

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A scheduled meeting of the Buckhannon Historic Landmarks Commission was held in Council Chambers at City Hall, 70 East Main on March 9, 2026, at 6:30 pm with the following in attendance:

Robbie Skinner	Mayor	Present
Vincent Smith	Building Code/Zoning Officer, Chairman	Present
Randy Sanders	City Recorder	Present
Amberle Jenkins	Assistant Recorder	Absent
Pamela Bucklew	Member - City Council Designee	Absent
Erika Klie Kolenich	Member	Absent
Daniel Green	Member	Present
Diane Corley	Member	Present
Noel Tenney	Upshur Historical Society	Present

Guests: None

***City of Buckhannon Historic Landmarks Commission
Meeting Agenda
6:30 PM Monday, March 9, 2026
Council Chambers | 70 East Main Street***

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 03/10/2025
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report
8. Business Discussions
 - a. Assignment Designee to Review & Evaluate All Information Signage & Benches for Historical Accuracy
 - b. Assignment Designee to complete the HLC Certified Local Government (CLG) Annual Report FY 2025/2026 (due 08/26)
9. Report of Events, Correspondence, and Information
 - a. Historic District Permit Report
 - b. CLG Annual Report FY 23/24 & FY 24/25 submitted to WVSHPO
 - c. 2026 CLG Training Opportunities
 - d. Next Meeting September 14, 2026
10. Board Members' Remarks and Announcements
11. Declaration of Adjournment

This agenda was certified by Mayor Robbie Skinner on Wednesday, March 4, 2026. To participate in this meeting virtually, participants used this link: <https://global.gotomeeting.com/join/570880461> or joined by phone by calling call: (312) 757-3121, using access code: 570-880-461.

1. Call to Order: Vincent Smith deferred to Mayor Skinner, asking him to chair the meeting, who then called the meeting to order.

2. Moment of Silent Reflection: Mayor Skinner asked all to join in a Moment of Silent Reflection.

3. Pledge of Allegiance: Vincent Smith led the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 03/10/2025: It was noted the minutes of 03/10/2025 had been made available for review and asked if there were any corrections, additions, or a motion to approve as presented.

Corley/Green motioned to approve the Meeting Minutes for 03/10/2025 as presented. The motion carried.

5. Public Comment: Motion to Open & Close Requested – There were no members of the public in attendance wishing to comment. No action was necessary.

6. Recognition of Guests: None

7. Financial Report: Mayor Skinner provided a review of the Financial Report noting a balance of \$3,045.40 in the HLC account.

8. Business Discussions:

a. Assignment Designee to Review & Evaluate All Information Signage & Benches for Historical Accuracy - The Commission held an extended discussion with Noel Tenney regarding the newly assigned task from the Consolidated Public Works Board to audit all informational signage and benches for historical accuracy. Noel confirmed his willingness to assist but emphasized that accurate historical interpretation requires careful, research-based verification, noting that much local lore—particularly narratives derived from Judge McWhorter—reflects “a historic romance... a fictionalized account” rather than documented fact.

The Commission reviewed the packet of identified signs and discussed the condition of existing Main Street interpretive panels, many of which are faded, damaged, or overly lengthy. Noel explained that earlier Landmark Commission signs were intended to highlight Main Street events, businesses, and disasters, but many have deteriorated and some brackets remain empty.

Members agreed that future signage must be accurate, concise, uniform in design, and visitor-friendly, following museum standards indicating that “people, on the average, read 40 words.” The group discussed adopting a consistent brown historic-district color scheme and developing a standard template incorporating the Commission’s logo and a brief interpretive text.

Noel advised that the Commission first determine which stories should be told, focusing on Buckhannon’s municipal history rather than county-wide topics, and establish a clear process for approving any historical content before installation. He noted that the Historical Society can assist with research review but cannot take on the full project due to existing commitments.

The Commission concluded by agreeing to:

- Review the packet of existing signs;
- Identify priority signs needing immediate overhaul;
- Develop a uniform design template; and
- Return with recommendations at a future meeting.

Noel reiterated that the Historical Society will support accuracy review and provide access to research materials, stating, “We work really hard to make sure that the information we provide is as accurate as it can be.”

Historic Signs in the COB			
Sign Name	Location	Style	Condition
Buckhannon City Hall	Between CAC and Dairy Queen	Vinyl, Overhead	Faded, Cracked
Dairy Queen	Between CAC and Dairy Queen	Vinyl, Overhead	Faded, Cracked
G.O. Young Drug Store	Between C.J. Maggie's and Mtn. Cap	Vinyl, Overhead	Faded, Cracked
G.C. Murphy Company	Between C.J. Maggie's and Mtn. Cap	Vinyl, Overhead	Faded, Cracked
"Lurch"	In Front of Lurch Statue	Vinyl	Good
The Lurch Bench	Beside Lurch Bench (C.J. Maggie's)	Vinyl	Good
Stockert Building 1904	In Front of C.J. Maggie's	Vinyl	Fading, Peeling
Shinn Building 1892	Between C.J.'s / Chamber of Commerce	Vinyl	Good
Orrlip & Simpson Building 1893	Between Explore / Opera House	Vinyl	Good
Carpenter Building 1923	Between Explore / Opera House	Vinyl	Peeling
Heiskell & CO. 1848 East-West Travel	Between Explore / Edward Jones	Vinyl	Good
Strawberry Festival 1936	Between Explore / Edward Jones	Vinyl	Good
8 East Main Street	Between Explore / Edward Jones	Vinyl	Peeling
Explorations West of Blue Ridge	Between Explore / Edward Jones	Vinyl	Good
J.A. Davis Ice Cream Parlor	In Front of Computer & Copy Center	Vinyl, Overhead	Faded, Cracked
1894 Fire on West Main Street	In Front of Computer & Copy Center	Vinyl, Overhead	Faded, Cracked
C.E. Mylius Building 1897	On C.E. Mylius Building	Vinyl	Good
Upshur County Courthouses	In Front of Court House	Vinyl, Overhead	Faded, Cracked
Rainbow Restaurant	In Front of Court House	Vinyl, Overhead	Faded
Kiddy Building 1932	In Front of Stone Tower Brews	Vinyl	Good
Reger Building 1900	Between Antique Shop and Thread Lab	Vinyl	Good
Strawberry Festival	In Front of Antique Shop	Vinyl, Overhead	Faded
Tillotson Janney House	In Front of Antique Shop	Vinyl, Overhead	Faded
Stockert Building	In Front of Lavish Salon	Vinyl, Overhead	Faded, Cracked
People's Grocery & Home Hardware	In Front of Lavish Salon	Vinyl, Overhead	Faded
Charles's Burton "Charley Harper"	Corner of Trader's Alley (Mainstreet End)	Vinyl	Good
Buchanan Plaid	Exit Corner of City Hall	Large Vinyl	Mildew
Joyce S. Stockert	In Front of Stockert Youth Center	Vinyl	Peeling
Mary Augusta Gibson	In Front of Gibson Library	Vinyl	Good
The Bicentennial Sycamore Tree	One at River Walk, One at Jawbone Park	Vinyl	Peeling
Buckhannon's Bicentennial Boulder	Jawbone Park	Vinyl	Peeling, Scratched
Sign Name	Location	Style	Condition
Ross E. Straight	Jawbone Park by Buckongahelas Statue	Vinyl	Faded, Scratched
Chief Chesley G. Mearns	City Police Department Flower Bed	Vinyl	Good
Wilbert H. "Webb" Grubb	City Police Department Flower Bed	Vinyl	Cracked
Carl R. "Bud" "Ole Friendly" Bennett	Fire Department Flower Bed	Vinyl	Fading
Annett William "Ace" Mumford	Corner of Latham and Sedgwick	Vinyl	Cracked
Diversity Rock	Behind Performing Arts Center	Vinyl	Faded, Cracked
Charles William Warfield, Sr	Beside Performing Arts Center (Baxter Street)	Vinyl	Slightly Peeling
Tony Gum Bridge	This Sign Has Been Removed (Belongs at The Nature Trail)		
The Buckhannon River	Between Nature Trail / Bob Wallace Bridge	Large Vinyl	Good
The Tannery	Between Nature Trail / Bob Wallace Bridge	Large Vinyl	Good
Bob Wallace Bridge	End of River Walk Parking Lot	Large Vinyl	Good
Mayor Jim Knorr Picnic Plaza	Behind Flower Bed at River Walk Parking Lot	Large Vinyl	Good
The Gaudet-Scott Garden	Between Bob Wallace Bridge / Boat Ramp	Large Vinyl	Good
Elizabeth J. "Binky" Poundstone Trail	Next to River Walk Boat Ramp	Large Wood	Good
Franklin C. "Hank" Ellis	Corner of Hank Ellis Field	Vinyl	Faded, Cracked
Elizabeth J. "Binky" Poundstone	Corner of Hank Ellis Field	Vinyl	Faded, Cracked
The Buckhannon River	Near Tennis Courts	Large Vinyl	Fading
Town of South Buckhannon	Near Tennis Courts	Large Vinyl	Good
Jenkins In Buckhannon	Fred Brookes Park	Large Vinyl	Good
Samuel S. "Sam" Ludlow	Sewer Plant Lobby	Vinyl	Good
We Honor Our "Unknowns"	Heavner Grove Cemetery "Unknown" Section	Vinyl	Cracked
Larry Brown Flagpole Hill	Top of Flagpole Hill	Vinyl	Fading Along Edges

b. Assignment Designee to complete the HLC Certified Local Government (CLG) Annual Report FY 2025/2026 (due 08/26) - The Commission briefly discussed the assignment of a designee to complete the Historic Landmarks Commission's Certified Local Government (CLG) Annual Report for FY 2025/2026, due August 26. Members expressed confidence in Commission Member Erika Kolenich's prior work on the report, noting that "Erika does a great job at this" and that she already has a template from previous submissions. Although she was not present to confirm, the Commission agreed to ask her to serve as the designee again for the upcoming reporting cycle.

9. Report of Events, Correspondence, and Information – Mayor Skinner reviewed the following:

a. Historic District Permit Report



HLC Permit Report

09/04/2025 - 03/02/2026

Historic District	Applicant Name	Applicant Address	Description	Permit #	Permit Date	Permit Type
Yes	JERRY HENDERSON	37 S FLORIDA	REROOF-ROLLED ROOFING	76826	2/19/2026	Building
Yes	LUNA TATTOO, LILY MEIDLINGER	15 W MAIN ST	PAINTING & INSTALL SINKS/WORKSTATION	76825	2/18/2026	Building
Yes	BACK 2 LIFE BLENDS	14 N KANAWHA ST	2 WINDOW DECALS	76823	2/11/2026	Building
Yes	Rylands Nolte Ventures LLC	15 E Main St 2nd Floor Apartment	Drywall overlay, kitchen remodel, electrical upgrade	76822	2/6/2026	Building
Yes	Bekki Leigh	34 1/2 Island Ave	15 Replacement Windows	76819	2/3/2026	Building
Yes	JONI HOWARD	21D SEDGWICK ST	REROOF	76815	1/21/2026	Building
Yes	Kimble Professional	10 Island Ave Ste 4	Change of Use to Professional Office, Install Hanging Signage 5.0 sf & Door Decals	76814	1/20/2026	Building
Yes	Seven Performance LLC dba Seven Wellness	2 Traders Alley Ste 104	Window Decal Signage 2'x3'	76811	1/16/2026	Building
Yes	Appalachian Impact-Children's Museum	64 E Main St	Change of use, Painting, Hanging Signage 29.67 sqft and (3) Emergency Lighting	76809	1/7/2026	Building
Yes	BARBARA BAXA	73 S FLORIDA ST	GENERATOR INSTALL on 30'x52' concrete pad	76805	12/23/2025	Building
Yes	JENNIFER REXROAD	88 SMITHFIELD ST	6' VINYL FENCE	76802	12/18/2025	Building
Yes	WVWC Jenkins Hall	62 Meade St	Re-Roof Rubberized Roofing	76801	12/17/2025	Building
Yes	ISAAC CASTO	79 SMITHFIELD ST	BASEMENT WATERPROOFING	76800	12/12/2025	Building
Yes	COB SYCC	79 E Main St	Waterproofing Building Project	76799	12/12/2025	Building
Yes	HOMEBASE	11 MEADE ST	INTERIOR REMODEL, REROOF	76798	12/11/2025	Building
Yes	SUELINN ROSS	21 COLLEGE AVE	FOUNDATION STABLIZATION	76797	12/10/2025	Building
Yes	GEORGE CARVER	19 ELIZABETH ST	FOUNDATION STABLIZATION	76796	12/9/2025	Building
Yes	ELKS #1736	47 N KANAWHA ST	REMOVAL & RECONNECT HVAC UNIT TO REPAIR ROOF- DUE TO WOOD/FRAME ROT DAMAGE FROM HVAC UNIT	76794	12/5/2025	Building
Yes	BELLA VIE BOUDOIR-LOLA TRAYLOR	108 S KANAWHA ST	REROOF	76793	12/5/2025	Building
Yes	Kelley Tierney	7 Latham St	Siding, Windows, 6'x18' Front Porch	76791	12/4/2025	Building
Yes	BRIAN WEBB	32 S FLORIDA ST	BATHROOM REMODEL	76788	12/1/2025	Building
Yes	CRITES ELECTRIC	50 S KANAWHA ST	REPLACING EXISTING GENERATOR (IN THE SAME PLACE)	76787	11/25/2025	Building
Yes	Pure Energy Auto Repair	110 1/2 Island Ave	Signage on existing pole & frame 24 sqft	76783	11/20/2025	Building
Yes	HILL FOLK MARKET	1 COLLEGE AVE SUITE 103	30 SQ FT SIGN (5'X6') on building	76779	11/12/2025	Building
Yes	CITIZENS BANK	3 FRANKLIN ST	RAZING A BRICK BLDING	76775	11/7/2025	Building
Yes	CITIZENS BANK	THORPE LN	RAZING A METAL BLDING	76774	11/7/2025	Building
Yes	KANAWHA LOUNGE-AMBIKA HOSPITALITY	18 S KANAWHA ST	EMERGENCY EXIT LIGHTING (PER FIRE MARSHAL), INTERIOR LIGHTING FIXTURES, (NO RECEPTABLES INSTALL) EXISTING MARQUEE LIGHTING, PAINTING & CARPET REPLACEMENT	76773	11/7/2025	Electrical

Yes	GREG PATTISON	50 SMITHFIELD ST	BASEMENT WATERPROOFING	76772	11/7/2025	Building
Yes	CBS House of Hair	33 S Florida St	Electrical Compliance Inspection, Window Door Decal Signage	76771	11/7/2025	Building
Yes	WENDY'S	44 S KANAWHA ST	REPLACING DAMAGED PANEL	76767	11/3/2025	Building
Yes	MONA HELMICK	94 ELM ST	STABILIZE FOUNDATION & BASEMENT WATERPROOFING	76763	10/31/2025	Building
Yes	GREG POPOVICH	7 MEADE ST	REROOF- METAL OVER SHINGLES, REPLACEMENT OF GUTTERS	76759	10/28/2025	Building
Yes	BRETT MILLER	98 ELM ST	STABILIZATION OF THE FOUNDATION FOR THE SUNROOM, REPAIR EXISTING DRIVEWAY	76757	10/23/2025	Building
Yes	BLACK DIAMOND DETAILING- TYSON TOMEY	99 E MAIN ST	CHANGE OF USE, SIGNAGE (3'X5')	76752	10/17/2025	Building
Yes	JAMIE OBRIEN	65 S FLORIDA ST	Replacement of existing Deck & replacing existing 6' Fence	76750	10/17/2025	Building
Yes	UPSHUR CO COURTHOUSE	38 W MAIN ST	REPLACEMENT OF CHILLER & PIPING (HVAC System)	76747	10/15/2025	Building
Yes	RODNEY WRIGHT	42 SMITHFIELD ST	BATHROOM REMODEL	76746	10/14/2025	Building
Yes	COLOR BAR 51- BRANDY BALL	13 YOUNG LN	WINDOW DECAL & REPLACING FACE ON EXISTING FRAME (18"X12")	76743	10/10/2025	Building
Yes	BELLA VIE BOUDOIR	108 S KANAWHA ST	CHANGE OF USE, 12 SQ FT SIGN FLAT AGAINST THE BLDING	76741	10/10/2025	Building
Yes	THE THREAD LAB	11 E MAIN ST	5'X3' SIGNAGE ON EXISTING HANGING HOOKS	76740	10/10/2025	Building
Yes	LEAF & LITTLE- CHELSIE REXROAD	18 N KANAWHA ST	REPLACING EXISTING SIGNAGE	76739	10/10/2025	Building
Yes	Speedwash Laundromat	131 S Florida St	Drywall, Paint, Window Replacement	76735	10/8/2025	Building
Yes	Kroshus Management	40 S Florida St	4 Parking Spaces along Rohrbough Lane, Leveling, Concrete Steps install & landscaping development	76733	10/6/2025	Building
Yes	RONALD GIBSON	53 MEADE ST	6' PRIVACY FENCE	76729	10/3/2025	Building
Yes	VOLUME BOOKSHOP & STUDIO	7 E MAIN ST	17.67 sq ft SIGN FLAT AGAINST BLDING	76727	10/1/2025	Building
Yes	CHERYL BUCKLEW	42 1/2 S. FLORIDA ST	REMOVE EXISTING TUB & REPLACE WITH SHOWER UNIT	76720	9/23/2025	Building
Yes	Eugina Suder	14 1/2 S Kanawha St	Change of Use- Bar Establishment, Interior Renovations, 56'x8' Addition, Walk in Cooler 6'x6', Pavilion 10'x10', 2 Parking Spaces in front (ADA & Reserved)	76718	9/22/2025	Building
Yes	DAVID LONG	41 W MAIN APT 301	REPLACING CABINETS, BATHROOM VANITY, MEDICINE CABINET	76717	9/18/2025	Building
Yes	JOSH LAYFIELD	64 1/2 E MAIN ST	REPAIR SCREWS, COATING ON EXISTING METAL, 3 LAYER OVERLAY (COATING, FIBERGLASS, COATING)	76711	9/12/2025	Building
Yes	Ronald Gibson	53 Meade St	Replacement Fascia Board, Soffit & Vinyl Siding on the Gable Ends	76706	9/10/2025	Building
Yes	NANCY RENDINA	131 E MAIN ST	KITCHEN REMODEL	76704	9/9/2025	Building
Yes	SUSAN RICE	31 MEADE ST	TUB TO SHOWER	76703	9/9/2025	Building
Yes	Timothy Bean	28 College Ave	Replacement Vinyl Siding & Gutterworks	76700	9/8/2025	Building
Yes	CHASE BANK	32 E MAIN ST	INTERIOR SIGNAGE, INTERIOR BUILDOUT, HVAC/ROOF VENTS	76699	9/5/2025	Building

b. CLG Annual Report FY 23/24 & FY 24/25 Submitted to WVSHPO on 09/18/2025 via email to Tryon, Claire E" claire.e.tryon@wv.gov

Historic Landmark Commission/Certified Local Government
Annual Report

Report Contents Outline

A Certified Local Government is responsible for submitting an annual report to the West Virginia State Historic Preservation Office. The report is due within 60 days of the end of the local government's fiscal year and must include the following information. Attach additional documentation or comments as needed.

Report for Fiscal Year: 2023/2024 Date Report Submitted to SHPO: September 18, 2025

I. Contact Information:

Commission Name Buckhannon Historic Landmarks Commission

Mailing Address 70 East Main St.

Buckhannon, WV 26201

Primary Email vincent.smith@buckhannonwv.org

Commission Members:

Chair Vincent Smith

Email vincent.smith@buckhannonwv.org

Phone 304-472-1651

Address 70 East Main St

Buckhannon, WV 26201

Member Erika Kolenich

Email ehklic@krielawoffices.com

Member Diane Corley

Email dcorley1940@yahoo.com

Member Anthony Valentino

Email epsoncross313@gmail.com

Member Pamela Bucklew

Email pamcuppari@aol.com

Member Noel Tenney - Non Voting

Email noelwttenney@yahoo.com

Member Daniel Green

Email dgreenbuck@gmail.com

II. Local Legislation:

1. Attach copies of any new ordinances, amendments, regulations, bylaws, or guidelines enacted during this period.

Check box if any above mentioned materials are attached.

2. Numbered list of new historic districts or landmark designations. A map must also be submitted showing site locations if not already recorded with the SHPO.

None

3. Number of cases reviewed under the authority of the local ordinance:

	<u>Approved</u>	<u>Denied</u>	<u>Appealed</u>	<u>Total</u>
Maintenance	<u>74</u>	<u>0</u>	<u>0</u>	<u>74</u>
Alterations	<u>27</u>	<u>0</u>	<u>0</u>	<u>27</u>
Demolitions	<u>6</u>	<u>0</u>	<u>0</u>	<u>6</u>
New Construction	<u>4</u>	<u>0</u>	<u>0</u>	<u>4</u>

III. Local Historic Preservation Commission:

1. Any changes to the membership of the commission. For vacancies, please indicate length of vacancy, how an attempt was made to obtain qualified professionals to fill the vacancy, and how the new appointee(s) demonstrate an avocation, interest, competence, or knowledge of historic preservation. In addition, please submit a resume for any new commission members.

Daniel Green replaced Anthony Valentino for Mr. Valentino's unexpired term. There were no vacancies.

2. Summary of how the commission obtained qualified professional expertise in the review of nominations or other actions normally evaluated by a professional if such expertise is not available on the commission.

N/A

3. Explanation of how commission meetings were advertised in advance.

Commission meetings are posted on the City's website, social media, at City Hall as well as in the newspaper. Agendas are also made available.

4. Indication of the number of meetings that each commission member attended:

<u>Member</u>	<u>Number of Meetings Attended</u>
<u>Vincent Smith</u>	<u>2</u>
<u>Erika Kolenich</u>	<u>1</u>
<u>Diane Corley</u>	<u>2</u>
<u>Anthony Valentino (only served for 2023)</u>	<u>0</u>
<u>Pamela Bucklew</u>	<u>2</u>
<u>Noel Tenney</u>	<u>1</u>
<u>Daniel Green (only Served for 2024)</u>	<u>1</u>

5. Number of commission meetings held during this period: 2

6. Indication of any historic preservation training sessions which each commission member attended during this period.

Claire Tryon attended a meeting and provided training to all members in attendance.

IV. National Register Nominations:

1. List of activities affecting any National Register sites in the commission's jurisdiction.

None

2. List of National Register nominations reviewed by the commission.

None

3. List of persons contacted during the review and comment period.

V. Public Participation:

1. Outline of public participation procedures which complied with West Virginia Open Law 6-9A-1 et seq.

Meetings are held at City Hall in and are open to the public. All guests are invited to speak. Meetings are also streamed and attendees can participate remotely.

2. A list of any public comments received during the National Register review and comment period.

N/A

VI. Local Survey and Inventory:

1. List of new inventory forms completed for individual buildings, historic districts, and archaeological sites. A map must be included that indicates newly inventoried sites, if not already recorded with the SHPO.

None.

2. Summary of survey activities including any plans to survey.

We have no pending imminent survey plans. We have discussed in the past South Buckhannon and the Heavener Cemetary and may move forward with one or either of those.

Historic Landmark Commission/Certified Local Government
Annual Report

Report Contents Outline

A Certified Local Government is responsible for submitting an annual report to the West Virginia State Historic Preservation Office. The report is due within 60 days of the end of the local government's fiscal year and must include the following information. Attach additional documentation or comments as needed.

Report for Fiscal Year: 2024/2025 Date Report Submitted to SHPO: September 18, 2025

I. Contact Information:

Commission Name Buckhannon Historic Landmarks Commission

Mailing Address 70 East Main St.
Buckhannon, WV 26201

Primary Email vincent.smith@buckhannonwv.org

Commission Members:

Chair Vincent Smith

Email vincent.smith@buckhannonwv.org

Phone 304-472-1651

Address 70 East Main St
Buckhannon, WV 26201

Member Erika Kolenich

Email ehklie@klielawoffices.com

Member Diane Corley

Email dcorley1940@yahoo.com

Member _____

Email _____

Member Pamela Bucklew

Email pamcuppari@aol.com

Member Noel Tenney - Non Voting Member

Email noelwttenney@yahoo.com

Member Daniel Green

Email dgreenbuck@gmail.com

II. Local Legislation:

1. Attach copies of any new ordinances, amendments, regulations, bylaws, or guidelines enacted during this period.

Check box if any above mentioned materials are attached.

2. Numbered list of new historic districts or landmark designations. A map must also be submitted showing site locations if not already recorded with the SHPO.

None

3. Number of cases reviewed under the authority of the local ordinance:

	<u>Approved</u>	<u>Denied</u>	<u>Appealed</u>	<u>Total</u>
Maintenance	<u>62</u>	<u>0</u>	<u>0</u>	<u>62</u>
Alterations	<u>9</u>	<u>0</u>	<u>0</u>	<u>9</u>
Demolitions	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>
New Construction	<u>1</u>	<u>0</u>	<u>0</u>	<u>1</u>

III. Local Historic Preservation Commission:

1. Any changes to the membership of the commission. For vacancies, please indicate length of vacancy, how an attempt was made to obtain qualified professionals to fill the vacancy, and how the new appointee(s) demonstrate an avocation, interest, competence, or knowledge of historic preservation. In addition, please submit a resume for any new commission members.

There were no vacancies.

2. Summary of how the commission obtained qualified professional expertise in the review of nominations or other actions normally evaluated by a professional if such expertise is not available on the commission.

N/A

3. Explanation of how commission meetings were advertised in advance.

Commission meetings are posted on the City's website, social media, at City Hall as well as in the newspaper. Agendas are also made available.

4. Indication of the number of meetings that each commission member attended:

<u>Member</u>	<u>Number of Meetings Attended</u>
<u>Vincent Smith</u>	<u>2</u>
<u>Erika Kolenich</u>	<u>2</u>
<u>Diane Corley</u>	<u>2</u>
<u>Noel Tenney</u>	<u>2</u>
<u>Pamela Bucklew</u>	<u>2</u>
<u>Daniel Green</u>	<u>1</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

5. Number of commission meetings held during this period: 2

6. Indication of any historic preservation training sessions which each commission member attended during this period.

None.

IV. National Register Nominations:

1. List of activities affecting any National Register sites in the commission's jurisdiction.

None

2. List of National Register nominations reviewed by the commission.

None

3. List of persons contacted during the review and comment period.

None

V. Public Participation:

1. Outline of public participation procedures which complied with West Virginia Open Law 6-9A-1 et seq.

Meetings are held at City Hall in and are open to the public. All guests are invited to speak. Meetings are also streamed and attendees can participate remotely.

2. A list of any public comments received during the National Register review and comment period.

N/A

VI. Local Survey and Inventory:

1. List of new inventory forms completed for individual buildings, historic districts, and archaeological sites. A map must be included that indicates newly inventoried sites, if not already recorded with the SHPO.

None.

2. Summary of survey activities including any plans to survey.

We have no pending imminent survey plans. We have discussed in the past South Buckhannon and the Heavner Cemetery and may move forward with one or either of those.

c. 2026 CLG Training Opportunities

2026 CLG Training Recordings Available

Whether you were able to attend live or not, we're excited to share the recordings of our 2026 webinar series for Certified Local Governments. With historic preservation professionals from we discussed topics including substitute materials on building exteriors, the importance of updating historic districts, best practices for historic site interpretation, public education programs, and being a section 106 consulting party. As you watch or rewatch at your convenience, we hope that you find them to be a valuable resource throughout the year.

If you have any questions or would like to be connected to one of our presenters please email claire.e.tryon@wv.gov.

d. Next Meeting September 14, 2026

10. Board Members' Remarks and Announcements - None

11. Declaration of Adjournment

At 7:51 p.m., Corley motioned to adjourn.

Commission Chairman Vincent Smith

City Recorder Randall H. Sanders