STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Waste Collection Board was held on Thursday, October 2, 2025, at 7:30 am, in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Absent
Board Member	J.T. Pinegar	Present
Director of Finance & Admin/Assistant Recorder	Amberle Jenkins	Absent
City Hall Office Manager	Barbara Hinkle	Present
Director of Public Works	Ethan Crosten	Present
Waste Department Superintendent	Dakota Arnold	Present
City Engineer	Jay Hollen	Present - GTM

Guests: None

City of Buckhannon Waste Collection Board Meeting Agenda
7:30 AM Thursday, October 2, 2025
Council Chambers | 70 East Main Street

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 09/04/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
   a. Financing of the New Truck
   b. Waste Collection Board Budget Revision
8. Department Report – Waste Department Superintendent, Dakota Arnold
   a. Recycling Center Report
   b. Transfer Station Report
   c. Waste Collection Report
9. Old Business Discussions
   a. None
10. New Business Discussions:
    a. Approve to Advertise to Hire Garbage Truck Collection Helper
11. Report of Events, Correspondence, and Information
12. Board Members' Remarks and Announcements
13. Executive Session – Personnel Matters Per WV Code § 6-9A-4
14. Declaration of Adjournment

Revised 09/29/25 *This agenda was certified by Mayor Robbie Skinner on September 26, 2025. *Those who participated in this meeting virtually used this link: https://global.gotomeeting.com/join/382929125, or by phone: (669) 224-3412, Access code: 382-929-125.*

1. Call to Order: At 7:32 a.m., Mayor Robbie Skinner called the October meeting of the Waste Board to order.

2. Moment of Silent Reflection: Skinner invited those in attendance to join in silent reflection.

3. Pledge of Allegiance: Skinner led those in attendance in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 09/04/2025 Mayor Skinner noted that the minutes for 09/04/2025 have been distributed for review and asked for any corrections or approval of those minutes as presented.

Pinegar/Skinner motioned to approve the meeting minutes from 09/04/2025. The motion carried.

5. Public Comment – Motion to Open & Close Requested: No action was necessary.

6. Recognition of Guests: None

7. Financial Report—Director of Finance Amberle Jenkins: With the absence of Mrs. Jenkins, Barbara Hinkle presented the September 2025 financial reports, and a discussion took place.

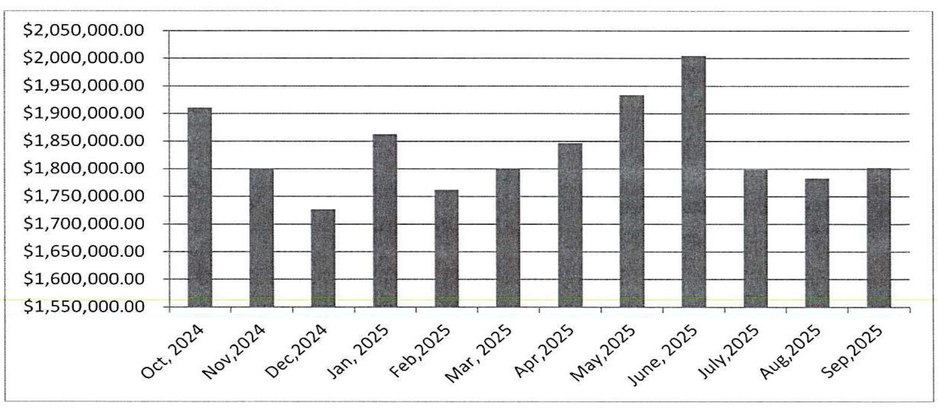
WASTE BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance September 30, 2025

Money Market & Checking **$1,802,389.04**

CD Citizens Bank	**$ 85,507.50**
CDAR (April 2026)	**$ 28.668.94**
CD	**$ 210,241.93**

Landfill Bond $64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)



Money Market & Checking Trend

10-01-2025 07:45 AM CITY OF BUCKHANNON PAGE: 3
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TAXES						
404-303-002-00 RECYCLE-ALUM METAL	14,000	0.00	0.00	0.00	14,000.00	0.00
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	1,548.40	6,144.60	0.00	4,855.40	55.86
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	0.00	0.00	0.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	0.00	0.00	0.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	4,892.00	0.00	(2,892.00)	244.60
404-317-000-00 DUMPSTER RENTAL	85,000	10,332.59	30,090.77	0.00	54,909.23	35.40
TOTAL TAXES	112,000	11,880.99	41,127.37	0.00	70,872.63	36.72
OTHER FEES						
404-341-000-00 FUEL SURCHARGE	120,000	16,350.27	48,233.55	0.00	71,766.45	40.19
TOTAL OTHER FEES	120,000	16,350.27	48,233.55	0.00	71,766.45	40.19
UTILITY BILLINGS						
404-350-000-00 WASTE COLLECTION BILLINGS	2,634,000	272,813.59	818,610.34	0.00	1,815,389.66	31.08
TOTAL UTILITY BILLINGS	2,634,000	272,813.59	818,610.34	0.00	1,815,389.66	31.08
HEALTH AND SAFETY						
404-355-000-00 TRANSFER ST/LANDFILL RECE	400,000	42,374.00	137,522.00	0.00	262,478.00	34.38
TOTAL HEALTH AND SAFETY	400,000	42,374.00	137,522.00	0.00	262,478.00	34.38
GRANTS						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,600	0.00	900.00	0.00	2,700.00	25.00
TOTAL GRANTS	3,600	0.00	900.00	0.00	2,700.00	25.00
INTRAFUND CONTR/CHARGES						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	50.00	125.00	0.00	75.00	62.50
TOTAL INTRAFUND CONTR/CHARGES	200	50.00	125.00	0.00	75.00	62.50
OTHER REVENUE						
404-380-000-00 INTEREST	500	0.00	38.49	0.00	461.51	7.70
404-381-000-00 MAINT BILLING OTHER DEPTS	0	0.00	0.00	0.00	0.00	0.00
404-399-000-00 WASTE COLL. SALES OF TAGS	3,700	442.34	1,704.14	0.00	1,995.86	46.06
404-399-000-01 WASTE MISCELLANEOUS	20,000	25.00	354.58	0.00	19,645.42	1.77
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	24,200	467.34	2,097.21	0.00	22,102.79	8.67
TOTAL REVENUE	3,294,000	343,936.19	1,048,615.47	0.00	2,245,384.53	31.83

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
WASTE DEPARTMENT						
SALARIES & BENEFITS						
404-530-103-00 WASTE EMPLOYEES SALARIES	813,000	63,033.55	218,020.48	0.00	594,979.52	26.82
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	62,195	4,801.54	16,620.98	0.00	45,574.02	26.72
404-530-105-00 WASTE EMPLOYEE INSURANCE	202,000	17,552.78	79,534.50	0.00	122,465.50	39.37
404-530-106-00 WASTE EMPLOYEE RETIREMENT	73,170	5,673.07	19,621.98	0.00	53,548.02	26.82
TOTAL SALARIES & BENEFITS	1,150,365	91,060.94	333,797.94	0.00	816,567.06	29.02
CONTRACTUAL SERVICES						
404-530-213-00 WASTE COLL. UTILITIES	18,000	527.43	2,059.06	0.00	15,940.94	11.44
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	4,580.85	17,517.52	0.00	40,482.48	30.20
TOTAL CONTRACTUAL SERVICES	76,000	5,108.28	19,576.58	0.00	56,423.42	25.76
COMMODITIES						
404-530-341-00 SHOP MAINTENANCE	41,000	3,573.41	11,867.05	0.00	29,132.95	28.94
404-530-341-05 SAFETY EQUIPMENT	12,000	887.47	3,294.40	0.00	8,705.60	27.45
404-530-343-00 TRUCK MAINTENANCE	95,000	13,901.79	24,887.16	0.00	70,112.84	26.20
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	7,096.12	23,498.93	0.00	96,501.07	19.58
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	133.94	0.00	2,066.06	6.09
404-530-345-00 WASTE COLL. UNIFORMS	25,000	868.14	3,345.17	0.00	21,654.83	13.38
TOTAL COMMODITIES	295,200	26,326.93	67,026.65	0.00	228,173.35	22.71
CAPITAL OUTLAY						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	286,810	2,148.82	206,346.46	0.00	80,463.54	71.95
404-530-459-01 TOTER SYSTEM	10,000	75.30	75.30	0.00	9,924.70	0.75
TOTAL CAPITAL OUTLAY	296,810	2,224.12	206,421.76	0.00	90,388.24	69.55
CONTRIBUTIONS						
404-530-561-00 DUMPSTERS (NEW)	30,000	1,613.00	4,446.31	0.00	25,553.69	14.82
TOTAL CONTRIBUTIONS	30,000	1,613.00	4,446.31	0.00	25,553.69	14.82
NON-OPERATING EXPENSES						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	410.85	1,216.32	0.00	14,783.68	7.60
TOTAL NON-OPERATING EXPENSES	16,000	410.85	1,216.32	0.00	14,783.68	7.60
TOTAL WASTE DEPARTMENT	1,864,375	126,744.12	632,485.56	0.00	1,231,889.44	33.92
RECYCLING DEPARTMENT						
SALARIES & BENEFITS						
404-531-103-00 RECYCLING SALARIES	122,000	10,510.75	35,195.75	0.00	86,804.25	28.85
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	9,333	804.05	2,692.44	0.00	6,640.56	28.85

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	30,000	1,228.70	6,674.86	0.00	23,325.14	22.25
404-531-106-00 GROUP RETIREMENT	10,980	945.97	3,167.61	0.00	7,812.39	28.85
TOTAL SALARIES & BENEFITS	172,313	13,489.47	47,730.66	0.00	124,582.34	27.70
CONTRACTUAL SERVICES						
404-531-213-00 UTILITIES	6,800	480.10	1,701.02	0.00	5,098.98	25.02
404-531-226-00 INSURANCE & BONDS	17,000	510.22	1,702.37	0.00	15,297.63	10.01
TOTAL CONTRACTUAL SERVICES	23,800	990.32	3,403.39	0.00	20,396.61	14.30
COMMODITIES						
404-531-343-00 TRUCK MAINTENANCE	16,000	27.70	27.70	0.00	15,972.30	0.17
404-531-343-01 FUEL - RECYCLING CENTER	13,000	1,301.60	4,814.90	0.00	8,185.10	37.04
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	2,005.25	5,980.67	0.00	6,019.33	49.84
404-531-399-00 MISCELLANEOUS	5,400	587.31	714.84	1,166.75	3,518.41	34.84
TOTAL COMMODITIES	46,400	3,921.86	11,538.11	1,166.75	33,695.14	27.38
CAPITAL OUTLAY						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL CAPITAL OUTLAY	2,700	0.00	0.00	0.00	2,700.00	0.00
TOTAL RECYCLING DEPARTMENT	245,213	18,401.65	62,672.16	1,166.75	181,374.09	26.03
LANDFILL						
CONTRACTUAL SERVICES						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	30,000	1,161.37	6,541.06	0.00	23,458.94	21.80
TOTAL CONTRACTUAL SERVICES	30,000	1,161.37	6,541.06	0.00	23,458.94	21.80
CAPITAL OUTLAY						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	30,000	1,161.37	6,541.06	0.00	23,458.94	21.80
TRANSFER STATION						
SALARIES & BENEFITS						
404-533-103-00 SALARIES TRANSFER STATION	182,000	12,922.00	45,857.25	0.00	136,142.75	25.20
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	13,923	981.67	3,487.48	0.00	10,435.52	25.05
404-533-105-00 GROUP INSURANCE	15,000	1,211.47	5,570.67	0.00	9,429.33	37.14

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	16,380	1,163.00	4,127.22	0.00	12,252.78	25.20
TOTAL SALARIES & BENEFITS	227,303	16,278.14	59,042.62	0.00	168,260.38	25.98
CONTRACTUAL SERVICES						
404-533-213-00 UTILITIES	9,000	327.86	1,197.57	0.00	7,802.43	13.31
404-533-216-00 DRAINAGE EXPENSE TRANSFER	8,000	128.00	585.00	0.00	7,415.00	7.31
404-533-226-00 INSURANCE & BONDS	24,000	1,816.72	5,960.98	0.00	18,039.02	24.84
TOTAL CONTRACTUAL SERVICES	41,000	2,272.58	7,743.55	0.00	33,256.45	18.89
COMMODITIES						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	8,745.16	10,674.96	0.00	29,325.04	26.69
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	8,639.98	23,653.34	0.00	84,346.66	21.90
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	3,246.81	7,037.64	0.00	38,962.36	15.30
404-533-345-00 UNIFORMS	6,000	254.79	999.90	0.00	5,000.10	16.67
TOTAL COMMODITIES	200,000	20,886.74	42,365.84	0.00	157,634.16	21.18
CAPITAL OUTLAY						
404-533-459-00 NEW EQUIPMENT	159,756	0.00	0.00	111,191.00	48,565.00	69.60
404-533-460-00 TIPPING FEES	925,000	85,082.58	244,261.65	0.00	680,738.35	26.41
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	0.00	0.00	40,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,124,756	85,082.58	244,261.65	111,191.00	769,303.35	31.60
NON-OPERATING EXPENSES						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	1,780.75	2,099.14	0.00	3,200.86	39.61
TOTAL NON-OPERATING EXPENSES	5,300	1,780.75	2,099.14	0.00	3,200.86	39.61
TOTAL TRANSFER STATION	1,598,359	126,300.79	355,512.80	111,191.00	1,131,655.20	29.20
WASTE OFFICE/BOARD						
SALARIES & BENEFITS						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	3,000.00	0.00	9,000.00	25.00
404-534-103-00 CLERK, ATTORNEY, ENGINEER	199,000	16,473.60	57,064.97	0.00	141,935.03	28.68
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,142	1,336.10	4,593.59	0.00	11,548.41	28.46
404-534-105-00 GROUP INSURANCE	15,000	1,164.02	5,561.96	0.00	9,438.04	37.08
404-534-106-00 GROUP RETIREMENT	18,990	1,469.19	5,095.49	0.00	13,894.51	26.83
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	261,132	21,442.91	75,316.01	0.00	185,815.99	28.84
CONTRACTUAL SERVICES						
404-534-218-00 POSTAGE	18,000	1,402.80	4,117.18	0.00	13,882.82	22.87
404-534-219-00 RENT	10,000	0.00	0.00	0.00	10,000.00	0.00
404-534-223-00 PROFESSIONAL SERVICES (LE	53,000	1,541.66	11,445.39	0.00	41,554.61	21.60

404-WASTE COLLECTION

% OF YEAR COMPLETED: 25.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	1,496.50	4,808.59	0.00	12,191.41	28.29
TOTAL CONTRACTUAL SERVICES	98,000	4,440.96	20,371.16	0.00	77,628.84	20.79
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	9,500	0.00	10,330.84	0.00	(830.84)	108.75
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	9,500	0.00	10,330.84	0.00	(830.84)	108.75
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	20,000	0.00	0.00	0.00	20,000.00	0.00
TOTAL CAPITAL OUTLAY	20,000	0.00	0.00	0.00	20,000.00	0.00
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	80,671	6,257.66	31,708.89	0.00	48,962.11	39.31
TOTAL NON-OPERATING EXPENSES	80,671	6,257.66	31,708.89	0.00	48,962.11	39.31
TOTAL WASTE OFFICE/BOARD	469,303	32,141.53	137,726.90	0.00	331,576.10	29.35
BAD DEBT						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	4,207,250	304,749.46	1,194,938.48	112,357.75	2,899,953.77	31.07
REVENUE OVER/(UNDER) EXPENDITURES	(913,250)	39,186.73	(146,323.01)	(112,357.75)	(654,569.24)	28.33

Waste September 2025 Payment of Bills

$5,318.30- HOLTZ INDUSTRIES – GARBAGE PACKER BLADE

$6,780.88 –CLEVELAND BROTHERS – HYDRUALIC PUMP

$82,755.86 – WM CORPORATE – TIPPING FEES

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110 088 931 545 WASTE GARA	189.87
	VALLEY STEEL SERVICE	530-561-00	DUMPSTERS (NEW)	DUMPSTER STEEL	1,133.02
	LEAF	530-999-00	COLLECTION MISCELLAN	WASTE COPIER LEASE PYMT	62.85
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN6007140 8-4-25 TO 9-01-	3,286.89
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASE	100.00
		530-343-00	TRUCK MAINTENANCE	PCRD-WELDING LEAD MIG WIRE	447.06
		530-341-00	SHOP MAINTENANCE	PCRD-OXYGEN REFILL STEEL M	891.45
	J T MARTIN COMPANY INC	530-341-05	SAFETY EQUIPMENT	FIRE EXTINQUISHER REPAIR	392.08
		530-341-05	SAFETY EQUIPMENT	FIRE EXTINQUISER REPAIRS	70.46
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT 2025 HEALTH INS	16,274.62
		530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT 2025 RETIREE'S	180.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	TORQUE RODS AND BRACKETS	790.88
		530-343-00	TRUCK MAINTENANCE	TORQUE RODS AND BRACKETS	367.68
		530-343-00	TRUCK MAINTENANCE	AIR DRYER	967.66
		530-343-00	TRUCK MAINTENANCE	BATTERIES	224.97
		530-343-00	TRUCK MAINTENANCE	HOOD LATCHES	183.76
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	VALVE STEM CORES	26.06
		530-343-00	TRUCK MAINTENANCE	REAR BRAKE PADS R6	41.99
		530-343-00	TRUCK MAINTENANCE	BRAKE CHAMBER	193.23
		530-343-00	TRUCK MAINTENANCE	BRAKE CHAMBER PIGGYBACKS	912.00
		530-561-00	DUMPSTERS (NEW)	PAINT	329.98

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HOLTZ INDUSTRIES INC	530-343-00	TRUCK MAINTENANCE	GARBAGE PACKER BLADE	5,318.30
		530-561-00	DUMPSTERS (NEW)	CASTER PADS	150.00
		530-343-00	TRUCK MAINTENANCE	CAN LIFTER PARTS	327.23
	HARBOR FREIGHT TOOLS	530-343-00	TRUCK MAINTENANCE	PCRD-PRY BAR TOOL BX LINER	131.96
		530-343-00	TRUCK MAINTENANCE	PCRD-RATCHET STRAPS WRENCH	239.88
		530-341-00	SHOP MAINTENANCE	PCRD-WEED KILLER SPRAYER	27.98
	LOWES BUSINESS ACCOUNTS/SYNC	530-341-00	SHOP MAINTENANCE	AIRLESS PAINT SPRAYER	236.55
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,562.23
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,548.76
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,292.88
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,269.20
	TOTAL EQUIPMENT SOLUTIONS	530-459-01	TOTER SYSTEM	LID PINS	75.30
		530-343-00	TRUCK MAINTENANCE	REPAIRS FOR R9	1,273.45
		530-343-00	TRUCK MAINTENANCE	CAN LIFTER PARTS	299.13
		530-343-00	TRUCK MAINTENANCE	CAN LIFTER STOPPER	350.47
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500 CLASS	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500 CLASS	439.56
	JOHN BOGGESS dba VJG ASSOCIA	530-341-05	SAFETY EQUIPMENT	GLOVES	283.66
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	TIRES	1,180.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	TOOLS	477.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB TEST MATTHEW WARE	68.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,958.53
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,932.94
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	458.04
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	452.03
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-GLE PENS CUT OFF WHLS	172.17
		530-341-00	SHOP MAINTENANCE	PCRD-MAINT KIT FOR WELDER	65.40
		530-341-00	SHOP MAINTENANCE	PCRD-12PK SPRAY PAINT	160.00
		530-341-00	SHOP MAINTENANCE	PCRD-4PK SAFETY LATCH KIT	14.69
		530-343-00	TRUCK MAINTENANCE	PCRD-IMPACT WRENCH	238.00
		530-343-00	TRUCK MAINTENANCE	PCRD-3/8 IMPACT WRENCH	196.99
		530-343-00	TRUCK MAINTENANCE	PCRD-FLATHEAD BRAKING GRIN	191.09
	USI INSURANCE SERVICES LLC	530-105-00	WASTE EMPLOYEE INSUR	GROUP BENEFIT 2ND INSTALL	1,046.16
	PAYFLEX - INSPIRA	530-105-00	WASTE EMPLOYEE INSUR	WASTE SEPT 2025 HSA FEES	52.00
	FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	98.81
		530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	102.07
		530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18
	FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WASTE FUEL BILL 8-31-25	7,096.12
	CINTAS	530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 9-5-2	276.43
		530-345-00	WASTE COLL. UNIFORMS	WAS T/S STR UNIFORMS 9-11-	311.82
		530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS	279.89
		530-341-05	SAFETY EQUIPMENT	FIRST AID CABINETS SERVIC	141.27
	HOPE GAS	530-213-00	WASTE COLL. UTILITIE	230000169353 WASTE	12.50
	CITYNET LLC	530-213-00	WASTE COLL. UTILITIE	PCRD-STREET & WASTE FIBER	100.00
	STRATEGY LLC	530-341-00	SHOP MAINTENANCE	WASTE NETWORK UPGRADE	1,428.17
	BRANDI RIZO	530-999-00	COLLECTION MISCELLAN	REFUND DUMPSTER CHARGES	280.00
	TRAVELERS INSURANCE	530-226-00	COMP, UNEMPL & INSUR	INS PREM AUTO LIAB OCT 25	1,293.96

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			9/01/2025 - 9/30/2025	63,033.55
				TOTAL:	126,744.12
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110 088 931 701 RECYCLING	467.60
	MOUNTAIN STATE EQUIPMENT SER	531-343-02	EQUIPMENT MAINTENANC	PCRD-OIL BURNER YEARLY SER	670.32
	VALLEY STEEL SERVICE	531-399-00	MISCELLANEOUS	STEEL	497.66
	FETTY'S REPAIR SERVICE	531-399-00	MISCELLANEOUS	PCRD-SAFETY SWITCH	29.65
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCN6007140 8-4-25 TO 9-01-	340.96
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE SEPT 2025 HEALTH INS	1,081.96
		531-105-00	GROUP INSURANCE	WASTE SEPT 2025 RETIREE'S	24.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	AIR HOSE FLEX TUBE	27.70
	WESTFIELD INSURANCE	531-226-00	INSURANCE & BONDS	OCT 25 QUARTERLY PAYMENT	169.26
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	455.40
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	421.74
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	16.04
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	52.79
	MOUNTAIN STATE PEST GUARD	531-399-00	MISCELLANEOUS	WASTE PEST CONTROL SEPT 25	60.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	324.77
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	326.89
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	75.95
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	76.44
	AMAZON.COM	531-343-02	EQUIPMENT MAINTENANC	PCRD-CHECK VALVE PRESSURE	65.61
	USI INSURANCE SERVICES LLC	531-105-00	GROUP INSURANCE	GROUP BENEFIT 2ND INSTALL	116.24
	PAYFLEX - INSPIRA	531-105-00	GROUP INSURANCE	WASTE SEPT 2025 HSA FEES	6.50
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WASTE FUEL BILL 8-31-25	1,301.60
	HOPE GAS	531-213-00	UTILITIES	230000169348 RECYCLE CENTE	12.50
	BURWELL MATERIAL HANDLING LL	531-343-02	EQUIPMENT MAINTENANC	FORK LIFT TIRES	1,269.32
	**PAYROLL EXPENSES			9/01/2025 - 9/30/2025	10,510.75
				TOTAL:	18,401.65
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	LEACHATE SEPT 25	902.12
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	AUG SERVICES	139.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	TURKEY RUN LANDFILL ELEC 9	120.25
				TOTAL:	1,161.37
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110 088 931 610 MUD LICK R	225.79
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCN6007140 8-4-25 TO 9-01-	272.77
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE SEPT 2025 HEALTH INS	1,079.98
		533-105-00	GROUP INSURANCE	WASTE SEPT 2025 RETIREE'S	12.00
	NAPA-AMTOWER AUTO SUPPLY	533-343-02	MAINTENANCE TRUCK/TR	AIR VALVES FOR R11	34.58
		533-343-02	MAINTENANCE TRUCK/TR	EXHAUST PARTS	215.72
		533-343-02	MAINTENANCE TRUCK/TR	WIPER BLADES	53.86
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	AUG SERVICES	128.00
	WESTFIELD INSURANCE	533-226-00	INSURANCE & BONDS	OCT 25 QUARTERLY PAYMENT	250.00
	LOWES BUSINESS ACCOUNTS/SYNC	533-343-00	EQUIPMENT MAINTENANC	PAPER TOWELS AND MULTIMET	200.31
		533-343-02	MAINTENANCE TRUCK/TR	CONDUIT	117.50
		533-999-00	MISCELLANEOUS TRANSF	MARKING PAINT	53.88
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	392.25
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	370.72
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	181.65
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	218.38
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TIRES	1,330.00
	FLEET PRIDE	533-343-02	MAINTENANCE TRUCK/TR	WHEEL HUB	471.65
		533-343-02	MAINTENANCE TRUCK/TR	MANIFOLD REPAIR	356.49

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WOODFORD OIL COMPANY	533-343-01	FUEL/OIL TRANSFER ST	HYDRAULIC OIL	1,450.00
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	392.55
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	403.04
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	91.82
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	94.26
	AMAZON.COM	533-999-00	MISCELLANEOUS TRANSF	PCRD-INK CARTRIDGES	158.70
		533-343-00	EQUIPMENT MAINTENANC	PCRD-DRY ERASE MARKERS	9.98
		533-343-00	EQUIPMENT MAINTENANC	PCRD-PERFORATED PAPER	274.95
	CLEVELAND BROTHERS EQUIPMENT	533-343-00	EQUIPMENT MAINTENANC	HYDRAULIC PUMP	6,780.88
	USI INSURANCE SERVICES LLC	533-105-00	GROUP INSURANCE	GROUP BENEFIT 2ND INSTALL	116.24
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	TIRE DISPOSAL 9-20-25	251.72
	PAYFLEX - INSPIRA	533-105-00	GROUP INSURANCE	WASTE SEPT 2025 HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	C&D TIPPING FEE 8/1/25-8/1	10,444.59
		533-460-00	TIPPING FEES	AUG 2025 TIPPING FEES	52,298.35
		533-460-00	TIPPING FEES	C&D TIPPING FEES 8/18-8/31	9,762.99
		533-460-00	TIPPING FEES	C&D TIPPING FEE 9/1/25-9/1	10,249.93
	NEWLONS INTERNATIONAL SALESL	533-343-02	MAINTENANCE TRUCK/TR	SPRING HANGER	399.58
		533-343-02	MAINTENANCE TRUCK/TR	HEATER BLEND DOOR	233.87
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	102.07
	CUMMINS SALES & SERVICE FAIR	533-343-02	MAINTENANCE TRUCK/TR	JAKE HEAD GASKET	33.56
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WASTE FUEL BILL 8-31-25	7,189.98
	CINTAS	533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 8-28-25	35.00
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELLS 9-5-25	35.00
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 9-5-2	85.17
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 9-11-25	35.00
		533-345-00	UNIFORMS	WAS T/S STR UNIFORMS 9-11-	94.61
		533-999-00	MISCELLANEOUS TRANSF	T/S SHOP TOWELS	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS	75.01
	STRATEGY LLC	533-999-00	MISCELLANEOUS TRANSF	WASTE NETWORK UPGRADE	1,428.17
	SINES HOME APPLIANCE SERVICE	533-460-00	TIPPING FEES	FREON REMOVAL	750.00
		533-460-00	TIPPING FEES	JULY FREON REMOVAL	625.00
		533-460-00	TIPPING FEES	RECOVERED REFRIGERANT 28 A	700.00
	WASTEBUILT	533-343-00	EQUIPMENT MAINTENANC	PCRD-SUCTION STRAINERS	237.57
	CONTROL PARTS	533-343-00	EQUIPMENT MAINTENANC	PCRD-OVERLOAD RELAY CONTAC	1,241.47
	TRAVELERS INSURANCE	533-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB OCT 25	1,293.95
	**PAYROLL EXPENSES			9/01/2025 - 9/30/2025	12,922.00
				TOTAL:	126,300.79
WASTE OFFICE/BOARD	GATES SUPPLY	534-999-00	GEM & ADM MISC BILLI	PLOTTER INK	182.74
	LEAF	534-999-00	GEM & ADM MISC BILLI	CH COPIER LEASE 8-24-25	162.34
		534-999-00	GEM & ADM MISC BILLI	CH COPIER LEASE 9-23-25	170.20
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCN6007140 8-4-25 TO 9-01-	16.30
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE SEPT 2025 HEALTH INS	1,033.92
		534-105-00	GROUP INSURANCE	WASTE SEPT 2025 RETIREE'S	36.00
	HART OFFICE SOLUTIONS INC	534-999-00	GEM & ADM MISC BILLI	CHCopierOverages9-13-24-9-	78.72
	WESTFIELD INSURANCE	534-226-00	INSURANCE & BONDS	OCT 25 QUARTERLY PAYMENT	186.25
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	315.93
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	344.69
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	386.74
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	421.83
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	1,000.00
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	OCT 25 ATTORNEY FEES	1,354.16
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	AUG 2025 CREDIT CARD FEES	2,730.87
	WASTE COLLECTION BOARD	534-999-00	GEM & ADM MISC BILLI	SEPT 25 LOC FEES	217.50

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	DAVID L HOWELL CPA	534-223-00	PROFESSIONAL SERVICE	AUDIT 6/25 PROGRESS BILLIN	187.50
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	OFFICE CLEANING SUPPLIES	39.12
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	483.80
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	599.08
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	113.14
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	140.08
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-STICKY TABS COPY PAPE	26.50
		534-999-00	GEM & ADM MISC BILLI	PCRD-MONITOR DSK CALENDAR	39.67
		534-999-00	GEM & ADM MISC BILLI	PCRD-IPAD & CASE FOR MEETI	79.03
	USI INSURANCE SERVICES LLC	534-105-00	GROUP INSURANCE	GROUP BENEFIT 2ND INSTALL	87.60
	PAYFLEX - INSPIRA	534-105-00	GROUP INSURANCE	WASTE SEPT 2025 HSA FEES	6.50
	LYNX WV INC	534-999-00	GEM & ADM MISC BILLI	BIT DEFENDER ENDPT SEPT 25	450.00
	KOMAX LLC	534-218-00	POSTAGE	INKJET CARTRIDGE	58.50
	US POSTAL SERVICE (CMRS-FP)	534-218-00	POSTAGE	SEPT 25 POSTAGE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	SEPT 25 MAILER & INSERT PY	94.30
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	SEPT 2025 CITY HALL INTERN	212.50
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	AUG 25 DEBT COLLECTION	40.07
	GARRETT K SUMMERS	534-999-00	GEM & ADM MISC BILLI	BIT DEFENDER ENDPT SEPT 25	52.50
	STRATEGY LLC	534-999-00	GEM & ADM MISC BILLI	BIT DEFENDER ENDPT SEPT 25	1,750.00
	BEENVERIFIED	534-999-00	GEM & ADM MISC BILLI	PCRD-RECORDS CHECK	8.03
	TRAVELERS INSURANCE	534-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB OCT 25	1,293.95
	COMFORTECH LLC	534-999-00	GEM & ADM MISC BILLI	HVAC BLOWER BELT	17.87
	**PAYROLL EXPENSES			9/01/2025 - 9/30/2025	17,473.60
				TOTAL:	32,141.53

Pinegar/Skinner motioned to accept the September 2025 financial reports as presented. The motion carried.

a. Financing of the New Truck – Mrs. Hinkle reported the rate proposed by Citizens Bank of West Virginia was 4.625% fixed for 5 years, and the rate proposed by People's Bank was 5.9% fixed for 3 years. Mrs. Hinkle recommended the Citizens Bank of West Virginia proposal.

Pinegar/Skinner motioned to accept the proposed fixed rate of 4.625% for 5 years from Citizens Bank of West Virginia for the financing of the new Waste Collection Truck. The motion carried.

b. Waste Collection Board Budget Revision - Mrs. Hinkle presented the Waste Collection Board Budget Revision.

Waste Budget Revision #1 October 2, 2025					
Revenues		Budget			
Balance on Hand		$ 913,250.00	$ 43,030.84	$ 956,280.84	
			$ 43,030.84		
Expenditures		Budget			
404-533-459-00	Transfer Station New Equip	$ 159,756.00	$ 42,200.00	$ 201,956.00	originally budgeted 80T for C&D trailers paid $111,191T; originally budgeted to finance Road Tractor for 150T acutal cost 177,790T
404-534-353-00	PSC Assessments	$ 9,500.00	$ 830.84	$ 10,330.84	Assessment more than budgeted
			$ 43,030.84		

Skinner/Pinegar motioned to approve the Waste Collection Board Budget Revision as presented. The motion carried.

8. Department Report – Waste Department Superintendent, Dakota Arnold
a. Waste Collection Report –

2025 Make It Shine Report

- On September 20th 2025 from 7:30 A.M.-1:00 P.M. we held the annual Make it Shine free dump day. It was another successful event. This year was noticeably less busy than years in the past.
- We had a total of 62 total customers who utilized the event. We collected approximately 15 total tons of waste for the event. For comparison, last year we brought in a total of 26.8 tons.
- We had a total of 80 overtime man-hours for the event for an approximate total cost of $2,200.00. To dispose of the approximate 15 tons of waste at Meadowfill Landfill we spent an approximate $680.00. For the entire event we contributed approximately $2,860.00.

He and City Engineer Jay Hollen then briefed the Board on the findings from Arrow Structural Engineering. The report did not support expansion of the existing structure due to foundational limitations. In response, Mr. Arnold proposed an alternative plan: removing the lower dock, pouring concrete in its place, and constructing a metal ramp to improve accessibility and durability.

ARROW
STRUCTURAL ENGINEERING

1459 Willey St.
Morgantown, WV

PH: 304.276.1296

info@arwcg.com

September 29, 2025

James "Jay" S. Hollen, III - PE, CFM
City Engineer
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

RE: Buckhannon Transfer Station Retaining Walls
Arrow Project No. 25.297

At your request, we performed a structural analysis of the existing retaining walls to determine if they could be increased in height by the desired 3'-1". The analysis was based on information provided by you in the form of original construction drawings, current photographs and field measurements. No As-Built drawings or shop drawings were available for review.

The results of the analysis indicate that the current walls in question cannot be increased in height without additional support. Additional support would be in terms of tiebacks, piers and/or pilasters. The design of these elements would be additional services and can be provided for an additional fee.

We appreciate the chance to work with you on this project. If we can be of any further assistance, please do not hesitate to contact us.

Respectfully,

Carol A Stevens

Carol A Stevens, PE
Chief Engineer
Arrow Structural Engineering

CAROL A. STEVENS
REGISTERED
11291
STATE OF
WEST VIRGINIA
PROFESSIONAL ENGINEER

9/30/25

a. Recycling Center Report –

		City of Buckhannon				
		Recycling Center				
				DATE:	September-25	
		Inventory & Balance Sheet				
	Uproc.	Proc.	Total			
ONP	1.25	4.24	5.49			
OCC	2.25	44.01	46.26			
MGOP	1.1	15.78	16.88			
STEEL	1	12.33	13.33			
ALUM.	0.05	0.97	1.02			
E-WAST	0	0	0			
Pete #1	0.3	2.11	2.41			
No. 2	0.1	9.01	9.11			
Total	6.05	88.45	94.5			
Inventory	09/01/2025			68.25		
Inventory	10/01/2025			94.5		
Diff.				26.25		
Loads Shipped				19		
Total Diff. Inventory & Loads Shipped				45.25		
Total Received				45.25		
Less Garbage				0		
Total				45.25		
			Residential Curbside			
			305			
			Applianc	Iron	Total	Total $
			35,720	0	35720	1,428.80
			Yard Debris			
			5000			

				City of Buckhannon						
				Recycling Center						
				Totals July, August, Septembe				2025		
July	62.15									
August	28.32									
Septembe	45.25									
	135.72									
OCC	ONP	MGOP	No.2	PETE #1	STEEL	ALUM.	APP.	Y/D Debris	E-Waste	Total
71.13	5.2	1.2	2.5	2.1	1.3	1.4	43.95	5.8	1.14	135.72

b. Transfer Station Report –

		City of Buckhannon				
		Transfer Station Totals				
		September	2025			
Total Transactions				3791		
Total Weight				1,690.86		
Total Cash Received				$46,410.00		
Total City Trucks				$71,047.76	854.37	tons
Total Charge				$27,166.78		
Grand total				$144,624.54		
Total C/D Material				479.15		
Total Commercial/Residential				1,133.14		
Bulky Goods		Steel	Waste	Total		
		1.87	3.96	5.83		

9. Old Business Discussions:

a. None

10. New Business Discussions:

a. Approve to Advertise to Hire Garbage Truck Collection Helper – Mr. Arnold reported that we will be losing an employee soon and that we need to advertise to fill the upcoming vacant position.

Pinegar/Skinner motioned to approve to advertise to hire a garbage truck collection helper. The motion carried.

11. Report of Events, Correspondence, and Information: None

12. Board Members' Remarks and Announcements: No comments were given.

13. Executive Session – Personnel Matters Per WV Code § 6-9A-4

At 7:47 a.m., Pinegar/Skinner motioned to enter an Executive Session to discuss personnel matters per WV Code § 6-9A-4. The motion carried.

At 7:58 a.m., Pinegar/Skinner motioned to leave the Executive Session and reenter the regular meeting. The motion carried.

Mayor Skinner reported that at 7:58 a.m., we had returned from an Executive Session in which we discussed personnel matters and that no decisions were made.

14. Declaration of Adjournment

At 7:59 am, Pinegar made a motion to adjourn the regular meeting.

Mayor Robert N. Skinner III ______________________________

City Recorder Randall H. Sanders ______________________________