

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Waste Board was held on Thursday, August 07, 2025, at 7:30 am, in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting\*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Board Member	J.T. Pinegar	Present - GTM
Director of Finance & Admin/Assistant Recorder	Amberle Jenkins	Present
City Hall Office Manager	Barbara Hinkle	Present
Director of Public Works	Ethan Crosten	Present
Waste Department Superintendent	Dakota Arnold	Present
City Engineer	Jay Hollen	Present

Guests: None

*City of Buckhannon Waste Collection Board Meeting Agenda  
7:30 AM Thursday, August 07, 2025  
Council Chambers / 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 06/05/2025, 07/03/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report – Waste Department Superintendent, Dakota Arnold
  - a. Recycling Center Report
  - b. Transfer Station Report
  - c. Waste Collection Report
9. Old Business Discussions
10. New Business Discussions:
  - a. Approval to Accept Bid Opening Results- One 2025/New Waste Collection 25 YD Rear Load Refuse Truck
  - b. Approval to Accept Bid Opening Results- One New 96 YD Open Top Hydraulic Eject Transfer Trailer
  - c. Approval to Accept Bid Opening Results- One 2025/New Class 8 Road Tractor
  - d. Approval Engineering Proposal Lower CD Dock Structural Evaluation
  - e. Discussion: Garbage Truck Purchased in November
11. Board Members’ Remarks and Announcements
12. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on August 1, 2025. \*Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/382929125>, or by phone: (669) 224-3412, Access code: 382-929-125.*

- 1. Call to Order:** At 7:30 a.m., Mayor Robbie Skinner called the August meeting of the Waste Board to order.
- 2. Moment of Silent Reflection:** Mayor Skinner invited those in attendance to join in silent reflection.

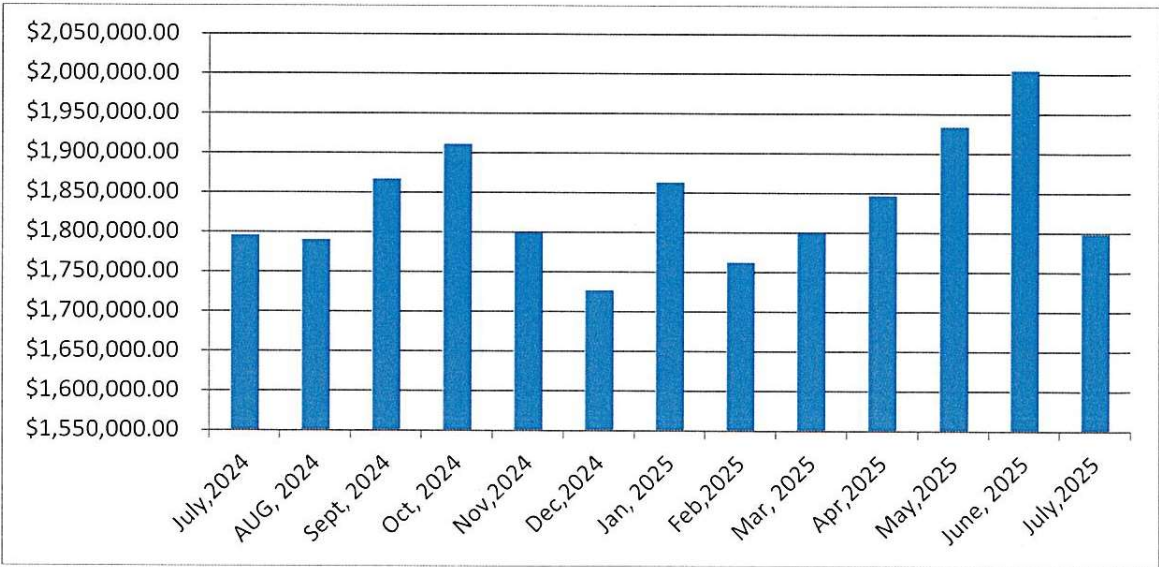
- 3. Pledge of Allegiance:** Mayor Skinner led those in attendance in the Pledge of Allegiance.
- 4. Approval of Previous Meeting Minutes: 06/05/2025, 07/03/2025:** Mayor Skinner noted that only the minutes for 06/05/2025 had been distributed for review and asked for any corrections or approval of those minutes as presented.
- Bucklew/Skinner motioned to approve the meeting minutes of 06/05/25. The motion carried.**
- 5. Public Comment – Motion to Open & Close Requested:** None
- 6. Recognition of Guests:** None
- 7. Financial Report—Director of Finance Amberle Jenkins:** Mrs. Jenkins presented the July 2025 financial reports, and a discussion took place.

CITY OF BUCKHANNON  
BALANCE SHEET

Balance July 31, 2025

Money Market & Checking	\$1,798,513.59
CD Citizens Bank	\$ 85,507.50
CDAR (April 2026)	\$ 28,668.94
CD	\$ 210,241.93

Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

404-WASTE COLLECTION % OF YEAR COMPLETED: 08.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUM METAL	14,000	0.00	0.00	0.00	14,000.00	0.00
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	1,598.80	1,598.80	0.00	9,401.20	14.53
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	0.00	0.00	0.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	0.00	0.00	0.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	0.00	0.00	2,000.00	0.00
404-317-000-00 DUMPSTER RENTAL	85,000	10,038.59	10,038.59	0.00	74,961.41	11.81
TOTAL TAXES	112,000	11,637.39	11,637.39	0.00	100,362.61	10.39
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	120,000	15,515.34	15,515.34	0.00	104,484.66	12.93
TOTAL OTHER FEES	120,000	15,515.34	15,515.34	0.00	104,484.66	12.93
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,634,000	265,346.73	265,346.73	0.00	2,368,653.27	10.07
TOTAL UTILITY BILLINGS	2,634,000	265,346.73	265,346.73	0.00	2,368,653.27	10.07
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	400,000	50,409.00	50,409.00	0.00	349,591.00	12.60
TOTAL HEALTH AND SAFETY	400,000	50,409.00	50,409.00	0.00	349,591.00	12.60
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,600	900.00	900.00	0.00	2,700.00	25.00
TOTAL GRANTS	3,600	900.00	900.00	0.00	2,700.00	25.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	50.00	50.00	0.00	150.00	25.00
TOTAL INTRAFUND CONTR/CHARGES	200	50.00	50.00	0.00	150.00	25.00
OTHER REVENUE						
404-380-000-00 INTEREST	500	0.00	0.00	0.00	500.00	0.00
404-381-000-00 MAINT BILLING OTHER DEPTS	0	0.00	0.00	0.00	0.00	0.00
404-399-000-00 WASTE COLL. SALES OF TAGS	3,700	629.59	629.59	0.00	3,070.41	17.02
404-399-000-01 WASTE MISCELLANEOUS	20,000	197.26	197.26	0.00	19,802.74	0.99
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	24,200	826.85	826.85	0.00	23,373.15	3.42
TOTAL REVENUE	3,294,000	344,685.31	344,685.31	0.00	2,949,314.69	10.46

404-WASTE COLLECTION % OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
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SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	813,000	62,560.96	62,560.96	0.00	750,439.04	7.70
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	62,195	4,765.39	4,765.39	0.00	57,429.61	7.66
404-530-105-00 WASTE EMPLOYEE INSURANCE	202,000	45,475.10	45,475.10	0.00	156,524.90	22.51
404-530-106-00 WASTE EMPLOYEE RETIREMENT	73,170	5,630.51	5,630.51	0.00	67,539.49	7.70
TOTAL SALARIES & BENEFITS	1,150,365	118,431.96	118,431.96	0.00	1,031,933.04	10.30
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	18,000	648.93	648.93	0.00	17,351.07	3.61
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	8,355.82	8,355.82	0.00	49,644.18	14.41
TOTAL CONTRACTUAL SERVICES	76,000	9,004.75	9,004.75	0.00	66,995.25	11.85
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	41,000	2,354.74	2,354.74	0.00	38,645.26	5.74
404-530-341-05 SAFETY EQUIPMENT	12,000	158.29	158.29	0.00	11,841.71	1.32
404-530-343-00 TRUCK MAINTENANCE	95,000	7,879.55	7,879.55	0.00	87,120.45	8.29
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	8,422.71	8,422.71	0.00	111,577.29	7.02
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	133.94	133.94	0.00	2,066.06	6.09
404-530-345-00 WASTE COLL. UNIFORMS	25,000	1,091.10	1,091.10	0.00	23,908.90	4.36
TOTAL COMMODITIES	295,200	20,040.33	20,040.33	0.00	275,159.67	6.79
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	286,810	202,048.82	202,048.82	0.00	84,761.18	70.45
404-530-459-01 TOTER SYSTEM	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CAPITAL OUTLAY	296,810	202,048.82	202,048.82	0.00	94,761.18	68.07
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	30,000	1,390.90	1,390.90	0.00	28,609.10	4.64
TOTAL CONTRIBUTIONS	30,000	1,390.90	1,390.90	0.00	28,609.10	4.64
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	384.62	384.62	0.00	15,615.38	2.40
TOTAL NON-OPERATING EXPENSES	16,000	384.62	384.62	0.00	15,615.38	2.40
TOTAL WASTE DEPARTMENT	1,864,375	351,301.38	351,301.38	0.00	1,513,073.62	18.84
RECYCLING DEPARTMENT						
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SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	122,000	9,261.25	9,261.25	0.00	112,738.75	7.59
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FTCA TAX	9,333	708.48	708.48	0.00	8,624.52	7.59

404-WASTE COLLECTION

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	30,000	4,333.70	4,333.70	0.00	25,666.30	14.45
404-531-106-00 GROUP RETIREMENT	10,980	833.50	833.50	0.00	10,146.50	7.59
TOTAL SALARIES & BENEFITS	172,313	15,136.93	15,136.93	0.00	157,176.07	8.78
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	641.33	641.33	0.00	6,158.67	9.43
404-531-226-00 INSURANCE & BONDS	17,000	851.19	851.19	0.00	16,148.81	5.01
TOTAL CONTRACTUAL SERVICES	23,800	1,492.52	1,492.52	0.00	22,307.48	6.27
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	16,000	0.00	0.00	0.00	16,000.00	0.00
404-531-343-01 FUEL - RECYCLING CENTER	13,000	1,804.69	1,804.69	0.00	11,195.31	13.88
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	868.35	868.35	0.00	11,131.65	7.24
404-531-399-00 MISCELLANEOUS	5,400	67.53	67.53	0.00	5,332.47	1.25
TOTAL COMMODITIES	46,400	2,740.57	2,740.57	0.00	43,659.43	5.91
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL CAPITAL OUTLAY	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL RECYCLING DEPARTMENT	245,213	19,370.02	19,370.02	0.00	225,842.98	7.90
LANDFILL						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	3,556.61	3,556.61	0.00	26,443.39	11.86
TOTAL CONTRACTUAL SERVICES	30,000	3,556.61	3,556.61	0.00	26,443.39	11.86
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	30,000	3,556.61	3,556.61	0.00	26,443.39	11.86
TRANSFER STATION						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	182,000	13,569.00	13,569.00	0.00	168,431.00	7.46
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	13,923	1,031.15	1,031.15	0.00	12,891.85	7.41
404-533-105-00 GROUP INSURANCE	15,000	3,263.97	3,263.97	0.00	11,736.03	21.76

404-WASTE COLLECTION

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	16,380	1,221.23	1,221.23	0.00	15,158.77	7.46
TOTAL SALARIES & BENEFITS	227,303	19,085.35	19,085.35	0.00	208,217.65	8.40
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	9,000	350.69	350.69	0.00	8,649.31	3.90
404-533-216-00 DRAINAGE EXPENSE TRANSFER	8,000	318.00	318.00	0.00	7,682.00	3.98
404-533-226-00 INSURANCE & BONDS	24,000	2,577.54	2,577.54	0.00	21,422.46	10.74
TOTAL CONTRACTUAL SERVICES	41,000	3,246.23	3,246.23	0.00	37,753.77	7.92
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	165.54	165.54	300.89	39,533.57	1.17
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	7,105.68	7,105.68	0.00	100,894.32	6.58
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	3,152.08	3,152.08	0.00	42,847.92	6.85
404-533-345-00 UNIFORMS	6,000	329.50	329.50	0.00	5,670.50	5.49
TOTAL COMMODITIES	200,000	10,752.80	10,752.80	300.89	188,946.31	5.53
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	159,756	0.00	0.00	0.00	159,756.00	0.00
404-533-460-00 TIPPING FEES	925,000	81,639.57	81,639.57	0.00	843,360.43	8.83
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	0.00	0.00	40,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,124,756	81,639.57	81,639.57	0.00	1,043,116.43	7.26
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	172.19	172.19	0.00	5,127.81	3.25
TOTAL NON-OPERATING EXPENSES	5,300	172.19	172.19	0.00	5,127.81	3.25
TOTAL TRANSFER STATION	1,598,359	114,896.14	114,896.14	300.89	1,483,161.97	7.21
WASTE OFFICE/BOARD						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	1,000.00	0.00	11,000.00	8.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	199,000	16,379.09	16,379.09	0.00	182,620.91	8.23
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,142	1,328.87	1,328.87	0.00	14,813.13	8.23
404-534-105-00 GROUP INSURANCE	15,000	3,321.52	3,321.52	0.00	11,678.48	22.14
404-534-106-00 GROUP RETIREMENT	18,990	1,460.67	1,460.67	0.00	17,529.33	7.69
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	261,132	23,490.15	23,490.15	0.00	237,641.85	9.00
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	18,000	1,344.30	1,344.30	0.00	16,655.70	7.47
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	53,000	6,800.82	6,800.82	0.00	46,199.18	12.83



404-WASTE COLLECTION

% OF YEAR COMPLETED: 08.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	2,001.84	2,001.84	0.00	14,998.16	11.78
TOTAL CONTRACTUAL SERVICES	98,000	10,146.96	10,146.96	0.00	87,853.04	10.35
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	9,500	9,880.84	9,880.84	0.00	( 380.84)	104.01
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,500	9,880.84	9,880.84	0.00	( 380.84)	104.01
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	20,000.00	0.00
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	80,671	18,139.18	18,139.18	963.63	61,568.19	23.68
TOTAL NON-OPERATING EXPENSES	80,671	18,139.18	18,139.18	963.63	61,568.19	23.68
TOTAL WASTE OFFICE/BOARD	469,303	61,657.13	61,657.13	963.63	406,682.24	13.34
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	4,207,250	550,781.28	550,781.28	1,264.52	3,655,204.20	13.12
REVENUE OVER/(UNDER) EXPENDITURES	( 913,250)	( 206,095.97)	( 206,095.97)	( 1,264.52)	( 705,889.51)	22.71

Waste July 2025 Payment of Bills

- \$35,000.00- DISBURSEMENT ACCT – 2025-26 PAYFLEX HAS FEE
- \$199,900.00 – MID-ATLANTIC WASTE – 2024 FORD CRANE TRUCK
- \$80,923.85 – WM CORPORATE – JUNE 2025 TIPPING FEES
- \$9,430.84 – PUBLIC SERVICE COMMISSION – 2025-26 REVENUE ASSESSMENT
- \$4,092.50 – DAVID L HOWELL CPA – AUDIT 2025 FINANCIAL STATEMENT
- \$12,129.29 – TYLER TECHNOLOGIES – 2025-26 YEARLY MAINTENANCE

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110088931545 WASTE GARAGE	185.35
	A F WENDLING INC	530-999-00	COLLECTION MISCELLAN	BAGS OF ICE	161.19
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	SHOP STOCK	786.19
	VALLEY STEEL SERVICE	530-561-00	DUMPSTERS (NEW)	STEEL FOR DUMPSTER REPAIR	1,390.90
	LEAF	530-999-00	COLLECTION MISCELLAN	COPIER LEASE PAYMENT	57.13
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN6007140 JULY 25	6,573.81
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE JUL 2025 RETIREE'S I	180.00
	MATHENY MOTOR TRUCK CO	530-105-00	WASTE EMPLOYEE INSUR	WASTE JULY 2025 HEALTH INS	16,196.94
		530-343-00	TRUCK MAINTENANCE	ALTERNATOR	310.59
		530-343-00	TRUCK MAINTENANCE	EGR AND ALT PULLEY	60.33
		530-343-00	TRUCK MAINTENANCE	EGR AND ALT PULLEY	1,368.93
		530-343-01	TRUCK MAINTENANCE	TRANS COOLER HOSES	110.95
		530-343-00	TRUCK MAINTENANCE	TRANS COOLER HOSES	110.95
		530-343-01	GAS & OIL EXPENSE 1,	ANTIFREEZE AND SENSOR	426.85
		530-343-00	TRUCK MAINTENANCE	ANTIFREEZE AND SENSOR	284.49
	NAPA-AMTOWER AUTO SUPPLY	530-344-00	MAINTENANCE OTHER DE	ANTIFREEZE, DEF, MIRROR	18.10
		530-343-01	GAS & OIL EXPENSE 1,	GREASE AND AC OIL	114.41
		530-343-00	TRUCK MAINTENANCE	AIR VALVE	17.29
		530-344-00	MAINTENANCE OTHER DE	MASTER SWITCH	115.84
		530-343-00	TRUCK MAINTENANCE	TRANS LINE FITTING	53.13
		530-343-00	TRUCK MAINTENANCE	CRANKCASE FILTERS	134.04
		530-343-00	TRUCK MAINTENANCE	FILTERS	374.26

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-343-00	TRUCK MAINTENANCE	HUB SEALS	67.24
		530-341-00	SHOP MAINTENANCE	IMPACT GUN	299.00
		530-343-00	TRUCK MAINTENANCE	HEADLIGHT BULBS	37.52
		530-341-00	SHOP MAINTENANCE	LAQUER THINNER	70.99
	LOWES BUSINESS ACCOUNTS/SYNC	530-341-00	SHOP MAINTENANCE	GLOVES AND TRASHBAGS	54.74
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,606.08
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,532.28
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,231.69
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,260.46
	DISBURSEMENTS ACCOUNT-ALL DE	530-105-00	WASTE EMPLOYEE INSUR	WASTE HSA FEE	28,000.00
	UNIONTOWN AUTO SPRING CO., I	530-343-00	TRUCK MAINTENANCE	SPRINGS AND COMPONENTS	1,388.00
	SYLVESTER W. LOWTHER	530-343-00	TRUCK MAINTENANCE	HYDRAULIC HOSE	131.48
		530-343-00	TRUCK MAINTENANCE	HYD HOSE	449.86
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500	439.56
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	TIRES	390.00
		530-343-00	TRUCK MAINTENANCE	TIRES	600.00
		530-343-00	TRUCK MAINTENANCE	22.5 STEER TIRES	590.00
	FLEET PRIDE	530-343-00	TRUCK MAINTENANCE	FILTERS	402.66
		530-343-01	GAS & OIL EXPENSE 1,	TRANS FLUID/FILTERS	488.17
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	TOOLS FOR MECHANICS TRUCK	824.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,946.58
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,915.58
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	455.24
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	447.99
	IWORQ	530-343-00	TRUCK MAINTENANCE	FLEET MGMT PKG JULY 25- JU	962.50
	USI INSURANCE SERVICES LLC	530-105-00	WASTE EMPLOYEE INSUR	GROUP BENEFIT 1ST INSTALL	1,046.16
	PAYFLEX - INSPIRA	530-105-00	WASTE EMPLOYEE INSUR	WASTE JULY 2025 HSA FEES	52.00
	SHERIFF OF UPSHUR COUNTY	530-999-00	COLLECTION MISCELLAN	FIRE FEE MUDLUCK 02-5F-52	50.00
		530-999-00	COLLECTION MISCELLAN	FIRE FEE MUDLUCK 2-5F-52-1	5.00
	FREEDOM AG & ENGERY COOPERAT	530-341-05	SAFETY EQUIPMENT	SAFETY TOE BOOTS	158.29
	WV NEWS	530-999-00	COLLECTION MISCELLAN	ADV FOR BIDS- CL8 ROAD TR	30.94
		530-999-00	COLLECTION MISCELLAN	ADV BIDS FOR 96YD TR TRLR	32.35
		530-999-00	COLLECTION MISCELLAN	25 YD REAR LOAD REFUSE TK	32.95
	WHALEY DISTRIBUTING	530-341-00	SHOP MAINTENANCE	HAND CLEANER	122.56
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	99.07
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	102.25
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
		530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	99.06
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	102.35
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.17
	CUMMINS SALES & SERVICE FAIR	530-343-00	TRUCK MAINTENANCE	PUSHRODS	146.28
	FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WASTE FUEL BILL JUNE 2025	7,393.28
	CINTAS	530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS	270.30
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 7-10-	270.30
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 7-17-	280.20
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR 7-24-25	270.30
		530-999-00	COLLECTION MISCELLAN	CHECKED FIRST AID REFILL	15.06
		530-341-00	SHOP MAINTENANCE	SD EYEWASH SERVICE AGREEME	197.26
	HOPE GAS	530-213-00	WASTE COLL. UTILITIE	WAS GAS 7-7-25	12.50
	MID-ATLANTIC WASTE SYSTEMS	530-459-00	WASTE COLL. NEW EQUI	2024 FORD CRANE TRK	199,900.00
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB AUG 25	1,293.96

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB JULY 25	488.05
	**PAYROLL EXPENSES			7/01/2025 - 7/31/2025	62,560.96
				TOTAL:	351,301.38
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110088931701 RECYCLING CEN	628.83
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCN6007140 JULY 25	681.93
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE JUL 2025 RETIREE'S I	24.00
		531-105-00	GROUP INSURANCE	WASTE JULY 2025 HEALTH INS	1,186.96
	NAPA-AMTOWER AUTO SUPPLY	531-343-02	EQUIPMENT MAINTENANC	ANTIFREEZE, DEF, MIRROR	26.10
		531-343-02	EQUIPMENT MAINTENANC	OIL/AIR FILTER	25.63
		531-343-02	EQUIPMENT MAINTENANC	FUEL NOZZLE AND HOSE	118.53
		531-343-02	EQUIPMENT MAINTENANC	OIL CHANGE	44.72
	WESTFIELD INSURANCE	531-226-00	INSURANCE & BONDS	JULY 25 QUARTERLY PAYMENT	169.26
	STATE EQUIPMENT INC.	531-343-02	EQUIPMENT MAINTENANC	FUEL FILTER	6.18
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	374.22
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	369.76
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	53.30
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	36.22
	DISBURSEMENTS ACCOUNT-ALL DE	531-105-00	GROUP INSURANCE	WASTE HSA FEE	3,000.00
	MOUNTAIN STATE PEST GUARD	531-399-00	MISCELLANEOUS	WASTE PEST CONTROL 7-1-25	60.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	294.52
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	279.67
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	68.88
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	65.41
	USI INSURANCE SERVICES LLC	531-105-00	GROUP INSURANCE	GROUP BENEFIT 1ST INSTALL	116.24
	PAYFLEX - INSPIRA	531-105-00	GROUP INSURANCE	WASTE JULY 2025 HSA FEES	6.50
	MIDDLETOWN TRACTOR SALES	531-343-02	EQUIPMENT MAINTENANC	STIHL FS91R WEEDEATER	379.99
		531-343-01	FUEL - RECYCLING CEN	HYDRAULIC IL	49.98
	FREEDOM AG & ENGERY COOPERAT	531-343-01	FUEL - RECYCLING CEN	PROPANE	78.80
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WASTE FUEL BILL JUNE 2025	1,675.91
	CINTAS	531-399-00	MISCELLANEOUS	CHECKED FIRST AID REFILL	7.53
	HOPE GAS	531-213-00	UTILITIES	WAS GAS 7-7-25	12.50
	BURWELL MATERIAL HANDLING LL	531-343-02	EQUIPMENT MAINTENANC	FORKLIFT SEAT	267.20
	**PAYROLL EXPENSES			7/01/2025 - 7/31/2025	9,261.25
				TOTAL:	19,370.02
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	LEACHATE JULY 25	3,065.51
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	JUNE SERVICES	307.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	JUNE 25 LEACHATE	184.10
				TOTAL:	3,556.61
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110088931610 MUD LICK RD	146.09
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCN6007140 JULY 25	545.54
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE JUL 2025 RETIREE'S I	12.00
		533-105-00	GROUP INSURANCE	WASTE JULY 2025 HEALTH INS	1,132.48
	WORLDWIDE-JANE LEW	533-343-02	MAINTENANCE TRUCK/TR	THROTTLE POSITION SENSOR	363.89
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	BATTERIES	303.46
		533-343-01	FUEL/OIL TRANSFER ST	HYD OIL	70.98
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	JUNE SERVICES	318.00
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	JULY 25 QUARTERLY PAYMENT	250.00
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	387.32
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	413.17
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	218.91
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	201.83



FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE OFFICE/BOARD	DISBURSEMENTS ACCOUNT-ALL DE	533-105-00	GROUP INSURANCE	WASTE HSA FEE	2,000.00
	SYLVESTER W. LOWTHER	533-343-00	EQUIPMENT MAINTENANC	FITTINGS	165.54
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TRIES	1,230.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	414.83
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	420.88
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	97.02
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	98.42
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	GROUP BENEFIT 1ST INSTALL	116.24
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	TIRE DISPOSAL 7-10-25	264.48
		533-460-00	TIPPING FEES	TIRE DISPOSAL 7-15-25	198.36
		533-460-00	TIPPING FEES	TIRE DISPOSAL 5/29/25	252.88
	PAYFLEX - INSPIRA	533-105-00	GROUP INSURANCE	WASTE JULY 2025 HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	JUNE 25 TIPPING FEES	47,933.36
		533-460-00	TIPPING FEES	C&D TIPPING FEE 6/16 - 6/3	20,086.07
		533-460-00	TIPPING FEES	C&D TIPPING FEE 7/1 - 7/15	12,904.42
	NEWLONS INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	SPIRAL KING PIN KIT	594.00
		533-343-02	MAINTENANCE TRUCK/TR	BRAKE PADS	660.73
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	102.25
		533-213-00	UTILITIES	472-4443-101915-4 WASTE	102.35
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WASTE FUEL BILL JUNE 2025	7,034.70
	CINTAS	533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 7-3-25	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS	84.85
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 7-10-25	35.00
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 7-10-	84.85
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 7-17-25	35.00
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 7-17-	74.95
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS 7-24-25	35.00
		533-345-00	UNIFORMS	WAS T/S STR 7-24-25	84.85
		533-999-00	MISCELLANEOUS TRANSF	CHECKED FIRST AID REFILL	32.19
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB AUG 25	1,293.95
		533-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB JULY 25	488.05
	**PAYROLL EXPENSES			7/01/2025 - 7/31/2025	13,569.00
				TOTAL:	114,896.14
WASTE OFFICE/BOARD	LEAF	534-999-00	GEM & ADM MISC BILLI	CH COPIER LEASE 7-24-25	162.34
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCN6007140 JULY 25	33.59
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE JUL 2025 RETIREE'S I	36.00
		534-105-00	GROUP INSURANCE	WASTE JULY 2025 HEALTH INS	1,191.42
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	JULY 25 QUARTERLY PAYMENT	186.25
	TATE COMMUNICATIONS	534-999-00	GEM & ADM MISC BILLI	SECURITY SYSTEM WORK	37.50
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	335.33
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	343.43
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	412.28
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	369.63
	BUCKHANNOH POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	1,000.00
	PUBLIC SERVICE COMMISSION	534-353-00	PSC ASSESSMENTS	WASTE REV ASSESSMENT 25-26	9,430.84
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	JUNE 25 AA FEES	212.72
	DISBURSEMENTS ACCOUNT-ALL DE	534-105-00	GROUP INSURANCE	WASTE HSA FEE	2,000.00
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	AUG 25 ATTORNEY FEES	1,354.16
		534-223-00	PROFESSIONAL SERVICE	JULY 25 ATTORNEY FEES	1,354.16
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	JUNE 25 CREDIT CARD FEES	2,381.95
	WASTE COLLECTION BOARD	534-999-00	GEM & ADM MISC BILLI	JULY 25 LOC FEES	217.50
	DAVID L HOWELL CPA	534-223-00	PROFESSIONAL SERVICE	AUDIT 2025 FINANCIAL STATE	4,092.50
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	CLEANING SUPPLIES	42.82
WASTE OFFICE/BOARD					

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE OFFICE/BOARD		534-999-00	GEM & ADM MISC BILLI	CLEANING SUPPLIES	46.09
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	586.01
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	490.98
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	137.06
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	114.82
	MATTHEW BENDER & CO., INC	534-999-00	GEM & ADM MISC BILLI	WV CODE 25 SUPP PKG,INDEX,	424.76
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	GROUP BENEFIT 1ST INSTALL	87.60
	PAYFLEX - INSPIRA	534-105-00	GROUP INSURANCE	WASTE JULY 2025 HSA FEES	6.50
	LYNX WV INC	534-353-00	PSC ASSESSMENTS	IT SERVICES JULY 25	450.00
	US POSTAL SERVICE (CMRS-FP)	534-218-00	POSTAGE	JULY 25 POSTAGE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	JULY 25 MAILER & INSERT PY	94.30
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	JULY 25 CH INTERNET	214.62
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	YEARLY MAINT 7-1-25 TO 6-3	9,638.01
		534-999-00	GEM & ADM MISC BILLI	UTIL BILL AUTO PAY, IVR, S	2,330.93
		534-999-00	GEM & ADM MISC BILLI	UTILITY BILL NOTIFICATION	160.35
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	JUNE 25 DEBT COLLECTION	47.56
	GARRETT K SUMMERS	534-999-00	GEM & ADM MISC BILLI	BIT DEF ENDPY SEC JULY 25	48.13
	HEWLETT PACKARD FINANCIAL SE	534-999-00	GEM & ADM MISC BILLI	PLOTTER RENT JULY 2025	78.90
	STRATEGY LLC	534-999-00	GEM & ADM MISC BILLI	JULY 25 IT CONTRACT	1,750.00
	FORMAX INC	534-999-00	GEM & ADM MISC BILLI	SVC CNTRCT RENWL BURSTER 2	345.00
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB AUG 25	1,293.95
		534-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB JULY 25	488.05
	**PAYROLL EXPENSES			7/01/2025 - 7/31/2025	17,379.09
				TOTAL:	61,657.13
WASTE OFFICE/BOARD					

===== FUND TOTALS =====		
001	GENERAL FUND	754,182.67
093	CONSOL PUBLIC WORKS	21,750.29
400	WATER	231,690.54
401	SANITARY	272,966.88
404	WASTE COLLECTION	578,392.53
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	GRAND TOTAL:	1,858,982.91
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Bucklew/Pinegar motioned to accept the financial reports as presented. The motion carried.

8. Department Report: Waste Department Superintendent Dakota Arnold provided the following reports:

a. Recycling Center Report –

Inventory & Balance Sheet			
	Uproc.	Proc.	Total
ONP	2.25	2.48	4.73
OCC	4.5	11.71	16.21
MGOP	1	15.78	16.78
STEEL	0.5	12.33	12.83
ALUM.	0.13	0.65	0.78
E-WASTI	0	0	0
Pete #1	0.3	1.76	2.06
No. 2	0.45	8.31	8.76
Total	9.13	53.02	62.15

Inventory	07/01/2025	76.08
Inventory	08/01/2025	62.15
Diff.		-13.93
Loads Shipped		71.05
Total Diff. Inventory & Loads Shipped		57.12
Total Received		57.12
Less Garbage		0
Total		57.12

Residential Curbside 580			
Appliance Iron	Total	Total \$	
52,180	0	52180	2,087.20
Yard Debris 5000			

b. Transfer Station Report –

City of Buckhannon Transfer Station Totals				
July		2025		
Total Transactions				4233
Total Weight				1,748.63
Total Cash Received				\$51,983.00
Total City Trucks				\$75,089.22
				909.72 tons
Total Charge				\$33,179.17
Grand total				\$160,251.39
Total C/D Material				542.56
Total Commercial/Residential				1,214.40
Bulky Goods	Steel	Waste	Total	
		2.7	5.55	8.25

c. Waste Collection Report – See the report

Mr. Arnold went over the following issues with the board:

- The compactor breakdown has been repaired. I would like to discuss options for a more affordable and reliable system to replace it as it nears the end of its life cycle.
- We have taken delivery of our new Mechanics Crane truck and have been working to transfer all of the tools from the old one to the new one. The vendor also provided a complimentary training seminar on the operation of the crane that we took part in yesterday.
- The vendor who provides the Tire Amnesty day service contacted me yesterday, requesting the use of our public works facility on September 6th, 2025, for the annual tire amnesty day. It will be on the next waste board agenda for official approval.
- We are currently down one Waste Collection truck as the dealer attempts to repair a persistent problem they have been battling since the beginning of summer.



Mayor Skinner discussed Make it Shine Day. Mr. Arnold will recommend a date soon.

9. Old Business Discussions:  
a. None

10. New Business Discussions:  
a. Approval to Accept Bid Opening Results- One 2025/New Waste Collection 25 YD Rear Load Refuse Truck – Mr. Arnold reminded the board that the low bid on this truck is from the company we have had/are still having problems with after-sale parts sales and warranty work. That, coupled with the multiple items not meeting the minimum specifications, led him to recommend the approval to purchase the Freightliner/Heil Packer from Mid-Atlantic Waste Systems for a bid of \$264,000. It does come with the complimentary extended chassis warranty. If there is interest in purchasing the extended body warranty, he commented that their customer support with the mechanics truck has so far been exceptional, and he recommended any duration the board feels is monetarily acceptable. Amby Jenkins noted the truck will be financed, but those proposals and terms would be presented at a future meeting.

25yd rear load Bid Spec and price comparison w/additional warranties

Company/Brand	Meets spec.	Standard Price	Base Warranty	Additional add-on warranty
Newtons International w/ Total Equipment Solutions Leach	No- 3 micron return filter. No in-cab bypass monitor (hydraulic diagnostic system), ANSI rear steps, etc.	\$250,337.00	Truck-3 yr 100k Engine-3yr 100k Body- 12 mo. Cylinders- 12mo.	Engine-60mo 100,000 mi. -\$5,110 Transmission- 60mo/unlimited-\$2,784
Newlons International w/ WV Tractor- New Way	Provided no Specs for body or upfitting	\$258,901.53	Truck-3 yr 100k Engine-3yr 100k Body- unspecified	Engine-60mo 100,000 mi. -\$5,110 Transmission- 60mo/unlimited-\$2,784
Mid Atlantic Waste Systems Freightliner chassis/Heil Packer	Yes	\$264,000.00	Truck- 12 mo. Engine- 24mo. Trans- 36mo Body/Hydraulics-1 yr.	Truck/Engine/Trans-5yr. 200,000-Free of charge Body/complete hydraulic system-2 yr-\$3737.00 3yr-\$7,464.00 4yr-\$11,111 5yr-\$14,790
Atlantic Heavy Duty Freightliner chassis/Mcneilus Packer	No- Allison 3000 series transmission (too small), 1/4" hopper liner vs 3/16", one can tipper,no hydraulic diagnostics	\$237,717.80	Truck- 12 mo. Engine- 24mo. Trans- 36mo Body/Hydraulics-1 yr.	Non Specified
Atlantic Heavy Duty Freightliner chassis/Mcneilus Packer	No- 1/4" hopper liner vs 3/16", one can tipper,no hydraulic diagnostics	\$291,903.90	Truck- 12 mo. Engine- 24mo. Trans- 36mo Body/Hydraulics-1 yr.	Non Specified

Bucklew/Pinegar motioned to accept the recommended bid of \$264,000 from Mid-Atlantic Waste for the 2025 new waste collection 25-yard rear-load refuse truck. The motion carried.

After the action, a Discussion regarding the extended warranty options took place. No action was taken.

b. Approval to Accept Bid Opening Results- One New 96 YD Open Top Hydraulic Eject Transfer Trailer – Mr. Arnold recommended accepting the low-bid trailer from Spec-Tec at a bid of \$111,191. He noted that they have the fastest lead time, and our current open top trailers are nearly 15 years old and were built by them. Discussion took place.

96 yd. Open-Top Transfer Trailer

Company/Brand	Meets Spec.	Standard Price	Base Warranty	Additional Warranty
Spector Manufacturing- Spec-Tec	Yes	\$111,191.00	1 Year complete	Not offered
Mid-Atlantic Waste Systems- J&J trailer	Yes	\$139,000	1 Year complete	Not offered

Pinegar/Bucklew motioned to accept the recommended bid of \$111,191 from Spec-Tec for the 96-yard open-top hydraulic eject transfer trailer. The motion carried.

c. Approval to Accept Bid Opening Results- One 2025/New Class 8 Road Tractor - With the pending discussion at the City Council meeting about the use of Sourcewell and due to the quick

build times these trucks have, Mr. Arnold recommended that the board table this until the next meeting, pending the decision made by council on the use of the program. I believe the program would save the Waste Collection Department thousands of dollars on this truck if we wait until after the decision of the council and purchase through Sourcewell. Unlike the other items up for approval, this is a truck that we can wait another month or two on to decide on the purchase. The Board had no objections to this request.

Class 8 Road Tractor Bid Spec and price comparison w/additional warranties

Company/Brand	Meets spec.	Standard Price	Base Warranty	Additional add-on warranty	Price w/max warranty
Newlons International	Yes	\$145,350.00	1yr/100,000 complete Engine-2yr/250,000	Engine-60 Months/ 200,000 Miles-\$8,880.00 Transmission-60 Months/ Unlimited Miles-\$4,880 no option for complete coverage	\$159,110
Mid-Atlantic Heavy Duty/Kenworth	No- different side mirror style (acceptable)	\$169,903.51	Truck-1yr/100,000mi. Engine-2yr/250,000 Emissions-5yr/100,00mi	comparable to other Kenworth warranty below (prices will be the same or comparable)	~178,250
Matheny Motors/Western Star	Yes	\$172,974.00	Complete 1yr Engine-2yr/250,000	engine- 5yr/200,000-\$1685.00 complete truck(excludes motor)-5yr/200,000-\$1,745.00 Transmission-5yr/unlimited-\$1,386.00	\$177,790
Worldwide Equipment/ Kenworth	No- different side mirror style (acceptable)	\$177,425.00	Complete 1yr Engine-2yr/250,000	engine- 5yr/200,000-\$2,640.00 aftertreatment-5yr/200,000-\$1,495.00 full truck (aside from above)-7yr/200,000-\$4,215.00	\$185,775
Martins Peterbilt	Yes	\$182,008.00	Complete 1yr Engine-2yr/250,000	Non-specified	*182,008

d. **Approval Engineering Proposal for Lower CD Dock Structural Evaluation** – The City Engineer, Jay Hollen, provided an overview of the evaluation by Arrow Structural Engineering included in the meeting packet. There is a fee of \$1,200 to acquire the additional information needed for an informed decision. A discussion followed.

**Bucklew/Pinegar motioned to approve up to \$2,000 for the discussed structural engineering report. The motion carried.**



1459 N. Willey St.  
Morgantown, WV 26505  
304.276.1296

August 6, 2025

Proposal for Structural Engineering Conditional Assessment

**Client**  
**Name:** James "Jay" S. Hollen, III - PE, CFM  
City Engineer

**Company:** City of Buckhannon  
**Address:** 70 East Main Street  
Buckhannon, WV 26201  
**Email:** jay.hollen@buckhannonwv.org

**Structural Engineering Consultant:**  
Arrow Engineering, PLLC  
1459 N. Willey St.  
Morgantown, WV 26505  
Engineer-in-Charge: Carol Stevens, PE, F.ASCE

**RE: Proposal for Structural Engineering Assessment Services at:**  
**City of Buckhannon – Transfer Station**

**DESCRIPTION OF THE ASSESSMENT:**  
The basis for this proposal is to perform an evaluation and feasibility study of an existing retaining wall at the Buckhannon Transfer Station.

- As part of this project, Arrow will perform the following scope of work:**
- Review original drawings and dimensions provided by the owner.
  - Conduct feasibility study based off of provided drawings to raise retaining walls 3’-1” per Owner’s request.
  - Prepare a written report for the structure including analysis results and recommendations.

- Qualifications of Scope:**
- All observations, opinions, assessment, and analysis completed as part of this project are based on readily available information gathered by visual observation of materials provided by the owner to Arrow Structural Engineering.
  - No site visits or meetings requiring travel have been included in this project. The need for any site visits will be determined by agreement of Arrow, the architect, and the owner and billed as additional services per the rate schedule below.
  - This proposal does not cover the production of any sketches, drawings, plans or design work. Those services should be agreed upon under a separate agreement.
  - This proposal does not include destructive / non-destructive or material testing; though such testing may be required to fully diagnose structural issues.
  - The scope of this proposal is limited to structural engineering services only and does not include

architectural or other disciplines.

- Any further design, detailing, or documentation services will be covered under a separate agreement if needed.

#### COMPENSATION

Compensation for our services will be based on a **lump sum total of \$1,200.00.**

Additional services beyond the described scope will be billed at the following hourly rates:

President \$195 / hour  
Chief Engineer \$190 / hour  
Senior Engineer \$180 / hour  
Project Engineer \$160 / hour  
Junior Engineer \$145 / hour  
Technician \$135/ hour  
Mileage \$0.70 / mile  
Printing Services Third Party Rate

If the project is terminated prior to delivery of above items listed in the scope of services, the hours spent engaged on this project by Arrow Engineering will be invoiced to the extent that progress has been made on the project.

**The Terms and Conditions are attached and are part of this Agreement.**

It is an honor to work with you on this project.

Sincerely,  
Carol A Stevens, PE



Agreed to and Accepted by:



(Signature)

Chief Engineer  
Arrow Structural Engineering

August 7, 2025  
(Date)

Robert Neal Skinner, III  
(Printed Name/ Title)

An agent of:

City of Buckhannon

(Note: Notice to proceed on the project through electronic, written, oral, or other means, which includes acceptance of any portion of the scope listed above, constitutes acceptance of the terms and conditions as well as the obligation of compensation listed herein even if this proposal is not signed / returned to Arrow.)

**e. Discussion: Garbage Truck Purchased in November** – Discussion regarding the issues with this truck. No action was taken.

**11. Report of Events, Correspondence, and Information:** Mayor Skinner reviewed the following with the Board:

**a. 1<sup>st</sup> Half 2025 DMR**



STATE OF WEST VIRGINIA  
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM  
DISCHARGE MONITORING REPORT

FACILITY NAME: City of Buckhannon Landfill

LOCATION OF FACILITY: US33 along Co Rte 5/7 and 6/4, Upshur County

PERMIT NUMBER: SWC-5062/WV0109509 OUTLET NO.: 099

WASTELOAD FOR MONTH OF: 1-1 to 6-30 20 25

COMMERCIAL LABORATORY NAME: \_\_\_\_\_

COMMERCIAL LABORATORY ADDRESS: \_\_\_\_\_

INDIVIDUAL PERFORMING ANALYSIS: \_\_\_\_\_

Parameter		Quantity				Other Units					Measurement Frequency	Sample Type
		Minimum	Avg Monthly	Max Daily	Units	N.E.	Minimum	Avg Monthly	Max Daily	Units	N.E.	
Flow 50050	Reported						6.865649	6.667871	6.612435	MGD		
	Permit Limitation							Monitor Only			Continuous	Measured
	Reported											
	Permit Limitation											
	Reported											
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	Reported											
	Permit Limitation											
	Reported											
	Permit Limitation											

Name of Principal Exec. Officer

Ethan L. Crosten

Title of Officer

Director of Public Works

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Date Completed

07-11-2025

Signature of Principal Exec. Officer or Auth. Agent

EC BA

12. Board Members’ Remarks and Announcements: No comments were given.

13. Declaration of Adjournment

At 8:00 am, Pinegar made a motion to adjourn.

Mayor Robert N. Skinner III \_\_\_\_\_

City Recorder Randall H. Sanders \_\_\_\_\_