

City of Buckhannon Sanitary Board
Meeting Agenda
7:30 AM Thursday, November 20, 2025
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 10/16/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report –Sanitary Department Superintendent, Cody Tenney
 - a. Plant Operations & Test
 - i. Compliance Evaluation Inspection (CEI) Report & Response
 - b. Maintenance Crew
 - c. Line Crew #1
 - d. Line Crew #2
 - e. Waste Water Treatment Plant Study
9. Stormwater Management Discussions
 - a. Taylor Street Storm Sewer Project Update
 - b. Approval Purchase of 6” Trailer Mounted Pump through Sourcewell Cooperative Program
10. Business Discussions
 - a. Approve CityNet Fiber Optic Installation & Internet Provider
 - b. Approve Trial Period Promotion of Jason Tenney to Chief Wastewater Operator
 - c. Approve Trial Period Promotion of Timothy Wilson to Maintenance Crew Chief
 - d. Approve Purchase Permanent Replacement Drive Gear Clarifier #1
 - e. Approve Wage Increase Lisa Lamb per Employee Classification System
 - f. Approve Cancellation of December 18, 2025 Sanitary Board Meeting
11. Report of Events, Correspondence, and Information
 - a. Letter re: Outage Notification Plan Requirement by WV Public Service Commission
 - b. Letter re: Truist Governmental Finance Revenue Bonds, Series 2019 A
 - c. Tennerton P.S.D. Meeting Minutes-October 2025
12. Executive Session- Property Matters Per WV Code § 6-9A-4
13. Board Members’ Remarks and Announcements
14. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on November 14, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/743314989>, or by phone, call: +1 (669) 224-3412, access code: 743-314-989.