

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Waste Collection Board was held on Thursday, March 05, 2026, at 7:30 a.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates by GoToMeeting\*):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Board Member	J.T. Pinegar	Present - GTM
Director of Finance & Admin/Assistant Recorder	Amberle Jenkins	Present
City Hall Office Manager	Barbara Hinkle	Absent
Director of Public Works	Ethan Crosten	Present - GTM
Waste Department Superintendent	Dakota Arnold	Present
City Engineer	Jay Hollen	Present - GTM

Guests:

*City of Buckhannon  
Waste Collection Board Meeting Agenda  
7:30 AM Thursday, March 05, 2026  
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 02/05/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report – Waste Department Superintendent, Dakota Arnold
  - a. Waste Collection Report
  - b. Recycling Center Report
  - c. Transfer Station Report
9. New Business Discussions:
  - a.
10. Report of Events, Correspondence, and Information
  - a. Soft Plastic Recycling Program M.O.U between COB & Rotary Club of Buckhannon-Upshur
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on February 27, 2026. \*Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/382929125>, or by phone: (669) 224-3412, Access code: 382-929-125.*

**1. Call to Order:** At 7:30 a.m., Mayor Robbie Skinner called the meeting to order.

**2. Moment of Silent Reflection:** Mayor Skinner invited those in attendance to join in silent reflection.

**3. Pledge of Allegiance:** Mayor Skinner led the Pledge of Allegiance.

**4. Approval of Previous Meeting Minutes: 02/05/2026** - Mayor Skinner noted that the minutes for February 5, 2026, have been distributed for review and asked for any corrections or approval of those minutes as presented.

**Bucklew / Pinegar moved to approve the meeting minutes from February 5, 2026. The motion carried.**

**5. Public Comment – Motion to Open & Close Requested:** No public comments were offered.

**6. Recognition of Guests:** None.

**7. Financial Report—Director of Finance, Amberle Jenkins:** Amberle Jenkins presented the February financial reports, and a discussion took place.

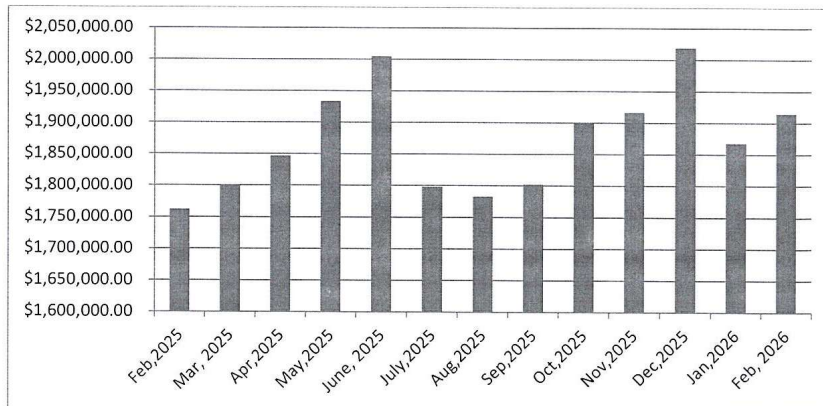
**WASTE BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET**

**Balance February 28, 2026**

**Money Market & Checking            \$1,914,996.86**

**CD Citizens Bank                            \$ 85,507.50**  
**CDAR (April 2026)                        \$ 28,668.94**  
**CD    \$ 210,241.93**

**Landfill Bond \$64,000.00 (Letter of Credit required by DEP with First Community Bank 5-26-2021)**



**Money Market & Checking Trend**

3-04-2026 10:10 AM

CITY OF BUCKHANNON  
REVENUE & EXPENSE REPORT (UNAUDITED)  
AS OF: FEBRUARY 28TH, 2026

PAGE: 3

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>TAXES</b>						
404-303-002-00 RECYCLE-ALUM METAL	14,000	0.00	132.00	0.00	13,868.00	0.94
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	3,309.00	12,974.50	0.00	1,974.50	117.95
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	0.00	0.00	0.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	0.00	0.00	0.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	6,683.00	0.00	4,683.00	334.15
404-317-000-00 DUMPSTER RENTAL	85,000	9,224.18	78,769.31	0.00	6,230.69	92.67
<b>TOTAL TAXES</b>	<b>112,000</b>	<b>12,533.18</b>	<b>98,558.81</b>	<b>0.00</b>	<b>13,441.19</b>	<b>88.00</b>
<b>OTHER FEES</b>						
404-341-000-00 FUEL SURCHARGE	120,000	16,165.27	130,756.94	0.00	10,756.94	108.96
<b>TOTAL OTHER FEES</b>	<b>120,000</b>	<b>16,165.27</b>	<b>130,756.94</b>	<b>0.00</b>	<b>10,756.94</b>	<b>108.96</b>
<b>UTILITY BILLINGS</b>						
404-350-000-00 WASTE COLLECTION BILLINGS	2,634,000	264,363.20	2,182,321.84	0.00	451,678.16	82.85
<b>TOTAL UTILITY BILLINGS</b>	<b>2,634,000</b>	<b>264,363.20</b>	<b>2,182,321.84</b>	<b>0.00</b>	<b>451,678.16</b>	<b>82.85</b>
<b>HEALTH AND SAFETY</b>						
404-355-000-00 TRANSFER ST/LANDFILL RECE	400,000	24,309.00	306,068.00	0.00	93,932.00	76.52
<b>TOTAL HEALTH AND SAFETY</b>	<b>400,000</b>	<b>24,309.00</b>	<b>306,068.00</b>	<b>0.00</b>	<b>93,932.00</b>	<b>76.52</b>
<b>GRANTS</b>						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,600	0.00	2,700.00	0.00	900.00	75.00
<b>TOTAL GRANTS</b>	<b>3,600</b>	<b>0.00</b>	<b>2,700.00</b>	<b>0.00</b>	<b>900.00</b>	<b>75.00</b>
<b>INTRAFUND CONTR/CHARGES</b>						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES(BANK-S	200	25.00	200.00	0.00	0.00	100.00
<b>TOTAL INTRAFUND CONTR/CHARGES</b>	<b>200</b>	<b>25.00</b>	<b>200.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>OTHER REVENUE</b>						
404-380-000-00 INTEREST	500	0.00	263.09	0.00	236.91	52.62
404-381-000-00 MAINT BILLING OTHER DEPTS	0	0.00	0.00	0.00	0.00	0.00
404-399-000-00 WASTE COLL. SALES OF TAGS	3,700	212.89	3,530.69	0.00	169.31	95.42
404-399-000-01 WASTE MISCELLANEOUS	20,000	2,130.00	23,373.01	0.00	3,373.01	116.87
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL OTHER REVENUE</b>	<b>24,200</b>	<b>2,342.89</b>	<b>27,166.79</b>	<b>0.00</b>	<b>2,966.79</b>	<b>112.26</b>
<b>TOTAL REVENUE</b>	<b>3,294,000</b>	<b>319,738.54</b>	<b>2,747,772.38</b>	<b>0.00</b>	<b>546,227.62</b>	<b>83.42</b>

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<b>WASTE DEPARTMENT</b>						
<b>SALARIES &amp; BENEFITS</b>						
404-530-103-00 WASTE EMPLOYEES SALARIES	822,500	64,604.14	571,933.27	0.00	250,566.73	69.54
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	63,695	4,921.71	43,596.70	0.00	20,098.30	68.45
404-530-105-00 WASTE EMPLOYEE INSURANCE	226,000	14,231.66	158,155.92	0.00	67,844.08	69.98
404-530-106-00 WASTE EMPLOYEE RETIREMENT	74,170	5,800.89	51,460.79	0.00	22,709.21	69.38
TOTAL SALARIES & BENEFITS	1,186,365	89,558.40	825,146.68	0.00	361,218.32	69.55
<b>CONTRACTUAL SERVICES</b>						
404-530-213-00 WASTE COLL. UTILITIES	18,000	1,761.41	7,466.21	0.00	10,533.79	41.48
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	3,286.89	39,125.31	0.00	18,874.69	67.46
TOTAL CONTRACTUAL SERVICES	76,000	5,048.30	46,591.52	0.00	29,408.48	61.30
<b>COMMODITIES</b>						
404-530-341-00 SHOP MAINTENANCE	41,000	2,017.25	22,205.90	0.00	18,794.10	54.16
404-530-341-05 SAFETY EQUIPMENT	12,000	224.91	8,775.20	0.00	3,224.80	73.13
404-530-343-00 TRUCK MAINTENANCE	95,000	5,571.67	60,669.33	0.00	34,330.67	63.86
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	7,035.05	64,058.55	0.00	55,941.45	53.38
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	133.94	0.00	2,066.06	6.09
404-530-345-00 WASTE COLL. UNIFORMS	22,000	1,079.49	11,756.59	0.00	10,243.41	53.44
TOTAL COMMODITIES	292,200	15,928.37	167,599.51	0.00	124,600.49	57.36
<b>CAPITAL OUTLAY</b>						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	256,810	2,166.50	217,128.02	0.00	39,681.98	84.55
404-530-459-01 TOTER SYSTEM	10,000	0.00	8,798.82	0.00	1,201.18	87.99
TOTAL CAPITAL OUTLAY	266,810	2,166.50	225,926.84	0.00	40,883.16	84.68
<b>CONTRIBUTIONS</b>						
404-530-561-00 DUMPSTERS (NEW)	30,000	0.00	27,686.02	0.00	2,313.98	92.29
TOTAL CONTRIBUTIONS	30,000	0.00	27,686.02	0.00	2,313.98	92.29
<b>NON-OPERATING EXPENSES</b>						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	2,198.44	7,966.32	0.00	8,033.68	49.79
TOTAL NON-OPERATING EXPENSES	16,000	2,198.44	7,966.32	0.00	8,033.68	49.79
<b>TOTAL WASTE DEPARTMENT</b>	<b>1,867,375</b>	<b>114,900.01</b>	<b>1,300,916.89</b>	<b>0.00</b>	<b>566,458.11</b>	<b>69.67</b>

RECYCLING DEPARTMENT

=====

<b>SALARIES &amp; BENEFITS</b>						
404-531-103-00 RECYCLING SALARIES	131,200	11,448.00	91,509.00	0.00	39,691.00	69.75
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	10,033	875.78	7,000.39	0.00	3,032.61	69.77

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	21,000	1,112.46	12,346.90	0.00	8,653.10	58.79
404-531-106-00 GROUP RETIREMENT	11,880	1,030.33	8,235.83	0.00	3,644.17	69.33
TOTAL SALARIES & BENEFITS	174,113	14,466.57	119,092.12	0.00	55,020.88	68.40
<b>CONTRACTUAL SERVICES</b>						
404-531-213-00 UTILITIES	6,800	949.61	4,857.42	0.00	1,942.58	71.43
404-531-226-00 INSURANCE & BONDS	12,000	340.96	4,811.67	0.00	7,188.33	40.10
TOTAL CONTRACTUAL SERVICES	18,800	1,290.57	9,669.09	0.00	9,130.91	51.43
<b>COMMODITIES</b>						
404-531-343-00 TRUCK MAINTENANCE	16,000	54.98	3,208.79	0.00	12,791.21	20.05
404-531-343-01 FUEL - RECYCLING CENTER	13,000	1,774.97	11,616.29	0.00	1,383.71	89.36
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	0.00	10,690.85	0.00	1,309.15	89.09
404-531-399-00 MISCELLANEOUS	5,400	105.18	4,772.77	0.00	627.23	88.38
TOTAL COMMODITIES	46,400	1,935.13	30,288.70	0.00	16,111.30	65.28
<b>CAPITAL OUTLAY</b>						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	2,700	0.00	1,266.38	0.00	1,433.62	46.90
TOTAL CAPITAL OUTLAY	2,700	0.00	1,266.38	0.00	1,433.62	46.90
<b>TOTAL RECYCLING DEPARTMENT</b>	<b>242,013</b>	<b>17,692.27</b>	<b>160,316.29</b>	<b>0.00</b>	<b>81,696.71</b>	<b>66.24</b>
<b>LANDFILL</b>						
<b>CONTRACTUAL SERVICES</b>						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	23,000	2,459.49	14,937.95	0.00	8,062.05	64.95
TOTAL CONTRACTUAL SERVICES	23,000	2,459.49	14,937.95	0.00	8,062.05	64.95
<b>CAPITAL OUTLAY</b>						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<b>CONTRIBUTIONS</b>						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
<b>TOTAL LANDFILL</b>	<b>23,000</b>	<b>2,459.49</b>	<b>14,937.95</b>	<b>0.00</b>	<b>8,062.05</b>	<b>64.95</b>
<b>TRANSFER STATION</b>						
<b>SALARIES &amp; BENEFITS</b>						
404-533-103-00 SALARIES TRANSFER STATION	180,000	9,167.69	115,280.19	0.00	64,719.81	64.04
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	13,923	695.56	8,765.08	0.00	5,157.92	62.95
404-533-105-00 GROUP INSURANCE	17,000	1,095.23	11,159.81	0.00	5,840.19	65.65

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	16,380	748.29	10,298.53	0.00	6,081.47	62.87
TOTAL SALARIES & BENEFITS	227,303	11,706.77	145,503.61	0.00	81,799.39	64.01
<b>CONTRACTUAL SERVICES</b>						
404-533-213-00 UTILITIES	9,000	878.28	4,213.55	0.00	4,786.45	46.82
404-533-216-00 DRAINAGE EXPENSE TRANSFER	8,000	569.00	2,357.00	0.00	5,643.00	29.46
404-533-226-00 INSURANCE & BONDS	24,000	296.77	12,773.66	0.00	11,226.34	53.22
TOTAL CONTRACTUAL SERVICES	41,000	1,744.05	19,344.21	0.00	21,655.79	47.18
<b>COMMODITIES</b>						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	2,639.63	18,389.66	0.00	21,610.34	45.97
404-533-343-01 FUEL/OIL TRANSFER STA. 7	108,000	6,379.37	58,781.17	0.00	49,218.83	54.43
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	11,299.91	35,639.67	0.00	10,360.33	77.48
404-533-345-00 UNIFORMS	6,000	310.34	2,749.57	0.00	3,250.43	45.83
TOTAL COMMODITIES	200,000	20,629.25	115,560.07	0.00	84,439.93	57.78
<b>CAPITAL OUTLAY</b>						
404-533-459-00 NEW EQUIPMENT	288,192	5,322.31	141,508.31	0.00	146,683.69	49.10
404-533-460-00 TIPPING FEES	925,000	62,268.58	593,697.09	0.00	331,302.91	64.18
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	0.00	0.00	0.00	40,000.00	0.00
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,253,192	67,590.89	735,205.40	0.00	517,986.60	58.67
<b>NON-OPERATING EXPENSES</b>						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	453.71	5,411.22	0.00	(111.22)	102.10
TOTAL NON-OPERATING EXPENSES	5,300	453.71	5,411.22	0.00	(111.22)	102.10
TOTAL TRANSFER STATION	1,726,795	102,124.67	1,021,024.51	0.00	705,770.49	59.13
<b>WASTE OFFICE/BOARD</b>						
=====						
<b>SALARIES &amp; BENEFITS</b>						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	8,000.00	0.00	4,000.00	66.67
404-534-103-00 CLERK, ATTORNEY, ENGINEER	203,000	15,858.06	144,363.71	0.00	58,636.29	71.12
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,142	1,289.00	11,651.67	0.00	4,490.33	72.18
404-534-105-00 GROUP INSURANCE	17,700	549.44	9,418.52	0.00	8,281.48	53.21
404-534-106-00 GROUP RETIREMENT	18,990	1,413.74	12,872.60	0.00	6,117.40	67.79
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	267,832	20,110.24	186,306.50	0.00	81,525.50	69.56
<b>CONTRACTUAL SERVICES</b>						
404-534-218-00 WASTE BOARD POSTAGE	18,000	1,905.53	11,631.41	0.00	6,368.59	64.62
404-534-219-00 RENT	10,000	10,000.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	53,000	1,354.16	18,591.19	0.00	34,408.81	35.08

404-WASTE COLLECTION

% OF YEAR COMPLETED: 66.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	16.30	8,996.80	0.00	8,003.20	52.92
TOTAL CONTRACTUAL SERVICES	98,000	13,275.99	49,219.40	0.00	48,780.60	50.22
<b>COMMODITIES</b>						
404-534-353-00 PSC ASSESSMENTS	10,331	0.00	10,330.84	0.00	0.00	100.00
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	10,331	0.00	10,330.84	0.00	0.00	100.00
<b>CAPITAL OUTLAY</b>						
404-534-459-00 CAPTIAL EXPENSE	20,000	0.00	258.75	0.00	19,741.25	1.29
TOTAL CAPITAL OUTLAY	20,000	0.00	258.75	0.00	19,741.25	1.29
<b>NON-OPERATING EXPENSES</b>						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	80,671	6,755.96	70,620.62	0.00	10,050.38	87.54
TOTAL NON-OPERATING EXPENSES	80,671	6,755.96	70,620.62	0.00	10,050.38	87.54
TOTAL WASTE OFFICE/BOARD	476,834	40,142.19	316,736.11	0.00	160,097.73	66.42
<b>BAD DEBT</b>						
=====						
<b>NON-OPERATING EXPENSES</b>						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	4,336,017	277,318.63	2,813,931.75	0.00	1,522,085.09	64.90
REVENUE OVER/(UNDER) EXPENDITURES	( 1,042,017)	42,419.91	( 66,159.37)	0.00	( 975,857.47)	6.35

Waste February 2026 Payment of Bills

**\$2,280.00- RELIABLE TIRE – TIRES FOR R9 & R10**

**\$6,503.06 –NEWLONS INTERNATIONAL – TRANSMISSION & PTO FOR R19**

**\$62,268.58 – WM CORPORATE – TIPPING FEES**

**\$10,000.00 – CITY OF BUCKHANNON – FY 2025-26 RENT**

03-04-2026 10:01 AM DISBURSEMENTS 02-01-26 TO 02-28-26 PAGE: 22

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110 088 931 545 WASTE GARA	220.03
	A F WENDLING INC	530-999-00	COLLECTION MISCELLAN	BOTTLED WATER	467.04
	LEAF	530-999-00	COLLECTION MISCELLAN	COPIER LEASE-WAS	57.13
	ENCOVA INSURANCE	530-226-00	COMP, UNEMPL & INSUR	WCN6007140 1.2.26-2.1.26	3,286.89
	HARPER LUMBER & BUILDING SUP	530-999-00	COLLECTION MISCELLAN	IMPACT GUN-MECHANICS SHOP	24.95
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASE-WASTE	100.00
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB HEALTH INS	14,011.66
		530-105-00	WASTE EMPLOYEE INSUR	WASTE FEB 2026 RETIREE	168.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	2 INTRR TRIM PIECE-R2,R3	63.50
		530-343-00	TRUCK MAINTENANCE	BATTERIES-R8	167.98
		530-343-00	TRUCK MAINTENANCE	SPARE DEF LINE-R2,R3,R8	149.79
		530-343-00	TRUCK MAINTENANCE	DEF LINES	267.38
		530-343-00	TRUCK MAINTENANCE	COWL PANEL-R2&R3	131.59
		530-343-00	TRUCK MAINTENANCE	BLCK PLUGS-R12 HYDRLC TNK	35.26
		530-343-00	TRUCK MAINTENANCE	BTRY,CHAIN BNGEE-R7&TRKS	529.48
		530-343-00	TRUCK MAINTENANCE	3 HOOD LATCH-R2	17.13
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	COOLANT&WINDSHIELD WASHER	60.90
		530-343-00	TRUCK MAINTENANCE	ANTGL,DIESEL 911-ALL TRCK	52.45
		530-343-00	TRUCK MAINTENANCE	AIR FITTINGS-R8	39.85
		530-341-00	SHOP MAINTENANCE	HOSE CLMPS,GSKT MKR-SHOP	76.55
		530-343-00	TRUCK MAINTENANCE	BATTERY-R5	129.13
	530-343-00	TRUCK MAINTENANCE	STROBE LIGHTS-R3	215.60	
	530-343-01	GAS & OIL EXPENSE 1,	LCS RED&TACKY GREASE-SHOP	77.90	
	530-343-00	TRUCK MAINTENANCE	2 JUGS STOP LEAK OIL-R3	22.94	

03-04-2026 10:01 AM DISBURSEMENTS 02-01-26 TO 02-28-26 PAGE: 23

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HARBOR FREIGHT TOOLS	530-343-00	TRUCK MAINTENANCE	PCRD-4LB HAMMER	23.98
		530-343-00	TRUCK MAINTENANCE	PCRD-PROPANE TORCH HEAD	89.98
	LOWES BUSINESS ACCOUNTS/SYNC	530-341-00	SHOP MAINTENANCE	PCRD-ELEC HEATER PROPANE T	88.94
		530-999-00	SHOP MAINTENANCE	PCRD-COMBINATION LOCKS BRO	60.94
		530-999-00	COLLECTION MISCELLAN	PCRD-BRACKETS 6'X6' FENCIN	85.11
		530-341-00	SHOP MAINTENANCE	PCRD-35' LAZER LEVEL 3" LE	71.94
		530-999-00	COLLECTION MISCELLAN	PCRD-USB CABLE 2PORT WALL	72.44
		530-341-00	SHOP MAINTENANCE	PCRD-BAGS PEAT MOSS (OIL D	119.90
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,598.21
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,713.73
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,208.06
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,280.89
	COMMUNITY CARE OF WV	530-999-00	COLLECTION MISCELLAN	PRE-EMPLY PHYSCL THOMAS TE	75.00
	INDEED.COM	530-999-00	COLLECTION MISCELLAN	PCRD-WASTE DEPT LABORER AD	176.32
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500	969.95
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500 CLASS	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500 CLASS	457.24
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	12 ALL SEASON TRES-R9&R10	2,280.00
	FLEET PRIDE	530-343-00	TRUCK MAINTENANCE	SLACK ADJUSTER-R7	104.99
	WV STATE POLICE	530-343-00	TRUCK MAINTENANCE	PCRD-INSPECTION STICKERS	84.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	IMPACT GUN-MECHANICS SHOP	329.00
	ST JOSEPH HOSPITAL OF BUCKHA	530-999-00	COLLECTION MISCELLAN	LAB TEST DARL BOYLES	70.00
		530-999-00	COLLECTION MISCELLAN	LAB TEST CODY DAVIS	70.00
		530-999-00	COLLECTION MISCELLAN	LAB TEST CHRISTIAN BRYANT	70.00
	WALMART STORES INC -BUCKHANN	530-999-00	COLLECTION MISCELLAN	PCRD-PAPER TOWELS PLATES T	36.78
		530-999-00	COLLECTION MISCELLAN	PCRD-PAPER TOWELS SPIN MOP	149.86
	BENNYS BOOT HILL	530-341-05	SAFETY EQUIPMENT	STEEL TOE BOOTS-DAKOTA	224.91
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,924.90
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	2,063.95
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	450.18
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	482.68
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-12PK PENETRATING OIL	66.88
		530-341-00	SHOP MAINTENANCE	PCRD-4PK ETCHING PRIMER	29.88
		530-341-00	SHOP MAINTENANCE	PCRD-2PK MILWAUKEE ELEC BA	184.24
		530-341-00	SHOP MAINTENANCE	PCRD-10PK BAY LIGHTS	639.98
		530-341-00	SHOP MAINTENANCE	PCRD-3 GAL EPOXY	249.00
	PAYFLEX - INSPIRA	530-105-00	WASTE EMPLOYEE INSUR	WAS JAN 2026 HSA FEES	52.00
	NEWLONS INTERNATIONAL SALES	530-343-00	TRUCK MAINTENANCE	6 SPARE WHEELS-R9	1,105.74
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	PCRD-DEC 25 CELL PHN & GEO	40.21
		530-213-00	WASTE COLL. UTILITIE	PCRD-DEC 25 CELL PHN & GEO	248.42
		530-213-00	WASTE COLL. UTILITIE	PCRD-JAN 26 CELL PHN & GEO	40.21
	530-213-00	WASTE COLL. UTILITIE	PCRD-JAN 26 CELL PHN & GEO	248.42	
FREEDOM AG & ENGERY COOPERAT	530-999-00	COLLECTION MISCELLAN	STEEL TOE BTS-KEVIN CLICK	231.99	
FRONTIER	530-213-00	WASTE COLL. UTILITIE	472-1651-101515-4 CITY HAL	120.12	
	530-213-00	WASTE COLL. UTILITIE	472-4443-101915-4 WASTE	123.43	
	530-213-00	WASTE COLL. UTILITIE	304-003-2273-060600-4	24.18	
FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WASTE FUEL BILL JAN 2026	6,957.15	
CINTAS	530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 1.29.26	274.96	
	530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 2.5.26	274.96	
	530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 2.12.26	264.63	
	530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 2.19.26	264.94	
	530-999-00	COLLECTION MISCELLAN	MAINT AND WELD SHOP	88.17	
HOPE GAS	530-213-00	WASTE COLL. UTILITIE	230000169353 WASTE	496.39	

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	CITYNET LLC	530-213-00	WASTE COLL. UTILITIE	PCRD-WASTE JAN 2026 FIBER	100.00
		530-213-00	WASTE COLL. UTILITIE	WAS FIBER FEB 2026	100.00
	STRATEGY LLC	530-999-00	COLLECTION MISCELLAN	OFF SBSRPTN-WASTE	55.65
	FEDERAL MOTOR CARRIERS AUTHO	530-999-00	COLLECTION MISCELLAN	PCRD-MCS-150 BIENNIAL UPDA	200.00
	QUEST DIAGNOSTICS	530-999-00	COLLECTION MISCELLAN	ADMIN FEE-CDL TESTING	200.00
	IDEMTOGO	530-999-00	COLLECTION MISCELLAN	BACKGROUND CK DARL BOYLES	34.00
		530-999-00	COLLECTION MISCELLAN	BACKGROUND CK CHRISTIAN BR	34.00
	**PAYROLL EXPENSES			2/01/2026 - 2/28/2026	64,604.14
				TOTAL:	114,900.01
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110 088 931 701 RECYCLING	682.94
	ENCOVA INSURANCE	531-226-00	INSURANCE & BONDS	WCN6007140 1.2.26-2.1.26	340.96
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE FEB HEALTH INS	1,081.96
		531-105-00	GROUP INSURANCE	WASTE FEB 2026 RETIREE	24.00
	NAPA-AMTOWER AUTO SUPPLY	531-343-00	TRUCK MAINTENANCE	WIPER BLADES-R22	54.98
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	402.44
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	463.32
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	129.90
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	34.67
	MOUNTAIN STATE PEST GUARD	531-399-00	MISCELLANEOUS	WAS FEB 2026 PEST CNTRL	60.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	366.71
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	343.06
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	85.77
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	80.24
	PAYFLEX - INSPIRA	531-105-00	GROUP INSURANCE	WAS JAN 2026 HSA FEES	6.50
	AT&T MOBILITY	531-213-00	UTILITIES	PCRD-DEC 25 CELL PHN & GEO	51.80
		531-213-00	UTILITIES	PCRD-JAN 26 CELL PHN & GEO	51.80
	FREEDOM AG & ENGERY COOPERAT	531-343-01	FUEL - RECYCLING CEN	PROPANE-RCYCLE FRKLFTS	105.07
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WASTE FUEL BILL JAN 2026	1,669.90
	CINTAS	531-399-00	MISCELLANEOUS	RECYCLE FIRST AID	45.18
	HOPE GAS	531-213-00	UTILITIES	230000169348 RECYCLE CENTE	163.07
	**PAYROLL EXPENSES			2/01/2026 - 2/28/2026	11,448.00
				TOTAL:	17,692.27
LANDFILL	BUCKHANNON UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	FEB 2026 LEACHATE	1,715.56
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	OCT 25 LAB TEST SERVICE	128.00
		532-216-01	TREATMENT OF LEACHAT	JAN 2026 LAB TEST SERVICE	441.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	WAS ELEC TRKY RUN 2.13.26	174.93
				TOTAL:	2,459.49
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110 088 931 610 MUD LICK R	677.14
	RITE-WAY HEATING & PLUMBING	533-343-02	MAINTENANCE TRUCK/TR	BRASS HYDRCL BUSHING-R12	13.67
		533-343-02	MAINTENANCE TRUCK/TR	BLCK PLUGS-R12 HYDRCL TNK	12.24
		533-343-02	MAINTENANCE TRUCK/TR	HYD FITTINGS-C&D TRAILER	13.00
	ENCOVA INSURANCE	533-226-00	INSURANCE & BONDS	WCN6007140 1.2.26-2.1.26	272.77
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE FEB HEALTH INS	1,079.98
		533-105-00	GROUP INSURANCE	WASTE FEB 2026 RETIREE	12.00
	MATHENY MOTOR TRUCK CO	533-343-02	MAINTENANCE TRUCK/TR	DECK PLTE,BLTS,BRCKT-R12	270.83
		533-343-02	MAINTENANCE TRUCK/TR	CB RADIO-R12 NEW RD TRCTR	188.59
		533-343-02	MAINTENANCE TRUCK/TR	AIR LINE/LGHT CRD-R11,R19	219.98
	NAPA-AMTOWER AUTO SUPPLY	533-343-00	EQUIPMENT MAINTENANC	BATTERY-SANY SY800	159.01
		533-343-02	MAINTENANCE TRUCK/TR	CB MIC HOLDER-R12 NEW	20.62
		533-343-02	MAINTENANCE TRUCK/TR	FLTRS,GRSE,SPRTR-R11,R19	568.10
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	OCT 25 LAB TEST SERVICE	139.00

03-04-2026 10:01 AM

DISBURSEMENTS 02-01-26 TO 02-28-26

PAGE: 25

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		533-216-00	DRAINAGE EXPENSE TRA	JAN 2026 LAB TEST SERVICE	430.00
	HARBOR FREIGHT TOOLS	533-999-00	MISCELLANEOUS TRANSF	PCRD-ADJUSTABLE WRENCHES	111.93
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	206.55
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	226.06
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	129.89
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	185.79
	SYLVESTER W. LOWTHER	533-343-02	MAINTENANCE TRUCK/TR	HYDRCL HSES/FTTNGS-R12	1,022.02
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	2026 W.STAR RD TRCTR FEB 2	5,322.31
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TIRE REPAIR	50.00
	THE SIGN GUY LLC	533-343-02	MAINTENANCE TRUCK/TR	2 DECALS-R12	50.00
	FLEET PRIDE	533-343-02	MAINTENANCE TRUCK/TR	TRANSMISSION & PTO-R19	6,503.06
	ST JOSEPH HOSPITAL OF BUCKHA	533-999-00	MISCELLANEOUS TRANSF	LAB TEST RODNEY WAUGAMAN	70.00
	WALMART STORES INC -BUCKHANN	533-343-00	EQUIPMENT MAINTENANC	PCRD-STAPLES STAPLER	29.68
	INTERNAL REVENUE SERVICE	533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	281.90
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	281.83
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	65.92
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	65.91
	AMAZON.COM	533-343-00	EQUIPMENT MAINTENANC	PCRD-4PK WELDING CLAMPS	73.99
		533-343-00	EQUIPMENT MAINTENANC	PCRD-CUTTING EDGE SKID STE	132.75
		533-343-00	EQUIPMENT MAINTENANC	PCRD-SET SKID STEER SOLID	2,244.20
	PAYFLEX - INSPIRA	533-105-00	GROUP INSURANCE	WAS JAN 2026 HSA FEES	3.25
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	JAN 2026 TIPPING FEES	46,527.09
		533-460-00	TIPPING FEES	JAN 16-31.2026 C&D TIPPING	8,883.18
		533-460-00	TIPPING FEES	C&D TIPPING FEE FEB 1-15.2	6,858.31
	NEWLONS INTERNATIONAL SALESL	533-343-02	MAINTENANCE TRUCK/TR	TURBOCHGR PIPE-R11	1,965.07
		533-343-02	MAINTENANCE TRUCK/TR	R19 TRANSMISSION WORK	402.73
	AT&T MOBILITY	533-213-00	UTILITIES	PCRD-DEC25 CELL PHN & GEOT	38.85
		533-213-00	UTILITIES	PCRD-JAN 26 CELL PHN & GEO	38.85
	FRONTIER	533-213-00	UTILITIES	472-4443-101915-4 WASTE	123.44
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WASTE FUEL BILL JAN 2026	6,379.37
	CINTAS	533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 12.4.25	47.55
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 1.2.26	47.55
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 1.29.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORM 1.29.26	74.95
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 2.5.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 2.5.26	74.95
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 2.12.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 2.12.26	76.28
		533-999-00	MISCELLANEOUS TRANSF	T/S TOWELS 2.19.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 2.19.26	84.16
	TRAVELERS INSURANCE	533-999-00	MISCELLANEOUS TRANSF	TRANSFER STATION	36.68
	**PAYROLL EXPENSES	533-226-00	INSURANCE & BONDS	ADDED SKID STEER TO POLICY	24.00
				2/01/2026 - 2/28/2026	9,167.69
				TOTAL:	102,124.67
WASTE OFFICE/BOARD	LEAF	534-999-00	GEM & ADM MISC BILLI	CH PRINTER FEB 2026	170.21
		534-999-00	GEM & ADM MISC BILLI	CH PRNTR RNT MARCH 2026	170.21
	ENCOVA INSURANCE	534-226-00	INSURANCE & BONDS	WCN6007140 1.2.26-2.1.26	16.30
	CITY OF BUCKHANNON	534-219-00	RENT	FY2025-2026 WASTE RENT	10,000.00
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE FEB HEALTH INS	518.94
		534-105-00	GROUP INSURANCE	WASTE FEB 2026 RETIREE	24.00
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	330.82
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	363.45
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	365.84

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	353.63
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	1,000.00
	PAYROLL ACCOUNT (ALL DEPTS)	534-999-00	GEM & ADM MISC BILLI	DEC 2025 AA FEES	167.32
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	MARCH 2026 ATTORNEY FEES	1,354.16
	COLLECTION ACCOUNT	534-999-00	GEM & ADM MISC BILLI	JAN 2026 CC FEES	2,742.58
	EMPLOYTEST	534-999-00	GEM & ADM MISC BILLI	PCRD-PER-EMPLOYMENT TEST T	149.75
	WASTE COLLECTION BOARD	534-999-00	GEM & ADM MISC BILLI	FEB 2026 LOC FEE	217.50
		534-999-00	GEM & ADM MISC BILLI	JAN 2026 LOC FEE	217.50
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	1099&1099 DBLE WNDW ENVLPE	9.70
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	PCRD-TRASH BAGS CUPS WINDE	36.85
	DELUX BUSINESS FORMS	534-999-00	GEM & ADM MISC BILLI	PCRD-WASTE COLLECTION CHEC	196.92
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	479.69
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	565.02
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.16
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	132.13
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-PAPER TOWELS INDEX CA	17.38
		534-999-00	GEM & ADM MISC BILLI	PCRD-CUPS ICE PACKS	15.27
	PAYFLEX - INSPIRA	534-105-00	GROUP INSURANCE	WAS JAN 2026 HSA FEES	6.50
	LYNX WV INC	534-999-00	GEM & ADM MISC BILLI	IT SERVICES FEB 2026	450.00
	KOMAX LLC	534-218-00	POSTAGE	POSTAGE INKJET CARTRIDGE	61.22
	US POSTAL SERVICE (CMRS-FP)	534-218-00	POSTAGE	FEB 2026 POSTAGE BY PHONE	250.00
		534-218-00	POSTAGE	FEB 2026 POSTAGE BY PHONE	500.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	FEB 2026 MAILER&INSERT PYM	94.31
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	FEB 2026 CH INTERNET	212.50
	ROSSMAN & CO/PCB CORP	534-999-00	GEM & ADM MISC BILLI	JAN 2026 DEBT COLLECTION	86.91
	SAMS CLUB	534-999-00	GEM & ADM MISC BILLI	PCRD-TRASH BAGS PAPER TOWE	24.95
	HEWLETT PACKARD FINANCIAL SE	534-999-00	GEM & ADM MISC BILLI	MARCH 2026 PLOTTER RNT	78.91
	STRATEGY LLC	534-999-00	GEM & ADM MISC BILLI	FEB 2026 IT CONTRACT	1,750.00
	BEENVERIFIED	534-999-00	GEM & ADM MISC BILLI	PCRD-JAN 2026 BACKGROUND C	7.50
	IDENTOGO	534-999-00	GEM & ADM MISC BILLI	BACKGROUND CR CINDY CRISLI	34.00
	**PAYROLL EXPENSES			2/01/2026 - 2/28/2026	16,858.06
				TOTAL:	40,142.19

**Pinegar / Bucklew moved to accept the February 2026 financial reports as presented. The motion carried.**

**8. Department Report – Waste Department Superintendent, Dakota Arnold**

**a. Waste Collection Report** – Mr. Arnold provided the overall collection numbers and then reported that the department took delivery of the new 25-yard garbage truck on February 17, and it was placed into service the following Tuesday. He stated that the truck is performing well and the staff are very pleased with it. Arnold announced the hiring of a new helper who began work on Monday and is receiving excellent feedback. Arnold explained that he has been working to streamline the department’s theory-based testing process for entry-level driver training for CDL certification. One employee is currently preparing to obtain a CDL, and several others are interested in upgrading from Class B to Class A. With five to six employees expected to retire within the next four to five years, Arnold emphasized the importance of advancing current staff so the department can hire new helpers rather than full-time drivers. He hopes to begin distributing training materials next week and noted that employees from other departments have also expressed interest in CDL training. Arnold also addressed the recent equipment failure at the Transfer Station. One of the scale’s load cells absorbed moisture during freeze-thaw conditions, causing it to freeze, rupture, and render the scale inaccurate. He noted that state law requires Transfer Station scales to be operational, accurate, and calibrated; operating without functioning scales could result in the facility being shut down. Arnold clarified this point in response to public suggestions on social media about accepting bagged waste or charging flat rates during the outage, reiterating that the scales are the one component that legally cannot be bypassed.

**THE CITY OF  
BUCKHANNON  
TRANSFER STATION  
WILL REMAIN CLOSED**  
on Thursday, February 19 for  
equipment repairs.




**The Recycling Center  
will remain open, and all  
waste pickups will continue on the  
regular schedule.**

**Thank you for your patience.**



A discussion on the soft plastic recycling program partnership with the Rotary Club of Buckhannon Upshur took place, and it was all positive.

### 9. New Business Discussions

a. No new business was presented.

**10. Report of Events, Correspondence, and Information** – Mayor Skinner provided an overview of the following to the Board:

#### a. Soft Plastic Recycling Program M.O.U between COB & Rotary Club of Buckhannon-Upshur



**CITY OF BUCKHANNON, WEST VIRGINIA, 26201**

**70 East Main Street, Buckhannon, WV 26201 • 304.472.1651**

January 24, 2026

Sandra LaRosa, President  
Rotary Club of Buckhannon-Upshur  
PO Box 2573  
Buckhannon, WV 26201

RE: Memorandum of Understanding  
Soft Plastic Recycling Program

Mrs. LaRosa,

The purpose of this letter is to serve as a memorandum of understanding between the Rotary Club of Buckhannon-Upshur ("Rotary"), and the City of Buckhannon, a municipal corporation and political subdivision of the State of West Virginia ("City"), wherein the City agrees to participate in a Soft Plastic Recycling Program, initiated by a group in partnership with Rotary known as Grassroots.

The City's commitments under this partnership are:

- Program Participation:** Actively participate in the Soft Plastic Recycling Program in partnership with Rotary and their program partners, including Trex Company, Inc. (Trex) as hereinafter described.
- Equipment Acceptance:** Accept delivery of a soft plastic baler and a covered bin for public drop-off provided by Rotary, and a bale storage container provided by Trex.
- Installation Support:** Install the baler at the City's Waste Department Facility on Mudlick Road, in Upshur County ("Mudlick facility"), including necessary electrical hookups.
- Storage Provision:** Store the bale storage container on-site at the Mudlick facility.
- Operational Responsibility:** Operate the baler to produce soft plastic bales and place them in the bale storage container.
- Logistics Coordination:** Coordinate with Trex to facilitate container pickup and replacement.
- Payment Confirmation:** Confirm that all payments for the material picked up by Trex are made to the Rotary Club of Buckhannon-Upshur.
- Supplemental Collection:** When scheduling allows, assist with picking up soft plastic materials or bales from other Rotary partners.

The City of Buckhannon and the Rotary Club of Buckhannon-Upshur each acknowledge their assent to the terms of this memorandum of understanding by signing below on the date first above written.

ROTARY CLUB OF BUCKHANNON-UPSHUR

By: Sandra LaRosa

Sandra LaRosa  
[Printed]

THE CITY OF BUCKHANNON, a political  
subdivision of the State of West Virginia

By: Robert Neal Skinner, III

Robert Neal Skinner, III  
[Printed]

### 11. Board Members' Remarks and Announcements

**J.T. Pinegar** – Mr. Pinegar had nothing further.

**Pamela Bucklew** – Mrs. Bucklew had nothing further.

### 12. Declaration of Adjournment

**At 7:48 a.m., Bucklew moved to adjourn the regular meeting.**

**Mayor Robert N. Skinner III** \_\_\_\_\_

**City Recorder Randall H. Sanders** \_\_\_\_\_