

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon City Council was held on Thursday, February 19, 2026, beginning at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates via GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	Scott Randall	Present
Council Member	Vacant	N/A
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Police Department	Chief Matt Gregory	Present
Director of Public Works	Ethan Crosten	Present
City Hall Office Manager	Barbara Hinkle	Present
Media:		
Channel 3	Rodney Irvin	Absent
MyBuckhannon.com	Brian Bergstrom	Present - GTM
Record Delta	Noah Jeffries	Present - GTM

Guests: Tammy Reger, Upshur County Chamber of Commerce; Shane Jenkins, Jim Valenson of the WV Strawberry Festival; Kourtney Jones, WV Association of Fairs & Festival Queen; Lt. Doug Loudin, BPD.

*Council of the City of Buckhannon  
Public Meeting Agenda  
7:00 PM | Thursday, February 19, 2026  
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: Regular Meeting: 02/05/2026
5. Recognition of Guests
  - a. WV Strawberry Festival Association President Shane Jenkins & WV Association of Fairs & Festivals Queen Kourtney Jones
    - i. 84th Annual WVSF Updates, Planning, Request of Services & Use of City Properties
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance Amberle Jenkins
  - a. Approval Payment of Bills
  - b. Budget Work Sessions
  - c. Approval Political Subdivision Account Application WVBTI Municipal Stabilization
8. Public Works Report – Director of Public Works, Ethan Crosten
  - a. Approval Street Paving Project Spring 2026
  - b. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
9. Police Department Report – Chief Matthew Gregory
  - a. 2025 Annual Report
  - b. Discussion/Possible Approval Tate Communications Proposal Electronic Door Locks
  - c. Lt Loudin Presentation
    - i. “In the Name of Me and You” a TreCosta Entertainment Film about Addiction, Recovery & Hope on February 25th at 6pm, at CAC, Free & Open to the public
10. City Attorney’s Report – Thomas J. O’Neill
  - a. Approval Ordinance No. 477 Amending Ordinance No. 475 Municipal Purchasing

2<sup>nd</sup>/Final Reading

11. New Business Discussions
  - a. Approval Reschedule City Council Meeting date of 03/05/26 to Tuesday, 03/03/26 due to the Chamber of Commerce Annual Dinner
  - b. Approval Reappointment of Dr. Theresa Black- Upshur Buckhannon Board of Health
12. Council Members' Remarks and Announcements
13. City Recorder's Report, Remarks, and Announcements
  - a. Report of Events, Correspondence, and Information
    - i. CAC Gallery Showcases Al Tucker's WV Photography Now through February 28
    - ii. BCT Presents "The Iliad, The Odyssey & All of Greek Mythology" at CAC March 26-29
    - iii. CAC Local Music Night Concert Series- A.M.D & Bluegrass Preserves
    - iv. Kanawha Lounge Limited Video Lottery Zoning Compliance
  - b. Upcoming Events at The Event Center at Brushy Fork
    - i. March 1, 2026 B-UHS Band Booster Bingo Fundraiser
    - ii. March 5, 2026 Buckhannon-Upshur Chamber of Commerce Annual Dinner
    - iii. April 11, 2026 Ducks Unlimited Event
    - iv. April 18, 2026 The SETH Project
    - v. April 25, 2026 B-UHS Prom
14. Mayor's Remarks and Announcements
15. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on February 13, 2026. \*Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

**1. Call to Order:** At 7:00 p.m., Mayor Robbie Skinner called the February 19, 2026, regular meeting of the Buckhannon City Council to order.

**2. Moment of Silent Reflection:** Mayor Skinner invited those in attendance to a moment of silent reflection.

**3. Pledge of Allegiance:** Mayor Skinner invited those in attendance to recite the Pledge of Allegiance.

**4. Approval of Previous Meeting Minutes: Regular Meeting: 02/05/26** – Mayor Skinner noted that the Meeting Minutes for February 05, 2026, were available for consideration and asked for corrections or approval as presented.

**Randall/Zuliani moved to approve the minutes of the 02/05/26 meetings as presented. The motion carried.**

**5. Recognition of Guests** – Mayor Skinner acknowledged the following:

**a. WV Strawberry Festival Association President Shane Jenkins & WV Association of Fairs & Festivals Queen Kourtney Jones**

- i. **84th Annual WVSF Updates, Planning, Request of Services & Use of City Properties**  
– Mayor Skinner recognized both WVSF President Shane Jenkins & WVAFF Queen Kourtney Jones. President Jenkins reported that preparations for the 84th West Virginia Strawberry Festival are progressing strongly, with volunteer momentum at an all-time high. He highlighted the launch of the new junior membership program, now underway with three student members, and noted early success as junior member Johnny Chen won first place at the Upshur County Social Studies Fair for his project on the festival. Jenkins also reported continued growth in programming, including 23 confirmed bands—several international—through the festival's partnership with WAMSB. A major country music headliner has been secured, though the announcement is pending due to contractual requirements. Upcoming events include the Queen and Teen Pageant on March 14 and the Junior Royalty Pageant on March 28, both at the WVWC Performing Arts Center. Mr. Jenkins shared that the festival sent the largest delegation in the state to the West Virginia Association of Fairs and Festivals Convention, where the WV Strawberry Festival was repeatedly cited as a model

organization. Vendor applications for both food and market spaces are significantly ahead of previous years. He acknowledged the passing of longtime festival supporter Jim “Fuzzy” Lockhart and offered condolences to his family and the community. Mr. Jenkins reported that the WVSF strengthened its statewide standing by setting a new record for the most queens to win the West Virginia Association of Fairs and Festivals title. He praised the current Festival Queen, Kourtney Jones, for her outstanding presentation at the convention, noting that she delivered detailed attendance, economic impact, and event information entirely from memory before thousands of attendees. He stated that her professionalism and ability to communicate the Festival’s value have already helped generate new sponsorship and partnership opportunities across the state. Jenkins described her as an exceptional representative of both the Festival and the City of Buckhannon and introduced her to the Council in her new role as the statewide Queen.

**WVAFF Queen Kourtney Jones** - Kourtney Jones shared that growing up attending the West Virginia Strawberry Festival makes her new statewide role especially meaningful, noting that Buckhannon has become her home. She explained that the Festival is both a cherished tradition and a major economic driver, drawing more than 50,000 attendees and generating an estimated \$6 million for Upshur County last year. She also highlighted the broader economic impact of fairs and festivals statewide, emphasizing their importance to tourism, agriculture, and small-business development. Jones described her work as an ambassador throughout the year, representing the WVSF and Buckhannon at events across West Virginia and collaborating with state leaders on initiatives such as the Mountaineer Mile youth fitness program. She expressed gratitude for the support she has received from the Festival board and community, especially during personal challenges, and emphasized that her statewide win was a shared achievement for Buckhannon. Looking ahead, Jones outlined two major initiatives for her year of service: securing AEDs for every fair and festival in West Virginia and expanding the Department of Agriculture’s Food as Medicine program to all 55 counties, with a focus on bringing the program to Buckhannon. She closed by reaffirming her commitment to representing Buckhannon and the Strawberry Festival throughout her statewide duties.

Council members congratulated Ms. Jones and had a brief Q&A with festival president Jenkins.

**6. Public Comment—Motion to Open & Close Requested** – Mayor Skinner noted that, with no requests from the public, no action was necessary.

**7. Financial Report – Director of Finance, Amberle Jenkins:** Mrs. Jenkins presented the current financial reports as follows:

Amby report 2-19-26

Balances in the Enterprise Funds January, 2026

Waste Collection Board	mm/cking	\$1,868,094	cd/sav \$324,418
			Plus a letter of credit for \$64,000
Water Board	mm/cking	\$1,080,346	work/capital & savings -\$938,933
Water Project Fund (from \$6million loan)		\$5,899,116	
Sanitary Board	mm/cking	\$826,813	work capital/cds \$496,732
Storm water Fund	mm/cking	\$328,434	

Mrs. Jenkins presented the following to the Council:

**a. Approval Payment of Bills** – The full list of bills appeared in the meeting packet.

**Randall/Zuliani moved to approve the bills as presented. The motion carried.**

FEB 1-14, 2026 GENERAL FUND PAYMENT OF BILLS

**\$35,000.00** – WV STRAWBERRY FESTIVAL – FY 2025-26 FUNDING REQUEST

**\$10,000.00** – ALMOST HEAVEN BBQ BASH – FY 2025-26 FUNDING REQUEST

**\$1,500.00** – BUCKHANNON COMMUNITY BAND- FY 2025-26 FUNDING REQUEST

**\$8,000.00** – UPSHUR COUNTY SENIOR CENTER – FY 2025-26 FUNDING REQUEST

**\$2,996.00** – MOTOROLA SOLUTIONS – FEB 2026-FEB 2027 VIRTUAL UPLOAD BODY & DASHCAMS

**\$2,721.00** – BADGE & WALLETT – POLICE OFFICER BADGES

**\$25,000.00** – CONSOLIDATED PUBLIC WORKS BOARD- FY 2025-26 BUDGET TREE PROJECT

**\$4,110.00** – ACE MATERIALS – CONCRETE POCAHONTAS ST CURBS

**\$3,404.16** – QUIKRETE CEMENT – BULK CEMENT FOR ALL PROJECTS

**\$3,071.07** – STATE EQUIPMENT – WIRING HARNESS, POWER CABLE & CONTROLLER FOR SALT SPREADER BOX

**\$40,113.51** – ADVANTAGE TECHNOLOGY – CAMERA HARDWARE FOR SYCC

02-17-2026 11:47 AM

DISBURSEMENTS 02-01-26 TO 02-14-26

PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	EMBASSY SUITES	409-214-00	MAYOR'S TRAVEL	PCRD-RM FOR R SKINNER MUNI	476.73
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	CH PRINTER FEB 2026	170.20
	ENCOVA INSURANCE	409-226-00	MAYOR'S INSURANCE &	WCN6007140 1.2.26-2.1.26	3.14
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF FEB 2026 HEALTH INS	2,159.96
		409-105-00	MAYOR'S INSURANCE	GF FEB 2025 RETIREE'S INS	24.00
	WV STRAWBERRY FESTIVAL ASSOC	409-341-05	EVENT/FIREWORK EXPEN	FY2026 WV STRWBRRY FEST PL	35,000.00
	ALMOST HEAVEN BBQ BASH, INC.	409-341-05	EVENT/FIREWORK EXPEN	2026 BBQ BASH SPNSRSH	10,000.00
	PAYROLL ACCOUNT (ALL DEPTS)	409-341-00	MAYOR'S SUPPLIES & M	DEC 2025 AA FEES	167.31
	COLLECTION ACCOUNT	409-341-00	MAYOR'S SUPPLIES & M	JAN 2026 CC FEES	2,742.57
	EMPLOYTEST	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PER-EMPLOYMENT TEST T	149.75
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	1099&1099 DBLE WNDW ENVLPE	9.70
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	61.87
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.47
	AMAZON.COM	409-341-00	MAYOR'S SUPPLIES & M	PCRD-PAPER TOWELS INDEX CA	17.37
	PAYFLEX - INSPIRA	409-105-00	MAYOR'S INSURANCE	GF FEB 2026 HSA FEES	6.50
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-DEC 25 CELL PHN & GEO	40.21
		409-211-00	MAYOR'S TELEPHONE	PCRD-JAN 26 CELL PHN & GEO	40.21
	US POSTAL SERVICE (CMRS-FP)	409-218-00	MAYOR'S POSTAGE	FEB 2026 POSTAGE BY PHONE	250.00
	COLLECTION ACCOUNT 2	409-341-00	MAYOR'S SUPPLIES & M	JAN 2026 RECDESK CC FEES	157.66
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-JAN 2026 RECDESK CC F	14.35
	BEENVERIFIED	409-341-00	MAYOR'S SUPPLIES & M	PCRD-JAN 2026 BACKGROUND C	7.49
	BUCKHANNON COMMUNITY BAND	409-341-05	EVENT/FIREWORK EXPEN	INGRL WV CMMNTY BND FEST R	1,500.00
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	1,009.48
				TOTAL:	54,022.97
	COUNCIL	UPSHUR COUNTY SENIOR CITIZEN	410-568-00	CONTRIBUTIONS OUTSID	FY25-26 FUNDING REQUEST
ENCOVA INSURANCE		410-226-00	COUNCIL INSURANCE (P	WCN6007140 1.2.26-2.1.26	0.00
			TOTAL:	8,000.00	
RECORDER	ENCOVA INSURANCE	411-226-00	INSURANCE/COMPENSATI	WCN6007140 1.2.26-2.1.26	0.00
			TOTAL:	0.00	
TREASURER	ENCOVA INSURANCE	413-226-00	TREASURER'S INSURANC	WCN6007140 1.2.26-2.1.26	0.94
	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF FEB 2026 HEALTH INS	1.98
		413-105-00	TREASURER'S GROUP IN	GF FEB 2025 RETIREE'S INS	12.00
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	26.49
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	6.20
	PAYFLEX - INSPIRA	413-105-00	TREASURER'S GROUP IN	GF FEB 2026 HSA FEES	3.25

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	427.31
				TOTAL:	478.17
COURT	ENCOVA INSURANCE	416-226-00	POLICE JUDGE INS BON	WCN6007140 1.2.26-2.1.26	0.43
				TOTAL:	0.43
CITY ENGINEER	ENCOVA INSURANCE	420-226-00	CITY ENGINEER INS &	WCN6007140 1.2.26-2.1.26	1.23
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	57.10
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHED	13.36
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	913.46
				TOTAL:	985.15
ZONING	ENCOVA INSURANCE	437-226-00	ZONING INSURANCE & B	WCN6007140 1.2.26-2.1.26	80.01
	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF FEB 2026 HEALTH INS	514.98
		437-105-00	ZONING HEALTH INS	GF FEB 2025 RETIREE'S INS	12.00
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	102.54
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHED	23.98
	PAYFLEX - INSPIRA	437-105-00	ZONING HEALTH INS	GF FEB 2026 HSA FEES	3.25
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	1,653.85
				TOTAL:	2,390.61
DATA PROCESSING	LYNX WV INC	439-230-00	DATA PROCESSING	IT SERVICES FEB 2026	450.00
	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	FEB 2026 CH INTERNET	212.50
	STRATEGY LLC	439-230-00	DATA PROCESSING	FEB 2026 IT CONTRACT	1,750.00
				TOTAL:	2,412.50
CITY HALL	ENCOVA INSURANCE	440-226-00	CITY HALL INSURANCE	WCN6007140 1.2.26-2.1.26	65.18
	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF FEB 2026 HEALTH INS	1.98
		440-105-00	CITY HALL JANITOR IN	GF FEB 2025 RETIREE'S INS	12.00
	SCOTT ELECTRIC CORP	440-216-00	CITY HALL MAINTENANC	4' LED BULBS FOR CITY HAL	253.66
	LOWES BUSINESS ACCOUNTS/SYMC	440-216-00	CITY HALL MAINTENANC	FILL VLVE-TOILET HLLWY RR	9.48
		440-216-00	CITY HALL MAINTENANC	FLSH LEVER-TOILET HLLWY R	9.03
	WALMART STORES INC -BUCKHANN	440-341-00	CITY HALL SUPPLIES	PCRD-TRASH BAGS CUPS WINDE	36.84
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	92.83
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHED	21.71
	AMAZON.COM	440-341-00	CITY HALL SUPPLIES	PCRD-CUPS ICE PACKS	15.26
	PAYFLEX - INSPIRA	440-105-00	CITY HALL JANITOR IN	GF FEB 2026 HSA FEES	3.25
	SAMS CLUB	440-341-00	CITY HALL SUPPLIES	PCRD-TRASH BAGS PAPER TOWE	24.94
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH RUGS 2.2.26	46.59
		440-216-00	CITY HALL MAINTENANC	CH RUGS 2.9.26	46.59
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	1,512.00
				TOTAL:	2,151.34
POLICE	LEAF	700-341-00	POLICE DEPT. MAT & S	POL COPIER LSE FEB 2026	159.10
	ENCOVA INSURANCE	700-226-00	POLICE DEPT. INSURAN	WCN6007140 1.2.26-2.1.26	985.95
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF FEB 2026 HEALTH INS	9,214.78
		700-105-00	POLICE DEPT. GROUP I	GF FEB 2025 RETIREE'S INS	120.00
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	BOOTS-W. LOUDIN	196.99
		700-345-00	POLICE DEPT. UNIFORM	BELT-POSEY	25.33
	QUICK SLICK OIL CHANGE	700-343-00	POLICE DEPT. AUTO SU	OIL CHANGE CAR 8	25.00
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	CAR WASHES JAN 2026	82.75
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	JAN 2026 COURT FEES	762.00
	MOTOROLA SOLUTIONS, INC.	700-459-00	POLICE DEPT. NEW EQU	VRTL UPDL APP2/26-2/2027	2,996.00
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	25QCLJ 2022 INTERCEPTOR	767.54

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		700-459-00	POLICE DEPT. NEW EQU	25QCLL 2022 INTERCEPTOR	758.94
		700-459-00	POLICE DEPT. NEW EQU	25QCLM 2022 INTERCEPTOR	747.81
		700-459-00	POLICE DEPT. NEW EQU	25QCLN 2022 INTERCEPTOR	762.59
		700-459-00	POLICE DEPT. NEW EQU	25QCLP 2022 INTERCEPTOR	758.94
		700-459-00	POLICE DEPT. NEW EQU	27GGTH 2024 DODGE DURANGO	1,107.87
		700-459-00	POLICE DEPT. NEW EQU	27GGTL 2024 DODGE DURANGO	1,103.06
		700-459-00	POLICE DEPT. NEW EQU	27GGTS 2024 DODGE DURANGO	1,103.70
		700-459-00	POLICE DEPT. NEW EQU	28JXMD 2025 DODGE DURANGO	1,064.30
		700-459-00	POLICE DEPT. NEW EQU	28JXND DODGE DURANGO	1,063.79
		700-459-00	POLICE DEPT. NEW EQU	23KNZS 2020 INTERCEPTOR	0.00
		700-459-00	POLICE DEPT. NEW EQU	28X2PG 2025 DODGE DURANGO	442.73
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
		700-459-00	POLICE DEPT. NEW EQU	299577 2025 CHEVY TAHOE	1,634.50
	CITIZENS BANK OF WV	700-459-00	POLICE DEPT. NEW EQU	POLICE RADIO PYMT FEB 2026	2,802.39
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,134.39
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHED	499.18
	AMAZON.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-BULLETIN BOARD	229.99
		700-341-00	POLICE DEPT. MAT & S	PCRD-TOILET PAPER	62.59
		700-341-00	POLICE DEPT. MAT & S	PCRD-PAPER TOWELS	76.56
		700-341-00	POLICE DEPT. MAT & S	PCRD-COPY PAPER	210.95
		700-345-00	POLICE DEPT. UNIFORM	PCRD-FASTENER STRIPS ADAPT	27.47
		700-341-00	POLICE DEPT. MAT & S	PCRD-KEYBOARD PAPER TOWELS	65.88
	PAYFLEX - INSPIRA	700-105-00	POLICE DEPT. GROUP I	GF FEB 2026 HSA FEES	35.75
	CHEWY.COM	700-341-00	POLICE DEPT. MAT & S	PCRD-DOG FOOD K9 UNIT	188.97
	AT&T MOBILITY	700-211-00	POLICE DEPT. TELEPHO	PCRD-DEC POL FIRE CELL PH	1,275.10
		700-211-00	POLICE DEPT. TELEPHO	PCRD-JAN 26 POL FIRE CELL	2,186.60
	IN & OUT TIRE	700-343-00	POLICE DEPT. AUTO SU	PCRD-TIRES FOR CRUISER #2	1,227.40
	BODY ARMOR MMA, LLC	700-221-00	POLICE DEPT. TRAININ	JIU JITSU TRAINING-OFFCRS	225.00
	BADGE & WALLET	700-345-00	POLICE DEPT. UNIFORM	PCRD-POLICE OFFICER BADGES	2,721.00
	FLYERS ENERGY LLC	700-343-00	POLICE DEPT. AUTO SU	POL FUEL BILL JAN 2026	2,432.14
	SURE STAY	700-221-00	POLICE DEPT. TRAININ	PCRD-RM CHG FOR INSTRUCTOR	55.00
	JJA AUTO LLC	700-343-00	POLICE DEPT. AUTO SU	PCRD-DETAILING CRUISER #5	200.00
	MY TAILOR SHOP	700-345-00	POLICE DEPT. UNIFORM	UNIFORM TAILORING-WARNER	120.00
	ZAGG	700-341-00	POLICE DEPT. MAT & S	PCRD-SCRN PROTECTOR D LOUD	10.69
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	34,394.66
				TOTAL:	77,077.38
REGIONAL JAIL	STATE TREASURER CVR LET RJ	705-234-00	REGIONAL FEES	JAN 2026 COURT FEES	800.00
				TOTAL:	800.00
FIRE	ENCOVA INSURANCE	706-226-00	FIRE DEPT. INSURANCE	WCN6007140 1.2.26-2.1.26	1,664.01
	J T MARTIN COMPANY INC	706-343-00	FIRE DEPT. AUTO SUPP	FIRE EXTNGSHR RECHRG-E11	132.44
	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF FEB 2026 HEALTH INS	8,014.30
		706-105-00	FIRE DEPT. GROUP INS	GF FEB 2025 RETIREE'S INS	120.00
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	RLLA DIESEL OIL-SQUAD 1	22.76
	BOUND TREE MEDICAL	706-341-00	FIRE DEPT. MATERIAL	PCRD-SYRINGES NEEDLES	40.40
	BREATHING AIR SYSTEMS CORP	706-216-00	FIRE DEPT. MAINTENAN	SEMI ANL PRVNT MAINT2026	1,125.02
	ENTERPRISE FM TRUST	706-459-00	FIRE DEPT. CAPITAL O	268ST6 2023 RAM 2500	716.58
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK FEB 2026	4,790.11
	HERITAGE FIRE EQUIPMENT LLC	706-343-00	FIRE DEPT. AUTO SUPP	VALVE, WATER HEATER-ENG 1	69.02
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,563.43
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHED	365.63
	AMAZON.COM	706-341-00	FIRE DEPT. MATERIAL	PCRD-COPY PAPER	84.38

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		706-221-00	FIRE DEPT. TRAINING	PCRD-HAZARD MATERIALS BOOK	134.92
		706-221-00	FIRE DEPT. TRAINING	PCRD-FLASH DRIVES TRAINING	113.69
	NFPA NATIONAL FIRE PREVENTIO	706-221-00	FIRE DEPT. TRAINING	PCRD-1YR SINGLE USER NFPA	169.99
	PAYFLEX - INSPIRA	706-105-00	FIRE DEPT. GROUP INS	GF FEB 2026 HSA FEES	29.25
	FIRST COMMUNITY BANK CORPORA	706-459-00	FIRE DEPT. CAPITAL O	FEB 2026 BFD BREATHING APP	4,338.59
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-DEC POL FIRE CELL PHN	190.28
		706-211-00	FIRE DEPT. TELEPHONE	PCRD-JAN 26 POL FIRE CELL	190.28
	WITMER PUBLIC SAFETY GROUP I	706-221-00	FIRE DEPT. TRAINING	BLASTMASK TRN-	121.00
	BADGE & WALLET	706-341-00	FIRE DEPT. MATERIAL	PCRD-NAME TAGS SINGLE BUGL	95.95
	CAPITAL CITY INDUSTRIES LLC	706-341-00	FIRE DEPT. MATERIAL	PCRD-CAIRNS LEATHER RETRO	259.00
	CINTAS	706-341-00	FIRE DEPT. MATERIAL	FIRE FIRST AID RESTCK	32.32
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	25,229.98
				TOTAL:	49,613.33
STREET	BUCKHAMNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STR WASTE CHRGS JAN 2026	358.55
	MON POWER	750-213-00	STREET DEPT. UTILITI	110 123 905 108 25 N LOCUS	15.00
	REGION VII PLANNING PDC	750-341-00	STREET DEPT. MAT & S	GIS SVCS DEC 2025	1,332.50
	LEAF	750-341-00	STREET DEPT. MAT & S	COPIER LEASE-STR	57.14
	RITE-WAY HEATING & PLUMBING	750-343-00	STREET DEPT. AUTO SU	CLMP T'S HSE-JD TRCTR HTR	39.84
	ENCOVA INSURANCE	750-226-00	STREET DEPT. INSURAN	WCN6007140 1.2.26-2.1.26	1,057.05
	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF FEB 2026 HEALTH INS	8,185.84
		750-105-00	STREET DEPT. GROUP I	GF FEB 2025 RETIREE'S INS	120.00
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	HOSE AND CLAMPS FOR JD TR	78.32
		750-343-00	STREET DEPT. AUTO SU	WINDSHLD WIPER LINKAGE-S11	73.53
		750-343-00	STREET DEPT. AUTO SU	20' HOSE FOR JD TRACTOR	34.20
		750-343-00	STREET DEPT. AUTO SU	BATTERY CABLE & END S-9	172.63
	HART OFFICE SOLUTIONS INC	750-341-00	STREET DEPT. MAT & S	222 COLORED COPIES-STREET	15.19
	CONSOLIDATED PUBLIC WORKS BD	750-215-00	CONTRIBUTION TO CPWB	FY25-26 BUDGET FOR TREE PR	25,000.00
	LOWES BUSINESS ACCOUNTS/SYMC	750-341-00	STREET DEPT. MAT & S	HOOK & EYE BOLT-DOOR	5.64
		750-341-00	STREET DEPT. MAT & S	SOCKET SETS FOR SHOP	60.76
		750-343-00	STREET DEPT. AUTO SU	PLUG FOR HEATER ON S-3	13.64
		750-341-00	STREET DEPT. MAT & S	PLEXIGLASS-BLESSING BOX	187.07
		750-341-00	STREET DEPT. MAT & S	C-BTTRY,LED LGHT BLB-SHOP	51.72
	BRUFFEY TRUCKING INC	750-458-05	STREET DEPT PROJECTS	23.22TN 57S STNE-POCA CRB	708.21
	ENTERPRISE FM TRUST	750-459-00	STREET DEPT. CAPITAL	25QBZJ 2022 RAM 1500	395.56
		750-459-00	STREET DEPT. CAPITAL	27V9FY 2024 RAM 2500	583.19
		750-459-00	STREET DEPT. CAPITAL	27V9G6 2024 RAM 2500	583.19
		750-459-00	STREET DEPT. CAPITAL	2857P9 2024 RAM 5500	1,646.81
	TRACTOR SUPPLY CREDIT PLAN	750-341-00	STREET DEPT. MAT & S	PCRD-FLAP DISC CUTOFF DISC	83.94
		750-341-00	STREET DEPT. MAT & S	PCRD-TURBO HEATER	399.99
	WALMART STORES INC -BUCKHAMN	750-341-00	STREET DEPT. MAT & S	PCRD-PAPER TAPE	85.13
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STR FEB 2026 PEST CNTRL	33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,339.68
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	313.33
	AMAZON.COM	750-343-00	STREET DEPT. AUTO SU	PCRD-OB2 ADAPTAER S10 GPS	15.50
		750-341-00	STREET DEPT. MAT & S	PCRD-WALL PHN CHGR FOR BRA	28.74
		750-343-00	STREET DEPT. AUTO SU	PCRD-PLUG IN HEATER JOHN D	29.99
		750-343-00	STREET DEPT. AUTO SU	PCRD-OB2 EXTENSIONS GPS U	55.20
		750-341-00	STREET DEPT. MAT & S	PCRD-SOLAR MOTION LGHTS	51.99
	PAYFLEX - INSPIRA	750-105-00	STREET DEPT. GROUP I	GF FEB 2026 HSA FEES	32.50
	HINKLE TRUCKING, INC.	750-458-05	STREET DEPT PROJECTS	HAULING BULK CEMENT	551.60
	MIDDLETOWN TRACTOR SALES	750-343-00	STREET DEPT. AUTO SU	THERMOSAT&GASKET-JD TRCTR	33.59
	FIRST COMMUNITY BANK CORPORA	750-459-22	PROPERTY PAYMENT MUCL	FEB 2026 PUBLIC WRKS BLDG	9,774.80
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-DEC 25 CELL PHN & GEO	396.67

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		750-211-00	STREET DEPT. TELEPHO	PCRD-JAN 26 CELL PHN & GEO	396.67
	FLYERS ENERGY LLC	750-343-00	STREET DEPT. AUTO SU	STR FUEL BILL JAN 2026	1,735.99
	GREEN CLOUD	750-341-00	STREET DEPT. MAT & S	PCRD-YRLY SURVIELANCE CAME	97.92
	CINTAS	750-345-00	STREET DEPT. UNIFORM	STR UNIFORM 1.29.26	257.34
		750-345-00	STREET DEPT. UNIFORM	ST UNIFORMS 2.5.26	244.63
		750-341-00	STREET DEPT. MAT & S	BREAK ROOM FIRST AID REST	51.49
	ACE MATERIALS	750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE POCAHONTA	2,050.00
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE POCAHONTA	2,060.00
	CITYNET LLC	750-213-00	STREET DEPT. UTILITI	PCRD-STREET DEPT JAN2026 F	100.00
	STRATEGY LLC	750-341-00	STREET DEPT. MAT & S	MCRSFT OFFCE 365 G1&G3-ST	69.30
	QUIKRETE CEMENT	750-458-05	STREET DEPT PROJECTS	15.76TN BLK CMNT-ALL PRJC	3,404.16
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	21,604.04
				TOTAL:	86,073.27
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	6,537.84
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	196.46
		751-213-00	STREET LIGHTS	110 151 101 430 99 W MAIN	240.38
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	13.21
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	38.67
		751-213-00	STREET LIGHTS	110 170 666 488 26 LINCOLN	16.21
				TOTAL:	7,042.77
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 624 RT 20 BK	65.89
		752-213-00	TRAFFIC SIGNALS POWE	110 081 822 063 W MAIN ST	55.74
		752-213-00	TRAFFIC SIGNALS POWE	110 088 820 243 MAIN ST	48.41
		752-213-00	TRAFFIC SIGNALS POWE	110 080 768 291 E MAIN ST	31.74
				TOTAL:	201.78
SNOW REMOVAL	STATE EQUIPMENT INC.	753-341-00	SNOW REMOVAL	WREHRNSS,CVTRLR-SLT SPRDR	3,071.07
	ACE MATERIALS	753-341-00	SNOW REMOVAL	#8'S STNE-TREAT ST WHTR	1,400.00
				TOTAL:	4,471.07
PARK 30% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	JAN 2026 HOTEL MOTEL TAX	3,171.75
				TOTAL:	3,171.75
CVB 70% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID	JAN 2026 HOTEL MOTEL TAX	7,400.75
				TOTAL:	7,400.75
ARTS-THEATRE	MON POWER	906-213-00	CAC UTILITIES	110 122 154 542 48 E MAIN	235.91
	ENCOVA INSURANCE	906-226-00	CAC INSURANCE & BOND	WCN6007140 1.2.26-2.1.26	55.31
	LOWES BUSINESS ACCOUNTS/SYMC	906-341-00	CAC SUPPLIES & EXPEN	PCRD-PAINT & SUPPLIES CAC	33.42
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CONTROL 1.16.	102.00
	GO DADDY.COM	906-213-00	CAC UTILITIES	PCRD-CAC STANDARD SSL RENE	119.99
	CITIZENS BANK OF WV	906-459-00	THEATRE CAPITAL	CAC SEATING FEB 2026 PYMT	5,220.65
	WALMART STORES INC -BUCKHAMN	906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC CONCESSIONS	105.62
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	32.26
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	7.55
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-POPCORN MACHINE FOR C	149.86
		906-341-00	CAC SUPPLIES & EXPEN	PCRD-CUPS ICE PACKS	9.89
	SAMS CLUB	906-341-00	CAC SUPPLIES & EXPEN	PCRD-COOKIE POPCORN CAC CO	55.66
	FRONTIER	906-213-00	CAC UTILITIES	30447389870528214 EVENT CN	143.96
	CINTAS	906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 2.2.26	29.65
		906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 2.9.26	29.65
	HARMAN CORPORATION	906-450-01	THEATRE BLDG	EVLTE FEE TO REPR SNDBRD	326.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	MYPROJECTORLAMPS	906-341-00	CAC SUPPLIES & EXPEN	PCRD-CHRISTIE LX501 PROJEC	229.98
		906-341-00	CAC SUPPLIES & EXPEN	PCRD-CHRISTIE LX501 PROJ L	114.99
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	520.35
				TOTAL:	7,522.70
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	814.76
		907-213-00	UTILITIES	110 161 100 208 MAIN ST	57.47
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	13.04
	LEAF	907-341-01	OPERATING EXPENSES	SYC PRNTR LSE FEB 2026	197.45
	ENCOVA INSURANCE	907-226-00	INSURANCE & BONDS	WCN6007140 1.2.26-2.1.26	177.86
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF FEB 2026 HEALTH INS	2,916.90
		907-105-00	GROUP INSURANCE	GF FEB 2025 RETIREE'S INS	48.00
	MICROSOFT STORE	907-341-00	MATERIALS & SUPPLIES	PCRD-MNTHLY SUBSCRIPTION	13.38
	DHHR	907-341-01	OPERATING EXPENSES	PCRD-BACKGRND CK ALEXIS SE	25.56
	CASEYEARL'S	907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL SHIRTS	247.23
		907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL T-SHIRT	20.50
	WALMART STORES INC -BUCKHAMH	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	34.64
		907-341-00	MATERIALS & SUPPLIES	PCRD-TRASH BAGS	19.97
		907-361-00	AFTER SCHOOL SUPPLIE	PCRD-AFTER SCHOOL SNACKS	43.56
	SAM'S PIZZA	907-356-00	YOUTH BASKETBALL	CONCESSIONS-JAN 2026	162.00
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC FEB 2026 PEST CNTRL	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	430.19
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	100.60
	APRIL E SMALL	907-368-01	ZUMBA	JAN 2026 KCKBX INSTRUCTOR	64.00
	AMAZON.COM	907-356-00	YOUTH BASKETBALL	PCRD-POMPOMS FOR CHEER	32.97
		907-356-00	YOUTH BASKETBALL	PCRD-SCOREBOARD REFEREE SH	245.48
		907-356-00	YOUTH BASKETBALL	PCRD-RECHARGEABLE BATTERY	74.19
	PAYFLEX - INSPIRA	907-105-00	GROUP INSURANCE	GF FEB 2026 HSA FEES	16.25
	LYNX WV INC	907-213-00	UTILITIES	SYC ANTENNA RNT FEB 2026	145.00
	AT&T MOBILITY	907-211-00	TELEPHONES	PCRD-DEC 25 GEOTAB	38.85
		907-211-00	TELEPHONES	PCRD-JAN 26 GEOTAB	38.85
	DAWN WEBB	907-363-00	KARATE CLASS INSTRU	JAN 26 KARATE INSTRUCTOR	492.00
	SAMS CLUB	907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL CONCESSION	223.97
		907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL CONCESSION	402.61
		907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL CONCESSION	318.66
		907-356-00	YOUTH BASKETBALL	PCRD-BASKETBALL CONCESSION	516.37
	ADVANTAGE TECHNOLOGY, LLC	907-458-02	SYCC BUILDING	CAMERA HARDWARE-SYC	40,113.51
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL JAN 2026	368.15
	KIMBERLY DAWN GIFFORD	907-368-01	ZUMBA	JAN 2026 KANGOO INSTRUCTR	76.00
	CINTAS	907-216-00	MAINTENANCE	SYC MATS & MOPS 1.26.26	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 2.2.26	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 2.9.26	89.75
	HELEN ASHLEY WHITE	907-368-02	YOGA FITNESS CLASS	JAN 2026 YOGA INSTRUCTOR	985.60
	CORBELL NICOLA	907-356-00	YOUTH BASKETBALL	BBALL REF BGMS 2.7.26	160.00
	SHOP-N-SAVE	907-361-00	AFTER SCHOOL SUPPLIE	PCRD-5 GAL OF MILK AFTER S	16.45
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	6,938.56
				TOTAL:	56,885.61
CONVENTION CENTER	ENCOVA INSURANCE	910-226-00	INSURANCE & BONDS	WCN6007140 1.2.26-2.1.26	6.04
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	21.17
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	4.95
	AT&T MOBILITY	910-213-00	UTILITIES-ADJUTANT G	PCRD-DEC 25 CELL PHN	51.15
		910-213-00	UTILITIES-ADJUTANT G	PCRD-JAN 26 CELL PHN	51.15
	RANDALL SANDERS	910-341-00	EVENT CENTER SUPPLIE	ALCOHOL,SOFT DRNKS,MIXES	792.99

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	FRANCHESKA FIGUEROA	910-341-00	EVENT CENTER SUPPLIE	CLEANING EVNT CNT 1.31.26	225.00
	**PAYROLL EXPENSES			2/01/2026 - 2/14/2026	341.30
				TOTAL:	1,493.75
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	1,358.48
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	PD WATCH GUARD FEB 2026	150.00
	CUMMINS SALES & SERVICE FAIR	976-216-00	SAFETY COMPLEX MAINT	PSC 1STQ 2026 GNRTR MAINT	526.66
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 2.2.26	30.70
		976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 2.9.26	30.70
	CITYNET LLC	976-213-00	SAFETY COMPLEX UTILI	PCRD-PSC JAN 2026 FIBER	300.00
				TOTAL:	2,396.54

**b. Budget Work Sessions – Council budget working sessions will be held on March 3 and March 10 at 9:00 a.m. each day.**

**c. Approval Political Subdivision Account Application WVBTI Municipal Stabilization – Council reviewed an application prepared by Amby Jenkins to open the municipal stabilization account with the West Virginia Board of Treasury Investment and transfer matured CD funds (approximately \$746,000) if approved.**

**Sanders/Zuliani moved to approve the Political Subdivision Account Application WVBTI Municipal Stabilization. The motion carried.**

**8. Public Works Report – Director of Public Works Ethan Crosten: Ethan Crosten presented the following report to the Council:**

**Street:**

- We have still been dealing with snow and ice removal as snow continues.
- Preparing for the new playground equipment and upgrades at the North Buckhannon Park. The new playground equipment is scheduled to arrive early next week.
- We have started alley work as we have decent weather and time.
- The annual Spring Cemetery clean-up will be the week of March 23 through March 27.

**Waste:**

- We have hired a new waste collection helper.

- The transfer station had an issue with the scales causing a closure this week but it has been resolved.

#### **Sewer:**

- Working on the final tie-ins for West Lincoln Street, which will complete the Henry Street Sanitary sewer upgrade.
- Repair several issues on Bogges Street with customer laterals.
- Working with the WVPSC on a sanitary sewer extension near Corridor H.
- Working on our GIS System.

#### **Stormwater**

- Preparing to submit the grant application to FEMA for the project. We have commitments from 3 owners to purchase their property pending a few details.

#### **Water:**

- Working to get a crack in one of the filter beds repaired.
- Dealing with multiple leaks from the hard freeze and quick de-thawing period.
- Preparing to begin an upgrade to the water system along Central Avenue.

#### **Zoning and Code Enforcement**

- Nothing New

#### **Engineering:**

- Charles W. Gibson Library Remediation Project – The project is currently out to bid. The bid opening will be on February 24, 2026, at 1:30 PM. The roof replacement project is scheduled to begin early- to mid-April 2026 and is expected to be completed by mid-June (weather dependent).
- Colonial Arts Center – The first phase of the fire suppression sprinkler line and the installation of new HVAC return ductwork have both been completed. Due to rehearsals for a March 2026 performance, no construction activities will take place on the framing and new wall & bulkhead phase of the project until April 1, 2026, at the earliest. (Amby to provide additional information).
- WVDOH Transportation Alternative Program (TAP) North Locust Street Sidewalk & ramp; Lighting Project (Gateway North) – The WVDOH has approved the City's request to construct a new ADA compliant sidewalk along WV State Route 20 South in place of the Morton Avenue Sidewalk & ramp; Lighting Project. The WV State Route 20 South Sidewalk Project will begin at the Marion Street / Barbour Street intersection and continue in a generally southern direction along the east side (river side) of WV State Route 20 and terminate at the WV State Route 20/ Moore Avenue intersection. I am currently working on the preliminary alignment for the WVDOH's review and approval and anticipate beginning details drawings no later than April 1, 2026.
- FEMA / WVEMD – Taylor Street Storm sewer grant application – The application is approximately 90% complete and I intend to submit the grant application no later than March 4, 2026. We are currently working on the revised Benefit Cost Analysis (BCA) that is required for the grant submission. The estimated cost of the project is \$1.69M, of which the Storm Department would be responsible for \$423k.

**a. Approval Street Paving Project Spring 2026** – Mr. Crosten reported that approximately \$187,000 remains in the FY 2026 paving budget. He identified two priority paving projects based on current conditions and recent utility impacts: **Camden Avenue (Florida Street to Marion Street)**: This section is approximately 1,300 feet on both sides of the median, which has experienced significant deterioration due to multiple utility cuts. The gas company has a new project manager and plans additional work in the spring, after which the city intends to proceed with milling and overlay. The estimated cost for this segment is just under \$157,000. **North Wood Street (Florida Street to Marion Street)**: This corridor runs parallel to the Camden Avenue section and is the fourth segment identified for improvement. The pavement at the Ritchie Street intersection holds water due to a drop-in inlet installed higher than the surrounding grade. The proposed overlay will correct the drainage issue and resurface the concrete street; milling is not required. The combined estimated cost for both paving projects is approximately \$180,000.

**Sanders/Reger moved to approve the Street Paving Projects for Spring 2026 as presented. The motion carried.**

**1.0 - Northern Camden Avenue**

This would include the section of Camden Avenue from the South Florida Street intersection to the Marion Street intersection. This is one of the most heavily traveled sections of street in Buckhannon due to the proximity to WV Wesleyan College and other main thoroughfares.

This section of Camden Avenue has had several Utility cuts, largely related to gas and storm water infrastructure. Mountaineer gas company is planning to upgrade transmission lines in early spring of this year, prior to paving.

This has been the most heavily patched section of street after the last two previous winters, and appears it will be again this spring.

**Table 1.1 – Northern Camden Avenue Cost Estimate**

Segment ID	Road Name	Current RSL	Length (ft)	Width (ft)	Area yd^2	Tons	Cost w/ Milling
211	CAMDEN AVE		6 200	40	888.9	94.8	\$17,280.00
190	CAMDEN AVE		6 500	40	2222.2	237.0	\$43,200.00
143	CAMDEN AVE		10 640	40	2844.4	303.4	\$55,296.00
			1340		0.0	635	\$115,776.00

**2.0 - Northern Wood Street**

This is a residential street which has been on many previous reports. The project would tie into the existing asphalt at the South Florida Street intersection, over lay the concrete section to the Marion Street intersection.

All utilities in this have been upgraded and should not need work in the near future. There is also a major drainage issue at the Ritchie Street intersection, which will be corrected with this project.

**Table 2.1 – Northern Wood Street Cost Estimate**

Segment ID	Road Name	Current RSL	Length (ft)	Width (ft)	Area yd^2	Tons	Cost No Milling
169	WOOD ST		670	18	1340.0	142.9	\$18,009.60
128	WOOD ST		640	18	1280.0	136.5	\$17,203.20
<b>Total</b>			1310		2620.00	279	\$35,212.80

**5.0 - Summary of Project**

Below is a summary of the projects recommended for the spring of this year. This project will leave approximately \$7,000 left in the paving budget for the year, which can roll over into the following budget.

**6.1 - Summary Table**

Summary	
Length (ft)	2650.00
Length (mi)	0.50
Area (sq yd)	7686.67
Tons	914.73
Cost	\$150,988.80
Mobilization	\$13,000.00
10% contingency	\$180,387.68

**b. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits –** The Building and Wiring Permits had been circulated for review earlier in the day and appeared in the Council packet.

**Randall/Zuliani moved to approve the Building and Wiring Permits as presented. The motion carried unanimously.**



**Permit Fee Report # 76821-#76824**

**02/05/2026 - 02/18/2026**

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone	Flood Zone /Elevation	FEMA Accessory Use
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**Group: Commercial Electrical Fee**

7682	Rylands 2 Nolte Venture s LLC	15 E Main St 2nd Floor Apartm ent	CLIFFORD RYLANDS	Drywall overlay, kitchen remodel, electrical upgrade	15,000.0 0	100.0 0	A Commer cial Property	No		Yes	N/A	No	
					<b>15,000.00</b>	<b>100.00</b>							

**Group Total: 1**

**Group: Commercial-Industrial (nonresidential)**

7682	BACK 2 3 LIFE BLENDS	14 N KANAW HA ST		2 WINDOW DECALS	130.00	15.00		No	2/6/20 26	Yes	N/A	No	No
7682	Rylands 2 Nolte Venture s LLC	15 E Main St 2nd Floor Apartm ent	CLIFFORD RYLANDS	Drywall overlay, kitchen remodel, electrical upgrade	15,000.0 0	127.5 0	A Commer cial Property	No		Yes	N/A	No	
					<b>15,130.00</b>	<b>142.50</b>							

**Group Total: 2**

**Group: Residential (non-commercial)**

7682	TRAVIS 4 FOSTER	185 S KANAW HA ST	JES BASEMENT SYSTEMS JES CONSTRUCT ION LLC	DEWATER ING SYSTEM- INSTALL BASEMEN T GUTTER & SUMP PUMP	28,520.3 8	254.2 5	B2 Single Family Resident ial (500 sq ft)	No	2/13/2 026		N/A	No	No
7682	Mark 1 Coyner	63 W Lincoln St	JES BASEMENT SYSTEMS JES CONSTRUCT ION LLC	Dewaterin g System with basement gutter & sump pump.	8,493.55	93.43	B2 Single Family Resident ial (500 sq ft)		2/4/20 26	No	N/A	No	
					<b>37,013.93</b>	<b>347.68</b>							

**Group Total: 2**

**Group: Residential Electrical Fee**

7682	TRAVIS 4 FOSTER	185 S KANAW HA ST	JES BASEMENT SYSTEMS JES CONSTRUCT ION LLC	DEWATER ING SYSTEM- INSTALL BASEMEN T GUTTER & SUMP PUMP	28,520.3 8	100.0 0	B2 Single Family Resident ial (500 sq ft)	No	2/13/2 026		N/A	No	No
7682	Mark 1 Coyner	63 W Lincoln St	JES BASEMENT SYSTEMS JES CONSTRUCT ION LLC	Dewaterin g System with basement gutter & sump pump.	8,493.55	100.0 0	B2 Single Family Resident ial (500 sq ft)		2/4/20 26	No	N/A	No	
					<b>37,013.93</b>	<b>200.00</b>							

**Group Total: 2**

**Group: Zoning Application Fee**

7682	TRAVIS 4 FOSTER	185 S KANAW HA ST	JES BASEMENT SYSTEMS JES CONSTRUCT ION LLC	DEWATER ING SYSTEM- INSTALL BASEMEN T GUTTER & SUMP PUMP	28,520.3 8	20.00	B2 Single Family Resident ial (500 sq ft)	No	2/13/2 026		N/A	No	No
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76823	BACK 2 LIFE BLENDS	14 N KANAWHA ST		2 WINDOW DECALS	130.00	20.00		No	2/6/2026	Yes	N/A	No	No
76821	Mark Coyner	63 W Lincoln St	JES BASEMENT SYSTEMS JES CONSTRUCTION LLC	Dewatering System with basement gutter & sump pump.	8,493.55	20.00	B2 Single Family Residential (500 sq ft)		2/4/2026	No	N/A	No	
					37,143.93	60.00							

Group Total: 3

					141,301.79	850.18							
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Total Records: 10

2/18/2026

### 9. Police Department Report – Chief Matthew Gregory –

**a. 2025 Annual Report:** Chief Gregory provided a summary of the Police Department’s 2025 Annual Report. The complete 2025 Annual Report is on file at City Hall or the BPD. The report draws on data from the department’s records management system, monthly officer reports, and the Upshur County 911 Center, and includes the full scope of departmental operations, including the regional task force, VIPS program, and peer liaison updates. **Activity & Call Volume:** Officers responded to 4,696 calls in 2025, including 1,989 911 calls. Both 911 calls and traffic accidents decreased compared to recent years. There were 146 reportable accidents, with 41 involving injury or fatality; one fatal crash occurred mid-year. **Reports, Crimes, and Clearances:** Officers completed 434 reports, reflecting 567 total crimes due to multiple-offense reports. The department achieved a 75% clearance rate. DUI offenses rose to the top of the “Top Five” crime categories, with 56 DUI cases, including one felony. Other leading offenses remained consistent: theft, shoplifting, petit larceny, and drug offenses. **Arrests & Traffic Enforcement:** Arrests increased significantly: 325 misdemeanor arrests and 71 felony arrests. Traffic enforcement activity also rose, with 917 citations and 1,211 warnings, maintaining an emphasis on traffic safety. **Task Force Operations:** The regional task force, which covers a nine-county area including Buckhannon, reported substantial drug seizures in 2025, including nearly three pounds of fentanyl and more than 13 pounds of methamphetamine, among other substances. These results reflect strong collaborative enforcement efforts across the region. The Chief concluded that overall activity trends remain consistent with the past several years and offered to answer questions from Council. **Recorder Sanders asked Chief Gregory how the public has reacted to the department’s stepped-up traffic enforcement over the past year. He reported a significant decrease in complaints compared to 2024, noting that 2024 had been one of the worst years in his 30-year career for citizen concerns about speeding and traffic safety. Many of those complaints were well-founded, with officers routinely encountering drivers traveling 15–20 mph over the limit. Council members expressed appreciation for the department’s increased patrol presence, noting that they have received fewer complaints and more compliments from residents. Discussion briefly touched on speed bumps, with acknowledgment of both resident interest and Fire Department concerns. When asked whether the department needed additional support, Chief Gregory stated that the department is on the right trajectory and expressed appreciation for Council’s backing of the enforcement approach. Council reaffirmed its expectation that the police department will hold drivers accountable when they endanger public safety.**

### b. Discussion/Possible Approval Tate Communications Proposal Electronic Door Locks -

Chief Gregory requested Council’s approval for a \$10,501.39 quote from Tate Communications to install electronic access locks on four primary Police Department entry points: the main entrance, the lobby glass doors, the interior lobby door into the department, and the two rear doors. A recent security assessment recommended upgrading from traditional keys to electronic access for improved control and safety. The proposed system will integrate with the existing electronic access software already in use at City Hall, allowing the Police Department to be managed within the same fob-based platform without purchasing additional software. Council members discussed vendor consistency and emphasized the importance of ensuring pricing remains reasonable and competitive. Staff confirmed confidence in the quote and noted the benefit of system compatibility with current City infrastructure. The Mayor stated that funding would come from the Council contingency account.

**Reger/Sanders moved to approve the Tate Communications Proposal Electronic Door Locks for \$10,501.39. The motion carried.**

**TATE COMMUNICATIONS**

Phone: (304) 622-8283  
 Fax: (304) 624-8283  
 1063 SUDS RUN ROAD  
 MOUNT CLARE, WV 26408

**Quote**

No.: **2726**  
 Date: 2/6/2026

Prepared for:  
 TIM SMITH (304) 472-5723  
 CITY OF BUCKHANNON FIRE DEPARTMENT  
 22 SOUTH FLORIDA STREET  
 BUCKHANNON, WV 26201 U.S.A.

Prepared by: WILLIAM I. BURNS JR  
 Account No.: 1920  
 Phone: (304) 472-2868  
 Fax: (304) 472-4620  
 Job: ACCESS CONTROLS FOR PD

Quantity	Item ID	Description	UOM	Discount	Sell	Total
<b>ACCESS CONTROL FOR THREE DOORS</b>						
1	EK-4-MTM	EXPANSION KIT; REPLACES EK-402 INCLUDES: KT-4 CONTROLLER (1), KT-MUL-MT2 READERS (4), TR1675	EA	\$0.00	\$4,557.44	\$4,557.44
1	E-COR-KTK-2	TOKEN FOR ENTRAPASS CORP (2); EMAIL DELIVERY	EA	\$0.00	\$739.40	\$739.40
1	E-COR-WS1	EntraPass Corporate Edition, license for 1 additional workstations (v3.xx and higher). Email delivery	EA	\$0.00	\$370.56	\$370.56
2	8000C-12/24D-630	HES Door Strike 12/24 Vdc-Vac; Universal mounting Kit; No Cutting	EA	\$0.00	\$303.00	\$606.00
1	9600-630	HES 9600 12/24 Complete Strike Kit; No doorframe cutting	EA	\$0.00	\$450.34	\$450.34
3	GRI129A-B	Miniature Surface Mount Door Contact; Normally Open; Black	EA	\$0.00	\$7.90	\$23.70
500	S702790R1-09-FT	LAKE CABLE ACCESS CONTROL CABLE; PER FOOT; WHITE	EA	\$0.00	\$1.119	\$559.50
25	P40KEY	ioProx keytag, XSF/26-bit Wiegand (min. qty. 25)	EA	\$0.00	\$8.27	\$206.75
1	MISC	MISC. ITEM	EA	\$0.00	\$142.86	\$142.86
20.00	133	STANDARD LABOR	HR	\$0.00	\$85.00	\$1,700.00
<b>ACCESS CONTROL FOR THREE DOORS TOTAL</b>						<b>\$9,356.55</b>
<b>ADD-ON FRONT DOOR</b>						
1	1200S	SINGLE MAG-LOCK 1200LB, UL TO 10C STF	EA	\$0.00	\$345.04	\$345.04
1	GRI129A-B	Miniature Surface Mount Door Contact; Normally Open; Black	EA	\$0.00	\$7.90	\$7.90
100	S702790R1-09-FT	LAKE CABLE ACCESS CONTROL CABLE; PER FOOT; WHITE	EA	\$0.00	\$1.119	\$111.90
8.00	133	STANDARD LABOR	HR	\$0.00	\$85.00	\$680.00
<b>ADD-ON FRONT DOOR TOTAL</b>						<b>\$1,144.84</b>

Your Price: **\$10,501.39**

**Total: \$10,501.39**

**c. Lt Loudin Presentation**

**i. "In the Name of Me and You" a TreCosta Entertainment Film about Addiction, Recovery & Hope on February 25th at 6pm, at CAC, Free & Open to the public:** Lt. Loudin spoke about the upcoming community screening of "In the Name of Me and You," noting that the film's message of hope strongly resonated after its premiere in Huntington. He emphasized that while law enforcement must uphold the law, policing alone cannot solve the drug crisis. Arrests address immediate offenses, but long-term recovery requires broader community support and resources. He explained that the Police Department frequently discusses how to help individuals beyond enforcement, and sponsoring this film is part of that effort. The goal is to encourage counseling centers, outreach programs, and recovery organizations to attend the screening, share the film within their own programs, and inspire individuals struggling with addiction to seek help. He thanked the Buckhannon Rotary Club, FOP Lodge #114, the Deputy Sheriff's Association, and First Choice Services for co-sponsoring the event. The screening will take place on Wednesday, February 25 at 6:00 p.m., with the director and several actors present for discussion. The Mayor and Council expressed appreciation for the initiative.

**10. City Attorney's Report - Thomas J. O'Neill - Mayor Skinner recognized City Attorney Tom O'Neill.**

**a. Approval Ordinance No. 477 Amending Ordinance No. 475 Municipal Purchasing 2nd/Final Reading -** City Attorney O'Neill presented Ordinance No. 477 for Council's consideration. The ordinance updates the City's purchasing procedures by raising the threshold at which the requirements of Ordinance No. 438 apply—from \$25,000 to \$50,000. This change was requested by administrative departments to simplify purchasing processes and better reflect current costs. O'Neill noted that no changes had been made since the first reading. The ordinance was read by caption and presented for action without further questions.

ORDINANCE NO. 477 OF THE CITY OF BUCKHANNON, AN ORDINANCE  
PROVIDING FOR THE EXPENDITURE OF PUBLIC FUNDS FOR THE PURCHASE OF MATERIALS,  
SUPPLIES AND EQUIPMENT, INCREASING THE THRESHOLD PURCHASING AMOUNT ABOVE  
WHICH THE PROVISIONS OF ORDINANCE NO. 438 SHALL BE EFFECTIVE, AND PROVIDING FOR  
SEVERABILITY

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WHEREAS, West Virginia Code §8-12-10 empowers a municipality to provide for the central purchasing of materials, supplies, or equipment, including motor vehicles; and,

WHEREAS, said Code provides that any ordinance adopted in accordance therewith "shall supercede any provision pertaining to competitive bidding contained in the special legislative charter of such municipality"; and,

WHEREAS, by Ordinance No. 438, the Council of the City of Buckhannon established certain purchasing procedures and requirements; and,

WHEREAS, the Council of the City of Buckhannon desires to increase the purchasing threshold for applicability of its purchasing ordinance, as amended; and,

WHEREAS, the Council of the City of Buckhannon desires to conform its purchasing practices to those permitted under this provision of the Code of West Virginia; and,

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I – PURCHASING THRESHOLD UNDER ORDINANCE NO. 438:

ORDINANCE NO. 438 IS HEREBY AMENDED AS FOLLOWS:

(a) The purchase of any materials, supplies, or equipment having a price of more than fifty thousand dollars (\$50,000) shall be memorialized by a contract, or other writing, authorized by the City Council: *Provided*, that the City Council may by motion subsequently ratify purchases made by its employees or agents in the event of a mistake of law or fact. Motor vehicles are expressly included within the definition of "equipment" for purposes of this Ordinance.

(b) Any and all other provisions of Ordinance No. 438 not otherwise amended herein remain in full force and effect.

ARTICLE II – SEVERABILITY:

In the event that any provision of this Ordinance is determined to be unconstitutional or otherwise invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically determined to be unconstitutional or invalid.

ARTICLE III – EFFECTIVE DATE:

This Ordinance shall be effective thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., March 21, 2026.

FIRST READING:	February 5, 2026
SECOND READING, PASSAGE AND ADOPTION:	February 19, 2026

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 477 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on February 19, 2026.

Randall H. Sanders, City Recorder

**Sanders/Zuliani moved to approve Ordinance No. 477 Amending Ordinance No. 475 Municipal Purchasing 2nd/Final Reading. The motion carried.**

**11. New Business Discussion** - Mayor Skinner provided an overview of the following request, combining them into one action:

**Approval Reschedule City Council Meeting date of 03/05/26 to Tuesday, 03/03/26 due to the Chamber of Commerce Annual Dinner**

**Randall/Zuliani moved to approve the rescheduling of the City Council Meeting date of 03/05/26 to Tuesday, 03/03/26 due to the Chamber of Commerce Annual Dinner. The motion carried.**

**b. Approval Reappointment of Dr. Theresa Black- Upshur Buckhannon Board of Health**

**Reger/Randall moved to approve the reappointment of Dr. Theresa Black to the Upshur Buckhannon Board of Health. The motion carried.**

## **12. Council Members' Remarks and Announcements**

**Scott Randall:** Councilmember Randall offered several words of appreciation during his report. He thanked Shane Jenkins for his ongoing work and expressed how honored he was to have Kourtney Jones representing the community. He also recognized the Colonial Arts Center, St. Joseph's Hospital, and the Rotary Club for their recent contributions. He noted the encouraging increases reflected in the Police Department's annual report, with some categories showing four- to five-fold improvements over the previous year. Randall also commended the presentation regarding the upcoming film on addiction and recovery, emphasizing that the screening provides an important opportunity to reach individuals who may not otherwise know where to begin seeking help.

**Pamela Bucklew:** Councilmember Bucklew reported on preparations for the upcoming Candidate Forum at West Virginia Wesleyan College and SUBA. She noted that Tammy Reger is coordinating scheduling for the Chamber of Commerce/WVWC Student Union candidate forum. She also acknowledged the unusually large field of 12 City Council candidates, joking about needing a larger stage. Bucklew additionally mentioned Scott Randall's sister Jennifer Randall-Reyes recently published a book with a colleague titled *Introduction to Exit Trauma*.

**Jack Reger:** Councilmember Reger offered congratulations and appreciation to several individuals and departments, including Shane Jenkins and the WV Strawberry Festival Board; the newly crowned WVAFF Queen; and, the City Police Department, noting the department's strong progress in accreditation and law-enforcement performance. He also thanked Ethan Crosten and Amby Jenkins for their continued work across city operations. Reger reported on his recent attendance at the Elkins Drug Addiction Task Force meeting, saying he was highly impressed by the level of organization and collaboration among law enforcement, medical professionals, residential recovery programs, and community partners. He highlighted a presentation emphasizing that individuals struggling with addiction or alcoholism are often dealing with deeper underlying issues, and that successful recovery requires both treatment and stable places to heal afterward. He noted that Randolph County and Elkins have seen meaningful success through this coordinated approach. He suggested that Buckhannon may benefit from modeling aspects of this regional collaboration, especially given cross-county impacts of substance-use issues. He referenced discussions with Chief Gregory about the peer liaison program, noting that other cities such as Weston, Philippi, and Clarksburg are using similar models. Reger also spoke with officials in those communities about the possibility of pursuing grant funding to support shared efforts. He concluded by affirming that Buckhannon is already doing good work—particularly through its support of WV Wesleyan and the peer liaison program—and expressed appreciation for the city's ongoing commitment to addressing addiction and recovery.

**Robert Zuliani:** Councilmember Zuliani began by congratulating the newly crowned WVAFF Queen, then raised concerns about WV Strawberry Festival vendor capacity and placement for the upcoming festival. He noted that the number of food vendors appears to be increasing—potentially tripling or quadrupling—and warned that without careful planning, vendors paying higher fees could be placed in low-traffic areas or duplicated excessively (e.g., multiple Italian sausage vendors), which could undermine their sales and satisfaction. He emphasized several logistical risks: Lack of a current vendor map, making it unclear how spaces will be assigned; Overbooking of food vendors, a trend he sees at many festivals as a way to recoup rising costs; Crowding along Spring Street, as the carnival pushes further up and available space tightens; Limited access to power and water for vendors moved farther from Jawbone Park's infrastructure. Zuliani requested

to participate in the upcoming logistics meeting with festival leadership, noting that he receives significant feedback—both positive and negative—from vendors and wants to help prevent avoidable problems. He also praised the Police Department, saying the latest annual report shows clear, measurable progress in enforcement, visibility, and community presence. He noted that he sees officers frequently throughout the city and hears far fewer complaints compared to other communities, describing the department’s current trajectory as “a good thing.”

**13. City Recorder’s Report, Remarks, and Announcements**

**a. Report of Events, Correspondence, and Information**

- i. CAC Gallery Showcases Al Tucker’s WV Photography Now through February 28**
- ii. BCT Presents “The Iliad, The Odyssey & All of Greek Mythology” at CAC March 26-29**
- iii. CAC Local Music Night Concert Series- A.M.D & Bluegrass Preserves**
- iv. Kanawha Lounge Limited Video Lottery Zoning Compliance**

**b. Upcoming Events at The Event Center at Brushy Fork**

- i. March 1, 2026, B-UHS Band Booster Bingo Fundraiser**
- ii. March 5, 2026, Buckhannon-Upshur Chamber of Commerce Annual Dinner**
- iii. April 11, 2026, Ducks Unlimited Event**
- iv. April 18, 2026, The SETH Project**
- v. April 25, 2026, 6 B-UHS Prom**

Recorder Sanders offered several acknowledgments and updates during his report. He began by recognizing Johnny Chen, praising him as an exceptional young community member and a source of hope for Buckhannon’s youth. He then highlighted the recent appointment of Cadence Ringer as Executive Director of the Convention & Visitors Bureau, expressing confidence in her abilities and noting the strong mentorship she will receive from the CVB Board and from Tammy Reger, with whom she will share office space. He also extended appreciation to Lacey Ramsey for her excellent service to the CVB over the past several years and wished her well in her next endeavors. Sanders encouraged attendance at the upcoming Chamber of Commerce Annual Dinner, noting that it is a must-attend event and that the Leadership Upshur will be a major feature this year. He concluded by commending Chief Gregory and the entire Police Department for their outstanding work, emphasizing the professionalism of the officers and the strong collaboration among first responders, including Chief J.B. Kimble, Homeland Security and OEM Director Steve Wyckoff, and Sheriff Mike Coffman. Sanders remarked that Buckhannon is in a strong position thanks to the quality of its first responders and leadership.

**14. Mayor’s Remarks and Announcements** - Mayor Skinner noted that all important matters had been thoroughly covered by Council and staff during the meeting. With no further comments to add, he moved to adjourn, declaring the meeting concluded at 8:05 p.m.

**15. Declaration of Adjournment** - The chair, Mayor Skinner, moved to adjourn at 8:05 p.m.

**Mayor Robert N. Skinner III**

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**City Recorder Randall H. Sanders**

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