

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
7:30 AM Thursday, May 28, 2026
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 04/23/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Fred Brooks Garden Club First Vice President Jean W. Ward
 - i. Request Placement of a Gold Star Memorial Marker upon City Property
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approval CPWB Budget FY 2026/2027
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. Business Discussions
 - a. Heavner Cemetery
 - i. Researcher Request for Placement of Government Medallion for Sergeant Clifford Stockert
 - ii. Further Discussion/Possible Action Cemetery Rules & Regulations re: Marker Placement, Cremations, etc.
 - iii. Agreement -Default on Payment
 - b. Event Request- WV Classic Wheels Car Club
 - i. Blast From The Past Car Show – Main Street Closure on 07/25/2026 6pm-10pm
 - ii. Labor Day Car Show at the NPRFP on 09/07/2026 7am-5pm
 - c. Event Request Use of NBRFP Athletic Field
 - i. Church of the Nazarene Upward Soccer June 2, 2026 to July 25, 2026
 - ii. Upshur County Soccer Association 2026 Fall Season
 - d. Event Request-Holy Rosary Church Corpus Christi Procession Police Escort- Walking on Foot-City Sidewalk to Jawbone Park on 06/07/26 10:00 am
 - e. Resident Request a Larger “Do Not Enter” Signage at the Corner of Barbour & Marion St- Fred Brooks Park area
 - f. Utilize Madison Street Lot #6 as a Food Truck Park for Vendor Rental
 - g. Revisit No Parking Signage at 15 Pinnell Street (no curbs to paint)
 - h. Approve Wage Increase Ronald Swindler per Employee Classification System
10. Report of Events, Correspondence, and Information
 - a. Parks & Recreation Advisory Board Report -May 2026
 - b. Addressing & Mapping
 - i. Reassignment of 42B College Ave New Address as 2 Cook Lane Apt 101 & 102
 - ii. Assignment of 29 Tuggle Street
11. Board Members’ Remarks and Announcements
12. Declaration of Adjournment