

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, January 22, 2026
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 12/04/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Erasmo Rizo- 61 East Main Street
 - i. Request MOU allowing private use of City-owned property for construction projects for his rental property
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Possible Budget Revision
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. Business Discussions
 - a. The Rotary Club of Buckhannon Upshur Request to Donate Outdoor Bench, Awarded through the Club's Recycling Initiative, to Charles W. Gibson Library
 - b. Parks Projects- Remaining Budget
 - c. Tree Planting Project
 - d. New Addition to the Cemetery for Cremation Plots
 - e. Approve Wage Increase James Hoover per Employee Classification System
 - f. Event Request-Paddle for Pets 2026 at Poundstone River Walk
 - g. Jawbone Park Stage Improvements
10. Report of Events, Correspondence, and Information
 - a. Addressing & Mapping Verification Letter RE: 35 Boggess Street
 - b. Addressing & Mapping Verification Letter RE: 11½ Thurman Avenue
 - c. City, County & Chamber Partner to Launch Second Mountaineer Mile in Upshur County at the Buckhannon River Walk Trail
 - d. WV Economic Development-LWCF Program On Site Inspection at NBRP-Good Compliance
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

Revised 01/20/26

This agenda is certified by Mayor Robbie Skinner on January 16, 2026. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/376934309>, or by phone, call: +1 (872) 240-3212, access code: 376-934-309.