		711-921-00	BROOKE ST PUMP STA	110 100 961 546 BROOKE ST	411.82
		711-713-00	DEANVILLE	110 165 979 656 DEANVILLE	38.81
		711-916-00	HAMPTON INN PS	110087568348 WBUC RD	15.72
		711-813-00	ISLAND AVENUE	110088930133 ISLAND AVE	43.00
		711-914-00	TJM SEWAGE STATION	110087907595 TJM SEWAGE PL	76.51
		711-915-00	WESTON ROAD	110087676356 WESTON RD	50.62
		711-917-00	BRUSHY FORK PS	110085299060 BRUSHY FORK R	44.38
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	15.72
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	7,663.04
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	1,179.57
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	11.80
	FLYERS ENERGY LLC	711-920-00	PLANT VEHICLES-2,3,8	SAN FUEL BILL MARCH 2025	1,351.06
	STANDARD ENERGY CORPORATION	711-920-02	NATURAL GAS	FEB 2025 SALES	437.40

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		711-920-02	NATURAL GAS	MAR 2025 SALES	191.93
				TOTAL:	13,193.89
UNIFORMS	CINTAS	712-345-00	UNIFORMS	SAN UNIFORMS 4-2-25	268.47
		712-345-00	UNIFORMS	SAN UNIFORMS 4-9-25	225.21
		712-345-00	UNIFORMS	SAN UNIFORMS 4-16-25	225.21
		712-345-00	UNIFORMS	SAN UNIFORMS 4-23-25	225.21
				TOTAL:	944.10
LINES	MILLER SUPPLY	713-443-00	EQUIPMENT & MAINTENA	P5	75.48
	REGION VII PLANNING PDC	713-143-00	FACILITIES MAINTENAN	GIS SERV 2-1 TO 2-28-25	227.50
	AUTO ZONE	713-443-00	EQUIPMENT & MAINTENA	P2	62.97
		713-443-00	EQUIPMENT & MAINTENA	P15	10.38
		713-443-00	EQUIPMENT & MAINTENA	P7	6.23
		713-443-00	EQUIPMENT & MAINTENA	P9	265.28
		713-443-00	EQUIPMENT & MAINTENA	P9	5.57
	NAPA-AMTOWER AUTO SUPPLY	713-443-00	EQUIPMENT & MAINTENA	P13	105.91
		713-443-00	EQUIPMENT & MAINTENA	P16	23.64
		713-443-00	EQUIPMENT & MAINTENA	P22	103.74
		713-443-00	EQUIPMENT & MAINTENA	P15	5.39
	UPSHUR ULTRA POWER	713-443-00	EQUIPMENT & MAINTENA	P22	1.52
	LOWES BUSINESS ACCOUNTS/SYNC	713-243-00	SUPPLIES LINES	BOLT	1.28
		713-243-00	SUPPLIES LINES	TOOLS	56.96
		713-243-00	SUPPLIES LINES	SAKRETE	43.98
	BRUFFEY TRUCKING INC	713-243-00	SUPPLIES LINES	S KANAWHA SEWER	738.41
		713-243-00	SUPPLIES LINES	RESTOCK	727.12
	JENKINS FORD INC	713-443-00	EQUIPMENT & MAINTENA	P15	27.90
		713-443-00	EQUIPMENT & MAINTENA	P7	410.72
	COMMUNITY CARE OF WV	713-243-00	SUPPLIES LINES	PRE EMPLMT PHYSICAL S. BOG	75.00
	SYLVESTER W. LOWTHER	713-443-00	EQUIPMENT & MAINTENA	P5	40.00
		713-443-00	EQUIPMENT & MAINTENA	P22	55.00
	INDEED.COM	713-243-00	SUPPLIES LINES	PCRD-SEWER LINE CREW HELP	26.63
	MY BUCKHANNON	713-243-00	SUPPLIES LINES	SAN HELP AD PIPELAYER	792.00
	CLEVELAND BROTHERS EQUIPMENT	713-443-00	EQUIPMENT & MAINTENA	P2	259.74
	FREEDOM AG & ENGERY COOPERAT	713-243-00	SUPPLIES LINES	MIXING OIL	17.94
		713-143-00	FACILITIES MAINTENAN	ARIAT BIG RIG VENTTEK	172.52
		713-143-00	FACILITIES MAINTENAN	STEEL TOE BOOTS BOGGS	125.99
	WILSON: TIMOTHY	713-243-00	SUPPLIES LINES	REIMB FOR ELECT JRNEYM LI	150.00
				TOTAL:	4,614.80
PLANT	FISHER AUTO PARTS INC	714-343-00	EQUIPMENT MAINTENANC	MISC	141.71
	LEAF	714-643-00	OPERATION PLANT EXPE	SAN COPIER PYMT MARCH 2025	139.00
		714-643-00	OPERATION PLANT EXPE	SAN COPIER LEASE PYMT	152.90
	WV BUREAU FOR PUBLIC HEALTH	714-243-00	LAB EXPENSE PLANT	DEREK MARSH CLASS II LICEN	150.00
		714-643-00	OPERATION PLANT EXPE	CODY TENNEY CLASS C LICENS	100.00
		714-243-00	LAB EXPENSE PLANT	SKYLER WOOD CLASS C LICENS	100.00
		714-243-00	LAB EXPENSE PLANT	SCOTT CRITES CLASS II RENE	150.00
	RITE-WAY HEATING & PLUMBING	714-343-00	EQUIPMENT MAINTENANC	EFF PUMPS	10.71
		714-143-00	FACILITIES MAINTENAN	SPRAY FOAM, BEE SPRAY	29.37
	J T MARTIN COMPANY INC	714-143-00	FACILITIES MAINTENAN	FIRE EXTINGUISHER INSPECT	154.50
	BAKER TRUCK EQUIPMENT COMPAN	714-343-00	EQUIPMENT MAINTENANC	P8	202.67
	AUTO ZONE	714-343-00	EQUIPMENT MAINTENANC	OIL DRY	34.95
		714-343-00	EQUIPMENT MAINTENANC	P28	16.77
		714-443-00	PUMP STATION REPAIR	P20A	3.90

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANC	P28	20.05
		714-343-00	EQUIPMENT MAINTENANC	PENETRATING OIL	15.58
		714-443-00	PUMP STATION REPAIR	P20, P14	102.36
		714-443-00	PUMP STATION REPAIR	P20	70.61
		714-343-00	EQUIPMENT MAINTENANC	P27	87.43
		714-343-00	EQUIPMENT MAINTENANC	P3	17.14
		714-443-00	PUMP STATION REPAIR	P2	58.17
	APPLIED INDUSTRIAL TECHNOLOG	714-343-00	EQUIPMENT MAINTENANC	BOLT BIN	97.01
	HART OFFICE SOLUTIONS INC	714-643-00	OPERATION PLANT EXPE	PRINTER RENTAL	44.30
	STURM ENVIRONMENTAL SERVICES	714-243-00	LAB EXPENSE PLANT	MARCH SERVICES	878.00
	CRISS SALES & SERVICE	714-343-00	EQUIPMENT MAINTENANC	WEEDEATERS	18.00
	SYLVESTER W. LOWTHER	714-343-00	EQUIPMENT MAINTENANC	MISC OIL	225.00
		714-343-00	EQUIPMENT MAINTENANC	P11	53.23
	WV ENVIRONMENTAL TRAINING CE	714-243-00	LAB EXPENSE PLANT	CLASS C COURSE CODY T	195.00
		714-243-00	LAB EXPENSE PLANT	CLASS C COURSE S.WOODS	195.00
	BUCKHANNON DISCOUNT TIRE INC	714-343-00	EQUIPMENT MAINTENANC	P3 TIRES & INSPECTION	919.00
	USA BLUE BOOK/ HD SUPPLY FAC	714-343-00	EQUIPMENT MAINTENANC	EFFLUENT PUMPS	160.43
	CRITES ELECTRICAL SUPPLY INC	714-343-00	EQUIPMENT MAINTENANC	P1STA GGRIT	6.67
	WALMART STORES INC -BUCKHANN	714-143-00	FACILITIES MAINTENAN	MISC PLANT SUPPLIES	207.56
	MIDDLETOWN TRACTOR SALES	714-343-00	EQUIPMENT MAINTENANC	P27	29.23
	AT&T MOBILITY	714-543-00	TELEPHONE	PCRD-MARCH 2025 CELL PHN &	399.49
	MICROLOGIC INC	714-743-00	TELEMETRY	MONTHLY SEC MONITORING APR	119.80
	FREEDOM AG & ENGERY COOPERAT	714-143-00	FACILITIES MAINTENAN	10 CASES WATER	69.90
		714-143-00	FACILITIES MAINTENAN	15 CASES WATER	104.85
	NOVA RUBBER COMPANY	714-343-00	EQUIPMENT MAINTENANC	CYCLONE	57.00
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	130.36
	CUMMINS SALES & SERVICE FAIR	714-443-00	PUMP STATION REPAIR	2Q 2025 QTRLY ELIAS ST	795.56
		714-443-00	PUMP STATION REPAIR	2Q 2025 QTRLY WWTP	846.17
		714-443-00	PUMP STATION REPAIR	2Q 2025 QTRLY VICKSBURG	809.06
		714-443-00	PUMP STATION REPAIR	2Q 2025 QTRLY BROOKE ST	718.71
		714-443-00	PUMP STATION REPAIR	2Q 2025 QTRLY EAST MAIN	718.71
		714-443-00	PUMP STATION REPAIR	2Q 2025 QTRLY WOOD/RITCHI	718.71
	CINTAS	714-143-00	FACILITIES MAINTENAN	FIRST AID CABINET	59.07
		714-143-00	FACILITIES MAINTENAN	FIRST AID CABINET	48.84
SALARIES PLANT/LINES	**PAYROLL EXPENSES			4/01/2025 - 4/30/2025	46,247.84
				TOTAL:	56,630.32
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			4/01/2025 - 4/30/2025	20,003.56
				TOTAL:	20,003.56
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN APR 2025 RETIREE'S INS	544.00
		718-105-00	HEALTH INSURANCE	SAN APR 2025 HEALTH INS	12,682.66
	DISBURSEMENTS ACCOUNT-ALL DE	718-105-00	HEALTH INSURANCE	HSA FOR STEVEN BOGGS	1,000.00
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,025.69
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,085.53
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	473.77
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	487.77
	PAYFLEX - INSPIRA	718-105-00	HEALTH INSURANCE	SAN MARCH 2025 HSA FEES	52.00
		718-105-00	HEALTH INSURANCE	JAN 2025 HSA FEE MITCHELL	3.25
				TOTAL:	19,354.67
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,869.28
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,110.04
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	784.54

05-01-2025 02:58 PMDISBURSEMENTS 04-01-25 TO 04-30-25PAGE: 22

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	911.03
				TOTAL:	5,674.89
UNEMPLOYMENT/COMPENSAT	WV MUNICIPAL LEAGUE	720-226-00	UNEMPLOYMENT/COMPENS	SAN 1ST QTR 2025 UNEMPLOYM	1,749.62
				TOTAL:	1,749.62
BILLING/COMPUTER/DEP I	LEAF	783-341-00	BILLING & COLLECTING	COPIER LEASE MARCH 2025	162.34
		783-341-00	BILLING & COLLECTING	CH COPIER LEASTE APRIL 202	162.34
	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	APR 25 METER READS	300.00
	TATE COMMUNICATIONS	783-342-00	CAPITAL OUTLAY OFFIC	CLEANING SUPPLIES	186.81
	BUCKHANNON POSTMASTER	783-341-00	BILLING & COLLECTING	PERMIT #10 POSTAGE	1,000.00
	JERRY HEARD ASSC.	783-341-00	BILLING & COLLECTING	UTILITY BILLS 4-15-25	711.18
		783-341-00	BILLING & COLLECTING	COPIER PAPER	793.31
	WALMART STORES INC -BUCKHANN	783-341-00	BILLING & COLLECTING	CLEANING SUPPLIES	42.52
	AMAZON.COM	783-341-00	BILLING & COLLECTING	PCRD-COLOR COPY PAPER	25.73
		783-341-00	BILLING & COLLECTING	PCRD-SILVER FOIL ROLLED RE	2.62
		783-341-00	BILLING & COLLECTING	PCRD-STENO NOTEBOOKS	14.82
		783-341-00	BILLING & COLLECTING	PCRD-RUBBER BANDS FILE FOL	9.03
	LYNX WV INC	783-341-00	BILLING & COLLECTING	IT SERVICES APR 2025	450.00
	US POSTAL SERVICE (CMRS-FP)	783-341-00	BILLING & COLLECTING	APRIL 2025 POSTAGE	1,000.00
	FP FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	APRIL 25 MAILER & INSERT P	94.31
	OPTIMUM B2B, DEPT. 1264	783-341-00	BILLING & COLLECTING	APR 25 CH INTERNET	214.63
	TYLER TECHNOLOGIES INC	783-341-00	BILLING & COLLECTING	UTIL BILL AUTO PAY, IVR, S	2,356.25
		783-341-00	BILLING & COLLECTING	UTILITY BILL NOTIFICATION	133.77
		783-341-00	BILLING & COLLECTING	PCRD-INCODE TRAINING FOR L	275.00
	ROSSMAN & CO/PCB CORP	783-341-00	BILLING & COLLECTING	DEBT COLLECTION	139.89
	GARRETT K SUMMERS	783-341-00	BILLING & COLLECTING	WASTE JUN FUEL BILLING	48.12
	HEWLETT PACKARD FINANCIAL SE	783-341-00	BILLING & COLLECTING	PLOTTER RENT FEB 25 PO24-0	78.91
		783-341-00	BILLING & COLLECTING	HP PLTTR PMT APR 25 PO24-0	78.91
				TOTAL:	8,280.49
OFFICE EXPENSE	RALSTON PRESS INC	793-341-00	OFFICE SUPPLIES & EX	5000 #10 WINDOW ENVELOPES	125.25
	PAYROLL ACCOUNT (ALL DEPTS)	793-341-00	OFFICE SUPPLIES & EX	MARCH 25 AA FEES	211.21
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	MARCH 25 CREDIT CARD FEES	2,578.05
	GENERAL FUND	793-341-00	OFFICE SUPPLIES & EX	APR 25 LOC FEES	72.50
		793-341-00	OFFICE SUPPLIES & EX	MAR 25 LOC FEES	72.50
	MY BUCKHANNON	793-341-00	OFFICE SUPPLIES & EX	IT SPECIALIST/RFP SERVICE	220.00
		793-341-00	OFFICE SUPPLIES & EX	HR SERVICES/MANAGER	220.00
	IWORQ	793-341-00	OFFICE SUPPLIES & EX	PW PKG/WORK, SIGN, PAV, WAT, S	2,386.00
	AT&T MOBILITY	793-341-00	OFFICE SUPPLIES & EX	PCRD-MARCH 2025 CELL PHN &	40.11
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	98.93
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.17
				TOTAL:	6,048.72
PROFESSIONAL	POTESTA & ASSOCIATES INC	896-223-00	PROFESSIONAL SERVIC	WWTP STUDY	20,350.00
	THOMAS J O'NEILL	896-223-00	PROFESSIONAL SERVIC	MAY 25 ATTORNEY FEES	1,354.17
	WV STATE AUDITOR	896-223-00	PROFESSIONAL SERVIC	2024 FINANCIAL AUDIT	700.50
	JEREMY DRENNEN, CPA	896-223-00	PROFESSIONAL SERVIC	FY 23 & 24 FINANCIAL STMT	1,000.00
		896-223-00	PROFESSIONAL SERVIC	FY 23 & 24 FINANCIAL STMT	1,662.50
				TOTAL:	25,067.17
BOND A	MUNICIPAL BOND COMM OF WV	970-199-00	BOND ISSUE #A	SAN BOND A APRIL 25	14,144.97
				TOTAL:	14,144.97

05-01-2025 02:58 PMDISBURSEMENTS 04-01-25 TO 04-30-25PAGE: 23

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
CAPITAL/PROJECTS	LOWES BUSINESS ACCOUNTS/SYNC	997-452-00	SEWER EXT. - CAPITAL	PCRD-80LB SAKRETE LINE WIN	66.64
	BRUFFEY TRUCKING INC	997-452-00	SEWER EXT. - CAPITAL	CMH DEVELOPMENT	742.68
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	23W5CX 2021 NISSAN FRONTIE	112.38
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D2 2021 NISSAN FRONTIE	322.35
		997-454-00	NEW EQUIPMENT-CAPITA	23W5D9 2021 NISSAN FRONTIE	322.18
		997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 RAM 1500	360.75
	MCCARTY'S SEPTIC SERVICE	997-455-00	SEWER UPGRADE-CAPITA	LOWER DRIVE	125.00
		997-452-00	SEWER EXT. - CAPITAL	CMH	125.00
		997-455-00	SEWER UPGRADE-CAPITA	PORTA POTTY RENTAL	68.55
		997-452-00	SEWER EXT. - CAPITAL	PORTA POTTY RENTAL	125.00
	AMAZON.COM	997-451-00	PLANT - CAPITAL	PCRD-2 INCH DISCHARGE HOSE	79.98
	A&A SAFETY	997-455-00	SEWER UPGRADE-CAPITA	TRAFFIC SIGNALS	5,800.00
	C2G ENGINEERING INC	997-451-00	PLANT - CAPITAL	UV SCADA	8,300.00
		997-454-00	NEW EQUIPMENT-CAPITA	ELIAS PS EMERGENCY	1,585.65
				TOTAL:	18,136.16

05-01-2025 02:58 PMDISBURSEMENTS 04-01-25 TO 04-30-25PAGE: 29

FUND: STORMWATER FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STORMWATER	LOWES BUSINESS ACCOUNTS/SYNC	805-341-00	STORMWATER MATERIALS	TAYLOR STORM	13.44
		805-341-00	STORMWATER MATERIALS	TAYLOR STORM	508.47
	WV PUBLIC EMPLOYEES RETIREME	805-106-00	STORMWATER RET	WV RETIREMENT CONTRIBUTION	252.78
		805-106-00	STORMWATER RET	WV RETIREMENT CONTRIBUTION	72.16
		805-106-00	STORMWATER RET	WV RETIRE TIER2 CONTRIBUTI	185.40
		805-106-00	STORMWATER RET	WV RETIRE TIER2 CONTRIBUTI	52.20
	INTERNAL REVENUE SERVICE	805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	301.24
		805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	85.35
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	70.45
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	19.95
	IWORQ	805-341-00	STORMWATER MATERIALS	PW PKG/WORK, SIGN, PAV, WAT, S	1,500.00
	**PAYROLL EXPENSES			4/01/2025 - 4/30/2025	6,250.56
				TOTAL:	9,312.00

Loftis/Shaw motioned to accept the financial reports as presented. The motion carried.

b. Draft Sanitary Board Budget FY 2025/2026 - Mrs. Jenkins presented a Draft Sanitary Board Budget FY 2025/2026. A Q&A took place with input from Ethan Crosten. No action was taken.

	SANITARY	2020-21	2021-22	2022-23	2023-24	2024-25	2024-25	2025-26	
		actual	actual	apprvd SanBd 5-19-22	actual budget	proposed budget	actual thru 12-31-24	proposed budget	
	ESTIMATED BALANCE ON HAND	700,116	531,363	624,000	\$963,344.27	809,011.15		890,347.00	
343-000-00	SEWER TAPS	9,120	7,200	\$ 1,000.00	\$1,440.00	1,000	2,160	1,000.00	
350-000-00	SEWER CUSTOMERS BILLING	1,847,730	1,869,918	\$ 1,800,000.00	\$1,857,479.28	1,800,000	1,011,382	1,800,000.00	last rate increase 2017
351-000-00	BF SURCHARGE BILLING	3,064	0	\$ -	\$0.00				
351-100-00	WST RD CONSUMP SURC BILLING				\$93.30	50	118	50.00	
351-200-00	WST RD EXTEN SUCH BILLING		1,750		\$3,000.00	2,000	1,500	2,000.00	
352-000-00	INCOME FROM TENNERTON PSD	264,407	302,848	\$ 170,000.00	\$300,550.63	205,775	148,146	205,775.00	
362-000-00	DUE FROM GEN FUND-STORM SEWE	0	0	\$ -	\$0.00				
362-000-01	SEPTAGE HAULERS	55,081	34,762	\$ 40,000.00	\$43,748.00	40,000	21,165	40,000.00	
362-000-02	PROJECT MANAGEMENT FEES	71,322	38,844	\$ -	\$0.00				
370-000-01	LATE CHARGES	29,420	28,064	\$ 23,000.00	\$28,500.21	23,000	15,336	23,000.00	
379-000-00	GAIN/LOSS SALE OF FIXED ASSETS								
386-000-01	FEMA - GENERATOR								
388-000-00	CONTRIB REV NOT 5.5 RULE								
380-000-00	INTEREST	3,209	2,192	\$ 350.00	\$311.83	59,129	59,129	350.00	
380-000-01	SALE OF ASSETS	3,927				350	17,296		
381-000-00	SERVICES OF FLUSHER TRUCK	1,400	1,630	\$ 1,000.00	\$450.00	500	0	500.00	
389-000-00	MISCELLANEOUS	31,194	8,174	\$ 1,000.00	\$6,761.56	2,000	304	2,000.00	
	TOTAL REVENUES	\$ 2,319,874	\$ 2,295,381	2,036,350.00	\$2,242,334.81	2,133,804	1,276,635	2,074,675.00	
	TOTAL WITH EST. BAL ON HAND	3,019,990	2,826,743	2,660,350.00	\$3,205,679.08	2,942,815		2,965,022.00	
711-113-00	PLANT POWER	59,809	64,427	\$ 62,000.00	\$94,418.51	92,000	52,058	97,000.00	
711-213-00	ELIAS STREET	23,169	22,862	\$ 24,000.00	\$26,242.05	25,000	13,045	28,000.00	
711-313-00	VICKSBURG	10,381	10,803	\$ 14,000.00	\$12,363.98	11,000	5,047	12,500.00	
711-413-00	EAST MAIN ST	5,490	6,264	\$ 7,000.00	\$10,761.59	10,000	3,543	11,000.00	
711-513-00	WOOD/RITCHIE STS	1,992	1,977	\$ 3,000.00	\$2,412.32	3,000	807	4,000.00	
711-613-00	MONONGALIA ST	1,373	1,403	\$ 1,600.00	\$1,621.33	1,700	881	1,900.00	
711-713-00	DEANVILLE	587	622	\$ 1,000.00	\$632.05	7,000	156	8,000.00	
711-813-00	ISLAND AVENUE	440	340	\$ 500.00	\$331.51	400	109	500.00	
711-913-00	MADISON STREET	346	437	\$ 500.00	\$359.95	400	179	500.00	
711-914-00	TJM SEWAGE STATION	436	502	\$ 500.00	\$713.95	650	186	750.00	
711-915-00	WESTON ROAD	534	496	\$ 600.00	\$505.79	550	239	650.00	
711-916-00	HAMPTON INN PS	359	239	\$ 350.00	\$168.53	200	98	300.00	
711-917-00	BRUSHY FORK PS	386	469	\$ 570.00	\$533.46	500	231	600.00	
711-918-00	RT 20 SEWER PUMP STATION	97	115	\$ 200.00	\$114.47	100	69	200.00	
711-919-00	1 buckhannon rd	140	143	\$ 200.00	\$72.08	100	58	210.00	
711-920-00	plant vehicles 2,3,8	18,689	26,592	\$ 25,000.00	\$21,499.61	23,000	9,562	23,000.00	
711-920-01	TENNERTON INTERCEPTOR	4,734	3,813	\$ 5,300.00	\$3,528.68	3,200	2,148	4,000.00	
711-920-02	NATURAL GAS	1,410	2,887	\$ 3,000.00	\$1,464.86	2,500	308	2,500.00	
711-921-00	BROOKE STREET PS	3,262	2,957	\$ 3,200.00	\$3,909.62	3,600	1,929	4,000.00	
711-923-00	65-67 CLEVELAND AVE	384	141	\$ 500.00	\$181.35	200	70	200.00	
712-345-00	UNIFORMS	10,091	10,351	\$ 8,730.00	\$7,315.35	8,700	7,530	12,800.00	
713-143-00	FACILITIES MAINTENANCE LINES	2,581	6,227	\$ 8,600.00	\$13,546.01	14,000	8,650	15,000.00	
713-243-00	SUPPLIES LINES	46,844	53,597	\$ 40,000.00	\$40,114.86	35,000	12,149	35,000.00	various service line repairs
713-343-00	STREET DEPT SERVICE LINE	2,939	0	\$ 2,000.00	\$13.98				
713-443-00	EQUIPMENT & MAINTENANCE LINES	8,383	27,518	\$ 25,000.00	\$34,295.54	40,000	17,930	30,000.00	15T to maintain kubota (p13)& other minor parts/tires
714-143-00	FACILITIES MAINTENANCE PLANT	8,017	11,543	\$ 16,000.00	\$16,397.72	15,000	6,187	15,000.00	

714-243-00	LAB EXPENSE PLANT	12,649	27,510	\$ 20,000.00	\$29,778.16	23,000	22,713	43,000.00	Priority #1 20T sampling septic haulers; Priority #2 12T polymer, chemical; Priority #3 5T repl lab computer; Priority #4 6T lab services contracting out tests
714-343-00	EQUIPMENT MAINTENANCE PLANT	17,733	9,906	\$ 22,000.00	\$17,448.09	18,500	17,266	32,500.00	Priority #1 8T p1sla grit cyclone(build replacement cyclone); Priority #2 \$500 maintenance tablet to use for IWORQS; Priority #3 10T replace screw pump bearings & grease tubes; Priority #4 8T rebuild paddle drive gear box; Priority #5 6T misc electrical repairs
714-443-00	PUMP STATION REPAIR & MAINT	17,478	37,321	\$ 70,000.00	\$271,337.87	215,000	62,562	305,000.00	Maintenance 50T yrly maint Elias, E Main & Vicksburg PS,40T general maint potential pump rebuilds; 200T pumps, guide rails, panel liner Mon St PS; 15T annual maintain generators cell phone/geotabs plant phone; adding ipad cell service for IWORQ
714-543-00	TELEPHONE	5,826	5,497	\$ 7,200.00	\$6,076.81	5,000	2,889	7,000.00	
714-643-00	OPERATION PLANT EXPENSE	12,314	8,154	\$ 12,000.00	\$11,477.42	11,000	2,454	10,000.00	
714-743-00	TELEMETRY	2,336	2,156	\$ 2,600.00	\$2,156.60	2,875	898	2,875.00	
715-101-00	PLANT LABOR	348,311	319,067	\$ 295,000.00	\$191,488.63	227,000	65,319	166,500.00	
715-103-00	LINE LABOR	350,959	283,804	\$ 410,000.00	\$353,000.29	480,000	210,753	573,000.00	
715-226-00									
716-101-00	BOARD SALARIES	12,000	11,400	\$ 12,000.00	\$12,000.00	12,000	6,000	12,000.00	
716-103-00	OFFICE/CLERK ADM SALARIES	130,577	152,082	\$ 166,000.00	\$156,188.58	184,000	86,082	208,000.00	
716-226-00		0	0						
718-104-00	FICA TAX	64,705	58,591	\$ 58,000.00	\$54,644.05	69,100	28,152	71,963.00	
718-105-00	HEALTH INSURANCE	204,085	147,580	\$ 163,000.00	\$160,969.31	183,000	102,991	202,000.00	
719-106-00	GROUP RETIREMENT	79,826	70,919	\$ 73,200.00	\$62,420.58	79,000	32,433	85,275.00	
720-226-00	UNEMPLOYMENT/COMPENSATION insurance claims	18,176	14,637	\$ 20,600.00	\$10,952.84	20,000	6,291	20,000.00	
783-341-00	BILLING & COLLECTING	38,684	44,435	\$ 52,000.00	\$51,936.92	58,000	41,354	65,000.00	
783-341-05	Billing Water Dept meter reading	3,600	3,600	\$ 3,600.00	\$3,600.00	3,600	1,800	3,600.00	
783-342-00	COMPUTER CAPITAL OUTLAY	5,355	7,105	\$ 6,000.00	\$6,985.87	20,000	0	41,000.00	Sanitary share of city hall restroom repairs; IT \$21T
783-369-00	customer dep int	1,242	261	\$ 1,000.00	\$2.12	300	0	300.00	
783-699-00	contingency			\$ 198,000.00			0		
783-341-00	OFFICE SUPPLIES & EXPENSES	26,574	33,735	\$ 49,000.00	\$49,217.23	50,000	21,517	60,000.00	
797-116-00	PSC ASSESSMENTS	7,573	7,573	\$ 7,600.00	\$4,586.91	7,000	5,791	7,000.00	
797-117-00	DEP PERMIT	2,100	2,125	\$ 3,000.00	\$0.00	2,500	0	2,500.00	
798-226-00	PROPERTY INSURANCE	40,909	39,236	\$ 46,500.00	\$37,505.40	48,000	26,858	48,000.00	
803-219-00	RENTS	10,000	10,000	\$ 10,000.00	\$10,000.00	10,000	0	10,000.00	
896-223-00	PROFESSIONAL SERVICES	33,898	12,731	\$ 44,500.00	\$37,142.50	45,000	13,189	32,000.00	16,251 Atty Contract; Audit expense & CPA services \$15,000;
970-199-00	BOND ISSUE #A	170,079	170,079	\$ 171,000.00	\$170,079.12	171,000	85,209	0.00	No longer paying as of May 2025
980-199-00	BOND ISSUE #B	27,090	27,090	\$ 28,000.00	\$24,837.06	28,000	0	0.00	no longer paying

										Priority #1 Replace 24inch plug valve \$60Y; Priority #2 40T plant capacity spare pump in case of pump failure; Priority #3 30T replumb pista grit; Priority #4 40T paint & resurface Clarifier #2; Priority #5 \$13T for fiber improve connectivity; Priority #6 \$10T spare blower motor for decant. #7 Clarifier Bull Gear \$76649; #8 Sand blaster \$10T	
997-451-00	PLANT - CAPITAL	5,211	2,300	\$	150,000.00	\$27,810.23	250,000	18,686	279,649.00		
997-451-01	STORMWATER										
997-451-02	BELT PRESS LOAN	24,317	2,203								
997-451-03	Repay Loan to City- Brook st										
997-451-04	ARPA PROJECT OVERRUNS				\$0.00						
997-452-00	SEWER EXT. - CAPITAL	1,553	82,467	\$	37,200.00	\$17,000.00	30,000	27,652	30,000.00	various extension requests	
997-453-00	STORM SEWER PROJECTS	5,881									
										Enterprise lease 3 2025 Tacoma's \$18200 year; 2021 Dodge Ram Trk \$4350 year; Priority #1 \$23400 year payments, replace old dump as a spare; Priority #2 \$80T purchase road tractor from Waste Dept \$20T & also purchase a equipment trailer\$60T; Priority #3 20T for a tiller attachment for skid steer; Priority #4 Replace2011 Ford F350 service truck w/new 2025 Ford F350 \$16,500T; Priority #5 New Trac Hoe payments \$46800 year, Currently have 3, replacing the oldest one.	
997-454-00	Equipment payments short term	51,330	66,707	\$	145,000.00	\$150,453.67	244,000	22,475	209,250.00		
997-454-01	BORE MACHINE	39,140	0								
										Priority #1 80T replace Henry St clay lines; Priority #2 36T replace W Main St clay lines behind Hartman Plaza; Priority #3 10T upgrade failing lines Eastlawn Dr; Priority	
997-455-00	SEWER UPGRADE CAPITAL	104,955	75,645	\$	83,000.00	\$148,075.62	180,000	59,046	126,000.00		
997-456-00	WESTON RD NORTH SIDE	33,115	1,931								
997-456-01	WESTON RD SOUTH SIDE (JFALLEN)	3,638									
997-457-00	NEW EQUIPMENT-CAPITAL	167,930	5,314	\$	40,000.00	\$0.00					
997-458-00	Contribution from BR Frk to GF	0	0								
997-499-00	Miscellaneous projects										
TOTAL EXPENDITURES		\$ 2,293,423	\$ 1,999,889		2,660,350.00	\$2,372,690.63	2,974,675	1,113,747	2,965,022.00		
REVENUE OVER/(UNDER) EXPENDITURES		726,568	826,854		0.00	\$832,988.45	-31,860	0	0.00		

Stormwater Budget																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																								
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2025-26	sanitary budget		
	new equipment and repairs and expenses		
	misc expenses		
	equipment		
Sampling septic haulers	\$ 20,000.00		
Lab computer		\$ 5,000.00	
pista grit cyclone replacement	\$ 8,000.00		
Plant screw pump earings & grease tubes	\$ 10,000.00		
Plant rebuild paddle drive gear box	\$ 8,000.00		
Pump Station pump rebuilds	\$ 40,000.00		
Mon St Pump Station replace pump, guide rails and panel liner	\$ 200,000.00		
IT Firm	\$ 21,000.00		
Plant replace plug valve	\$ 60,000.00		
Plant Spare pump		\$ 40,000.00	
Plant rebuild pista grit pump	\$ 30,000.00		
Paint and resurface Clarifier	\$ 40,000.00		
Plant internet fiber install		\$ 13,000.00	
Plant spare blower motor for decant		\$ 10,000.00	
Plant Bull Gear		\$ 76,649.00	
New Dump Truck -(keeping old one)payments		\$ 23,400.00	
Road tractor from Waste Dept		\$ 20,000.00	
New Trailer		\$ 60,000.00	
Tiller Attachment for skid steer		\$ 20,000.00	
Replace 2011 Ford F350 service trk payments		\$ 16,500.00	
New trachoe (have 3, replacing one) payments		\$ 46,800.00	
PROJECTS		\$ 126,000.00	
	\$ 437,000.00	\$ 457,349.00	

8. Department Report – Cody Tenney provided the following reports:

a. Plant Operations & Test - The plant has been operating well throughout this period with no exceedances. The plant evaluation with Potesta & Associates is still ongoing. Our annual laboratory audit at the beginning of May went well. There is no E-DMR this month, the way this month falls. There will be 2 E-DMRs for next month's meeting.

b. Maintenance Crew – The crew has been working at our Island Ave Pump Station. We are waiting for materials to come in to redo most of this station. When our Plant capacity pump failed last month, when we drained our Post Aerator, a 24" valve broke closed, preventing us from operating our post aerator. Parts for this valve are obsolete. We plan to remove the valve completely until a new valve arrives (lead time 32 weeks).

c. Line Crew #1—Garret's crew has been working on the CMH development when the weather allows. They have completed the lower run to the west and all taps in this section. They are beginning the lower run to the east. They have been dealing with about 2 feet of rock at the bottom of the ditch, which slows this project down somewhat.

d. Line Crew #2—Scott's crew has fixed two sinkholes we have found (one in front of 82 S Florida St and one near 20 E Victoria St). They repaired a section of service line at 9 Pinnell St and made a tap on Mudlick Road. They have also assisted the maintenance crew with some of the work we plan to do at the Island Ave Pump Station. A Q&A took place.

9. Stormwater Management Discussions

a. Continued Taylor Street Storm Sewer Design Options – Ethan Crosten revisited the options to the previously presented design options. City Engineer Jay Hollen will continue his research for grant monies for stormwater projects. No action was taken.

b. Notice of RFP to Bid Purchase of Emergency Pump—Recorder Sanders presented this item. During the discussion, Mr. Crosten noted that the rental emergency pump costs \$5,000 per month, which differs from the previous meeting, where the minutes referenced the cost at \$2,500 a month.

Loftis/Shaw motioned to approve a bid request to be prepared and sent out to purchase an emergency portable pump. The motion carried.

10. Old Business Discussions:

a. None

11. New Business Discussions:

a. None

12. Report of Events, Correspondence, and Information – Recorder Sanders reviewed the following with the Board:

a. Notice Accepting Applications for Sanitary/Storm Dept Laborer/Data Entry – Mr. Crosten noted that this position has been filled.

13. Board Members' Remarks and Announcements

Mitchell Shaw: Mr. Shaw had nothing further.

Phil Loftis: Mr. Loftis had nothing further.

Mayor Skinner: Mayor Skinner had nothing further to add.

No other comments were offered.

14. Declaration of Adjournment

At 8:07 a.m., Loftis made a motion to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
