

**City of Buckhannon Sanitary Board**  
**Meeting Agenda**  
**7:30 AM Thursday, September 18, 2025**  
**Council Chambers | 70 East Main Street**



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 08/21/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
  - a. Potesta & Associates, Inc.
    - i. Waste Water Treatment Plant Study
7. Financial Report – Director of Finance, Amberle Jenkins
  - a. July 2025
  - b. Financing of the New Hydraulic Excavator
8. Department Report –Sanitary Department Superintendent, Cody Tenney
  - a. Plant Operations & Test
  - b. Maintenance Crew
  - c. Line Crew #1
  - d. Line Crew #2
9. Stormwater Management Discussions
  - a. Reger Street
  - b. Taylor Street Storm Sewer Update
10. Business Discussions
  - a. Review & Approval to Accept Bid for (1) New Hydraulic Excavator
  - b. Approval To Hire Maintenance Assistant Position
11. Report of Events, Correspondence, and Information
  - a. Notification Letter to Henry Street Residents regarding sanitary sewer upgrade project
12. Executive Session – Personnel Matters Per WV Code § 6-9A-4
13. Board Members' Remarks and Announcements
14. Declaration of Adjournment

Revised 09/15/25

***This agenda is certified by Mayor Robbie Skinner on September 12, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/743314989>, or by phone, call: +1 (669) 224-3412, access code: 743-314-989.***