

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Water Board was held on Thursday, May 14, 2026, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Robbie Skinner	Mayor	Present - GTM
Randy Sanders	City Recorder	Present
Scott Randall	Board Member	Present
Don Nestor	Board Member	Present - GTM
Erasmio Rizo	Board Member	Present
Tom Rolenson	Water Department Superintendent	Present
Jay Hollen	City Engineer	Absent
Ethan Crosten	Director of Public Works	Present
Amberle Jenkins	Asst. Recorder/Director of Finance	Present
Barbara Hinkle	City Hall Office Manager	Present

Media: None

Guests: Jerry Wamsley; Shane Whitehair – Region VII; Todd Dingess, Smith Cochran Hicks, PLLC-GTM; Tim Ball, Potesta & Associates-GTM;

*City of Buckhannon Water Board Meeting Agenda
7:30 AM Thursday, May 14, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 04/09/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance Amberle Jenkins
 - a. Approval Water Board Budget FY 2026/2027
8. Department Report – Water Department Superintendent, Tom Rolenson
 - a. Monthly Water Department Report
 - b. Monthly Chemical Cost Summary Report
 - c. Monthly Unaccounted Water Loss Report
9. Business Discussions:
 - a. Water Treatment Plant Replacement Project
 - i. Review & Approval for Payment Water Project Invoices-Resolution 2026-08
10. New Business Discussions:
 - a. Approve Wage Increase Tom Rolenson Receiving Class III Water Plant Operator License
 - b. Review of M.O.U. Road Maintenance Deer Creek Ridge Water Storage Tank
11. Report of Events, Correspondence, and Information
 - a. P.S.D.'S Meeting Minutes
12. Board Members' Remarks and Announcements
13. Declaration of Adjournment

This agenda was certified by Mayor Robbie Skinner on May 8, 2026. Those who participated in this meeting virtually used the following link: <https://global.gotomeeting.com/join/234619757>, or by phone by calling (872) 240-3212, access code: 234-619-757.

1. Call to Order: At 7:31 a.m., Recorder Randy Sanders called the meeting to order.

2. Moment of Silent Reflection – Sanders invited those in attendance to join in silent reflection.

3. Pledge of Allegiance – Sanders led the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 04/09/2026 – Sanders recognized that the meeting minutes of April 09, 2026, were available for consideration and asked for corrections or approval as presented.

Nestor/Rizo moved to approve the April 09, 2026, meeting minutes as presented. The motion carried.

5. Public Comment—Motion to Open & Close Requested

Randall/Rizo moved to open the Public Comments period. The motion carried.

Sanders recognized Virgil LaRosa who was in attendance to discuss agenda item *10. New Business Discussions: b. Review of M.O.U. Road Maintenance Deer Creek Ridge Water Storage Tank*, which without objection was moved to the table. Ethan Crosten provided an overview of the current MOU and then the Board heard from Mr. LaRosa who explained the residents had previously patched the access road and he then submitted costs to Mayor Skinner. Mr. Crosten feels existing MOU (circa 2023) appears to cover only a one-time paving contribution.

Questions remain regarding the extent of the City's ROW and the responsibility for ongoing maintenance. Board members expressed the need for a legal opinion before committing to reimbursement.

Rizo/Randall moved to direct the City Attorney to review the current MOU with Deer Creek and advise the Board appropriately. The motion carried.

The Board will revisit the matter at the June meeting pending legal review.

7-14-22 Water Board Minutes
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Water A 224
Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

July 13, 2022

Virgil LaRosa
599 Jarrett Drive
Buckhannon, WV 26201


RE: Memorandum of Understanding
Buckhannon Participation in Private Road Maintenance
599 Jarrett Drive, Buckhannon, WV 26201 ("Property")

Mr. LaRosa:

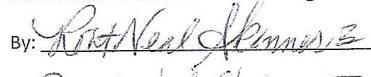
The purpose of this letter is to serve as a memorandum of understanding between you and the City of Buckhannon, a municipal corporation and political subdivision of the State of West Virginia ("City"), wherein the City commits to participating in the establishment and maintenance of a certain portion of a private drive which is used by the City to access its water storage tank located upon your property in the Deer Creek Ridge subdivision of Buckhannon District, Upshur County, West Virginia..

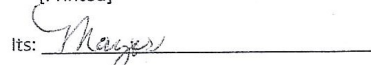
The City will share one third of the costs of maintenance and repair of the aforesaid drive, which is estimated in the first instance to represent a commitment by the City in the amount of ten thousand and fifty eight dollars. The City will tender its share of the road expenses based upon the invoice or other writing establishing the particular costs which is attached hereto and incorporated herein by reference.

You and the City of Buckhannon each acknowledge assent to the terms of this memorandum of understanding by signing below on the date first above written.


Virgil LaRosa

THE CITY OF BUCKHANNON, a political
subdivision of the State of West Virginia

By: 
Robert Neal Skinner III
[Printed]

Its: 
Mayor

Proposal
NORTH CENTRAL PAVING, INC.
WV Lic. #007261
5750 Saltwell Road
Bridgeport, WV 26330
Phone 592-1861
Fax 592-3261
Email ncpavingwv@aol.com
A WVDOT Certified DBE Firm

May 27, 2022

Submitted to: Virgil LaRosa
599 Jarrett Drive
Buckhannon State: WV Zip: 26201
Phone: (669-1134 or 472-7942) Fax: ()
regalcoal@yahoo.com
Job Name and Location: Roadway

To provide all necessary materials, labor & equipment to do the following:
Broom, clean & prepare 192' x 20' & 450' x 15' roadway to scratch & level only the roadway.
This would fill in the low areas and potholes & would give a decent driving surface.
Ditch approx. 415' of ditch and place rip rap stone in ditch to improve drainage.

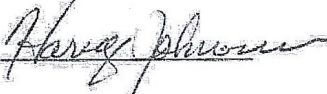
Cost	\$10,058.00
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Building permit if required will be responsibility of owner
Quote is based on current prices for asphalt. If the cost per ton of asphalt increases, the per ton increase will be added to the above quote

We propose to hereby furnish material and labor – complete in accordance with above specifications, for the sum of:

Payable in FULL upon completion of work

Note: We may withdraw this proposal if not accepted within ___ days.

Authorized Signature: 

Accepted: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date: 2/13/21

Signature: 

Rizo/Nestor moved to close the Public Comment portion of the meeting at 7:49 a.m. The motion carried.

6. Recognition of Guests – None

7. Financial Report—Director of Finance, Amberle Jenkins – Mrs. Jenkins provided the April 2026 Financial Report for the Board.

Randall/Rizo moved to accept the Financial Report as presented. The motion carried.

**WATER BOARD
CITY OF BUCKHANNON
BALANCE SHEET**

Balance April 30, 2026

Money market & checking \$ 1,252,141.44

WV BTI Water Bd working capital \$687,301.28

CD 348383 renewed 9-11-25 Citizens 4% \$275,294.74

Savings 2% Depreciation .05% \$ 1,524.77

May, 25	\$	1,120,190.43
Jun, 25	\$	1,100,466.48
Jul, 25	\$	1,116,308.50
Aug, 25	\$	1,070,725.67
Sept, 25	\$	1,065,529.38
Oct, 25	\$	1,146,561.88
Nov, 25	\$	1,038,904.48
Dec, 25	\$	1,134,927.02
Jan, 26	\$	1,080,346.10
Feb, 26	\$	1,091,981.37
Mar, 26	\$	1,203,851.78
April, 26	\$	1,252,141.44

Money Market and Checking Trend

Note: Bond Payments began March 2017 \$22752 per mth.

Water Project Fund \$4,854,004.05

Note: BAN note payment is \$19,489 per month

5-06-2026 02:38 PM

CITY OF BUCKHANNON
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: APRIL 30TH, 2026

PAGE: 3

400-WATER

% OF YEAR COMPLETED: 83.33

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY BILLINGS						
400-350-000-00 RESIDENTIAL SALES	1,000,000	99,480.66	953,446.98	0.00	46,553.02	95.34
400-350-000-01 COMMERCIAL/INDUSTRIAL SAL	625,000	63,232.74	622,496.58	0.00	2,503.42	99.60
400-350-000-03 PRIVATE FIRE PROTECTION	16,000	1,447.50	14,495.00	0.00	1,505.00	90.59
400-350-000-04 PUBLIC FIRE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY BILLINGS	1,641,000	164,160.90	1,590,438.56	0.00	50,561.44	96.92
OUTSIDE DISTRICTS						
400-360-000-00 MT HOPE WATER (MASTER MET	200,000	14,876.02	147,697.84	0.00	52,302.16	73.85
400-360-000-01 HODGESVILLE PSD (MASTER M	264,000	30,824.21	303,552.80	0.00 (39,552.80)	114.98
400-360-000-02 ELKINS ROAD PSD (MASTER M	200,000	20,343.39	202,124.56	0.00 (2,124.56)	101.06
400-360-000-03 ADRIAN PSD (MASTER METER)	273,000	29,699.37	314,158.27	0.00 (41,158.27)	115.08
TOTAL OUTSIDE DISTRICTS	937,000	95,742.99	967,533.47	0.00 (30,533.47)	103.26
GRANTS						
400-366-000-01 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
400-366-000-02 GRANT -BOAT & AIRCOND	0	0.00	0.00	0.00	0.00	0.00
400-366-000-03 WATER PLANT PROJECT GRANT	75,000	0.00	75,000.00	0.00	0.00	100.00
400-368-000-00 TAP FEES	10,500	3,000.00	4,500.00	0.00	6,000.00	42.86
400-368-000-01 RECLASSIFY REVENUE-ARMORY	0	0.00	0.00	0.00	0.00	0.00
400-368-000-02 RECLASSIFY REVENUE	0	0.00	0.00	0.00	0.00	0.00
400-368-100-00 PROJECTS NOT 5.5 RULE	24,000	0.00	24,004.44	0.00 (4.44)	100.02
400-368-100-03 CONTRIB IN AID CONST 5.5R	0	0.00	0.00	0.00	0.00	0.00
400-368-200-00 CAPITALIZE PROJ EQIP CSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	109,500	3,000.00	103,504.44	0.00	5,995.56	94.52
INTRAFUND CONTR/CHARGES						
400-370-000-01 LATE CHARGES	21,600	2,758.44	25,340.61	0.00 (3,740.61)	117.32
400-370-000-02 WATER BILLING-NEW SERVICE	0	0.00	0.00	0.00	0.00	0.00
400-370-000-03 CUSTOMER BILL FEES (BANK-S	3,400	350.00	4,550.00	0.00 (1,150.00)	133.82
400-370-000-04 C J MARTIN WATER LINE EXT	0	0.00	0.00	0.00	0.00	0.00
400-370-000-05 ATLANTIC CST PIPELINE REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTRAFUND CONTR/CHARGES	25,000	3,108.44	29,890.61	0.00 (4,890.61)	119.56
OTHER REVENUE						
400-379-000-00 GAIN ON SALE	0	0.00	0.00	0.00	0.00	0.00
400-380-000-00 INTEREST INCOME	500	0.00	20,541.13	0.00 (20,041.13)	4,108.23
400-399-000-00 MISC. NONOPERATING INCOME	33,000	2,783.86	52,546.36	0.00 (19,546.36)	159.23
TOTAL OTHER REVENUE	33,500	2,783.86	73,087.49	0.00 (39,587.49)	218.17
TOTAL REVENUE	2,746,000	268,796.19	2,764,454.57	0.00 (18,454.57)	100.67

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT						
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NON-OPERATING EXPENSES						
400-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION						
=====						
CONTRIBUTIONS						
400-580-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
RESERVIOR MANGMT DAM						
=====						
SALARIES & BENEFITS						
400-601-103-00 RESERVIOR MANAGEMENT LABO	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
400-601-211-00 UTILITIES - ELEC,GAS,PHON	25,000	1,192.25	19,466.21	0.00	5,533.79	77.86
400-601-226-00 PAYROLL OVERHEAD (FICA,RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	25,000	1,192.25	19,466.21	0.00	5,533.79	77.86
COMMODITIES						
400-601-342-00 MAINTENANCE RIVER INTAKE&	4,400	0.00	215.51	0.00	4,184.49	4.90
400-601-346-00 WATERSHED MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
400-601-347-00 MAINTENANCE DAM	4,000	0.00	0.00	0.00	4,000.00	0.00
400-601-399-00 WATERSHED, DAM MISC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,400	0.00	215.51	0.00	8,184.49	2.57
TOTAL RESERVIOR MANGMT DAM	33,400	1,192.25	19,681.72	0.00	13,718.28	58.93
WATER PLANT						
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SALARIES & BENEFITS						
400-642-103-00 WATER PUMBERS SALARIES	454,000	27,840.00	351,617.69	0.00	102,382.31	77.45
400-642-104-00 FICA TAX	34,731	2,133.04	26,938.61	0.00	7,792.39	77.56

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-642-105-00 HEALTH INSURANCE	51,000	3,514.92	41,794.54	0.00	9,205.46	81.95
400-642-106-00 RETIREMENT	40,860	2,505.60	30,866.80	0.00	9,993.20	75.54
400-642-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	580,591	35,993.56	451,217.64	0.00	129,373.36	77.72
CONTRACTUAL SERVICES						
400-642-211-00 UTILITIES - ELEC, GAS, PH	138,000	11,162.78	127,959.22	0.00	10,040.78	92.72
400-642-221-00 TRAINING & CONTINUED EDUC	2,500	171.75	486.75	0.00	2,013.25	19.47
400-642-226-00 UNEMPLOYMENT/COMPENSATION	7,000	897.75	4,049.12	0.00	2,950.88	57.84
TOTAL CONTRACTUAL SERVICES	147,500	12,232.28	132,495.09	0.00	15,004.91	89.83
COMMODITIES						
400-642-341-00 OFFICE EXPENSE	3,000	351.87	1,895.21	0.00	1,104.79	63.17
400-642-342-00 MAINT TREATMENT PLANT BLD	5,000	183.80	1,722.74	0.00	3,277.26	34.45
400-642-343-00 VEHICLE MAINTENANCE	2,000	0.00	26.99	0.00	1,973.01	1.35
400-642-343-01 PLANT VEHICLE FUEL	5,500	165.16	2,202.53	0.00	3,297.47	40.05
400-642-344-00 GENERAL EQUIPMENT MAINTEN	20,000	220.49	13,912.68	0.00	6,087.32	69.56
400-642-345-00 UNIFORMS PERSONAL SAFETY	6,000	755.91	5,948.69	0.00	51.31	99.14
400-642-346-00 MAINT TREATMENT PLANT EQU	81,000	5,353.33	42,534.94	0.00	38,465.06	52.51
400-642-347-00 PLANT LAB MAINT & SUPPLIE	15,000	77.38	9,801.99	0.00	5,198.01	65.35
400-642-348-00 CHEMICAL COSTS	270,000	12,567.50	209,609.04	5,603.98	54,786.98	79.71
400-642-349-00 COMPLIANCE MONITORING	27,000	270.00	5,950.89	230.00	20,819.11	22.89
400-642-350-00 TELEMETRY COSTS	19,000	563.40	27,004.88	0.00	8,004.88	142.13
400-642-399-00 PLANT MISCELLANEOUS	3,000	0.00	1,906.74	0.00	1,093.26	63.56
TOTAL COMMODITIES	456,500	20,528.84	322,517.32	5,833.98	128,148.70	71.93
CAPITAL OUTLAY						
400-642-459-00 WATER PLANT CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PLANT	1,184,591	68,754.68	906,230.05	5,833.98	272,526.97	76.99
WATER NEW PLANT PROJ						
=====						
COMMODITIES						
400-643-350-00 NEW PLANT PROFESSIONAL SE	75,000	83,947.65	344,034.45	0.00	(269,034.45)	458.71
TOTAL COMMODITIES	75,000	83,947.65	344,034.45	0.00	(269,034.45)	458.71
CAPITAL OUTLAY						
400-643-456-00 NEW PLANT PROPERTY PURCHA	0	0.00	802,500.00	0.00	(802,500.00)	0.00
TOTAL CAPITAL OUTLAY	0	0.00	802,500.00	0.00	(802,500.00)	0.00
TOTAL WATER NEW PLANT PROJ	75,000	83,947.65	1,146,534.45	0.00	(1,071,534.45)	1,528.71

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALARIES & BENEFITS						
400-660-103-00 T & D LINE CREW SALARIES	489,500	32,478.12	397,198.88	0.00	92,301.12	81.14
400-660-103-10 LABOR&BENEFITS CAPITALIZE	0	0.00	0.00	0.00	0.00	0.00
400-660-104-00 FICA TAX	56,247	2,493.76	30,514.98	0.00	25,732.02	54.25
400-660-105-00 HEALTH INSURANCE	120,000	7,466.78	102,411.50	0.00	17,588.50	85.34
400-660-106-00 RETIREMENT	65,350	2,923.04	34,969.20	0.00	30,380.80	53.51
400-660-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	731,097	45,361.70	565,094.56	0.00	166,002.44	77.29
CONTRACTUAL SERVICES						
400-660-211-00 UTILITIES - ELEC,GAS,PHON	38,000	2,443.74	19,980.22	0.00	18,019.78	52.58
400-660-221-00 TRAINING & CONTINUED EDUC	3,000	0.00	525.00	0.00	2,475.00	17.50
400-660-226-00 UNEMPLOYMENT/COMPENSATION	13,000	890.60	7,172.86	0.00	5,827.14	55.18
TOTAL CONTRACTUAL SERVICES	54,000	3,334.34	27,678.08	0.00	26,321.92	51.26
COMMODITIES						
400-660-341-00 OFFICE EXPENSE	5,000	152.32	4,757.03	98.61	144.36	97.11
400-660-342-00 MAINTENANCE GARAGE BLDG	4,500	420.00	2,099.21	0.00	2,400.79	46.65
400-660-343-00 VEHICLE MAINTENANCE	9,000	20.00	6,015.37	108.65	2,875.98	68.04
400-660-343-01 LINE VEHICLE FUEL	15,000	1,094.85	10,118.55	0.00	4,881.45	67.46
400-660-344-00 GENERAL EQUIPMENT MAINTEN	17,000	389.79	12,610.16	1,029.78	3,360.06	80.23
400-660-345-00 UNIFORMS-PERSONAL SAFETY	7,000	503.94	6,632.15	0.00	367.85	94.75
400-660-347-00 BOOSTER PUMP BLDG EQUIP M	20,000	0.00	1,620.85	0.00	18,379.15	8.10
400-660-348-00 DISTRIBUTION TANK MAINTEN	5,000	0.00	404.72	0.00	4,595.28	8.09
400-660-349-00 LINE MAINTENANCE MATERIAL	0	0.00	0.00	0.00	0.00	0.00
400-660-350-00 LINE MAINT PERMITS (DOH)	1,510	0.00	1,509.60	0.00	0.40	99.97
400-660-351-00 COMPLIANCE MONITORING	0	0.00	0.00	0.00	0.00	0.00
400-660-352-00 NEW SERVICES, UPGRADE MAT	150,000	12,349.59	62,514.14	1,533.78	85,952.08	42.70
400-660-353-00 MAPPING & LINE LOCATING E	8,000	2,541.30	10,006.28	0.00	2,006.28	125.08
400-660-354-00 FIRE SERVICE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	242,010	17,471.79	118,288.06	2,770.82	120,951.12	50.02
NON-OPERATING EXPENSES						
400-660-999-00 TRAN DISTRIB MISCELLANEOU	1,500	0.00	450.92	0.00	1,049.08	30.06
TOTAL NON-OPERATING EXPENSES	1,500	0.00	450.92	0.00	1,049.08	30.06
TOTAL WATER LINES	1,028,607	66,167.83	711,511.62	2,770.82	314,324.56	69.44

WATER METERS
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SALARIES & BENEFITS						
400-902-103-00 METER ON/OFF & MAINT LABO	0	0.00	0.00	0.00	0.00	0.00
400-902-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
400-902-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-106-00 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
400-902-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
400-902-221-00 TRAINING & CONTINUED EDUC	0	0.00	0.00	0.00	0.00	0.00
400-902-226-00 WORKERS COMP/ INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
400-902-342-00 MAINTENANCE OF METER SHOP	0	0.00	0.00	0.00	0.00	0.00
400-902-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-343-01 METER VEHICLE FUEL	0	0.00	0.00	0.00	0.00	0.00
400-902-344-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-902-345-00 UNIFORMS-PERSONAL SAFETY E	0	0.00	0.00	0.00	0.00	0.00
400-902-346-00 REPLACEMENT NEW METERS, P	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
NON-OPERATING EXPENSES						
400-902-999-00 CUST SERVICE-METER READ	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER METERS	0	0.00	0.00	0.00	0.00	0.00

OFFICE/ADMIN
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SALARIES & BENEFITS						
400-920-101-00 AD & GE SALARIES BOARD	16,800	1,200.00	12,800.00	0.00	4,000.00	76.19
400-920-103-00 AD & GE OFFICE SALARIES	231,000	15,634.55	169,498.16	0.00	61,501.84	73.38
400-920-104-00 FICA TAX	19,000	1,288.38	13,953.52	0.00	5,046.48	73.44
400-920-105-00 HEALTH INSURANCE	24,000	1,747.21	20,092.53	0.00	3,907.47	83.72
400-920-106-00 RETIREMENT	22,302	1,375.67	14,928.30	0.00	7,373.70	66.94
400-920-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	313,102	21,245.81	231,272.51	0.00	81,829.49	73.86
CONTRACTUAL SERVICES						
400-920-211-00 UTILITIES - ELEC,GAS,PHON	2,000	41.71	1,724.17	0.00	275.83	86.21
400-920-221-00 TRAINING & CONTINUED EDUC	500	0.00	0.00	0.00	500.00	0.00
400-920-226-00 UNEMPLOYMENT/COMPENSATION	2,600	513.00	2,634.25	0.00	34.25	101.32
400-920-232-00 BOND ANNUAL FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	5,100	554.71	4,358.42	0.00	741.58	85.46
COMMODITIES						
400-920-341-00 MATERIALS & SUPPLIES EXPE	60,000	232.10	39,557.97	0.00	20,442.03	65.93
400-920-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-920-347-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-920-348-00 MAINTENANCE & RENT-OFFICE	10,950	0.00	10,950.00	0.00	0.00	100.00
400-920-349-00 AUDITING EXPENSE	9,500	0.00	6,091.25	0.00	3,408.75	64.12
400-920-350-00 PROFESSIONAL & LEGAL EXPE	24,751	2,035.42	28,552.12	0.00	3,801.12	115.36
400-920-351-00 ENGINEERING EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-352-00 PROPERTY INSURANCE	53,100	11,441.19	51,824.53	245.00	1,030.47	98.06

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-920-353-00 PSC ASSESSMENTS	7,700	0.00	7,645.20	0.00	54.80	99.29
400-920-369-00 CUSTOMER DEP INTEREST PAI	250	0.00	0.00	0.00	250.00	0.00
TOTAL COMMODITIES	166,251	13,708.71	144,621.07	245.00	21,384.93	87.14
CAPITAL OUTLAY						
400-920-459-00 CAPITAL OUTLAY OFFICE	20,000	0.00	440.75	0.00	19,559.25	2.20
TOTAL CAPITAL OUTLAY	20,000	0.00	440.75	0.00	19,559.25	2.20
NON-OPERATING EXPENSES						
400-920-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-999-00 ADM BOARD-BILLING MISC	81,000	8,288.48	60,249.01	0.00	20,750.99	74.38
TOTAL NON-OPERATING EXPENSES	81,000	8,288.48	60,249.01	0.00	20,750.99	74.38
TOTAL OFFICE/ADMIN	585,453	43,797.71	440,941.76	245.00	144,266.24	75.36
BAD DEBTS						
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SALARIES & BENEFITS						
400-955-109-00 BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
BOND PAYMENTS						
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CONTRACTUAL SERVICES						
400-970-221-00 WATER BOND A 2016	270,400	22,275.71	224,300.11	0.00	46,099.89	82.95
400-970-221-01 WATER BOND 2016 RESERVE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	270,400	22,275.71	224,300.11	0.00	46,099.89	82.95
COMMODITIES						
400-970-331-00 BOND PYMT \$6M LOAN PHASE	165,655	19,488.90	126,677.85	0.00	38,977.15	76.47
TOTAL COMMODITIES	165,655	19,488.90	126,677.85	0.00	38,977.15	76.47
TOTAL BOND PAYMENTS	436,055	41,764.61	350,977.96	0.00	85,077.04	80.49
CAPITAL/PROJECTS						
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SALARIES & BENEFITS						
400-999-110-00	0	0.00	0.00	0.00	0.00	0.00
400-999-120-00 METER READER HANDHELD UPG	0	0.00	0.00	0.00	0.00	0.00
400-999-130-00 BOAT&AC GRANT 2020	0	0.00	0.00	0.00	0.00	0.00
400-999-140-00 ISLAND AVE 6" TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-140-01 MEADE ST / CENTRAL	50,000	0.00	2,091.71	0.00	47,908.29	4.18

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-143 MEADE-CENTRAL	0	0.00	0.00	0.00	0.00	0.00
400-999-163-00 PLANT LAB UPGRADE	0	0.00	0.00	0.00	0.00	0.00
400-999-170-00 ATLANTIC CST PIPEL PASSTH	0	0.00	0.00	0.00	0.00	0.00
400-999-172-00 KENNEDY HYDRANT REPLACEME	0	0.00	0.00	0.00	0.00	0.00
400-999-173-00 MEADE - COLLEGE TO CAMDEN	0	0.00	0.00	0.00	0.00	0.00
400-999-176-00 LIGHTBURN STREET	75,000	17,371.03	17,371.03	0.00	57,628.97	23.16
400-999-177-00 VALLEY GREEN MASTER METER	0	0.00	0.00	0.00	0.00	0.00
400-999-178-00 HYDRANT UPGRADE TO STEAME	0	0.00	0.00	0.00	0.00	0.00
400-999-187-00 BRIDGE METER SHOP TO CHEM	0	0.00	0.00	0.00	0.00	0.00
400-999-188-00	0	0.00	0.00	0.00	0.00	0.00
400-999-189-00	0	0.00	0.00	0.00	0.00	0.00
400-999-190-00 VARIOUS OTHER PROJECTS	4,000	0.00	0.00	0.00	4,000.00	0.00
400-999-191-00	0	0.00	0.00	0.00	0.00	0.00
400-999-197-00 PAINTING INT N. BKH TANK	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	129,000	17,371.03	19,462.74	0.00	109,537.26	15.09
NON-OPERATING EXPENSES						
400-999-602-00 INTAKE LARGE COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-612-00 WATER MISC CAPITAL PROJEC	0	0.00	0.00	0.00	0.00	0.00
400-999-613-00 KNOLLWOOD 4" TAP	0	0.00	0.00	0.00	0.00	0.00
400-999-619-00 24 MISC VALVES TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-620-00 EMERG GEN @ BOOSTER STATI	0	0.00	0.00	0.00	0.00	0.00
400-999-621-00 PAINT INT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-622-00 LEWIS LINE EXTENTION	0	0.00	0.00	0.00	0.00	0.00
400-999-623-00 CORR H SOUTH WATER LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-624-00 PAINT EXT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-625-00 14 NEW CITY/COUNTY HYDRAN	0	0.00	0.00	0.00	0.00	0.00
400-999-626-00 COMMERCIAL LAWNMOWER	0	0.00	0.00	0.00	0.00	0.00
400-999-627-00 GPS & LAPTOP	0	0.00	0.00	0.00	0.00	0.00
400-999-628-00 ST JOE CHECK VALVE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
400-999-665-00 DEPRECIATION FUND (NEW PL	0	0.00	0.00	0.00	0.00	0.00
400-999-666-00 VICTORIA HILL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-667-00 FILTER MEDIA REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-668-00 SKID STEER	75,000	0.00	75,000.00	0.00	0.00	100.00
400-999-669-00 EWMS EXP EARLYWARNINGMON	0	0.00	0.00	0.00	0.00	0.00
400-999-670-00 BATTLE GREEN -BR FRK RELO	0	0.00	0.00	0.00	0.00	0.00
400-999-671-00	0	0.00	0.00	0.00	0.00	0.00
400-999-672-00 LEAK DETECTION EQUIPMENT	30,000	2,763.88	5,862.51	6,036.22	18,101.27	39.66
400-999-673-00	0	0.00	0.00	0.00	0.00	0.00
400-999-674-00 REPLACE CREW TRUCK	0	0.00	0.00	0.00	0.00	0.00
400-999-675-00 BOOM TRUCK/SLUDGE	0	0.00	0.00	0.00	0.00	0.00
400-999-676-00 PLANT AIR COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-677-00 SLUDGE PUMPS	0	0.00	0.00	0.00	0.00	0.00
400-999-678-00	0	0.00	0.00	0.00	0.00	0.00
400-999-679-00	0	0.00	0.00	0.00	0.00	0.00
400-999-680-00 VFD-H.S PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-681-00 SCADA TANK/PUMP STATION	0	0.00	0.00	0.00	0.00	0.00
400-999-681-01 THURMAN AVE PROJECT	0	0.00	0.00	0.00	0.00	0.00
400-999-682-00 MOBILE TRAFFIC CONTROL	0	0.00	0.00	0.00	0.00	0.00
400-999-682-01	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 83.33

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-682-02 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-682-03 PLANT PUMP REPAIRS 2023	0	0.00	0.00	0.00	0.00	0.00
400-999-682-04 SUPERVISOR TRUCK	31,100	2,424.34	24,176.51	0.00	6,923.49	77.74
400-999-682-05 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-06 CAPSTONE REPAIR WTP BLDGS	0	0.00	0.00	0.00	0.00	0.00
400-999-682-07 ROOFING SEAM REPAIR	30,000	0.00	2,905.00	0.00	27,095.00	9.68
400-999-682-08	0	0.00	0.00	0.00	0.00	0.00
400-999-682-09	0	0.00	0.00	0.00	0.00	0.00
400-999-682-10 VICKSBURG LINE UPGRADE	45,000	0.00	0.00	0.00	45,000.00	0.00
400-999-682-11 CHEMICAL PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-682-12 DEER CREEK LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-683-00 SECURITY GATE	0	0.00	0.00	0.00	0.00	0.00
400-999-684-00	0	0.00	0.00	0.00	0.00	0.00
400-999-685-00 SECURITY FENCING ALL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-686-00	0	0.00	0.00	0.00	0.00	0.00
400-999-687-00 FLOW METER TENNERTON	0	0.00	0.00	0.00	0.00	0.00
400-999-688-00 MASTER METERS COLLEGE	0	0.00	0.00	0.00	0.00	0.00
400-999-689-00 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-690-00 EXTRA PUMPS FOR PS	0	0.00	0.00	0.00	0.00	0.00
400-999-691-00 SECURITY FOR TANKS/PS	0	0.00	0.00	0.00	0.00	0.00
400-999-692-00 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-693-00 CAPSTONE REPAIR WTP	0	0.00	0.00	0.00	0.00	0.00
400-999-694-00 18' SILENT CHECK VALVE	0	0.00	0.00	0.00	0.00	0.00
400-999-695-00 3 & 4 FILTER REHAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	211,100	5,188.22	107,944.02	6,036.22	97,119.76	53.99
TOTAL CAPITAL/PROJECTS	340,100	22,559.25	127,406.76	6,036.22	206,657.02	39.24
TOTAL EXPENDITURES	3,683,206	328,183.98	3,703,284.32	14,886.02	(34,964.34)	100.95
REVENUE OVER/(UNDER) EXPENDITURES	(937,206)	(59,387.79)	(938,829.75)	(14,886.02)	16,509.77	101.76

APRIL 2026 WATER PAYMENT OF BILLS

\$12,587.50 – PHOENIX SOLUTIONS – CHEMICAL COST

\$5,381.01 – FERGUSON WATERWORKS – 4” & 2” GATE VALVE, BRASS FITTINGS

\$3,564.50 – CORE & MAIN – 4” & 8” HYMAX & BRASS FITTINGS

\$2,106.32 – MARS COMPANY – VF4 RECALIBRATION (LARGE METER TESTER)

\$17,371.03 – FERGUSON WATERWORKS – GRIP RINGS GATE VALVES VALVE BOXES 6”
HYDRANT TEE METER BARRELS FOR LATHAM ST PROJECT

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
RESERVIOR MANGMT DAM	MON POWER	601-211-00	UTILITIES - ELEC,GAS	PCRD-110161992976 272 DEVE	27.78
		601-211-00	UTILITIES - ELEC,GAS	110 088 822 306 OHIO LIFT	1,143.21
		601-211-00	UTILITIES - ELEC,GAS	110 136 713 804 EWMS 262TL	21.26
			TOTAL:		1,192.25
WATER PLANT	BUCKHANNON UTIL BOARDS	642-342-00	MAINT TREATMENT PLAN	DUMPING PALLETS	14.46
	MON POWER	642-211-00	UTILITIES - ELEC, GA	110 087 859 879 NEW WATR T	9,603.45
	RITE-WAY HEATING & PLUMBING	642-342-00	MAINT TREATMENT PLAN	VALVE & 2XAT (BR) NIPPLE	89.60
	WV PUBLIC EMPLOYEES INSURANC	642-105-00	HEALTH INSURANCE	WATER APR 2026 HEALTH INS	3,454.92
		642-105-00	HEALTH INSURANCE	WATER APRIL 2026 RETIREES	60.00
	MOUNTAINEER GAS COMPANY	642-211-00	UTILITIES - ELEC, GA	356643-423105 WOOD ST	113.32
		642-211-00	UTILITIES - ELEC, GA	265523-309439 WOOD ST NEW	875.12
	LOWES BUSINESS ACCOUNTS/SYNC	642-342-00	MAINT TREATMENT PLAN	BOX FANS	79.74
	DAMAN SUPERIOR LLC	642-346-00	MAINT TREATMENT PLAN	O-RNG,LCK PLTE-SLDGE PMP	4,783.34
	WV DEPT OF HEALTH	642-349-00	COMPLIANCE MONITORIN	WTR TST FLRDE 3.4.26	20.00
		642-349-00	COMPLIANCE MONITORIN	WTR TST FLRDE 4.13.26	20.00
	WV MUNICIPAL LEAGUE	642-226-00	UNEMPLOYMENT/COMPENS	WATER 1ST QTR 2026 UNEMPLO	897.75
	WV PUBLIC EMPLOYEES RETIREME	642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	648.00
		642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	648.00
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	604.80
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	604.80
	MISSION COMMUNICATIONS, LLC	642-350-00	TELEMETRY COSTS	SPRCE FRK MTR ANNL CNTRCT	563.40
	PHOENIX SOLUTIONS LLC	642-348-00	CHEMICAL COSTS	CHLRNE,PPAC,LIME HYDRATED	4,941.00
		642-348-00	CHEMICAL COSTS	CHEMICALS	7,646.50
	OFFICE OF WATER PROGRAMS CA	642-221-00	TRAINING & CONTINUED	PCRD-WAT TREATMENT MANUAL	11.75

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		642-221-00	TRAINING & CONTINUED	PCRD-TRAINING COURSES P.TE	80.00
		642-221-00	TRAINING & CONTINUED	PCRD-TRAINING ENROLLMENT P	80.00
	ST JOSEPH HOSPITAL OF BUCKHA	642-341-00	OFFICE EXPENSE	LAB TEST BRIAN CARPENTER	70.00
		642-341-00	OFFICE EXPENSE	LAB TEST JERRY MYERS	70.00
	WALMART STORES INC -BUCKHANN	642-347-00	PLANT LAB MAINT & SU	PCRD-PAPER TOWELS COPY PAP	77.38
		642-341-00	OFFICE EXPENSE	PCRD-PHONE CHARGER	24.97
	INTERNAL REVENUE SERVICE	642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	864.37
		642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	864.37
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	202.15
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	202.15
	CLARKSBURG WATER BOARD	642-349-00	COMPLIANCE MONITORIN	BACT SAMPLES MAR 2026	230.00
	AMAZON.COM	642-344-00	GENERAL EQUIPMENT MA	PCRD-BOOTS E THOMASON	220.49
		642-346-00	MAINT TREATMENT PLAN	PCRD-ICE MACHINE	569.99
	LYNX WV INC	642-211-00	UTILITIES - ELEC, GA	WATER ANTENNA RENT APR 202	35.00
	AT&T MOBILITY	642-211-00	UTILITIES - ELEC, GA	PCRD-MAR 26 CELL PHN & GEO	365.38
	FRONTIER	642-211-00	UTILITIES - ELEC, GA	PCRD-WATER MAR 2026 INTERN	64.28
		642-211-00	UTILITIES - ELEC, GA	472-8628-030719-4 WAT FAX	106.23
	FLYERS ENERGY LLC	642-343-01	PLANT VEHICLE FUEL	WATER FUEL BILL MAR 2026	165.16
	CINTAS	642-345-00	UNIFORMS PERSONAL SA	WAT UNIFORMS 4.13.26	251.97
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS 4.20.26	251.97
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS 4.27.26	251.97
	STRATEGY LLC	642-341-00	OFFICE EXPENSE	WATER APRIL 2026 MICRO OFF	93.45
		642-341-00	OFFICE EXPENSE	WAT MAY 2026 MICROSOFT OFF	93.45
	**PAYROLL EXPENSES			4/01/2026 - 4/30/2026	27,840.00
				TOTAL:	68,754.68

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WATER LINES	MON POWER	660-211-00	UTILITIES - ELEC,GAS	PCRD-110161992976 272 DEVE	176.77
		660-211-00	UTILITIES - ELEC,GAS	110 085 340 724 BRUSHY FO	233.57
		660-211-00	UTILITIES - ELEC,GAS	110 177 635 569 188 LITTLE	7.36
		660-211-00	UTILITIES - ELEC,GAS	110 085 818 216 DEERCKBOOS	78.58
		660-211-00	UTILITIES - ELEC,GAS	110 085 973 250 RT 3	10.83
		660-211-00	UTILITIES - ELEC,GAS	110 085 813 894 DEERCKTANK	26.17
		660-211-00	UTILITIES - ELEC,GAS	110 088 895 773 TANK #3	28.18
		660-211-00	UTILITIES - ELEC,GAS	110 100 156 634 ST JOE TOW	16.18
		660-211-00	UTILITIES - ELEC,GAS	110 114 638 833 VICTORIA H	10.93
		660-211-00	UTILITIES - ELEC,GAS	110 117 519 980 2425 BRUSH	24.43
		660-211-00	UTILITIES - ELEC,GAS	110 117 519 956 2412 RT20	10.49
		660-211-00	UTILITIES - ELEC,GAS	110 152 507 908 300 CLKSBG	26.84
		660-211-00	UTILITIES - ELEC,GAS	110 161 992 976 272 DVLPMN	258.59
		660-211-00	UTILITIES - ELEC,GAS	110 177 635 569 LITTLE SND	10.52
	REGION VII PLANNING PDC	660-353-00	MAPPING & LINE LOCAT	WAT GIS SERVICES FEB 2026	715.00
		660-353-00	MAPPING & LINE LOCAT	WAT GIS SRVCS MAR 2026	1,755.00
	LEAF	660-341-00	OFFICE EXPENSE	WATER PRNTR RNT APR 2026	133.00
	AIRGAS USA, LLC	660-344-00	GENERAL EQUIPMENT MA	TORCH TIP,WLDNG GLVES	53.15
	WV PUBLIC EMPLOYEES INSURANC	660-105-00	HEALTH INSURANCE	WATER APR 2026 HEALTH INS	7,322.78
		660-105-00	HEALTH INSURANCE	WATER APRIL 2026 RETIREES	144.00
	MOUNTAINEER GAS COMPANY	660-211-00	UTILITIES - ELEC,GAS	356643-423105 WOOD ST	113.32
		660-211-00	UTILITIES - ELEC,GAS	265523-309439 WOOD ST NEW	875.12
	CAPITAL DOORS INC.	660-342-00	MAINTENANCE GARAGE B	SHOP GRGE DOOR REPAIR	420.00
	MISS UTILITY OF WEST VIRGINI	660-353-00	MAPPING & LINE LOCAT	MAR 2026 811 LOCATE FEES	71.30
	LOWES BUSINESS ACCOUNTS/SYNC	660-352-00	NEW SERVICES, UPGRAD	PCRD-TOP CHOICE KD FIR REB	43.88
		660-352-00	NEW SERVICES, UPGRAD	GRNDR,BTTRY,MTL BLDE	329.59
		660-352-00	NEW SERVICES, UPGRAD	HYDRANT PAINT	24.65
		660-352-00	NEW SERVICES, UPGRAD	HYDRANT PAINT,ANGLE GRNDR	57.89

FUND: WATER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	BRUFFEY TRUCKING INC	660-352-00	NEW SERVICES, UPGRAD	3/4" CRUSHER RUN STNE-WAT	627.90
	CRISS SALES & SERVICE	660-344-00	GENERAL EQUIPMENT MA	2 AIR FILTERS	69.98
		660-344-00	GENERAL EQUIPMENT MA	CHAIN SAW REPAIR	56.98
	JENKINS FORD INC	660-343-00	VEHICLE MAINTENANCE	FUEL PRSSR SENSOR&LABOR	877.06
	WV MUNICIPAL LEAGUE	660-226-00	UNEMPLOYMENT/COMPENS	WATER 1ST QTR 2026 UNEMPLO	890.60
	WV PUBLIC EMPLOYEES RETIREME	660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,050.69
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,013.84
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	433.71
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	424.80
	FERGUSON WATERWORKS	660-352-00	NEW SERVICES, UPGRAD	4" GATE VLVE,2" GATE VLVE	3,423.31
		660-352-00	NEW SERVICES, UPGRAD	BRASS FTNGS-LTHM ST PROJ	1,957.70
	BUCKHANNON DISCOUNT TIRE INC	660-343-00	VEHICLE MAINTENANCE	PCRD-FLAT REPAIR	20.00
	CORE & MAIN LP	660-352-00	NEW SERVICES, UPGRAD	4" HYMAX, BRSS FIT, ETC	2,573.82
		660-352-00	NEW SERVICES, UPGRAD	8" HYMAX	990.68
	MARS COMPANY	660-352-00	NEW SERVICES, UPGRAD	VF4 RECLBRTE (LG MTR TSTR	2,106.32
	WALMART STORES INC -BUCKHANN	660-341-00	OFFICE EXPENSE	PCRD-COMPUTER KEYBOARD	19.32
	INTERNAL REVENUE SERVICE	660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,026.30
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	994.78
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	240.03
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	232.65
	AMAZON.COM	660-344-00	GENERAL EQUIPMENT MA	PCRD-SAFETY GLASSES	151.27
		660-344-00	GENERAL EQUIPMENT MA	PCRD-SAFETY VESTS	58.41
		660-352-00	NEW SERVICES, UPGRAD	PCRD-MARKING PAINT & FLAGS	213.85
	AT&T MOBILITY	660-211-00	UTILITIES - ELEC,GAS	PCRD-MAR 26 CELL PHN & GEO	365.37
	FRONTIER	660-211-00	UTILITIES - ELEC,GAS	PCRD-WATER MAR 2026 INTERN	64.27
		660-211-00	UTILITIES - ELEC,GAS	472-8628-030719-4 WAT FAX	106.22
	FLYERS ENERGY LLC	660-343-01	LINE VEHICLE FUEL	WATER FUEL BILL MAR 2026	1,094.85
	CINTAS	660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 3.30.26	251.97
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 4.6.26	251.97
	**PAYROLL EXPENSES			4/01/2026 - 4/30/2026	32,478.12
				TOTAL:	67,044.89

OFFICE/ADMIN

	LEAF	920-999-00	ADM BOARD-BILLING MI	CH PRNTR LSE MAY 2026	170.20
	WV PUBLIC EMPLOYEES INSURANC	920-105-00	HEALTH INSURANCE	WATER APR 2026 HEALTH INS	1,723.21
		920-105-00	HEALTH INSURANCE	WATER APRIL 2026 RETIREES	24.00
	TATE COMMUNICATIONS	920-341-00	MATERIALS & SUPPLIES	FIX PNGG (REMOVE)-MYR PHN	59.37
	WV MUNICIPAL LEAGUE	920-226-00	UNEMPLOYMENT/COMPENS	WATER 1ST QTR 2026 UNEMPLO	513.00
	WV PUBLIC EMPLOYEES RETIREME	920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	508.73
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	524.70
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	164.41
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	177.83
	BUCKHANNON POSTMASTER	920-999-00	ADM BOARD-BILLING MI	PERMIT #10 POSTAGE	1,000.00
	THOMAS J O'NEILL	920-350-00	PROFESSIONAL & LEGAL	MAY 2026 ATTORNEY FEES	1,354.17
	JERRY HEARD ASSC.	920-999-00	ADM BOARD-BILLING MI	UTILITY BILLS 56100 CNT	821.30
	WALMART STORES INC -BUCKHANN	920-341-00	MATERIALS & SUPPLIES	PCRD-DISH SOAP PINE-SOL TR	41.69
	INTERNAL REVENUE SERVICE	920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	463.92
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	580.23
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	108.52
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	135.71
	AMAZON.COM	920-341-00	MATERIALS & SUPPLIES	PCRD-MONITOR VACUUM BAGS	68.14
		920-341-00	MATERIALS & SUPPLIES	PCRD-ADDING MACHINE PAPER	12.50
		920-341-00	MATERIALS & SUPPLIES	PCRD-AIR DUSTER PAPER TOWE	20.54
	LYNX WV INC	920-999-00	ADM BOARD-BILLING MI	IT SERVICES APRIL 2026	450.00
	AT&T MOBILITY	920-211-00	UTILITIES - ELEC,GAS	PCRD-MAR 26 CELL PHN & GEO	41.71

-400	660-105-00	HEALTH INSURANCE	72,812	\$77,978.64	87,707.68	100,673.68	101,200	71,929	129,000	
-400	660-106-00	RETIREMENT	40,679	\$37,898.78	38,600.97	41,210.08	37,350	21,209	35,500	
		CONTRACTUAL SERVICES								
-400	660-211-00	UTILITIES - ELEC,GAS,PHONE	27,254	\$28,867.20	36,210.10	35,011.88	36,000	14,543	35,000	
-400	660-221-00	TRAINING & CONTINUED EDUCATION	609	\$1,700.33	1,478.00	358.00	3,000	525	1,000	
-400	660-226-00	UNEMPLOYMENT/COMPENSATION	9,556	\$7,676.42	5,671.32	6,306.56	13,000	5,600	8,600	
		COMMODITIES								
-400	660-341-00	OFFICE EXPENSE	4,771	\$1,413.52	2,036.30	3,720.54	5,000	4,380	6,600	
-400	660-342-00	MAINTENANCE GARAGE BLDG	1,920	\$2,606.64	1,551.33	1,373.10	4,500	1,679	4,500	
-400	660-343-00	VEHICLE MAINTENANCE	1,870	\$7,810.90	4,090.84	8,809.29	9,000	4,877	9,000	
-400	660-343-01	FUEL	12,158	\$14,208.20	11,515.43	10,180.83	15,000	8,066	14,000	
-400	660-344-00	GENERAL EQUIPMENT MAINTENANCE	17,004	\$16,305.84	21,542.62	13,989.03	17,000	11,099	17,000	
-400	660-345-00	UNIFORMS-PERSONAL SAFETY EQUIP	3,980	\$2,626.00	3,343.33	6,873.96	7,000	5,120	7,700	
-400	660-347-00	BOOSTER PUMP BLDG EQUIP MAINT	3,910	\$5,880.50	30,530.04	32,656.38	20,000	1,621	20,000	only if a pump breaks down
-400	660-348-00	DISTRIBUTION TANK MAINTENANCE	6,082	\$3,418.94	1,570.52	24,819.00	5,000	266	5,000	
-400	660-349-00	LINE MAINTENANCE MATERIALS								
-400	660-350-00	LINE MAINT PERMITS (DOH)	0			0.00	500	1,510	500	
-400	660-351-00	COMPLIANCE MONITORING	0							
										per tommy. Meters going out of warranty cost to repair is dependent on age of meter per tommy.
-400	660-352-00	NEW SERVICES, UPGRADE MATERIAL	115,857	\$147,492.44	92,443.55	112,768.91	150,000	49,010	150,000	
-400	660-353-00	MAPPING & LINE LOCATING EXP	8,374	\$4,364.30	4,112.75	8,657.84	8,000	7,294	12,000	
-400	660-354-00	FIRE SERVICE MATERIALS	875							
-400	660-899-00	TRAN DISTRIB MISCELLANEOUS	693	\$861.95	924.48	570.90	1,500	451	1,500	
-400	920-101-00	AD & GE SALARIES BOARD	20,211	\$16,800.00	16,800.00	16,400.00	16,800	8,000	16,800	
-400	920-103-00	AD & GE OFFICE SALARIES	146,120	\$148,748.53	145,813.37	179,588.02	231,000	100,169	241,000	
-400	920-104-00	FICA TAX	12,494	\$12,663.94	12,439.40	15,005.05	19,000	8,279	20,000	
-400	920-105-00	HEALTH INSURANCE	18,436	\$18,118.33	19,615.13	20,012.94	20,000	13,251	28,000	
-400	920-106-00	RETIREMENT	13,763	\$12,748.14	12,836.92	15,683.36	22,302	8,814	20,700	
		CONTRACTUAL SERVICES								
-400	920-211-00	UTILITIES - ELEC,GAS,PHONE	1,926	\$1,895.94	1,868.89	1,850.30	2,000	1,497	2,000	
-400	920-221-00	TRAINING & CONTINUED EDUCATION	0	\$0.00		0.00	500	0	0	
-400	920-226-00	WRKR COMPUNEMPLU	2,718	\$2,349.87	1,310.97	1,695.70	2,600	1,894	2,600	
-400	920-232-00	BOND ANNUAL FEE			1,050.00					
		COMMODITIES								
-400	920-341-00	MATERIALS & SUPPLIES EXPENSE	29,033	\$32,218.41	75,285.30	60,988.59	60,000	36,255	60,000	inurg; postage
-400	920-348-00	MAINTENANCE & RENT-OFFICES	11,900	\$10,950.00	10,950.00	10,950.00	10,950	10,950	10,950	
-400	920-349-00	AUDITING EXPENSE	1,867	\$4,214.25	8,453.00	11,506.75	9,500	6,091	9,500	
-400	920-350-00	PROFESSIONAL/LEGAL EXPENSE	17,548	\$16,300.00	25,412.50	20,968.51	24,751	25,163	30,000	oneill, CPA
-400	920-351-00	ENGINEERING EXPENSE			99,850.00	1,085.00				
-400	920-352-00	PROPERTY INSUR VEH GENLIAB	47,428	\$63,634.06	46,964.89	57,430.36	53,100	36,541	50,000	
-400	920-353-00	PSC ASSESSMENTS	9,097	\$5,115.85	5,284.85	7,277.70	7,300	7,645	7,645	
-400	920-369-00	DEP INT	177	\$120.36	1.80	0.00	250	0	0	
-400	920-459-00	CAPITAL OUTLAY	7,105	\$13,064.94	7,370.33	5,999.48	20,000	441	5,000	city hall basement floors
-400	920-999-00	ADM BOARD-BILLING MISC	42,769	\$48,250.59	21,090.35	50,970.37	81,000	47,932	81,000	handheld annual; incoda annual; IT services\$21,000; office supplies; postage; \$22482 mil;
-400	970-221-000-00	BOND A	270,318	\$270,318.71	270,318.51	270,318.01	270,400	179,748	270,400	
-400	970-221-000-01	BOND A Interest								
-400	970-331-000-00	BOND PYMT \$6M LOAN PHASE 1						87,700	234,000	\$19490 mlh
-400	999-140-00	ISLAND AVE 6	0			46,569.46				
-400	999-140-01	CENTRAL					50,000	2,092	15,000	finishing project 2025-26 likely not completed by 6/30/26
-400	999-163-00	PLANT LAB UPGRADE								
-400	999-173-00	MEADE central ST PROJ			120,336.48	1,311.00	0			
-400	999-176-00	LATHAM & SEDGWICK				0.00	75,000		50,000	project per tommy
-400	999-188-00	FACTORY & LUMBER	0						75,000	upgrade lines Needed for new plant. Possibly will be a long term use.
-400	640-350-00	NEW WATER PLANT ASSET MAINTENANCE PLAN							50,000	
-400	999-190-00	VARIOUS OTHER PROJECTS	1,643	\$2,148.12		0.00	4,800		0	
-400	999-627-00	GPS & LAPTOP				18,992.02	0			
-400	999-666-00	VICTORIA HILL TANK								

-400	999-667-00	FILTER MEDIA REPLACEMENT	14,500							need heavier trailer will auction
-400	999-668-00	TRAILER				0.00	75,000	75,000	20,000	old trailer
-400	999-669-00	EWMS Grant Expense(early warning monitor syst	0	\$13,163.00		0.00				
-400	999-670-00	BATTLE GREEN - BR FRK RELOCATE	11,064							
-400	999-672-00	LEAK DETECTION EQUIP				0.00	50,000	3,099	20,000	GT Mission for Mt Hope meter pits 10-15 Elkins Rd site
-400	999-675-00	BOOM TRUCK RENTAL/sludge		\$73,506.00						
-400	999-676-00	PLANT AIR COMPRESSOR	0	\$36,205.00						
-400	999-681-00	SCADA /RADIO RD METERS LOAN-CHASE	156,922	\$64,940.73						
-400	999-681-01	THURMAN AVE PROJECT		\$51,081.40						
-400	999-685-00	Safety Equipment				0.00	0			
-400	999-682-00	mobile traffic control		\$0.00		40,600.00				
-400	999-682-03	PLANT PUMP REPAIRS 2023			54,448.00					
-400	999-682-04	SERVICE TRUCKS	26,031	\$23,150.08	23,742.30	20,266.64	31,100	19,328	29,093	\$24,229 4-2025 Toyota Tacoma; \$4,864 1-2021 1500 dodge ram trk;
-400	999-682-05	BACKHOE	0	\$6,450.00						
-400	999-682-07	ROOFING SEAM REPAIR				2,427.00	30,000	2,965	0	
-400	999-682-10	Vicksburg Upgrade				44,889.90	45,000		26,000	Per EC 10 house reimb 1st year on CMH Project \$2,600 per house
-400	999-682-11	LAWN TRACTOR								
-400	999-682-12	DEER CREEK LINE		\$12,028.31		0.00	0			
-400	999-682-13	Contribution to Project Reserve								This is what was estimated to be collected from the rate increase that is supposed to go toward the water project per Tariff Form 12. Rate Increase Ordinance #476, status funds will go toward the project.
-400	999-683-00	SECURITY FENCING PER TANKS				15,241.73				
-400	999-686-00	REBUILD ALTITUDE & PRV	3,188							
		TOTAL EXPENDITURES	2,381,587	2,602,219	2,743,152	2,981,980.81	3,297,341	2,845,234	8,819,561	
		REVENUE OVER/(UNDER) EXPENDITURES	686,858	927,594	1,091,778	1,135,149.01	315,125		0	

Tariff Form No. 12
(Tariff Rule 23.1 et seq.)

PUBLIC NOTICE OF CHANGE IN RATES BY NON-LRR MUNI UTILITY

NOTICE is hereby given that the City of Buckhannon-Water Board, a public utility, has adopted by ordinance #476 AT 7:00 pm on November 6, 2025 a tariff containing increased rates, tolls and charges for furnishing Water service to 3,964 customers in the City of Buckhannon and communities in Upshur County and Public Service District that serve parts of Randolph County.

The proposed increased rates and charges will become effective January 1, 2026 for Step 1; January 1, 2027 for Step 2; and January 1, 2028 for Step 3, unless otherwise ordered by the Public Service Commission and will produce approximate annual additional revenues, and percentage increases as described below. The average monthly bill for the various classes of customers will be changed as follows:

STEP 1

The proposed increased rates and charges will become effective January 1, 2026 unless ordered by the Public Service Commission (the "Commission") and will produce approximately \$574,673 * annually in additional revenues, an increase of 20.62%

	\$ Increase	% Increase
Residential (3,400 gallons)	\$ 5.62	20.62%
Commercial (10,000 gallons)	\$ 16.32	20.66%
Public authority (14,000 gallons)	\$ 22.80	20.66%
Sale for Resale (per 1,000 gallons)	\$.51	20.40%

STEP 2

The proposed increased rates and charges will become effective January 1, 2027 unless ordered by the Public Service Commission (the "Commission") and will produce approximately \$574,674 annually in additional revenues, an increase of 17.12%

	\$ Increase	% Increase
Residential (3,400 gallons)	\$ 5.63	17.12%
Commercial (10,000 gallons)	\$ 16.32	17.12%
Public authority (14,000 gallons)	\$ 22.80	17.12%
Sale for Resale (per 1,000 gallons)	\$.52	17.28%

STEP 3

The proposed increased rates and charges will become effective January 1, 2028 unless ordered by the Public Service Commission (the "Commission") and will produce approximately \$574,674 annually in additional revenues, an increase of 14.61%

**ORDINANCE NO. 476 OF THE CITY OF BUCKHANNON, AN ORDINANCE:
(1) AMENDING ORDINANCES NOS. 207, 228, 342, 369, 392, and 451 OF THE CITY OF
BUCKHANNON, AND (2) SPECIFICALLY ESTABLISHING NEW WATER RATES FOR WATER
DISTRIBUTION SERVICES PROVIDED BY THE
WATER BOARD OF THE CITY OF BUCKHANNON**

WHEREAS, the current rates and charges of the Water Board of the City of Buckhannon for providing water distribution services as were previously adopted by City Ordinances No. 207, 228, 342, 369, 392, and 451 are presently insufficient to maintain the high quality of water distribution services offered by the Board and City to the residents of Buckhannon and surrounding Upshur County; and,

WHEREAS, the Board and City have not increased water rates since 2021; and,

WHEREAS, the Board and City's cost of providing water distribution services has increased substantially since 2021, including the future costs of designing and constructing a new water treatment facility which are now deemed crucial; and,

WHEREAS, the City's ability to improve and maintain its water distribution operations, including through the necessary construction of a new water treatment plant, are substantially impeded given current revenues realized from the collection of current rates and charges; and,

WHEREAS, state or federal funding sources require a certain financial contribution – supported by ratepayers – to be contributed to the project by the system; and,

WHEREAS, the Buckhannon municipal water system's rates are currently within the top ten percent of the most affordable water rates in the State of West Virginia, with a ranking of 29th out of the 327 water systems in West Virginia for affordability; and,

WHEREAS, the Board and the City recently requested Todd Dingess, CPA of the Accounting Firm Smith Cochran & Hicks PLLC of Charleston, West Virginia, to perform an independent rate study, which study was undertaken with recommendations being submitted to the Board and City, all as is evidenced by that certain written report dated September 9, 2025, tendered to both the Board and City; and,

WHEREAS, the rate study report was presented by Todd Dingess, CPA of the Accounting Firm Smith Cochran & Hicks PLLC, and discussed by the Water Board during a regularly convened, public meeting of the Board on September 11, 2025, the report urging the Board and City to adopt the rates recommended therein; and,

WHEREAS, the Water Board formally resolved during its regularly convened meeting of September 11, 2025 to immediately recommend to the City Council that the City increase Buckhannon's rates and charges for water distribution services pursuant to the aforesaid rate study, said proposed rate and charge schedule being hereinafter described and set forth pursuant to Article II hereof; and,

WHEREAS, the Council of the City of Buckhannon is authorized pursuant to the statutory provisions of Chapter 8, Article 13, Section 13, and Chapter 24, Article 2, Section 4b of the West Virginia Code, as amended, to impose by ordinance upon the users of water distribution services, such reasonable rates, fees and charges as shall be collected in the manner specified by ordinance; and,

WHEREAS, the Council of the City of Buckhannon deems the rates and charges proposed by the Water Board of the City of Buckhannon, and as are set out in the

8. Department Report – Tommy Rolenson provided the following reports.

Monthly Water Department Report – See the report, of which highlights included 4 water leaks repaired, 1 new service installed, 32 meters changed, 277 customer service requests, 22,000 gallons sold from plant, 67.4 million gallons treated (avg. 2.24 MGD), Cost per million gallons: \$209.89, and water loss: 11%.

Water Department Announcement

BUCKHANNON, WV: The City of Buckhannon Water Department will begin hydrant flushing and flow testing Monday, April 13, 2026, and will continue each workday from 8:00 am to 4:30 pm throughout the city water system, until complete. This does not include the public service districts. Please check the water before doing any light-colored laundry. Water may be discolored due to flushing, contact City Hall at 304-472-1430 for further information

CITY OF BUCKHANNON WATER DEPARTMENT Monthly Report for April 2026

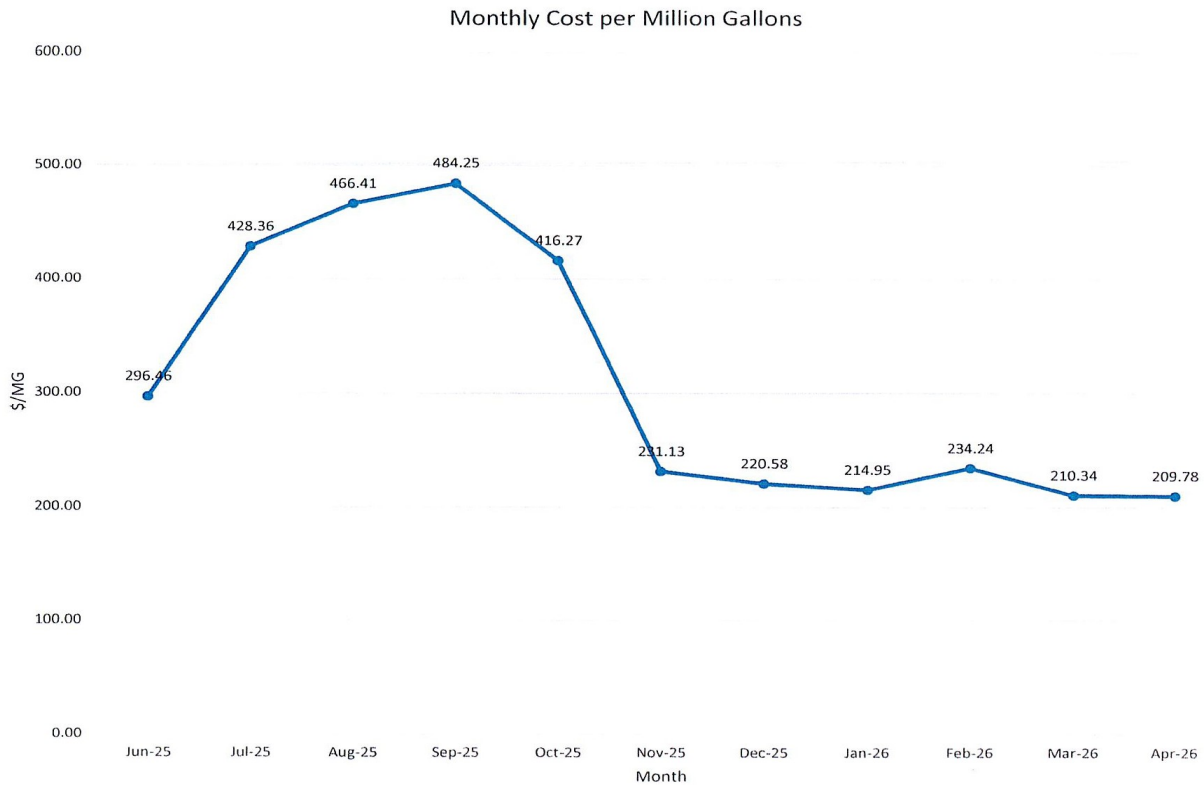
- Water leaks-4
- New Services-1
- Renewed Services-0
- WV 811 Locates
- Maintenance equipment
- Clearing brush and grass from right of ways and tank sites
- Clearing meter barrel lids
- Cleaning out valve boxes
- Maintenance booster stations
- GPS valves, services, hydrants, and leaks for past year.
- Back-flow/cross-connection program
- Fire hydrant maintenance and repairs
- Residential meters changed- 32
- Residential meters tested-32
- Public Service District meters tested-0
- All meters were read in system
- Meter testing

- Meter barrel repairs
- Weekly safety meetings
- Off & On Reports / Customer service requests answered. - 277
- 22,035 gallons of water hauled from plant.
- 67.4 million gallons of water treated for the month at 2.24 million gallons per day.
- Cost per million gallons treated for the month. \$209.89
- Average water loss- 11.02%
- Crew to begin working on Central Ave. replacing the old 4" cast iron main after festival.
- Continued to add pictures and hand drawn maps to the GIS.
- Mission SCADA installation at the Mt. Hope meter pit completed.
- Hydrant flushing completed.
- All the hydrants have been flow tested and color coded per the PSC and ISO standards.
- Neptune water meters are at the end of the 10yr full replacement warranty threshold and will now be prorated for next 10 yrs.

a. Monthly Chemical Cost Summary Report –

Month: Apr-26

			<u>Monthly Total</u>	<u>Y-T-D</u>	
Million Gallons Treated:			67.4	687.73	
Total Chemical Treatment Cost:			14146.77	211772.9	
Cost per Million Gallons:			209.8927	307.9303	
Chemical	Cost	Unit	Amount Used (lbs)	Monthly Cost	Y-T-D Cost
Carbon	2.76 lb		0	0	18006
Chlorine	1.39 lb		1480	2057.2	23395.09
Fluoride	2.2 lb		550	1210	13431
KMnO4	3.65 lb		396	1445.4	19797.6
Lime	1.4 0.23 lb		800	184	2104.5
Premier Pac	0.49 lb		9783	4793.67	77361.69
Soda Ash	0.470 lb		7300	3431	45078
Sodium Hex	2.93 lb		350	1025.5	12599
Smart-Phos	14.16 GAL		0	0	0
				<u>14146.77</u>	<u>211772.9</u>



b. Monthly Unaccounted Water Loss Report –

**Water Loss With Running Annual Average
May 2025 to April 2026**

	Produced (a.)	Plant Loss (b.)	Distribution Loss (c.)	Sold to City (d.)	Sold to PSDs (e.)	Percent Loss	Running Annual Avg
5/1/25	61,968,954	1,203,391	40,000	21,302,900	30,267,100	14.77%	11.42%
6/1/25	61,861,503	1,437,644	491,000	21,657,000	33,270,600	8.09%	11.45%
7/1/25	67,000,400	1,577,653	253,330	21,701,000	35,043,300	12.57%	12.33%
8/1/25	69,470,262	1,630,862	1,557,000	24,230,000	35,255,100	9.78%	11.36%
9/1/25	64,484,292	1,541,889	4,265,310	26,388,500	41,421,400	-14.16%	9.39%
10/1/25	62,721,183	1,328,368	1,247,325	21,987,100	34,339,400	6.09%	7.74%
11/1/25	62,328,804	1,222,927	10,440	21,740,000	35,157,000	6.74%	7.08%
12/1/25	74,425,033	1,345,972	848,619	19,658,600	36,321,000	21.84%	7.70%
1/1/26	76,977,227	1,486,186	200,000	21,646,900	39,532,800	18.33%	7.82%
2/1/26	73,399,817	1,371,713	300,900	20,724,300	38,278,600	17.34%	9.84%
3/1/26	69,538,029	1,323,124	68,130	21,702,600	37,839,500	12.37%	9.54%
4/1/26	67,435,548	1,309,942	2,170,670	19,670,300	31,808,300	18.50%	11.02%
Totals:	811,611,052	16,779,671	11,452,724	262,409,200	428,534,100		

Operational Notes discussed Central Avenue main replacement delayed until after festival; Camden Avenue work prioritized due to paving schedule; SCADA installation at Mount Pick meter pit completed; Hydrant flushing completed including flow testing. Hydrants now color-coded per PSC/ISO standards. GIS updates ongoing and water meters entering prorated warranty period (years 11–20) discussed; replacement costs increasing.

Mr. Nestor discussed low-pressure hydrant areas remain, but none are deemed critical. Valley Green hydrant responsibility and liability to be reviewed by City Attorney. Backflow compliance generally good with occasional reminders

Mayor Skinner participated via GoToMeeting and suggested creating a comprehensive list of items that need reviewed by the City Attorney

9. Old Business Discussions:

a. Water Treatment Plant Replacement Project

i. Review & Approval for Payment Water Project Invoices-Resolution 2026-08–Region VII

Director Shane Whitehair presented the monthly requisition for the Water Treatment Plant Project. He reported that the submission included invoices from Potesta & Associates and Steptoe & Johnson design, surveying, environmental coordination, and plant layout revisions. Total of the invoices was \$92,044.84. Tim Ball of Potesta reported on continued work on chemical storage/feed systems, revised plant layout incorporating staff feedback, surveying completed, including river cross-sections, environmental survey scheduling underway, hypochlorite system options report

nearing completion, and updated layout plans expected soon. Mr. Dingess had nothing further to report. Mr. Whitehair added the USDA loan/grant package is at national office for final review; approval is expected soon.

Rizo/Randall moved to approve the payment of Water Project Invoices-Resolution 2026-08, as presented. The motion carried.

Resolution No. 2026-08

RESOLUTION
of the
BUCKHANNON WATER BOARD, BUCKHANNON, WEST VIRGINIA
APPROVING INVOICES RELATING TO SERVICES
for the
WATER TREATMENT PLANT IMPROVEMENTS PROJECT
IJDC PROJECT # 2024W-2616
RFP #6
and
AUTHORIZING PAYMENT THEREOF

WHEREAS, the City of Buckhannon Water Board has reviewed the invoices attached hereto and incorporated herein by reference relating to the Water Treatment Plant Improvements project funded in part by the Water Revenue Bond Anticipation Note, Series 2025, a WV Infrastructure & Jobs Development Council (IJDC) Preliminary Funding Assistance (PFA) Grant and the City of Buckhannon's local funds and find as follows:

- A. That none of the items for which payment is proposed to be made has been requested from another funding source;
- B. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the Project;
- C. That each of such costs has been otherwise properly incurred;
- D. That the payment for each of the items proposed is due and owed.

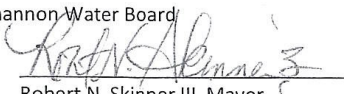
NOW, THEREFORE, BE IT RESOLVED that the Buckhannon Water Board hereby approves and authorizes payment of the following invoices:

Vendor	Invoice #	Invoice Date	Local Funds	IJDC PFA Grant	BAN	Total
Potesta & Associates	172394	04/30/2026			\$76,347.50	\$76,347.50
Potesta & Associates	172395	04/30/2026			\$6,230.00	\$6,230.00
Step toe & Johnson	1252199	04/10/2026			\$7,415.59	\$7,415.59
Step toe & Johnson	1257618	05/06/2026			\$2,051.75	\$2,051.75
		TOTALS:			\$92,044.84	\$92,044.84

ADOPTED BY the Buckhannon Water Board at a meeting held on the 14th day of May 2026.

Buckhannon Water Board

By:


Robert N. Skinner III, Mayor

10. New Business Discussions:

a. Approve Wage Increase Tom Rolenson Receiving Class III Water Plant Operator License –

Ethan Crosten explained that Tom Rolenson had obtained his Class III Water Plant Operator License. Mr. Crosten explained that this is an important license to get. It's the one that allows you to operate the plant. My request is for Tom Rolenson to receive a \$2,000 annual increase to his current salary.

Rizo/Randall moved to approve a \$2,000 annual pay increase for Tom Rolenson for obtaining his Class III Water Plant Operator License. The motion carried.

b. Review of M.O.U. Road Maintenance Deer Creek Ridge Water Storage Tank – Action taken earlier in the meeting.

Mr. Crosten provided additional background on the existing Memorandum of Understanding with Lynx WV, Inc., originally executed around 2023. Under that agreement, the City supplied electrical power to the privately owned communications tower located near the water tank. In exchange, Lynx WV, Inc. was to install a security camera on the tank for City use.

To date, no camera has ever been installed, and the City continues to pay the tower's monthly electrical cost (approximately \$35/month). Since that time, the City has transitioned to fiber connectivity at all sites, rendering several older towers obsolete, including this one. The Water Department no longer relies on the Lynx tower for any operational purpose. The MOU contains a 30-day termination clause, allowing either party to end the agreement with written notice. Mr. Crosten recommended exercising that clause and notifying Lynx that they must obtain their own electrical service going forward. No new electrical infrastructure is required; Lynx would simply need to establish their own account with the utility.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Water A 229

Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

28 November 2023

Joe Hughes
Lynx WV, Inc.
P. O. Box 237
Buckhannon, WV 26201

RE: Memorandum of Understanding
Jarrett Drive Tower

Dear Mr. Hughes,

The purpose of this letter is to serve as a memorandum of understanding between the City of Buckhannon, on behalf of its Water Board ("City" or "Water Board" as applicable), and Lynx, WV, Inc. ("Lynx"), regarding the exchange of consideration regarding the parties' respective physical plant near and upon certain property located at 653 Jarrett Drive, Buckhannon, WV (the "Subject Property").

Lynx has constructed a communications tower on property near or adjacent to 653 Jarrett Drive; Lynx will install, operate, and maintain in good working order a video camera on said tower, which will provide a clear and unobstructed view of the Water Board's storage tank upon the Subject Property, and will grant to the City the unlimited ability to view the feed from said camera. In exchange, the City will provide Lynx with electrical power for its own facilities located upon the tower. The electrical power provided by the City shall not extend to the benefit of any third parties hereto.

The parties each value the consideration to be offered the other to be Thirty-five Dollars (\$35.00) per month. The exchange of consideration shall be made under this agreement without money changing hands and will be simply an exchange of services. This Agreement is non-transferable without the written consent of the parties.

The term of this Agreement shall be from month-to-month, terminable by either party by delivering a writing to the counterparty at least thirty days prior to the date on which this Agreement shall be terminated.

The City of Buckhannon and Lynx WV, Inc. each acknowledge their assent to the terms of this memorandum of understanding by signing below on the date first above written.

Lynx WV, Inc., a
West Virginia corporation

By: Joseph Hughes
[Printed]

Its: Owner

THE CITY OF BUCKHANNON, a political
subdivision of the State of West Virginia

By: Jerry Arnold
[Printed]

Its: Public Works Director

Randall/Rizo moved to exercise the termination clause and notify Lynx WV, Inc. that they must obtain their own electrical service for the communications tower. The motion carried.

11. Report of Events, Correspondence, and Information – Sanders reviewed the following with the Board Members.

a. P.S.D.'S Meeting Minutes- *The P.S.D.'s meeting minutes were distributed to the board members as information sharing between the COB and the P.S.D's.*

12. Board Members' Remarks and Announcements:

Scott Randall: Mr. Randall had no further comments.

Erasmus Rizo: Mr. Rizo had no further comments.

Don Nestor: Mr. Nestor had no further comments.

At 8:24 a.m., Randall/Nestor moved to enter an Executive Session related to property matters. The motion carried.

At 8:29 a.m., Rizo/Randall moved to leave the Executive Session.

At 8:29 a.m., Sanders reported that we were out of an Executive Session where we discussed property matters. No decisions were made in Executive Session, and none were required in open session.

13. Declaration of Adjournment

At 8:30 a.m., there being no further business, the meeting was adjourned with a motion by Nestor.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____