

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Stockert Youth & Community Center Board was held on Thursday, October 2, 2025, at 5:00 p.m., in City Hall Council Chambers, with the following in attendance (GTM means attendance by GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Absent
Board Member	Sam Nolte	Present
Board Member	Willie Parker	Present
Board Member	Don Nestor	Present
Board Member	Nancy C. Shobe	Present
Board Member	Pamela Martin	Present
Board Member	Jessica Vincent	Absent
SYCC Executive Director	Debora Brockleman	Present
City Engineer	Jay Hollen	Present – GTM

Media:	
MyBuckhannon	Present
Record Delta	Absent
Guests: None	

City of Buckhannon Stockert Youth & Community Center Board of Directors
Meeting Agenda
5:00 PM Thursday, October 2, 2025
Council Chambers I 70 East Main Street

- 1. Call to Order
- 2. Moment of Silent Reflection
- 3. Pledge of Allegiance
- 4. Approval of Previous Meeting Minutes: 08/11/2025
- 5. Public Comment - Motion to Open & Close Requested
- 6. Recognition of Guests
- 7. Financial Report- Director of Finance, Amberle Jenkins
- 8. Department Report- SYCC Director, Debora Brockleman
- 9. New Business Discussions:
 - a. Update STEM Center
 - b. Quote Verkada Surveillance/Security Camera System Project
- 10. Report of Events, Correspondence, and Information
 - a. 2026 Meeting Schedule
- 11. Board Members' Remarks and Announcements
- 12. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on September 26, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/773218837>, or by phone, call: +1 (872) 240-3311, access code: 773-218-837. Meeting Rescheduled posted 08/04/25.

1. Call to Order - At 5:00 p.m., Mayor Skinner called the October 2, 2025, meeting of the City of Buckhannon Stockert Youth & Community Center Board of Directors to order.

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	323.91
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	61.20
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SUPPLIES	103.64
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-MEMBERSHIP RENEWAL	110.00
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	449.05
		907-211-00	TELEPHONES	473-0145-042701-4 SYC	449.05
	MICHAEL JONES MUSIC	907-458-01	SYC CHILDRENS FESTIV	DJ CHILDREN'S FESTIVAL	200.00
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL JULY 25	231.57
		907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL AUG 25	281.54
	KIMBERLY DAWN GIFFORD	907-368-01	ZUMBA	KANGOO INSTRCTN JULY 25	72.00
		907-368-02	YOGA FITNESS CLASS	KANGOO INSTRUCTOR	40.00
	CINTAS	907-216-00	MAINTENANCE	SYC RUGS & MOPS 8-4-25	121.43
		907-216-00	MAINTENANCE	SYC RUGS & MOPS 8-11-25	121.43
		907-216-00	MAINTENANCE	SYC RUGS & MOPS 8-18-25	92.64
		907-216-00	MAINTENANCE	SYC RUGS & MOPS 8-25-25	121.43
		907-216-00	MAINTENANCE	SYCC MOPS MATS TOWELL 9-2-	121.43
		907-216-00	MAINTENANCE	SYCC MATS MOPS TOWELL 9-8-	92.64
		907-216-00	MAINTENANCE	SYCC MATS MOPS TOWELS 9-15	92.64
	HELEN ASHLEY WHITE	907-368-02	YOGA FITNESS CLASS	YOGA INSTRUCTOR	197.60
		907-368-02	YOGA FITNESS CLASS	YOGA INSTRUCTOR FEE	180.00
	SPLASH ZONE WATER PARK	907-360-00	CAMP BUCANNEER SUPPL	PCRD-CAMP BUCCANEEER POOL A	300.00
	DESIGN.COM	907-341-00	MATERIALS & SUPPLIES	PCRD-WEB PG CREATION & FLY	319.00
		907-341-00	MATERIALS & SUPPLIES	PCRD-WEB PAGE CREATION	72.00
		907-341-00	MATERIALS & SUPPLIES	PCRD-WEB PAGE CREATION	36.00
		907-341-00	MATERIALS & SUPPLIES	PCRD-WEBSITE DOMAIN NAME	26.00
	WV STATE WILD LIFE CENTER	907-360-00	CAMP BUCANNEER SUPPL	PCRD-CAMP BUCCANEEER ADMISS	35.50
	KRISTA MARTIN	907-341-00	MATERIALS & SUPPLIES	REF OVERPYMT RECDESK SYCC	35.00
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB OCT 25	466.44
		907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB SEPT 25	466.44
	**PAYROLL EXPENSES			8/01/2025 - 9/30/2025	55,984.96
				TOTAL:	83,299.41

Parker/Shobe motioned to accept the financial report as provided. The motion carried.

8. Department Report- SYCC Director, Debora Brockleman – SYCC Director Deborah Brockleman, presented and explained the following report (We and Our refer to SYCC, I refers to the Director):

Stockert Youth & Community Center
Board of Directors Meeting
October 2, 2025
Staff Report

After-School

The after-school program began on Friday, Aug 15, 2025. We have 90 students enrolled, with an average attendance of 55-60 children.

Rentals for Sept/Oct 2025

- 13 Birthday Parties
- 1 Yard Sale
- 1 Joey Baxa Photo days for Baseball

Children’s Festival

We hosted the Children’s Festival on September 20th. The event went very well, and we had great weather during the festival. We had good attendance, with over 550 children and parents. This year, we moved all the organizations and activities to the right side of the building and the playground area, which worked out very well.

Youth Basketball Program

Basketball sign-ups began this week and will continue every Monday in October through October 27. We will have a basketball clinic on November 8 at BUHS. The times will be 10:00 am – 2:00 pm. We plan for practices to begin on November 17, pending approval of practice time at the elementary schools. The Facility Use Request forms have been submitted to the superintendent.

Trunk or Treat Event

SYCC Staff will be participating in the Trunk-or-Treat event at the Safety Complex on Oct 27. If any Board member would like to be involved or donate candy, that would be great.

We will have open gym and game rooms over the Thanksgiving and Christmas Holidays. We are also planning activities for those days.

Respectively Submitted,
Debora Brockleman
Director, Stockert Youth & Community Center

A Q&A between the Board and the Director covered various subjects.

9. New Business Discussions:

a. Update STEM Center – Mayor Skinner and Don Nestor provided an update and led a discussion with the Board on the recent meetings with relevant stakeholders to discuss the establishment of a STEM Center. The stakeholders included Christy Miller, Superintendent of Upshur County Schools, and representatives of West Virginia Wesleyan College.

b. Quote Verkada Surveillance/Security Camera System Project – Amby Jenkins provided the Board with an overview of the quote for the Verkada Surveillance/Security Camera System. The quote is for \$61,145.57 and includes a large amount of hardware. Mrs. Jenkins will meet with Ethan Crosten and Deborah Brockelman to identify possible cost reductions. The matter was tabled for this meeting.

10. Reports of Events, Correspondence, and Information – Mayor Skinner reviewed the following with the Board:

a. 2026 Meeting Schedule:

STOCKERT YOUTH & COMMUNITY CENTER BOARD OF DIRECTORS

2026 MEETING SCHEDULE

1ST THURSDAY EVERY OTHER MONTH AT 5:00 P.M. (FEB, APRIL, JUNE, AUG, OCT, DEC)

- **THURSDAY, FEBRUARY 5, 2026**
- **THURSDAY, APRIL 2, 2026**
- **THURSDAY, JUNE 4 2026**
- **THURSDAY, AUGUST 6, 2026**
- **THURSDAY, OCTOBER 1, 2026**
- **THURSDAY, DECEMBER 3, 2026**

11. Board Member Comments and Announcements:

No additional comments were given.

12. Declaration of Adjournment:

Shobe made a motion to adjourn at 5:14 PM.

Mayor Robert N. Skinner III

Recorder Randall H. Sanders
