

Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, September 18, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes – 08/07/25, 08/21/25, 09/04/25
5. Recognition of Guests
 - a. James Powell-Loudin Insurance
 - i. Property Insurance
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approve the Payment of Bills
8. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
9. Police Department Report – Chief Matthew Gregory
 - a. Life Saving Award-Patrolman Cole Bender
10. City Attorney's Report – Thomas J. O'Neill
 - a. Update on the Process of the American Legal Publishing Codification
11. Old Business Discussions
 - a. Direct City Attorney to draft Ordinance for Implementation of Water Rate Increase
 - b. Water Treatment Plant Replacement Project
 - i. Recommendation from Water Board Execution of Engagement of Steptoe & Johnson PLLC as Legal Bond Counsel for the City of Buckhannon Water Treatment Plant Replacement Project
 - ii. Recommendation from Water Board Execution of Engagement of CPA Smith, Cochran & Hicks PLLC for the City of Buckhannon Water Treatment Plant Replacement Project
 - iii. Recommendation from Water Board Execution of the Region VII Planning & Development Council's Fiscal Agent Agreement for the Water Treatment Plant Replacement Project
 - c. Strategic Partnership Opportunities with West Virginia Wesleyan College
 - d. Third Party Towing & Storage Services for Community Events
12. New Business Discussions
 - a. Downtown Decoration Committee – Purchase New/Replacement Wreaths on Main Street
13. Council Members' Remarks and Announcements
14. City Recorder's Report, Remarks, and Announcements
 - a. Report of Events, Correspondence, and Information
 - i. Children's Festival at SYCC on 09/20/25 10am-2pm
 - ii. BCT-PUFFS Performance 10/23/25-10/26/25 at CAC
 - iii. August 2025 Report of Cat & Dog Activity from the Upshur County Commission
 - b. Upcoming Events at The Event Center at Brushy Fork
 - i. August 18-September 30, 2025 – No Events for Parking Lot Pavement Project
 - ii. October 11, 2025 Real Shoot Wrestling Event
 - iii. October 18, 2025 BUHS Class of 1970 Reunion
 - iv. November 8, 2025 Mountain Heart Training Event
 - v. November 22, 2025 Holly Jolly Craft Show
 - vi. November 29, 2025 Real Shoot Wrestling Event
 - vii. December 06, 2025 Fur Ball Fundraiser
 - viii. December 09, 2025 Private Holiday Event
 - ix. December 20, 2025 Real Shoot Wrestling Event
15. Mayor's Remarks and Announcements
 - a. Mayor's Address on the Usage of the City Parks
 - b. Information Only: Bearing Advisors Employee Wellness Benefit Program
16. Executive Session – Property Matters
17. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on September 15, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.