

**City of Buckhannon Sanitary Board  
Meeting Agenda  
7:30 AM Thursday, August 21, 2025  
Council Chambers | 70 East Main Street**



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 07/17/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
  - a. Potesta & Associates, Inc.
7. Financial Report – Director of Finance, Amberle Jenkins
  - a. June 2025
8. Department Report –Sanitary Department Superintendent, Cody Tenney
  - a. Plant Operations & Test
  - b. Maintenance Crew
  - c. Line Crew #1
  - d. Line Crew #2
  - e. Waste Water Treatment Plant Study
9. Stormwater Management Discussions
  - a. Executive Session – Property Matters Per WV Code § 6-9A-4
10. Business Discussions:
  - a. Discussion/Possible Action Advertisement Maintenance Assistant Position
11. Report of Events, Correspondence, and Information
  - a. Notice Advertisement for Bids (1) New Hydraulic Excavator
  - b. Resident Expressing Gratitude to Sanitary Dept Crew
  - c. WVPSC 811 Advisory Notice
12. Board Members' Remarks and Announcements
  - a. Tennerton P.S.D. Meeting Minutes-July 2025
13. Declaration of Adjournment