

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, February 26, 2026
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 01/22/2026
5. Bid Opening-Mowing Season 2026-2028
 - a. City-owned Properties
 - b. Heavner Cemetery
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests and Requests
 - a. WV Strawberry Festival Association President Shane Jenkins
 - i. Event Request- WVSF Re; Parades, Events, Use of City Owned Properties, & Services during the 84th Annual Event May 9-17, 2026
8. Financial Report – Director of Finance, Amberle Jenkins
9. Department Report –Street Department & Parks Superintendent Brad Hawkins
10. Business Discussions
 - a. Event Request-Buckhannon Lions Club Easter Egg Hunt on 04/04/26 at City Park
 - b. Event Request-WV Conference UMC 5K Walk/Run City Map #2 on 06/10/26
 - c. Event Request- Relay for Life Celebration at Jawbone Park on 07/18/26 (No Road Closure)
 - d. Event Request-Cornerstone Community Church Outreach-Carnival Block Party at Jawbone Park on 08/08/26 Free Community Event
 - e. Event Request- St. Joseph’s Hospital & WVWC Healthy Hero Hustle 5K Run/Walk Health Fair City Map #1 on 09/19/26
 - f. Event Request- One Unique Recovery House-Save A Life Day at Jawbone Park on 09/24/26
 - g. Event Request- Moon Flower 2nd Annual 420 Festival on 04/18/26 & Closure Section of Main Street
 - h. Addressing/Mapping
 - i. Approval Petition to Change Private Street Name of Hartman Plaza to Khan Plaza
 - ii. Approval Zickefoose Trailer Court Assignment of Address Change
 - i. Jawbone Park Stage Ramp Design
 - j. 5K Map #1 Revision 3.1 Mile
 - k. 57 East Main Street- Request to Construct Stairway on City-owned property
11. Report of Events, Correspondence, and Information
 - a. Notice of Cemetery Annual Spring Clean-up March 23 through March 27, 2026
 - b. 2026 Season-Cemetery Cleaning Schedule Calendar
 - c. 2026 Season-Cemetery Mowing Schedule Calendar
12. Board Members’ Remarks and Announcements
13. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on February 20, 2026. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/376934309>, or by phone, call: +1 (872) 240-3212, access code: 376-934-309.