

Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, July 16, 2026
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. City Council Official Oath of Office: Four (4) Year Term 2026-2030
 - a. Scott D. Randall
5. Approval of Previous Meeting Minutes: Regular 07/02/2026
6. Recognition of Guests
 - a. Dr. Joseph Reed
 - i. Mayoral Proclamation- Annual Green Bean Day Celebration
 - b. Megan Payne, Director of One Unique Recovery House, Inc.
 - i. Request \$10,000.00 Emergency Financial Assistance
 - c. WV Strawberry Festival Association President Shane Jenkins
 - i. 84th WVSF Post Event Report
7. Public Comment – Motion to Open & Close Requested
8. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approval Financing of 2016 Freightliner Pierce Pumper Truck for BFD
 - b. Approval Payment of Bills
9. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
10. Police Department Report – Chief Matthew Gregory
11. City Attorney’s Report– Thomas J. O’Neill
 - a. Approval Ordinance No. 479 Purchase Property 44 Cleveland Avenue through Third Party Tax Sale 2nd/Final Reading
 - b. Approval Ordinance No. 480 State Building Code Adoption 1st Reading
 - c. Zoning Board of Appeals Memorandum of Decision
 - i. 32 ½ N. Locust Street
 - ii. 190 Pocahontas Street
12. New Business Discussions
 - a. City of Buckhannon Appointments FY 2026/2027
 - b. Report on the Buckhannon-Elkins-West Virginia Department of Tourism Targeted Promotional Campaign Collaboration
13. Council Members’ Remarks and Announcements
14. City Recorder’s Report, Remarks, and Announcements
 - a. Report of Events, Correspondence, and Information
 - i. FOIA Request & Fulfillment- The Data Branch & Bluedoor.sh re: vendor procurement records
 - ii. WVABCA Zoning Compliance- Buckhannon Tobacco & Vape Inc
 - iii. May 2026 Report of Cat & Dog Activity from the Upshur County Commission
 - iv. The City Council Meeting-August 6, 2026 has been Cancelled due to conflict with the WVML Conference
 - v. Buckhannon Planning Commission 07/20/26 Notice of Meeting Cancellation
 - vi. WV Largest Yard Sale August 7-8, 2026 Contact UCCVB for details
 - vii. National Night Out August 4, 2026 6pm-10pm at the UC High School Pool
 - b. Colonial Arts Center Upcoming Events
 - i. Five Dollar Guitar Lessons July 18
 - ii. Sago River String Band July 18
 - iii. Buckhannon Songwriters Workshop July 21
 - c. The Event Center at Brushy Fork Upcoming Events
 - i. Valley North Transmission Line Project Open House 4:00-7:00pm, July 16
15. Mayor’s Remarks and Announcements
 - i. Mayor Skinner Recognized for State Leadership & Community Impact
 - ii. Community Care of WV Launches Major Healthcare Investment in Buckhannon
16. Declaration of Adjournment