

**City of Buckhannon Water Board**  
**Meeting Agenda**  
**7:30 AM Thursday, December 11, 2025**  
**Council Chambers | 70 East Main Street**



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 11/13/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report – Water Department Superintendent, Tom Rolenson
  - a. Monthly Water Department Report
  - b. Monthly Chemical Cost Summary Report
  - c. Monthly Unaccounted Water Loss Report
9. Old Business Discussions:
  - a. Water Treatment Plant Replacement Project
    - i. Property Acquisition for the New Water Treatment Plant
10. New Business Discussions:
  - a. Approve Wage Increase Lisa Lamb per Employee Classification System
11. Report of Events, Correspondence, and Information
  - a. Adrian P.S.D. Meeting Minutes-October 2025
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

***This agenda is certified by Mayor Robbie Skinner on December 5, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/234619757>, or by phone, call: +1 (872) 240-3212, access code: 234-619-757.***