

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Waste Board was held on Thursday, April 03, 2025, at 7:30 a.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Board Member	J.T. Pinegar	Present - GTM
Director of Finance & Admin/Assistant Recorder	Amberle Jenkins	Present
City Hall Office Manager	Barbara Hinkle	Present
Director of Public Works	Ethan Crosten	Absent
Waste Department Superintendent	Dakota Arnold	Present
City Engineer	Jay Hollen	Present - GTM

Guests: None

*City of Buckhannon Waste Collection Board Meeting Agenda
7:30 AM Thursday, April 03, 2025
Council Chambers | 70 East Main Street*

- 1. Call to Order
- 2. Moment of Silent Reflection
- 3. Pledge of Allegiance
- 4. Approval of Previous Meeting Minutes: 03/06/2025
- 5. Public Comment – Motion to Open & Close Requested
- 6. Recognition of Guests
- 7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Waste Budget Revision
- 8. Department Report – Waste Department Superintendent, Dakota Arnold
 - a. Recycling Center Report
 - b. Transfer Station Report
 - c. Waste Collection Report
- 9. Old Business Discussions
- 10. New Business Discussions:
- 11. Report of Events, Correspondence, and Information
 - a. Transfer Station Closure on Easter Saturday, April 19, 2025
 - b. Upshur County Solid Waste Authority Free Paper Shred Event on Saturday, April 26, 2025
9:00 am-12 noon at the Public Works Facility 395 Mud Lick Rd
 - c. Permit Extension SWF-5025 Solid Waste Facility (Transfer St & Recycling Center)
 - d. Draft Permit SWF-5025 Solid Waste Facility (Transfer St & Recycling Center)
 - e. Public Notice Permit Renewal SWF-5025 Solid Waste Facility (Transfer St & Recycling
- 12. Board Members’ Remarks and Announcements
- 13. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on March 28, 2025. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/382929125>, or by phone: (669) 224-3412, Access code: 382-929-125.*

- 1. Call to Order:** At 7:30 a.m., Mayor Robbie Skinner called the April meeting of the Waste Board to order.
- 2. Moment of Silent Reflection:** Mayor Skinner invited those in attendance to join in silent reflection.
- 3. Pledge of Allegiance:** Mayor Skinner led those in attendance in the Pledge of Allegiance.

4. **Approval of Previous Meeting Minutes: 03/06/2025:** Mayor Sinner noted that the minutes had been distributed for review and asked for any corrections or approval of the minutes as presented.

Skinner/Bucklew motioned to approve the meeting minutes of 03/06/2025. The motion carried.

5. **Public Comment – Motion to Open & Close Requested:** None

6. **Recognition of Guests:** None

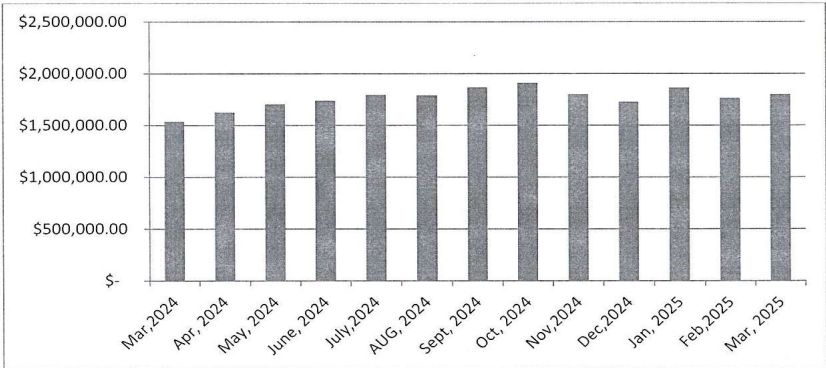
7. **Financial Report—**Director of Finance Amberle Jenkins: Mrs. Jenkins presented the March 2025 financial reports, and a discussion took place.

WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance March 31, 2025

Money Market & Checking	\$1,799,886.45
CD Citizens Bank	\$ 83,639.50
CDAR (April 2026)	\$ 28,461.21
CD	\$ 210,241.93

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

4-01-2025 05:47 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MARCH 31ST, 2025

PAGE: 3

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUMINUM	1,500	1,579.80	1,579.80	0.00 (79.80)	105.32
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	4,849.50	22,557.68	0.00 (11,557.68)	205.07
404-303-004-00 RECYCLE-MGOF/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	1,500	2,180.00	2,180.00	0.00 (680.00)	145.33
404-303-006-00 RECYCLE-ONP-NEWSPAPER	2,000	0.00	0.00	0.00	2,000.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	4,281.00	0.00 (2,281.00)	214.05
404-317-000-00 DUMPSTER RENTAL	85,000	9,143.24	87,309.32	0.00 (2,309.32)	102.72
TOTAL TAXES	103,000	17,752.54	117,907.80	0.00 (14,907.80)	114.47
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	120,000	15,860.21	158,592.81	0.00 (38,592.81)	132.16
TOTAL OTHER FEES	120,000	15,860.21	158,592.81	0.00 (38,592.81)	132.16
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,534,000	256,492.32	2,320,904.26	0.00	213,095.74	91.59
TOTAL UTILITY BILLINGS	2,534,000	256,492.32	2,320,904.26	0.00	213,095.74	91.59
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	310,000	45,855.00	327,060.64	0.00 (17,060.64)	105.50
TOTAL HEALTH AND SAFETY	310,000	45,855.00	327,060.64	0.00 (17,060.64)	105.50
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,000	0.00	2,700.00	0.00	300.00	90.00
TOTAL GRANTS	3,000	0.00	2,700.00	0.00	300.00	90.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	25.00	225.00	0.00 (25.00)	112.50
TOTAL INTRAFUND CONTR/CHARGES	200	25.00	225.00	0.00 (25.00)	112.50
OTHER REVENUE						
404-380-000-00 INTEREST	200	0.00	2,515.90	0.00 (2,315.90)	1,257.95
404-381-000-00 MAINT BILLING OTHER DEPTS	600	0.00	0.00	0.00	600.00	0.00
404-399-000-00 WASTE COLL. MISCELLANEOUS	84,000	945.28	18,150.53	0.00	65,849.47	21.61
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	84,800	945.28	20,666.43	0.00	64,133.57	24.37
TOTAL REVENUE	3,155,000	336,930.35	2,948,056.94	0.00	206,943.06	93.44

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT =====						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	863,000	63,880.45	595,959.43	0.00	267,040.57	69.06
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	66,100	4,861.75	45,358.71	0.00	20,741.29	68.62
404-530-105-00 WASTE EMPLOYEE INSURANCE	183,000	14,553.78	157,630.03	0.00	25,369.97	86.14
404-530-106-00 WASTE EMPLOYEE RETIREMENT	77,670	5,749.28	53,537.95	0.00	24,132.05	68.93
TOTAL SALARIES & BENEFITS	1,189,770	89,045.26	852,486.12	0.00	337,283.88	71.65
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	18,000	2,012.20	7,837.20	0.00	10,162.80	43.54
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	1,604.42	27,434.69	0.00	30,565.31	47.30
TOTAL CONTRACTUAL SERVICES	76,000	3,616.62	35,271.89	0.00	40,728.11	46.41
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	41,000	1,656.87	33,288.87	159.98	7,551.15	81.58
404-530-341-05 SAFETY EQUIPMENT	10,000	0.00	8,385.11	0.00	1,614.89	83.85
404-530-343-00 TRUCK MAINTENANCE	90,000	7,879.96	91,535.90	0.00 (1,535.90)	101.71
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	7,385.82	78,439.81	0.00	41,560.19	65.37
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	30.81	128.71	0.00	2,071.29	5.85
404-530-345-00 WASTE COLL. UNIFORMS	14,000	1,332.17	17,788.41	0.00 (3,788.41)	127.06
TOTAL COMMODITIES	277,200	18,285.63	229,566.81	159.98	47,473.21	82.87
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	303,409	2,148.82	295,287.32	0.00	8,121.78	97.32
404-530-459-01 TOTER SYSTEM	10,000	0.00	1,916.63	0.00	8,083.37	19.17
TOTAL CAPITAL OUTLAY	313,409	2,148.82	297,203.95	0.00	16,205.15	94.83
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	30,000	22,690.00	23,277.86	0.00	6,722.14	77.59
TOTAL CONTRIBUTIONS	30,000	22,690.00	23,277.86	0.00	6,722.14	77.59
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	926.67	11,545.77	0.00	4,454.23	72.16
TOTAL NON-OPERATING EXPENSES	16,000	926.67	11,545.77	0.00	4,454.23	72.16
TOTAL WASTE DEPARTMENT	1,902,379	136,713.00	1,449,352.40	159.98	452,866.72	76.19

RECYCLING DEPARTMENT =====						
SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	122,000	11,023.61	80,420.70	0.00	41,579.30	65.92
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	9,350	843.32	6,156.80	0.00	3,193.20	65.85

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	29,000	2,013.93	21,684.42	0.00	7,315.58	74.77
404-531-106-00 GROUP RETIREMENT	10,980	992.13	7,237.93	0.00	3,742.07	65.92
TOTAL SALARIES & BENEFITS	171,330	14,872.99	115,499.85	0.00	55,830.15	67.41
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	791.87	5,951.14	0.00	848.86	87.52
404-531-226-00 INSURANCE & BONDS	16,500	1,773.68	14,323.70	0.00	2,176.30	86.81
TOTAL CONTRACTUAL SERVICES	23,300	2,565.55	20,274.84	0.00	3,025.16	87.02
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	14,000	0.00	13,980.00	0.00	20.00	99.86
404-531-343-01 FUEL - RECYCLING CENTER	12,000	1,045.21	9,998.72	0.00	2,001.28	83.32
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	289.59	11,405.73	0.00	594.27	95.05
404-531-399-00 MISCELLANEOUS	5,400	969.50	3,091.45	0.00	2,308.55	57.25
TOTAL COMMODITIES	43,400	2,304.30	38,475.90	0.00	4,924.10	88.65
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	25,000	0.00	24,000.00	0.00	1,000.00	96.00
TOTAL CAPITAL OUTLAY	25,000	0.00	24,000.00	0.00	1,000.00	96.00
TOTAL RECYCLING DEPARTMENT	263,030	19,742.84	198,250.59	0.00	64,779.41	75.37
LANDFILL =====						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	2,594.25	8,244.99	0.00 (8,244.99)	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	402.91	5,624.77	0.00	24,375.23	18.75
TOTAL CONTRACTUAL SERVICES	30,000	2,997.16	13,869.76	0.00	16,130.24	46.23
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	30,000	2,997.16	13,869.76	0.00	16,130.24	46.23

TRANSFER STATION =====						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	69,300	14,225.34	118,718.47	0.00 (49,418.47)	171.31
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	5,310	1,081.39	9,028.71	0.00 (3,718.71)	170.03
404-533-105-00 GROUP INSURANCE	5,000	1,045.47	10,874.78	0.00 (5,874.78)	217.50

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	6,250	1,280.28	10,684.58	0.00	(4,434.58)	170.95
TOTAL SALARIES & BENEFITS	85,860	17,632.48	149,306.54	0.00	(63,446.54)	173.90
<u>CONTRACTUAL SERVICES</u>						
404-533-213-00 UTILITIES	9,000	645.52	4,409.97	0.00	4,590.03	49.00
404-533-216-00 DRAINAGE EXPENSE TRANSFER	4,000	390.00	1,729.00	0.00	2,271.00	43.23
404-533-226-00 INSURANCE & BONDS	24,000	1,854.42	21,931.44	0.00	2,068.56	91.38
TOTAL CONTRACTUAL SERVICES	37,000	2,889.94	28,070.41	0.00	8,929.59	75.87
<u>COMMODITIES</u>						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	7,786.68	26,866.77	0.00	13,133.23	67.17
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	6,623.79	67,096.92	0.00	40,903.08	62.13
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	3,454.03	36,927.92	0.00	9,072.08	80.28
404-533-345-00 UNIFORMS	4,000	398.86	3,834.22	0.00	165.78	95.86
TOTAL COMMODITIES	198,000	18,263.36	134,725.83	0.00	63,274.17	68.04
<u>CAPITAL OUTLAY</u>						
404-533-459-00 NEW EQUIPMENT	13,452	0.00	15,744.60	0.00	(2,292.60)	117.04
404-533-460-00 TIPPING FEES	925,000	66,374.41	610,614.99	0.00	314,385.01	66.01
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	5,442.50	0.00	34,557.50	13.61
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	978,452	66,374.41	631,802.09	0.00	346,649.91	64.57
<u>NON-OPERATING EXPENSES</u>						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	213.17	3,426.83	0.00	1,873.17	64.66
TOTAL NON-OPERATING EXPENSES	5,300	213.17	3,426.83	0.00	1,873.17	64.66
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TOTAL TRANSFER STATION	1,304,612	105,373.36	947,331.70	0.00	357,280.30	72.61

WASTE OFFICE/BOARD
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<u>SALARIES & BENEFITS</u>						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	8,800.00	0.00	3,200.00	73.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	175,000	16,554.44	133,337.00	0.00	41,663.00	76.19
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	14,500	1,342.28	10,869.05	0.00	3,630.95	74.96
404-534-105-00 GROUP INSURANCE	11,000	1,028.02	9,247.40	0.00	1,752.60	84.07
404-534-106-00 GROUP RETIREMENT	15,750	1,476.43	11,938.71	0.00	3,811.29	75.80
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	228,250	21,401.17	174,192.16	0.00	54,057.84	76.32
<u>CONTRACTUAL SERVICES</u>						
404-534-218-00 POSTAGE	18,000	603.05	14,377.75	0.00	3,622.25	79.88
404-534-219-00 RENT	10,000	0.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	25,000	3,448.67	20,410.42	0.00	4,589.58	81.64

404-WASTE COLLECTION

% OF YEAR COMPLETED: 75.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	191.26	8,443.10	0.00	8,556.90	49.67
TOTAL CONTRACTUAL SERVICES	70,000	4,242.98	53,231.27	0.00	16,768.73	76.04
<u>COMMODITIES</u>						
404-534-353-00 PSC ASSESSMENTS	8,200	0.00	9,455.79	0.00	(1,255.79)	115.31
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,200	0.00	9,455.79	0.00	(1,255.79)	115.31
<u>CAPITAL OUTLAY</u>						
404-534-459-00 CAPTIAL EXPENSE	20,000	0.00	2,709.45	0.00	17,290.55	13.55
TOTAL CAPITAL OUTLAY	20,000	0.00	2,709.45	0.00	17,290.55	13.55
<u>NON-OPERATING EXPENSES</u>						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	80,000	4,731.63	61,343.20	0.00	18,656.80	76.68
TOTAL NON-OPERATING EXPENSES	80,000	4,731.63	61,343.20	0.00	18,656.80	76.68
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TOTAL WASTE OFFICE/BOARD	406,450	30,375.78	300,931.87	0.00	105,518.13	74.04
<u>BAD DEBT</u>						
=====						
<u>NON-OPERATING EXPENSES</u>						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
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TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
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TOTAL EXPENDITURES	3,906,471	295,202.14	2,909,736.32	159.98	996,574.80	74.49
REVENUE OVER/(UNDER) EXPENDITURES	(751,471)	41,728.21	38,320.62	(159.98)	(789,631.74)	5.08-

Waste March 2025 Payment of Bills

- \$3,356.00- RELIABLE TIRE CO. - TIRES
- \$1,746.35 – DPF ALTERNATIVES OF WV – DPF FILTER
- \$22,690.00 – NORTHEAST INDUSTRIAL MFG – NEW DUMPSTERS
- \$2,720.00 – MERLOT VANGO TARPING SOLUTIONS – 2-45’ ROLL TARPS 100’ SIDE PIPE 12 STRAPS FOR C&D TRAILERS
- \$4,131.04 – CLEVELAND BROTHERS – 2 RUBBER TRACKS FOR EXCAVATOR
- \$66,142.41 – WM CORPORATE – FEB 2025 TIPPING FEES

04-01-2025 05:45 PM		DISBURSEMENTS 03-01-25 TO 03-31-25			PAGE: 22
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	188.34
	RALSTON PRESS INC	530-999-00	COLLECTION MISCELLAN	GREEN WASTE COL TAGS	350.57
		530-345-00	WASTE COLL. UNIFORMS	BUS CARDS D. ARNOLD	50.41
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	SHOP STOCK	726.75
	LEAF	530-999-00	COLLECTION MISCELLAN	COPIER LEASE	57.13
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN6007140 2/3/25 TO 3/2/2	1,604.42
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASE	406.00
		530-341-00	SHOP MAINTENANCE	CYLINDER LEASE	109.00
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2025 HEALTH IN	12,945.62
		530-105-00	WASTE EMPLOYEE INSUR	WASTE MARCH 2025 RETIREE'S	510.00
	MATHENY MOTOR TRUCK CO	530-343-01	GAS & OIL EXPENSE 1,	GALLON BULK DEF	275.00
		530-343-00	TRUCK MAINTENANCE	HOOD LATCH	88.46
	QUALITY HYDRAULICS INC	530-343-00	TRUCK MAINTENANCE	HYDRAULIC PUMP	992.84
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	FUSES AND SANDING SUPPLIE	49.79
		530-341-00	SHOP MAINTENANCE	RESPIRATOR	43.09
		530-343-00	TRUCK MAINTENANCE	AIR HOSE	16.50
		530-344-00	MAINTENANCE OTHER DE	FRONT BRAKE CHAMBER	30.81
		530-343-00	TRUCK MAINTENANCE	HEADLIGHT BULBS	62.75
	MICROSOFT STORE	530-341-00	SHOP MAINTENANCE	PCRD-MICROSOFT OFFICE 365	106.99
	LOWES BUSINESS ACCOUNTS/SYNC	530-341-00	SHOP MAINTENANCE	SURGE PROTECTOR	36.08
		530-341-00	SHOP MAINTENANCE	EYE BOLTS AND HITCH	37.08
04-01-2025 05:45 PM		DISBURSEMENTS 03-01-25 TO 03-31-25			PAGE: 23
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,639.53
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,589.90
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,233.92
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,285.93
	RODNEY WOODS	530-999-00	COLLECTION MISCELLAN	REIMB CDL YEARLY FEE 2025	43.75
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	HYD HOSE AND FLUID	138.39
	INDEED.COM	530-999-00	COLLECTION MISCELLAN	PCRD-WASTE SUPERINTENDANT	94.35
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	439.56
	TRACTOR SUPPLY CREDIT PLAN	530-343-00	TRUCK MAINTENANCE	PCRD-DEEP SADDLE TOOLBOX T	519.98
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	STEER TIRES	1,376.00
		530-343-00	TRUCK MAINTENANCE	TIRES	880.00
		530-343-00	TRUCK MAINTENANCE	TIRES	1,100.00
	WV DIV OF MOTOR VEHICLES	530-999-00	COLLECTION MISCELLAN	KURT NORMAN CDL TESTING	32.50
		530-999-00	COLLECTION MISCELLAN	MATTHEW WARE HAZMAT ENDORS	17.50
	FLEET PRIDE	530-343-00	TRUCK MAINTENANCE	FRONT BRAKE CHAMBER	36.49
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB TEST DANIEL HORNBECK	85.00
	WALMART STORES INC -BUCKHANN	530-341-00	SHOP MAINTENANCE	PCRD-MONITOR KEYBOARD	191.88
		530-999-00	COLLECTION MISCELLAN	PCRD-WIPER BLADES JAY'S VE	31.56
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,969.32
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,970.93
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	460.56
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	460.94
	AMAZON.COM	530-343-00	TRUCK MAINTENANCE	PCRD-CHAIN TENSIONERS	374.25
	IWORQ	530-343-00	TRUCK MAINTENANCE	FLEET MGMT	481.25
	USI INSURANCE SERVICES LLC	530-105-00	WASTE EMPLOYEE INSUR	4TH OF 4 INSTM 7/1/24 - 7/	1,046.16
	PAYFLEX - INSPIRA	530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB 2025 HSA FEES	52.00
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	PCRD-PHONE & CASE FOR DAKO	549.52
		530-213-00	WASTE COLL. UTILITIE	PCRD-JAN 2025 CELL PHN & G	40.11
		530-213-00	WASTE COLL. UTILITIE	PCRD-JAN 2025 CELL PHN & G	194.25
		530-213-00	WASTE COLL. UTILITIE	PCRD-FEB 2025 CELL PHN & G	40.11
		530-213-00	WASTE COLL. UTILITIE	PCRD-FEB 2025 CELL PHN & G	194.25
	DPF ALTERNATIVES OF WV, LLC	530-343-00	TRUCK MAINTENANCE	DPF FILTER	1,746.35
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	98.93
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	102.21
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
	CUMMINS SALES & SERVICE FAIR	530-343-00	TRUCK MAINTENANCE	GASKET	16.91
	FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WASTE FEB 25 FUEL BILL	7,110.82
	CINTAS	530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS	263.22
		530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS	253.57
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STREET UNIFORM 3-1	239.15
		530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS	262.91
		530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS	262.91
		530-999-00	COLLECTION MISCELLAN	FIRST AID KIT REFILL	43.81
	HOPE GAS	530-213-00	WASTE COLL. UTILITIE	WAS GAS 3-7-25	480.30
	CITYNET LLC	530-213-00	WASTE COLL. UTILITIE	PCRD-WASTE DEPT FEB 2025 F	100.00
	MATTHEW WARE	530-999-00	COLLECTION MISCELLAN	TSA BKGROUND & FNGR PT M.	85.25
	NORTHEAST INDUSTRIAL MFG., I	530-561-00	DUMPSTERS (NEW)	NEW DUMPSTERS	22,690.00
	IDENTOGO	530-999-00	COLLECTION MISCELLAN	PCRD-HAZMAT FINGERPRINTING	85.25

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			3/01/2025 - 3/31/2025	63,880.45
				TOTAL:	136,713.00
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	594.32
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCN6007140 2/3/25 TO 3/2/2	1,604.42
	AIRGAS USA, LLC	531-343-02	EQUIPMENT MAINTENANC	PCRD-NICKLE RODS GRND CLAM	69.13
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE MARCH 2025 HEALTH IN	1,785.94
		531-105-00	GROUP INSURANCE	WASTE MARCH 2025 RETIREE'S	102.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-02	EQUIPMENT MAINTENANC	CABIN AIR FILTER KIT	33.19
		531-343-02	EQUIPMENT MAINTENANC	ELECTRICAL SUPPLIES	13.13
		531-343-02	EQUIPMENT MAINTENANC	MARKER LIGHT	49.02
		531-343-02	EQUIPMENT MAINTENANC	ELECTRICAL SUPPLIES	31.37
	WESTFIELD INSURANCE	531-226-00	INSURANCE & BONDS	10-1-24 TO 10-1-25 QTRLY P	169.26
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	476.59
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	439.47
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	31.05
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	45.02
	THE SIGN GUY LLC	531-343-02	EQUIPMENT MAINTENANC	R14 DECALS	55.00
	MOUNTAIN STATE PEST GUARD	531-399-00	MISCELLANEOUS	WASTE PEST CONTROL MARCH 2	60.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	349.71
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	333.76
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	81.79
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	78.06
	CLEVELAND BROTHERS EQUIPMENT	531-343-02	EQUIPMENT MAINTENANC	FILTERS	37.00
		531-343-02	EQUIPMENT MAINTENANC	FILTERS	1.75
	USI INSURANCE SERVICES LLC	531-105-00	GROUP INSURANCE	4TH OF 4 INSTM 7/1/24 - 7/	116.24
	PAYFLEX - INSPIRA	531-105-00	GROUP INSURANCE	WASTE FEB 2025 HSA FEES	9.75
	AT&T MOBILITY	531-213-00	UTILITIES	PCRD-JAN 2025 CELL PHN & G	51.80
		531-213-00	UTILITIES	PCRD-FEB 2025 CELL PHN & G	51.80
	MICROLOGIC INC	531-399-00	MISCELLANEOUS	TERMINATE AND CONNECT FIB	889.36
	FREEDOM AG & ENGERY COOPERAT	531-343-01	FUEL - RECYCLING CEN	PROPANE	114.59
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WASTE FEB 25 FUEL BILL	930.62
	CINTAS	531-399-00	MISCELLANEOUS	FIRST AID KIT REFILL	20.14
	HOPE GAS	531-213-00	UTILITIES	WASTE GAS 3-6-25	93.95
	**PAYROLL EXPENSES			3/01/2025 - 3/31/2025	11,023.61
				TOTAL:	19,742.84
LANDFILL	BUCKHAMMON UTIL BOARDS	532-216-00	TESTING/MONITOR WELL	MARCH 25 LEACHATE	2,594.25
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	FEB SERVICES	139.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	LANDFILL ELECT 5-15-13	263.91
				TOTAL:	2,997.16
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	465.61
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCN6007140 2/3/25 TO 3/2/2	1,604.42
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE MARCH 2025 HEALTH IN	891.98
		533-105-00	GROUP INSURANCE	WASTE MARCH 2025 RETIREE'S	34.00
	MATHENY MOTOR TRUCK CO	533-343-01	FUEL/OIL TRANSFER ST	GALLON BULK DEF	275.00
	QUALITY HYDRAULICS INC	533-343-00	EQUIPMENT MAINTENANC	SWING CYLINDER	895.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	BRAKE CHAMBERS	110.34
		533-343-02	MAINTENANCE TRUCK/TR	HEADLIGHT BULBS	19.80
		533-343-00	EQUIPMENT MAINTENANC	HYD HOSE AND FITTINGS	247.22
		533-343-00	EQUIPMENT MAINTENANC	HYD FITTINGS	89.58
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	FEB SERVICES	390.00
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	10-1-24 TO 10-1-25 QTRLY P	250.00

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	PERIODIC SCALE INSPECTION	945.30
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	433.63
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	439.37
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	196.65
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	210.63
	SYLVESTER W. LOWTHER	533-343-00	EQUIPMENT MAINTENANC	HYDRAULIC HOSE	120.24
	MERLOT VANGO TARPING Solutio	533-343-02	MAINTENANCE TRUCK/TR	TARPS AND SUPPLIES	2,720.00
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TIRES	440.00
		533-343-02	MAINTENANCE TRUCK/TR	TIRE REPAIRS	100.00
	FLEET PRIDE	533-343-02	MAINTENANCE TRUCK/TR	HYD TANK CAP	27.99
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	431.42
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	445.00
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	100.90
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	104.07
	AMAZON.COM	533-343-00	EQUIPMENT MAINTENANC	PCRD-PRINTER FOR SCALEHOUS	178.99
	CLEVELAND BROTHERS EQUIPMENT	533-343-00	EQUIPMENT MAINTENANC	RUBBER TRACKS	4,131.04
		533-343-00	EQUIPMENT MAINTENANC	ROLLER	289.95
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	4TH OF 4 INSTM 7/1/24 - 7/	116.24
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	MAR 25 TIRE DISPOSAL	232.00
	PAYFLEX - INSPIRA	533-105-00	GROUP INSURANCE	WASTE FEB 2025 HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	FEBRUARY 25 TIPPING FEE	46,903.47
		533-460-00	TIPPING FEES	C&D TIPPING FEES 2/16 -2/2	6,744.49
		533-460-00	TIPPING FEES	C&D TIPPING FEE 3/1/25-3/1	12,494.45
	NEWLONS INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	AIR PRESSURE SWITCH	35.90
	AT&T MOBILITY	533-213-00	UTILITIES	PCRD-JAN 2025 CELL PHN & G	38.85
		533-213-00	UTILITIES	PCRD-FEB 2025 CELL PHN & G	38.85
	MICROLOGIC INC	533-343-00	EQUIPMENT MAINTENANC	TERMINATE AND CONNECT FIB	889.36
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	102.21
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WASTE FEB 25 FUEL BILL	6,348.79
	CINTAS	533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 2-27-25	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS	78.30
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 3-6-25	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS	87.95
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 3-13-25	35.00
		533-345-00	UNIFORMS	WAS T/S STREET UNIFORM 3-1	87.95
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 3-20-25	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS	72.33
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 3-27-25	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS	72.33
		533-999-00	MISCELLANEOUS TRANSF	FIRST AID KIT REFILL	38.17
	**PAYROLL EXPENSES			3/01/2025 - 3/31/2025	14,225.34
				TOTAL:	105,373.36
WASTE OFFICE/BOARD	LEAF	534-999-00	GEM & ADM MISC BILLI	MAR 24 COPIER LEASE PYMT	162.34
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCN6007140 2/3/25 TO 3/2/2	5.01
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE MARCH 2025 HEALTH IN	831.92
		534-105-00	GROUP INSURANCE	WASTE MARCH 2025 RETIREE'S	102.00
	HART OFFICE SOLUTIONS INC	534-999-00	GEM & ADM MISC BILLI	CH COPIER OVERAGE 2/12-3/1	10.99
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	10-1-24 TO 10-1-25 QTRLY P	186.25
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	367.27
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	297.47
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	421.27
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	390.42
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	FEB 25 AA FEES	192.84

04-01-2025 05:45 PM		DISBURSEMENTS 03-01-25 TO 03-31-25			PAGE: 26
FUND: WASTE COLLECTION					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	APR 25 ATTORNEY FEES	1,354.17
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	FEB 2025 CC FEES	2,478.90
	WASTE COLLECTION BOARD	534-999-00	GEM & ADM MISC BILLI	DEC 24 LOC FEES WASTE	217.50
		534-999-00	GEM & ADM MISC BILLI	FEB 25 LOC FEES WASTE	217.50
		534-999-00	GEM & ADM MISC BILLI	JAN 25 LOC FEES WASTE	217.50
	DAVID L HOWELL CPA	534-223-00	PROFESSIONAL SERVICE	2024 AUDIT BILL #4	2,094.50
	WVNET	534-999-00	GEM & ADM MISC BILLI	WEB HOSTING 3RD QTR 2021	26.25
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	CLEANING SUPPLIES	42.09
		534-999-00	GEM & ADM MISC BILLI	OFFICE CLEANING SUPPLIES	29.13
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	614.25
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	473.62
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	143.64
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	110.77
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-4PK REFRIGERATOR WATE	7.25
		534-999-00	GEM & ADM MISC BILLI	PCRD-PENS CLASP ENVELOPES	56.15
		534-999-00	GEM & ADM MISC BILLI	PCRD-CALCULATOR FILE FOLDE	85.51
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	4TH OF 4 INSTM 7/1/24 - 7/	87.60
	PAYFLEX - INSPIRA	534-105-00	GROUP INSURANCE	WASTE FEB 2025 HSA FEES	6.50
	LYNX WV INC	534-999-00	GEM & ADM MISC BILLI	MAR 2025 IT SERVICE	450.00
	FP MAILING SOLUTIONS	534-218-00	POSTAGE	PCRD-POSTAGE	258.75
	US POSTAL SERVICE (CMRS-FP)	534-218-00	POSTAGE	MARCH 25 POSTAGE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	MAR 25 MAILER & INSERT PYM	94.30
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	MARCH 25 CITY HALL INTERNE	214.62
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	JAN 25 DEBT COLLECTION	65.03
		534-999-00	GEM & ADM MISC BILLI	FEB 25 DEBT COLLECTION	110.93
	GARRETT K SUMMERS	534-999-00	GEM & ADM MISC BILLI	BIT DEF ENDPIT SEC MARCH 20	48.12
	HEWLETT PACKARD FINANCIAL SE	534-999-00	GEM & ADM MISC BILLI	PLOTTER RENTAL MARCH 25	78.91
	MOBIPDF ULTIMATE	534-999-00	GEM & ADM MISC BILLI	PCRD-MOBIPDF PDF READER	20.07
	**PAYROLL EXPENSES			3/01/2025 - 3/31/2025	17,554.44
				TOTAL:	30,375.78

Bucklew/ Pinegar motioned to accept the financial reports as presented. The motion carried.

a. Waste Budget Revision: Amberle Jenkins presented the necessary Waste Budget Revision, and a discussion occurred.

Waste Budget Revision #2 April 3, 2025					
Revenues		Budget			
404-303-003-00	Recycle-OCC-Cardboard	\$ 11,000.00	\$ 11,500.00	\$ 22,500.00	
404-303-005-00	Recycle-HDPE-Milk Jugs	\$ 1,500.00	\$ 600.00	\$ 2,100.00	
404-316-000-00	Dumpsters	\$ 2,000.00	\$ 2,200.00	\$ 4,200.00	
404-317-000-00	Dumpster Rental	\$ 85,000.00	\$ 2,300.00	\$ 87,300.00	
404-341-000-00	Fuel Surcharge	\$ 120,000.00	\$ 38,500.00	\$ 158,500.00	
404-355-000-00	Transfer Station/Landfill Receipts	\$ 310,000.00	\$ 17,000.00	\$ 327,000.00	
404-380-000-00	Interest	\$ 200.00	\$ 2,300.00	\$ 2,500.00	
Expenditures		Budget			
404-530-103-00	Waste Salaries	\$ 863,000.00	\$ (50,000.00)	\$ 813,000.00	
404-530-104-00	Waste F.I.C.A.	\$ 66,100.00	\$ (3,000.00)	\$ 63,100.00	
404-530-343-00	Truck Maintenance	\$ 90,000.00	\$ 28,500.00	\$ 118,500.00	cameras
404-530-345-00	Waste Uniforms	\$ 14,000.00	\$ 7,800.00	\$ 21,800.00	switched to Cintas mid year
404-531-103-00	Recycling Salaries	\$ 122,000.00	\$ (4,000.00)	\$ 118,000.00	
404-531-213-00	Recycling Utilities	\$ 6,800.00	\$ 1,600.00	\$ 8,400.00	
404-531-343-00	Recycling Truck Maint	\$ 14,000.00	\$ 4,000.00	\$ 18,000.00	
404-531-343-02	Recycling Equipment Maint	\$ 12,000.00	\$ 3,000.00	\$ 15,000.00	
					pay increases & new employee
404-533-103-00	Transfer Station Salaries	\$ 69,300.00	\$ 93,500.00	\$ 162,800.00	classified in this G/L
404-533-104-00	Transfer Station FICA	\$ 5,310.00	\$ 7,200.00	\$ 12,510.00	
404-533-105-00	Transfer Station Group Insurance	\$ 5,000.00	\$ 3,300.00	\$ 8,300.00	
404-533-106-00	Transfer Station Group Retirement	\$ 6,250.00	\$ 8,400.00	\$ 14,650.00	
404-533-343-00	Transfer Station Equipment Maint	\$ 40,000.00	\$ 4,000.00	\$ 44,000.00	
404-533-345-00	Transfer Station Uniforms	\$ 4,000.00	\$ 1,200.00	\$ 5,200.00	switched to Cintas mid year
404-533-459-00	Transfer Station New Equip	\$ 13,452.00	\$ 3,000.00	\$ 16,452.00	cameras
404-534-353-00	PSC Assessments	\$ 8,200.00	\$ 1,260.00	\$ 9,460.00	
404-530-459-01	Toter System	\$ 10,000.00	\$ (6,000.00)	\$ 4,000.00	
404-533-478-00	Road Maintenance	\$ 40,000.00	\$ (29,360.00)	\$ 10,640.00	
				\$ -	
			\$ 74,400.00		

Bucklew/ Pinegar motioned to accept the Waste Budget Revision as presented. The motion carried.

8. Department Report: Waste Department Superintendent Dakota Arnold provided the following reports:

a. Recycling Center Report –

DATE: March-25

	Uproc.	Proc.	Total
ONP	3.25	0	3.25
OCC	3	16.53	19.53
MGOP	0.75	15.79	16.54
STEEL	0.25	11.67	11.92
ALUM.	0.15	0	0.15
E-WASTE	0	0	0
Pete #1	0.15	0.69	0.84
No. 2	0.1	8.31	8.41
Total	7.65	52.99	60.64

[illegible]**b. Transfer Station Report –**

City of Buckhannon
Transfer Station Totals

March 2025

Total Transactions				3749	
Total Weight				1,679.91	
Total Cash Received				\$49,899.00	
Total City Trucks				\$67,485.32	815.48 tons
Total Charge				\$25,482.27	
Grand total				\$142,866.59	
Total C/D Material				488.96	
Total Commercial/Residential				1111.14	
Bulky Goods	Steel	Waste	Total		
		2.2	4.44	6.64	

c. Waste Collection Report –

Mr. Arnold went over the following issues with the board:

- Ethan, Jay, and I have begun looking into the feasibility and design for developing the tire dock into a second CD dock as well as reworking the drainage design to capture potential leachate runoff
- A temporary curb has been installed to divert potential leachate runoff
- The dealer finally repaired our 4x4 waste collection truck
- Our cab-over waste collection truck is finally licensed and in service
- I will be working in the next month to update some signage at the transfer station
- We collect curbside recycling in the city limits. However, there are a few places we collect outside of city limits (far end of Shawnee Dr., Carol Hill, Allman Ave., Kent, and Gaston St.). Should we continue to do so or not? (Not sure why we started)

A discussion took place on the above. It was determined to discontinue offering the curbside recycling outside the city limits.

9. Old Business Discussions:

a. None

10. New Business Discussions:

a. None

11. Report of Events, Correspondence, and Information: Mayor Skinner reviewed the following with the Board:

- a. Transfer Station Closure on Easter Saturday, April 19, 2025
- b. Upshur County Solid Waste Authority Free Paper Shred Event on Saturday, April 26, 2025, from 9:00 am-12 noon at the Public Works Facility, 395 Mud Lick Road
- c. Permit Extension SWF-5025 Solid Waste Facility (Transfer St & Recycling Center)

CLASS II STATEMENT FOR BILLING FOR SOLID WASTE FACILITIES

SOLID WASTE FACILITY PERMIT NO.: SWF-5025

The City of Buckhannon Solid Waste Transfer Station and Recycling Center, of which I am an authorized representative,

has applied for a West Virginia solid waste facility permit from the West Virginia Department of Environmental Protection, Division of Water and Waste Management. Under West Virginia Legislative Rule, Title 33, Series 1, Paragraph 3.21.c.2., the costs of publishing a Class II legal advertisement are to be paid by the applicant who must also send the certificate of publication to the Division of Water and Waste Management within twenty (20) days after publication.

The City of Buckhannon Solid Waste Transfer Station and Recycling Center hereby agrees to pay the costs

of such legal advertisement. The publishing newspaper should send the certificate of publication and bill to: City of Buckhannon Solid Waste Transfer Station and Recycling Center

Address: 70 East Main Street

Buckhannon, WV 26201

Robert N. Skinner III – Mayor

(304) 472-1651, x1002

Authorized Representative

Area Code Phone Number

Signature of Authorized Representative

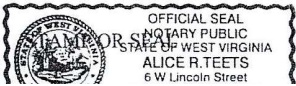
Date

STATE OF WEST VIRGINIA

COUNTY OF: Upshur

Taken, subscribed and sworn to before me, a Notary Public in and for the County and State aforesaid this 10 day of April 20 24.

My commission expires: March 22, 2028



Notary Public

d. Draft Permit SWF-5025 Solid Waste Facility (Transfer St & Recycling Center)

STATE OF WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER AND WASTE MANAGEMENT
601 57TH STREET, SE
CHARLESTON, WEST VIRGINIA 25304

SOLID WASTE FACILITY PERMIT
Chapter 22, Articles 11, 12, and 15

APPLICATION NUMBER: SWF-5025 ISSUE DATE: XXXXXXXX

PERMIT NUMBER: SWF-5025/WV0109753 EFFECTIVE DATE: XXXXXXXX

EXPIRATION DATE: XXXXXXXX

PERMITTEE:

CONTACT PERSON:

Name: City of Buckhannon

Name: Ethan Crosten

Title: N/A

Title: Public Works Director

Address: 70 East Main Street
Buckhannon, WV 26201

Address: 70 East Main Street
Buckhannon, WV 26201

Telephone No: (304) 472-1651

Telephone No: (304) 472-1651

FACILITY:

Name: City of Buckhannon Solid Waste Transfer Station and Recycling Center

Address: 378 Mud Lick Road
Buckhannon, WV 26201

Telephone No: (304) 472-4443

County: Upshur

Location: Mud Lick Road (WV Upshur County Route 5/7); 0.5 mile north of WV County Route 12 (Old Route 33) west of Buckhannon

LATITUDE: 39° 00' 34" N

LONGITUDE: 80° 15' 08" W

FACILITY TYPE: Solid Waste Transfer Station and Recycling Center

PERMITTED AREA: 3.5 Acres DISPOSAL AREA: N/A

MAXIMUM ALLOWED TONNAGE: 2,999 tons per month

AMOUNT OF BOND AND TYPE OF BOND: (Current)

\$10,000 Letter of Credit

e. **Public Notice Permit Renewal SWF-5025 Solid Waste Facility (Transfer St & Recycling Center)**

STATE OF WEST VIRGINIA
DEPARTMENT OF ENVIRONMENTAL PROTECTION
DIVISION OF WATER AND WASTE MANAGEMENT
SOLID WASTE PERMITTING UNIT

PUBLIC NOTICE

WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION'S, PUBLIC INFORMATION OFFICE, 601 57TH STREET, CHARLESTON SE, WEST VIRGINIA 25304-2345 TELEPHONE: (304) 926-0440.

APPLICATION FOR A WEST VIRGINIA SOLID WASTE FACILITY / NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) WATER POLLUTION CONTROL PERMIT

Public Notice No.: SW-11-25 Public Notice Date(s): March 19, 2025
March 26 , 2025

Paper: *THE RECORD DELTA*

The following has applied for a Solid Waste Facility / WV NPDES Water Pollution Control Permit Renewal for this facility or activity:

Appl. No.: SWF-5025 / WV0109753

Applicant: City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Location: BUCKHANNON, UPSHUR COUNTY

Latitude: 39:00:34 Longitude: 80:15:08

Physical Location: Mud Lick Road (WV Upshur County Route 5/7); 0.5 mile north of WV County Route 12 (Old Route 33) west of Buckhannon

Receiving Stream:
Mud Lick Run, a tributary of Fink Run

Activity:
The City of Buckhannon Transfer Station and Recycling Center may receive municipal solid waste, including, but not limited to, paper, glass, metal, food waste, construction/demolition debris, and household waste. Bulky and white goods may be placed in containers for proper management. No infectious or hazardous waste will be accepted at this facility. This facility may place containers to collect and transfer recyclable materials.

Operate and maintain a solid waste transfer station, incorporating best management practices and the activities of revegetation, vermin/pest control, drainage and sediment control, access control, leachate management, surface water control, recycling activities, and post-closure site monitoring (if applicable).

Operate and maintain a leachate collection system and best management practices to collect leachate at a solid waste transfer station. The collected leachate will be routed to the sanitary sewer and transported by pipe to the City of Buckhannon Sewage Treatment Plant. Operate and maintain a stormwater conveyance system comprised of drop inlets, trench drains, drainage ditches, and stormwater culverts.

Business conducted:
Municipal Solid Waste Transfer Station

Implementation:
N/A

On the basis of review of the application, the "Solid Waste Management Act (Chapter 22, Article 15, Section 5(b) and 5(c));" the "Water Pollution Control Act (Chapter 22, Article 11-8(a))," and the "West Virginia Legislative Rules," the State of West Virginia will act on the above application.

Any interested person may submit written comments on the draft permit and may request a public hearing by addressing such to the Director of the Division of Water and Waste Management within 30 days of the first date of the public notice. Such comments or requests should be addressed to:

Director, Division of Water and Waste Management, DEP
ATTN: Kenneth Wandling, Solid Waste Permitting Unit
601 57th Street SE
Charleston, WV 25304-2345
kenneth.wandling@wv.gov

The public comment period begins Wednesday March 19, 2025 and ends Friday April 18, 2025.

Comments received within this period will be considered prior to acting on the permit application. Correspondence should include the name, address and the telephone number of the writer and a concise statement of the nature of the issues raised. The Director shall hold a public hearing whenever a finding is made, on the basis of requests, that there is a significant degree of public interest on issues relevant to the Draft Permit(s). Interested persons may contact the public information office to obtain further information.

The application, draft permit and any required fact sheet may be inspected, by appointment, at the Division of Water and Waste Management Public Information Office, at 601 57th Street SE, Charleston, WV 25304-2345, between 8:00 a.m. and 4:00 p.m. on business days.

12. Board Members’ Remarks and Announcements:

Pam Bucklew: Mrs. Bucklew had nothing further

J. T. Pinegar – Mr. Pinegar had nothing further.

Recorder Sanders: Mr. Sanders discussed the warranty coverage on new equipment with Mr. Arnold.

Mayor Skinner: Mayor Skinner had nothing further

No other comments were offered.

13. Declaration of Adjournment

At 7:50 a.m., Bucklew made a motion to adjourn.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____