

Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, December 4, 2025
Council Chambers | 70 East Main Street



1. PUBLIC HEARINGS
 - I. TO CONDUCT A PUBLIC HEARING REGARDING THE CITY OF BUCKHANNON FOR THE SUBMISSION OF THE FEMA GRANT APPLICATION TAYLOR STREET STORM SEWER COLLECTION SYSTEM PROJECT-PHASE 1
 - II. TO CONDUCT A PUBLIC HEARING REGARDING THE CITY OF BUCKHANNON FOR THE SUBMISSION OF THE FEMA 5% INITIATIVE GRANT APPLICATION FOR THE PROPOSED E-911 ADDRESSING PROJECT
2. Call to Order
3. Moment of Silent Reflection
4. Pledge of Allegiance
5. Approval of Previous Meeting Minutes – 11/20/2025
6. Recognition of Guests
 - a. Leadership Upshur -Service Project Update
 - b. West Virginia Wesleyan College Student Seante Wyatt Burns
7. Public Comment – Motion to Open & Close Requested
8. Financial Report – Director of Finance, Amberle Jenkins
 - a. Call for Election 2026
 - b. Approval Renewal Volunteer Firemen’s Insurance Services (VFIS)
 - c. Approve Payment of Bills
9. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
10. Fire Department Report – Chief J.B. Kimble
11. City Attorney’s Report – Thomas J. O’Neill
 - a. Authorization for Property Acquisition for the New Water Treatment Plant
12. Old Business Discussions
13. New Business Discussions
 - a. City’s Appointment to the Upshur County Recreation Board
 - b. Planning Commission – Two Vacant Seats
14. Council Members’ Remarks and Announcements
15. City Recorder’s Report, Remarks, and Announcements
 - a. Report of Events, Correspondence, and Information
 - i. Weyerhaeuser’s THRIVE Buckhannon Community Development Survey
 - ii. BFD Christmas Parade on 12/05/2025, at 6:00pm
 - iii. Annual Menorah Lighting in Jawbone Park on 12/14/25, at 7:00 p.m.
 - iv. City Hall will be Closed from 12:00 Noon to 2:00pm on 12/16/2025 for Staff Holiday Party
 - v. Cancellation of the City Council Meeting January 1, 2026, due to Holiday
 - b. Upcoming Events at The Event Center at Brushy Fork
 - i. December 05, 2025 - Hank’s Christmas Wish 3: Elvis Lives Movie Premiere
 - ii. December 06, 2025 - Holiday “FURtastic” Elimination Dinner
 - iii. December 07, 2025 – WVARNG 601st Holiday Celebration (Private)
 - iv. December 09, 2025 - Corporate Holiday Celebration (Private Event)
 - v. December 13, 2025 – Corporate Holiday Celebration (Private Event)
 - vi. December 16, 2025 – Rotary Club of Buckhannon Upshur Holiday Dinner (Members & Guests)
 - vii. December 17, 2025 – WVARNG USPFO Holiday Celebration (Private)
16. Mayor’s Remarks and Announcement
17. Declaration of Adjournment