

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, February 19, 2026, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
City Engineer	Jay Hollen	Present
City Hall Office Manager	Barbara Hinkle	Present
Board Member	Phil Loftis	Present
Board Member	Crystal Shaw	Present
Director of Public Works	Ethan Crosten	Present
Sanitary Superintendent	Cody Tenney	Present

Guests: None

*City of Buckhannon Sanitary Board
Meeting Agenda
7:30 AM Thursday, February 19, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 01/15/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report –Sanitary Department Superintendent, Cody Tenney
 - a. Plant Operations & Test
 - b. Maintenance Crew
 - c. Line Crew #1
 - d. Line Crew #2
9. Stormwater Management Discussions
 - a. Taylor Street Storm Sewer Update
10. Business Discussions:
 - a. Finks Run-Norwin’s Development LLC Sanitary Sewer Extension-WVPSC Alternate Mainline Sanitary Sewer Extension
 - b. Waste Water Treatment Plant Study
 - c. Discussion/Approve Advertisement Pipe Layer/Laborer Position
 - d. Discussion/Approve Advertisement Lab or Maintenance Position
11. Report of Events, Correspondence, and Information
 - a. P.S.D. Meeting Minutes
12. Executive Session- Property Matters Per WV Code§ 6-9A-4
13. Board Members' Remarks and Announcements
14. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on February 13, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/743314989>, or by phone by calling (669) 224-3412, access code: 743-314-989.*

1. Call to Order: At 7:30 a.m., Mayor Robbie Skinner called the February 19, 2026, meeting of the Sanitary Board to order.

2. Moment of Silent Reflection – Mayor Skinner invited those in attendance to join in silent reflection.

3. Pledge of Allegiance – Mayor Skinner led those in attendance in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 01/15/2026 – Mayor Skinner recognized that the minutes for 01/15/2026 were available for consideration and asked for corrections, additions, or approval as presented.

Shaw/Loftis moved to approve the minutes from the January 15, 2026, meeting as presented. The motion carried.

5. Public Comment—Motion to Open & Close Requested – Mayor Skinner noted that no one was present to address the Board, so no action was necessary.

6. Recognition of Guests - None

7. Financial Report – Director of Finance Amberle Jenkins - Mrs. Jenkins presented the January 2026 reports.

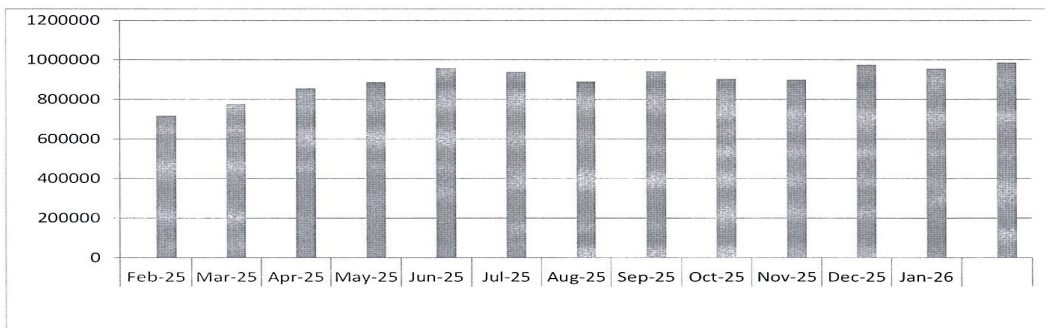
**SANITARY BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance January 31, 2026

Money market checking **\$826,813.20**

WVBTI working capital **\$272,400.23**
CD Working Capital **\$111,764.89**
(CD#368265)

CD (303555) **\$112,567.11**



Stormwater Fund \$328,424.14

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CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: JANUARY 31ST, 2026

401-SANITARY % OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
401-343-000-00 SEWER TAPS	1,000	0.00	2,880.00	0.00	(1,880.00)	288.00
TOTAL OTHER FEES	1,000	0.00	2,880.00	0.00	(1,880.00)	288.00
UTILITY BILLINGS						
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	165,778.45	1,168,271.29	0.00	631,728.71	64.90
TOTAL UTILITY BILLINGS	1,800,000	165,778.45	1,168,271.29	0.00	631,728.71	64.90
HEALTH AND SAFETY						
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00
401-351-100-00 WST RD CONSUMP SURC BILLIN	50	23.70	173.10	0.00	(123.10)	346.20
401-351-200-00 WST RD EXTER SURCH BILLIN	2,000	250.00	1,750.00	0.00	250.00	87.50
401-352-000-00 INCOME FROM TENNERTON PSD	205,775	21,909.22	152,282.67	0.00	53,492.33	74.00
TOTAL HEALTH AND SAFETY	207,825	22,182.92	154,205.77	0.00	53,619.23	74.20
CHARGES FOR SERVICES						
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00
401-362-000-01 SEPTAGE HAULERS	40,000	2,619.00	24,468.00	0.00	15,532.00	61.17
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	40,000	2,619.00	24,468.00	0.00	15,532.00	61.17
GRANTS						
401-368-000-00 CONTRIB REV NOT 5.5RULE	59,000	0.00	202,818.39	0.00	(143,818.39)	343.76
401-368-000-02 CONTRIB IN AID CONSTRUCT	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	59,000	0.00	202,818.39	0.00	(143,818.39)	343.76
INTRAFUND CONTR/CHARGES						
401-370-000-01 LATE CHARGES	23,000	2,824.25	17,465.75	0.00	5,534.25	75.94
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,824.25	17,465.75	0.00	5,534.25	75.94
OTHER REVENUE						
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
401-380-000-00 INTEREST	350	0.00	67.35	0.00	282.65	17.24
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
401-381-000-00 SERVICES OF FLUSHER TRUCK	500	0.00	200.00	0.00	300.00	40.00
401-399-000-00 MISCELLANEOUS	2,000	162.50	9,111.65	0.00	(7,111.65)	455.58
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	2,850	162.50	9,379.00	0.00	(6,529.00)	329.09
TOTAL REVENUE	2,133,675	193,567.12	1,579,488.20	0.00	554,186.80	74.03

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	97,000	9,806.35	60,010.12	0.00	36,989.88	61.87
TOTAL SALARIES & BENEFITS	97,000	9,806.35	60,010.12	0.00	36,989.88	61.87
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	28,000	2,043.76	14,341.58	0.00	13,658.42	51.22
TOTAL CONTRACTUAL SERVICES	28,000	2,043.76	14,341.58	0.00	13,658.42	51.22
COMMODITIES						
401-711-313-00 VICKSBURG	12,500	2,447.66	9,879.19	0.00	2,620.81	79.03
TOTAL COMMODITIES	12,500	2,447.66	9,879.19	0.00	2,620.81	79.03
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	11,000	1,274.44	5,408.07	0.00	5,591.93	49.16
TOTAL CAPITAL OUTLAY	11,000	1,274.44	5,408.07	0.00	5,591.93	49.16
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	4,000	254.35	1,405.51	0.00	2,594.49	35.14
TOTAL CONTRIBUTIONS	4,000	254.35	1,405.51	0.00	2,594.49	35.14
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,900	219.21	914.98	0.00	985.02	48.16
401-711-713-00 DEANVILLE	8,000	12.17	230.29	0.00	7,769.71	2.88
401-711-813-00 ISLAND AVENUE	500	30.34	201.10	0.00	298.90	40.22
401-711-913-00 MADISON STREET	500	53.27	267.74	0.00	232.26	53.55
401-711-914-00 TOM SEWAGE STATION	750	89.77	356.83	0.00	393.17	47.58
401-711-915-00 WESTON ROAD	650	76.98	326.76	0.00	323.24	50.27
401-711-916-00 HAMPTON INN PS	300	15.71	116.14	0.00	183.86	38.71
401-711-917-00 BRUSHY FORK PS	600	66.98	355.65	0.00	244.35	59.28
401-711-918-00 RT 20 SEWER PUMP STATION	200	15.71	98.62	0.00	101.38	49.31
401-711-919-00 1 BUCKHANNON RD	210	37.43	152.44	0.00	57.56	72.59
401-711-920-00 PLANT VEHICLES-2,3,8	23,000	2,653.71	10,944.48	0.00	12,055.52	47.58
401-711-920-01 TENNERTON INTERCEPTOR	4,000	0.00	2,661.10	0.00	1,338.90	66.53
401-711-920-02 NATURAL GAS	2,500	700.86	1,344.41	0.00	1,155.59	53.78
401-711-921-00 BROOKE ST PUMP STA	4,000	362.61	2,405.77	0.00	1,594.23	60.14
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	200	10.73	77.85	0.00	122.15	38.93
TOTAL NON-OPERATING EXPENSES	47,310	4,345.48	20,454.16	0.00	26,855.84	43.23
TOTAL POWER/FUEL/UTILITY	199,810	20,172.04	111,498.63	0.00	88,311.37	55.80

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	15,800	1,558.06	9,220.66	0.00	6,579.34	58.36
TOTAL COMMODITIES	15,800	1,558.06	9,220.66	0.00	6,579.34	58.36
TOTAL UNIFORMS	15,800	1,558.06	9,220.66	0.00	6,579.34	58.36
LINES						
SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	15,000	332.90	4,120.68	130.00	10,749.32	28.34
TOTAL SALARIES & BENEFITS	15,000	332.90	4,120.68	130.00	10,749.32	28.34
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	35,000	2,967.69	8,521.97	128.38	26,349.65	24.72
TOTAL CONTRACTUAL SERVICES	35,000	2,967.69	8,521.97	128.38	26,349.65	24.72
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	30,000	2,088.89	12,889.29	0.00	17,110.71	42.96
TOTAL CAPITAL OUTLAY	30,000	2,088.89	12,889.29	0.00	17,110.71	42.96
TOTAL LINES	80,000	5,389.48	25,531.94	258.38	54,209.68	32.24
PLANT						
SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	15,000	278.21	5,153.33	88.34	9,758.33	34.94
TOTAL SALARIES & BENEFITS	15,000	278.21	5,153.33	88.34	9,758.33	34.94
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	43,000	8,018.75	24,571.43	69.30	18,359.27	57.30
TOTAL CONTRACTUAL SERVICES	43,000	8,018.75	24,571.43	69.30	18,359.27	57.30
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	62,500	3,293.05	31,165.11	2,938.19	28,396.70	54.57
TOTAL COMMODITIES	62,500	3,293.05	31,165.11	2,938.19	28,396.70	54.57
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	275,000	63,739.10	134,536.45	63,938.00	76,525.55	72.17
TOTAL CAPITAL OUTLAY	275,000	63,739.10	134,536.45	63,938.00	76,525.55	72.17

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	7,000	766.01	3,348.72	0.00	3,651.28	47.84
TOTAL CONTRIBUTIONS	7,000	766.01	3,348.72	0.00	3,651.28	47.84
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	10,000	524.23	2,657.63	0.00	7,342.37	26.58
401-714-743-00 TELEMETRY	2,875	449.25	808.65	0.00	2,066.35	28.13
TOTAL NON-OPERATING EXPENSES	12,875	973.48	3,466.28	0.00	9,408.72	26.92
TOTAL PLANT	415,375	77,068.60	202,241.32	67,033.83	146,099.85	64.83
SALARIES PLANT/LINES						
SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	166,500	18,560.57	100,149.44	0.00	66,350.56	60.15
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	573,000	64,703.36	335,330.91	0.00	237,669.09	58.52
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	739,500	83,263.93	435,480.35	0.00	304,019.65	58.89
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	739,500	83,263.93	435,480.35	0.00	304,019.65	58.89

SALARIES BOARD/OFFICE

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	6,800.00	0.00	5,200.00	56.67
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	208,000	23,350.00	131,201.42	0.00	76,798.58	63.08
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	220,000	24,350.00	138,001.42	0.00	81,998.58	62.73

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES BOARD/OFFICE	220,000	24,350.00	138,001.42	0.00	81,998.58	62.73
FICA/INSURANCE						
SALARIES & BENEFITS						
401-718-104-00 FICA TAX	71,963	8,237.19	43,887.33	0.00	28,075.67	60.99
401-718-105-00 HEALTH INSURANCE	252,000	14,598.18	142,469.76	0.00	109,530.24	56.54
TOTAL SALARIES & BENEFITS	323,963	22,835.37	186,357.09	0.00	137,605.91	57.52
TOTAL FICA/INSURANCE	323,963	22,835.37	186,357.09	0.00	137,605.91	57.52
RETIREMENT						
SALARIES & BENEFITS						
401-719-106-00 GROUP RETIREMENT	85,275	9,537.35	50,742.66	0.00	34,532.34	59.50
TOTAL SALARIES & BENEFITS	85,275	9,537.35	50,742.66	0.00	34,532.34	59.50
TOTAL RETIREMENT	85,275	9,537.35	50,742.66	0.00	34,532.34	59.50
UNEMPLOYMENT/COMPENSATION						
CONTRACTUAL SERVICES						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,000	876.50	7,205.10	0.00	12,794.90	36.03
TOTAL CONTRACTUAL SERVICES	20,000	876.50	7,205.10	0.00	12,794.90	36.03
TOTAL UNEMPLOYMENT/COMPENSATION	20,000	876.50	7,205.10	0.00	12,794.90	36.03
BILLING/COMPUTER/DEP INT						
CONTRACTUAL SERVICES						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
401-783-341-00 BILLING & COLLECTING	69,000	4,882.82	38,148.66	0.00	30,851.34	55.29
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	2,100.00	0.00	1,500.00	58.33
401-783-342-00 CAPITAL OUTLAY OFFICE	20,000	0.00	3,758.75	0.00	16,241.25	18.79

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-342-05 OFFICE DATA SERVICE AND S	21,000	2,200.00	6,150.00	0.00	14,850.00	29.29
401-783-369-00 CUSTOMER DEP INTEREST PAI	300	0.00	0.00	0.00	300.00	0.00
TOTAL COMMODITIES	113,900	7,382.82	50,157.41	0.00	63,742.59	44.04
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	113,900	7,382.82	50,157.41	0.00	63,742.59	44.04
OFFICE EXPENSE =====						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	60,000	4,575.50	25,588.18	0.00	34,411.82	42.65
TOTAL COMMODITIES	60,000	4,575.50	25,588.18	0.00	34,411.82	42.65
TOTAL OFFICE EXPENSE	60,000	4,575.50	25,588.18	0.00	34,411.82	42.65
PSC ASSESS/DNR PERMIT =====						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	7,000	0.00	6,264.63	0.00	735.37	89.49
401-797-117-00 DNR PERMIT	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL SALARIES & BENEFITS	9,500	0.00	6,264.63	0.00	3,235.37	65.94
TOTAL PSC ASSESS/DNR PERMIT	9,500	0.00	6,264.63	0.00	3,235.37	65.94
PROPERTY INSURANCE =====						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	48,000	0.00	29,359.54	0.00	18,640.46	61.17
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	48,000	0.00	29,359.54	0.00	18,640.46	61.17
TOTAL PROPERTY INSURANCE	48,000	0.00	29,359.54	0.00	18,640.46	61.17
RENTS =====						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	0.00	0.00	0.00	10,000.00	0.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	0.00	0.00	10,000.00	0.00

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL RENTS	10,000	0.00	0.00	0.00	10,000.00	0.00
PROFESSIONAL =====						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSIONAL SERVICES	38,000	3,691.67	25,933.86	0.00	12,066.14	68.25
TOTAL CONTRACTUAL SERVICES	38,000	3,691.67	25,933.86	0.00	12,066.14	68.25
TOTAL PROFESSIONAL	38,000	3,691.67	25,933.86	0.00	12,066.14	68.25
BOND A =====						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOND A	0	0.00	0.00	0.00	0.00	0.00
BOND B =====						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOND B	0	0.00	0.00	0.00	0.00	0.00
CAPITAL/PROJECTS =====						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	279,649	679.93	87,146.95	77.94	192,424.11	31.19
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 ARPA PROJECTS OVERRUNS	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	30,000	0.00	0.00	0.00	30,000.00	0.00
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	209,250	6,664.44	107,800.47	0.00	101,449.53	51.52
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	126,000	2,631.06	68,925.51	861.88	56,212.61	55.39
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00

401-SANITARY

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-997-457-00 CAPITAL PURCHASE	0	0.00	0.00	0.00	0.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	644,899	9,975.43	263,872.93	939.82	380,086.25	41.06
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	644,899	9,975.43	263,872.93	939.82	380,086.25	41.06
DEPREC/AMORT/CONSTR						
=====						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,024,022	270,676.75	1,567,455.72	68,232.03	1,388,334.25	54.09
REVENUE OVER/(UNDER) EXPENDITURES	(890,347)	(77,109.63)	12,032.48	(68,232.03)	(834,147.45)	6.31

426-STORMWATER FUND

% OF YEAR COMPLETED: 58.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
LIC PERMITS & FRANCHISE						
426-327-000-00 STORMWATER MISC PERMITS	20	0.00	140.00	0.00	(120.00)	700.00
TOTAL LIC PERMITS & FRANCHISE	20	0.00	140.00	0.00	(120.00)	700.00
INTRAFUND CONTR/CHARGES						
426-369-000-00 CONTRIB FROM GEN FUND	100,000	50,000.00	100,000.00	0.00	0.00	100.00
TOTAL INTRAFUND CONTR/CHARGES	100,000	50,000.00	100,000.00	0.00	0.00	100.00
OTHER REVENUE						
426-399-000-00 STORMWATER MISC	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	100,020	50,000.00	100,140.00	0.00	(120.00)	100.12

426-STORMWATER FUND

% OF YEAR COMPLETED: 58.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
stormwater						
=====						
SALARIES & BENEFITS						
426-805-101-00 STORMWATER PAYROLL	50,000	0.00	2,154.60	0.00	47,845.40	4.31
426-805-104-00 STORMWATER FICA	3,825	0.00	164.82	0.00	3,660.18	4.31
426-805-106-00 STORMWATER RET	4,500	0.00	193.91	0.00	4,306.09	4.31
TOTAL SALARIES & BENEFITS	58,325	0.00	2,513.33	0.00	55,811.67	4.31
COMMODITIES						
426-805-341-00 STORMWATER MATERIALS	20,000	105.60	3,168.98	130.00	16,701.02	16.49
TOTAL COMMODITIES	20,000	105.60	3,168.98	130.00	16,701.02	16.49
CAPITAL OUTLAY						
426-805-458-00 STORMWATER CAPITAL	321,695	3,211.75	66,004.65	3,665.00	252,025.35	21.66
TOTAL CAPITAL OUTLAY	321,695	3,211.75	66,004.65	3,665.00	252,025.35	21.66
TOTAL stormwater	400,020	3,317.35	71,686.96	3,795.00	324,538.04	18.87
TOTAL EXPENDITURES	400,020	3,317.35	71,686.96	3,795.00	324,538.04	18.87
REVENUE OVER/(UNDER) EXPENDITURES	(300,000)	46,682.65	28,453.04	(3,795.00)	(324,658.04)	8.22-

SANITARY JANUARY 2026 PAYMENT OF BILLS

\$2,744.29 –FERGUSON WATERWORKS – MISC FITTINGS FOR RESTOCK

\$62,896.00 – PRECISION PUMP & VALVE – MON STREET PUMP STATION UPGRAGE, E MAIN ST PUMP STATION PUMP REBUILD, VICKSBURG PUMP STATION PUMP REBUILD

\$2,532.76 – STRATEGY LLC – 2 DESK TOP COMPUTERS

\$29,712.50 – THOMPSON PUMP & MFG CO – NEW PUMP FOR TAYLOR STREET SPLIT WITH STORMWATER

STORMWATER JANUARY 2026 PAYMENT OF BILLS

\$2,070.50 – NATIONAL TANK & EQUIPMENT – PUMP RENTAL TAYLOR ST

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FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-713-00	DEANVILLE	110 165 979 656 DEANVILLE	12.17
		711-313-00	VICKSBURG	110 086 525 471 SYCAMORE	2,447.66
		711-913-00	MADISON STREET	110 087 327 497 RANDOLPH	53.27
		711-513-00	WOOD/RITCHIE STS	110 086 976 856 WOOD	254.35
		711-413-00	EAST MAIN ST	110 084 766 556 E MAIN	1,274.44
		711-916-00	HAMPTON INN PS	110 087 568 348 WBUC RD	15.71
		711-813-00	ISLAND AVENUE	110 088 930 133 ISLAND AVE	30.34

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FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
POWER/FUEL/UTILITY	MON POWER	711-914-00	TJM SEWAGE STATION	110 087 907 595 TJM SEWAGE	89.77	
		711-915-00	WESTON ROAD	110 087 676 356 WESTON RD	76.98	
		711-917-00	BRUSHY FORK PS	110 085 299 060 BRUSHY FK	66.98	
		711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	15.71	
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	9,806.35	
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	2,043.76	
		711-613-00	MONONGALIA ST	110 082 080 448 MON & WOOD	219.21	
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	37.43	
		711-921-00	BROOKE ST PUMP STA	110 100 961 546 BROOKE ST	362.61	
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	10.73	
		711-920-00	FLYERS ENERGY LLC	PLANT VEHICLES-2,3,8	SAN FUEL BILL DEC 2025	1,393.18
		711-920-00	FLYERS ENERGY LLC	PLANT VEHICLES-2,3,8	SAN FUEL BILL JAN 2026	1,260.53
		711-920-00	STAND ENERGY CORPORATION	NATURAL GAS	DEC 2025 SALES	700.86
					TOTAL:	20,172.04
		UNIFORMS	CINTAS	712-345-00	UNIFORMS	SANI UNIFORM 12.31.25
712-345-00	UNIFORMS			SAN UNFRM 1.2.26 MATT WARE	17.47	
712-345-00	UNIFORMS			SANI UNIFORMS 1.7.26	332.60	
712-345-00	UNIFORMS			SANI UNIFORMS 1.14.26	277.06	
712-345-00	UNIFORMS			SANI UNIFORMS 1.21.26	673.55	
					TOTAL:	1,558.06
LINES	MILLER SUPPLY	713-443-00	EQUIPMENT & MAINTENA	6" CAMLOCK GASKET	2.50	
		713-443-00	EQUIPMENT & MAINTENA	3" VLVE LEVER GATE-P5	409.51	
		713-443-00	EQUIPMENT & MAINTENA	2 BTTRY&2 BTTRY STDS-P31	326.22	
	AUTO ZONE	713-443-00	EQUIPMENT & MAINTENA	STARTER-P22	238.95	
		713-243-00	SUPPLIES LINES	PCRD-MET WRENCH SET SAE WR	129.98	
		713-443-00	EQUIPMENT & MAINTENA	DEC 2025 811 LOCATE FEES	38.75	
	HARBOR FREIGHT TOOLS	713-243-00	SUPPLIES LINES	2 CYCLE OIL MIX-P9	5.68	
		713-243-00	SUPPLIES LINES	GORILLA TAPE	14.23	
		713-243-00	SUPPLIES LINES	SAW BLADES, SWIVEL, HOOK	35.57	
	MISS UTILITY OF WEST VIRGINI	713-243-00	SUPPLIES LINES	GRLLA TAPE,TPE MSRE-P8,P9	37.94	
		713-243-00	SUPPLIES LINES	MISC FITTINGS-RESTOCK	2,744.29	
		713-443-00	FACILITIES MAINTENAN	STEEL TOE BTS-CODY TENNEY	179.91	
	LOWES BUSINESS ACCOUNTS/SYNC	713-443-00	EQUIPMENT & MAINTENA	TERRA FLX STND FY 2026	105.60	
		713-443-00	EQUIPMENT & MAINTENA	CAB A FILTERS-P2	162.42	
		713-443-00	EQUIPMENT & MAINTENA	FILTERS-P34	110.17	
	FERGUSON WATERWORKS	713-443-00	EQUIPMENT & MAINTENA	CBN, LUBE,FUEL-FLTRS-P18	544.13	
		713-443-00	FACILITIES MAINTENAN	STL TOE RBBR BTS-MAT WARE	152.99	
		713-443-00	EQUIPMENT & MAINTENA	PCRD-SWITCH, STARTER	150.64	
			TOTAL:	5,389.48		
PLANT	A F WENDLING INC	714-143-00	FACILITIES MAINTENAN	2 CASES FOAM CUPS	77.42	
		714-143-00	FACILITIES MAINTENAN	MOP HEAD-PLANT	7.41	
	LEAF	714-643-00	OPERATION PLANT EXPE	SANI PRINTER FEB 2026	139.00	
		714-343-00	EQUIPMENT MAINTENANC	CRANE CBLE-P8	207.56	
	BAKER TRUCK EQUIPMENT COMPAN	714-343-00	EQUIPMENT MAINTENANC	SOCKETS-P8	16.18	
		714-343-00	EQUIPMENT MAINTENANC	ANTIFREEZE-P2&SHOP	59.94	
	AUTO ZONE	714-343-00	EQUIPMENT MAINTENANC	RED SPRAY PAINT-SHOP LIFT	9.69	
		714-343-00	EQUIPMENT MAINTENANC	6MM SOCKET-P8	7.64	
	ADVANCED ANALYTICAL SOLUTION	714-343-00	EQUIPMENT MAINTENANC	WIPERS-P1	37.38	
		714-343-00	EQUIPMENT MAINTENANC	WINDSHIELD WASHER FLUID	44.04	
	APPLIED INDUSTRIAL TECHNOLOG	714-243-00	LAB EXPENSE PLANT	COLIFORM ETC TSTNG	313.57	
				714-343-00	EQUIPMENT MAINTENANC	WASHERS-SHOP

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HART OFFICE SOLUTIONS INC	714-643-00	OPERATION PLANT EXPE	SAN DEC 2025 CPY CHRGES	56.87
	STURM ENVIRONMENTAL SERVICES	714-243-00	LAB EXPENSE PLANT	DEC 25 LAB TEST SERVICES	1,923.00
	NORTH CENTRAL LABORATORIES C	714-243-00	LAB EXPENSE PLANT	YSI0504 OPTCL DO PRBE	1,127.83
		714-243-00	LAB EXPENSE PLANT	YSI-501 DO METER	1,340.05
	LOWES BUSINESS ACCOUNTS/SYNC	714-343-00	EQUIPMENT MAINTENANC	STEPS&DECK-DBRS INTRCPTR	355.63
		714-343-00	EQUIPMENT MAINTENANC	STEPS&DECK-DBRS INTRCPTR	48.39
		714-343-00	EQUIPMENT MAINTENANC	RPLCE DECK-DBRS INTRCPTR	268.29
		714-343-00	EQUIPMENT MAINTENANC	TRTED LMBR-DBRIS INTRCPTR	33.00
		714-343-00	EQUIPMENT MAINTENANC	NOTEPAD,SURGE PRTCTR-SHOP	31.31
	SYLVESTER W. LOWTHER	714-343-00	EQUIPMENT MAINTENANC	30 TUBES GREASE-PLANT	144.90
	JOHN BOGGESS dba VJG ASSOCIA	714-143-00	FACILITIES MAINTENAN	JRSY GLVE,LINED JRSY GLVE	98.40
	PRECISION PUMP & VALVE SERVI	714-443-00	PUMP STATION REPAIR	PMPS&PNL-MON ST PS UPRDE	47,446.00
		714-443-00	PUMP STATION REPAIR	PS4 PUMP REBUILD	12,890.00
		714-443-00	PUMP STATION REPAIR	PS3 PMP REBLD-VCKSRG PS	2,560.00
	CRITES ELECTRICAL SUPPLY INC	714-443-00	PUMP STATION REPAIR	ELC SPPL-MON ST PS UPRDE	843.10
		714-343-00	EQUIPMENT MAINTENANC	10 RECEPTACLES-SHOP	35.50
	MATZ EQUIPMENT SERVICE	714-343-00	EQUIPMENT MAINTENANC	SHOP LIFT INSPCTN	395.00
	WALMART STORES INC -BUCKHANN	714-643-00	OPERATION PLANT EXPE	PCRD-PAPER TOWELS CLIPBRD	328.36
	CLEVELAND BROTHERS EQUIPMENT	714-343-00	EQUIPMENT MAINTENANC	CTTNG EDGE,NTS,BLTS-P31	402.06
	AT&T MOBILITY	714-543-00	TELEPHONE	PCRD-NOV25 CellPhn & GeoTa	445.36
	WORLD FUEL SERVICES, INC.	714-343-00	EQUIPMENT MAINTENANC	GREASE	425.77
	MICROLOGIC INC	714-743-00	TELEMETRY	MNTHLY SEC MNTRNG OCT-DEC	359.40
		714-743-00	TELEMETRY	MNTHLY SEC MNTRNG 1.17-2.1	89.85
	FREEDOM AG & ENGERY COOPERAT	714-143-00	FACILITIES MAINTENAN	10 CASES WATER	69.90
		714-243-00	LAB EXPENSE PLANT	HYDRATED LIME-DITCHES	101.94
		714-343-00	EQUIPMENT MAINTENANC	10CASES WAT,200LB ICE MLT	157.86
		714-243-00	LAB EXPENSE PLANT	6 BAGS 50LB HYDRATED LIME	101.94
		714-243-00	LAB EXPENSE PLANT	34 BAGS HYDRATED LIME	577.66
	NOVA RUBBER COMPANY	714-343-00	EQUIPMENT MAINTENANC	75' HOSE, NEW ENDS-PLANT	584.50
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	159.13
		714-543-00	TELEPHONE	472-5459-101515-4 SAN	161.52
	CINTAS	714-143-00	FACILITIES MAINTENAN	FIRST AID CABINET	25.08
	STRATEGY LLC	714-243-00	LAB EXPENSE PLANT	2 DESKTOP COMPUTERS	2,532.76
SALARIES PLANT/LINES	**PAYROLL EXPENSES			1/01/2026 - 1/31/2026	83,263.93
				TOTAL:	160,332.53
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			1/01/2026 - 1/31/2026	24,350.00
				TOTAL:	24,350.00
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN JAN 2026 RETIREE PREM	180.00
		718-105-00	HEALTH INSURANCE	SAN JAN 2026 HEALTH INS	14,323.70
	DISBURSEMENTS ACCOUNT-ALL DE	718-105-00	HEALTH INSURANCE	JAN 2026 RELIANCE DENTAL &	44.48
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,228.59
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,259.54
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,187.76
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	521.21
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	528.45
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	511.64
	STEVEN BOGGS	718-105-00	HEALTH INSURANCE	REFUND HEALTH PREM	50.00
				TOTAL:	22,835.37
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,051.88
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,074.75
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,057.57

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1,155.95
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1,083.04
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1,114.16
				TOTAL:	9,537.35
UNEMPLOYMENT/COMPENSAT	ENCOVA INSURANCE	720-226-00	UNEMPLOYMENT/COMPENS	WCN6007140 12-2-25-1-1-26	876.50
				TOTAL:	876.50
BILLING/COMPUTER/DEP I	RALSTON PRESS INC	783-341-00	BILLING & COLLECTING	5000 WNDW ENVLPE-CH	128.92
	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	JAN 2026 METER READS	300.00
	BUCKHANNON POSTMASTER	783-341-00	BILLING & COLLECTING	PERMIT #10 POSTAGE	1,000.00
		783-341-00	BILLING & COLLECTING	PERMIT #10 FIRST CLASS PRE	92.50
	LYNX WV INC	783-342-05	OFFICE DATA SERVICE	IT SERVICES JAN 2026	450.00
	KOMAX LLC	783-341-00	BILLING & COLLECTING	SEALING SLTN-PSTGE MCHNE	10.30
	US POSTAL SERVICE (CMRS-FP)	783-341-00	BILLING & COLLECTING	JAN 2026 POSTAGE BY PHONE	250.00
	FF FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	JAN 2026 MAILER & INSERT	94.31
	OPTIMOM B2B, DEPT. 1264	783-341-00	BILLING & COLLECTING	JAN 2026 CH INTERNET	212.50
	TYLER TECHNOLOGIES INC	783-341-00	BILLING & COLLECTING	UTL BILL ATO IVR STE OCT-D	2,417.50
		783-341-00	BILLING & COLLECTING	OCT-DEC 2025 BILLING NOTIF	597.88
	HEWLETT PACKARD FINANCIAL SE	783-341-00	BILLING & COLLECTING	FEB 2026 PLOTTER RNT	78.91
	STRATEGY LLC	783-342-05	OFFICE DATA SERVICE	JAN 2026 IT CONTRACT	1,750.00
				TOTAL:	7,382.82
OFFICE EXPENSE	B&H PHOTO & ELECTRONICS CORP	793-341-00	OFFICE SUPPLIES & EX	PCRD-MICRO CONVERTER SDI-H	16.40
	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	DEC 2025 CREDIT CARD FEES	2,711.14
	INDEED.COM	793-341-00	OFFICE SUPPLIES & EX	PCRD-CLERICAL AD FOR CITY	44.04
	GENERAL FUND	793-341-00	OFFICE SUPPLIES & EX	DEC 25 LOC FEE	72.50
	RODNEY T IRVIN JR	793-341-00	OFFICE SUPPLIES & EX	CNCL CHMBRS A/V WORK	25.00
	WVNET	793-341-00	OFFICE SUPPLIES & EX	PCRD-JULY-SEPT 25 WEB HOST	26.25
		793-341-00	OFFICE SUPPLIES & EX	PCRD-DOMAIN NAME RENEWAL	3.00
		793-341-00	OFFICE SUPPLIES & EX	WEB HSTNG OCT-DEC 2025	26.25
	AMAZON.COM	793-341-00	OFFICE SUPPLIES & EX	PCRD-ELGATO EXTERNAL CAPTU	28.58
		793-341-00	OFFICE SUPPLIES & EX	PCRD-SOAP GLADE PLUG INS	8.26
		793-341-00	OFFICE SUPPLIES & EX	PCRD-6 GALLONS OF BLEACH	12.25
	AT&T MOBILITY	793-341-00	OFFICE SUPPLIES & EX	PCRD-NOV25 CellPhn & GeoTa	40.21
	SAMS CLUB	793-341-00	OFFICE SUPPLIES & EX	PCRD-TOILET PAPER FOR CH &	19.67
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	120.39
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.18
		793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	122.20
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.18
	BEENVERIFIED	793-341-00	OFFICE SUPPLIES & EX	PCRD-DEC 2025 BACKGROUND C	7.50
	COMFORTECH LLC	793-341-00	OFFICE SUPPLIES & EX	CH ANNUAL MAINT 2026	1,243.50
				TOTAL:	4,575.50
PROFESSIONAL	THOMAS J O'NEILL	896-223-00	PROFESSIONAL SERVIC	FEB 2026 ATTORNEY FEES	1,354.17
	JEREMY DRENNEN, CPA	896-223-00	PROFESSIONAL SERVIC	FY 25 FNNCLS SEWER/WATER	2,337.50
				TOTAL:	3,691.67
CAPITAL/PROJECTS	AIRGAS USA, LLC	997-451-00	PLANT - CAPITAL	STNLSS STL WRE-PSTA GR	114.30
	HARBOR FREIGHT TOOLS	997-451-00	PLANT - CAPITAL	PCRD-2" C-CLAMPS PISTA GRI	12.76
	LOWES BUSINESS ACCOUNTS/SYNC	997-451-00	PLANT - CAPITAL	TMR, GFCI RCPTC-PSTA GRIT	38.44
		997-451-00	PLANT - CAPITAL	3 5GAL BUCKETS-PISTA GRIT	13.05
	BRUFFEY TRUCKING INC	997-455-00	SEWER UPGRADE-CAPITA	STONE-HENRY ST	1,338.64
		997-455-00	SEWER UPGRADE-CAPITA	24.25TN STNE-HENRY ST SEW	606.25

FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CENTRAL SUPPLY CO	997-455-00	SEWER UPGRADE-CAPITA	CRUSH N RUN -HENRY SWR	213.02
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	28S526 FORD F-350	1,355.08
		997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 DODGE RAM TRK	360.75
		997-454-00	NEW EQUIPMENT-CAPITA	28M22Z 2025 TOYOTA TACOMA	504.95
		997-454-00	NEW EQUIPMENT-CAPITA	28M234 2025 TOYOTA TACOMA	504.95
		997-454-00	NEW EQUIPMENT-CAPITA	28M23R 2025 TOYOTA TACOMA	504.58
	CORE & MAIN LP	997-455-00	SEWER UPGRADE-CAPITA	10" SDR35 90-HENRY ST SEW	348.15
	CITIZENS BANK OF WV	997-454-00	NEW EQUIPMENT-CAPITA	SANITARY EXCAVATOR JAN 26	3,434.13
	CRITES ELECTRICAL SUPPLY INC	997-451-00	PLANT - CAPITAL	MISC ELEC SPLY-PSTA GRIT	10.20
		997-451-00	PLANT - CAPITAL	LCKNUTS,CPLNGS-PSTA GRIT	32.18
	MCCARTY'S SEPTIC SERVICE	997-455-00	SEWER UPGRADE-CAPITA	PRTA-PTTY RHT-HNRY ST SWR	125.00
	AMAZON.COM	997-451-00	PLANT - CAPITAL	PCRD-20" EXHAUST FAN PISTA	459.00
				TOTAL:	9,975.43

FUND: STORMWATER FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STORMWATER	POTESTA & ASSOCIATES INC	805-458-00	STORMWATER CAPITAL	PHSE 20 TYLR STRM-UPDTE	500.00
	DUNCAN PARNELL INC	805-341-00	STORMWATER MATERIALS	TERRA FLX STND FY 2026	105.60
	NATIONAL TANK & EQUIPMENT LL	805-458-00	STORMWATER CAPITAL	6" PUMP RNTL-TAYLOR STRM	2,070.50
		805-458-00	STORMWATER CAPITAL	6" PUMP RNTL-TAYLOR STRM	641.25
				TOTAL:	3,317.35

Loftis/Shaw motioned to accept the financial reports as presented. The motion carried.

8. Department Report – Cody Tenney provided the following reports:

a. Plant Operations - The plant has been operating well throughout this period.

2/17/26, 9:54 AM

Electronic Submission System Printing



Applicant: BUCKHANNON, CITY OF
 Reference ID: WV32336 Jan2026 (2/17/26) (02/17/2026)
 eDMR Worksheet -- WV0032336 - 001
 Status: New

Type: Electronic DMR
 Permit ID: New/Pending
 Printed: Feb. 17, 2026 9:54 AM

Permit: WV0032336 Outlet No: 001 Type: NORMAL
 Report for the Month of: January Year: 2026
 Lab Performing Analysis: 157 - STURM ENVIRONMENTAL SERVICES

Parameter	Reported	Quantity				Other Units				Measurement Frequency	Sample Type	Lab Test Flag
		Avg	Max	Units	Number Exceed.	Min	Avg	Max	CEL*			
50050 (ML-1) RF-A Flow In Conduit Or Treatment Plant	Reported	N/A	N/A			1.453	3.246			Continuous	measured	153
Year Round	Permit Limits					Rpt Only	Rpt Only			Continuous		✓
00310 (ML-B) RF-A Bod	Reported	55.0	125.9	Lbs/Day	0	4.5	10.0			1week	8 hr comp	157
Winter Nov 1-June 30	Permit Limits	313	626			Avg. Monthly	Max. Daily			1week		✓
00530 (ML-A) RF-A Suspended Solids, Total	Reported	106.8	176.2	Lbs/Day	0	8.8	14.0			1week	8 hr comp	157
Year Round	Permit Limits	625.5	1251			Avg. Monthly	Max. Daily			1week		✓
51012 (ML-K) RF-A Bod,5day Percent Removal, Dry	Reported	N/A	N/A			95.9				2month	Calculated	153
Year Round	Permit Limits					Month. Avg				2month		✓
51013 (ML-K) RF-A Bod,5day Percent Removal, Wet	Reported	N/A	N/A							2month	Calculated	157
Year Round	Permit Limits					Rpt Only	N/A	N/A		2month		CONDITIONAL
51014 (ML-K) RF-A Solids, Suspended Percent Removal, Dry	Reported	N/A	N/A			88.9				2month	Calculated	157
Year Round	Permit Limits					Month. Avg				2month		✓
51015 (ML-K) RF-A Solids, Suspended Percent Removal, Wet	Reported	N/A	N/A							2month	Calculated	157
Year Round	Permit Limits					Rpt Only	N/A	N/A		2month		CONDITIONAL
74055 (ML-A) RF-A Coliform, Fecal	Reported	N/A	N/A			6	12			1week	Grab	153
Year Round	Permit Limits					N/A	200	400		1week		✓
00400 (ML-A) RF-A Ph	Reported	N/A	N/A			6.89	7.05			1week	Grab	153
Year Round	Permit Limits					Inst. Min.	N/A	9		1week		✓
00300 (ML-A) RF-A Dissolved Oxygen	Reported	N/A	N/A			7.5				1week	Grab	153
Year Round	Permit Limits					Inst. Min.	N/A	N/A		1week		✓
00610 (ML-A) RF-A Nitrogen, Ammonia Total	Reported	6.23	14.7	Lbs/Day	0	0.668	1.170			1week	8 hr comp	157
Winter Nov 1-June 30	Permit Limits	62.6	125			Avg. Monthly	Max. Daily			1week		✓
01115 (ML-A) RF-A Copper Total Recoverable	Reported	N/A	N/A			0.00329	0.00329			1month	8 hr comp	157
Year Round	Permit Limits					N/A	0.007	0.017		1month		✓

Date	INFLUENT WASTEWATER					BOLT PRESS				Plant SC01beat								
	Flow mgd	BOD5 mg/l	Flow mgd	Temp C	PH	Grit G.P.	Calc. Wet Sludge Added	Pounds Dry wt/100 Produced	Sus. Sol. mg/l	Flow mgd	Flow MGD	Flow MGD	Flow MGD	Flow MGD				
1/1/26		1.313	11.0	7.00	2.0													
1/2/26		1.365	11.0	7.10	2.0													
1/3/26		1.190			2.0													
1/4/26		1.117			2.0													
1/5/26		1.502	10.0	7.06	2.0													
1/6/26		1.589	10.0	7.06	2.0													
1/7/26	88	1.315	10.0	7.08	2.0				4.0	1.3	10	7.8	7.03	0.5				
1/8/26		1.275	10.0	7.05	2.0													
1/9/26		1.023	10.0	7.03	2.0													
1/10/26		1.360			2.0													
1/11/26		1.763			2.0													
1/12/26		1.185	10.0	7.07	2.0													
1/13/26	82	1.366	10.0	7.06	2.0	142,850	75,325		9.0	3.6	6	8.4	6.95	0.5				
1/14/26		1.886	10.0	7.03	2.0													
1/15/26		1.809	10.0	7.00	2.0	64,316	7,497											
1/16/26		1.185	9.0	7.01	2.0													
1/17/26		1.443			2.0													
1/18/26		1.288			2.0													
1/19/26		1.240	9.0	7.00	2.0													
1/20/26		1.007	9.0	6.97	2.0	83,104	9,500											
1/21/26	118	1.809	9.0	6.94	2.0				14.0	10	2	8.3	6.90	1.17				
1/22/26		1.813	9.0	7.06	2.0	10,008	643											
1/23/26		1.162	9.0	7.01	2.0	71,599	6,329											
1/24/26		1.085			2.0													
1/25/26		1.435			2.0													
1/26/26		2.016	7.0	7.05	2.0													
1/27/26		1.098	9.0	7.04	2.0													
1/28/26	87	1.459	9.0	7.07	2.0	87,104	6,829		8.0	3.0	10	8.9	6.77	0.506				
1/29/26		1.204	9.0	7.09	2.0	62,316	6,954											
1/30/26		1.127	9.0	7.03	2.0													
1/31/26		0.222			2.0													
TOTAL		45,053																
APPEAR	78	100	1.453	9.5	7.04	2.0			521,030	58,971		8.0	4.5	6	8.2	6.85	0.7	
BEHIND	118	141	3.246	11.0	7.10	2.0						14.0	10.0	12	8.6	7.65	1.17	
BEHIND	57	48	0.932	6.0	6.94	2.0						4.0	1.3	2.0	7.6	6.68	0.6	
LIMITS																		
AVG MONTHLY	NA	NA	NA	NA	NA	NA	NA	NA	30.0	10.0	200	NA	NA	2.00				
MAX DAILY	NA	NA	NA	NA	NA	NA	NA	NA	60.0	20.0	400	NA	NA	9.00	4.00			
MIN DAILY	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	7.25	6.00	NA				

b. Maintenance Crew – The crew has also been working on our Pista Grit building when the weather has been bad. We are installing a camera, painting, installing an exhaust fan, and fixing some lighting. We had a yard hydrant freeze and burst; materials are ordered for the repair.

c. Line Crew #1 - Garrett’s crew fixed a leak on our force main near First Street; they are fixing two service line issues at 60 and 62 Boggess Street; and they have been handling customer concerns.

d. Line Crew #2 – Scott’s crew has been primarily working on the Henry Street Sewer Upgrade. We are on the last run from Henry Street crossing into W Lincoln Street. We have been having difficulties with other utilities in the way.

9. Stormwater Management Discussions

a. Taylor Street Storm Sewer Update – City Engineer Jay Hollen reported that the storm sewer project budget has increased from just under \$1.6 million to approximately \$1.69 million due to property acquisition issues that required a redesign. He explained that under the original funding structure, the City would have been responsible for the full 25% non-federal match, totaling \$421,978. After contacting officials in Charleston, Hollen learned that the Governor’s Office and West Virginia EMD are willing to provide an equal-share match if the City contributes 12.5% of the project cost, with the State providing the remaining 12.5%. This reduces the City’s obligation to \$210,989 and eliminates the need to borrow funds or reduce the project scope. Hollen noted that this arrangement allows the full project to proceed at roughly \$100,000 less than previously anticipated and advised that a resolution from City Council will be required to formally commit the City’s share. (Resolution 2026-04)

Loftis/Shaw moved to recommend to the Buckhannon City Council approval of a resolution committing the city to its 12.5% share of the Taylor Street Storm Sewer project cost. The motion carried.



State of West Virginia
Emergency Management Division

1700 MacCorkle Avenue, SE, 6th Floor
Charleston, WV 25314
(304) 558-5380 / Fax: (304) 766-2605

Dr. Matt Blackwood
Acting Director

Non-Federal Cost Share Request

To: The West Virginia Office of the Governor
From: West Virginia Emergency Management Division
Date: March 3, 2026

Program: WVEMD / Governor's Office
Event/Grant: Taylor Street Storm Sewer Collection System Project
Cost Share: \$210,989.00 each from the City of Buckhannon & WVEMD / Governor's Office
Project #:
Applicant: City of Buckhannon, West Virginia

Project Description: The acquisition of (3) properties and the construction of a new storm sewer collection system to alleviate the damages that occur when high water / flooding events occur.

Project Location:
A residential neighborhood in the southern area of Buckhannon, West Virginia.

Project Total Cost: 1,687,909.00
Federal Total Cost:
\$ 1,265,931.00
Non-Federal Total Cost:
\$ 421,978.00
Non-Federal Cost provided by Applicant:
\$ 210,989.00
Non-Federal Cost Requested from State:
\$ 210,989.00

Funding Source:
Governor's Office

- Approved
 Denied

Signature: _____ **Date:** _____
Doug Buffington



**Hazard Mitigation Project
Non-Federal Share Request Worksheet**

A. Applicant Information

Applicant Organization: City of Buckhannon
Contact: James S. Hollen, III Title: City Engineer
Address: 70 East Main Street
Phone: 304-472-1651, ext 1006 Email: jay.hollen@buckhannonwv.org

B. Project Information:

Project Name: Taylor Street Storm Sewer Collection System Project
County: Upshur City/Town: Buckhannon
Number of Residents Impacted: 275
Total Cost of Project: \$1,687,909.00
Federal Share of Project: \$1,265,931.00
Non-Federal Share provided by locality: \$210,989.00
Non-Federal Share requested from State: \$210,989.00

Please provide a brief description of the proposed project. Attach additional pages if necessary.

See the attached page for additional information.

If you are unable to provide the entirety of the non-federal share, please provide detailed support as to why you are unable to. Attach additional pages if necessary.

See the attached page for additional information.

10. Business Discussions:

a. Finks Run-Norwin's Development LLC Sanitary Sewer Extension-WVPSC Alternate

Mainline Sanitary Sewer Extension – Director of Public Works Ethan Crosten reported that the Finks Run–Norwin's Development LLC Sanitary Sewer Extension, submitted as a WVPSC Alternate Mainline Sanitary Sewer Extension, is provided for information only and does not require Board action. He explained that the document is simply an updated copy of the agreement between the City and the developer. The PSC has assigned a case number, reviewed the filing, and returned a few minor changes through the PSC's attorney. Crosten noted that the PSC has approved the agreement, once the developer has a design approved by the City and WV Bureau of Public Health, the project may proceed.

b. Waste Water Treatment Plant Study - Ethan Crosten provided an update on the Wastewater Treatment Plant study, noting that the original ~\$20 million Potesta proposal has been reduced to focus on the most critical needs identified by recent DEP findings (Notices of Violation), primarily related to ammonia and suspended solids. The major needs include improvements to the plant's headworks, where operators continue to experience marginal grit-removal performance and frequent pump ragging, and upgrades to the grit removal and oxidation ditches, which handle much of the treatment process. Crosten noted that ammonia and suspended solids violations originate in this area, and sludge measurements indicate that grit accumulation has reduced the effective volume of the ditches to roughly one basin, limiting retention time and worsening seasonal treatment challenges. He also reported ongoing issues with wiring and controls, clarifier equipment that frequently locks up, and the need to address the manual flat gate associated with UV flooding, which previously required a \$50,000 repair. The force main replacement plan remains another major component, though Crosten believes City crews can complete portions of the work to reduce costs. He added that several smaller items, such as valve replacements, are also included. Crosten concluded that, based on discussions with Region VII and Potesta, the next recommended step should the Board decide to proceed to undertake a rate study. Shane Whitehair of Region VII reported that a wastewater rate study to be conducted after July should be used to determine how much of the plant design costs can be funded with existing revenues and what additional rate adjustments might be required, while keeping the project on the State Revolving Fund priority list and using phased design payment arrangements to avoid large immediate financial impacts. Mr. Crosten added that no Board action is required at this time, but he and Cody will work with Amby to incorporate the design costs into the upcoming budget. He noted that the next step will be to revisit the rate study in July, once additional information is available, and proceed based on those findings.

c. Discussion/Approve Advertisement Pipe Layer/Laborer Position – Without objection, this item is combined with the Discussion/Approve Advertisement Lab or Maintenance Position

d. Discussion/Approve Advertisement Lab or Maintenance Position – Without objection, this item is combined with the Discussion/Approve Advertisement Pipe Layer/Laborer Position

Discussion and action for items c and d: Cody Tenney and Ethan Crosten requested approval to advertise for a Pipe Layer/Laborer position. They further noted that a long-term lab employee has set a retirement date, which will open the Lab/Maintenance position. Although the position was offered internally, no employees accepted, and the department anticipates the need to hire. Crosten and Tenney discussed the current distribution of lab duties, the rising cost of outsourced testing, and the likelihood that bringing more testing back in-house would be more cost-effective, even with an additional hire. They recommended advertising immediately so the current Lab/Maintenance employee can assist with training. Board members emphasized the importance of ensuring that retirement paperwork is submitted before proceeding, citing past issues in which a position was posted prematurely. Following the discussion, the following action was taken:

Loftis/Shaw moved to approve advertising for the Pipe Layer/Laborer position and further approved advertising for the Lab/Maintenance position contingent upon receipt of the current employee's retirement paperwork. The motion carried.

11. Report of Events, Correspondence, and Information – Mayor Skinner discussed the following with the Board.

a. P.S.D. Meeting Minutes- *The P.S.D.'s meeting minutes were distributed to the board members as information sharing between the COB and the P.S.D's.*

Without objection, the Chair moved Agenda Item 13. Board Members' Remarks and Announcements to the table.

3. Board Members' Remarks and Announcements

Crystal Shaw – Ms. Shaw thanked Jay Hollen for contacting the Governor's Office regarding the funding opportunity and expressed appreciation for Mr. Crosten's report on property matters.

Phil Loftis – Mr. Loftis had nothing further.

12. Executive Session - Property Matters Per WV Code§ 6-9A-4

At 8:04 a.m., Shaw/Loftis moved to enter an Executive Session to discuss property matters per WV Code§ 6-9A-4. The motion carried.

At 8:33 a.m., Loftis/Shaw motioned to leave the Executive Session. The motion carried.

Mayor Skinner noted that the Board had left an Executive Session where the Board discussed property matters and no decisions had been made.

14. Declaration of Adjournment

At 8:34 a.m., Shaw/Loftis made a motion to adjourn the regular meeting. The motion carried.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
