

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Consolidated Public Works Board was held on Thursday, February 26, 2026, at 7:30 a.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Board Member	Rob Zuliani	Present
Board Member	Jack Reger	Present
Board Member	Mark Waldo	Present
Board Member	Nancy Shobe	Present
Director of Finance & Admin/Asst Recorder	Amberle Jenkins	Present
Director of Public Works	Ethan Crosten	Present
City Engineer	Jay Hollen	Absent
Street Superintendent	Bradley Hawkins	Present
Assistant Street Superintendent	Andrew Loudin	Present
Office Manager	Barb Hinkle	Present
Media		
My Buckhannon	Monica Zalaznik	Present

Guests: Kelton Cogar; Macie Queen, Kole Kessler; Erasmo Rizo; Everson Carr Lawn Care Representatives; Ben Arisman; Jim Valenson, Shane Jenkins; Megan Payne (GTM), Zondra Plum (GTM); Destiny Brady.

*City of Buckhannon Consolidated Public Works Board
7:30 AM Thursday, February 26, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 01/22/2026
5. Bid Opening-Mowing Season 2026-2028
 - a. City-owned Properties
 - b. Heavner Cemetery
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
 - a. WV Strawberry Festival Association President Shane Jenkins
 - i. Event Request- WVSF Re; Parades, Events, Use of City-Owned Properties, & Services during the 84th Annual Event May 9-17, 2026
8. Financial Report – Director of Finance, Amberle Jenkins
9. Department Report – Street Department & Parks Superintendent Brad Hawkins
10. New Business Discussions:
 - a. Event Request-Buckhannon Lions Club Easter Egg Hunt on 04/04/26 at City Park
 - b. Event Request-WV Conference UMC 5K Walk/Run City Map #2 on 06/10/26
 - c. Event Request- Relay for Life Celebration at Jawbone Park on 07/18/26 (No Road Closure)
 - d. Event Request-Cornerstone Community Church Outreach-Carnival Block Party at Jawbone Park on 08/08/26 Free Community Event
 - e. Event Request- St. Joseph’s Hospital & WVWC Healthy Hero Hustle 5K Run/Walk Health Fair City Map #1 on 09/19/26
 - f. Event Request- One Unique Recovery House-Save A Life Day at Jawbone Park on 09/24/26

- g. Event Request- Moon Flower 2nd Annual 420 Festival on 04/18/26 & Closure Section of Main Street
- h. Addressing/Mapping
 - i. Approval Petition to Change Private Street Name of Hartman Plaza to Khan Plaza
 - ii. Approval Zickefoose Trailer Court Assignment of Address Change
- i. Jawbone Park Stage Ramp Design
- j. 5K Map #1 Revision 3.1 Mile
- k. 57 East Main Street- Request to Construct Stairway on City-owned property

- 11. Report of Events, Correspondence, and Information
 - a. Notice of Cemetery Annual Spring Clean-up March 23 through March 27, 2026
 - b. 2026 Season-Cemetery Cleaning Schedule Calendar
 - c. 2026 Season-Cemetery Mowing Schedule Calendar

12. Board Members' Remarks and Announcements

13. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on Monday, February 20, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/376934309>, or by phone at +1 (872) 240-3212, access code: 376-934-309.*

1. Call to Order: At 7:30 a.m., Mayor Robbie Skinner called the February 26, 2026, meeting of the Buckhannon Consolidated Public Works Board to order.

2. Moment of Silent Reflection—Mayor Skinner invited those in attendance to a moment of silent reflection.

3. Pledge of Allegiance — Mayor Skinner invited those in attendance to join in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 01/22/2026 - Mayor Skinner recognized that the meeting minutes of 01/22/2026 were available and asked for any corrections, additions, or a motion to approve.

Zuliani/Reger moved to approve the 01/22/2026 meeting minutes as presented. The motion carried.

5. Bid Opening-Mowing Season 2026-2028

a. City-owned Properties

b. Heavner Cemetery

The Board reviewed bids for the 2026 mowing season for both City-owned properties and the Heavner Cemetery. This year's bid package was issued as a three-year contract with the option to negotiate prices annually or rebid for cause. Two bids were received for City-owned properties: Wanderscape (Ben Arisman) submitted a per-mow price of \$2,385 for a total bid of \$64,395.00, and Everson Carr Farms submitted a per-mow price of \$2,355 for a total bid of \$63,585. The Board noted that curb cleaning is no longer included in the mowing contract and will be handled separately. Two bids were also received for Heavner Cemetery: Wanderscape submitted a mowing price of \$3,000 per mow and \$2,500 for marker cleaning, for a total bid of \$86,000; Everson Carr Farms submitted a mowing price of \$2,400 per mow (27 mows) and \$2,700 per marker cleaning (two per year), for a total bid of \$70,200. The Board acknowledged that Wanderscape has historically maintained City properties and Everson Carr Farms has maintained the cemetery, with both contractors performing satisfactorily. Everson Carr Farms requested withdrawal of their bid for the City-owned properties, and the Board agreed.

Waldo/Shobe moved to award Wanderscape the contract for City-owned property mowing in the amount of \$64,395.00, and to award Everson Carr Farms the contract for Heavner Cemetery mowing and marker cleaning in the amount of \$70,200.00, contingent upon all bid specifications being met. The motion carried.

The Board thanked both contractors for their continued service.

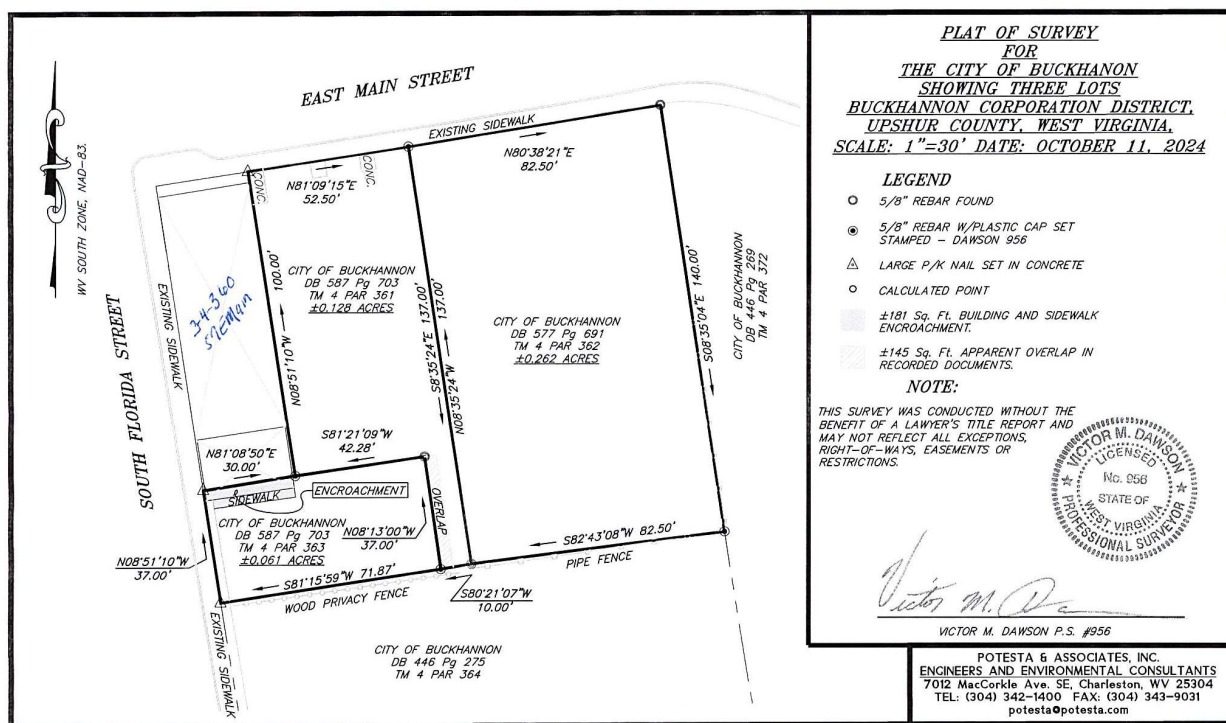
6. Public Comment—Motion to Open & Close Requested – Without objection, Mayor Skinner recognized the following, who wished to address the Board.

Macie Queen – Macie Queen appeared before the Board to address Item G under New Business,

Event Request – Moon Flower 2nd Annual 420 Festival on April 18, 2026, including a request to close a section of Main Street. She explained that the event will follow the same structure as last year’s Harvest Festival, with vendors and food trucks, and will require the closure of Main Street from City Hall to China Wok. Queen reported that she has received approval for the road closure from the Division of Highways and is awaiting the incident action plan from Steve Wyckoff. She noted that last year’s event was well-received and operated without issues. The Board discussed the DOH letter and confirmed that its language is standard for such approvals. Members requested that Queen again visit all affected Main Street businesses in advance of the event, consistent with expectations for similar festivals.

Waldo/Zuliani moved to approve the Event Request - Moon Flower 2nd Annual 420 Festival on 04/18/26 & the Closure Section of Main Street. The motion carried.

Erasmus Rizo - Erasmus Rizo appeared before the Board to discuss Item K under New Business, 57 East Main Street- Request to Construct Stairway on City-owned property. Mr. Rizo’s request is to re-establish three exterior exit points on the south side of his building at 57 East Main Street. He explained that the former exits had been boarded over during previous demolition work and that he is now completing exterior improvements following interior renovations. Rizo stated that the proposed exits would require approximately 5 feet of encroachment onto adjacent City-owned property to construct safe, aesthetically appropriate landings or stairs. He noted that the State Fire Marshal has not required the additional exits, but that he has a meeting scheduled with the Fire Marshal and city fire officials to review the proposal. Mayor Skinner and Recorder Sanders discussed the City’s authority regarding long-term use of City-owned property, noting that while the Board may review the request, only the City Council can authorize permanent access or easements. Sanders emphasized the need for careful consideration, given the precedent such decisions may set for other properties adjoining municipal land.



Shobe/Waldo moved to refer to the City Council Item K, under New Business, 57 East Main Street- Request to Construct Stairway on City-owned property. The motion carried.

Destiny Brady - Destiny Brady, Project Manager at St. Joseph’s Hospital, appeared before the Board on behalf of both St. Joseph’s Hospital and the West Virginia Wesleyan College School of Nursing to discuss Item E under New Business, Event Request – St. Joseph’s Hospital & WVWC Healthy Hero Hustle 5K Run/Walk Health Fair, City Map #1 on 09/19/26. This will be the third annual event. Brady reported strong participation in previous years, noting 117 registrants (88 participants) in the first year and 115 registrants (74 participants) last year, with the decline attributed to inclement weather. The event begins at the Wesleyan fountain using the City’s approved “Map 1” race route and includes a community health fair featuring local organizations such as Mountain CAP, the Family Sports Center, Upshur Parish House, and various health-related support groups. Brady requested the Board’s approval to proceed with the 2026 event.

Reger/Waldo moved to approve the Event Request- St. Joseph’s Hospital & WVWC Healthy Hero Hustle 5K Run/Walk Health Fair City Map #1 on 09/19/26. The motion carried.

Megan Payne - Megan Payne appeared before the Board to address Item F under New Business, Event Request – One Unique Recovery House “Save A Life Day” at Jawbone Park on 09/24/26. Payne explained that the event will follow the same format as in previous years and will again be held on the national observance date. She noted that last year’s event saw strong participation, with numerous partnering organizations and media coverage, and was co-hosted with First Choice Services and the Day Report Center. The event is scheduled from 8:00 a.m. to 8:00 p.m. Payne confirmed that One Unique Recovery House has provided a current certificate of insurance; however, Mayor Skinner advised that an updated certificate will be required once the policy renews, which Payne agreed to submit during the first week of August. She requested the Board’s approval to proceed with the 2026 event.

Shobe/Zuliani moved to approve the Event Request – One Unique Recovery House “Save A Life Day” at Jawbone Park on September 24, 2026, provided that the updated Certificate of Insurance is submitted when available and prior to the event. The motion carried.

Zondra Plum - Zondra Plum appeared before the Board to address Item B under New Business, Event Request – WV Conference UMC 5K Walk/Run, City Map #2, on 06/10/26. She reported that this will be the second annual event and noted that last year’s race had a strong turnout with 116 participants. Plum explained that the route is primarily contained on the West Virginia Wesleyan College campus and requires no street closures, with only one street crossing where volunteers will be stationed to ensure runner safety. She provided the race map and certificate of insurance, and noted that this year’s format will include a 5K for runners and a 3K for walkers to accommodate the schedule of attendees arriving for the four-day Annual Conference. Mayor Skinner advised that the certificate of insurance must be updated to reflect the City of Buckhannon’s correct address (70 East Main Street), which Plum agreed to provide.

Zuliani/Waldo moved to approve the Event Request-WV Conference UMC 5K Walk/Run City Map #2 on June 10, 2026, provided that the updated Certificate of Insurance is submitted with the correct City Hall address prior to the event. The motion carried.

Without objection, Mayor Skinner closed Public Comment.

7. Recognition of Guests and Requests – Mayor Skinner recognized the following:

a. WV Strawberry Festival Association President Shane Jenkins

i. Event Request- WVSF Re; Parades, Events, Use of City Owned Properties, & Services during the 84th Annual Event May 9-17, 2026 - Shane Jenkins, President of the West Virginia Strawberry Festival Association, presented the annual event request for the 84th Strawberry Festival, outlining proposed use of City-owned properties, parade schedules, vendor placement, entertainment areas, and required City services. Jenkins highlighted several changes for 2026, including a revised citywide vendor layout developed in coordination with the Festival Safety Committee and City officials. Due to last year’s significant mud and health concerns in Jawbone Park, the Festival proposes relocating food vendors to the paved lot in front of Pop’s Furniture and placing market vendors around the Jawbone loop. This arrangement is intended to improve safety, reduce flood-related risks, and ease vendor movement if evacuation is required. Jenkins also discussed adjustments to tractor show placement, the return of the Frisbee dog attraction, and the possibility of Friday night entertainment on the Main Street stage. Parade schedules will remain at the 6:00 p.m. start times implemented last year. Waste, sanitation, and barrier management needs may shift slightly due to the new vendor layout, and the Festival Board is leaning against holding fireworks this year due to timing concerns. Jenkins also noted that Primary Election Day falls during Festival week, and the Association will ensure polling locations remain accessible. Board members engaged in extensive discussion regarding vendor capacity, parking impacts—particularly near the Post Office—health department concerns, flood-zone considerations, and the need for equitable vendor placement. Members emphasized the importance of professional guidance, coordination with City departments, and ensuring Main Street is cleaned between the Grand Feature Parade and the Saturday night headliner performance. The Board expressed general support for trying the revised layout, acknowledging that some complaints are inevitable during a major event of this scale. Following discussion, the Board agreed that the appropriate action was to refer the full event request to City Council for final consideration, with encouragement to support the proposed plan.

Shobe/Waldo moved to refer to the City Council the Event Request – Parades, Events, Use of City-Owned Properties & City Services for the 84th Annual WVSF, May 9-17, 2026, and encouraged the City Council to support the proposed plan. The motion carried.

The West Virginia Strawberry Festival Association (WVSFA) is officially beginning preparations for our upcoming milestone year. We have once again increased the quality and quantity of our annual events, and look forward to producing the largest WVSF to date.

To ensure a safe, vibrant, and successful event, the WVSFA respectfully requests the support of the City of Buckhannon through various municipal services, including public safety, public works, and logistical facilitation.

As we coordinate the **84th West Virginia Strawberry Festival** (scheduled for **May 9–17, 2026**), the Board of Directors will work closely with crews and department heads. Any changes to the listed requests will be coordinated with appropriate personnel immediately.

Operational & Logistical Requests

I. Venue Usage & Vendor Placement

- **Jawbone Park & Surrounding Areas:** Exclusive use of Jawbone Park and adjacent spaces including S. Spring Street lot across from USPS for vendors and carnival operations from May 9–17, 2026.
- **City-Wide Vendor Placement:** Permission to occupy approved locations on city- owned property (including Main, Spring, and Madison Streets) for licensed vendors and marketing booths. *City and public safety officials have recommended a new layout for 2026.
- **Traders Alley:** Utilization for mobile performing units and entertainment.
- **SYCC Lot Adjacent to City Hall:** Tractor show and overflow of craft vendors if necessary, Thursday 5/14-Saturday 5/16.
- **SYCC Gym:** Craft vendor show setup and production from Tuesday 5/12-Saturday 5/16.

II. Street Closures & Traffic Management

- **Main Street Entertainment Zone:** Closure of Main Street (City Hall to the Courthouse) for parades and live entertainment:
 - Thursday 5/14: 17:00 – 20:00
 - Friday 5/15: 17:00 – 00:00
 - Saturday 5/16: 10:00 – 00:00
 - Sunday 5/17: 11:00 – 18:00 (Car Show & Entertainment)
- **N. Spring Street Stage Area:** Full closure from the East Main intersection to the city lot from 07:00 **Friday (May 15)** through midnight **Sunday (May 17)** for stage production and public safety.
- **Carnival/Vendor Perimeters:** Temporary closures of Friendly Way, Madison Street (Spring St. to Florida St.), and South Spring Street to the Post Office during operational hours.
- **Parade Logistics:** Full closure of Marion, and Camden for the Grand Feature Parade lineup on **Saturday, May 16**, and all streets along "Strawberry Lane" for parade routes on **Thursday, Friday, and Saturday (May 14, 15, and 16)**.

III. Public Works & Utility Support

- **Waste & Sanitation:** Placement of extra trash receptacles throughout Main St. and Jawbone Park; provision of dumpsters in the Food Vendor and Latham House lots; and complimentary sanitary sewage dumping for visiting buses.
 - Permission for placement of portable toilets in high traffic/usage areas.
- **Water & Infrastructure:** Use of city water at vendor lots and assistance from city crews for vendor setup and decorative street painting.
- **Maintenance:** Pre-event inspection and repair of any problem areas on the parade route to ensure participant safety and overall visual community representation.

IV. Public Safety & Technical Personnel

- **Multi-Departmental Presence:** Active participation and enforcement from the Buckhannon Police Department/VIPS, Fire, Water, Streets, and Waste Departments.
- **Barrier Management:** Strategic placement of hard and soft barriers (including thirty-four 6ft. bin blocks and eight 2ft. bin blocks) per the UCOEM/DHSEM Incident Action Plan.

- **Audio/Visual Support:** Supplied sound technician labor and equipment for Jawbone Park (full band setup) and use of the Main Street sound system for emergency alerts.
- **Fireworks:** (Tentative) Evening of Saturday 5/16 immediately following the headlining act.
- **Coordination:** Specific assistance from E. Crosten, public safety Chiefs, and department personnel to coordinate efforts and ensure a safe and smooth event.
- **Coordination:** Specific assistance from E. Crosten and assigned personnel to plan and set vendors on **Tuesday, May 12.**

- **Closing Appreciation**

We extend our deepest gratitude to the City of Buckhannon for its unwavering partnership. We understand these services come at a great cost, and appreciate the generosity of the City of Buckhannon for the continued partnership. The success of the West Virginia Strawberry Festival is a direct reflection of the collaborative spirit between our Board and the city's dedicated personnel. Thank you for helping us highlight the very best of our community.

Respectfully submitted,

Shane Jenkins, President

84th West Virginia Strawberry Festival Association
Board of Directors

The Honorable Mayor and City Council of Buckhannon
70 E Main St Buckhannon, WV 26201
February 11, 2026

- **Invitation to Participate & Souvenir Program**

The Board of Directors cordially invites the Mayor to contribute a **Letter of Greeting** and a formal photograph for inclusion in our 2026 Souvenir Program Book and local news publications.

Our theme for the 84th year is "**Strawberry Fiesta,**" and we would be honored to have your official welcome included in our materials. Please mark your calendars for the following key events, which we invite the Mayor and Council Members to attend:

- **Opening Ceremonies:** May 9 | 10:00 AM | Jawbone Park
- **Coronation:** May 9 | WVWC Campus (Time/Location TBD)
- **Fireman's Parade:** May 15 | 6:00 PM (Line-up at 5:30 PM on Tucker St.)
- **Grand Feature Parade:** May 16 | 1:00 PM (Line-up at 11:30 AM on Pocahontas St.)
- **Closing Ceremonies:** May 17 | 5:00 PM | Jawbone Park

We recognize and appreciate the hard work the City performs for the festival year-round. If you have any questions or require further coordination, please contact me at **(304) 472- 9036** or via email at president@wvstrawberryfestival.com.

Respectfully submitted,

Shane Jenkins, President

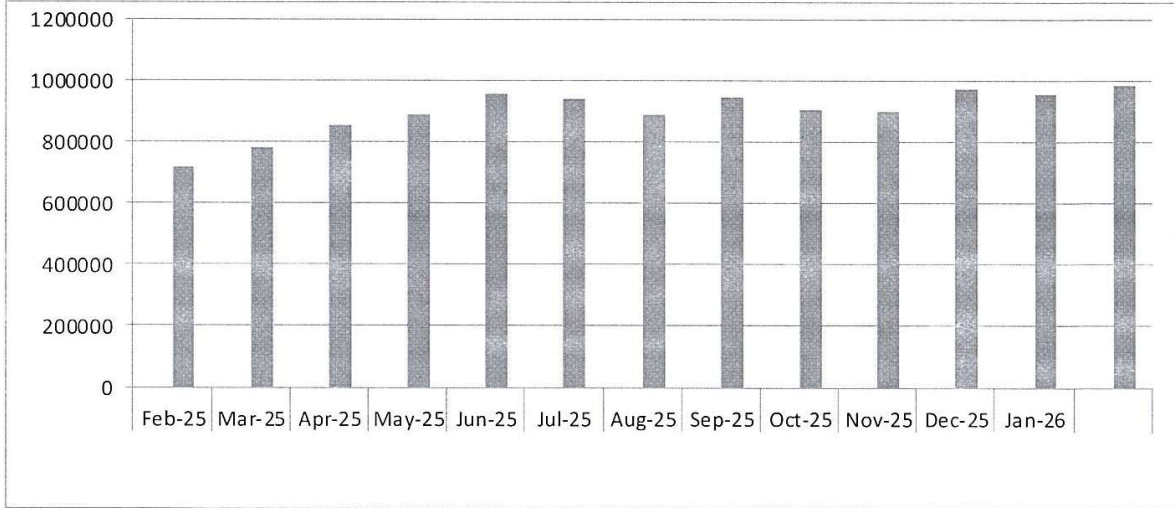
84th West Virginia Strawberry Festival Association

8. Financial Report – Director of Finance Amberle Jenkins – Amby Jenkins presented an overview of the financial reports.

**CONSOLIDATED PUBLIC WORKS BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

**Money market & checking balance:
January, 2026 \$230,181.00**

Cemetery CD and savings matures April 2026 \$ 241,798.21



2-24-2026 05:12 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2026

PAGE: 2

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
093-340-000-01 DONATION BEAUTIFICATION U	60	6.00	42.00	0.00	18.00	70.00
093-340-000-02 DONATION DOG PARK UTL&PRI	60	7.00	2,120.25	0.00	(2,060.25)	3,533.75
093-342-000-00 PARKING METERS LOT 1	0	0.00	0.00	0.00	0.00	0.00
093-342-000-01 PARK.PEN.LOT 1	0	0.00	0.00	0.00	0.00	0.00
093-342-000-02 LOT 1 STICKERS	0	0.00	0.00	0.00	0.00	0.00
093-343-000-00 PARKING LOT 2 RENTAL	0	0.00	0.00	0.00	0.00	0.00
093-343-000-01 PARK.PEN.LOT 2	0	0.00	0.00	0.00	0.00	0.00
093-343-000-02 STICKERS LOT 2	0	0.00	0.00	0.00	0.00	0.00
093-344-000-00 PARKING METERS LOT 3	0	0.00	0.00	0.00	0.00	0.00
093-344-000-01 PARK.PEN.LOT 3	0	0.00	85.00	0.00	(85.00)	0.00
093-344-000-02 STICKERS LOT 3	1,500	225.50	1,106.00	0.00	394.00	73.73
093-345-000-00 PARKING METERS LOT 4	0	0.00	0.00	0.00	0.00	0.00
093-345-000-01 PARK.PEN.LOT 4	0	0.00	0.00	0.00	0.00	0.00
093-345-000-02 STICKERS LOT 4	0	0.00	0.00	0.00	0.00	0.00
093-346-000-00 PARKING METERS ON STREET	0	0.00	0.00	0.00	0.00	0.00
093-346-000-01 PARK.PEN.ON STREET	5,000	0.00	1,070.00	0.00	3,930.00	21.40
093-347-000-00 OPENING & CLOSING GRAVES	30,000	800.00	18,350.00	0.00	11,650.00	61.17
093-347-000-01 SALE OF LOTS	12,000	2,000.00	4,600.00	0.00	7,400.00	38.33
093-347-000-03 PLACEMENT OF MARKERS	1,500	0.00	1,700.00	0.00	(200.00)	113.33
093-349-000-01 PARK.PEN.LOT6	0	0.00	0.00	0.00	0.00	0.00
093-349-000-02 STICKERS LOT 6	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER FEES	50,120	3,038.50	29,073.25	0.00	21,046.75	58.01
GRANTS						
093-366-000-00 STATE GRANTS	9,333	0.00	0.00	0.00	9,333.00	0.00
093-367-000-01 HOTEL OCCUPANCY TAX	36,000	2,408.89	23,743.75	0.00	12,256.25	65.95
093-368-000-00 RENTAL OF PAVILION	4,000	150.00	3,600.00	0.00	400.00	90.00
TOTAL GRANTS	49,333	2,558.89	27,343.75	0.00	21,989.25	55.43
OTHER REVENUE						
093-380-000-00 INTEREST	200	90.43	804.99	0.00	(604.99)	402.50
093-399-000-00 MISCELLANEOUS	0	1,250.00	1,250.00	0.00	(1,250.00)	0.00
093-399-000-02 DONATIONS BEAUTY/GARDENS	0	0.00	0.00	0.00	0.00	0.00
093-399-000-03 CONTRIB FROM GENERAL FUND	125,000	50,000.00	100,000.00	0.00	25,000.00	80.00
093-399-000-04 COMMUNITY ENHANCE DONATIO	0	0.00	3,089.28	0.00	(3,089.28)	0.00
TOTAL OTHER REVENUE	125,200	51,340.43	105,144.27	0.00	20,055.73	83.98
TOTAL REVENUE	224,653	56,937.82	161,561.27	0.00	63,091.73	71.92

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT						
=====						
NON-OPERATING EXPENSES						
093-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
BOARD						
=====						
SALARIES & BENEFITS						
093-700-101-00 BOARD SALARIES	16,800	1,400.00	9,800.00	0.00	7,000.00	58.33
093-700-103-00 SALARIES	40,500	2,196.00	23,582.25	0.00	16,917.75	58.23
093-700-103-01 FLOWER SALARIES	83,000	7,875.63	47,282.53	0.00	35,717.47	56.97
093-700-104-00 FICA TAX	10,500	877.60	6,170.93	0.00	4,329.07	58.77
093-700-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
093-700-106-00 GROUP RETIREMENT	1,990	201.93	1,083.22	0.00	906.78	54.43
093-700-106-01 CONSOLIDATED RETFLOWER	5,700	658.80	4,031.17	0.00	1,668.83	70.72
TOTAL SALARIES & BENEFITS	158,490	13,209.96	91,950.10	0.00	66,539.90	58.02
CONTRACTUAL SERVICES						
093-700-214-00 CPWB UNIFORMS	0	0.00	0.00	0.00	0.00	0.00
093-700-225-00 LOT 4 EXPENSE	0	0.00	0.00	0.00	0.00	0.00
093-700-226-00 INSURANCE & BONDS	10,000	92.45	3,780.99	0.00	6,219.01	37.81
TOTAL CONTRACTUAL SERVICES	10,000	92.45	3,780.99	0.00	6,219.01	37.81
COMMODITIES						
093-700-340-00 MAT & SUPP - STORM DRAIN	0	0.00	0.00	0.00	0.00	0.00
093-700-341-00 MAT & SUPP - CEMETERY	7,000	0.00	2,653.97	0.00	4,346.03	37.91
093-700-341-02 CEMETERY MOWINGS	0	0.00	0.00	0.00	0.00	0.00
093-700-342-00 MAT & SUPP - PARKING	5,000	146.47	3,728.45	0.00	1,271.55	74.57
093-700-343-00 MAT&SUPP-PARKS	100,322	842.02	23,713.33	0.00	76,608.67	23.64
093-700-343-01 DOG PARK EXP	7,500	12.16	165.70	0.00	7,334.30	2.21
093-700-344-00 AUTO SUPPLIES	3,000	0.00	333.02	0.00	2,666.98	11.10
093-700-345-00 TREE MAINTENANCE	39,133	0.00	8,863.84	0.00	30,269.16	22.65
093-700-345-01 TREE GRANT	10,200	0.00	10,200.00	0.00	0.00	100.00
093-700-346-00 COMMUNITY ENHANCE DONATIO	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	172,155	1,000.65	49,658.31	0.00	122,496.69	28.85
CAPITAL OUTLAY						
093-700-464-00 HOTEL-MOTEL (FLOWERS)	20,000	673.72	4,243.40	0.00	15,756.60	21.22
093-700-465-00 CONTRACT MOWING CEMETERY	67,500	0.00	37,500.00	0.00	30,000.00	55.56
TOTAL CAPITAL OUTLAY	87,500	673.72	41,743.40	0.00	45,756.60	47.71

093-CONSOL PUBLIC WORKS

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
093-700-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
093-700-568-00 CONTINGENCY-CPWB	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
093-700-999-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOARD	428,145	14,976.78	187,132.80	0.00	241,012.20	43.71
TOTAL EXPENDITURES	428,145	14,976.78	187,132.80	0.00	241,012.20	43.71
REVENUE OVER/(UNDER) EXPENDITURES	(203,492)	41,961.04	(25,571.53)	0.00	(177,920.47)	12.57

FUND: CONSOL PUBLIC WORKS

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AM
BOARD	MON POWER	700-343-00	MAT&SUPP-PARKS	110 089 164 682 JAWBONE PA	61
		700-343-00	MAT&SUPP-PARKS	110 088 938 128 44 6TH ST	1
		700-343-00	MAT&SUPP-PARKS	110 088 938 045 61CLEVLAND	1
		700-343-00	MAT&SUPP-PARKS	110 088 938 086 PARK STREE	
		700-343-00	MAT&SUPP-PARKS	110 087 901 580 FLAG POLE-	1
		700-342-00	MAT & SUPP - PARKING	110 112 520 876 PRK LOT 3	6
		700-342-00	MAT & SUPP - PARKING	110 112 520 819 PRK LOT 3	1
		700-342-00	MAT & SUPP - PARKING	110 112 520 926 PRK LOT 3	1
		700-342-00	MAT & SUPP - PARKING	110 116 755 015 LT 3 FAIR	1
		700-343-01	DOG PARK EXP	110137251630 WALK TRAIL LN	1
		700-343-00	MAT&SUPP-PARKS	110141766342 13 MARION ST	1
		700-343-00	MAT&SUPP-PARKS	110 149 193 085 JAWBONE PR	3
		700-343-00	MAT&SUPP-PARKS	110149192194 JAWBONE PARK	1
		700-464-00	HOTEL-MOTEL (FLOWERS)	PIPE&FTTNG-GRNHSE HEATER	11
		700-226-00	INSURANCE & BONDS	WCN6007140 12-2-25-1-1-26	9
		700-464-00	HOTEL-MOTEL (FLOWERS)	3/4" FLEX GAS LINE GR HOU	51
		700-464-00	HOTEL-MOTEL (FLOWERS)	THERMOSTAT FOR GREEN HOU	3
		700-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	6
		700-106-01	CONSOLIDATED RETFLOW	WV RETIRE TIER2 CONTRIBUTI	21
		700-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	7
		700-106-01	CONSOLIDATED RETFLOW	WV RETIRE TIER2 CONTRIBUTI	21
		700-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	6

FUND: CONSOL PUBLIC WORKS

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		700-106-01	CONSOLIDATED RETFLOW	WV RETIRE TIER2 CONTRIBUTI	219.60
	INTERNAL REVENUE SERVICE	700-104-00	FICA TAX	FICA WITHHELD AND MATCHED	210.57
		700-104-00	FICA TAX	FICA WITHHELD AND MATCHED	303.36
		700-104-00	FICA TAX	FICA WITHHELD AND MATCHED	197.32
		700-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.25
		700-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	70.95
		700-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	46.15
	AMAZON.COM	700-343-00	MAT&SUPP-PARKS	PCRD-LED LGHTS BULBS @ JAW	125.94
	AT&T MOBILITY	700-342-00	MAT & SUPP - PARKING	PCRD-NOV25 CellPhn & GeoTa	46.10
	**PAYROLL EXPENSES			1/01/2026 - 1/31/2026	11,471.63
				TOTAL:	14,976.78

Shobe/Zuliani moved to accept the financial report as presented. The motion carried.

9. Department Report – Street Department & Parks Superintendent Brad Hawkins – Brad Hawkins presented the following (“We” refers to the Street Department):

- We have been working on snow removal
- We have been patching potholes in alleys
- We have been cleaning up around the shop
- We received the new playground equipment on Monday, February 23, 2026.

The Mayor raised the need to establish a set street-sweeping schedule for the spring season, noting that predictable scheduling would allow residents to prepare by moving vehicles and clearing debris. Several examples were discussed, including Charleston’s model of alternating no-parking days for sweeping. The Board agreed that a structured schedule—paired with advance notice and possible enforcement—would improve cleanliness and efficiency. It was noted that recurring issues on North Kanawha Street, where several vehicles appear unmoved for extended periods, are complicating snow removal and sweeping. The Board discussed options such as windshield notices, voluntary compliance, and, if necessary, enforcement under existing parking ordinances. Emphasized was the importance of keeping streets and sidewalks clean, with several noting that residents generally appreciate improved conditions when sweeping is performed regularly. The Board agreed to develop a proposed street-sweeping plan for consideration at the next Consolidated Public Works Board meeting, with the goal of implementing a trial schedule for the upcoming warm-weather season.

Mr. Waldo raised a concern relayed by a resident of Boggess Street noting that the upper section toward Willowbrook and Highland has not been paved in more than 20 years. The roadway is heavily deteriorated, with numerous utility patches contributing to its poor condition. Ethan Crosten reported that the Sanitary Sewer Department has a project planned in that area for the next fiscal year. The intent is to pave that area as part of that project once sewer work is completed. Because current spring paving projects have already been approved and funding is fully allocated, the earliest paving could occur after July, with the goal of completing the work before fall, pending Council approval. Board members acknowledged the street's longstanding condition and agreed that it remains a priority. Discussion then shifted to the broader issue of utility coordination. Mayor Skinner expressed frustration that utilities often indicate they have no upcoming projects, only to request street cuts shortly after the City completes major improvements. Recent examples include proposed work on Ritchie Street following the City’s streetscape project. Recorder Sanders noted that the City received late notice of the most recent gas line work and emphasized the need for written communication—not phone calls—when utilities request traffic interruptions or street cuts. Written notice ensures accuracy, clarity, and proper public communication. It was also discussed whether the City has legal authority to require utilities to perform more substantial restoration—such as milling and repaving half the street—rather than narrow trench patches. Members suggested seeking guidance from the City Attorney on the extent of the City’s authority. Members referenced past coordination efforts, including a major project on North Spring Street, where utilities were notified in advance to complete all work before paving.

No further items were reported from the Street Department.

10. New Business Discussions:

a. Event Request-Buckhannon Lions Club Easter Egg Hunt on 04/04/26 at City Park – Mayor Skinner reviewed the request, noting that we had all that was needed.

Waldo/Shobe moved to approve the Event Request from the Buckhannon Lions Club for the Easter Egg Hunt on April 4, 2026 at the City Park. The motion carried.

b. Event Request-WV Conference UMC 5K Walk/Run City Map #2 on 06/10/26 – Action taken earlier in the meeting.

c. Event Request- Relay for Life Celebration at Jawbone Park on 07/18/26 (No Road Closure)
- Mayor Skinner reviewed the request, noting that we will need an updated Certificate of Insurance.

Waldo/Shobe moved to approve the Event Request for the Relay for Life Celebration at Jawbone Park on July 18, 2026 with no road closure provided that an updated Certificate of Insurance is submitted prior to the event. The motion carried.

d. Event Request-Cornerstone Community Church Outreach-Carnival Block Party at Jawbone Park on 08/08/26 Free Community Event - Mayor Skinner reviewed the request, noting that we will need an updated Certificate of Insurance.

Shobe/Zuliani moved to approve the Event Request from the Cornerstone Community Church Outreach for a Carnival Block Party at Jawbone Park on August 8, 2026, which will be a free community event, provided that an updated Certificate of Insurance is submitted prior to the event. The motion carried.

e. Event Request- St. Joseph's Hospital & WVWC Healthy Hero Hustle 5K Run/Walk Health Fair City Map #1 on 09/19/26 – Action taken earlier in the meeting.

f. Event Request- One Unique Recovery House-Save A Life Day at Jawbone Park on 09/24/26
– Action taken earlier in the meeting.

g. Event Request- Moon Flower 2nd Annual 420 Festival on 04/18/26 & Closure Section of Main Street – Action taken earlier in the meeting.

h. Addressing/Mapping

i. Approval Petition to Change Private Street Name of Hartman Plaza to Khan Plaza Drive – Discussion took place with the verification that the new E911 numbering system will be utilized.

Zuliani/Reger moved to approve the petition to change the name of the private street at Hartman Plaza to Khan Plaza Drive. The motion carried.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

March 3, 2026

Derya Khan
2 Hartman Plaza
Buckhannon, WV 26201

RE: Petition to Change Private Street Name

Dear Resident,

The City of Buckhannon Addressing and Mapping has received your request to petition to change the existing private street name of Hartman Plaza. All property owners effected must sign the space provided below prior to the petition being presented to the City of Buckhannon Consolidated Public Works Board. If approved, the following addresses will be changed to the following:

Address Change #1

2 Hartman Plaza, Buckhannon, WV 26201 will become 11 Khan Plaza Drive, Buckhannon, WV 26201

This address is for the first unit of the building located on the eastern side of Old Weston Road. There is currently a physician's office located in this unit.

Address Change #2

12 Hartman Plaza, Buckhannon, WV 26201 will become 43 Khan Plaza Drive, Buckhannon, WV 26201

This address is for the last unit of the building located on the eastern side of Old Weston Road. There is currently a Salon in this unit.

Address Change #3

16 Hartman Plaza, Buckhannon, WV 26201 will become 48 Khan Plaza Drive, Buckhannon, WV 26201


This address is for the building located on the eastern side of Old Weston Road. There is currently a Financial Services Office in this unit.

These addresses comply with the Enhanced 911 addressing system. If there are any questions please contact me at 304-472-4443 ext 1000, or via email at ethan.crosten@buckhannonwv.org.

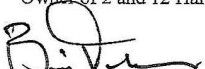
Sincerely,

Ethan Crosten
Public Works Director
City of Buckhannon

CC: City of Buckhannon Mayor's Office
United States Post Office - Buckhannon Postmaster
Upshur County Addressing

Signature: 
Owner of 2 and 12 Hartman Plaza

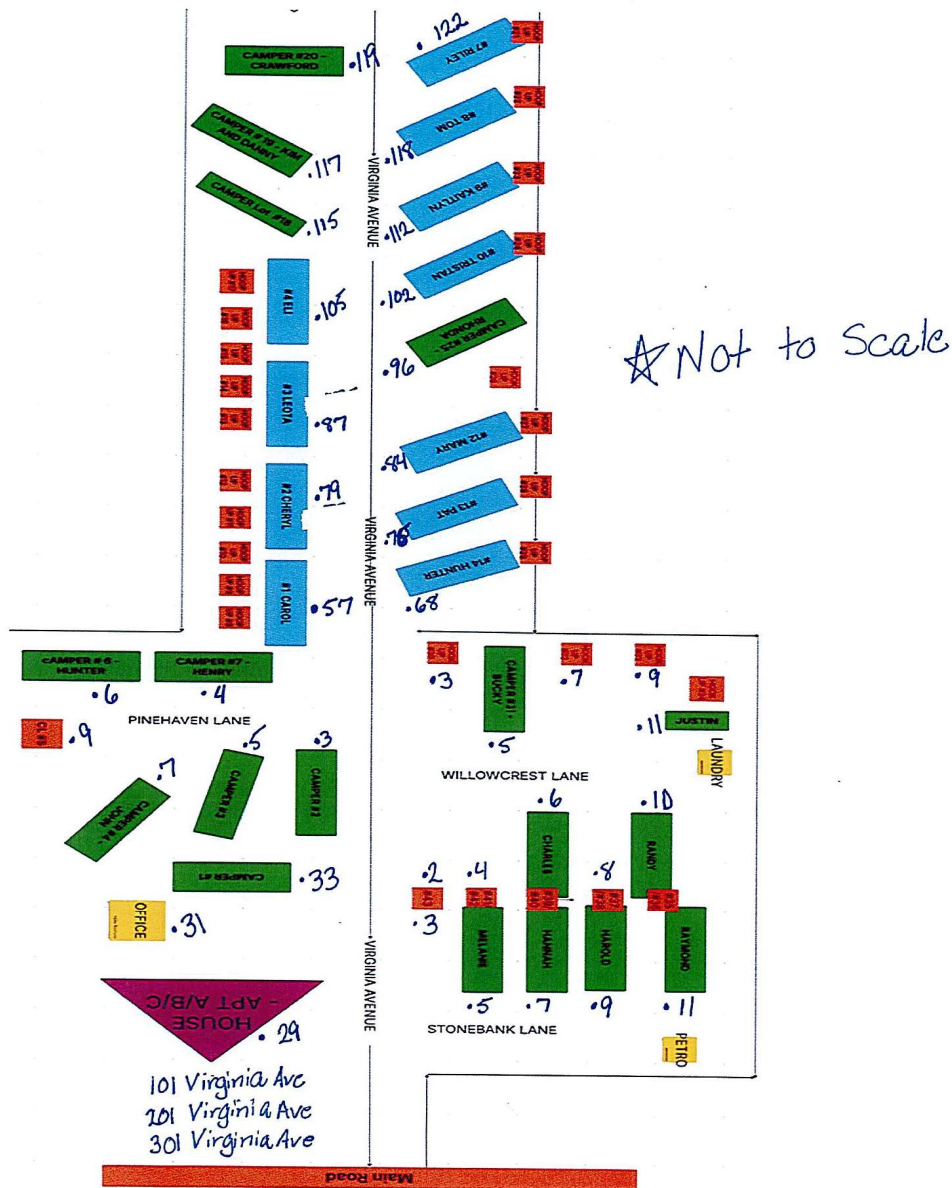
Date: 2/18/26

Signature: 
Owner of 16 Hartman Plaza

-Date: 2/20/26

ii. Approval Zickefoose Trailer Court Assignment of Address Change - Discussion took place with the verification that the new E911 numbering system will be utilized.

Reger/Waldo moved to approve the requested address changes for Zickefoose Trailer Court. The motion carried.



City of Buckhannon Addressing and Mapping Project

Ethan Crosten, Coordinator
 Buckhannon City Hall
 70 East Main Street, Buckhannon, WV 26201
 Phone: (304) 472-1651 Email: ethan.crosten@buckhannonwv.org

Road Name Request Application

This application must be completed by a property owner and accompanied with a petition signed by the majority of the property owners and copy of a map identifying the road to be named. Please mail to the above address. If you have any questions, please contact: **Ethan Crosten at 304-472-1651 ext. 1000**

Name of Applicant: _____

Physical Address: ___ ' Island Avenue, Buckhannon, WV 26201 _____

Mailing Address (if different): _____

Phone Number(s): _____

Requested Road Names: (in order of preference)

1st Choice: __ Stonebank Lane _____

2nd Choice: __ Willowcrest Lane _____

3rd Choice: __ Pinehaven Lane _____

Directions to the road to be named:

- (1) Stonebank Lane will be the first right traveling north on Virginia Avenue
- (2) Pinehaven Lane will be the first and only left traveling north on Virginia Avenue
- (3) Willowcrest Lane will be the second and final right traveling north on Virginia Avenue

Items to be included with this application:

- petition signed by majority of property owners (if applicable)
- copy of map
- completed application

Signature of property owner: _____

***** (internal use only) *****

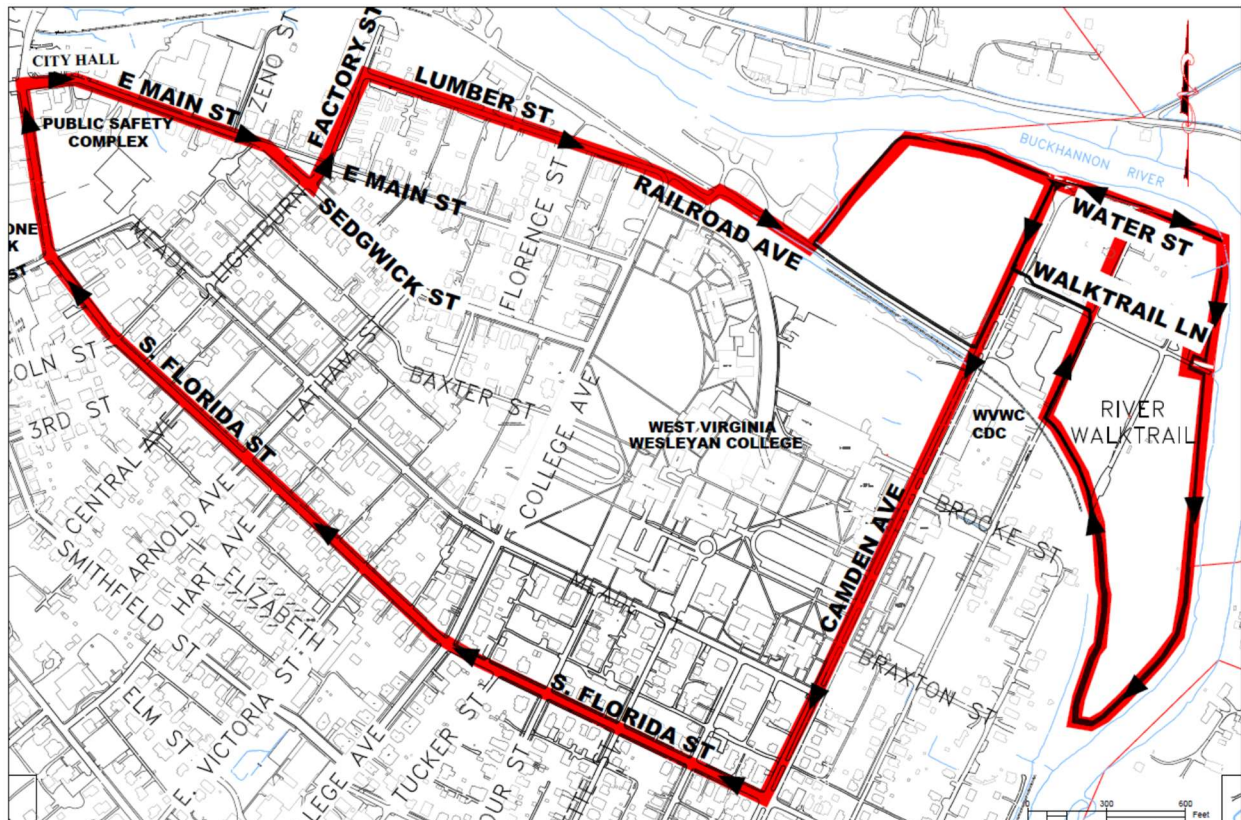
Name approved: _____ Date: _____

Fire Department notified: _____ EMS notified: _____

i. Jawbone Park Stage Ramp Design – Ethan Crosten and Brad Hawkins presented an updated design concept for the new ADA-compliant ramp at the Jawbone Park stage. Brad Hawkins had reviewed the site and proposed an alternative layout that is both simpler to construct and more aesthetically pleasing than the version discussed last month. He marked the proposed alignment on the ground to help visualize the layout. The revised design brings the ramp off the back of the stage, turning 90 degrees toward the front, then wrapping around the two pillars before heading back toward the women’s restroom. A short connector sidewalk will be added to tie the ramp into the existing walkway system. This layout keeps the structure fully on the sidewalk, avoids projecting into the parking lot, and still meets all ADA specifications. Board members who visited the site agreed the new configuration is an improvement over the earlier concept. Staff confirmed that Brad, as the City’s ADA Coordinator, has reviewed the design; Jay Hollen, the City Engineer, may also look at it, though no formal signature from him is required. Brad will circulate a more detailed drawing for reference. The ramp will be constructed in concrete, and it was noted that the design avoids creating areas where leaves or debris would accumulate.

Reger/Zuliani moved to approve the updated ramp design as presented. The motion carried.

j. 5K Map #1 Revision 3.1 Mile – Ethan Crosten reviewed the revision for the Board. No action was necessary.



k. 57 East Main Street- Request to Construct Stairway on City-owned property – Action taken earlier in the meeting.

11. Report of Events, Correspondence, and Information – Mayor Skinner reviewed the following with the Board.

a. Notice of Cemetery Annual Spring Clean-up March 23 through March 27, 2026

City of Buckhannon

Notice of Annual Spring Cemetery Clean-up March 23, 2026 through March 27, 2026

2026 Annual Spring Cemetery Clean-Up

The City of Buckhannon will conduct its annual spring cemetery clean-up from March 23, 2026, through March 27, 2026. This clean-up includes Buckhannon Memorial Park, Old Heavner, Second Addition, Veterans, and Old Baptist cemeteries.

Please ensure that all items are removed before the scheduled start date. Any items remaining at the sites will be disposed of during the clean-up process.

If you have any questions, please contact us at 304-472-1651 or 304-472-5755 between 8:30 a.m. and 4:30 p.m. M-F.

b. 2026 Season-Cemetery Cleaning Schedule Calendar

2026 Cemetery Cleaning Calendar																																																														
<table border="1"> <thead> <tr> <th colspan="7">January</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> </tbody> </table>							January							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
January																																																														
S	M	T	W	T	F	S																																																								
				1	2	3																																																								
4	5	6	7	8	9	10																																																								
11	12	13	14	15	16	17																																																								
18	19	20	21	22	23	24																																																								
25	26	27	28	29	30	31																																																								
<table border="1"> <thead> <tr> <th colspan="7">April</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td> </tr> </tbody> </table>							April							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30									
April																																																														
S	M	T	W	T	F	S																																																								
			1	2	3	4																																																								
5	6	7	8	9	10	11																																																								
12	13	14	15	16	17	18																																																								
19	20	21	22	23	24	25																																																								
26	27	28	29	30																																																										
<table border="1"> <thead> <tr> <th colspan="7">July</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td> </tr> </tbody> </table>							July							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
July																																																														
S	M	T	W	T	F	S																																																								
			1	2	3	4																																																								
5	6	7	8	9	10	11																																																								
12	13	14	15	16	17	18																																																								
19	20	21	22	23	24	25																																																								
26	27	28	29	30	31																																																									
<table border="1"> <thead> <tr> <th colspan="7">October</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> </tbody> </table>							October							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
October																																																														
S	M	T	W	T	F	S																																																								
				1	2	3																																																								
4	5	6	7	8	9	10																																																								
11	12	13	14	15	16	17																																																								
18	19	20	21	22	23	24																																																								
25	26	27	28	29	30	31																																																								
<table border="1"> <thead> <tr> <th colspan="7">February</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> </tbody> </table>							February							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28														
February																																																														
S	M	T	W	T	F	S																																																								
1	2	3	4	5	6	7																																																								
8	9	10	11	12	13	14																																																								
15	16	17	18	19	20	21																																																								
22	23	24	25	26	27	28																																																								
<table border="1"> <thead> <tr> <th colspan="7">May</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td></td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> </tr> <tr> <td>31</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							May							S	M	T	W	T	F	S					1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
May																																																														
S	M	T	W	T	F	S																																																								
				1	2																																																									
3	4	5	6	7	8	9																																																								
10	11	12	13	14	15	16																																																								
17	18	19	20	21	22	23																																																								
24	25	26	27	28	29	30																																																								
31																																																														
<table border="1"> <thead> <tr> <th colspan="7">August</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td> </tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td> </tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td> </tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td> </tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td> </tr> <tr> <td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							August							S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
August																																																														
S	M	T	W	T	F	S																																																								
						1																																																								
2	3	4	5	6	7	8																																																								
9	10	11	12	13	14	15																																																								
16	17	18	19	20	21	22																																																								
23	24	25	26	27	28	29																																																								
30	31																																																													
<table border="1"> <thead> <tr> <th colspan="7">November</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> <tr> <td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							November							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30												
November																																																														
S	M	T	W	T	F	S																																																								
1	2	3	4	5	6	7																																																								
8	9	10	11	12	13	14																																																								
15	16	17	18	19	20	21																																																								
22	23	24	25	26	27	28																																																								
29	30																																																													
<table border="1"> <thead> <tr> <th colspan="7">March</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> <tr> <td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							March							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
March																																																														
S	M	T	W	T	F	S																																																								
1	2	3	4	5	6	7																																																								
8	9	10	11	12	13	14																																																								
15	16	17	18	19	20	21																																																								
22	23	24	25	26	27	28																																																								
29	30	31																																																												
<table border="1"> <thead> <tr> <th colspan="7">June</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td> </tr> <tr> <td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td> </tr> <tr> <td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td> </tr> <tr> <td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td> </tr> <tr> <td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							June							S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30											
June																																																														
S	M	T	W	T	F	S																																																								
	1	2	3	4	5	6																																																								
7	8	9	10	11	12	13																																																								
14	15	16	17	18	19	20																																																								
21	22	23	24	25	26	27																																																								
28	29	30																																																												
<table border="1"> <thead> <tr> <th colspan="7">September</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td> </tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td> </tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td> </tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td> </tr> <tr> <td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td> </tr> </tbody> </table>							September							S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30										
September																																																														
S	M	T	W	T	F	S																																																								
		1	2	3	4	5																																																								
6	7	8	9	10	11	12																																																								
13	14	15	16	17	18	19																																																								
20	21	22	23	24	25	26																																																								
27	28	29	30																																																											
<table border="1"> <thead> <tr> <th colspan="7">December</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td> </tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td> </tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td> </tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td> </tr> <tr> <td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td> </tr> </tbody> </table>							December							S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
December																																																														
S	M	T	W	T	F	S																																																								
		1	2	3	4	5																																																								
6	7	8	9	10	11	12																																																								
13	14	15	16	17	18	19																																																								
20	21	22	23	24	25	26																																																								
27	28	29	30	31																																																										

c. 2026 Season-Cemetery Mowing Schedule Calendar

2026 Cemetery Mowing Calendar																																																														
<p style="color: red; text-align: center;">All mowing to be conducted in the week following date indicated weather permitting.</p>																																																														
<table border="1"> <thead> <tr> <th colspan="7">January</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> </tbody> </table>							January							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
January																																																														
S	M	T	W	T	F	S																																																								
				1	2	3																																																								
4	5	6	7	8	9	10																																																								
11	12	13	14	15	16	17																																																								
18	19	20	21	22	23	24																																																								
25	26	27	28	29	30	31																																																								
<table border="1"> <thead> <tr> <th colspan="7">April</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td> </tr> </tbody> </table>							April							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30									
April																																																														
S	M	T	W	T	F	S																																																								
			1	2	3	4																																																								
5	6	7	8	9	10	11																																																								
12	13	14	15	16	17	18																																																								
19	20	21	22	23	24	25																																																								
26	27	28	29	30																																																										
<table border="1"> <thead> <tr> <th colspan="7">July</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td> </tr> <tr> <td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td> </tr> </tbody> </table>							July							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								
July																																																														
S	M	T	W	T	F	S																																																								
			1	2	3	4																																																								
5	6	7	8	9	10	11																																																								
12	13	14	15	16	17	18																																																								
19	20	21	22	23	24	25																																																								
26	27	28	29	30	31																																																									
<table border="1"> <thead> <tr> <th colspan="7">October</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td> </tr> <tr> <td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td> </tr> </tbody> </table>							October							S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31							
October																																																														
S	M	T	W	T	F	S																																																								
				1	2	3																																																								
4	5	6	7	8	9	10																																																								
11	12	13	14	15	16	17																																																								
18	19	20	21	22	23	24																																																								
25	26	27	28	29	30	31																																																								
<table border="1"> <thead> <tr> <th colspan="7">February</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> </tbody> </table>							February							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28														
February																																																														
S	M	T	W	T	F	S																																																								
1	2	3	4	5	6	7																																																								
8	9	10	11	12	13	14																																																								
15	16	17	18	19	20	21																																																								
22	23	24	25	26	27	28																																																								
<table border="1"> <thead> <tr> <th colspan="7">May</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td>1</td><td>2</td><td></td> </tr> <tr> <td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td> </tr> <tr> <td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td> </tr> <tr> <td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td> </tr> <tr> <td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td> </tr> <tr> <td>31</td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							May							S	M	T	W	T	F	S					1	2		3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						
May																																																														
S	M	T	W	T	F	S																																																								
				1	2																																																									
3	4	5	6	7	8	9																																																								
10	11	12	13	14	15	16																																																								
17	18	19	20	21	22	23																																																								
24	25	26	27	28	29	30																																																								
31																																																														
<table border="1"> <thead> <tr> <th colspan="7">August</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td>1</td> </tr> <tr> <td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td> </tr> <tr> <td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td> </tr> <tr> <td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td> </tr> <tr> <td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td> </tr> <tr> <td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							August							S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31					
August																																																														
S	M	T	W	T	F	S																																																								
						1																																																								
2	3	4	5	6	7	8																																																								
9	10	11	12	13	14	15																																																								
16	17	18	19	20	21	22																																																								
23	24	25	26	27	28	29																																																								
30	31																																																													
<table border="1"> <thead> <tr> <th colspan="7">November</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> <tr> <td>29</td><td>30</td><td></td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							November							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30												
November																																																														
S	M	T	W	T	F	S																																																								
1	2	3	4	5	6	7																																																								
8	9	10	11	12	13	14																																																								
15	16	17	18	19	20	21																																																								
22	23	24	25	26	27	28																																																								
29	30																																																													
<table border="1"> <thead> <tr> <th colspan="7">March</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td> </tr> <tr> <td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td> </tr> <tr> <td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td> </tr> <tr> <td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td> </tr> <tr> <td>29</td><td>30</td><td>31</td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							March							S	M	T	W	T	F	S	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31											
March																																																														
S	M	T	W	T	F	S																																																								
1	2	3	4	5	6	7																																																								
8	9	10	11	12	13	14																																																								
15	16	17	18	19	20	21																																																								
22	23	24	25	26	27	28																																																								
29	30	31																																																												
<table border="1"> <thead> <tr> <th colspan="7">June</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td> </tr> <tr> <td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td> </tr> <tr> <td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td> </tr> <tr> <td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td> </tr> <tr> <td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td> </tr> </tbody> </table>							June							S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30											
June																																																														
S	M	T	W	T	F	S																																																								
	1	2	3	4	5	6																																																								
7	8	9	10	11	12	13																																																								
14	15	16	17	18	19	20																																																								
21	22	23	24	25	26	27																																																								
28	29	30																																																												
<table border="1"> <thead> <tr> <th colspan="7">September</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td>2</td><td>2</td><td>3</td><td>4</td><td>5</td> </tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td> </tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td> </tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td> </tr> <tr> <td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td> </tr> </tbody> </table>							September							S	M	T	W	T	F	S			2	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30										
September																																																														
S	M	T	W	T	F	S																																																								
		2	2	3	4	5																																																								
6	7	8	9	10	11	12																																																								
13	14	15	16	17	18	19																																																								
20	21	22	23	24	25	26																																																								
27	28	29	30																																																											
<table border="1"> <thead> <tr> <th colspan="7">December</th> </tr> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td> </tr> <tr> <td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td> </tr> <tr> <td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td> </tr> <tr> <td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td> </tr> <tr> <td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td> </tr> </tbody> </table>							December							S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
December																																																														
S	M	T	W	T	F	S																																																								
		1	2	3	4	5																																																								
6	7	8	9	10	11	12																																																								
13	14	15	16	17	18	19																																																								
20	21	22	23	24	25	26																																																								
27	28	29	30	31																																																										

11. Board Members' Remarks and Announcements

Nancy Shobe: Mrs. Shobe revisited a previous concern regarding the accuracy of historical signs throughout the city. She recalled that the board had discussed having someone review all signage for errors, but she was unsure of the current status. Mayor Skinner noted that only a few signs along the River Trail had been addressed, and many others remain in question. The board discussed whether the issue had ever formally reached the Historic Landmarks Commission, which meets

twice a year. Members agreed it may be more efficient to ask the individual who raised the concern to provide a list of specific signs needing review, and then refer those items to the Upshur County Historical Society for verification. Nancy also raised concerns about the wildflower plantings at several locations, including areas near the Cleveland Avenue Bridge and along Thurman Avenue. She noted that the sites look unkempt, with weeds overtaking the intended plantings. The board discussed the possibility that last year's seed mix was of lower quality compared to the original, more successful planting. Members suggested asking the City's horticulturist, Dixie Green, to evaluate the sites, research better seed options, and determine whether replanting or mowing is the best approach. It was also mentioned that the original wildflower initiative may have been connected to a local pollinator project involving bee habitats.

Jack Reger: Mr. Reger revisited concerns about the Gold Star Rose Garden at Jawbone Park, noting that by the time of the recent Gold Star Families ceremony, deer had eaten nearly all of the yellow roses. He emphasized that the roses had looked excellent earlier in the season, but on the day of the ceremony the beds were severely damaged, leaving an appearance he compared to "Charlie Brown's Christmas tree." He suggested the City consider installing a low, see-through protective fence—such as tractor-style fencing mounted on top of the existing block wall—to prevent deer from consuming the roses while still allowing the plantings to remain visible and appreciated by visitors. He recommended consulting with the Gold Star representative from the VFW, since they secured grant funding for much of the project. The Board agreed the issue deserves further consideration, and staff will explore options for a modest protective barrier that preserves both aesthetics and accessibility.

Mark Waldo: Mr. Waldo noted significant drainage issues in City Park during last year's storms, with water running off the hillside and across pathways. He asked whether the City had evaluated options such as French drains to better channel runoff. Mr. Crosten and Andrew Loudin reported that plans are underway to install gutters and a French drain around the pavilion to divert water back toward the existing culvert, though no improvements have yet been designed for the upper end of the park. Additional concerns were raised about a slotted drain near the first gate, where road widening left the drain only partially extended, limiting its ability to capture runoff. Staff acknowledged the issue and noted that a storm system runs along the right side of the park. Further evaluation will be needed to determine additional drainage solutions.

Robert Zuliani: Mr. Zuliani expressed strong support for establishing a scheduled street sweeping program, noting that residents without off street parking—himself included—often find the sweeper maneuvering around parked vehicles, reducing its effectiveness. He emphasized that a predictable schedule would help residents plan ahead and improve street and sidewalk cleanliness. He also raised concerns about several unrepaired utility cuts on Smithfield Street, noting that gravel in the cuts has worn away, creating deep depressions that cause vehicles to bottom out. Staff confirmed that the cuts belong to Mountaineer Gas and that the City has been attempting to reach the appropriate contact.

Mr. Reger asked how much authority the City has to require timely restoration of utility cuts and whether contractual tools such as liquidated damages could be used. Mr. Crosten explained that because utilities are not under contract with the City—and operate as public utilities—the City's enforcement options are limited, though the issue is widespread and recognized. Mr. Reger reiterated the need for Mountaineer Gas to return and properly repair multiple locations throughout town.

Randy Sanders: Recorder Sanders echoed earlier discussion on street sweeping and emphasized the importance of launching a spring community clean-up campaign. He noted that, as warmer weather approaches, it is an ideal time to encourage residents to help freshen sidewalks, yards, and streets—not only for major events such as the WV Strawberry Festival, Festival Fridays, or the Fourth of July, but for the overall appearance and pride of the community. Sanders expressed confidence that many residents would respond positively and that the City should do its part to support and coordinate the effort. The Mayor agreed, and Sanders offered to assist in drafting messaging for the campaign.

13. Declaration of Adjournment

At 9:13 a.m., Shobe moved to adjourn.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
