

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, April 23, 2026
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 03/26/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Upshur County Honor Guard- Ed Smith
 - i. Placement of Memorial Flags at Heavner Cemetery on 05/17/26 Noon-4pm
 - b. Amanda Hayes, Event Request-Create Buckhannon Fourth of July Celebration on 07/03/26
 - i. South Florida Street Closure for Elite Rival Twirlers Performance
 - ii. Use of Madison Street Lot for Cartoon Headquarters & Rock Climbing Wall
 - iii. Extra Trash Containers & Electrical Services
 - c. Robert Hill- 15 Pinnell Street
 - i. Request Removal of Two No Parking Signs at 15 Pinnell Street
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Draft CPWB Budget FY 2026/2027
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. Business Discussions
 - a. UC Tobacco Prevention Coalition
 - i. New Signage, Messaging & Announcement Script
 - b. Event Request-Green Bean Stroll at the Poundstone Riverwalk Trail on 08/08/26
 - c. Event Request-Toys for Tots Bike Run at Jawbone Park on 08/30/26
 - d. Request Temporary Road Closure on 05/09/26 8am-1pm WVWC Graduation Ceremony
 - e. Cemetery Buy Back Proposal 2nd Addition Section B Lot 53R Spaces 5 & 7 - Ron & Joyce Reed
 - f. Cemetery Buy Back Proposal BMP Section B Lot 106 Spaces 1 & 2 - Frederick Ware
 - g. Cemetery Rules & Regulations- Placement of Markers on Lots with Multiple Burials
 - h. Approval of Hiring Seasonal Park Attendant
 - i. Purchase Additional Playground Equipment
 - North Buckhannon Riverfront Park
 - Stockert Youth & Community Center
 - j. Event Request-SBMCYA Night of Worship at Jawbone Park on 05/22/26 7pm-8:30pm
10. Report of Events, Correspondence, and Information
 - a. Health Department Sanitation Inspection Reports- Jawbone Park, City Park, NBRFP & Fred Brooks
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment