

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Tuesday, March 3, 2026, beginning at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates via GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	Scott Randall	Present
Council Member	Vacant	N/A
Assistant Recorder & Director of Finance	Amberle Jenkins	Absent
City Attorney	Tom O'Neill	Present - GTM
Buckhannon Fire Department	Chief JB Kimble	Present
Director of Public Works	Ethan Crosten	Present
City Hall Office Manager	Barbara Hinkle	Present
Media:		
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Brian Bergstrom	Present
Record Delta	Noah Jeffries	Present

Guests: Shane Whitehair, Region VII; Robert Osburn

*Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Tuesday, March 3, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: Regular Meeting: 02/19/2026
5. Recognition of Guests
 - a. Shane Whitehair, Executive Director Region VII Planning & Development Council
 - i. Approval Resolution No. 2026-05 Submission of Application to the Appalachian Regional Commission (ARC) for Funding Assistance Water Treatment Plant Replacement Project
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance Amberle Jenkins
 - a. City Election Certification of Candidacies
 - b. Approval Payment of Bills
8. Public Works Report – Director of Public Works, Ethan Crosten
 - a. CPWB Refer to City Council- 57 E. Main Street Construction Project Encroachment on City Property
 - b. CPWB Refer to City Council the Recommendation to Approve the WVSF Parades, Events, Use of City Properties & Services during the 84th Annual Event May 9-17, 2026
 - c. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
9. Fire Department Report – Chief JB Kimble
10. City Attorney's Report – Thomas J. O'Neil
11. New Business Discussions
 - a. Approval Resolution No. 2026-04 COB's Financial Support for the Taylor Street Storm Sewer Collection System Project FEMA HMGP
12. Council Members' Remarks and Announcements
13. City Recorder's Report, Remarks, and Announcement
 - a. Report of Events, Remarks, and Announcements

- i. City Council Special Working Session re: Budget for FY 26/27 on March 3 & 10
- ii. BCT Presents “The Iliad, The Odyssey & All of Greek Mythology” at CAC March 26-29
- iii. CAC Local Music Night Concert Series A.M.D March 14 & Bluegrass Preserves March 6
- iv. January 2026 Report of Cat & Dog Activity from the Upshur County Commission

b. Upcoming Events at The Event Center at Brushy Fork

- i. March 5, 2026, Buckhannon-Upshur Chamber of Commerce Annual Dinner
- ii. March 12, 2026, Central WV Aging Services Training
- iii. April 11, 2026 Ducks Unlimited Event
- iv. April 16, 2026, Training for Upshur County Election Workers
- v. April 18, 2026, The SETH Project
- vi. April 20, 2026, Training for Upshur County Election Workers
- vii. April 25, 2026 B-UHS Prom

14. Mayor’s Remarks and Announcements

15. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on February 27, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

1. Call to Order: At 7:00 p.m., Mayor Robbie Skinner called the March 3, 2026, regular meeting of the Buckhannon City Council to order.

2. Moment of Silent Reflection: Mayor Skinner invited those in attendance to a moment of silent reflection.

3. Pledge of Allegiance: Mayor Skinner invited those in attendance to recite the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: Regular Meeting: 02/19/26 – Mayor Skinner noted that the Meeting Minutes for February 19, 2026, were available for consideration and asked for corrections or approval as presented.

Randall/Zuliani moved to approve the minutes of the 02/19/26 meetings as presented. The motion carried.

5. Recognition of Guests – Mayor Skinner acknowledged the following:

a. Shane Whitehair, Executive Director Region VII Planning & Development Council

i. Approval Resolution No. 2026-05 Submission of Application to the Appalachian Regional Commission (ARC) for Funding Assistance Water Treatment Plant Replacement Project

– Mr. Whitehair referenced the information in Council’s meeting packet regarding the city’s opportunity to apply for grant funds for the Water Treatment Plant Project. The deadline for the pre-application is March 31. Part of the requirements for that application is to have a resolution from the grantee requesting agency, which would be the city of Buckhannon, to basically identify the intent to apply for RC funds. This particular program was not identified in original funding scenario. However, as mentioned in the past, any opportunity that Region VII sees, we’re going to try. So this is one of those that we’re going to try to get on behalf of the city.

Bucklew/Zuliani moved to approve Resolution No. 2026-05 Submission of Application to the Appalachian Regional Commission (ARC) for Funding Assistance Water Treatment Plant Replacement Project. The motion carried by voice vote. Roll Call followed:

Randall – Yes Sanders – Yes
Bucklew – Yes Zuliani – Yes
Reger – Yes
Skinner – Yes

**CITY OF BUCKHANNON
 RESOLUTION NO. 2026-05**

A RESOLUTION AUTHORIZING THE INTENT TO SUBMIT AN APPLICATION TO THE APPALACHIAN REGIONAL COMMISSION FOR FUNDING ASSISTANCE FOR WATER SYSTEM IMPROVEMENTS

WHEREAS, the City of Buckhannon owns and operates a public water treatment and distribution system that serves residents, businesses, and institutions within the City and surrounding areas; and

WHEREAS, portions of the existing water treatment and distribution infrastructure are aging and in need of significant upgrades to ensure continued regulatory compliance, operational reliability, and adequate service capacity; and

WHEREAS, the City proposes to construct a new water treatment plant and replace selected primary water distribution lines to improve system performance, reduce water loss, enhance public health protections, and support economic and community development; and

WHEREAS, the Appalachian Regional Commission (ARC) provides funding assistance for infrastructure projects that advance economic development and strengthen communities in the Appalachian region;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Buckhannon, West Virginia, that:

1. The City of Buckhannon hereby authorizes the submission of an application to the Appalachian Regional Commission for funding assistance for the construction of a new water treatment plant and replacement of portions of the City's primary water distribution lines.
2. The Mayor of the City of Buckhannon is hereby authorized to execute all documents and certifications necessary to apply for and, if awarded, accept ARC funding on behalf of the City.
3. The City of Buckhannon commits to undertaking the project in accordance with all applicable federal, state, and local requirements.

ADOPTED this 3rd day of March, 2026, by the City Council of the City of Buckhannon, West Virginia.



Robert N. Skinner III

Mayor

6. Public Comment—Motion to Open & Close Requested – Without objection, Mayor Skinner opened the Public Comment period and recognized the following:

Robert Osburn: Mr. Osburn presented several items for Council's consideration. He first proposed establishing a sister-city style relationship with Colburn, North Carolina, home to a state-recognized Strawberry Festival. He suggested that Buckhannon representatives—including the Mayor, Recorder, Strawberry Festival leadership, and festival royalty—could attend Colburn's event and invite their delegation to Buckhannon's festival in return. He then raised ongoing concerns about speeding on Camden Avenue, despite recent traffic-calming measures. He recommended exploring speed bumps, additional stop signs, and suggested adding more 25-mph signage at city entry points. He also revisited prior discussions about flooding issues affecting properties on Camden Avenue. Osburn expressed concern about rumors that the City had offered property owners only a fraction of the value of their homes and urged the City not to purchase and demolish homes without addressing the underlying drainage problem. After hearing the Mayor's detailed explanation of the appraisal process, engineering work, and voluntary property sales, Osburn thanked him for the clarification and reassurance that those rumors were not true. Finally, he offered a brief community update, noting that the Wesleyan Lady Bobcats basketball team is ranked second in their conference and encouraged residents to support them in their upcoming tournament play.

Without objection, the Mayor closed the Public Comment period.

7. Financial Report – Director of Finance, Amberle Jenkins: On behalf of Mrs. Jenkins, Barbara Hinkle presented the current financial reports as follows:

Council 3-3-26

Balances FEBRUARY, 2026

** Balances below do not reflect some deposits in transit and Journal entries waiting to be posted for February.**

General Fund mm checking \$1,138,858 CD \$89,167 (need to move to municipal stabilization)

Historic Landmark savings \$3,045

Coal Tax \$52,922

Municipal Stabilization Fund \$1,006,818 (closed 3 CD's that matured for a total of \$746,645, these fund are being moved to WVBTI. \$260,173 CD that won't mature until Jan 2027.

Flood Control Acct \$78,372

Consolidated Public Works Board \$149,867 Cem CD \$241,798

Sales Tax \$1,845.441

Opioid Account \$106,177

Stockert Youth Center capital/donations \$307,961

General Fund – revenues \$422,918 (included contribution from Upshur County of \$25,000 for SYCC)

and Expenditures were \$542,377

Invoices to note—see attached

Waste Department took delivery of a new garbage truck

a. City Election Certification of Candidacies – This was for information only.

**Certification of candidacies
City of Buckhannon
Buckhannon, WV**

I, Amberle Jenkins, Assistant Recorder of the City of Buckhannon, Buckhannon, WV, do hereby certify that the following candidates have filed.

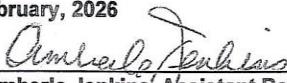
For the office of City Council Member – 4 year term. Vote for not more than two.

Candidate Name:	Candidate Name to be printed on the Ballot:	Residence:	PoliticalParty Non-Partisan
Jerry Alan Cochran Sr	Jerry A Cochran Sr	133 Barbour St	
Joshua David Hinchman	Joshua David Hinchman	178A Camden Ave	
Gregory Lee Kelley	Greg Kelley	146 Pocahontas St	
Matthew Kerner	Matt Kerner	5 Madison St	
Robert Osburn	Robert Osburn	1 Terrace Dr	
Scott Merrill Preston	Scott Preston	21 Lincoln Way	
Scott Douglas Randall	Scott Randall	1 Lincoln Heights	
Keith Rowan	Keith Rowan	48 Thurman Ave	
William G Teets Jr	BJ Teets	6 W Lincoln St	
James M Valenson	Jim Valenson	89 Elm St	
Abigail Wiernik	Abigail Wiernik	113A Fayette St	
Shawn Dakota Young	Shawn Young	54 W Lincoln St	

For the office of City Recorder – 4 year term. Vote for not more than one.

Candidate Name:	Candidate Name to be printed on the Ballot:	Residence:	PoliticalParty Non-Partisan
Randall H Sanders	Randy Sanders	40 S Florida St Apt 201	

Given under my hand and official seal this 23rd day of February, 2026


Amberle Jenkins, Assistant Recorder
City of Buckhannon

b. Approval Payment of Bills – The full list of bills appeared in the meeting packet.

Sanders/Reger moved to approve the bills as presented. The motion carried.

FEB 15-28, 2026 GENERAL FUND PAYMENT OF BILLS

\$1,980.00 – ACE MATERIALS – CONCRETE POCAHONTAS ST CURBS

\$7,066.26 – COMFORTECH – INSTALL NEW RETRUN HVAC DUCT WORK IN MAIN THEATRE

03-02-2026 11:33 AM		DISBURSEMENTS 02-14-26 TO 02-28-26			PAGE: 1
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	RALSTON PRESS INC	409-341-00	MAYOR'S SUPPLIES & M	CR5 FLOOD OUTRCH MAP/INFO	506.56
	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	ENG GIS SERVICE JAN 2026	260.00
	LEAF	409-341-00	MAYOR'S SUPPLIES & M	CH PRNTR RNT MARCH 2026	170.20
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	90.86
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	95.62
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	11.15
	BUCKHANNON POSTMASTER	409-218-00	MAYOR'S POSTAGE	PERMIT #10 POSTAGE	1,000.00
	GENERAL FUND	409-341-00	MAYOR'S SUPPLIES & M	FEB 2026 LOC FEE	72.50
		409-341-00	MAYOR'S SUPPLIES & M	JAN 2026 LOC FEE	72.50
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	112.94
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	26.42
	UPSHUR COUNTY CLERK	409-341-00	MAYOR'S SUPPLIES & M	RELEASE CASSANDRA MUSICK L	12.00
	KOMAX LLC	409-218-00	MAYOR'S POSTAGE	POSTAGE INKJET CARTRIDGE	61.22
	US POSTAL SERVICE (CMRS-FP)	409-218-00	MAYOR'S POSTAGE	FEB 2026 POSTAGE BY PHONE	500.00
	FP FINANCE PROGRAM	409-218-00	MAYOR'S POSTAGE	FEB 2026 MAILER&INSERT PYM	94.30
	ROSSMAN & CO/PCB CORP	409-341-00	MAYOR'S SUPPLIES & M	JAN 2026 DEBT COLLECTION	4.50
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	472-1651-101515-4 CITY HAL	120.11
		409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.17
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	1,833.32
				TOTAL:	5,068.37
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	THOMAS J O'NEILL	410-223-00	PROFESSIONAL (LEGAL)	MARCH 2026 ATTORNEY FEES	1,354.17
	UPSHUR COUNTY COMMISSION	410-460-00	CAT CONTROL EXPENSE	JAN 2026 3 CAT TRAPPINGS	30.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	49.60
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	11.60
	JOHN M SLAUGHTER II	410-460-00	CAT CONTROL EXPENSE	JAN 2026 3 CAT TRAPPINGS	60.00
03-02-2026 11:33 AM		DISBURSEMENTS 02-14-26 TO 02-28-26			PAGE: 2
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	800.00
				TOTAL:	2,323.37
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	10.70
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	500.00
				TOTAL:	548.95
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	38.46
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	38.46
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	26.49
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	6.20
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	427.32
				TOTAL:	536.93
COURT	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	43.92
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	10.27
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	708.33
				TOTAL:	762.52
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	82.21
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	82.21
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	57.10
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	13.36
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	913.47
				TOTAL:	1,148.35
ZONING	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	148.85
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	148.85
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	102.54
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	23.98
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	1,653.85
				TOTAL:	2,078.07
DATA PROCESSING	HEWLETT PACKARD FINANCIAL SE	439-230-00	DATA PROCESSING	MARCH 2026 PLOTTER RNT	78.90
				TOTAL:	78.90
CITY HALL	MOUNTAINEER GAS COMPANY	440-213-00	CITY HALL UTILITIES	269245-314199 1 S-FLORIDA	385.68
	SCOTT ELECTRIC CORP	440-216-00	CITY HALL MAINTENANC	FREIGHT FOR 4' LIGHT BULB	110.33
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CH PEST CNTRL FEB 2026	33.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	136.08
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	136.89
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	93.39
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	21.84
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH RUGS 1.19.26	46.59
		440-216-00	CITY HALL MAINTENANC	CH RUGS 2.16.26	46.59
		440-216-00	CITY HALL MAINTENANC	CH RUGS 2.23.26	46.59
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	1,521.00
				TOTAL:	2,577.98
POLICE	DARIN HISSAM	700-343-00	POLICE DEPT. AUTO SU	REIMB FUEL 2.19.26	20.00
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	UNIFORM PANTS - WARNER	237.12
	QUICK SLICK OIL CHANGE	700-343-00	POLICE DEPT. AUTO SU	OIL CHANGE CAR 2	27.70

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,739.96
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,807.47
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,280.25
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,390.83
	WV LAW ENFORCEMENT DISTRIBU	700-341-00	POLICE DEPT. MAT & S	9MM AMMO 1000 RDS	500.00
	BUCKHANNON VOLUNTEER FIRE DE	700-341-05	POLICE VIPS EXPENSES	CPR TRAINING-VIPS MEMBERS	150.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,247.78
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	525.69
	10-42 TACTICAL LLC	700-345-00	POLICE DEPT. UNIFORM	COMMENDATION BARS	148.40
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	304-001-6194-111398-4 POL	133.42
		700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	144.04
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	36,445.71
				TOTAL:	46,798.37
FIRE	J T MARTIN COMPANY INC	706-343-00	FIRE DEPT. AUTO SUPP	EXTNGSHR RECHRGE-ENGI	213.90
	AUTO ZONE	706-343-00	FIRE DEPT. AUTO SUPP	BATTERY-ENG 1101	314.06
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	2 COUPLINGS	20.14
	TATE COMMUNICATIONS	706-216-00	FIRE DEPT. MAINTENAN	BFD RESOURCE LIC & LABOR	280.20
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL FEB 2026	44.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	863.93
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	905.70
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,328.61
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,483.34
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,705.05
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	398.77
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	159.86
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	27,514.43
				TOTAL:	35,231.99
STREET	MON POWER	750-213-00	STREET DEPT. UTILITI	110 148 156 588 RT 6 395	778.01
		750-213-00	STREET DEPT. UTILITI	110 148 255 778 395 MUDLIC	839.37
	REGION VII PLANNING PDC	750-341-00	STREET DEPT. MAT & S	STR GIS SERVICE JAN 2026	97.50
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	OIL FILTERS FOR S-10	38.32
		750-343-00	STREET DEPT. AUTO SU	2-BATTERIES FOR SY155 EXC	239.40
		750-343-00	STREET DEPT. AUTO SU	TEMP GAUGE FOR S-10	21.45
		750-343-00	STREET DEPT. AUTO SU	TIRE VLVE GAUGE HRDWR-S10	39.87
		750-343-00	STREET DEPT. AUTO SU	HYD FLUID-SY155 EXCAVATOR	105.06
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	SNAP FOR FLAG POLE	4.35
	FIRST COMMUNITY BANK	750-459-00	STREET DEPT. CAPITAL	MARCH 2026 CONCRETE TRK PY	2,753.72
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,157.17
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,074.95
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	787.20
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	793.30
	CITIZENS BANK OF WV	750-459-00	STREET DEPT. CAPITAL	STR DEPT EXCVTR PYMT MAR 2	2,736.13
	FLEET PRIDE	750-343-00	STREET DEPT. AUTO SU	GASKET KITS&ENG HEAT-S10	551.64
		750-343-00	STREET DEPT. AUTO SU	YOKE ASSY&U JOINT S-10	445.98
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,287.24
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	301.07
	FREEDOM AG & ENGERY COOPERAT	750-345-00	STREET DEPT. UNIFORM	RUBBER BOOTS-RON SWINDLER	135.99
	FRONTIER	750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	158.72
	CINTAS	750-345-00	STREET DEPT. UNIFORM	STR UNIFORMS 2.12.26	256.91
		750-345-00	STREET DEPT. UNIFORM	STR UNIFORMS 2.19.26	257.22
	ACE MATERIALS	750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE POCA CURB	1,980.00
	CITYNET LLC	750-213-00	STREET DEPT. UTILITI	STR FIBER FEB 2026	100.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	20,758.30
				TOTAL:	37,698.87
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	33.11
				TOTAL:	33.11
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT 119	71.23
		752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	37.16
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	44.48
				TOTAL:	152.87
ARTS-THEATRE	MOUNTAINEER GAS COMPANY	906-213-00	CAC UTILITIES	268704-483167 48 E. MAIN S	478.28
	LOWES BUSINESS ACCOUNTS/SYNC	906-216-00	THEATRE MAINTENANCE/	THRMSTT WRE&DRLL BIT-THTR	77.83
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CNTRL FEB 202	102.00
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	7.06
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	4.07
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	54.88
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	12.84
	CINTAS	906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 1.19.26	29.65
		906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 2.16.26	29.65
		906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 2.23.26	29.65
	COMFORTECH LLC	906-459-00	THEATRE CAPITAL	INSTALL NEW RTRN HVAC DCT	7,066.26
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	885.22
				TOTAL:	8,777.39
STOCKERT YOUTH CENTER	LEAF	907-341-01	OPERATING EXPENSES	SYC PRNTR RNT MARCH 2026	179.50
	MOUNTAINEER GAS COMPANY	907-213-00	UTILITIES	383925-483167 70 E MAIN ST	1,992.01
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	251.93
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	240.57
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	198.02
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	230.30
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	577.86
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	135.14
	FRONTIER	907-211-00	TELEPHONES	473-0145-042701-4 SYC	493.07
	CINTAS	907-216-00	MAINTENANCE	SYC MATS & MOPS 1.19.26	83.39
		907-216-00	MAINTENANCE	SYC MATS & MOPS 2.16.26	89.75
		907-216-00	MAINTENANCE	SYC MATS & MOPS 2.23.26	89.75
	CORDELL NICOLA	907-356-00	YOUTH BASKETBALL	BBALL REF 21 GMS FEB 2026	420.00
	JACOB FRYE	907-356-00	YOUTH BASKETBALL	BBALL REF 9HRS	90.00
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	9,320.43
				TOTAL:	14,391.72
CONVENTION CENTER	USDA, RURAL DEVLEOPMENT	910-457-00	CONFERENCE CENTER PA	CONF CENTER MARCH 2026	3,351.00
	WV PUBLIC EMPLOYEES RETIREME	910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	3.72
		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	46.73
	ST JOSEPH HOSPITAL OF BUCKHA	910-341-00	EVENT CENTER SUPPLIE	LAB TEST BRYANT ZIELINSKI	70.00
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	161.81
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	37.84
	FRANCHESKA FIGUEROA	910-341-00	EVENT CENTER SUPPLIE	EVENT CNTR CLEAN 2.14.26	200.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			2/15/2026 - 2/28/2026	2,609.63
				TOTAL:	6,480.73
PUBLIC SAFETY	VALLEY STEEL SERVICE	976-459-01	PUBLIC SAFETY TRAINI	2"X1"X1/8" CHNNL-20',14',	439.40
	MOUNTAINEER GAS COMPANY	976-213-00	SAFETY COMPLEX UTILI	383931-483167 20 S FLORIDA	2,218.14
	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE PEST CNTRL FEB 2026	47.00
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 1.19.26	30.70
		976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 2.16.26	30.70
		976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 2.23.26	30.70
	CITYNET LLC	976-213-00	SAFETY COMPLEX UTILI	PSC FIBER FEB 2026	300.00
				TOTAL:	3,096.64

8. Public Works Report – Director of Public Works Ethan Crosten: Ethan Crosten presented the following report to the Council:

**Buckhannon City Council
Public Works Director Report**

By: Ethan Crosten

March 3, 2026

Street:

- We have removed the old playground equipment at NBRFP and begun the site work for installation.
- We have begun work on the ADA ramp at Jawbone Park Stage.
- Finishing up placing millings on the alleyways as weather allows.

Waste:

- Nothing new

Sewer:

- Waiting on a few decent weather days to finish the Henry Street Sewer project. This may interrupt some traffic patterns along West Lincoln Street.
- Completing some taps and line maintenance.
- Continuing to work on the GIS systems.
- Expanding the SCADA system at the plant.

Stormwater

- We will be submitting the Taylor Street storm sewer grant pending the approval of the resolution on the Agenda tonight. This resolution is to approve the 12.5% match from the state FEMA office.

Water:

- Upgrading the SCADA system at the booster stations and water tanks.
- Dealing with several leaks throughout town.
- Preparing to begin an upgrade to the water system along Central Avenue.

Zoning and Code Enforcement

- Nothing New

Engineering:

- Charles W. Gibson Library Remediation Project – The project is currently out to bid. The bid opening shall now take place on March 3, 2026 at 1:30 PM. The roof replacement project is scheduled to begin early- to mid-April 2026 and is expected to be completed by mid-June (weather dependent).
- Colonial Arts Center – The first phase of the fire suppression sprinkler line and the installation of new HVAC return ductwork have both been completed. Due to rehearsals for a March 2026 performance, no construction activities will take place on the framing and new wall & bulkhead phase of the project until April 1, 2026 at the earliest.
- WVDOH Transportation Alternative Program (TAP) North Locust Street Sidewalk & Lighting Project (Gateway North) – The WVDOH has approved the City's request to construct a new ADA compliant sidewalk along WV State Route 20 South in place of the Morton Avenue Sidewalk & Lighting Project. The WV State Route 20 South Sidewalk Project will begin at the Marion Street / Barbour Street intersection and continue in a generally southern direction along the east side (river side) of WV State Route 20 and terminate at the WV State Route 20/ Moore Avenue intersection. I am currently working on the preliminary alignment for the WVDOH's review and approval and anticipate beginning details drawings no later than April 1, 2026.

WHEREAS, the City of Buckhannon's recognizes that the existing storm sewer collection system from Camden Avenue and the Buckhannon River between Taylor Street and Preston Street is experiencing difficulties in transmitting water in the respective watershed; and

WHEREAS the City of Buckhannon has submitted an application to the West Virginia Emergency Management Division (WVEMD) from the Federal Emergency Management Agency (FEMA) Hazard Mitigation Grant Program (HMGP) to request Federal funding for the purpose of the construction of a new storm sewer collection system from Camden Avenue and the Buckhannon River between Taylor Street and Preston Street; and

WHEREAS the City of Buckhannon shall submit an Non-Federal Share Funding Request application to the West Virginia Emergency Management Division (WVEMD) to request fifty percent (50.0%) of the total Non-Federal Share amount be paid for by the WVEMD for the purpose of the construction of a new storm sewer collection system from Camden Avenue and the Buckhannon River between Taylor Street and Preston Street; and

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Buckhannon, as follows:

(1) The Buckhannon City Council hereby ADOPTS, RATIFIES and APPROVES this Resolution of Financial Support for Non-Federal Share Funding required on the Taylor Street Storm Sewer Collection System Project; and

(2) The estimated total cost of the Taylor Street Storm Sewer Collection System Project is \$1,687,909.00; and

(3) The estimated cost of the Federal Share funding that is required for the Taylor Street Storm Sewer Collection System Project is \$1,265,931.00; and

(4) The estimated cost of the Non-Federal Share funding that is required for the Taylor Street Storm Sewer Collection System Project is \$421,978.00; and

(5) Pending the approval of the Non-Federal Share Funding request for the Taylor Street Storm Sewer Collection System Project by the West Virginia Division of Emergency Management (WVEMD), the Council of the City of Buckhannon will provide \$210,989.00, which is twelve and a half percent (12.5%) of the total Taylor Street Storm Sewer Collection System Project funding via the "Pay-As-You-Go Method", which means that the City of Buckhannon shall pay 100% of all costs (\$1,687,909.00) associated with the total project funds being requested for Taylor Street Storm Sewer Collection System Project and shall submit invoices to FEMA and the WVEMD for 87.5% reimbursement for the funding costs accrued, which totals \$1,476,920.00, thus leaving the remaining \$210,989.00 (12.5%) of the project costs to be paid by the City of Buckhannon; and

(6) The City Recorder shall certify the passage and adoption of this Resolution, No. 2026-04; and,

VOTE ON RESOLUTION

IN FAVOR

OPPOSED

(1)  _____
Robert N. Skinner, III – Mayor

(2)  _____
Randall H. Sanders – City Recorder

(3)  _____
Pamela M. Bucklew – Council Member

(4)  _____
Scott D. Randall – Council Member

(5)  _____
Jack L. Regier – Council Member

(6) _____
Vacant – Council Member

(7)  _____
Robert S. Zuliani – Council Member

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Resolution 2026-04 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on March 3, 2026.



Randall H. Sanders, City Recorder

a. CPWB Refer to City Council- 57 E. Main Street Construction Project Encroachment on City Property – No action was necessary.

b. CPWB Refer to the City Council the Recommendation to Approve the WVSF Parades, Events, Use of City Properties & Services during the 84th Annual Event, May 9-17, 2026

Zuliani/Randall moved to approve the CPWB’s recommendation to approve the WVSF Parades, Events, Use of City Properties & Services during the 84th Annual Event, May 9-17, 2026. The motion carried.

The Honorable Mayor and City Council of Buckhannon
70 E Main St Buckhannon, WV 26201
February 11, 2026

The West Virginia Strawberry Festival Association (WVSFA) is officially beginning preparations for our upcoming milestone year. We have once again increased the quality and quantity of our annual events, and look forward to producing the largest WVSF to date.

To ensure a safe, vibrant, and successful event, the WVSFA respectfully requests the support of the City of Buckhannon through various municipal services, including public safety, public works, and logistical facilitation.

As we coordinate the **84th West Virginia Strawberry Festival** (scheduled for **May 9–17, 2026**), the Board of Directors will work closely with crews and department heads. Any changes to the listed requests will be coordinated with appropriate personnel immediately.

Operational & Logistical Requests

I. Venue Usage & Vendor Placement

- **Jawbone Park & Surrounding Areas:** Exclusive use of Jawbone Park and adjacent spaces including S. Spring Street lot across from USPS for vendors and carnival operations from May 9–17, 2026.
- **City-Wide Vendor Placement:** Permission to occupy approved locations on city- owned property (including Main, Spring, and Madison Streets) for licensed vendors and marketing booths. *City and public safety officials have recommended a new layout for 2026.
- **Traders Alley:** Utilization for mobile performing units and entertainment.
- **SYCC Lot Adjacent to City Hall:** Tractor show and overflow of craft vendors if necessary, Thursday 5/14-Saturday 5/16.
- **SYCC Gym:** Craft vendor show setup and production from Tuesday 5/12-Saturday 5/16.

II. Street Closures & Traffic Management

- **Main Street Entertainment Zone:** Closure of Main Street (City Hall to the Courthouse) for parades and live entertainment:
 - o Thursday 5/14: 17:00 – 20:00
 - o Friday 5/15: 17:00 – 00:00
 - o Saturday 5/16: 10:00 – 00:00
 - o Sunday 5/17: 11:00 – 18:00 (Car Show & Entertainment)
- **N. Spring Street Stage Area:** Full closure from the East Main intersection to the city lot from

07:00 **Friday (May 15)** through midnight **Sunday (May 17)** for stage production and public safety.

- **Carnival/Vendor Perimeters:** Temporary closures of Friendly Way, Madison Street (Spring St. to Florida St.), and South Spring Street to the Post Office during operational hours.
- **Parade Logistics:** Full closure of Marion, and Camden for the Grand Feature Parade lineup on **Saturday, May 16**, and all streets along "Strawberry Lane" for parade routes on **Thursday, Friday, and Saturday (May 14, 15, and 16)**.

III. Public Works & Utility Support

- **Waste & Sanitation:** Placement of extra trash receptacles throughout Main St. and Jawbone Park; provision of dumpsters in the Food Vendor and Latham House lots; and complimentary sanitary sewage dumping for visiting buses.
 - Permission for placement of portable toilets in high traffic/usage areas.
- **Water & Infrastructure:** Use of city water at vendor lots and assistance from city crews for vendor setup and decorative street painting.
- **Maintenance:** Pre-event inspection and repair of any problem areas on the parade route to ensure participant safety and overall visual community representation.

IV. Public Safety & Technical Personnel

- **Multi-Departmental Presence:** Active participation and enforcement from the Buckhannon Police Department/VIPS, Fire, Water, Streets, and Waste Departments.
- **Barrier Management:** Strategic placement of hard and soft barriers (including thirty-four 6ft. bin blocks and eight 2ft. bin blocks) per the UCOEM/DHSEM Incident Action Plan.
- **Audio/Visual Support:** Supplied sound technician labor and equipment for Jawbone Park (full band setup) and use of the Main Street sound system for emergency alerts.
- **Fireworks:** (Tentative) Evening of Saturday 5/16 immediately following the headlining act.
- **Coordination:** Specific assistance from E. Crosten, public safety Chiefs, and department personnel to coordinate efforts and ensure a safe and smooth event.
- **Coordination:** Specific assistance from E. Crosten and assigned personnel to plan and set vendors on **Tuesday, May 12**.

• Closing Appreciation

We extend our deepest gratitude to the City of Buckhannon for its unwavering partnership. We understand these services come at a great cost, and appreciate the generosity of the City of Buckhannon for the continued partnership. The success of the West Virginia Strawberry Festival is a direct reflection of the collaborative spirit between our Board and the city's dedicated personnel. Thank you for helping us highlight the very best of our community.

Respectfully submitted,

Shane Jenkins, President

84th West Virginia Strawberry Festival Association
Board of Directors

The Honorable Mayor and City Council of Buckhannon
70 E Main St Buckhannon, WV 26201
February 11, 2026

• Invitation to Participate & Souvenir Program

The Board of Directors cordially invites the Mayor to contribute a **Letter of Greeting** and a formal photograph for inclusion in our 2026 Souvenir Program Book and local news publications.

Our theme for the 84th year is "**Strawberry Fiesta**," and we would be honored to have your official welcome included in our materials. Please mark your calendars for the following key events, which we invite the Mayor and Council Members to attend:

- **Opening Ceremonies:** May 9 | 10:00 AM | Jawbone Park
- **Coronation:** May 9 | WVWC Campus (Time/Location TBD)
- **Fireman’s Parade:** May 15 | 6:00 PM (Line-up at 5:30 PM on Tucker St.)
- **Grand Feature Parade:** May 16 | 1:00 PM (Line-up at 11:30 AM on Pocahontas St.)
- **Closing Ceremonies:** May 17 | 5:00 PM | Jawbone Park

We recognize and appreciate the hard work the City performs for the festival year-round. If you have any questions or require further coordination, please contact me at (304) 472- 9036 or via email at president@wvstrawberryfestival.com.

Respectfully submitted,

Shane Jenkins, President
84th West Virginia Strawberry Festival Association

c. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits – The Building and Wiring Permits had been circulated for review earlier in the day and appeared in the Council packet.

Sanders/Reger moved to approve the Building and Wiring Permits as presented. The motion carried.



Permit Fee Report #76825-76827
02/18/2026 - 03/01/2026

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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Group: Commercial-Industrial (nonresidential)

76826	JERRY HENDERSON	37 S FLORIDA	DAVIS OF ALL TRADES	REROOF-ROLLED ROOFING	6,000.00	57.00		No		Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76825	LUNA TATTOO, LILY MEIDLINGER	15 W MAIN ST		PAINTING & INSTALL SINKS/WORKSTATION	1,000.00	15.00		No		Yes	N/A	No	No
					7,000.00	72.00							

Group Total: 2

Group: Residential (non-commercial)

76827	Crystal Reed	199 Camden Ave		Garage Roof overlay- metal over shingle	4,000.00	44.00		No		No	N/A	No	
					4,000.00	44.00							

Group Total: 1

					11,000.00	116.00							
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9. Fire Department Report – Chief JB Kimble – Appearing for Chief Kimble was Capt. Linn Baxa. Captain Baxa reported that the department handled 74 calls for service in January, with full incident breakdowns—city limits, first-due area, mutual aid, and assisting departments—provided in council packets. He invited any questions regarding the data. He announced that a Road Rescue Awareness & Operations course begins tomorrow (March 4, 2026) at the station, with 15 participants, the maximum capacity. Ten attendees represent local law-enforcement agencies, including the Sheriff’s Department, City Police, DNR, and members of the Fire Department. He noted the value of bringing multiple agencies together for joint training. On February 14–15, the department will host a Lost Person Awareness class focused on search-and-rescue operations. Captain Baxa also highlighted a March 16 mental-health seminar at the station, coordinated with West Virginia Wesleyan College and the department’s peer support group. The program is designed for family members of first responders, offering guidance on coping strategies and supporting loved ones in high-stress professions. He welcomed attendance from families and council members. He concluded with no further updates, and the Council expressed appreciation for the clear, compact report.

Mayor Skinner encouraged anyone who missed last week’s public screening of *In the Name of Me and You* to watch the film once it becomes available on streaming platforms. He noted that the project was supported by the City Police Department, with special recognition to Officer Doug Loudin and his wife, who appeared in the film. He described the movie as heavy and intense, but very well done, offering a holistic look at how drug addiction impacts not only individuals, but also their families and the first responders who serve them. Mayor Skinner thanked Recorder Randy Sanders for emceeding the event and expressed appreciation to the Police and Fire Departments for their contributions. He also noted the strong turnout and positive community response.

10. City Attorney’s Report – Thomas J. O’Neill – Mr. O’Neill had nothing further for the Council.

11. New Business Discussion

a. Approval Resolution No. 2026-04 COB’s Financial Support for the Taylor Street Storm Sewer Collection System Project FEMA HMGP – Action taken earlier in the meeting.

12. Council Members’ Remarks and Announcements

Scott Randall: Councilmember Randall thanked Mr. Osburn for attending and for offering thoughtful recommendations regarding a potential sister festival and the WVWC Lady Bobcats basketball program.. He echoed Mayor Skinner’s remarks about the recently screened film on the opioid epidemic, noting that while the story is heavy, it is also deeply eye-opening. Randall emphasized that the film illustrates how the crisis affects not only individuals struggling with addiction but entire families and communities. He shared that he learned a great deal from it and encouraged others to watch the film.

Pamela Bucklew: Councilmember Bucklew asked whether Mr. Osburn serves on the Strawberry Festival Board and suggested that, in addition to the proposed sister-festival visit, the WVSF board may also want to consider the large Strawberry Festival held in Plant City, Florida. She then reiterated her ongoing concerns about certain roadway features, such as speed bumps, previously discussed with the Fire Department, noting that the department does not support having those items installed. She had no further comments.

Jack Reger: Councilmember Reger had no further comments.

Robert Zuliani: Councilmember Zuliani had no further comments.

13. City Recorder’s Report, Remarks, and Announcements

a. Report of Events, Correspondence, and Information

- i. City Council Special Working Session re: Budget for FY 26/27 on March 3 & 10
- ii. BCT Presents “The Iliad, The Odyssey & All of Greek Mythology” at CAC March 26-29
- iii. CAC Local Music Night Concert Series A.M.D March 14 & Bluegrass Preserves March 6
- iv. January 2026 Report of Cat & Dog Activity from the Upshur County Commission

b. Upcoming Events at The Event Center at Brushy Fork

- i. March 5, 2026, Buckhannon-Upshur Chamber of Commerce Annual Dinner
- ii. March 12, 2026, Central WV Aging Services Training
- iii. April 11, 2026, Ducks Unlimited Event
- iv. April 16, 2026, Training for Upshur County Election Workers
- v. April 18, 2026, The SETH Project Event
- vi. April 20, 2026, Training for Upshur County Election Workers
- vii. April 25, 2026, B-UHS Prom

Remarks: Recorder Sanders shared a message he received from Jim Valenson requesting prayers for two Buckhannon residents—Terry Reed and Janet Phillips—who are currently sheltering in bomb shelters in Jerusalem and are uncertain when they will be able to return home. He asked everyone to keep them in their thoughts as more information becomes available. Sanders also noted that the West Virginia Strawberry Festival previously had a sister-city relationship with the large Strawberry Festival in Plant City, Florida, dating back to his time on the festival board in the 1980s. He agreed with Councilmember Bucklew that any renewed sister-festival discussions should be coordinated through the West Virginia Strawberry Festival Association and the CVB, with those organizations extending invitations to the Mayor and other officials as appropriate. He had no further comments.

14. Mayor's Remarks and Announcements - Mayor Skinner acknowledged receiving a voicemail from Jim Valenson regarding Terry Reed and Janet Phillips. He asked everyone to keep them in their prayers and to hope for safe travel home during what he described as a challenging time for international travel, not only for Americans but for people worldwide. He thanked Council for the productive discussion and expressed appreciation for everyone's time and engagement during the lengthy budget session earlier that morning, noting that such meetings naturally generate extensive conversation and opportunity for thoughtful planning. Mayor Skinner concluded his remarks by calling for a motion to adjourn at 7:40 p.m.

15. Declaration of Adjournment - Randall moved to adjourn at 7:40 p.m.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
