

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Waste Collection Board was held on Thursday, May 7, 2026, at 7:30 a.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicated by GoToMeeting*):

Mayor	Robbie Skinner	Present - GTM
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Board Member	J.T. Pinegar	Present
Director of Finance & Admin/Assistant Recorder	Amberle Jenkins	Present
City Hall Office Manager	Barbara Hinkle	Present
Director of Public Works	Ethan Crosten	Present
Waste Department Superintendent	Dakota Arnold	Present
City Engineer	Jay Hollen	Present - GTM

Guests: None

*City of Buckhannon
Waste Collection Board Meeting Agenda
7:30 AM Thursday, May 7, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 04/02/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Invest Closed CD Account in WVBTI
 - b. Approval Waste Collection Board Budget FY 2026/2027
8. Department Report – Waste Department Superintendent, Dakota Arnold
 - a. Waste Collection Report
 - b. Recycling Center Report
 - c. Transfer Station Report
9. New Business Discussions:
 - a. Discussion/Possible Vote Recommendation Public Service Commission WV M.C. General Order No. 56.4 (Reopened) Fuel Surcharge Rate Change
 - b. Discussion Waste Operations and Strategic Plan
10. Report of Events, Correspondence, and Information
 - a. Accepting Applications One Full-time Laborer/Truck Driver Deadline 05/19/26
 - b. PSCWV Memorandum -Utilities that have Filed Acceptable Communication Plans
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on May 1, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/382929125>, or by phone: (669) 224-3412, Access code: 382-929-125.*

1. Call to Order: Mayor Robbie Skinner called the meeting to order.

2. Moment of Silent Reflection: Mayor Skinner invited attendees to observe a moment of silent reflection.

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>TAXES</u>						
404-303-002-00 RECYCLE-ALUM METAL	14,000	0.00	132.00	0.00	13,868.00	0.94
404-303-003-00 RECYCLE-OCC-CARDBOARD	11,000	1,317.00	15,509.20	0.00 (4,509.20)	140.99
404-303-004-00 RECYCLE-MGOP/SOW-OFFICE P	0	0.00	0.00	0.00	0.00	0.00
404-303-005-00 RECYCLE-HDPE-MILK JUGS	0	0.00	0.00	0.00	0.00	0.00
404-303-006-00 RECYCLE-ONP-NEWSPAPER	0	0.00	0.00	0.00	0.00	0.00
404-316-000-00 DUMPSTERS	2,000	0.00	8,474.00	0.00 (6,474.00)	423.70
404-317-000-00 DUMPSTER RENTAL	85,000	9,807.83	98,063.32	0.00 (13,063.32)	115.37
TOTAL TAXES	112,000	11,124.83	122,178.52	0.00 (10,178.52)	109.09
<u>OTHER FEES</u>						
404-341-000-00 FUEL SURCHARGE	120,000	16,698.53	163,728.52	0.00 (43,728.52)	136.44
TOTAL OTHER FEES	120,000	16,698.53	163,728.52	0.00 (43,728.52)	136.44
<u>UTILITY BILLINGS</u>						
404-350-000-00 WASTE COLLECTION BILLINGS	2,634,000	272,018.22	2,713,197.27	0.00 (79,197.27)	103.01
TOTAL UTILITY BILLINGS	2,634,000	272,018.22	2,713,197.27	0.00 (79,197.27)	103.01
<u>HEALTH AND SAFETY</u>						
404-355-000-00 TRANSFER ST/LANDFILL RECE	400,000	53,297.00	408,155.00	0.00 (8,155.00)	102.04
TOTAL HEALTH AND SAFETY	400,000	53,297.00	408,155.00	0.00 (8,155.00)	102.04
<u>GRANTS</u>						
404-366-000-00 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
404-368-000-00 CONTRIBUTION FROM UCSWA	3,600	0.00	2,700.00	0.00	900.00	75.00
TOTAL GRANTS	3,600	0.00	2,700.00	0.00	900.00	75.00
<u>INTRAFUND CONTR/CHARGES</u>						
404-370-000-01 LATE CHARGES	0	0.00	0.00	0.00	0.00	0.00
404-370-000-02 CUSTOMER BILL FEES (BANK-S	200	0.00	200.00	0.00	0.00	100.00
TOTAL INTRAFUND CONTR/CHARGES	200	0.00	200.00	0.00	0.00	100.00
<u>OTHER REVENUE</u>						
404-380-000-00 INTEREST	500	0.00	5,606.43	0.00 (5,106.43)	1,121.29
404-381-000-00 MAINT BILLING OTHER DEPTS	0	0.00	0.00	0.00	0.00	0.00
404-399-000-00 WASTE COLL. SALES OF TAGS	3,700	421.07	4,318.46	0.00 (618.46)	116.72
404-399-000-01 WASTE MISCELLANEOUS	20,000	804.66	24,428.51	0.00 (4,428.51)	122.14
404-399-000-02 GAIN ON DISPOSAL OF ASSET	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	24,200	1,225.73	34,353.40	0.00 (10,153.40)	141.96
TOTAL REVENUE	3,294,000	354,364.31	3,444,512.71	0.00 (150,512.71)	104.57

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>WASTE DEPARTMENT</u>						
<u>SALARIES & BENEFITS</u>						
404-530-103-00 WASTE EMPLOYEES SALARIES	822,500	60,098.07	693,302.18	0.00	129,197.82	84.29
404-530-103-01 WASTE COMPENSATED ABSENCE	0	0.00	0.00	0.00	0.00	0.00
404-530-104-00 WASTE COLL. F.I.C.A.	63,695	4,587.92	52,856.75	0.00	10,838.25	82.98
404-530-105-00 WASTE EMPLOYEE INSURANCE	226,000	11,770.88	186,225.24	0.00	39,774.76	82.40
404-530-106-00 WASTE EMPLOYEE RETIREMENT	74,170	5,408.84	62,384.03	0.00	11,785.97	84.11
TOTAL SALARIES & BENEFITS	1,186,365	81,865.71	994,768.20	0.00	191,596.80	83.85
<u>CONTRACTUAL SERVICES</u>						
404-530-213-00 WASTE COLL. UTILITIES	18,000	752.32	9,314.13	0.00	8,685.87	51.75
404-530-226-00 COMP, UNEMPL & INSURANCE	58,000	5,957.11	48,372.31	0.00	9,627.69	83.40
TOTAL CONTRACTUAL SERVICES	76,000	6,709.43	57,686.44	0.00	18,313.56	75.90
<u>COMMODITIES</u>						
404-530-341-00 SHOP MAINTENANCE	41,000	6,549.53	29,653.30	0.00	11,346.70	72.33
404-530-341-05 SAFETY EQUIPMENT	12,000	799.02	10,538.24	0.00	1,461.76	87.82
404-530-343-00 TRUCK MAINTENANCE	95,000	7,720.26	72,651.51	1,090.57	21,257.92	77.62
404-530-343-01 GAS & OIL EXPENSE 1,2,3,4	120,000	11,172.14	82,405.94	0.00	37,594.06	68.67
404-530-344-00 MAINTENANCE OTHER DEPTS.	2,200	0.00	133.94	0.00	2,066.06	6.09
404-530-345-00 WASTE COLL. UNIFORMS	22,000	1,405.96	14,271.00	0.00	7,729.00	64.87
TOTAL COMMODITIES	292,200	27,646.91	209,653.93	1,090.57	81,455.50	72.12
<u>CAPITAL OUTLAY</u>						
404-530-459-00 WASTE COLL. NEW EQUIPMENT	256,810	7,065.69	232,403.18	0.00	24,406.82	90.50
404-530-459-01 TOTER SYSTEM	10,000	0.00	8,798.82	0.00	1,201.18	87.99
TOTAL CAPITAL OUTLAY	266,810	7,065.69	241,202.00	0.00	25,608.00	90.40
<u>CONTRIBUTIONS</u>						
404-530-561-00 DUMPSTERS (NEW)	30,000	748.00	28,434.02	0.00	1,565.98	94.78
TOTAL CONTRIBUTIONS	30,000	748.00	28,434.02	0.00	1,565.98	94.78
<u>NON-OPERATING EXPENSES</u>						
404-530-999-00 COLLECTION MISCELLANEOUS	16,000	1,304.05	10,747.71	0.00	5,252.29	67.17
TOTAL NON-OPERATING EXPENSES	16,000	1,304.05	10,747.71	0.00	5,252.29	67.17
TOTAL WASTE DEPARTMENT	1,867,375	125,339.79	1,542,492.30	1,090.57	323,792.13	82.66
<u>RECYCLING DEPARTMENT</u>						
<u>SALARIES & BENEFITS</u>						
404-531-103-00 RECYCLING SALARIES	131,200	5,925.00	105,280.50	0.00	25,919.50	80.24
404-531-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-531-104-00 FICA TAX	10,033	453.26	8,053.91	0.00	1,979.09	80.27

404-WASTE COLLECTION

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DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-531-105-00 GROUP INSURANCE	21,000	27.96	13,610.06	0.00	7,389.94	64.81
404-531-106-00 GROUP RETIREMENT	11,880	533.26	9,475.29	0.00	2,404.71	79.76
TOTAL SALARIES & BENEFITS	174,113	6,939.48	136,419.76	0.00	37,693.24	78.35
<u>CONTRACTUAL SERVICES</u>						
404-531-213-00 UTILITIES	6,800	566.56	5,815.86	0.00	984.14	85.53
404-531-226-00 INSURANCE & BONDS	12,000	0.00	5,305.13	0.00	6,694.87	44.21
TOTAL CONTRACTUAL SERVICES	18,800	566.56	11,120.99	0.00	7,679.01	59.15
<u>COMMODITIES</u>						
404-531-343-00 TRUCK MAINTENANCE	16,000	0.00	4,506.46	0.00	11,493.54	28.17
404-531-343-01 FUEL - RECYCLING CENTER	13,000	1,842.74	14,791.18	0.00	(1,791.18)	113.78
404-531-343-02 EQUIPMENT MAINTENANCE	12,000	0.00	11,097.64	0.00	902.36	92.48
404-531-399-00 MISCELLANEOUS	5,400	60.00	4,965.86	0.00	434.14	91.96
TOTAL COMMODITIES	46,400	1,902.74	35,361.14	0.00	11,038.86	76.21
<u>CAPITAL OUTLAY</u>						
404-531-459-00 CAPITAL OUTLAY - NEW EQUI	2,700	0.00	1,266.38	0.00	1,433.62	46.90
TOTAL CAPITAL OUTLAY	2,700	0.00	1,266.38	0.00	1,433.62	46.90
TOTAL RECYCLING DEPARTMENT	242,013	9,408.78	184,168.27	0.00	57,844.73	76.10
<u>LANDFILL</u>						
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<u>CONTRACTUAL SERVICES</u>						
404-532-216-00 TESTING/MONITOR WELLS	0	0.00	0.00	0.00	0.00	0.00
404-532-216-01 TREATMENT OF LEACHATE	23,000	2,585.35	19,553.04	0.00	3,446.96	85.01
TOTAL CONTRACTUAL SERVICES	23,000	2,585.35	19,553.04	0.00	3,446.96	85.01
<u>CAPITAL OUTLAY</u>						
404-532-461-00 BONDING (LANDFILL)	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
<u>CONTRIBUTIONS</u>						
404-532-599-00 WASTE DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL LANDFILL	23,000	2,585.35	19,553.04	0.00	3,446.96	85.01
<u>TRANSFER STATION</u>						
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<u>SALARIES & BENEFITS</u>						
404-533-103-00 SALARIES TRANSFER STATION	180,000	18,532.75	148,027.69	0.00	31,972.31	82.24
404-533-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-533-104-00 FICA TAX	13,923	1,402.15	11,244.55	0.00	2,678.45	80.76
404-533-105-00 GROUP INSURANCE	17,000	2,944.98	15,319.51	0.00	1,680.49	90.11

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-533-106-00 GROUP RETIREMENT	16,380	1,667.95	13,245.81	0.00	3,134.19	80.87
TOTAL SALARIES & BENEFITS	227,303	24,547.83	187,837.56	0.00	39,465.44	82.64
<u>CONTRACTUAL SERVICES</u>						
404-533-213-00 UTILITIES	9,000	646.24	5,094.67	0.00	3,905.33	56.61
404-533-216-00 DRAINAGE EXPENSE TRANSFER	8,000	164.00	2,681.66	0.00	5,318.34	33.52
404-533-226-00 INSURANCE & BONDS	24,000	4,568.42	17,866.35	0.00	6,133.65	74.44
TOTAL CONTRACTUAL SERVICES	41,000	5,378.66	25,642.68	0.00	15,357.32	62.54
<u>COMMODITIES</u>						
404-533-343-00 EQUIPMENT MAINTENANCE	40,000	5,740.43	33,695.81	231.68	6,072.51	84.82
404-533-343-01 FUEL/OIL TRANSFER STA. 7,	108,000	9,553.17	73,840.77	0.00	34,159.23	68.37
404-533-343-02 MAINTENANCE TRUCK/TRAILER	46,000	4,498.92	45,120.96	0.00	879.04	98.09
404-533-345-00 UNIFORMS	6,000	402.31	3,477.36	0.00	2,522.64	57.96
TOTAL COMMODITIES	200,000	20,194.83	156,134.90	231.68	43,633.42	78.18
<u>CAPITAL OUTLAY</u>						
404-533-459-00 NEW EQUIPMENT	288,192	5,322.31	271,888.93	0.00	16,303.07	94.34
404-533-460-00 TIPPING FEES	925,000	84,206.19	735,826.84	0.00	189,173.16	79.55
404-533-461-00 BONDING TRANSFER STATION	0	0.00	0.00	0.00	0.00	0.00
404-533-464-00 STATE GRANT	0	0.00	0.00	0.00	0.00	0.00
404-533-470-00 TIRE DISPOSAL	0	0.00	0.00	0.00	0.00	0.00
404-533-478-00 ROAD MAINTENANCE	40,000	1,038.60	1,038.60	0.00	38,961.40	2.60
404-533-479-00 RECLASSIFY PAYMENTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	1,253,192	90,567.10	1,008,754.37	0.00	244,437.63	80.49
<u>NON-OPERATING EXPENSES</u>						
404-533-999-00 MISCELLANEOUS TRANSFER ST	5,300	175.00	5,753.63	0.00	(453.63)	108.56
TOTAL NON-OPERATING EXPENSES	5,300	175.00	5,753.63	0.00	(453.63)	108.56
TOTAL TRANSFER STATION	1,726,795	140,863.42	1,384,123.14	231.68	342,440.18	80.17
<u>WASTE OFFICE/BOARD</u>						
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<u>SALARIES & BENEFITS</u>						
404-534-101-00 WASTE BOARD OFFICERS SALA	12,000	1,000.00	10,000.00	0.00	2,000.00	83.33
404-534-103-00 CLERK, ATTORNEY, ENGINEER	203,000	16,085.04	177,193.84	0.00	25,806.16	87.29
404-534-103-01 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
404-534-104-00 FICA TAX	16,142	1,306.34	14,314.76	0.00	1,827.24	88.68
404-534-105-00 GROUP INSURANCE	17,700	1,799.19	12,886.85	0.00	4,813.15	72.81
404-534-106-00 GROUP RETIREMENT	18,990	1,434.17	15,800.40	0.00	3,189.60	83.20
404-534-107-00 INT EXP EXCAVATOR LOAN	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	267,832	21,624.74	230,195.85	0.00	37,636.15	85.95
<u>CONTRACTUAL SERVICES</u>						
404-534-218-00 POSTAGE	18,000	1,344.31	14,320.03	0.00	3,679.97	79.56
404-534-219-00 RENT	10,000	0.00	10,000.00	0.00	0.00	100.00
404-534-223-00 PROFESSIONAL SERVICES (LE	53,000	2,035.41	21,980.76	0.00	31,019.24	41.47

404-WASTE COLLECTION

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
404-534-226-00 INSURANCE & BONDS	17,000	4,220.67	13,411.02	0.00	3,588.98	78.89
TOTAL CONTRACTUAL SERVICES	98,000	7,600.39	59,711.81	0.00	38,288.19	60.93
COMMODITIES						
404-534-353-00 PSC ASSESSMENTS	10,331	0.00	10,330.84	0.00	0.00	100.00
404-534-399-00 MISCELLANEOUS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	10,331	0.00	10,330.84	0.00	0.00	100.00
CAPITAL OUTLAY						
404-534-459-00 CAPTIAL EXPENSE	20,000	0.00	258.75	0.00	19,741.25	1.29
TOTAL CAPITAL OUTLAY	20,000	0.00	258.75	0.00	19,741.25	1.29
NON-OPERATING EXPENSES						
404-534-699-99 WASTE BOARD CONTINGENCY	0	0.00	0.00	0.00	0.00	0.00
404-534-999-00 GEM & ADM MISC BILLING EX	80,671	7,547.39	83,933.58	0.00	(3,262.58)	104.04
TOTAL NON-OPERATING EXPENSES	80,671	7,547.39	83,933.58	0.00	(3,262.58)	104.04
TOTAL WASTE OFFICE/BOARD	476,834	36,772.52	384,430.83	0.00	92,403.01	80.62
BAD DEBT						
NON-OPERATING EXPENSES						
404-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	4,336,017	314,969.86	3,514,767.58	1,322.25	819,927.01	81.09
REVENUE OVER/(UNDER) EXPENDITURES	(1,042,017)	39,394.45	(70,254.87)	(1,322.25)	(970,439.72)	6.87

Waste April 2026 Payment of Bills

\$5,960.00- RELIABLE TIRE CO – RECAP TIRES, DRIVE TIRE, TRAILER TIRE

\$1,313.97 –TRINITY TRUCK PARTS – R8 SEAL & ORING KIT

\$1,630.29 – BRECHBUHLER – SCALE REPAIR

\$1,738.25 – ATCO INTERNATIONAL – DEODORIZER & PUMP FOR TRANSFER STATION & DEGREASER FOR MECHANICS SHOP

\$83,380.85 – WM CORPORATE – MARCH TIPPING FEES & C & D TIPPING FEES

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL					
WASTE DEPARTMENT	MON POWER	530-213-00	WASTE COLL. UTILITIE	110 088 931 545 WASTE GARA	128.84
	LAWSON PRODUCTS INC	530-341-00	SHOP MAINTENANCE	NUTS,BOLTS,ETC-SHOP STCK	739.41
	VALLEY STEEL SERVICE	530-561-00	DUMPSTERS (NEW)	STEEL PLATE-DUMPSTER REPR	748.00
	LEAF	530-999-00	COLLECTION MISCELLAN	PRNTR LSE APR 26	54.34
	AIRGAS USA, LLC	530-341-00	SHOP MAINTENANCE	CYLINDER LEASES	380.00
		530-341-00	SHOP MAINTENANCE	WAS-2 CYLNR LSE	200.00
		530-341-00	SHOP MAINTENANCE	PCRD-STEEL MIX REFILLS SOA	194.19
	WV PUBLIC EMPLOYEES INSURANC	530-105-00	WASTE EMPLOYEE INSUR	WASTE APR HEALTH INS	11,590.88
		530-105-00	WASTE EMPLOYEE INSUR	WASTE APR 2026 RETIREES	180.00
	MATHENY MOTOR TRUCK CO	530-343-00	TRUCK MAINTENANCE	PWR STRNG GSKT-R3.R8	8.96
		530-343-01	GAS & OIL EXPENSE 1,	275 GAL DEF	550.00
		530-343-00	TRUCK MAINTENANCE	AIR CMPRSSN GSKT-R8,R3	42.82
		530-343-00	TRUCK MAINTENANCE	TRANS SEAL,TRANS FLUID-R3	428.89
		530-343-00	TRUCK MAINTENANCE	FUEL TNK STRP,NUTS,ETC-R8	411.34
		530-343-00	TRUCK MAINTENANCE	BATTERIES-R3	179.98
		530-343-00	TRUCK MAINTENANCE	FUEL TANK ISOLATOR-R8	56.44
		530-343-00	TRUCK MAINTENANCE	TRNS FLTRS&TRNS FLUID-R8	2.00
	NAPA-AMTOWER AUTO SUPPLY	530-343-00	TRUCK MAINTENANCE	HYDRAULIC HOSE-R3	64.44
		530-343-00	TRUCK MAINTENANCE	HYD HOSE,BULK HYD HOSE-R3	443.29
		530-343-00	TRUCK MAINTENANCE	BRAKE LINE-R9	14.84
		530-343-00	TRUCK MAINTENANCE	MRKR BLB,HDLIGHT BL,ETC-R7	17.99

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		530-341-00	SHOP MAINTENANCE	5 GAL LAQUER THINNER-SHOP	75.99
		530-343-00	TRUCK MAINTENANCE	UBOLTS-R3	23.38
		530-343-00	TRUCK MAINTENANCE	WIPER BLADES-R2,R3,R8	92.94
		530-343-00	TRUCK MAINTENANCE	VLVE STMS, TIRE GAUGE-R10	93.98
		530-343-01	GAS & OIL EXPENSE 1,	10 TUBES GREASE	77.90
		530-343-00	TRUCK MAINTENANCE	UBOLT-R3	10.34
	HARBOR FREIGHT TOOLS	530-343-00	TRUCK MAINTENANCE	PCRD-TELESCOPING MOP	13.99
		530-341-00	SHOP MAINTENANCE	PCRD-3/8" CHAIN CHAIN BIND	95.97
	LOWES BUSINESS ACCOUNTS/SYNC	530-999-00	COLLECTION MISCELLAN	PCRD-MORTAR MIX BUCKETS	93.13
		530-999-00	COLLECTION MISCELLAN	PCRD-5 GAL BUCKETS TILES	45.28
		530-343-00	TRUCK MAINTENANCE	PCRD-PINTLE HITCH COMBO	141.00
		530-343-00	TRUCK MAINTENANCE	PCRD-HITCH PIN CLIP	10.48
		530-341-00	SHOP MAINTENANCE	DEGREASER-MECH SHOP	175.25
	ATCO INTERNATIONAL	530-226-00	COMP, UNEMPL & INSUR	WASTE 1ST QTR 2026 UNEMPLO	1,809.68
	WV MUNICIPAL LEAGUE	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,353.34
	WV PUBLIC EMPLOYEES RETIREME	530-106-00	WASTE EMPLOYEE RETIR	WV RETIREMENT CONTRIBUTION	1,470.06
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,314.74
		530-106-00	WASTE EMPLOYEE RETIR	WV RETIRE TIER2 CONTRIBUTI	1,270.70
	ENTERPRISE FM TRUST	530-459-00	WASTE COLL. NEW EQUI	25XTJN 2022 RAM 2500	935.08
		530-459-00	WASTE COLL. NEW EQUI	25PQXL 2022 CHEVY EQUINOX	305.74
		530-459-00	WASTE COLL. NEW EQUI	25QBXR 2022 RAM 1500 CLASS	433.57
		530-459-00	WASTE COLL. NEW EQUI	25QBZM 2022 RAM 1500 CLASS	439.56
	CITIZENS BANK OF WV	530-459-00	WASTE COLL. NEW EQUI	WAS 2026 FREIGHTLINER APR	4,951.74
	RELIABLE TIRE COMPANY	530-343-00	TRUCK MAINTENANCE	22.5 DRIVE TIRE RECAP	195.00
		530-343-00	TRUCK MAINTENANCE	TIRES RECAPS	390.00
		530-343-00	TRUCK MAINTENANCE	STEER TIRES	590.00
		530-343-00	TRUCK MAINTENANCE	DRIVE TIRE,TRAILER TIRE	395.00
		530-343-00	TRUCK MAINTENANCE	RECAP DRIVE TIRES	1,560.00
	INDEPENDENT WASTE HAULERS & STEVEN C RODEHEAVER	530-999-00	COLLECTION MISCELLAN	PCRD-2026 MEMBERSHIP 6-10	1,000.00
	TOOLS ETC	530-341-00	SHOP MAINTENANCE	BROOMS-WELD SHOP&MECH SHP	192.00
	BENNY'S BOOT HILL	530-341-05	SAFETY EQUIPMENT	BTRY,TST LGHT, ETC	480.00
	INTERNAL REVENUE SERVICE	530-104-00	WASTE COLL. F.I.C.A.	STL TOE BTS-S.MICHAEL	206.91
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,834.14
		530-104-00	WASTE COLL. F.I.C.A.	FICA WITHHELD AND MATCHED	1,884.22
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	428.93
		530-104-00	WASTE COLL. F.I.C.A.	MEDICARE WITHHELD & MATCHE	440.63
	AMAZON.COM	530-341-00	SHOP MAINTENANCE	PCRD-3 HOLE PUNCH BINDERS	132.71
	NEWLONS INTERNATIONAL SALES	530-343-00	TRUCK MAINTENANCE	AIR,OIL,FUEL FILTERS-R9	231.33
		530-343-00	TRUCK MAINTENANCE	SENSOR TUBE-R9	175.03
	AT&T MOBILITY	530-213-00	WASTE COLL. UTILITIE	PCRD-MAR 26 CELL PHN & GEO	41.71
		530-213-00	WASTE COLL. UTILITIE	PCRD-MAR 26 CELL PHN & GEO	248.42
	FREEDOM AG & ENGERY COOPERAT	530-341-05	SAFETY EQUIPMENT	STEEL TOE BTS-K.NORMAN	187.49
		530-341-05	SAFETY EQUIPMENT	STEEL TOE BOOTS-BRAD C.	158.29
	CUMMINS SALES & SERVICE FAIR	530-343-00	TRUCK MAINTENANCE	AIR CMPRSSR FLX HOSE-R8	95.29
		530-343-00	TRUCK MAINTENANCE	REAR MAIN SEAL-R2,R3,R8	683.94
		530-343-00	TRUCK MAINTENANCE	REAR MAIN SEAL-R3	33.60
	FLYERS ENERGY LLC	530-343-01	GAS & OIL EXPENSE 1,	WASTE FUEL BILL MAR 2026	10,544.24
	U.S. CRANE INC	530-341-00	SHOP MAINTENANCE	CRANE REPAIRS	3,884.01
	CINTAS	530-345-00	WASTE COLL. UNIFORMS	WASTE UNIFORMS 3.26.26	281.17
		530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 4.2.26	281.17
		530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 4.9.26	281.17
		530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORM 4.16.26	281.17
		530-345-00	WASTE COLL. UNIFORMS	WAS UNIFORMS 4.23.26	281.28
		530-341-05	SAFETY EQUIPMENT	STR&WAS FIRST AID RSTCK	246.33

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	HOPE GAS	530-213-00	WASTE COLL. UTILITIE	230000169353 WASTE	233.35
	CITYNET LLC	530-213-00	WASTE COLL. UTILITIE	WAS APR 2026	100.00
	STRATEGY LLC	530-999-00	COLLECTION MISCELLAN	WASTE APRIL 2026 MICRO OFF	55.65
		530-999-00	COLLECTION MISCELLAN	WAS MAY 2026 MICROSOFT OFF	55.65
	WVCORP	530-226-00	COMP, UNEMPL & INSUR	INS PREM LIA APR-JUN 26	4,147.43
	TRINITY TRUCK PARTS	530-343-00	TRUCK MAINTENANCE	PCRD-R8 SEAL YOKE ORING KI	1,313.97
	**PAYROLL EXPENSES			4/01/2026 - 4/30/2026	60,098.07
				TOTAL:	125,339.79
RECYCLING DEPARTMENT	MON POWER	531-213-00	UTILITIES	110 088 931 701 RECYCLING	405.35
	WV PUBLIC EMPLOYEES INSURANC	531-105-00	GROUP INSURANCE	WASTE APR HEALTH INS	3.96
		531-105-00	GROUP INSURANCE	WASTE APR 2026 RETIREES	24.00
	WV PUBLIC EMPLOYEES RETIREME	531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	258.89
		531-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	202.95
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	46.58
		531-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	24.84
	MOUNTAIN STATE PEST GUARD	531-399-00	MISCELLANEOUS	WAS APRIL 2026 PEST CNTRL	60.00
	INTERNAL REVENUE SERVICE	531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	210.43
		531-104-00	FICA TAX	FICA WITHHELD AND MATCHED	156.92
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	49.21
		531-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	36.70
	AT&T MOBILITY	531-213-00	UTILITIES	PCRD-MAR 26 CELL PHN & GEO	51.80
	FREEDOM AG & ENGERY COOPERAT	531-343-01	FUEL - RECYCLING CEN	38.54 GAL PROPANE-FRKLFTS	134.63
	FLYERS ENERGY LLC	531-343-01	FUEL - RECYCLING CEN	WASTE FUEL BILL MAR 2026	1,708.11
	HOPE GAS	531-213-00	UTILITIES	230000169348 RECYCLE CENTE	109.41
	**PAYROLL EXPENSES			4/01/2026 - 4/30/2026	5,925.00
				TOTAL:	9,408.78
LANDFILL	BUCKHANNOH UTIL BOARDS	532-216-01	TREATMENT OF LEACHAT	APR 2026 LEACHATE	1,998.87
	STURM ENVIRONMENTAL SERVICES	532-216-01	TREATMENT OF LEACHAT	MAR 2026 LAB SERVICES	378.00
	HARRISON RURAL ELECTRIC	532-216-01	TREATMENT OF LEACHAT	WAS ELEC TURKEY RUN 4.15.2	208.48
				TOTAL:	2,585.35
TRANSFER STATION	MON POWER	533-213-00	UTILITIES	110 088 931 610 MUD LICK R	607.39
	VALLEY STEEL SERVICE	533-478-00	ROAD MAINTENANCE	REAR-LOWER CD DCK PROJ	1,038.60
	RITE-WAY HEATING & PLUMBING	533-343-02	MAINTENANCE TRUCK/TR	BELL REDUCER	42.42
		533-343-02	MAINTENANCE TRUCK/TR	BUSHING	15.84
		533-343-02	MAINTENANCE TRUCK/TR	BRASS NPPLES-N CD TRLR	15.46
		533-343-02	MAINTENANCE TRUCK/TR	BRASS BUSHING-N CD TRLR	41.01
	WV PUBLIC EMPLOYEES INSURANC	533-105-00	GROUP INSURANCE	WASTE APR HEALTH INS	2,932.98
		533-105-00	GROUP INSURANCE	WASTE APR 2026 RETIREES	12.00
	MATHEWY MOTOR TRUCK CO	533-343-02	MAINTENANCE TRUCK/TR	BRKE SHOES,WHEEL SEAL-R19	188.17
		533-343-02	MAINTENANCE TRUCK/TR	OIL FLTR,FUEL FLTR,-R12	390.17
	MAPA-AMTOWER AUTO SUPPLY	533-343-00	EQUIPMENT MAINTENANC	HYD FTTHGS-T/S SKD STEER	250.14
	SPECTOR MANUFACTURING, INC.	533-343-02	MAINTENANCE TRUCK/TR	WIRING HARNESS-CD TRLR	85.50
	STURM ENVIRONMENTAL SERVICES	533-216-00	DRAINAGE EXPENSE TRA	MAR 2026 LAB SERVICES	164.00
	BRECHBUHLER SCALES INC	533-343-00	EQUIPMENT MAINTENANC	SCALE REPAIR	1,630.29
	ATCO INTERNATIONAL	533-343-00	EQUIPMENT MAINTENANC	DEODORIZOR&PUMP-T/S	1,563.00
	WV MUNICIPAL LEAGUE	533-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2026 UNEMPLO	612.41
	WV PUBLIC EMPLOYEES RETIREME	533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	641.62
		533-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	623.72
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	212.17
		533-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	190.44
	SYLVESTER W. LOWTHER	533-343-00	EQUIPMENT MAINTENANC	5GL HYDRIC OIL-MINI EXCV	65.00

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		533-343-02	MAINTENANCE TRUCK/TR	HYD PRESSURE LNE-R16	202.80
	CITIZENS BANK OF WV	533-459-00	NEW EQUIPMENT	2026 W STAR RD TRCTR APR 2	5,322.31
	RELIABLE TIRE COMPANY	533-343-02	MAINTENANCE TRUCK/TR	TIRES	750.00
		533-343-02	MAINTENANCE TRUCK/TR	TIRES RECAPS	800.00
	THE SIGN GUY LLC	533-343-00	EQUIPMENT MAINTENANC	VIRGIN DRIVE TIRES	1,280.00
	STEVEN C RODEHEAVER	533-343-00	EQUIPMENT MAINTENANC	VINYL PRNT-PRICING BD T/S	800.00
	FLEET PRIDE	533-343-02	MAINTENANCE TRUCK/TR	BROOMS-T/S	152.00
		533-343-02	MAINTENANCE TRUCK/TR	JFIN AND BUSHING SET-R19	185.99
	INTERNAL REVENUE SERVICE	533-343-02	MAINTENANCE TRUCK/TR	FFTH WHEL LBE RTS-R19,R16	93.71
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	185.99
		533-104-00	FICA TAX	FICA WITHHELD AND MATCHED	554.54
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	136.09
		533-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	129.68
	TIRE AND RUBBER INC	533-460-00	TIPPING FEES	TIRE DISPOSAL 3.27.26	220.40
		533-460-00	TIPPING FEES	TIRE DISPOSAL 4.14.26	604.94
	WM CORPORATE SERVICES, INC.	533-460-00	TIPPING FEES	MAR 2026 TIPPING FEES	63,833.99
		533-460-00	TIPPING FEES	C&D TIP FEES MARCH 16-31.2	8,623.81
		533-460-00	TIPPING FEES	C&D TIP FEES APR 1-15.2026	10,923.05
	NEWLONS INTERNATIONAL SALES	533-343-02	MAINTENANCE TRUCK/TR	RADIATOR-R19	1,501.86
	AT&T MOBILITY	533-213-00	UTILITIES	PCRD-MAR 26 CELL PHN & GEO	38.85
	FLYERS ENERGY LLC	533-343-01	FUEL/OIL TRANSFER ST	WASTE FUEL BILL MAR 2026	9,553.17
	CINTAS	533-999-00	MISCELLANEOUS TRANSP	T/S TOWELS 3.26.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 3.26.26	80.44
		533-999-00	MISCELLANEOUS TRANSP	T/S TOWELS 4.2.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 4.2.26	80.44
		533-999-00	MISCELLANEOUS TRANSP	T/S TOWELS 4.9.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 4.9.26	80.44
		533-999-00	MISCELLANEOUS TRANSP	T/S TOWELS 4.16.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORM 4.16.26	80.44
		533-999-00	MISCELLANEOUS TRANSP	T/S TOWELS 4.23.26	35.00
		533-345-00	UNIFORMS	T/S UNIFORMS 4.23.26	80.55
	WVCORP	533-226-00	INSURANCE & BONDS	INS PREM LIA APR-JUN 26	3,956.01
	**PAYROLL EXPENSES			4/01/2026 - 4/30/2026	18,532.75
				TOTAL:	140,863.42
WASTE OFFICE/BOARD	LEAF	534-999-00	GEM & ADM MISC BILLI	CH PRNTR LSE MAY 2026	170.21
	WV PUBLIC EMPLOYEES INSURANC	534-105-00	GROUP INSURANCE	WASTE APR HEALTH INS	1,775.19
		534-105-00	GROUP INSURANCE	WASTE APR 2026 RETIREES	24.00
	TATE COMMUNICATIONS	534-999-00	GEM & ADM MISC BILLI	FIX PNGG (REMOVE)-MYR PHN	59.38
	WV MUNICIPAL LEAGUE	534-226-00	INSURANCE & BONDS	WASTE 1ST QTR 2026 UNEMPLO	264.60
	WV PUBLIC EMPLOYEES RETIREME	534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	329.49
		534-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	350.50
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	371.00
		534-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	383.18
	BUCKHANNON POSTMASTER	534-218-00	POSTAGE	PERMIT #10 POSTAGE	1,000.00
	DISBURSEMENTS ACCOUNT-ALL DE	534-999-00	GEM & ADM MISC BILLI	SWH LATE FILE PENALTY	226.06
	COMMUNITY CARE OF WV	534-999-00	GEM & ADM MISC BILLI	PRE-EMPLY PHYSCL CINDY CRI	75.00
	THOMAS J O'NEILL	534-223-00	PROFESSIONAL SERVICE	MAY 2026 ATTORNEY FEES	1,354.16
	JERRY HEARD ASSC.	534-999-00	GEM & ADM MISC BILLI	UTILITY BILLS 56100 CNT	821.30
	ST JOSEPH HOSPITAL OF BUCKHA	534-999-00	GEM & ADM MISC BILLI	LAB TEST CINDY CRISLIP	70.00
	WALMART STORES INC -BUCKHANN	534-999-00	GEM & ADM MISC BILLI	PCRD-DISH SOAP PINE-SOL TR	41.70
	INTERNAL REVENUE SERVICE	534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	482.33
		534-104-00	FICA TAX	FICA WITHHELD AND MATCHED	576.44

FUND: WASTE COLLECTION

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	112.76
		534-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	134.81
	AMAZON.COM	534-999-00	GEM & ADM MISC BILLI	PCRD-MONITOR VACUUM BAGS	68.15
		534-999-00	GEM & ADM MISC BILLI	PCRD-ADDING MACHINE PAPER	12.50
		534-999-00	GEM & ADM MISC BILLI	PCRD-AIR DUSTER PAPER TOWE	20.54
	LYNK WV INC	534-999-00	GEM & ADM MISC BILLI	IT SERVICES APRIL 2026	450.00
	JEREMY DRENNEN, CPA	534-223-00	PROFESSIONAL SERVICE	FY24-25 FINANCIAL	681.25
	US POSTAL SERVICE (CMRS-PP)	534-218-00	POSTAGE	APR 2026 POSTAGE BY PHONE	250.00
	FP FINANCE PROGRAM	534-218-00	POSTAGE	APR 2026 MAILER & INSERT P	94.31
	OPTIMUM B2B, DEPT. 1264	534-999-00	GEM & ADM MISC BILLI	APR 2026 CH INTERNET	212.50
	TYLER TECHNOLOGIES INC	534-999-00	GEM & ADM MISC BILLI	UTL BILL ATO IVRSTE JAN-MA	2,474.38
		534-999-00	GEM & ADM MISC BILLI	JAN-MAR 2026 BILLING NOTIF	986.90
	HEWLETT PACKARD FINANCIAL SE	534-999-00	GEM & ADM MISC BILLI	MAY 2026 PLOTTER RNT	78.91
	STRATEGY LLC	534-999-00	GEM & ADM MISC BILLI	APR 2026 IT CONTRACT	1,750.00
	BEENVERIFIED	534-999-00	GEM & ADM MISC BILLI	PCRD-FEB 2026 BACKGROUND C	7.50
		534-999-00	GEM & ADM MISC BILLI	PCRD- MAR 2026 BACKGROUND	7.50
	WVCORP	534-226-00	INSURANCE & BONDS	INS PREM LIA APR-JUN 26	3,956.07
	COMFORTECH LLC	534-999-00	GEM & ADM MISC BILLI	FAN BELT, TECH LABOR-CH	14.86
	**PAYROLL EXPENSES			4/01/2026 - 4/30/2026	17,085.04
				TOTAL:	36,772.52

Pinegar/Bucklew moved to accept the current financial reports as presented. The motion carried.

a. Invest Closed CD Account in WVBTI - Amberle Jenkins reported that a Certificate of Deposit at First Community Bank, valued at \$29,000, matured on April 15. She closed the CD and transferred the proceeds to the Waste Department checking account, temporarily increasing the account balance. Jenkins explained that the Waste Department holds multiple CDs maturing at different times, often at low interest rates, making them difficult to track and manage. To streamline operations, she recommended consolidating these funds into the West Virginia Board of Treasury Investments money market program. She noted the Treasury money market is currently yielding approximately 3.8%, compared to 3.6% at Citizens Bank. Funds in the Treasury program are more liquid and accessible than CDs, with no early-withdrawal penalties. Consolidation would make reporting simpler, more transparent, and easier to manage, with interest information available monthly. As additional CDs mature, she would like permission to move those funds into the Treasury account as well. Jenkins requested Board approval to open the Treasury investment account and to transfer the \$29,000 from the recently matured CD as the first deposit.

Pinegar/Bucklew moved to approve opening the WV Board of Treasury Investments (WVBTI) account and to transfer the \$29,000 from the recently matured CD as the first deposit. Motion carried.

b. Approval Waste Collection Board Budget FY 2026/2027 - Amberle Jenkins presented the Waste Collection Board Budget for FY 2026–2027, noting that the draft had been provided to Board members the previous month and no additional questions or requests for changes had been raised.

Key components of the proposed budget include: purchase of two new garbage trucks; purchase of one new road tractor; acquisition of a man lift; \$3,500 allocated for a shop fan; a 2% employee pay increase, consistent with other City departments; Health insurance costs increasing by 3%; Retirement contributions decreasing from 9% to 8%. Jenkins also noted that the Waste Department will begin paying a share of the facility's electric bill, which had previously been covered by the Street Department due to prior property arrangements. The total proposed budget stands at \$4,097,981, including an estimated \$900,000 beginning balance, which is expected to come in higher and provide a financial cushion. Board members reviewed the figures and expressed support. A light discussion followed regarding vehicle assignments, but no concerns were raised about the budget itself.

Bucklew/Pinegar moved to approve the Waste Collection Board Budget FY 2026/2027 as presented. The motion carried.

WASTE	2020-21	2022-23	2023-24	2024-25	2025-26	2025-26				
	actual	actual w/ budget rev	actual budget	actual budget	approved budget	actual thru 2-28-26				
	ESTIMATE CASH ON HAND July 1 begin yr								900,000	
-04 303-002-00	393,539.00	1,226,437.49	622,248.00	1,738,914.51	2,004,796.91			5,000		
-04 303-003-00	4,919.15	1,500.00	2,921.88	1,579.80	14,000.00	\$ 132.00		5,000		
-04 303-004-00	14,413.95	2,000.00	24,514.20	27,325.73	11,000.00	\$ 12,974.50		11,000		
-04 303-005-00	0.00	0.00	0.00	899.10	0.00			0		
-04 303-006-00	881.25	27,400.00	0.00	2,180.00	0.00			0		
-04 316-000-00	4,913.10	2,000.00	1,296.60	0.00	0.00			0		
-04 317-000-00	6,570.00	2,000.00	6,683.00	4,281.00	2,000.00	\$ 6,683.00		4,000		
-04 341-000-00	92,092.98	85,000.00	106,252.45	116,518.04	85,000.00	\$ 78,769.31		85,000		
-04 341-000-00	80,229.40	169,000.00	208,801.34	209,221.58	120,000.00	\$ 130,756.94		120,000		
	TOTOER FEE (possible new fee)									This would require a tariff change
-04 350-000-00	WASTE COLLECTION BILLINGS									
-04 355-000-00	2,668,658.25	2,534,000.00	3,032,981.01	3,151,300.20	2,634,000.00	\$ 2,182,321.84		2,564,981		
-04 366-000-00	435,326.79	310,000.00	442,029.86	478,257.18	400,000.00	\$ 306,068.00		400,000		
-04 368-000-00	0.00	0.00	0.00	0.00	0.00			0		
-04 370-000-01	3,600.00	0.00	3,600.00	3,600.00	3,600.00	\$ 2,700.00		3,600		
-04 370-000-02	175.00	200.00	250.00	375.49	200.00	\$ 200.00		200		
-04 380-000-00	897.95	200.00	13,362.89	4,746.33	500.00	\$ 298.53		500		
-04 381-000-00	1,702.24	600.00	0.00	0.00	0.00			0		
-04 399-000-00	WASTE COLL. Sale of Tags									
-04 399-000-01	147,440.52	30,000.00	100,187.97	19,565.32	3,700.00	\$ 3,630.69		3,700		
-04 399-000-02	WASTE MISCELLANEOUS-new									
-04 399-000-02	1,837.50							0		
	TOTAL REVENUES									
	3,465,658.08	3,163,900.00	3,942,881.20	4,039,056.53	3,294,000.00	\$ 2,747,807.82		3,197,981.00		
	TOTAL EST. BAL. ON HAND									
	3,859,197.08	4,390,337.49	4,965,129.20	5,777,871.04	5,298,796.91			4,097,981.00		
-04 530-103-00	628,143.72	773,000.00	807,014.82	787,238.00	813,000.00	\$ 571,933.27		838,000	reclassify employees 2% wage increase	
-04 530-104-00	47,807.65	60,000.00	61,514.54	59,823.04	62,195.00	\$ 43,596.70		65,000		
-04 530-105-00	149,044.56	167,382.00	168,685.99	189,695.91	202,000.00	\$ 158,165.92		198,000	3% increase	
-04 530-106-00	59,746.33	69,570.00	72,092.25	70,547.53	73,170.00	\$ 51,460.79		67,100	retirement reduce from 9% to 8% split elec & gas with street dept	
-04 530-213-00	12,517.21	18,100.00	6,770.23	10,565.10	18,000.00	\$ 7,466.21		28,000	public wrks bldg	
-04 530-226-00	48,178.71	58,000.00	39,562.79	35,175.75	58,000.00	\$ 39,125.31		58,000		
-04 530-341-00	43,836.03	42,480.00	46,826.83	40,871.61	41,000.00	\$ 22,205.90		41,000		
-04 530-341-05	0.00	10,000.00	3,270.27	10,653.97	12,000.00	\$ 8,775.20		12,000	Dakota thinks this will go down with new trucks	
-04 530-343-00	69,628.53	80,000.00	90,671.02	113,752.08	95,000.00	\$ 60,669.33		95,000		
-04 530-343-01	75,252.14	100,000.00	110,527.79	107,169.72	120,000.00	\$ 64,058.55		120,000		
-04 530-344-00	1,617.00	2,200.00	0.00	176.16	2,200.00	\$ 133.94		0		
-04 530-345-00	13,323.76	13,900.00	9,316.87	21,259.55	25,000.00	\$ 11,756.59		25,000		
-04 530-459-00	81,517.30	115,972.00	44,174.33	302,038.38	286,810.00	\$ 217,128.02		86,000	\$10,700 2-2022 1500 Dodge Ram Trk; \$11,840 1-2022 Ram 2500 Trk; \$3,600 Subaru replacing Equinox; \$60,000 1-2026 Freightliner GarbTrk	
404 530-459-00	Waste Collected New Equipment								129,900	Two new garb trks \$9700mth=\$116400annual; \$107manlift; shopfan
530-459-01	66,355.89	32,500.00	0.00	1,916.63	10,000.00	\$ 8,798.82		10,000	Wants two new garb trks \$250T each; manlift \$10T; Evap shop fan \$3500	
	CONTRIBUTIONS									
-04 530-561-00	12,386.00	30,000.00	28,882.82	28,338.94	30,000.00	\$ 27,686.02		30,000		
-04 530-999-00	16,103.63	16,000.00	12,383.53	16,000.00	16,000.00	\$ 7,966.32		16,000		
-04 531-103-00	94,389.03	109,000.00	80,623.89	115,131.31	122,000.00	\$ 91,509.00		62,500		
-04 531-104-00	7,189.82	8,350.00	6,141.71	8,812.18	9,333.00	\$ 7,000.39		4,800		
-04 531-105-00	21,408.36	24,000.00	24,051.24	26,454.76	30,000.00	\$ 12,346.90		0	mvd employees	
-04 531-106-00	9,438.95	9,990.00	7,212.62	10,629.25	10,990.00	\$ 8,235.83		5,000		
-04 531-213-00	5,825.95	5,300.00	6,477.55	7,674.89	6,800.00	\$ 4,857.42		6,800		
-04 531-226-00	3,903.08	4,500.00	15,793.77	14,442.71	17,000.00	\$ 4,811.67		17,000		
-04 531-343-00	7,843.69	13,000.00	6,175.05	17,646.61	16,000.00	\$ 3,208.79		16,000		
-04 531-343-01	6,164.98	11,000.00	6,030.59	14,841.58	13,000.00	\$ 11,616.29		13,000		
-04 531-343-02	4,471.45	9,000.00	11,797.57	14,500.42	12,000.00	\$ 10,690.85		12,000		
-04 531-399-00	5,465.87	5,400.00	3,788.26	3,627.60	5,400.00	\$ 4,772.77		5,400		
-04 531-459-00	Recycling CAPITAL OUTLAY - NEW EQUIP.									
-04 532-216-00	0.00	0.00	8,992.87	24,000.00	2,700.00	\$ 1,266.38			nothing needed this year	
-04 532-216-01	28,357.98	35,000.00	21,123.87	19,678.32	30,000.00	\$ 14,937.95		30,000		
-04 532-103-00	88,709.72	106,000.00	62,882.81	161,384.82	182,000.00	\$ 115,200.19		221,000		
-04 533-104-00	6,808.63	8,113.00	4,775.56	12,272.85	13,923.00	\$ 8,765.08		17,000		
-04 533-105-00	15,084.56	16,000.00	12,293.70	13,665.72	15,000.00	\$ 11,159.81		45,000		
-04 533-106-00	8,870.75	9,540.00	5,659.27	14,192.81	16,380.00	\$ 10,298.53		17,700		
-04 533-213-00	7,258.42	11,200.00	8,102.93	5,689.10	9,000.00	\$ 4,213.55		7,000		
-04 533-216-00	1,215.00	3,192.00	2,303.00	1,868.00	8,000.00	\$ 2,357.00		8,000		
-04 533-226-00	14,145.66	20,000.00	23,909.65	28,244.35	24,000.00	\$ 12,773.66		24,000		
-04 533-343-00	22,047.30	40,000.00	38,265.28	41,109.85	40,000.00	\$ 18,389.66		40,000		
-04 533-343-01	50,000.00	108,000.00	74,734.72	89,032.25	108,000.00	\$ 58,781.17		90,000		
-04 533-343-02	34,005.64	40,000.00	52,748.96	46,880.77	46,000.00	\$ 35,639.67		46,000		
-04 533-345-00	3,171.62	4,000.00	2,295.21	5,027.52	6,000.00	\$ 2,749.57		6,000		
-04 533-459-00	71,417.18	277,816.00	159,174.33	16,134.59	201,956.00	\$ 141,508.31		64,000	64000 1-2026 Class 8 Road Tractor \$177,790 financed 3 yrs	
404 533-459-00	Transfer Station NEW EQUIPMENT								92,000	New Road Tractor \$3500=\$42000annual; \$50T
-04 533-460-00	869,444.76	950,000.00	856,299.51	847,695.63	925,000.00	\$ 593,697.09		925,000	Wants replace 2000 Volvo \$5180T Cover over Dock \$50T	
-04 533-464-00	STATE GRANT									
-04 533-470-00	TIRE DISPOSAL									
-04 533-478-00	0.00	10,000.00	6,322.79	9,498.94	40,000.00	\$ -		6,000		
-04 533-999-00	1,730.72	5,300.00	3,753.67	5,334.49	5,300.00	\$ 5,411.22				
-04 534-101-00	11,600.00	12,000.00	12,000.00	11,800.00	12,000.00	\$ 8,000.00		12,000		
-04 534-103-00	166,116.57	172,000.00	166,239.44	182,605.72	199,000.00	\$ 144,363.71		208,000		
-04 534-104-00	13,575.04	14,076.00	13,629.11	14,865.70	16,142.00	\$ 11,651.67		15,950		
-04 534-105-00	15,874.50	17,200.00	6,999.25	12,068.66	15,000.00	\$ 9,418.52		25,500	mvd employ prev classified in 530	
-04 534-106-00	16,692.22	16,560.00	14,674.05	16,332.53	18,990.00	\$ 12,872.60		17,000		
-04 534-218-00	10,672.52	12,000.00	19,225.68	19,669.01	18,000.00	\$ 11,631.41		18,000		
-04 534-219-00	10,000.00	10,000.00	10,000.00	10,000.00	10,000.00	\$ 10,000.00		10,000		
-04 534-223-00	7,568.51	10,000.00	29,115.50	28,531.75	53,000.00	\$ 18,591.19		53,000	o'neill contract increase \$16,250; cpa \$6500; audit \$9,000; IT services \$21,000	
-04 534-226-00	10,423.25	15,000.00	15,870.35	14,690.74	17,000.00	\$ 8,996.80		17,000		
-04 534-353-00	6,609.91	8,000.00	7,182.94	9,455.79	10,331.00	\$ 10,330.84		10,331		
404 534-459-00	Office Capital Improvements								5,000	city hall basement flooring
-04 534-459-00	4,629.96	25,000.00	12,171.93	15,000.00	20,000.00	\$ 258.75				
-04 534-899-99	WASTE BOARD CONTINGENCY									
-04 534-899-00	46,796.33	53,000.00	80,677.61	85,558.43	80,671.00	\$ 70,620.62		106,000	IT costs, notification calls,	
	TOTAL EXPENDITURES								4,097,981.00	
	3,043,444.51	3,803,600.00	3,401,210.94	3,800,175.42	4,250,281.00	\$ 2,813,931.75		4,097,981.00		
	REVENUE OVER(UNDER) EXPENDITURES								0.00	
	815,752.57	586,737.49	1,163,918.26	1,977,795.62	1,048,515.91			0.00		

8. Department Report – Waste Department Superintendent, Dakota Arnold

a. Waste Collection Report – Mr. Arnold reviewed the Recycling Center and Transfer Station reports, with some highlights being that the Recycling Center processed 83.27 tons of material. In partnership with Elkins Metal, staff helped move 103,000 pounds of appliances as part of a spring clean-up effort. Appliance recycling generated \$6,800 in revenue for the month. He noted that the team is trying to clean the lower appliance area a few times per year to keep the site manageable. The Transfer Station recorded 3,645 transactions and processed nearly 1,900 tons of material, totaling \$160,000 in revenue. 646 tons of C&D material were received—an amount that is “pushing our capabilities” and has required significant staffing support.

The float driver has been working full-time at the Transfer Station for the past six weeks due to the volume, with 8–9 loads per day hauled to the landfill. Board members noted a surge in dump-trailer use, contributing to increased spring cleanup traffic.

Recorder Sanders noted the first soft-plastic bale was produced successfully, weighing 1,468 pounds, demonstrating the baler’s capacity. Wendling’s will contribute up to three bales per month. Weyerhaeuser has 23 bales ready for pickup from their long-running internal program. All soft plastics are diverted from the landfill, and Rotary receives \$0.13 per pound, which will be reinvested in accessible recycled-material playground equipment for the community. He noted the program’s goal of 40,000 pounds in the first year, generating approximately \$6,000–\$7,000. A Trex-provided Conex box is expected to arrive in mid-June. Trex is purchasing and delivering the container at no cost; after two years it becomes Rotary’s property, with shared benefit to the City.

Staffing Update - One recently hired float driver resigned to return to his previous employer. A request to hire a new CDL Class B driver appears later on the agenda to maintain garbage truck staffing.

Mr. Arnold emphasized that the month has been extremely busy across all operations, with staff working to keep material moving efficiently. He hopes to complete work on the lower C&D dock in the coming month. Board members expressed appreciation for the volume of work completed and the success of the soft-plastics initiative.

b. Recycling Center Report –

City of Buckhannon Recycling Center				
			DATE:	April-26
Inventory & Balance Sheet				
	Uproc.	Proc.	Total	
ONP	1	10.64	11.64	
OCC	1.5	34.22	35.72	
MGOP	0.7	20.45	21.15	
STEEL	0.05	1.97	2.02	
ALUM.	0.05	0.98	1.03	
E-WAST	0	0	0	
Pete #1	0.03	5.27	5.3	
No. 2	0.6	9.73	10.33	
Soft	0	0.73	0.73	
Total	3.93	83.99	87.92	
Inventory 05/01/2026			87.92	
Inventory 04/01/2026			78.23	
Diff.			9.69	
Loads Shipped			73.58	
Total Diff. Inventory & Loads Shipped			83.27	
Total Received			83.27	
Less Garbage			0	
Total			83.27	
			Residential Curbside	
			340	
			Appliance Iron	Total
			103,100	0
			103100	6,848.60
			Yard Debris	
			5000	

c. Transfer Station Report -

City of Buckhannon				
Transfer Station Totals				
April		2026		
Total Transactions				3645
Total Weight				1,896.91
Total Cash Received				\$53,297.00
Total City Trucks				\$71,634.68 879.43 tons
Total Charge				\$35,731.80
Grand total				\$160,663.48
Total C/D Material				646.34
Total Commercial/Residential				1,167.44
Bulky Goods	Steel	Waste	Total	
		0.95	2.29	3.24

9. New Business Discussions

a. Discussion/Possible Vote Recommendation Public Service Commission WV M.C. General Order No. 56.4 (Reopened) Fuel Surcharge Rate Change – Mayor Skinner reported that shortly after the April meeting, the City received a notice from the Public Service Commission regarding a significant fuel surcharge rate change. Amberle Jenkins reported that due to volatile fuel markets, the PSC issued an early adjustment outside the normal six-month cycle. She explained that the Waste Department is currently charging a 6.88% fuel surcharge, based on the PSC’s previous recommendation. The new PSC recommendation increases the surcharge to 12.6%, nearly doubling the rate. A residential inside-city bill would rise from \$22.78 to approximately \$24.00 under the 12.6% rate. Because the surcharge directly impacts customers, Amby contacted the PSC to ask whether the Board could choose not to adopt the full increase. PSC legal staff confirmed that the surcharge is voluntary, and the Board may maintain the current 6.88% if financially feasible. Fuel expenditures are within budget, with Waste at roughly 76% of its annual fuel allocation. Recycling is close to its fuel budget due to heavy equipment use, but still manageable. Board members noted that while fuel costs have risen, current revenues and cash flow place the Waste Department in a strong financial position. Board members agreed that jumping immediately to 12.6% would place an unnecessary burden on customers. The department can sustain operations at 6.88% through June. PSC will likely issue another update on July 1, and the Board can reassess then. Maintaining the current rate sends a positive, consistent message to customers, showing the Board is being financially responsible while avoiding unnecessary increases. Creating a “middle number” (e.g., 8%) could create future inconsistency, since the Board has historically either accepted or declined PSC recommendations—not modified them.

Pinegar/Bucklew moved to keep the 6.88% fuel surcharge in place and not accept the Public Service Commission of WV's recommendation to raise it to 12.60%. The motion passed unanimously.

b. Discussion Waste Operations and Strategic Plan -Dakota Arnold and Board Member J.T. Pinegar led a discussion on the strategic plan recommendation to offer optional 64-gallon residential waste cans. Mr. Pinegar noted that many residents—particularly elderly individuals or those with mobility limitations—struggle with the current 96-gallon containers, and a smaller option could improve accessibility. He emphasized the need for a clear roadmap, as the strategic plan identifies this as a future initiative. Jenkins and Arnold explained that implementing a tiered rate structure based on can size would require a rate study and possibly a tariff change. Operational considerations include tracking container serial numbers, reclaiming existing cans, driver identification of can sizes, and added administrative workload.

Mr. Arnold reported that 500 smaller Toter cans would cost approximately \$35,000. He suggested beginning with a limited purchase and offering them optionally at the current rate, allowing the

department to gauge interest, replace damaged cans, and gather data for a future rate study. He also noted that software solutions may improve container tracking over time.

The Board discussed a phased timeline:

- **July 2026** – Consider ordering an initial shipment of 64-gallon cans.
- **July 2027** – Begin a comprehensive rate study.

Recorder Sanders noted that the primary costs of waste collection are **labor, trucks, and fuel**, not the amount of garbage in the container, and that offering a reduced rate for smaller cans may not be financially feasible.

The Board expressed support for continuing to develop a structured plan for this strategic initiative.

10. Report of Events, Correspondence, and Information – Mayor Skinner provided an overview of the following to the Board:

a. Accepting Applications One Full-time Laborer/Truck Driver Deadline 05/19/26

City of Buckhannon
Waste Collection Department

The City of Buckhannon Waste Collection Department is accepting applications until May 19, 2026 for the following position:

One full-time Laborer/Truck Driver

Benefits include health insurance and participation in the Public Employee Retirement System.

Candidates must:

- Be 18 years of age or older.
- Possess a valid WV Class B commercial driver license.
- Possess a High School diploma or equivalent.
- Be in good physical condition. This job includes, but is not limited to, lifting up to 50 pounds and climbing.
- Be self-motivated and able to stay on task and time.
- Able/Willing to drive and work in inclement weather.

Eligible candidates will be subject to a background check and drug test.

Applications may be obtained at City Hall, 70 E Main St, Buckhannon WV, Mon-Fri 8:30 am to 4:30 pm or call 304-472-1651.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

b. PSCWV Memorandum RE: General Order No. 266 -Utilities that have Filed Acceptable Communication Plans

11. Board Members' Remarks and Announcements

Pamela Bucklew – Mrs. Bucklew had nothing further.

J.T. Pinegar – Mr. Pinegar stated that he had reviewed the Waste Department's strategic plan multiple times and commended staff for their work. He expressed full support for the plan, noting that he did not wish to remove or alter any of its recommendations. Pinegar added that he believes the planned improvements will make the waste facility more accessible for residents and thanked staff for their efforts.

12. Declaration of Adjournment

The meeting was adjourned at 8:15 a.m. upon a motion by Bucklew/Pinegar.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
