

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Stockert Youth & Community Center Board was held on Thursday, December 4, 2025, at 5:00 p.m., in City Hall Council Chambers, with the following in attendance (GTM means attendance by GoToMeeting):

Mayor	Robbie Skinner	Present - GTM
City Recorder	Randy Sanders	Present
Assistant Recorder/Finance Director	Amberle Jenkins	Present
Board Member	Pam Bucklew	Absent
Board Member	Sam Nolte	Present
Board Member	Willie Parker	Absent
Board Member	Don Nestor	Present - GTM
Board Member	Nancy C. Shobe	Present
Board Member	Pamela Martin	Present
Board Member	Jessica Vincent	Present - GTM
SYCC Executive Director	Debora Brockleman	Present
City Engineer	Jay Hollen	Absent

Media:	
MyBuckhannon	Present - GTM
Record Delta	Absent

Guests: None

City of Buckhannon Stockert Youth & Community Center Board of Directors
Meeting Agenda
5:00 PM Thursday, December 4, 2025
Council Chambers I 70 East Main Street

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 10/02/2025
5. Public Comment - Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report- Director of Finance, Amberle Jenkins
8. Department Report- SYCC Director, Debora Brockleman
9. New Business Discussions:
 - a. Verkada Surveillance/Security Camera System Project
 - b. Building Rental Request–Almost Heaven BBQ Bash June 17 to June 20, 2026
10. Report of Events, Correspondence, and Information
 - a. 2026 Meeting Schedule
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on November 26, 2025. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/773218837>, or by phone, call: +1 (872) 240-3311, access code: 773-218-837. Meeting Rescheduled posted 08/04/25.

1. Call to Order - At 4:45 p.m., Mayor Skinner called the December 4, 2025, meeting of the Stockert Youth & Community Center Board of Directors to order.

2. Moment of Silent Reflection – Mayor Skinner invited those in attendance to join him in a moment of silent reflection.

3. Pledge of Allegiance – Recorder Sanders invited those in attendance to join him in the pledge to the Flag of the United States of America.

4. Approval of Previous Meeting Minutes: 10/02/2025 – Mayor Skinner asked for any corrections or additions, or a motion to approve the minutes from the October 2, 2025, meeting.

Nestor/Shobe moved to approve the minutes from the October 2, 2025, meeting. Motion carried.

5. Public Comment - Motion to Open & Close Requested – No members of the public were present; no action was necessary.

6. Recognized Guests: None

7. Financial Report- Director of Finance, Amberle Jenkins – Amberle Jenkins, presented the following report:

12-03-2025 05:24 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2025

PAGE: 7

001-GENERAL FUND

% OF YEAR COMPLETED: 41.67

Balance in
Capital Campaign
\$ 307,961.78

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
001-362-000-00 SYC CONTRIB. UCC AND BOE	45,000	0.00	0.00	0.00	45,000.00	0.00
001-362-000-01 SYC UTILITY REVENUE	2,000	143.50	717.50	0.00	1,282.50	35.88
001-362-000-02 SYC CAMP BUCANNEER FEES	30,000	0.00	63,226.50	0.00	33,226.50	210.76
001-362-000-03 SYC DRILL TEAM FEES	1,000	0.00	175.00	0.00	825.00	17.50
001-362-000-04 SYC BASKETBALL FEES	18,000	2,590.00	14,105.00	0.00	3,895.00	78.36
001-362-000-05 SYC ROOM RENTAL FEES	5,000	1,380.00	4,570.00	0.00	430.00	91.40
001-362-000-06 SYC ART/DRAMA FEES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-07 SYC AFTER SCHOOL FEES	40,000	6,993.20	36,587.06	0.00	3,412.94	91.47
001-362-000-08 SYC DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-09 SYC DONATIONS	2,000	0.00	450.00	0.00	1,550.00	22.50
001-362-000-10 SYC KARATE FEES	3,000	455.00	2,759.00	0.00	241.00	91.97
001-362-000-11 RED RIBBON WEEK	0	0.00	0.00	0.00	0.00	0.00
001-362-000-12 SYC GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00	0.00
001-362-000-13 UCARE/SYC	0	0.00	0.00	0.00	0.00	0.00
001-362-000-14 SYC BINGO FUND RAISER	0	0.00	0.00	0.00	0.00	0.00
001-362-000-15 SYC CHILDRENS FESTIVAL DO	0	0.00	0.00	0.00	0.00	0.00
001-362-000-16 SYC TEEN DANCES	0	0.00	0.00	0.00	0.00	0.00
001-362-000-17 ZUMBA REVENUE	1,500	125.00	644.00	0.00	856.00	42.93
001-362-000-18 YOGA FITNESS CLASS REVENUE	5,000	622.00	2,236.00	0.00	2,764.00	44.72
001-362-000-19 GUITAR LESSONS REVENUE	0	0.00	0.00	0.00	0.00	0.00
001-362-000-20 SYC MISC ACTV REVENUE 1TI	0	0.00	0.00	0.00	0.00	0.00
001-362-000-21 DONATIONS-SYCC CAPITAL/EQ	0	0.00	0.00	0.00	0.00	0.00
001-362-000-99 SYC BEQUEST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	152,500	12,308.70	125,470.06	0.00	27,029.94	82.28
STOCKERT YOUTH CENTER						
Expenses						
SALARIES & BENEFITS						
001-907-101-00 STOCKERT YOUTH CENTER SAL	186,240	16,535.68	110,712.16	0.00	75,527.84	59.45
001-907-103-00 CAMP BUCANNEER SALARIES	79,800	770.00	7,374.58	0.00	72,425.42	9.24
001-907-103-01 SYC BUS DRIVERS	0	0.00	0.00	0.00	0.00	0.00
001-907-104-00 FICA TAX	20,500	1,323.93	9,033.82	0.00	11,466.18	44.07
001-907-105-00 GROUP INSURANCE	54,000	2,964.90	23,331.98	0.00	30,668.02	43.21
001-907-106-00 GROUP RETIREMENT	16,290	909.04	4,966.24	0.00	11,323.76	30.49
001-907-109-00 COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	356,830	22,503.55	155,418.78	0.00	201,411.22	43.56
CONTRACTUAL SERVICES						
001-907-211-00 TELEPHONES	4,800	38.85	2,442.63	0.00	2,357.37	50.89
001-907-213-00 UTILITIES	17,000	1,244.25	7,818.67	0.00	9,181.33	45.99
001-907-214-00 TRAVEL EXPENSE	500	0.00	0.00	0.00	500.00	0.00
001-907-216-00 MAINTENANCE	7,000	372.06	2,148.65	0.00	4,851.35	30.70
001-907-218-00 POSTAGE	250	0.00	0.00	0.00	250.00	0.00
001-907-221-00 TRAINING	275	0.00	0.00	0.00	275.00	0.00
001-907-223-00 PROFESSIONAL SERVICES ENG	0	0.00	0.00	0.00	0.00	0.00
001-907-226-00 INSURANCE & BONDS	13,390	650.62	5,884.02	0.00	7,505.98	43.94
001-907-230-00 SYC CONTRACTURAL BUS SER	0	0.00	0.00	0.00	0.00	0.00
001-907-230-01 WORK STUDY/AMERICORP	0	0.00	0.00	0.00	0.00	0.00
001-907-240-00 SYCC DONATION REFUNDS	307,708	0.00	0.00	0.00	307,708.00	0.00
TOTAL CONTRACTUAL SERVICES	350,923	2,305.78	18,293.97	0.00	332,629.03	5.21
COMMODITIES						

COMMODITIES						
001-907-341-00	MATERIALS & SUPPLIES EXPE	7,200	516.80	1,750.22	0.00	5,449.78
001-907-341-01	OPERATING EXPENSES	3,000	222.62	1,137.16	0.00	1,862.84
001-907-343-00	SYC AUTO SUPPLIES	7,000	491.96	1,726.32	0.00	5,273.68
001-907-354-00	DRILL TEAM	1,000	37.99	75.98	0.00	924.02
001-907-355-00	DANCE TEAM	0	0.00	0.00	0.00	0.00
001-907-356-00	YOUTH BASKETBALL	30,000	194.06	194.06	0.00	29,805.94
001-907-357-00	TUTORING	0	0.00	0.00	0.00	0.00
001-907-358-00	MISC. DANCE/PARTIES	0	0.00	0.00	0.00	0.00
001-907-359-00	ART/DRAMA PROGRAM	100	0.00	0.00	0.00	100.00
001-907-360-00	CAMP BUCANNEER SUPPLIES	5,000	0.00	1,140.10	0.00	3,859.90
001-907-361-00	AFTER SCHOOL SUPPLIES	6,000	856.04	2,628.73	0.00	3,371.27
001-907-362-00	DRINK/SNACK MACHINE	0	0.00	0.00	0.00	0.00
001-907-363-00	KARATE CLASS INSTRUCTION	3,000	604.00	2,075.20	0.00	924.80
001-907-364-00	SKATEPARK	0	0.00	0.00	0.00	0.00
001-907-365-00	RED RIBBON WEEK EXPENSE	0	0.00	0.00	0.00	0.00
001-907-366-00	FUND RAISER	0	0.00	0.00	0.00	0.00
001-907-367-00	GIRLS GO GOLFING	0	0.00	0.00	0.00	0.00
001-907-368-00	UCARE/SYC	0	0.00	0.00	0.00	0.00
001-907-368-01	ZUMBA	1,500	0.00	471.20	0.00	1,028.80
001-907-368-02	YOGA FITNESS CLASS	5,000	676.00	2,038.40	0.00	2,961.60
001-907-368-03	GUITAR LESSONS	0	0.00	0.00	0.00	0.00
001-907-368-04	MISC ACTIVITIES-ONE TIME	1,000	0.00	0.00	0.00	1,000.00
001-907-368-05	GRANT EXP SYCC	0	0.00	0.00	0.00	0.00
TOTAL COMMODITIES		69,800	3,599.47	13,237.37	0.00	56,562.63
CAPITAL OUTLAY						
001-907-458-00	CAPITAL CAMPAIGN (BOE & U	0	0.00	0.00	0.00	0.00
001-907-458-01	SYC CHILDRENS FESTIVAL	2,000	0.00	705.93	0.00	1,294.07
001-907-458-02	SYCC BUILDING	100,000	0.00	2,193.10	0.00	97,806.90
001-907-459-00	CAPITAL OUTLAY	2,500	0.00	0.00	0.00	2,500.00
001-907-459-01	SYCC CAPITOL PROPERTY PUR	0	0.00	0.00	0.00	0.00
001-907-477-00	SYC TEEN DANCES	0	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY		104,500	0.00	2,899.03	0.00	101,600.97
CONTRIBUTIONS						
001-907-570-00	DEPRECIATION EXP CURR YR	0	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS		0	0.00	0.00	0.00	0.00
TOTAL STOCKERT YOUTH CENTER		882,053	28,408.80	189,849.15	0.00	692,203.85

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 161 100 208 MAIN ST	57.32
		907-213-00	UTILITIES	110 084 592 119 SYC	872.83
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	12.15
		907-213-00	UTILITIES	110 161 100 208 MAIN ST	51.00
		907-213-00	UTILITIES	110 084 592 119 SYC	1,093.41
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	13.06
	RALSTON PRESS INC	907-356-00	YOUTH BASKETBALL	PCARD-BASKETBALL FLYERS	194.06
		907-341-00	MATERIALS & SUPPLIES	SUPPLIES	84.42
	A F WENDLING INC	907-341-01	OPERATING EXPENSES	NEW COPIER LEASE	274.50
		907-341-01	OPERATING EXPENSES	OLD COPIER PARTIAL MO	106.01
	LEAF	907-341-01	OPERATING EXPENSES	COPIER LEASE 10-25-25	197.62
		907-226-00	INSURANCE & BONDS	WCN6007140 9/2/25-10/1/25	177.86
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCN6007140 10-2 TO 11-2-25	177.86
		907-354-00	DRILL TEAM	PCRD-BATONS	37.99
	BANDLAND, LLC	907-354-00	DRILL TEAM	PCRD-BATONS	37.99
		907-105-00	GROUP INSURANCE	GF OCT 2025 RETIREE'S	48.00
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF OCT 2025 HEALTH INS	2,916.90
		907-105-00	GROUP INSURANCE	GF NOV 2025 RETIREES	48.00
	MOUNTAINEER GAS COMPANY	907-105-00	GROUP INSURANCE	GF NOV 2025 HEALTH INS	2,916.90
		907-213-00	UTILITIES	383925-483167 70 E MAIN ST	50.34
	NAPA-AMTOWER AUTO SUPPLY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	156.95
		907-343-00	SYC AUTO SUPPLIES	BUS PARTS	7.75
	LOWES BUSINESS ACCOUNTS/SYNC	907-341-00	MATERIALS & SUPPLIES	SCREWS FOR DOOR	25.43
		907-341-00	MATERIALS & SUPPLIES	BUILDING SUPPLIES	24.27
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 3RD QTR 2025 UNEMPLOYME	593.90
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	238.36
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	234.99
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	246.87
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	230.04
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	212.42
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	222.22
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	210.14
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	221.79
		907-341-00	MATERIALS & SUPPLIES	FLOURESCENT BULBS	229.80
		907-361-00	AFTER SCHOOL SUPPLIE	MILK	17.10
		907-361-00	AFTER SCHOOL SUPPLIE	MOLESKIN	14.13
	WALMART STORES INC -BUCKHANN	907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SNACKS	9.72
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL	25.39
		907-361-00	AFTER SCHOOL SUPPLIE	SUPPLIES	58.68
		907-361-00	AFTER SCHOOL SUPPLIE	REY POP, CHERRY, WIPES	25.49

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-361-00	AFTER SCHOOL SUPPLIE	MILK, P BUT, APPLES	43.21
		907-361-00	AFTER SCHOOL SUPPLIE	91 ALCOHOL	7.96
		907-361-00	AFTER SCHOOL SUPPLIE	APPLES, MAN	7.93
		907-361-00	AFTER SCHOOL SUPPLIE	AFTER SCHOOL SUPPLIES	35.96
		907-361-00	AFTER SCHOOL SUPPLIE	CURTAIN BRACKETS	14.37
		907-361-00	AFTER SCHOOL SUPPLIE	91 ALCOHOL, BATTERIES	22.83
		907-361-00	AFTER SCHOOL SUPPLIE	HAM, TORT, APPLES, MAN	38.25
		907-458-01	SYC CHILDRENS FESTIV	PCRD-POPCORN PAPER TOWELS	78.38
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC PEST CONTROL OCT 25	38.50
		907-216-00	MAINTENANCE	SYC NOV 2025 PEST INSPECTI	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	546.58
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	555.41
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	586.56
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	517.56
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	127.83
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	129.92
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	137.18
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	121.04
	APRIL E SMALL	907-368-02	YOGA FITNESS CLASS	KICKBOXING INSTR OCT 25	16.00
		907-368-01	ZUMBA	KICK BOXING INSTRUCTION	112.00
	AMAZON.COM	907-458-01	SYC CHILDRENS FESTIV	PCRD-FREEZER POP BAGS CHIL	140.91
		907-458-01	SYC CHILDRENS FESTIV	PCRD-PAINT SUPPLIES CHILDR	119.97
		907-341-00	MATERIALS & SUPPLIES	PCRD-2026 PLANNER BOOK	33.92
		907-341-00	MATERIALS & SUPPLIES	PCRD-AFTER SCHL SNACKS	166.95
		907-341-00	MATERIALS & SUPPLIES	PCRD-WV FLAGS	11.36
	PAYFLEX - INSPIRA	907-105-00	GROUP INSURANCE	GF OCT 2025 HSA FEES	16.25
		907-105-00	GROUP INSURANCE	GF NOV 2025 HSA FEES	16.25
	LYNX WV INC	907-213-00	UTILITIES	SYCC ANTENNA RENTAL OCT 25	145.00
		907-213-00	UTILITIES	SYC NOV EQUIP RENTAL ANTNN	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-AUG 25 GEOTAB	37.95
		907-211-00	TELEPHONES	PCRD-SEPT 25 GEOTAB	38.85
		907-211-00	TELEPHONES	PCRD-OTC 25 GEOTAB	38.85
	STATE FIRE MARSHALL	907-341-01	OPERATING EXPENSES	FIRE SAFETY INSPECTION	25.00
	DAWN WEBB	907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTION	300.00
		907-363-00	KARATE CLASS INSTRUC	KARATE INSTRUCTION OCT 25	604.00
	SAMS CLUB	907-458-01	SYC CHILDRENS FESTIV	PCRD-CHILDREN'S FESTIVAL S	59.42
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	778.70
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	614.90
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-TRASH BAGS	75.78
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	489.85
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL SEPT 25	485.49
		907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL OCT 25	491.96
	KIMBERLY DAWN GIFFORD	907-368-01	ZUMBA	KANGOO INSTRUCTION	56.00
		907-368-02	YOGA FITNESS CLASS	KANGOO INSTRUCTION OCT 25	48.00
	CINTAS	907-216-00	MAINTENANCE	SYC MATS & MOPS 9-22-25	92.64
		907-216-00	MAINTENANCE	SYC MATS & MOPS 9-29-25	92.64
		907-216-00	MAINTENANCE	SYC MATS & MOPS 10-6-25	92.64
		907-216-00	MAINTENANCE	SYC MATS & MOPS 10-13-25	54.61
		907-216-00	MAINTENANCE	SYC MATS & MOPS 10-20-25	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 10-27-25	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 11-3-25	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 11-10-25	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 11-17-25	83.39
	HELEN ASHLEY WHITE	907-368-02	YOGA FITNESS CLASS	YOGA INSTRUCTOR OCT 25	612.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		907-368-02	YOGA FITNESS CLASS	YOGA INSTRUCTOR	635.20
	TRAVELERS INSURANCE	907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB NOV 25	466.44
		907-226-00	INSURANCE & BONDS	INS PREM AUTO LIAB NOV 25	472.76
	**PAYROLL EXPENSES			10/01/2025 - 11/30/2025	35,581.94
				TOTAL:	59,007.81

Nestor/Shobe motioned to accept the financial report as provided. Motion carried.

8. Department Report- SYCC Director, Debora Brockleman – SYCC Director Deborah Brockleman, presented and explained the following report (We and Our refer to SYCC, I refers to the Director):

Stockert Youth & Community Center
Board of Directors Meeting
December 4, 2025
Staff Report

SYCC continues to be busy. The After-School Program is going well with 60 children attending each day, Monday through Friday. Basketball practice begins this week. Buddy and Me Basketball started November 18th and continues two days per week. We hosted a basketball clinic on November 8th; which was well attended. The basketball clinic was designed to help players get ready for the upcoming season and to have demonstrations on skills that could be practiced at home before the season begins. Past BU players helped with instruction, and very much appreciated. Games will begin on January 10, and end February 28, 2026.

Gym time is still very sparse. We have four Saturdays out of eight which we have had to look for alternative space due to high school events. As of now, we will have use of the WVWC auxiliary gym on those days not playing at the high school. All required facility use forms have been submitted.

We have also offered Line Dancing Classes in November and continue in December and January. Kelly Skya Spencer is the instructor and has quite a fan base with her classes. She is from Buckhannon but has resided in Nashville for twenty plus years. She is here temporarily visiting her family and will be leaving in February tentatively.

We continue to receive request for gym space from other organizations for events, parties and youth activities including youth sports. There have been several that we could not accommodate due to not having space available. When possible we have referred them to the Event Center or the CAC.

The following are ongoing activities which happen on a weekly or monthly basis or building use and rentals.

- Gardening Club with After School Program-Monthly
- Craft Show Dec 6
- Joey Baxa Photography -Youth sports photos
- Drill Team-weekly practices and participation in Veteran's Day Parade and Christmas Parade
- Line Dancing Events-4 evenings (Nov & Dec) Scheduled 25-35 dancers
- Yoga/Pilates (6 class offerings per week) 15-20 per session
- Karate (2 classes per week) 15-20 each class
- Karate Cubs (1 class per week) 11-18 weekly
- KickBoxing (1 class per week) 8-10 weekly
- Kangoo (1 class per week) 8-10 weekly
- November Party Rentals-10
- December Party Rentals-6 scheduled as of today
- Buddy Basketball-Practices 2 days per week-17 enrolled-began Nov 18
- Cheer Practice-Practices 2 days per week-14 enrolled
- Basketball Practice-3 teams are practicing at SYCC due to time and space availability at schools. Twice per week
- Girls Scouts 1 per month
- 4-H 1 per month
- Tutoring 14 students 2 times per week.

Cameras and Network Issues

On December 2, there was a fuse blown in the lobby area. After the blown fuse was addressed the internet, WiFi, phones and cameras stopped working. The technology support person for the City was called and came in to access the problem. The internet, phones and WiFi was restore but it may only be a temporary fix. The cameras are not working except for 2 on the basketball court. The problem is serious and the backup battery power bank and camera system was complete blown out with no chance of being repaired. The system is obsolete and was needing replaced as was previously been discussed.

Staffing

We are still down a person in the office and have been using part-time employees to help out. The person who has been assisting is going to be leaving us soon. This position was posted last year but not filled. Although this position no longer includes billing, the job description includes responsibilities that require more than a part-time position.

A Q&A between the Board and the Director covered various subjects.

9. New Business Discussions:

a. Verkada Surveillance/Security Camera System Project - Amby Jenkins reported on the proposed upgrade to the Verkada Surveillance and Security Camera System at SYCC. She noted that in October, she, Director of Public Works Ethan Crosten, and Director Brockleman conducted a walkthrough to determine the number of cameras needed following the initial quote. After review, the group identified 15 cameras as appropriate for the facility. The updated quote—reflecting the removal of two cameras and two associated licenses—totals \$56,701.07 for 15 cameras with a 10-year license. Mrs. Jenkins noted that these cameras match those used in other City facilities, are user-friendly, and can be viewed by authorized personnel, including the Buckhannon Police Department. She also emphasized that the system is easily expandable if additional coverage is needed. Mayor Skinner confirmed that the project aligns with the capital improvements included in the current budget and that the cameras are necessary for the facility.

Sanders/Shobe moved to approve the Verkada Surveillance and Security Camera System project quote of \$56,701.07 as presented. Motion carried.

Stockert Youth Center Cameras

PREPARED FOR
City of Buckhannon
ecrosten@buckhannonwv.org

PREPARED BY
Bridgeport
Patrick Marozzi
pmarozzi@advantage.tech

Quote #BRIDGE-030228 Version 1 | 09/19/2025

Stockert Youth Center Cameras

Quote #BRIDGE-030228 Version 1 | 09/19/2025

Hardware

Description	Price	Qty	Ext. Price
CD63-E Outdoor Dome Camera, 512GB, 30 Days Max	\$1,079.36	8 ⁶	\$8,634.88 ^{6476.16}
CD53 Indoor Dome Camera, 256GB, 30 Days Max	\$761.72	8	\$6,093.76
CF83-E Outdoor Fisheye Camera, 512GB, 30 DaysMax	\$1,142.89	1	\$1,142.89
10-Year Camera License, Capacity Increase	\$1,142.89	17 ¹⁵	\$19,429.13 ^{17143.35}
CY53-E Outdoor Two-Camera Multisensor, 512GB, 30Days Max	\$1,397.01	1	\$1,397.01
10-Year Two-Camera Multisensor License, CapacityIncrease	\$2,032.31	1	\$2,032.31
VERKADA POLE MOUNT	\$132.78	1	\$132.78
ARM MOUNT	\$62.89	1	\$62.89
Two-Camera Multisensor Pendant Cap	\$69.25	1	\$69.25
Two-Camera Multisensor Junction Box Mount	\$94.66	1	\$94.66
Circle Junction Box Mount	\$69.25	1	\$69.25
VX52 Viewing Station	\$317.01	1	\$317.01
10-Year Viewing Station License, Capacity Increase	\$2,540.54	1	\$2,540.54
BLU CATEGORY 6 CNCTR	\$8.29	48	\$397.92

Advantage.Tech | 304-342-0796 | 950 Kanawha Blvd E Suite 100 Charleston, West Virgina 25301

Stockert Youth Center Cameras

Quote #BRIDGE-030228 Version 1 | 09/19/2025

Hardware

Description	Price	Qty	Ext. Price
1PORT SFCMNT BOX WHT	\$2.91	18	\$52.38
6IN BLUE PATCH CABLE CAT 6	\$68.57	48	\$3,291.36
LANMARK-6 CMP UTP YELLOW CAT6 LAN PULL-BOX	\$384.29	3	\$1,152.87

Subtotal:

Services

Description	Price	Qty	Ext. Price
Telecom Level 2 - Configure cameras and viewing station	\$117.65	8	\$941.20
Telecom Level 3 - Camera installation and run network drops.	\$131.76	98	\$12,912.48

Subtotal:

Stockert Youth Center Cameras



Prepared by:
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Prepared for:
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70 East Main Street
Buckhannon, WV 26201
Ethan Crosten
(304) 472-1651
ecrosten@buckhannonwv.org

Quote Information:
Quote #: BRIDGE-030228
Version: 1
Delivery Date: 09/19/2025
Expiration Date: 08/09/2025

Products & Professional Services Summary

Description	Amount
Hardware	\$46,910.89
Services	\$13,853.68

Subtotal: \$60,764.57
Shipping: \$381.00
Total: \$61,145.57

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.
All orders that contain hardware require a 50% downpayment.

56,701.07

b. **Building Rental Request–Almost Heaven BBQ Bash June 17 to June 20, 2026** – Amby Jenkins provided an overview of the rental request, noting that children will be attending SYCC programs during that time. Recorder Sanders recommended tabling the item for consideration at a later meeting.

10. **Reports of Events, Correspondence, and Information** – Mayor Skinner reviewed the following with the Board:

a. **2026 Meeting Schedule**

STOCKERT YOUTH & COMMUNITY CENTER BOARD OF DIRECTORS

2026 MEETING SCHEDULE

1ST THURSDAY EVERY OTHER MONTH AT 5:00 P.M. (FEB, APRIL, JUNE, AUG, OCT, DEC)

- THURSDAY, FEBRUARY 5, 2026
- THURSDAY, APRIL 2, 2026
- THURSDAY, JUNE 4 2026
- THURSDAY, AUGUST 6, 2026
- THURSDAY, OCTOBER 1, 2026
- THURSDAY, DECEMBER 3, 2026

11. **Board Member Comments and Announcements:**

Of the Board Members present, the following offered comments:

Jessica Vincent reported that West Virginia Wesleyan College students are entering finals week, meaning several student volunteers will be unavailable during the upcoming break. Some student workers have been approved to remain on campus longer to complete their responsibilities at SYCC.

Don Nestor reported that Teresa Summers distributed a summary regarding preliminary discussions on the development of a potential STEM Center in Upshur County, with SYCC being considered as an initial location. He recapped recent meetings with representatives from West Virginia Wesleyan College—including Ryan Thorne and Ashley Martucci—as well as Philip Montleone from Corhart. He, the Superintendent of Upshur County Schools, and others also visited the STEM Center in Fairmont to observe its operations. He explained that the group is exploring how a similar model could be implemented locally, beginning with SYCC and potentially expanding into a dedicated facility in the future. He shared that he used ChatGPT to help generate preliminary planning materials, including draft mission concepts and program ideas, which were included in handouts circulated to Council. He emphasized opportunities to build upon Stockert’s existing strengths—such as tutoring and high youth engagement—to create a center that could support Upshur County students and potentially serve as a regional resource. The Superintendent supports

the concept, particularly since individual schools may not be able to sustain their own STEM centers. A rotating model, similar to Marion County’s, is being considered. Mr. Nestor also highlighted potential partnerships with WVWC and possible sponsorship interest from Corhart in robotics programming. The goal is to continue refining the concept and work toward a public presentation—possibly in March at the Event Center—to engage businesses, community members, and stakeholders. He encouraged Council to review the materials and offer feedback, and expressed appreciation for the support shown thus far.

Mayor Skinner encouraged Board Members and the public to complete the Weyerhaeuser Community Survey, noting that responses will influence funding allocations for local projects. He asked participants to complete the survey with the proposed STEM Center in mind and to share the link directly with individuals likely to provide thoughtful feedback. He advised against posting the link widely on social media. He noted that he completed the survey using multiple email addresses and offered to resend the link to anyone who needed it.

Mr. Nestor added that the STEM Center summary includes a suggested mission and vision statement on page 9 of 13, which aligns with the goals discussed. He reiterated the potential to expand hands-on STEM learning opportunities and noted possible major sponsorships, including from Weyerhaeuser.

Mrs. Shobe suggested that the Weyerhaeuser Community Survey link be emailed to Board Members.

12. Declaration of Adjournment:

Shobe made a motion to adjourn at 5:18 PM.

Mayor Robert N. Skinner III	_____
Recorder Randall H. Sanders	_____