

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, August 28, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 07/24/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Dr. Katharine Gregg, WWC
 - i. Signage Installation at the Buckhannon River Walk Nature Park & Learning Trail
 - Donation of Metal Signpost
 - Additional Signage along the Riverwalk Trail & in the Nature Park Areas
 - b. Macie Queen, Moon Flower
 - i. Event Request Moon Flower Harvest Party- Section of Main Street Closure at Store Front
 - c. Gary Connell, Jaws BBQ Inc.
 - i. Recap WV Hillbilly Days Festival Event 2025
 - ii. Proposal Construction of Permanent Stage at NBRFP
 - iii. Event Request Jaws BBQ Inc. WV Hillbilly Days Festival Event at NBRFP August 21-23, 2026
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
 - a. 2025 Fall Paving List
9. Old Business Discussions
 - a. Recommendation to City Council Enterprise Lease Program Parking Enforcement Vehicle
 - c. Review/Revise the Parking Enforcement Ordinances, Fine Schedule, Signage, Maps
10. New Business Discussions
 - a. Approval to Accept Community Enhancement Donation of Bluebird Nesting Boxes to be placed on City Properties-Location TBD
 - b. Upshur County Special Olympics Request Use of the Athletic Field at NBRFP (across from Pav. #3)
 - c. Event Request-Gold Star Mother's Rose Garden Dedication & Luncheon at Jawbone Park on 09/28/25
 - d. Event Request- UCRC Turkey Trot 5K Route Map 1 & Use of Jawbone Park on 11/27/25
 - e. Event Request- Annual Menorah Lighting at Jawbone Park on 12/14/25 at 7pm
 - f. Request Street Light Install on pole located on Cleveland Avenue near the side of the Bridge
 - g. Parks Improvement Project & Budget
 - h. Discussion/Possible Vote "No Parking Here To Corner" Signage on Camden Ave (between Florida & Meade)
11. Report of Events, Correspondence, and Information
 - a. PR: COB Street Paving Projects Announced
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on August 22, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/376934309>, or by phone, call: +1 (872) 240-3212, access code: 376-934-309.

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