

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, October 23, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 09/25/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Edwin Stanton-9 Myrna Street
 - i. Request to Open Unnamed Paper Alley to access for building construction
 - b. City Horticulturist Dixie Green, City Engineer Jay Hollen, Street Superintendent Brad Hawkins & Catherine Norko, Library Director
 - i. Charles Gibson Library Tree Evaluation
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. New Business Discussions
 - a. Approval Bid Opening Results-Playground Equipment
 - b. Event Request: BURMA Community Christmas Event - 21 N Kanawha Street on 12/13/25, 6:00 pm-8:00 pm
 - i. N. Kanawha Street Closure (from corner of N Kanawha/Main St to Senior Drive)
 - ii. Placement of Banner Across N. Kanawha Street
10. Report of Events, Correspondence, and Information
 - a. Addressing/Mapping Assignment 34 Franklin Street Holy Rosary Church Parish Center
 - b. CPWB Next Meeting to be held on Thursday, December 4, 2025 at 8:00am (Merged Nov & Dec due to the Holidays)
 - c. Halloween Events
 - i. Trunk-or-Treat at the Public Safety Complex Parking Lot on 10/27/25 6:30pm-8:30pm
 - ii. Trick-or-Treat in City Limits 10/31/25, 6:00 pm-7:30 pm
 - iii. Pop's Furniture Costume Contest 10/31/25, 7:45 pm-8:30 pm Jawbone Park
 - d. Veteran's Day Parade 11/11/2025 Line up at 9:45 am at Charles Gibson Library
 - e. COB Launches Camden Avenue Tree Replacement Project
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

Revised 10/20/25

This agenda is certified by Mayor Robbie Skinner on October 17, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/376934309>, or by phone, call: +1 (872) 240-3212, access code: 376-934-309.