

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Waste Collection Board was held on Thursday, June 4, 2026, at 7:30 a.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicated by GoToMeeting*):

| | | |
|--|-----------------|---------------|
| Mayor | Robbie Skinner | Present |
| City Recorder | Randy Sanders | Present |
| Council Member | Pam Bucklew | Present |
| Board Member | J.T. Pinegar | Present - GTM |
| Director of Finance & Admin/Assistant Recorder | Amberle Jenkins | Present |
| City Hall Office Manager | Barbara Hinkle | Present |
| Director of Public Works | Ethan Crosten | Present |
| Waste Department Superintendent | Dakota Arnold | Present |
| City Engineer | Jay Hollen | Absent |

Guests: None

*City of Buckhannon
Waste Collection Board Meeting Agenda
7:30 a.m., Thursday, June 4, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 05/07/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
7. Financial Report – Director of Finance, Amberle Jenkins
 - a. Approval Waste Collection Board Budget Revision FY 2025/2026
 - b. Approval Resolution 2026-09 Waste Collection Board WV Board of Treasury Investments
8. Department Report – Waste Department Superintendent, Dakota Arnold
 - a. Waste Collection Report
 - b. Recycling Center Report
 - c. Transfer Station Report
9. New Business Discussions:
 - a. Approval to Process an Order for Two (2) New 20YD Garbage Trucks through Sourcewell Cooperative Program Effective Date: July 1, 2026
 - b. Approval to Process an Order for 506 65-Gallon Toter Cans Effective Date July 1, 2026
 - c. Approval Use of the Public Works Facility at 395 Mud Lick Rd for the Upshur County Solid Waste Authority Free Paper Shred Event on 09/26/26, 9:00 a.m. to 12noon
10. Report of Events, Correspondence, and Information
 - a. Accepting Applications: One Full-time Laborer/Truck Driver. Deadline 05/19/26
 - b. PSCWV Memorandum -Utilities that have Filed Acceptable Communication Plans
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on May 29, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/382929125>, or by phone: (669) 224-3412, Access code: 382-929-125.*

1. Call to Order: Mayor Robbie Skinner called the meeting to order.

2. Moment of Silent Reflection: Mayor Skinner invited attendees to observe a moment of silent reflection.

3. Pledge of Allegiance: Mayor Skinner led the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 05/07/2026 - Mayor Skinner noted that the minutes

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|------------------|-------------------|---------------------|------------------|-------------------|--------------|
| WASTE DEPARTMENT | | | | | | |
| SALARIES & BENEFITS | | | | | | |
| 404-530-103-00 WASTE EMPLOYEES SALARIES | 822,500 | 59,783.76 | 753,085.94 | 0.00 | 69,414.06 | 91.56 |
| 404-530-103-01 WASTE COMPENSATED ABSENCE | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-530-104-00 WASTE COLL. F.I.C.A. | 63,695 | 4,563.92 | 57,420.67 | 0.00 | 6,274.33 | 90.15 |
| 404-530-105-00 WASTE EMPLOYEE INSURANCE | 226,000 | 11,818.62 | 198,043.86 | 0.00 | 27,956.14 | 87.63 |
| 404-530-106-00 WASTE EMPLOYEE RETIREMENT | 74,170 | 5,380.57 | 67,764.60 | 0.00 | 6,405.40 | 91.36 |
| TOTAL SALARIES & BENEFITS | 1,186,365 | 81,546.87 | 1,076,315.07 | 0.00 | 110,049.93 | 90.72 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-530-213-00 WASTE COLL. UTILITIES | 18,000 | 1,503.13 | 10,817.26 | 0.00 | 7,182.74 | 60.10 |
| 404-530-226-00 COMP, UNEMPL & INSURANCE | 58,000 | 0.00 | 48,372.31 | 0.00 | 9,627.69 | 83.40 |
| TOTAL CONTRACTUAL SERVICES | 76,000 | 1,503.13 | 59,189.57 | 0.00 | 16,810.43 | 77.88 |
| COMMODITIES | | | | | | |
| 404-530-341-00 SHOP MAINTENANCE | 41,000 | 2,330.86 | 31,984.16 | 0.00 | 9,015.84 | 78.01 |
| 404-530-341-05 SAFETY EQUIPMENT | 12,000 | 0.00 | 10,538.24 | 0.00 | 1,461.76 | 87.82 |
| 404-530-343-00 TRUCK MAINTENANCE | 95,000 | 4,724.49 | 77,376.00 | 0.00 | 17,624.00 | 81.45 |
| 404-530-343-01 GAS & OIL EXPENSE 1,2,3,4 | 120,000 | 11,367.42 | 93,773.36 | 0.00 | 26,226.64 | 78.14 |
| 404-530-344-00 MAINTENANCE OTHER DEPTS. | 2,200 | 0.00 | 133.94 | 0.00 | 2,066.06 | 6.09 |
| 404-530-345-00 WASTE COLL. UNIFORMS | 22,000 | 829.14 | 15,100.14 | 0.00 | 6,899.86 | 68.64 |
| TOTAL COMMODITIES | 292,200 | 19,251.91 | 228,905.84 | 0.00 | 63,294.16 | 78.34 |
| CAPITAL OUTLAY | | | | | | |
| 404-530-459-00 WASTE COLL. NEW EQUIPMENT | 256,810 | 7,555.07 | 239,958.25 | 0.00 | 16,851.75 | 93.44 |
| 404-530-459-01 TOWER SYSTEM | 10,000 | 0.00 | 8,798.82 | 0.00 | 1,201.18 | 87.99 |
| TOTAL CAPITAL OUTLAY | 266,810 | 7,555.07 | 248,757.07 | 0.00 | 18,052.93 | 93.23 |
| CONTRIBUTIONS | | | | | | |
| 404-530-561-00 DUMPSTERS (NEW) | 30,000 | 0.00 | 28,434.02 | 0.00 | 1,565.98 | 94.78 |
| TOTAL CONTRIBUTIONS | 30,000 | 0.00 | 28,434.02 | 0.00 | 1,565.98 | 94.78 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-530-999-00 COLLECTION MISCELLANEOUS | 16,000 | 504.54 | 11,252.25 | 0.00 | 4,747.75 | 70.33 |
| TOTAL NON-OPERATING EXPENSES | 16,000 | 504.54 | 11,252.25 | 0.00 | 4,747.75 | 70.33 |
| TOTAL WASTE DEPARTMENT | 1,867,375 | 110,361.52 | 1,652,853.82 | 0.00 | 214,521.18 | 88.51 |

RECYCLING DEPARTMENT

| | | | | | | |
|--|---------|----------|------------|------|-----------|-------|
| SALARIES & BENEFITS | | | | | | |
| 404-531-103-00 RECYCLING SALARIES | 131,200 | 6,693.00 | 111,973.50 | 0.00 | 19,226.50 | 85.35 |
| 404-531-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-531-104-00 FICA TAX | 10,033 | 512.00 | 8,565.91 | 0.00 | 1,467.09 | 85.38 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|------------------|---------------------|------------------|------------------|--------------|
| 404-531-105-00 GROUP INSURANCE | 21,000 | 40.96 | 13,651.02 | 0.00 | 7,348.98 | 65.00 |
| 404-531-106-00 GROUP RETIREMENT | 11,880 | 602.37 | 10,077.66 | 0.00 | 1,802.34 | 84.83 |
| TOTAL SALARIES & BENEFITS | 174,113 | 7,848.33 | 144,268.09 | 0.00 | 29,844.91 | 82.86 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-531-213-00 UTILITIES | 6,800 | 397.18 | 6,213.04 | 0.00 | 586.96 | 91.37 |
| 404-531-226-00 INSURANCE & BONDS | 12,000 | 0.00 | 5,305.13 | 0.00 | 6,694.87 | 44.21 |
| TOTAL CONTRACTUAL SERVICES | 18,800 | 397.18 | 11,518.17 | 0.00 | 7,281.83 | 61.27 |
| COMMODITIES | | | | | | |
| 404-531-343-00 TRUCK MAINTENANCE | 16,000 | 105.80 | 4,612.26 | 0.00 | 11,387.74 | 28.83 |
| 404-531-343-01 FUEL - RECYCLING CENTER | 13,000 | 2,337.52 | 17,128.70 | 0.00 | 4,128.70 | 131.76 |
| 404-531-343-02 EQUIPMENT MAINTENANCE | 12,000 | 0.00 | 11,097.64 | 0.00 | 902.36 | 92.48 |
| 404-531-399-00 MISCELLANEOUS | 5,400 | 67.53 | 5,033.39 | 0.00 | 366.61 | 93.21 |
| TOTAL COMMODITIES | 46,400 | 2,510.85 | 37,871.99 | 0.00 | 8,528.01 | 61.62 |
| CAPITAL OUTLAY | | | | | | |
| 404-531-459-00 CAPITAL OUTLAY - NEW EQUI | 2,700 | 0.00 | 1,266.38 | 0.00 | 1,433.62 | 46.90 |
| TOTAL CAPITAL OUTLAY | 2,700 | 0.00 | 1,266.38 | 0.00 | 1,433.62 | 46.90 |
| TOTAL RECYCLING DEPARTMENT | 242,013 | 10,756.36 | 194,924.63 | 0.00 | 47,088.37 | 80.54 |
| LANDFILL | | | | | | |
| CONTRACTUAL SERVICES | | | | | | |
| 404-532-216-00 TESTING/MONITOR WELLS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-532-216-01 TREATMENT OF LEACHATE | 23,000 | 2,285.48 | 21,838.52 | 0.00 | 1,161.48 | 94.95 |
| TOTAL CONTRACTUAL SERVICES | 23,000 | 2,285.48 | 21,838.52 | 0.00 | 1,161.48 | 94.95 |
| CAPITAL OUTLAY | | | | | | |
| 404-532-461-00 BONDING (LANDFILL) | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| CONTRIBUTIONS | | | | | | |
| 404-532-599-00 WASTE DEPRECIATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CONTRIBUTIONS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL LANDFILL | 23,000 | 2,285.48 | 21,838.52 | 0.00 | 1,161.48 | 94.95 |

TRANSFER STATION

| | | | | | | |
|--|---------|-----------|------------|------|-----------|--------|
| SALARIES & BENEFITS | | | | | | |
| 404-533-103-00 SALARIES TRANSFER STATION | 180,000 | 18,800.75 | 166,828.44 | 0.00 | 13,171.56 | 92.68 |
| 404-533-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-104-00 FICA TAX | 13,923 | 1,422.63 | 12,667.18 | 0.00 | 1,255.82 | 90.98 |
| 404-533-105-00 GROUP INSURANCE | 17,000 | 2,951.48 | 18,270.99 | 0.00 | 1,270.99 | 107.48 |

404-WASTE COLLECTION

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|--|----------------|----------------|---------------------|------------------|----------------|--------------|
| 404-533-106-00 GROUP RETIREMENT | 16,380 | 1,692.07 | 14,937.88 | 0.00 | 1,442.12 | 91.20 |
| TOTAL SALARIES & BENEFITS | 227,303 | 24,866.93 | 212,704.49 | 0.00 | 14,598.51 | 93.58 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-533-213-00 UTILITIES | 9,000 | 390.18 | 5,484.85 | 0.00 | 3,515.15 | 60.94 |
| 404-533-216-00 DRAINAGE EXPENSE TRANSFER | 8,000 | 477.50 | 3,159.16 | 0.00 | 4,840.84 | 39.49 |
| 404-533-226-00 INSURANCE & BONDS | 24,000 | 0.00 | 17,866.35 | 0.00 | 6,133.65 | 74.44 |
| TOTAL CONTRACTUAL SERVICES | 41,000 | 867.68 | 26,510.36 | 0.00 | 14,489.64 | 64.66 |
| COMMODITIES | | | | | | |
| 404-533-343-00 EQUIPMENT MAINTENANCE | 40,000 | 1,077.67 | 34,773.48 | 0.00 | 5,226.52 | 86.93 |
| 404-533-343-01 FUEL/OIL TRANSFER STA. 7, | 108,000 | 14,166.53 | 88,007.30 | 0.00 | 19,992.70 | 81.49 |
| 404-533-343-02 MAINTENANCE TRUCK/TRAILER | 46,000 | 0.00 | 45,120.96 | 0.00 | 879.04 | 98.09 |
| 404-533-345-00 UNIFORMS | 6,000 | 240.91 | 3,718.27 | 0.00 | 2,281.73 | 61.97 |
| TOTAL COMMODITIES | 200,000 | 15,485.11 | 171,620.01 | 0.00 | 28,379.99 | 85.81 |
| CAPITAL OUTLAY | | | | | | |
| 404-533-459-00 NEW EQUIPMENT | 288,192 | 5,322.31 | 277,211.24 | 0.00 | 10,980.76 | 96.19 |
| 404-533-460-00 TIPPING FEES | 925,000 | 86,501.77 | 822,328.61 | 0.00 | 102,671.39 | 88.90 |
| 404-533-461-00 BONDING TRANSFER STATION | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-464-00 STATE GRANT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-470-00 TIRE DISPOSAL | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-533-478-00 ROAD MAINTENANCE | 40,000 | 0.00 | 1,038.60 | 0.00 | 38,961.40 | 2.60 |
| 404-533-479-00 RECLASSIFY PAYMENTS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL CAPITAL OUTLAY | 1,253,192 | 91,824.08 | 1,100,578.45 | 0.00 | 152,613.55 | 87.82 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-533-999-00 MISCELLANEOUS TRANSFER ST | 5,300 | 163.39 | 5,917.02 | 0.00 | (617.02) | 111.64 |
| TOTAL NON-OPERATING EXPENSES | 5,300 | 163.39 | 5,917.02 | 0.00 | (617.02) | 111.64 |
| TOTAL TRANSFER STATION | 1,726,795 | 133,207.19 | 1,517,330.33 | 0.00 | 209,464.67 | 87.87 |

WASTE OFFICE/BOARD
=====

| SALARIES & BENEFITS | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|---------------------|------------------|----------------|--------------|
| 404-534-101-00 WASTE BOARD OFFICERS SALA | 12,000 | 1,000.00 | 11,000.00 | 0.00 | 1,000.00 | 91.67 |
| 404-534-103-00 CLERK, ATTORNEY, ENGINEER | 203,000 | 15,867.98 | 193,061.82 | 0.00 | 9,938.18 | 95.10 |
| 404-534-103-01 ADJUST COMPENSATED ABSENC | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-104-00 FICA TAX | 16,142 | 1,289.75 | 15,604.51 | 0.00 | 537.49 | 96.67 |
| 404-534-105-00 GROUP INSURANCE | 17,700 | 1,812.19 | 14,699.04 | 0.00 | 3,000.96 | 83.05 |
| 404-534-106-00 GROUP RETIREMENT | 18,990 | 1,414.68 | 17,215.08 | 0.00 | 1,774.92 | 90.65 |
| 404-534-107-00 INT EXP EXCAVATOR LOAN | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL SALARIES & BENEFITS | 267,832 | 21,384.60 | 251,580.45 | 0.00 | 16,251.55 | 93.93 |
| CONTRACTUAL SERVICES | | | | | | |
| 404-534-218-00 POSTAGE | 18,000 | 344.31 | 14,664.34 | 0.00 | 3,335.66 | 81.47 |
| 404-534-219-00 RENT | 10,000 | 0.00 | 10,000.00 | 0.00 | 0.00 | 100.00 |
| 404-534-223-00 PROFESSIONAL SERVICES (LE | 53,000 | 1,354.16 | 23,334.92 | 0.00 | 29,665.08 | 44.03 |

404-WASTE COLLECTION

% OF YEAR COMPLETED: 91.67

| DEPARTMENTAL EXPENDITURES | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|--|----------------|----------------|---------------------|------------------|-----------------|--------------|
| 404-534-226-00 INSURANCE & BONDS | 17,000 | 0.00 | 13,411.02 | 0.00 | 3,588.98 | 78.89 |
| TOTAL CONTRACTUAL SERVICES | 98,000 | 1,698.47 | 61,410.28 | 0.00 | 36,589.72 | 62.66 |
| COMMODITIES | | | | | | |
| 404-534-353-00 PSC ASSESSMENTS | 10,331 | 0.00 | 10,330.84 | 0.00 | 0.00 | 100.00 |
| 404-534-399-00 MISCELLANEOUS | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL COMMODITIES | 10,331 | 0.00 | 10,330.84 | 0.00 | 0.00 | 100.00 |
| CAPITAL OUTLAY | | | | | | |
| 404-534-459-00 CAPTIAL EXPENSE | 20,000 | 0.00 | 258.75 | 0.00 | 19,741.25 | 1.29 |
| TOTAL CAPITAL OUTLAY | 20,000 | 0.00 | 258.75 | 0.00 | 19,741.25 | 1.29 |
| NON-OPERATING EXPENSES | | | | | | |
| 404-534-699-99 WASTE BOARD CONTINGENCY | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 404-534-999-00 GEM & ADM MISC BILLING EX | 80,671 | 9,269.02 | 93,202.60 | 0.00 | (12,531.60) | 115.53 |
| TOTAL NON-OPERATING EXPENSES | 80,671 | 9,269.02 | 93,202.60 | 0.00 | (12,531.60) | 115.53 |
| TOTAL WASTE OFFICE/BOARD | 476,834 | 32,352.09 | 416,782.92 | 0.00 | 60,050.92 | 87.41 |
| BAD DEBT ===== | | | | | | |
| NON-OPERATING EXPENSES | | | | | | |
| 404-550-676-00 BAD DEBT EXPENSE(return c | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL NON-OPERATING EXPENSES | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL BAD DEBT | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES | 4,336,017 | 288,962.64 | 3,803,730.22 | 0.00 | 532,286.62 | 87.72 |
| REVENUE OVER/(UNDER) EXPENDITURES | (1,042,017) | 98,216.73 | 27,999.74 | 0.00 | (1,070,016.58) | 2.69- |

Waste May 2026 Payment of Bills

\$84,474.37 – WM CORPORATE – APRIL TIPPING FEES & C & D TIPPING FEES

06-01-2026 07:31 PM DISBURSEMENTS 05-01-26 TO 05-31-26 PAGE: 21

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| WASTE DEPARTMENT | MON POWER | 530-213-00 | WASTE COLL. UTILITIE | 110 088 931 545 WASTE GARA | 113.98 |
| | LEAF | 530-999-00 | COLLECTION MISCELLAN | STR & WAS PRNTR LSE MAY 20 | 54.34 |
| | AIRGAS USA, LLC | 530-341-00 | SHOP MAINTENANCE | WASTE CYL LSE RENEAL | 100.00 |
| | WV PUBLIC EMPLOYEES INSURANC | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE MAY 2026 HEALTH INS | 11,534.62 |
| | | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE MAY 2026 MAY RETIREE | 180.00 |
| | MATHENY MOTOR TRUCK CO | 530-343-00 | TRUCK MAINTENANCE | TRANS DIPSTICK SEAL-R8 | 6.83 |
| | | 530-343-00 | TRUCK MAINTENANCE | SEAT BASES-R3,R8 | 153.00 |
| | | 530-343-00 | TRUCK MAINTENANCE | CLAMPS,GASKETS,STRPS-R2 | 365.49 |
| | | 530-343-00 | TRUCK MAINTENANCE | DEF FILTER GASKETS-R2 | 231.24 |
| | | 530-343-00 | TRUCK MAINTENANCE | SEAT CUSHIONS-R3 | 150.02 |
| | | 530-343-00 | TRUCK MAINTENANCE | SEAT CUSHIONS-R2 | 150.02 |
| | | 530-343-00 | TRUCK MAINTENANCE | ANTIFREEZE-ALL TRKS | 399.00 |
| | | 530-343-00 | TRUCK MAINTENANCE | BRAKES&FILTERS-R10 | 375.38 |
| | NAPA-ANTOWER AUTO SUPPLY | 530-343-00 | TRUCK MAINTENANCE | WHEEL OIL SEALS-R2 | 116.40 |
| | | 530-343-00 | TRUCK MAINTENANCE | INTR CLNR,VLVE CRE-TRKS | 45.51 |
| | | 530-343-00 | TRUCK MAINTENANCE | EXHAUST ELBOW,ADAPTER-R2 | 154.34 |
| | | 530-343-00 | TRUCK MAINTENANCE | EXHAUST REDUCERS,ELBOW-R2 | 95.34 |
| | | 530-343-00 | TRUCK MAINTENANCE | FLEX TBNG,CLMPS-R2 | 159.56 |
| | | 530-343-00 | TRUCK MAINTENANCE | HOSES-R2 | 35.30 |
| | | 530-343-00 | TRUCK MAINTENANCE | SPHRCL BALL JNTS-R2,R3,R8 | 57.54 |
| | | 530-343-00 | TRUCK MAINTENANCE | V BELT-R3 | 40.74 |
| | HOLTZ INDUSTRIES INC | 530-343-00 | TRUCK MAINTENANCE | TAILGATE LATCHES-R2,R3,R8 | 592.00 |
| | HARBOR FREIGHT TOOLS | 530-341-00 | SHOP MAINTENANCE | PCRD-SANDING BELT DISCS SA | 293.56 |

06-01-2026 07:31 PM DISBURSEMENTS 05-01-26 TO 05-31-26 PAGE: 22

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------------------|------------------------------|------------|----------------------|----------------------------|------------|
| | | 530-341-00 | SHOP MAINTENANCE | PCRD-15 INCH PRY BAR | 3.99 |
| | | 530-341-00 | SHOP MAINTENANCE | PCRD-SOCKET SET PLIER SET | 202.94 |
| LOWES BUSINESS ACCOUNTS/SYNC | | 530-999-00 | COLLECTION MISCELLAN | PCRD-PAINT STAPLES GRIP PA | 21.54 |
| | | 530-343-00 | TRUCK MAINTENANCE | PCRD-3INCH VINYL NUMBERS | 4.98 |
| WV PUBLIC EMPLOYEES RETIREME | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIREMENT CONTRIBUTION | 1,385.56 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIREMENT CONTRIBUTION | 1,594.35 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIRE TIER2 CONTRIBUTI | 1,159.60 |
| | | 530-106-00 | WASTE EMPLOYEE RETIR | WV RETIRE TIER2 CONTRIBUTI | 1,241.06 |
| SYLVESTER W. LOWTHER | | 530-343-00 | TRUCK MAINTENANCE | HYDRAULIC HOSE-R8 | 114.00 |
| ENTERPRISE FM TRUST | | 530-459-00 | WASTE COLL. NEW EQUI | 25XTJM 2022 RAM 2500 | 935.08 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 2B3PZZ 2026 SUBA CROS | 489.38 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 25PQXL 2022 CHEVY EQUINOX | 305.74 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 25QBXR 2022 RAM 1500 CLASS | 433.57 |
| | | 530-459-00 | WASTE COLL. NEW EQUI | 25QBZM 2022 RAM 1500 CLASS | 439.56 |
| JOHN BOGGESS dba VJG ASSOCIA | | 530-341-00 | SHOP MAINTENANCE | GRIP GLOVES,DRVRS GLOVES | 1,056.72 |
| CITIZENS BANK OF WV | | 530-459-00 | WASTE COLL. NEW EQUI | WAS 2026 FREIGHTLINER MAY | 4,951.74 |
| RELIABLE TIRE COMPANY | | 530-343-00 | TRUCK MAINTENANCE | TIRE SECTION REPAIRS | 100.00 |
| MY BUCKHAMNON | | 530-999-00 | COLLECTION MISCELLAN | SURPLUS AUCTION RN 2 WES | 61.60 |
| WALMART STORES INC -BUCKHANN | | 530-999-00 | COLLECTION MISCELLAN | PCRD-USB CABLE CONNECT PHN | 7.97 |
| INTERNAL REVENUE SERVICE | | 530-104-00 | WASTE COLL. F.I.C.A. | FICA WITHHELD AND MATCHED | 1,749.48 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | FICA WITHHELD AND MATCHED | 1,949.40 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | MEDICARE WITHHELD & MATCHE | 409.13 |
| | | 530-104-00 | WASTE COLL. F.I.C.A. | MEDICARE WITHHELD & MATCHE | 455.91 |
| AMAZON.COM | | 530-341-00 | SHOP MAINTENANCE | PCRD-SANDING BELTS SAW BLA | 216.06 |
| PAVIFLEX - INSPIRA | | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE APR 2026 HSA FEES | 52.00 |
| | | 530-105-00 | WASTE EMPLOYEE INSUR | WASTE MAY 2026 HSA FEES | 52.00 |
| CORRIDOR H TIRE INC | | 530-343-00 | TRUCK MAINTENANCE | TIRE MOUNT&BALANCE-R10 | 300.00 |
| ROTARY CLUB OF BUCKHAMNON-UP | | 530-999-00 | COLLECTION MISCELLAN | APR-MAY 2026 BLOOD SCREEN | 200.00 |
| AT&T MOBILITY | | 530-213-00 | WASTE COLL. UTILITIE | PCRD-APR 26 CELL PHN & GEO | 41.70 |
| | | 530-213-00 | WASTE COLL. UTILITIE | PCRD-APR 26 CELL PHN & GEO | 248.40 |
| FREEDOM AG & ENGERY COOPERAT | | 530-341-00 | SHOP MAINTENANCE | SAFETY TOE BTS-JOSH PHLLP | 199.99 |
| WHALEY DISTRIBUTING | | 530-341-00 | SHOP MAINTENANCE | HAND CLEANER-SHOP | 257.60 |
| FRONTIER | | 530-213-00 | WASTE COLL. UTILITIE | 472-1651-101515-4 CITY HAL | 120.12 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 472-4443-101915-4 WASTE | 123.43 |
| | | 530-213-00 | WASTE COLL. UTILITIE | 304-003-2273-060600-4 | 24.18 |
| PAR MAR OIL COMPANY | | 530-343-01 | GAS & OIL EXPENSE 1, | PCRD-R20 FUEL | 91.97 |
| | | 530-343-01 | GAS & OIL EXPENSE 1, | PCRD-FUEL FOR CHEVY EQUINO | 52.03 |
| CUMMINS SALES & SERVICE FAIR | | 530-343-00 | TRUCK MAINTENANCE | WTR PUMP,BLT TNSHR-R3 | 530.55 |
| FLYERS ENERGY LLC | | 530-343-01 | GAS & OIL EXPENSE 1, | WASTE FUEL BILL APR 2026 | 11,223.42 |
| CINTAS | | 530-345-00 | WASTE COLL. UNIFORMS | WAS UNIFORMS 4.30.26 | 281.28 |
| | | 530-345-00 | WASTE COLL. UNIFORMS | WAS UNIFORMS 5.7.26 | 281.28 |
| | | 530-345-00 | WASTE COLL. UNIFORMS | WAS UNIFORMS 5.14.26 | 266.58 |
| | | 530-999-00 | COLLECTION MISCELLAN | FIRST AID KIT RESTALKING | 54.09 |
| HOPE GAS | | 530-213-00 | WASTE COLL. UTILITIE | 230000169353 WASTE | 731.32 |
| CITYNET LLC | | 530-213-00 | WASTE COLL. UTILITIE | WAS MAY 2026 FIBER | 100.00 |
| MID-ATLANTIC WASTE SYSTEMS | | 530-343-00 | TRUCK MAINTENANCE | HYD FILTERS,HYD BRTHR-R23 | 547.25 |
| QUEST DIAGNOSTICS | | 530-999-00 | COLLECTION MISCELLAN | ADMIN FEE-CDL TESTING | 105.00 |
| **PAYROLL EXPENSES | | | | 5/01/2026 - 5/31/2026 | 59,783.76 |
| | | | | TOTAL: | 110,361.52 |
| RECYCLING DEPARTMENT | MON POWER | 531-213-00 | UTILITIES | 110 088 931 701 RECYCLING | 332.11 |
| | WV PUBLIC EMPLOYEES INSURANC | 531-105-00 | GROUP INSURANCE | WASTE MAY 2026 HEALTH INS | 3.96 |
| | | 531-105-00 | GROUP INSURANCE | WASTE MAY 2026 MAY RETIREE | 24.00 |
| | NAPA-ANTOWER AUTO SUPPLY | 531-343-00 | TRUCK MAINTENANCE | BLOWER MOTOR RESISTOR-R14 | 49.84 |

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| | HARBOR FREIGHT TOOLS | 531-343-00 | TRUCK MAINTENANCE | PCRD-2 IN PATCHET STRAPS | 55.96 |
| | WV PUBLIC EMPLOYEES RETIREME | 531-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 199.98 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 300.96 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 55.89 |
| | | 531-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 45.54 |
| | MOUNTAIN STATE PEST GUARD | 531-399-00 | MISCELLANEOUS | WAS MAY 2026 PEST CNTRL | 60.00 |
| | INTERNAL REVENUE SERVICE | 531-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 176.26 |
| | | 531-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 238.70 |
| | | 531-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 41.22 |
| | | 531-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 55.82 |
| | PAYFLEX - INSPIRA | 531-105-00 | GROUP INSURANCE | WASTE APR 2026 HSA FEES | 6.50 |
| | | 531-105-00 | GROUP INSURANCE | WASTE MAY 2026 HSA FEES | 6.50 |
| | AT&T MOBILITY | 531-213-00 | UTILITIES | PCRD-APR 26 CELL PHN & GEO | 51.80 |
| | FLYERS ENERGY LLC | 531-343-01 | FUEL - RECYCLING CEN | WASTE FUEL BILL APR 2026 | 2,337.52 |
| | CIINTAS | 531-399-00 | MISCELLANEOUS | FIRST AID KIT RESTALKING | 7.53 |
| | HOPE GAS | 531-213-00 | UTILITIES | 230000169348 RECYCLE CENTE | 13.27 |
| | **PAYROLL EXPENSES | | | 5/01/2026 - 5/31/2026 | 6,693.00 |
| | | | | TOTAL: | 10,756.36 |
| LANDFILL | BUCKHANNON UTIL BOARDS | 532-216-01 | TREATMENT OF LEACHAT | MAY 2026 LEACHATE | 1,440.04 |
| | STURM ENVIRONMENTAL SERVICES | 532-216-01 | TREATMENT OF LEACHAT | APR 2026 LAB SERVICES | 691.50 |
| | HARRISON RURAL ELECTRIC | 532-216-01 | TREATMENT OF LEACHAT | 5000838200 TURKEY RUN LAND | 153.94 |
| | | | | TOTAL: | 2,285.48 |
| TRANSFER STATION | MON POWER | 533-213-00 | UTILITIES | 110 088 931 610 MUD LICK R | 227.89 |
| | WV PUBLIC EMPLOYEES INSURANC | 533-105-00 | GROUP INSURANCE | WASTE MAY 2026 HEALTH INS | 2,932.98 |
| | | 533-105-00 | GROUP INSURANCE | WASTE MAY 2026 MAY RETIREE | 12.00 |
| | STURM ENVIRONMENTAL SERVICES | 533-216-00 | DRAINAGE EXPENSE TRA | APR 2026 LAB SERVICES | 477.50 |
| | LOWES BUSINESS ACCOUNTS/SYNC | 533-343-00 | EQUIPMENT MAINTENANC | PCRD-100' WATER HOSE JET N | 114.86 |
| | WV PUBLIC EMPLOYEES RETIREME | 533-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 623.72 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 635.72 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 221.49 |
| | | 533-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 211.14 |
| | SYLVESTER W. LOWTHER | 533-343-00 | EQUIPMENT MAINTENANC | HYD LINES-SANY SY80U | 231.68 |
| | CITIZENS BANK OF WV | 533-459-00 | NEW EQUIPMENT | 2026 W. STAR RD TRCTR MAY | 5,322.31 |
| | RELIABLE TIRE COMPANY | 533-343-00 | EQUIPMENT MAINTENANC | TIRE REPAIR | 250.00 |
| | INTERNAL REVENUE SERVICE | 533-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 575.93 |
| | | 533-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 577.06 |
| | | 533-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 134.69 |
| | | 533-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 134.95 |
| | AMAZON.COM | 533-343-00 | EQUIPMENT MAINTENANC | PCRD-PAPER FILE FOLDERS IN | 417.21 |
| | CLEVELAND BROTHERS EQUIPMENT | 533-343-00 | EQUIPMENT MAINTENANC | WHEEL STUDS&NTS-CAT 232D | 63.92 |
| | TIRE AND RUBBER INC | 533-460-00 | TIPPING FEES | TIRE DISPOSAL 4.30.26 | 223.88 |
| | | 533-460-00 | TIPPING FEES | TIRE DISPOSAL 5.15.26 | 228.52 |
| | PAYFLEX - INSPIRA | 533-105-00 | GROUP INSURANCE | WASTE APR 2026 HSA FEES | 3.25 |
| | | 533-105-00 | GROUP INSURANCE | WASTE MAY 2026 HSA FEES | 3.25 |
| | WM CORPORATE SERVICES, INC. | 533-460-00 | TIPPING FEES | APR 2026 TIPPING FEES | 71,373.59 |
| | | 533-460-00 | TIPPING FEES | C&D TIP FEES APR 16-30.202 | 6,475.10 |
| | | 533-460-00 | TIPPING FEES | C&D TIP FEES MAY 1-15.2026 | 6,625.68 |
| | AT&T MOBILITY | 533-213-00 | UTILITIES | PCRD-APR 26 CELL PHN & GEO | 38.85 |
| | FRONTIER | 533-213-00 | UTILITIES | 472-4443-101915-4 WASTE | 123.44 |
| | FLYERS ENERGY LLC | 533-343-01 | FUEL/OIL TRANSFER ST | WASTE FUEL BILL APR 2026 | 14,166.53 |
| | CIINTAS | 533-999-00 | MISCELLANEOUS TRANSF | T/S TOWELS 3.12.26 | 35.00 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | T/S TOWELS 4.30.26 | 35.00 |

FUND: WASTE COLLECTION

| DEPARTMENT | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION | DESCRIPTION | AMOUNT |
|--------------------|------------------------------|------------|----------------------|----------------------------|------------|
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS 4.30.26 | 80.55 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | T/S TOWELS 5.7.26 | 35.00 |
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS 5.7.26 | 80.55 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | T/S TOWELS 5.14.26 | 35.00 |
| | | 533-345-00 | UNIFORMS | T/S UNIFORMS 5.14.26 | 79.81 |
| | | 533-999-00 | MISCELLANEOUS TRANSF | FIRST AID KIT RESTALKING | 23.39 |
| | SINES HOME APPLIANCE SERVICE | 533-460-00 | TIPPING FEES | 63 FREON RMVL 3.12-4.18.20 | 1,575.00 |
| | **PAYROLL EXPENSES | | | 5/01/2026 - 5/31/2026 | 18,800.75 |
| | | | | TOTAL: | 133,207.19 |
| WASTE OFFICE/BOARD | WV PUBLIC EMPLOYEES INSURANC | 534-105-00 | GROUP INSURANCE | WASTE MAY 2026 HEALTH INS | 1,775.19 |
| | | 534-105-00 | GROUP INSURANCE | WASTE MAY 2026 MAY RETIREE | 24.00 |
| | WV PUBLIC EMPLOYEES RETIREME | 534-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 324.54 |
| | | 534-106-00 | GROUP RETIREMENT | WV RETIREMENT CONTRIBUTION | 341.03 |
| | | 534-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 358.76 |
| | | 534-106-00 | GROUP RETIREMENT | WV RETIRE TIER2 CONTRIBUTI | 390.35 |
| | COMMUNITY CARE OF WV | 534-999-00 | GEM & ADM MISC BILLI | LAB TEST-PAUL LEICHLITER | 50.00 |
| | THOMAS J O'NEILL | 534-223-00 | PROFESSIONAL SERVICE | JUNE 2026 ATTORNEY FEES | 1,354.16 |
| | COLLECTION ACCOUNT | 534-999-00 | GEM & ADM MISC BILLI | APR 2026 CC FEES | 2,735.44 |
| | | 534-999-00 | GEM & ADM MISC BILLI | MAR 2026 CC FEES | 2,787.18 |
| | WASTE COLLECTION BOARD | 534-999-00 | GEM & ADM MISC BILLI | APR 2026 LOC FEES | 217.50 |
| | | 534-999-00 | GEM & ADM MISC BILLI | MAR 2026 LOC FEES | 217.50 |
| | | 534-999-00 | GEM & ADM MISC BILLI | MAY 2026 LOC FEES | 217.50 |
| | PIH CENTER | 534-999-00 | GEM & ADM MISC BILLI | 25 KEYS TO CITY & POUCHES | 99.63 |
| | WVNET | 534-999-00 | GEM & ADM MISC BILLI | WEB HOSTING APR-JUN 2026 | 26.25 |
| | DELUX BUSINESS FORMS | 534-999-00 | GEM & ADM MISC BILLI | PCRD-COLLECTION ACCT CRS | 204.74 |
| | INTERNAL REVENUE SERVICE | 534-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 470.46 |
| | | 534-104-00 | FICA TAX | FICA WITHHELD AND MATCHED | 574.84 |
| | | 534-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 110.01 |
| | | 534-104-00 | FICA TAX | MEDICARE WITHHELD & MATCHE | 134.44 |
| | AMAZON.COM | 534-999-00 | GEM & ADM MISC BILLI | PCRD-HON FILING CABINET | 164.76 |
| | | 534-999-00 | GEM & ADM MISC BILLI | PCRD-ENVELOPES GIFT BOXES | 8.48 |
| | | 534-999-00 | GEM & ADM MISC BILLI | PCRD-ENVELOPES | 4.00 |
| | PAYFLEX - INSPIRA | 534-105-00 | GROUP INSURANCE | WASTE APR 2026 HSA FEES | 6.50 |
| | | 534-105-00 | GROUP INSURANCE | WASTE MAY 2026 HSA FEES | 6.50 |
| | LYNX WV IDC | 534-999-00 | GEM & ADM MISC BILLI | IT SERVICES MAY 2026 | 450.00 |
| | UPSHUR COUNTY CLERK | 534-999-00 | GEM & ADM MISC BILLI | C MILLER ESTATE FILING | 5.00 |
| | US POSTAL SERVICE (CMRS-FE) | 534-218-00 | POSTAGE | MAY 2026 POSTAGE BY PHNE | 250.00 |
| | FP FINANCE PROGRAM | 534-218-00 | POSTAGE | MAY 2026 MAILER & INSERT P | 94.31 |
| | OPTIMUM B2B, DEPT. 1264 | 534-999-00 | GEM & ADM MISC BILLI | MAY 2026 CH INTERNET | 212.50 |
| | HEWLETT PACKARD FINANCIAL SE | 534-999-00 | GEM & ADM MISC BILLI | JUNE 2026 PLOTTER RENT | 78.91 |
| | STRATEGY LLC | 534-999-00 | GEM & ADM MISC BILLI | MAY 2026 IT CONTRACT | 1,750.00 |
| | CINDY CRISLIP | 534-999-00 | GEM & ADM MISC BILLI | REIMB FOR NOTARY FEE | 13.00 |
| | C & B BLUEPRINT INC | 534-999-00 | GEM & ADM MISC BILLI | MATTE BLCK PLOTTER INK | 26.63 |
| | **PAYROLL EXPENSES | | | 5/01/2026 - 5/31/2026 | 16,867.98 |
| | | | | TOTAL: | 32,352.09 |

Bucklew/Pinegar moved to accept the current financial reports as presented. The motion carried.

a. Approval Waste Collection Board Budget Revision FY 2025/2026 - Mrs. Jenkins reported that she had emailed the proposed end-of-year budget revisions to Board members the previous evening for review. She noted that because the fiscal year ends on June 30, she conducted a full review of all accounts to identify any necessary adjustments. Only a few revisions were needed. The primary adjustment involved reallocating \$20,000 within the same expenditure category—moving funds from the Professional Services line item to the General and Administrative line item.

Mrs. Jenkins explained that this type of correction is common, as the 534-999 account is frequently used as a default coding location when bills are processed, and periodic cleanup is required. She then highlighted three larger adjustments: Fuel Costs — an increase of \$9,000 was added to the Recycling Center fuel line due to higher-than-expected fuel usage. Transfer Station Salaries — an additional \$6,000 was added. She noted that she and Dakota had reviewed staffing classifications earlier in the year and that several employees were reclassified into different categories, requiring a correction. Office Overtime — another \$6,000 was added to account for increased overtime among office staff, necessitated by a high volume of operational activity. The total budget revision amounted to \$26,775. Mrs. Jenkins stated that the Waste Collection billing account had more than sufficient funds to cover the increased expenditures, and the adjustment was made accordingly. She concluded by asking whether Board members had any questions regarding the revisions.

Pinegar/Bucklew moved to approve the Waste Collection Board Budget Revision FY 2025/2026 as presented. The motion carried.

| Waste Budget Rev #3 | 6/4/2026 | | | | |
|---------------------|--------------------------------|--------------|-------------|--------------|------------------------|
| Revenues | | | | | |
| 404-350-000-00 | Waste Collection Billings | \$ 2,634,000 | \$ 26,775 | \$ 2,660,775 | |
| | | | \$ 26,775 | | |
| Expenses | | | | | |
| 404-531-343-01 | Fuel-Recycling Center | \$ 13,000 | \$ 9,000 | \$ 22,000 | fuel costs |
| 404-531-399-00 | Recycling Miscellaneous | \$ 5,400 | \$ 560 | \$ 5,960 | |
| 404-533-103-00 | Transfer Station Salaries | \$ 180,000 | \$ 6,000 | \$ 186,000 | reclassified employees |
| 404-533-104-00 | Transfer Station FICA | \$ 13,923 | \$ 200 | \$ 14,123 | |
| 404-533-106-00 | Group Retirement | \$ 16,380 | \$ 250 | \$ 16,630 | |
| 404-533-343-02 | Transfer Station Truck/trailer | \$ 46,000 | \$ 2,000 | \$ 48,000 | |
| 404-533-999-00 | TS Miscellaneous | \$ 5,300 | \$ 2,000 | \$ 7,300 | |
| 404-534-103-00 | Salaries Clerk,Engineer,Office | \$ 203,000 | \$ 6,000 | \$ 209,000 | overtime |
| 404-534-104-00 | FICA office | \$ 16,142 | \$ 765 | \$ 16,907 | |
| 404-534-223-00 | Professional services | \$ 53,000 | \$ (20,000) | \$ 33,000 | |
| 404-534-999-00 | General & Admin | \$ 80,671 | \$ 20,000 | \$ 100,671 | |
| | | | \$ 26,775 | | |

b. Approval Resolution 2026-09 Waste Collection Board WV Board of Treasury Investments -

Mrs. Jenkins reiterated the benefits of consolidating funds into the Board of Treasury Investments money market program, noting that the recently matured \$29,000 CD would earn a significantly higher interest rate—typically over 4%. She emphasized that the Treasury program allows for the fluid movement of funds without penalties, unlike traditional CDs, which require long renewal periods and restrict access. Consolidation would also help “clean up” the City’s numerous CDs and result in a clearer, more streamlined financial report, a practice many municipalities have adopted for ease of management and improved returns. Recorder Sanders noted that the Board had approved the investment approach at the previous meeting, and that the remaining step was to formally adopt the required resolution. Mayor Skinner asked for a motion to officially approve the action.

Bucklew/Pinegar moved to approve Resolution 2026-09 Waste Collection Board WV Board of Treasury Investments as presented. The motion carried.

RESOLUTION AUTHORIZING INVESTMENT IN CONSOLIDATED FUND

WHEREAS, W. Va. Code §12-6C-6 authorizes spending units and political subdivisions of the State of West Virginia to participate and invest in the Consolidated Fund, which is administered and managed by the Board of Treasury Investments and used to purchase securities and other investments authorized by law; and

WHEREAS, the Waste Collection Board-City of Buckhannon
the Governing Body of Waste Collection Board-City of Buckhannon
Waste Collection Board-City of Buckhannon
Name of Spending Unit/Political Subdivision
a spending unit or political subdivision of the State of West Virginia, has reviewed the *Investment Policy* of the West Virginia Board of Treasury Investments and the provisions of all applicable agreements, applications, state and local laws, policies, rules or ordinances; and

WHEREAS, the undersigned Governing Body has made an independent determination that investment in the Consolidated Fund in accordance with the provisions of the aforesaid statute is in the best interests of the spending unit or political subdivision and is within the scope of activities and investments for which it is authorized by law; **NOW THEREFORE BE IT:**

RESOLVED: That waste Collection Board-City of Buckhannon
waste Collection Board-City of Buckhannon
Name of Spending Unit/Political Subdivision
is hereby authorized to participate in the Consolidated Fund for the purpose of investment, and its treasurer or designated financial officer is further authorized to do all things necessary in order to participate in the investment pools in the Consolidated Fund as selected below:

- | | | |
|----------------------------|---|--|
| WV Money Market | Yes <input checked="" type="checkbox"/> | No <input type="checkbox"/> |
| WV Government Money Market | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| WV Short Term Bond Pool | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

ADOPTED on the 4th day of Jan, 2026, by the
City of Buckhannon
Name of Governing Body

SIGNED: [Signature] TITLE: Mayor and Chair of Waste Collection Board
ATTEST: [Signature] TITLE: Assistant Recorder

Please return to: West Virginia State Treasurer's Office, Attn: Participant Accounting, 322 70th Street, S.E., Charleston WV 25304 Telephone (304) 340-1573 or (304) 340-1577

8. Department Report - Waste Department Superintendent, Dakota Arnold

a. Waste Collection Report - Mr. Arnold provided the monthly inventory and balancing report for the Recycling Center. A total of 54.54 tons of material was processed during the month. He noted the addition of a new line item for soft plastics and reported that the program has now accumulated approximately 1 ton. Additional appliances were shipped out during the month, contributing to the overall recycling totals. At the Transfer Station, activity remained extremely high. Dakota reported over 3,300 total transactions and nearly 1,900 tons of material received, generating approximately \$143,000 in revenue. He described operations as "absolutely crazy" on certain days, particularly during good weather, with activity slowing in the rain. Due to the volume, staff were required to work on Saturday to haul loads to Clarksburg. Even with the additional weekend work, crews arrived Monday morning to find every trailer fully loaded, requiring three drivers to run loads to Clarksburg to keep up. Dakota reported ongoing challenges with equipment and staffing. Trucks have required continuous attention, and the department has been balancing employee absences due to illness while ensuring enough vehicles remain operational to maintain service levels. He described the month as "difficult," with multiple issues arising simultaneously. Several facility improvement projects are underway: Lower C&D Dock - Rebar has been installed, with forming scheduled for next week and concrete work to follow. Solid Waste Authority Building Roof - the roof began leaking, requiring the removal of old shingles and the installation of new roofing. The building is approximately 25 years old, and the replacement was due. Dakota concluded by stating he had no additional updates until the Board reached New Business on the agenda.

b. Recycling Center Report – See the report for specifics.

| City of Buckhannon | | | | | |
|---------------------------------------|------------|-----------|--------|---------------|----------|
| Recycling Center | | | | | |
| | | | DATE: | May-26 | |
| Inventory & Balance Sheet | | | | | |
| | Uproc. | Proc. | Total | | |
| ONP | 1.6 | 10.64 | 12.24 | | |
| OCC | 2.75 | 41.13 | 43.88 | | |
| MGOP | 1.5 | 20.45 | 21.95 | | |
| STEEL | 0.25 | 1.97 | 2.22 | | |
| ALUM. | 0.05 | 0.98 | 1.03 | | |
| E-WAST | 0 | 0 | 0 | | |
| Pete #1 | 0.15 | 7.9 | 8.05 | | |
| No. 2 | 0.8 | 9.73 | 10.53 | | |
| Soft | 0.3 | 0.73 | 1.03 | | |
| Total | 7.4 | 93.53 | 100.93 | | |
| | | | | | |
| Inventory | 05/01/2026 | | 87.92 | | |
| Inventory | 06/01/2026 | | 100.93 | | |
| Diff. | | | 13.01 | | |
| Loads Shipped | | | 41.53 | | |
| Total Diff. Inventory & Loads Shipped | | | 54.54 | | |
| Total Received | | | 54.54 | | |
| Less Garbage | | | 0 | | |
| Total | | | 54.54 | | |
| | | | | | |
| Residential Curbside | | | | | |
| 260 | | | | | |
| | | | | | |
| | | Appliance | Iron | Total | Total \$ |
| | | 32,900 | 4020 | 36920 | 2,255.40 |
| | | | | | |
| Yard Debris | | | | | |
| 5000 | | | | | |

c. Transfer Station Report – See the report for specifics.

| City of Buckhannon | | | | |
|------------------------------|-------|------------|-------------|----------------------------|
| Transfer Station Totals | | | | |
| | | May | 2026 | |
| Total Transactions | | | | 3361 |
| Total Weight | | | | 1,896.91 |
| Total Cash Received | | | | \$46,664.00 |
| Total City Trucks | | | | \$69,264.50 836.68 tons |
| Total Charge | | | | \$27,220.68 |
| Grand total | | | | \$143,149.18 |
| | | | | |
| Total C/D Material | | | | 502.2 |
| Total Commercial/Residential | | | | 1,104.14 |
| Bulky Goods | Steel | Waste | Total | |
| | 1.75 | 3.69 | 5.44 | |

9. New Business Discussions

a. Approval to Process an Order for Two (2) New 20YD Garbage Trucks through Sourcewell Cooperative Program Effective Date: July 1, 2026 - The Board considered approval to process an order for two new 20-yard garbage trucks through the Sourcewell Cooperative Purchasing Program, with an effective date of July 1, 2026. Mr. Arnold explained that the vendor had advised him that prices are expected to increase soon, and since the trucks are already included in next year's approved budget, he requested authorization to move forward so the order can be placed as quickly as possible. He emphasized the operational need, noting ongoing difficulties keeping the current fleet running reliably. Recorder Sanders asked about the status of the truck that had experienced repeated issues. Dakota reported that most major problems had been resolved, though some minor intermittent issues remain. He confirmed that the model being replaced is not the model being proposed for purchase. Mr. Arnold clarified that the two new trucks will replace one commercial dumpster truck and one in-town residential service truck. One of the existing units will be retained as a spare, as the current spare is more than 20 years old. The remaining two trucks will either be sent to auction or used as trade-ins, depending on the trade value offered. Dakota stated he will bring any trade-in proposal back to the Board for a decision. He noted that purchasing through Sourcewell provides a 10% discount, saving approximately \$50,000 on the total purchase price (roughly \$250,000 per truck). Board member Pinegar asked whether the trucks include can lifters compatible with the City's residential carts. Mr. Arnold confirmed they do. He also highlighted an optional \$9,000 centralized grease lubrication system that continuously lubricates all fittings from a single reservoir. This system reduces maintenance time and improves safety by eliminating the need for staff to climb into or onto the truck to reach grease points, and helps extend the life of critical components.

Following the discussion, Mayor Skinner requested a motion.

Pinegar/Bucklew moved to authorize processing an order for two (2) new 20YD Garbage Trucks through Sourcewell Cooperative Program, effective Date: July 1, 2026. The motion carried.

Garbage Truck



Division of THC Enterprises, Inc.
 Easton, MD * Baltimore, MD * Chesapeake, VA Chester, PA *
 Clinton, MD * Cheswick, PA * Salem, VA
 Phone 800-338-7274 Fax 410-820-9916
 Visit us on the web! www.mawaste.com



PROPOSAL

Remittance Address for Deposits:
 10641 Cordova Road
 Easton, MD 21601

SOLD TO
 Dakota Arnold
 City of Buckhannon Waste Department
 70 East Main Street
 Buckhannon, WV 26201

304-472-4443
 dakota.arnold@buckhannonwv.org

END USER / SHIP TO
 Dakota Arnold
 City of Buckhannon Waste Department
 70 East Main Street
 Buckhannon, WV 26201

304-472-4443
 dakota.arnold@buckhannonwv.org

Quote #: RSSQ44265
 Account:
 Terms: Net 30
 Date: 03/09/26

Sales Rep Zack Barone

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

| QTY | DESCRIPTION | UNIT PRICE | EXT PRICE |
|--------------------------------------|--|--------------|--------------|
| <i>Sourcewell #110223-THC (Heil)</i> | | | |
| 1.00 | HEIL Rear Loader PT 1000 20 Cubic Yard -3.0 yd3 hopper -Smooth side body construction -Bolt-on ANSI rear riding steps -Tailgate service props -Remote mount cast iron roller bearing gear pump (less PTO) -Quick-change UHMW ejector slides -Wide trak easy-change carrier slides -Underbody mounted oil tank -Level / temperature / sight gauge for hydraulic oil tank -Oil suction shut-off valve -3-micron return line filter w with magnetic trap and in-cab filter bypass monitor -100-micron suction line strainer -Regenerative valve for fast packer and reload times -Neutral safety switch for automatic transmissions only -Right side buzzer controls -Right side packer controls -Backup alarm -Backup and license plate light -LED Center-mounted brake light -LED Duplicate high and low mount stop, turn, and tail lights -LED Mid-body turn signals -Hinged left side body access door with step and grab -LED FMVSS #108 clearance lights and reflectors -ICC reflective tape -Rear camera bracket and flood lights - reverse activated -Body undercoating -Customer's choice of one color finish paint from ColorSmart brochure -Standard 1-year (2,000 hours of operation) warranty -ANSI Z 245.1-2012 Compliant -Cavity coat and joint sealer -Chrome ejector cylinder -5 lb. In Cab Fire Extinguisher -Safety Triangle -Abrasion resistant hydraulic hoses -Chrome-plated ejector cylinder sleeves -Body Painted N0306EX coded | \$240,000.00 | \$240,000.00 |
| 1.00 | Freightliner M2 106 Plus 2027 SET BACK AXLE - TRUCK CUM L9 350 HP @ 2200 RPM, 2200 GOV RPM, 1050 LB-FT @ 1200 RPM, REFUSE ALLISON 3000 RDS AUTOMATIC TRANSMISSION WITH PTO PROVISION DETROIT DA-RS-23.0-4 23,000# R-SERIES SINGLE REAR AXLE | | |

| QTY | DESCRIPTION | UNIT PRICE | EXT PRICE |
|------|--|------------|------------|
| | 23,000# FLAT LEAF SPRING REAR SUSPENSION WITH HELPER AND RADIUS ROD DETROIT DA-F-12.0-3 12,000# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE 12,000# FLAT LEAF FRONT SUSPENSION 106 INCH BBC FLAT ROOF ALUMINUM CONVENTIONAL CAB 5250MM (207 INCH) WHEELBASE NO FIFTH WHEEL 9.5MM X 83.5MM X 284.0MM STEEL FRAME (.37 X 3.29 X 11.18 INCH) 140 KSI 1900MM (75 INCH) REAR FRAME OVERHANG | | |
| 1.00 | CUMMINS ENGINE CARB COMPLIANT: L9 HD1 MD DTY 5 YEARS /150,000 MILES / EXTENDED WARRANTY. | | |
| 1.00 | Clutch Shift PTO - Direct Mount Vane Pump | | |
| 1.00 | Multi-Function (SMART) LED Strobe/Turn Lamps-Includes LED Light Package for Entire Unit | | |
| 1.00 | Dual Hopper Work Light Kit-Two Lights-Switch in Cab | | |
| 1.00 | Dual Work Lights Outside of Hopper | | |
| 1.00 | Body Side Backing Assist Lights-Reverse Activated | | |
| 1.00 | Municipal Lights with Dual 7" Amber LED's | | |
| 1.00 | 15,000 lb Line Pull Reeving Cylinder with Control Kit - Not Available on 13 yd Unit | | |
| 1.00 | Lip & Latch Kit-to Suit Applicaton without Cart Tipper (s) | | |
| 1.00 | Dual Cart Tipper Control Valve, Handle, Plumbing & Hose Kit | | |
| 2.00 | Perkins D6220 | | |
| 1.00 | Heavy Duty Hopper Overlay Package 3/16" Hopper Bottom and Side Liners | | |
| 1.00 | Mud Flaps-Anti-Sail / Anti-Splash -Mounted Ahead of Rear Tires | | |
| 1.00 | Steel Tool Box (18"x18"x36")-Frame Mounted | | |
| 1.00 | 20 lb Fire Extinguisher with Bracket | | |
| 1.00 | Heavy Duty Tailgate Raise Cylinders (Maybe required depending upon tailgate optional content ordered) | | |
| 1.00 | 500 watt in-tank oil heater | \$1,884.00 | \$1,884.00 |
| 1.00 | Centralized Grease Lubrication Systems | \$9,000.00 | \$9,000.00 |
| 1.00 | Customized Paint Color - Paint Color Code NOT included in the ColorSmart Brochure | | |
| | <i>Due to the volatility of the fuel and steel markets, prices are subject to change without notice.</i> | | |
| | <i>All customers claiming to be tax exempt, must provide appropriate documentation with the return of a signed quote.</i> | | |
| | <i>Price includes freight.</i> | | |
| | <i>All built per manufacturer's standard specifications.</i> | | |
| 1.00 | | | |

| QTY | DESCRIPTION | UNIT PRICE | EXT PRICE |
|-----|-------------|------------|-----------|
|-----|-------------|------------|-----------|

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

| | |
|--------------------|--------------|
| Subtotal | \$250,884.00 |
| Federal Excise Tax | \$0.00 |
| Sales Tax | \$0.00 |
| TOTAL* | \$250,884.00 |

For orders under \$5,000 you may pay by credit card. Please visit www.mawaste.com and select "Pay Bill"
*Terms and limitations apply, see Payment terms below

*Total does not include optional items

F.E.T will be charged on all applicable items unless current F.E.T Exemption form is on file.

Any cancellation or modification of order will result in a 20% restocking charge to Buyer.

b. Approval to Process an Order for 506 65-Gallon Toter Cans Effective Date July 1, 2026 -The

Board next considered approval to process an order for 506 new 65-gallon Toter cans, with an effective date of July 1, 2026. Mr. Arnold noted that this item has been discussed in prior meetings as part of the Board's interest in offering a smaller residential can option. He reported that the vendor—who also supplies the City's standard 96-gallon cans—advised that plastic prices are expected to increase and recommended placing the order as soon as possible. Production will take one to two months, so early approval will help ensure timely delivery. Board member Pinegar asked for clarification on the purpose of purchasing the cans ahead of the next rate study. Mr. Arnold confirmed that the Board's prior direction was to conduct a "soft test" by offering the smaller cans as an option at the same rate as the current 96-gallon cans. This would allow the department to gauge resident interest—particularly among those who find the larger cans difficult to maneuver—before considering any future pricing or structural changes. He also explained that 506 units represent a full truckload, and purchasing the full load is the most cost-effective approach. The total cost is \$32,384. Mr. Arnold added that the department typically spends approximately \$10,000 per year replacing damaged Toter cans. With the arrival of new cans, staff will be able to reuse many of the existing units that are swapped out, reducing or eliminating the need for replacement purchases this year. He added that the department repairs most damaged cans through plastic welding, discarding only those that are crushed or otherwise beyond repair. Following the discussion, Mayor Skinner requested a motion.

Bucklew/Pinegar moved to approve processing an order for 506 65-Gallon Toter cans, effective date July 1, 2026. The motion carried.

(smaller size) 65-gallon Toter Can



Division of THC Enterprises, Inc.
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Clinton, MD * Cheswick, PA * Salem, VA
Phone 800-339-7274 Fax 410-820-9916
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PROPOSAL

Remittance Address for Deposits:

10641 Cordova Road
Easton, MD 21601

SOLD TO
Dakota Arnold
City of Buckhannon Waste Department
70 East Main Street
Buckhannon, WV 26201

END USER / SHIP TO
Dakota Arnold
City of Buckhannon Waste Department
70 East Main Street
Buckhannon, WV 26201

Quote #: RSSQ44405
Account:
Terms: Net 30
Date: 04/09/26

304-472-4443
dakota.arnold@buckhannonwv.org

304-472-4443
dakota.arnold@buckhannonwv.org

Sales Rep Zack Barone

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

| QTY | DESCRIPTION | UNIT PRICE | EXT PRICE |
|--------|--|------------|-------------|
| 506.00 | USD65M 65 GALLON BAR CART WITH 10" PLASTIC WHEELS DARK GREEN BODY AND LID **HOT STAMP ON FILE** Lead Time 4-6 Weeks Price includes freight. All built per manufacturer's standard specifications. All customers claiming to be tax exempt, must provide appropriate documentation with the return of a signed quote. | \$64.00 | \$32,384.00 |

Quote expires 30 days from proposal date. Due to fluctuating materials and fuel charges, final price can change without notice. We appreciate the opportunity to work with you on this!

| | |
|--------------------|--------------------|
| Subtotal | \$32,384.00 |
| Federal Excise Tax | \$0.00 |
| Sales Tax | \$0.00 |
| TOTAL* | \$32,384.00 |

For orders under \$5,000 you may pay by credit card. Please visit www.mawaste.com and select "Pay Bill"
*Terms and limitations apply, see Payment terms below

*Total does not include optional items

F.E.T will be charged on all applicable items unless current F.E.T Exemption form is on file.

Any cancellation or modification of order will result in a 20% restocking charge to Buyer.

c. Approval Use of the Public Works Facility at 395 Mud Lick Rd for the Upshur County Solid Waste Authority Free Paper Shred Event on 09/26/26, 9:00 a.m. to 12noon - The Board considered a request from the Upshur County Solid Waste Authority to use the Public Works Facility at 395 Mud Lick Road for the Free Paper Shred Event scheduled for September 26, 2026. Members noted that this event has been hosted at the same location in prior years without issue. Mayor Skinner asked whether there was a motion to approve the facility use request.

Pinegar/Bucklew moved to approve the use of the Public Works Facility at 395 Mud Lick Rd for the Upshur County Solid Waste Authority Free Paper Shred Event on 09/26/26, 9:00 a.m. to 12noon. The motion carried.

10. Report of Events, Correspondence, and Information – No items were presented under Report of Events, Correspondence, and Information.

11. Board Members' Remarks and Announcements

Pamela Bucklew – Mrs. Bucklew was pleased with the decision to purchase the Toters.

J.T. Pinegar – Mr. Pinegar asked whether the September 26, 2026 Free Paper Shred Event would coincide with the Make It Shine community cleanup event, as had occurred in a prior year. Mayor Skinner confirmed that the events are not scheduled on the same day this year, and the Paper Shred Event will proceed independently on September 26.

12. Declaration of Adjournment

With no further business, the meeting adjourned at 7:53 a.m. on a motion by Bucklew.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
