

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, April 16, 2026, beginning at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates via GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Absent
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	Scott Randall	Present
Council Member	Vacant	N/A
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present
Buckhannon Fire Department	Chief Matt Gregory	Present
Director of Public Works	Ethan Crosten	Present
City Hall Office Manager	Barbara Hinkle	Present
Media:		
Channel 3	Dennis Cortes	Present
MyBuckhannon.com	Brian Bergstrom	Present
Record Delta	Noah Jeffries	Present - GTM

Guests: Tim Reese – GTM; Brayton Boggs, WVWC; Erica Bennett, Peer Liaison, BPD

*Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, April 16, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: Regular 04/02/2026
5. Recognition of Guests
 - a. WV Wesleyan College Student Senate Bray Boggs
6. Public Comment – Motion to Open & Close Requested
7. Financial Report – Director of Finance Amberle Jenkins
 - a. Approval Payment of Bills
 - b. Lay the Levy on Tuesday, April 21, 2026 at 9:00 AM
 - c. Approval for Investment – General Fund CD Maturing
8. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Discussion/Approval – Create and Adopt a Public Right-of-Way Ordinance
 - b. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
9. Fire Department Report – Chief Matt Gregory
 - a. Discussion/ Approval Use of Opioid Funds- Vehicle for Peer Liaison Support Specialist up to \$30,000
10. City Attorney’s Report – Thomas J. O'Neill
 - a. Update WVWC Property Transfer
 - b. Update Ordinance Codification
11. New Business Discussions
 - a.
12. Council Members’ Remarks and Announcements
13. City Recorder’s Report, Remarks, and Announcement
 - a. Report of Events, Correspondence, and Information
 - i. April 29, 2026 Zoning Board of Appeals
 - ii. CAC Upcoming Events

- April 16th – Buckhannon Songwriters will meet in Studio 6 at 6:30 p.m.
- April 24-25 – B-UMS Theater Club Presents “Beauty and the Beast Jr.” in the Main Hall, April 24 (Friday) 7:00 p.m., April 25 (Saturday) 2:00 p.m. and 7:00 p.m.
- May 2-Comedy show w/Adam Minnick and opener Bobby Benavides at 7:00 p.m.
- iii. UCSWA Free Paper Shredding Event – Saturday April 18, 2026 from 9:00 a.m. to 12:00 p.m. at the Public Works Facility, 395 Mudlick Road, Buckhannon, WV
- iv. Hydrant Flushing & Flow Testing starts across Buckhannon – Monday, April 13, 2026, and will take place each weekday from 8:00 a.m. to 4:30 p.m.

b. Upcoming Events at The Event Center at Brushy Fork

- i. April 18, 2026, The Seth Project

14. Mayor’s Remarks and Announcements

- a. Mayor’s State of the Corridor Address
- b. Attended the WV Community Development Hub

15. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on April 13, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

1. Call to Order: Mayor Robbie Skinner called the meeting to order.

2. Moment of Silent Reflection: Mayor Skinner invited all to join in a moment of silent reflection.

3. Pledge of Allegiance: Mayor Skinner led the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: Regular 04/02/2026 – Mayor Skinner noted that the Meeting Minutes for the Regular meeting of 04/02/2026 were available for consideration and asked for corrections or approval as presented.

Randall/Zuliani moved to approve the meeting minutes for the regular meeting of 04/02/2026 as presented. The motion carried.

5. Recognition of Guests – Mayor Skinner acknowledged the following:

a. WV Wesleyan College Student Senate Bray Boggs - Mayor Skinner welcomed Mr. Boggs who provided the following report:

West Virginia Wesleyan Updates:

- The Student Senate partnered with local organizations to host the local Candidate Forum last evening, with strong attendance and positive engagement.
- The March 26 D.C. Trip was highly successful. Approximately twenty students met with leaders in political advertising, foreign affairs, advocacy, and public service, including Senator Shelley Moore Capito and Under Secretary of Education Nicholas Kent.
- Spring Giving Day set a new record, raising more than \$130,000 **from over** 380 donors.

Spring Weekend Events (April 24–26)

- Campus Life Reunion Reception — April 24, 6:30 PM at the Opera House; heavy appetizers and cash bar.
- Roast of Alisa Lively (Suttle) — April 24, 8:00 PM at the Opera House; bar snacks and cash bar. \$15 covers both Friday events.
- Dr. Milburn Office Dedication — April 25, 10:00 AM in Loar Hall.
- BIG Bingo Lunch — April 25, 11:00 AM–12:30 PM in the Social Hall; lunch and gift-card prizes. \$15 per person.
- Athletic Hall of Fame Ceremony — April 25, 4:00–6:30 PM in the Social Hall; **\$40 per person**, includes dinner.
- Spring Sing — April 25, 7:30 PM in Wesley Chapel; 1980s-themed; **free**.

Additional Campus Activities

- Registration Day for incoming first-year students will be held April 25, with many guests expected on campus.
- The Academic & Leadership Awards Assembly will take place April 26, recognizing student achievements.
- The last day of classes is April 29, followed by a Last Class Bash

Mayor Skinner and Council members thanked Mr. Boggs

6. Public Comment—Motion to Open & Close Requested – There were no persons who wished to address the Council, so no action was necessary.

7. Financial Report – Director of Finance, Amberle Jenkins: Mrs. Jenkins presented the current financial reports as follows:

Amby report 4-16-26

Balances in the Enterprise Funds March, 2026

Waste Collection Board	mm/cking	\$1,894,890	cd/sav \$329,682
Plus a letter of credit for \$64,000			
Water Board	mm/cking	\$1,203,851	work/capital & savings -\$961,391
Water Project Fund (from \$6million loan)		\$5,007,432.	
Sanitary Board	mm/cking	\$745,901	work capital/cds \$505,561
Storm water Fund	mm/cking	\$318,406.	

Auditors have been working on the audit for year ending 6/30/25. They will conduct the field portion of that audit the last week of the month (April). This We received delivery of the parking enforcement vehicle last week.

We received the deed for the property and buildings located at 86 Randolph Street that has been abandoned for several years. Council approved obtaining this property through a delinquent property tax sale. Several attempts by both the City and the State Auditor’s Office were made to try to contact the owner of record. Once the time frames to contact the owner to redeem the property were exhausted the State Auditor’s office deeded it to the City. We are now in the process of remediating any asbestos in the buildings and will raze the structures. Council can then decide if they want to auction the property.

Stockert Youth and Community Center reported 2325 persons attending different functions at the youth center for the month of March. This is an average of 75 persons per day. The activity list and number that attended each function is listed.

At the end of March, we sent out the annual flood information outreach letters (approximately 600) for properties located within floodplain areas in the City limits. We are required to inform residents in floodplain areas of resources or information to help mitigate flooding damages; such as proactively protect their property, building responsibly, and safety measures to take during flooding as well as obtaining flood insurance. Because the City of Buckhannon taken measures to be proactive to reduce flooding damages, property owners receive a discount for flood insurance.

We also received confirmation from the WV Public Service Commission that the City of Buckhannon Waste Department, Water Department and Sanitary Department are compliant with the notification process we use to inform utility customers of planned or unplanned disruption of services. We are required by the PSC to notify customers of these outages for water, garbage and sewer services. If customers want to received or not received these notifications, they need to let us know.

Waste Collection Board purchased and took delivery of an Open Top Trailer \$119,000. It will transport waste to the landfill in Harrison County.

She then presented the following to the Council:

a. Approval Payment of Bills – The full list of bills appeared in the meeting packet.

Sanders/Reger moved to approve the bills as presented. The motion carried.

APRIL 1-15, 2026 GENERAL FUND PAYMENT OF BILLS

- \$4,770.00 – BENJAMIN ARISMAN – 2 WEEKS CITY LOTS MOWING
- \$1,970.00 – ACE MATERIALS – CONCRETE COOPER ST
- \$7,380.00 – PASS FIRE PROTECTION – MOVE SPRINKLER LINE AT THE THEATRE
- \$14,720.00 – ADVANTAGE TECHNOLOGY – LABOR TO INSTALL CAMERAS AT SYCC

04-16-2026 08:57 AM DISBURSEMENTS 04-01-26 TO 04-15-26
FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION
MAYOR'S OFFICE	REGION VII PLANNING PDC	409-341-00	MAYOR'S SUPPLIES & M	ENG GIS SERV
	WV PUBLIC EMPLOYEES INSURANC	409-105-00	MAYOR'S INSURANCE	GF APRIL 202
		409-105-00	MAYOR'S INSURANCE	GF APRIL 202
	JERRY HEARD ASSC.	409-341-00	MAYOR'S SUPPLIES & M	UTILITY BILL
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHEL
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WIT
	JEREMY DRENNEN, CPA	409-223-00	PROFESSIONAL SERVICE	FY24-25 FINA
	US POSTAL SERVICE (CMRS-FP)	409-218-00	MAYOR'S POSTAGE	APR 2026 POS
	COLLECTION ACCOUNT 2	409-341-00	MAYOR'S SUPPLIES & M	MARCH 2026 R
	**PAYROLL EXPENSES			4/01/2026 -
COUNCIL	WVCORP	410-226-00	COUNCIL INSURANCE (P	INS PREM LIA
TREASURER	WV PUBLIC EMPLOYEES INSURANC	413-105-00	TREASURER'S GROUP IN	GF APRIL 202
		413-105-00	TREASURER'S GROUP IN	GF APRIL 202
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHEL
	**PAYROLL EXPENSES	413-104-00	TREASURER'S F.I.C.A.	MEDICARE WIT
CITY ENGINEER	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHEL
		420-104-00	CITY ENGINEER FICA T	MEDICARE WIT
	**PAYROLL EXPENSES			4/01/2026 -
HOUSING	UPSHUR COUNTY SHERIFF'S DEPT	436-354-00	HOUSING ENFORCEMENT	2025 1/2 YR
ZONING	WV PUBLIC EMPLOYEES INSURANC	437-105-00	ZONING HEALTH INS	GF APRIL 202
		437-105-00	ZONING HEALTH INS	GF APRIL 202
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHEL
		437-104-00	ZONING F.I.C.A.	MEDICARE WIT
	**PAYROLL EXPENSES			4/01/2026 -
DATA PROCESSING	LYNX WV INC	439-230-00	DATA PROCESSING	IT SERVICES
	OPTIMUM B2B, DEPT. 1264	439-230-00	DATA PROCESSING	APR 2026 CH
	TYLER TECHNOLOGIES INC	439-230-00	DATA PROCESSING	UTL BILL ATO
		439-230-00	DATA PROCESSING	JAN-MAR 2026
	STRATEGY LLC	439-230-00	DATA PROCESSING	APR 2026 IT

04-16-2026 08:57 AM DISBURSEMENTS 04-01-26 TO 04-15-26 PAGE: 2
FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
CITY HALL	WV PUBLIC EMPLOYEES INSURANC	440-105-00	CITY HALL JANITOR IN	GF APRIL 2026 HEALTH INS	1.98
		440-105-00	CITY HALL JANITOR IN	GF APRIL 2026 RETIREES INS	12.00
	TATE COMMUNICATIONS	440-216-00	CITY HALL MAINTENANC	FIX PGNG (REMOVE)-MYR PHN	59.37
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CH PEST CNTRL APR 2026	33.00
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	98.69
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	23.08
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH RUGS 3.30.26	46.59
		440-216-00	CITY HALL MAINTENANC	CH RUGS 4.6.26	46.59
		440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 4.13.2	46.59
	COMFORTECH LLC	440-216-00	CITY HALL MAINTENANC	FAN BELT, TECH LABOR-CH	14.85
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	1,606.50
				TOTAL:	1,989.24
POLICE	LEAF	700-341-00	POLICE DEPT. MAT & S	POL PRNTR LSE APR 2026	159.10
	WV PUBLIC EMPLOYEES INSURANC	700-105-00	POLICE DEPT. GROUP I	GF APRIL 2026 HEALTH INS	9,214.78
		700-105-00	POLICE DEPT. GROUP I	GF APRIL 2026 RETIREES INS	120.00
	GALLS LLC	700-345-00	POLICE DEPT. UNIFORM	TROUSER BELT-DOUG LOUDIN	67.71
	QUICK SLICK OIL CHANGE	700-343-00	POLICE DEPT. AUTO SU	OIL CHNGE CAR#10 NOV 2026	25.45
		700-343-00	POLICE DEPT. AUTO SU	OIL CHANGE CAR 10 2.17.26	25.00
		700-343-00	POLICE DEPT. AUTO SU	OIL CHANGE CAR 12 2.19.26	25.00
		700-343-00	POLICE DEPT. AUTO SU	OIL CHANGE CAR 5	25.00
		700-343-00	POLICE DEPT. AUTO SU	OIL CHANGE CAR 11	77.60
	HART OFFICE SOLUTIONS INC	700-341-00	POLICE DEPT. MAT & S	POL 937 B/W COPY OVERAGE	9.16
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	MARCH 2026 CAR WASHES	122.25
	JENKINS FORD INC	700-343-00	POLICE DEPT. AUTO SU	DEDCTBLE-REPR DMGE CAR#7	1,000.00
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	MARCH 2026 COURT FEES	1,080.00
	ENTERPRISE FM TRUST	700-459-00	POLICE DEPT. NEW EQU	25QCLJ-2022 INTERCEPTOR	767.54
		700-459-00	POLICE DEPT. NEW EQU	25QCLL 2022 INTERCEPTOR	1,008.30
		700-459-00	POLICE DEPT. NEW EQU	25QCLM 2022 INTERCEPTOR	747.81
		700-459-00	POLICE DEPT. NEW EQU	25QCLN 2022 INTERCEPTOR	762.59
		700-459-00	POLICE DEPT. NEW EQU	25QCLP 2022 INTERCEPTOR	758.94
		700-459-00	POLICE DEPT. NEW EQU	27GGTH 2024 DODGE DURANGO	1,107.87
		700-459-00	POLICE DEPT. NEW EQU	27GGTL 2024 DODGE DURANGO	1,103.06
		700-459-00	POLICE DEPT. NEW EQU	27GGTS 2024 DODGE DURANGO	1,103.70
		700-459-00	POLICE DEPT. NEW EQU	28JXMD 2025 DODGE DURANGO	950.37
		700-459-00	POLICE DEPT. NEW EQU	28JXND DODGE DURANGO	1,063.79
		700-459-00	POLICE DEPT. NEW EQU	28XZPG 2025 DODGE DURANGO	1,061.57
		700-459-00	POLICE DEPT. NEW EQU	299577 2025 CHEV TAHO	1,614.97
		700-343-00	POLICE DEPT. AUTO SU	23H64C MAINT OLDER CRUISER	6.00
		700-343-00	POLICE DEPT. AUTO SU	23H64V MAINT OLDER CRUISER	6.00
	CITIZENS BANK OF WV	700-459-00	POLICE DEPT. NEW EQU	POLICE RADIO PYMT APR 2026	2,802.39
	STERICYCLE INC	700-341-00	POLICE DEPT. MAT & S	HAZMAT PKUP 4.1-6.30.26	89.57
	ST JOSEPH HOSPITAL OF BUCKHA	700-341-00	POLICE DEPT. MAT & S	LAB TEST JONATHAN WARNER	70.00
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	2,230.21
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	521.59
	MOUNTAIN STATE EDUCATIONAL S	700-221-00	POLICE DEPT. TRAININ	2ND INSTRCTR ROPE CLASS	230.00
	FRONTIER	700-211-00	POLICE DEPT. TELEPHO	473-7911-073014-4 POL FAX	143.64
	FLYERS ENERGY LLC	700-343-00	POLICE DEPT. AUTO SU	POL FUEL BILL MAR 2026	4,052.88
	JONATHAN WARNER	700-345-00	POLICE DEPT. UNIFORM	REIMB ALTERATIONS TO UNIFO	180.00
	CHRISTOPHER SPOTLOE	700-343-00	POLICE DEPT. AUTO SU	REIMB FOR GAS 4.6.26	76.06
	ELKINS CHRYSLER DODGE JEEP R	700-343-00	POLICE DEPT. AUTO SU	INSPECTION-CAR 2	19.00
	LAW PUBLICATIONS	700-341-00	POLICE DEPT. MAT & S	EDU MTRLS-DRUG&SFTY PRGRM	2,500.00
	PRECISION AUTO PARTS & TOWIN	700-233-00	POLICE DEPT. CRIMINA	TOW VW-PRSENT ASST FRFTRE	250.00
	WVCORP	700-226-00	POLICE DEPT. INSURAN	INS PREM LIA APR-JUN 26	6,346.38

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	COMFORTECH LLC	700-341-00	POLICE DEPT. MAT & S	ANNL MANT HVAC PSC 2026	1,018.50
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	36,162.39
				TOTAL:	80,706.17
REGIONAL JAIL	STATE TREASURER CVR LET RJ	705-234-00	REGIONAL FEES	MARCH 2026 COURT FEES	1,040.00
				TOTAL:	1,040.00
FIRE	VALLEY STEEL SERVICE	706-221-00	FIRE DEPT. TRAINING	TRAING PROP-CHANNEL,CR RN	1,160.86
	WV PUBLIC EMPLOYEES INSURANC	706-105-00	FIRE DEPT. GROUP INS	GF APRIL 2026 HEALTH INS	8,024.30
		706-105-00	FIRE DEPT. GROUP INS	GF APRIL 2026 RETIREES INS	120.00
	NAPA-AMTOWER AUTO SUPPLY	706-343-00	FIRE DEPT. AUTO SUPP	OIL	172.90
		706-343-00	FIRE DEPT. AUTO SUPP	OIL FILTER	18.24
	GLOTFELTY TIRE CENTER	706-343-00	FIRE DEPT. AUTO SUPP	ENG 1-TIRE DSPSL,BLNCE,	3,581.36
		706-343-00	FIRE DEPT. AUTO SUPP	ENG 1-FRONT TRK ALIGNMENT	165.50
	LOWES BUSINESS ACCOUNTS/SYNC	706-221-00	FIRE DEPT. TRAINING	32 CT WATER BOTTLES	24.64
		706-216-00	FIRE DEPT. MAINTENAN	WATER FOUNTAIN FIX-CLMP	67.43
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL APR 2026	44.00
	ENTERPRISE FM TRUST	706-459-00	FIRE DEPT. CAPITAL O	268ST6 2023 RAM 2500	716.58
	CITIZENS BANK OF WV	706-459-00	FIRE DEPT. CAPITAL O	2021 PUMPER TRK APR 2026	4,790.11
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,431.52
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	334.79
	FIRST COMMUNITY BANK CORPORA	706-459-00	FIRE DEPT. CAPITAL O	APR 2026 BFD BREATHING APR	4,338.59
	APPALACHIAN SIGNALS & PRODUC	706-216-00	FIRE DEPT. MAINTENAN	ANNUAL FIRE ALARM INSPCT	300.00
	FLYERS ENERGY LLC	706-343-00	FIRE DEPT. AUTO SUPP	FIRE FUEL BILL MAR 2026	1,175.50
	CINTAS	706-341-00	FIRE DEPT. MATERIAL	LOQD BNDGE,DSINFCT,EYEWAS	37.30
	WEST VIRGINIA UNIFORMS LLC	706-345-00	FIRE DEPT. UNIFORMS	JOSH BOWERS-PANT,SHIRT,	344.05
	WVCORP	706-226-00	FIRE DEPT. INSURANCE	INS PREM LIA APR-JUN 26	3,073.08
	COMFORTECH LLC	706-341-00	FIRE DEPT. MATERIAL	ANNL MANT HVAC PSC 2026	1,018.50
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	23,102.63
				TOTAL:	54,041.88
STREET	BUCKHANNON UTIL BOARDS	750-341-00	STREET DEPT. MAT & S	STR WASTE CHRGE MAR 2026	18.48
	MON POWER	750-213-00	STREET DEPT. UTILITI	110 148 156 588 RT 6 395	647.83
		750-213-00	STREET DEPT. UTILITI	110 148 255 778 395 MUDLIC	894.60
	MONT LEVINE INC.	750-341-00	STREET DEPT. MAT & S	TUBING FOR FENCE BY DQ	1,020.00
		750-343-00	STREET DEPT. AUTO SU	STEEL FOR TILT TRAILER	937.42
	REGION VII PLANNING PDC	750-341-00	STREET DEPT. MAT & S	STR GIS SERVICES FEB 2026	260.00
	LEAF	750-341-00	STREET DEPT. MAT & S	PRNTR LSE APR 26	54.34
	AIRGAS USA, LLC	750-341-00	STREET DEPT. MAT & S	STR CYLINDR LSE RENWL	100.00
	WV PUBLIC EMPLOYEES INSURANC	750-105-00	STREET DEPT. GROUP I	GF APRIL 2026 HEALTH INS	8,698.84
		750-105-00	STREET DEPT. GROUP I	GF APRIL 2026 RETIREES INS	120.00
	HART OFFICE SOLUTIONS INC	750-341-00	STREET DEPT. MAT & S	STR MAR 2026 523 CLR CPY	41.15
	LOWES BUSINESS ACCOUNTS/SYNC	750-458-05	STREET DEPT PROJECTS	LMBR&WSHRS-COOPER ST SDEW	78.04
		750-341-00	STREET DEPT. MAT & S	2-6AH BTTRY-CNCRTE VBRTR	170.05
	ENTERPRISE FM TRUST	750-459-00	STREET DEPT. CAPITAL	25QBZJ 2022 RAM 1500	426.56
		750-459-00	STREET DEPT. CAPITAL	27V9FV 2024 RAM 2500	583.19
		750-459-00	STREET DEPT. CAPITAL	27V9G6 2024 RAM 2500	583.19
		750-459-00	STREET DEPT. CAPITAL	2857P9 2024 RAM 5500	1,764.39
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	STR APRIL 2026 PEST CNTRL	33.50
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,303.42
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	304.84
	CORRIDOR H TIRE INC	750-343-00	STREET DEPT. AUTO SU	2- TIRES FOR TILT TRAILER	472.00
	FIRST COMMUNITY BANK CORPORA	750-459-22	PROPERTY PAYMENT MUDL	APR 2026 PUBLIC WRKS BLDG	9,774.80
	APPALACHIAN EQUIPMENT SOLUTI	750-343-00	STREET DEPT. AUTO SU	BELT FOR 155 EXCAVATOR	30.15

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	BENJAMIN LEE ARISMAN	750-341-02	CITY PROPERTY MORING	MOW CTY LTS 4.1-12.26 2WK	4,770.00
	FLYERS ENERGY LLC	750-343-00	STREET DEPT. AUTO SU	STR FUEL BILL MAR 2026	3,193.57
	CINTAS	750-345-00	STREET DEPT. UNIFORM	STREET UNIFORMS 3.26.26	245.03
		750-345-00	STREET DEPT. UNIFORM	STR UNIFORMS 4.2.26	257.74
		750-345-00	STREET DEPT. UNIFORM	STR UNIFORMS 4.9.26	257.74
	ACE MATERIALS	750-458-05	STREET DEPT PROJECTS	20 TONS SAND MIXING CONCE	940.00
		750-458-05	STREET DEPT PROJECTS	10 YDS CONCRETE COOPER ST	1,970.00
	CITYNET LLC	750-213-00	STREET DEPT. UTILITI	STR APR 2026	100.00
	STRATEGY LLC	750-341-00	STREET DEPT. MAT & S	STR APRIL 2026 MICRO OFFIC	69.30
	WVCORP	750-226-00	STREET DEPT. INSURAN	INS PREM LIA APR-JUN 26	6,942.73
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	21,019.05
				TOTAL:	68,081.95
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 087 818 008 MAIN ST	6,527.81
		751-213-00	STREET LIGHTS	110 151 101 430 99 W MAIN	209.33
				TOTAL:	6,737.14
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 088 985 459 RT 119	62.17
		752-213-00	TRAFFIC SIGNALS POWE	110 088 985 624 RT 20 BK	64.81
				TOTAL:	126.98
ARTS-THEATRE	MON POWER	906-213-00	CAC UTILITIES	110 122 154 542 48 E MAIN	268.97
	PASS FIRE PROTECTION INCORPO	906-450-01	THEATRE BLDG	MOVE SPRNKLr LNE-THEATRE	7,380.00
	BUCKHANNON-UPSHUR CHAMBER OF	906-341-00	CAC SUPPLIES & EXPEN	2026 POOL BANNER PROJECT RN	75.00
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CNTRL APR 202	102.00
	CITIZENS BANK OF WV	906-459-00	THEATRE CAPITAL	CAC SEATING APR 2026 PYMT	5,220.65
	CRITES ELECTRICAL SUPPLY INC	906-216-00	THEATRE MAINTENANCE/	DIMMER SWTCH-HOUSE LGHT	19.53
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	74.93
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	17.53
	FRONTIER	906-213-00	CAC UTILITIES	30447389870528214 EVENT CN	143.95
	CINTAS	906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 3.30.26	29.65
		906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 4.6.26	29.65
		906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 4.13.2	29.65
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	1,208.62
				TOTAL:	14,600.13
STOCKERT YOUTH CENTER	LEAF	907-341-01	OPERATING EXPENSES	SCY PRNTR RNT APR 2026	197.45
	WV PUBLIC EMPLOYEES INSURANC	907-105-00	GROUP INSURANCE	GF APRIL 2026 HEALTH INS	2,916.90
		907-105-00	GROUP INSURANCE	GF APRIL 2026 RETIREES INS	48.00
	LOWES BUSINESS ACCOUNTS/SYNC	907-216-00	MAINTENANCE	PAINT,STRPPR,WALL REPR FB	182.89
		907-216-00	MAINTENANCE	PLSTC SHEETING,PANT BRs	25.00
		907-216-00	MAINTENANCE	FLOOR POLISH,ADHESIVE REM	62.66
	MOUNTAIN STATE PEST GUARD	907-216-00	MAINTENANCE	SYC APRIL 2026 PEST CNTRL	38.50
	INTERNAL REVENUE SERVICE	907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	446.09
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	104.33
	APRIL E SMALL	907-368-01	ZUMBA	MAR 2026 KICKBOX INSTRUCTR	92.00
	LYNX WV INC	907-213-00	UTILITIES	SYC ANTENNA RNT APR 2026	145.00
	DAWN WEBB	907-363-00	KARATE CLASS INSTRU	CAR 2026 KARATE INSTRUCTR	492.00
	ADVANTAGE TECHNOLOGY, LLC	907-458-02	SYCC BUILDING	CMRA INSTALL LABOR-SYC	14,720.00
	FLYERS ENERGY LLC	907-343-00	SYC AUTO SUPPLIES	SYC FUEL BILL MAR 2026	513.95
	KIMBERLY DAWN GIFFORD	907-368-01	ZUMBA	MAR 2026 KANGOO INSTRUCTR	68.00
	CINTAS	907-216-00	MAINTENANCE	SYC MATS & MOPS 3.23.26	60.97
		907-216-00	MAINTENANCE	SYC MATS & MOPS 4.6.26	60.97
	HELEN ASHLEY WHITE	907-368-02	YOGA FITNESS CLASS	MAR 2026 YOGA INSTRUCTR	112.00

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	WVCORP	907-226-00	INSURANCE & BONDS	INS PREM LIA APR-JUN 26	1,431.09
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	7,194.65
				TOTAL:	28,912.45
CONVENTION CENTER	BUCKHAMNON-UPSHUR CHAMBER OF	910-341-00	EVENT CENTER SUPPLIE	2026 POOL BANNER PROJECT RN	75.00
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	0.61
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	0.14
	WV ALCOHOL BEVERAGE CONTROL	910-341-00	EVENT CENTER SUPPLIE	ALCOHOL LIC RENEWAL EVENT	1,250.00
	BEVERAGE DISTRIBUTORS INC	910-341-00	EVENT CENTER SUPPLIE	BEER FOR EVENT CENTER	54.00
	NORTHERN EAGLE INC	910-341-00	EVENT CENTER SUPPLIE	BEER FOR EVENT CENTER	377.32
	ROY WAGER	910-341-00	EVENT CENTER SUPPLIE	BARTENDER SERVICES @ EVENT	135.00
	**PAYROLL EXPENSES			4/01/2026 - 4/15/2026	9.80
				TOTAL:	1,901.87
PUBLIC SAFETY	DODSON BROS EXTERMINATING CO	976-216-00	SAFETY COMPLEX MAINT	POLICE PEST CNTRL APR 2026	47.00
	LYNX WV INC	976-213-00	SAFETY COMPLEX UTILI	PD WATCH GUARD APRIL 2026	150.00
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 3.30.26	30.70
		976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 4.6.26	30.70
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 4.13.2	30.70
	CITYNET LLC	976-213-00	SAFETY COMPLEX UTILI	PSC APR 2026	300.00
				TOTAL:	589.10

b. Lay the Levy on Tuesday, April 21, 2026, at 9:00 AM – Mrs. Jenkins provided this as informational only. No action was necessary

c. Approval for Investment – General Fund CD Maturing – Mrs. Jenkins reported that a CD recently matured, and the proceeds of approximately \$90,000 were temporarily transferred into the General Fund money market pending Council direction. The Municipal Stabilization Fund currently holds \$1,006,000.

Council discussed whether to:

- i) Reinvest the CD proceeds into the Stabilization Fund as planned;
- II.) Move the funds into the General Fund cash; or,
- iii.) Allocate any portion toward contingency or spring/summer projects.

Amby noted that the current General Fund budget is strong, with contingency still available. Funds placed in the Stabilization Fund remain accessible with a budget revision, should Council later choose to support departments such as the Street Department or other needs. The Stabilization Fund is capped by state law at a percentage of the General Fund budget, and the City remains well within allowable limits. After discussion, the Council took the following action:

Randall/Zuliani moved to transfer the \$90,000 from the maturing CD to the Municipal Stabilization Fund. The motion carried unanimously.

8. Public Works Report – Director of Public Works Ethan Crosten: Ethan Crosten presented the following report to the Council.

**Buckhannon City Council
Public Works Director Report
By: Ethan Crosten
April 2, 2026**

Street:

- We have completed the playground update at North Buckhannon Park. Crews have done a great job with this project, and I encourage you to make a trip to the park to check out the updates.
- The ADA ramp project for the Jawbone Park stage is ongoing and the first two pours have been completed. We will have the last major pour next week and install the hand railing.
- We have been completing the cemetery cleanup and grave site remediation.
- We are planning to begin replacing the fence adjacent to dairy queen tomorrow and have that completed early next week.

Waste:

- Nothing new

Sewer:

- Crews have completed the upgrade behind Citizen's Bank and have moved to make some taps on Franklin Street.
- Continuing to move well on the Chestnut Street upgrade. Crews have nearly completed the Stormwater portion of the project and will be moving back to the sanitary portion.
- Stormwater
 - The FEMA application was submitted, and we are waiting to hear from FEMA regarding their decision, hopefully within the next few months.

Water:

- We took a site visit to the Baden Water Treatment Plant near Pittsburg. This was the closest plant we were able to find with onsite hypochlorite generation. We have been unsuccessful finding any plants in WV using this disinfection method, but it is a much safer alternative to bulk chlorine.
- Crews have been completing hydrant flushing throughout town.
- Crews have cut Central Avenue in preparation for the water main line upgrade in the street.

Zoning and Code Enforcement

- Nothing New

Engineering:

- Charles W. Gibson Library Remediation Project – The Notice to Proceed was issued on April 9, 2026 Library board meeting. The roof replacement project is scheduled to begin mid- to late-April 2026 and is expected to be completed by mid-June 2026 (weather dependent).
- Colonial Arts Center – Interior HVAC construction activities have been completed and a structural evaluation of the roof will take place next to determine if the larger HVAC unit can be placed on the roof or if an alternate location is required.
- WVDOH Transportation Alternative Program (TAP) West Main Street / North Locust Street Sidewalk & Lighting Project – In speaking with the City's WVDOH project manager, the WVDOH has not made any announcements on any 2025 TAP applications yet but decisions are expected before May 2026.
- WVDOH Transportation Alternative Program (TAP) West Main Street / North Locust Street Sidewalk; Lighting Project – In speaking with the City's WVDOH project manager, the WVDOH has not made any announcements on any 2025 TAP applications yet but decisions are expected before May 2026.

a. Discussion/Approval – Create and Adopt a Public Right-of-Way Ordinance – Mr. Crosten led a brief discussion about the need to update the City's right-of-way ordinance following a recent incident on Ritchie Street, where a public utility cut into a street that had been paved less than a year ago. Under the City's current rules—set in 1982 under Ordinance 193—the City has limited ability to require more substantial restoration. Council members agreed it is time to review and strengthen these standards to better protect newly paved streets.

Key points from the discussion:

- i.) The City will explore adopting a more modern approach similar to the City of Charleston's Right-of-Way Manual, which includes clearer requirements for milling, repaving, and blending repairs into the existing roadway.
- ii.) Council noted that many large utilities already follow these standards in other West Virginia cities, so updated rules should not come as a surprise to them.
- iii.) Members also emphasized the importance of preparing for future fiber-optic expansion, as multiple companies are expected to install new lines in the coming years.
- iv.) The City currently receives little advance notice from some utilities, and updated rules may include bonding requirements, clearer permitting expectations, and stronger restoration standards.
- v.) Council discussed whether the protected period for newly paved streets should be three years, five years, or another timeframe, noting that other cities commonly use a three-year standard.

City officials will begin drafting potential updates for Council to review. Council expressed strong support for moving forward, citing the community's positive response to recent paving efforts and the need to prevent newly improved streets from being cut without adequate protection.

b. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits – The Building and

Wiring Permits had been circulated for review earlier that day and were included in the Council packet.

Zuliani/Randall moved to approve the Building and Wiring Permits as presented. The motion carried with Mr. Reger abstaining.



Permit Fee Report #76852 - #76882
03/31/2026 - 04/14/2026

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
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Group: Commercial Electrical Fee

76875	Bruce Bennett	57 Corabell Lane		New Build	165,000.00	100.00	B1 Single Family Residential (New Construction)	No	4/10/2026	No	Zone AE	Yes -If yes attach report	
					165,000.00	100.00							

Group Total: 1

Group: Commercial-Industrial (nonresidential)

76881	CENTRAL WV PREGNANCY CENTER	8 MEADOW ST	CK SERVICES	Electrical service entrance replacement	8,000.00	100.00	Commercial Property	No		No	Zone AE	Yes-Elevation Cert. Not Required	No
76877	EMILY PECHON	25 E MAIN ST		SIGNAGE DECALS (1) 18" X 18" (1) DECAL TO FILL WINDOW	250.00	15.00		No	3/9/2026	Yes	N/A	No	No
76874	Lily Meidlinger	15 W Main St	THE SIGN GUY	5ft x 6 ft sign	300.00	15.00		No	4/10/2026	Yes	N/A	No	No
76875	Bruce Bennett	57 Corabell Lane		New Build	165,000.00	907.50	B1 Single Family Residential (New Construction)	No	4/10/2026	No	Zone AE	Yes -If yes attach report	
76872	First Community Bank	2 West Main St	TF BUILDERS	Repairing brick on Kanawha St side of building	7,000.00	66.50		No		No	N/A	No	No
76871	ST JOSEPH'S HOSPITAL	1 AMALIA DRIVE	THE SIGN GUY	Placing 40 in H x 6 ft W directional sign and 3 ft H x 2 ft W Steel post panel sign	1,402.48	15.00		No	4/8/2026	No	N/A	No	No
76868	HELEN SUMMERS	6 MARION ST	LEIGH ENTERPRISES LLC	REROOF	9,000.00	85.50		Yes -If yes attach report		No	N/A	No	No
76860	SENIOR CENTER	28 N KANAWHA ST	SUPERIOR ENVIRONMENTAL/CONTRACTOR	MOVING AN INTERIOR WALL (DRYWALL)	15,000.00	127.50		No		Yes	N/A	No	No

76853	Anna Runyen-AMAZION FITNESS	6 Traders Aly	SUNSET GRAPHICS	4' x 8' Sign flat against the building (Replacing existing)	1,000.00	15.00		No	3/31/2026	Yes	N/A	No	No
					206,952.48	1,347.00							

Group Total: 9

Group: Residential (non-commercial)

76878	Alice Teets	6 W Lincoln St		Repairin g front porch steps	500.00	10.00		No		No	N/A	No	No
76879	GARY CUTRIGHT	225 1/2 POCAHONTAS	RAVEN CONTRACTING	REROOF METAL OVER SHINGLES	4,200.00	46.20		No		No	N/A	No	No
76880	KATLYN WOLFORD	195 RANDOLPH ST		SIDING	2,000.00	22.00		No		No	N/A	No	No
76876	RANDALL TENNEY	66 S KANAWHA ST	ERNEST SMALL PAVING	DRIVE WAY EXTENSION 9' X 12'	800.00	10.00		No		Yes	N/A	No	No
76873	JOHN SLAUGHTER	25 HENRY ST	REGER COMPANIES, LLC	REROOF	8,000.00	88.00		Yes -If yes attach report		No	Zon e AE	Yes- Elevati on Cert. Not Requir ed	No
76869	Shirley Zickefoose	205 Randolph St	Spotloe Construction	Replace window s	3,100.00	34.10		No		No	N/A	No	No
76870	James Fallon	17 College Ave		Removi ng steps from side porch- No replace ment	20.00	10.00		No		Yes	N/A	No	No
76862	Wanda Bennett	30 UPPER DR	Spotloe Construction	Fix kitchen Floor	8,000.00	88.00		No	4/6/2026	No	N/A	No	No
76864	Kwame Boateng	5 Meade St	SUPERIOR ENVIRONMENTAL/CONTRACTOR	Reroof shingle replace ment	11,000.00	121.00		Yes -If yes attach report	4/6/2026	Yes	Zon e AE	Yes- Elevati on Cert. Not Requir ed	No
76865	Jean Ward	38 Hart Ave	NESBITT CONTRACTING	Reroof Shingles	16,000.00	176.00		Yes -If yes attach report		Yes	N/A	No	No
76866	Jeffery Ford	15 Chestnut		Replaci ng existing front porch	2,000.00	22.00		No		No	N/A	No	No
76867	TIFFANY LEIGH	23 MARION ST	LEIGH ENTERPRISES LLC	REROOF & REPLACING WINDOWS	5,000.00	55.00		Yes -If yes attach report		No	N/A	No	No
76861	Ty Talbert	20 Meade St		Foundat ion stabiliza tion.	0.00	360.00	B2 Single Family Residen	Yes -If yes attach report	4/3/2026	Yes	N/A	No	Yes- If yes attach Nonconfo

				Interior renovations. New rear porch 6' x 8 '. Refurbish front porch.			tial (500 sq ft)						rmng Use
76859	ROSEMARY QUEEN	184 RANDOLPH ST		REPLACING EXISTING GARAGE DOOR	2,500.00	27.50		No		No	N/A	No	No
76857	Jacob Cutright	3 Pinnell Hill Rd	ULTIMATE ROOFING WV LLC	Shingle roof and gutter replacement	19,725.00	216.98		Yes -If yes attach report		No	N/A	No	No
76858	Connie Wilson	145 Fayette	ULTIMATE ROOFING WV LLC	Siding Replacement	11,648.30	128.13		No		No	N/A	No	No
76855	Stacy Henderson	51 Meade St	CAROLINA CARPORTS INC	Prefabricated storage shed 12' x 20' No Electric	7,000.00	77.00		No	3/16/2026	Yes	N/A	No	No
76856	GREGORY PATTISON	50 SMITHFIELD ST		13.6'X10' PORCH W/ROOF (SIDE)	1,500.00	16.50		No	4/1/2026	Yes	N/A	No	No
76852	LUE KNABENSHUE	150 POCAHONTAS ST		BATHROOM REMODEL	5,000.00	55.00		No		No	N/A	No	No
					107,993.30	1,563.41							

Group Total: 19

Group: Residential Electrical Fee

76882	Michael Kennedy	28 Reger Ave	TWISTED WIRE	Electrical upgrade , outside panel	1,000.00	100.00	B2 Single Family Residential (500 sq ft)	No		No	N/A	No	No
76863	Ty Talbert	20 Meade St	Junction Box Electric	Service Upgrade	8,000.00	100.00	B2 Single Family Residential (500 sq ft)	No	4/6/2026	Yes	N/A	No	No
76861	Ty Talbert	20 Meade St		Foundation stabilization. Interior renovations. New rear porch 6' x 8 '. Refurbish front porch.	0.00	100.00	B2 Single Family Residential (500 sq ft)	Yes -If yes attach report	4/3/2026	Yes	N/A	No	Yes- If yes attach Nonconforming Use
76854	Richard Wright	160 Camden Ave		Connecting a gas line to existing generator.	1,200.00	100.00	B2 Single Family Residential (500 sq ft)	No	4/1/2026	No	N/A	No	No
					10,200.00	400.00							

Group Total: 4

Group: Zoning Application Fee

76874	Lily Meidlinger	15 W Main St	THE SIGN GUY	5ft x 6 ft sign	300.00	20.00		No	4/10/2026	Yes	N/A	No	No
76876	RANDALL TENNEY	66 S KANAWHA ST	ERNEST SMALL PAVING	DRIVE WAY EXTENSION 9' X 12'	800.00	20.00		No		Yes	N/A	No	No
76875	Bruce Bennett	57 Corabell Lane		New Build	165,000.00	20.00	B1 Single Family Residential (New Construction)	No	4/10/2026	No	Zone AE	Yes -If yes attach report	
76871	ST JOSEPH'S HOSPITAL	1 AMALIA DRIVE	THE SIGN GUY	Placing 40 in H x 6 ft W directional sign and 3 ft H x 2 ft W Steel post panel sign	1,402.48	20.00		No	4/8/2026	No	N/A	No	No
76861	Ty Talbert	20 Meade St		Foundation stabilization. Interior renovations. New rear porch 6' x 8 '. Refurbish front porch.	0.00	20.00	B2 Single Family Residential (500 sq ft)	Yes -If yes attach report	4/3/2026	Yes	N/A	No	Yes- If yes attach Nonconforming Use
76854	Richard Wright	160 Camden Ave		Connecting a gas line to existing generator.	1,200.00	20.00	B2 Single Family Residential (500 sq ft)	No	4/1/2026	No	N/A	No	No
76856	GREGORY PATTISON	50 SMITHFIELD ST		13.6'X10' PORCH W/ROOF (SIDE)	1,500.00	20.00		No	4/1/2026	Yes	N/A	No	No
76855	Stacy Henderson	51 Meade St	CAROLINA CARPORTS INC	Prefabricated storage shed 12' x 20' No Electric	7,000.00	20.00		No	3/16/2026	Yes	N/A	No	No
76853	Anna Runyen-AMAZION FITNESS	6 Traders Aly	SUNSET GRAPHICS	4' x 8' Sign flat against the building (Replacing existing)	1,000.00	20.00		No	3/31/2026	Yes	N/A	No	No
					178,202.48	180.00							

Group Total: 9

					668,348.26	3,590.41							
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upcoming Youth Police Academy, providing instruction on drug and alcohol safety, demonstrating Narcan, and explaining its use (without distribution due to participant age).

Erica will complete PAX training next week, which equips parents and caregivers—especially those affected by substance use—with tools to support children through coping skills and early-warning awareness. She announced the End the Stigma event at Jawbone Park on May 2, including a two-hour drug-destruction opportunity supervised by an officer, with proper documentation and disposal procedures. During the Strawberry Festival, Erica will staff the outreach tent Thursday–Saturday, distributing Narcan and resource materials. The week following the Youth Academy, she will attend the CIT Summit in Parkersburg. Erica provided an update on the Point-in-Time Count: Final numbers have not yet been released. Preliminary estimates suggest 30–35 individuals identified during the count, with 50–60 countywide when including known encampments and outreach contacts. The count includes individuals who are unsheltered, living in vehicles or tents, and those couch-surfing, consistent with the federal definition of homelessness.

Erica reported emerging information on a new synthetic opioid, “psychomorphine”: Not yet confirmed in West Virginia, but linked to 41 deaths in Tennessee and cases in Kentucky and Ohio. It is estimated to be 10 times stronger than fentanyl, and Narcan is not effective against it. Routes of use may include powder, injection, or smoking; origin remains unknown.

She clarified recent overdose call data: Four overdose calls were recorded so far in 2026. Two of those were not actual overdoses (one psychiatric-medication issue; one misreported as sleeping-pill ingestion). Dispatch notifications can initially misclassify incidents, but all are reviewed and corrected as needed.

PEER LIAISON REPORT - APRIL 2026

NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH
	Filled blessing boxes		Female to DRC & Court	
			Drug Court Graduation	
			Recovery Advocacy Day @ the Capitol	Male to SJRC-Parkersburg
		Filled blessing boxes	Recovery Advocacy Day @ the Capitol	Black Balloon Day
Female to SJRC-Parkersburg		Filled blessing boxes		
	Youth MHFA training & Male to Arch Recovery		Community Outreach	
	Youth MHFA training & Coalition Mtg.		Community Outreach	
			Male to Recovery Point-Huntington	Upshur Co. Coalition Mtg.
Upshur Co. Coalition Mtg.	Male to My Hope 4 Tomorrow Pt. Pleasant	Picked up donations in Lost Creek	Placement for female removed from OUR House	
Ribbon Cutting @ Ally's Hope-Elkins		Donations delivered to newly house couple		Community Outreach
Backpacks for kids @ Parish House		Upshur Co. Coalition Mtg./Winter backpacks		
				Community Outreach
	CIT @ Weston VFD			
CIT & Female to DV shelter				CIT @ Weston VFD
	Male to HR (Walker) & female to SJRC (Parkersburg)		Shelter forum @ PD	Male to WisePath-Morgantown
City Council				Female to safety in Clarksburg
Female to Elkins (removed from OUR House)		CIT @ Weston VFD		
Female to WisePath-Morgantown	Male to WisePath-Morgantown	Task Force Mtg.-Elkins		
			Host CIT	
			Host CIT	
			Host CIT	
			Host CIT	Task Force Mtg.-Elkins
			Host CIT	
				Outreach Training (virtual)
3 people to shelter/tx	5 people to shelter/tx	0 people to shelter/tx	2 people to shelter/tx	3 people to shelter/tx

a. Discussion/ Approval Use of Opioid Funds- Vehicle for Peer Liaison Support Specialist up to \$30,000 - Chief Gregory reminded Council that approximately one year ago, Council approved use of the VIP's vehicle for Erica Bennett’s peer-liaison activities. While initially workable, the vehicle soon proved unreliable for the frequent transports and daily travel required for her position. Erica’s work routinely involves transporting clients to treatment facilities, shelters, HUD, and Social Security appointments, job-related services, and other essential resources. She also attends meetings, trainings, and outreach events on behalf of the City. To provide context, Chief Gregory included a two-year activity overview showing that Erica has logged approximately 20,000 miles in service of the program—much of it in her personal vehicle, resulting in significant wear and even the loss of her previous car. Although First Choice Services reimburses mileage at the federal rate, the strain on her personal vehicle has become unsustainable. Chief Gregory requested Council approval to use opioid settlement funds to purchase a reliable, dedicated vehicle for peer-liaison duties. The vehicle would be stationed at the Police Department. Erica would use it for daily activities and for occasional multi-day trainings. The vehicle would not be marked as a City police vehicle. City Attorney O’Neill confirmed that opioid funds may be used for this purpose.

Randall/Zuliani moved to approve the use of up to \$30,000 of Opioid Funds to purchase a vehicle for the Peer Recovery Liaison use. The motion carried.

10. City Attorney's Report – Thomas J. O'Neill – Mr. O'Neill reported that the Wood Street eminent domain hearing held yesterday went well. The property owner affirmed that they are not alleging bad faith. Title issues appear resolved, and the case now moves toward the compensation hearing on September 17, with a status hearing on August 21. The court provided a list of potential land commissioners, and the selection process will proceed as the hearing approaches. The City retains the right of entry, and the court requires a 30-day notice before any demolition or construction during this interim period.

a. Update WVWC Property Transfer - Mr. O'Neill reported continued delays. The City has completed its required surveys and prepared its deeds. The College has not yet produced its corresponding deeds, and engagement from their counsel has been limited. Mr. O'Neill requested assistance in escalating communication to help finalize the exchange. The swap involves the City's former maintenance garage property and Wesleyan's walk trail and nature trail areas.

b. Update Ordinance Codification – Mr. O'Neill reported that American Legal Publishing has all the required materials. The codification ordinance is expected to be ready for Council review around October. The new Municipal Code is anticipated to take effect January 1, 2027, pending Council adoption.

A brief Q&A took place with Mr. O'Neill and the Council, clarifying that the City has completed its discovery obligations in the Wood Street case and is now primarily "playing defense." The right-of-entry agreement remains in effect, with notice requirements in place until the 90-day vacate period concludes in late May. As for the WVWC Property swap, it involves the City's former maintenance garage property and Wesleyan's walk trail and nature trail areas.

11. New Business Discussion

a. None

12. Council Members' Remarks and Announcements

Robert Zuliani: Councilmember Zuliani discussed the spring mowing season for city properties and clarified that all was going well with our contractor. He asked for the City's Street Sweeping schedule to be published more often.

Jack Reger: Councilmember Reger noted that the Community Candidate Forum held the previous evening was very well done and reflected positively on the City. He expressed appreciation for the positive public feedback shared during the event, particularly regarding the City's street paving efforts.

Scott Randall: Councilmember Randall expressed appreciation for the Peer Liaison Program and thanked Chief Gregory for ensuring opioid settlement funds are being used directly for their intended purpose. He congratulated WV Wesleyan College on its record-setting Day of Giving, noting the positive impact of student engagement and alumni support. Randall also commended the College's direct interactions in Charleston, particularly around education-focused initiatives.

Pamela Bucklew: Councilmember Bucklew was absent.

13. City Recorder's Report, Remarks, and Announcements

a. Report of Events, Correspondence, and Information

i. April 29, 2026 Zoning Board of Appeals

ii. CAC Upcoming Events

- April 16th – Buckhannon Songwriters will meet in Studio 6 at 6:30 p.m.
- April 24-25 – B-UMS Theater Club Presents "Beauty and the Beast Jr." in the Main Hall, April 24 (Friday) 7:00 p.m., April 25 (Saturday) 2:00 p.m. and 7:00 p.m.
- May 2 – Comedy show w/Adam Minnick and opener Bobby Benavides at 7:00 p.m.

iii. UCSWA Free Paper Shredding Event – Saturday, April 18, 2026, from 9:00 a.m. to 12:00 p.m. at the Public Works Facility, 395 Mudlick Road, Buckhannon, WV

iv. Hydrant Flushing & Flow Testing starts across Buckhannon – Monday, April 13, 2026, and

will take place each weekday from 8:00 a.m. to 4:30 p.m.

b. Upcoming Events at The Event Center at Brushy
i. April 18, 2026, The Seth Project

Remarks: Recorder Sanders noted that the City continues to host numerous events at the Event Center at Brushy Fork, including the Upshur County election-worker training taking place that day. He provided an update on recent activity at WVARNG Readiness Center, which houses the Event Center, emphasizing that the facility is federal property owned by the U.S. Department of Defense and managed by the West Virginia Army National Guard. This past weekend marked the first major joint-use event since the construction of the new drill hall: the Ducks Unlimited fundraiser (Elkins chapter) drew approximately 230 participants. Simultaneously, 220 National Guard personnel were on site conducting drill activities. Both events operated smoothly with no disruptions, demonstrating successful coordination between civilian and military use. A few issues were identified and will be addressed: Some attendees attempted to drive into the military drill area out of curiosity. Others attempted to park on grass or hillsides, a recurring challenge. To improve safety and traffic control, the City will begin using VIPS volunteers during large events—especially when military training is occurring—to direct attendees and restrict access to secure areas. Recorder Sanders emphasized that the joint-use model is working well and aligns with the facility's original vision. He also commended the Community Candidate Forum held the previous evening, praising the event's organization and the collaboration among its three sponsors: My Buckhannon, the Chamber of Commerce, and the WV Wesleyan College Student Senate. Recorder Sanders had no further remarks.

14. Mayor's Remarks and Announcements - Mayor Skinner reported that the annual State of the Corridor event was well attended and well executed, noting strong collaboration among the Chambers of Commerce from Elkins, Buckhannon, and Weston. The event fostered productive dialogue and partnership among the three Corridor H communities. He shared that the following day, Buckhannon hosted approximately 20 community leaders from Greene County, Pennsylvania, who visited to learn about Buckhannon's community development practices. The visit was coordinated by Katie Loudin and the West Virginia Community Development Hub. Several City and community representatives participated in panel discussions. The Mayor noted that it was an honor for Buckhannon to be selected as a model community among many within a two- to three-hour radius. Mayor Skinner emphasized that the visit served as a reminder that, despite occasional negativity, Buckhannon remains a great place to live, and it is encouraging to see the community recognized for its strengths.

Mayor's State of the Corridor Address:

Good afternoon,

On behalf of the City of Buckhannon, it is my honor to welcome you here to our city today. We are grateful that you've chosen to join us, and we are proud to share our community with you.

Buckhannon is a place where people still believe in showing up for one another. It's a place where traditions matter, where partnerships are strong, and where the future is something we build together. Simply put, we are proud of who we are—because we are everything small-town America should be.

You see that spirit in the faces of our residents, in the strength of our local businesses, and especially in the heart of our community—our beautiful and flourishing downtown. Main Street is more than just a collection of shops and restaurants; it's a gathering place. It's where neighbors meet, where visitors feel welcome, and where the character of our city comes to life every day. We've worked hard to invest in and support that growth, and it shows in the vibrancy and energy you can feel when you walk our streets.

That same sense of pride and tradition shines brightest each year during one of our state's most beloved celebrations—the 84th Annual West Virginia Strawberry Festival. For decades, this festival has brought people together from across the state and around the world. It is a celebration of our heritage, our hospitality, and the spirit that defines the City of Buckhannon.

This year, we are especially excited to take that commitment even further. The City's capital investment in the festival has never been stronger. We're proud to honor our traditions while ensuring our future with a \$50,000 contribution to this festival – the largest ever from the City. This investment reflects our belief in what the festival represents: not just a celebration, but an economic driver, a showcase for our community, and a legacy we are proud to carry forward.

Another vital part of that story is our strong and enduring partnership with West Virginia Wesleyan College. This relationship is a cornerstone of our community. The college brings innovation, talent, and opportunity to Buckhannon, and in return, our city provides a welcoming and supportive home 1,200 students. Together, we are creating opportunities for students, strengthening our workforce, and building a brighter future for our region. It is a partnership rooted in shared values and a shared vision—and it continues to make Buckhannon stronger every single day.

As you spend time with us, I encourage you to experience all that Buckhannon has to offer. Walk through Downtown, connect with our people, and take in the sense of pride that defines this community. You'll find a place that honors its past while embracing its future—a place that is growing, thriving, and moving forward with purpose.

Thank you for being with us, and thank you for helping us celebrate everything that makes Buckhannon so special.

Population loss: We are seeing too many of our young people leave in search of opportunity elsewhere, and at the same time, we're not attracting enough new residents to replace that loss. When population declines, it doesn't just affect numbers—it impacts everything: our workforce, our housing market, our small businesses, and the overall energy of our community.

Closely tied to that is a shrinking local economy. When fewer people live and work here, it becomes harder to sustain growth. Businesses have a smaller customer base, employers face workforce shortages, and it becomes more difficult to generate the kind of economic momentum that allows a community to thrive. We are working hard to reverse that trend by investing in our downtown, supporting local entrepreneurs, and creating an environment where businesses want to locate and grow—but we know there is more work to do.

And underlying both of these challenges is the critical issue of support for public education. Strong schools are the foundation of any successful community. They prepare our workforce, attract families, and give young people a reason to stay and build their lives here. When public education is under-supported, it weakens that foundation. It makes it harder to retain talent, harder to grow our economy, and harder to build the future we all want to see.

The reality is—these challenges are connected. But so are the solutions. By investing in education, strengthening our economy, and making our region a place where people want to live, work, and raise a family, we can change the trajectory.

The Corridor H communities are not ones to back away from challenges. We face them head-on—with determination, with partnership, and with a clear vision for a stronger future.

Communities like Weston, Buckhannon, and Elkins each have unique strengths, but our greatest advantage comes when we think and act as a connected regional economy rather than isolated cities. In a literal sense, Corridor H gives us that framework—it physically connects us, but to maximize our capabilities as a region, we must fully leverage it economically.

First, we need to align our economic development strategies. That means working together to recruit businesses. When we present ourselves as a unified region—with shared assets like transportation access, a skilled workforce, and a high quality of life—we become far more competitive in attracting investment.

Second, we should collaborate more intentionally around workforce development. Employers across our region are facing similar challenges. By partnering with our educational institutions,

technical centers, and workforce programs, we can create a pipeline corridor—training and retaining talent in a way that benefits all of our communities.

Third, tourism is where a region like ours is destined to shine, and strong collaboration can have an immediate impact. Visitors don’t see municipal boundaries—they see experiences. By packaging our festivals, our downtowns, our outdoor recreation, and our cultural assets together, we can encourage people to stay longer, spend more, and return often.

And finally, we must continue to advocate together—at the state and federal level—for the resources and infrastructure that will move this region forward. A unified voice carries more weight, and also ensures that Corridor H itself remains a priority.

At the end of the day, our success is shared. When one of our communities grows, it strengthens the entire region. If we commit to collaboration, coordination, and a shared vision, there is no question that the Corridor H region can become one of the strongest and most vital economic stretches in West Virginia.

When I look 20 years into the future, I see a Buckhannon, Upshur County, and a North-Central West Virginia region that is fully realizing its potential—because we made the intentional choice to invest in ourselves and in one another now.

I see communities that have reversed population loss and are growing again—where young people choose to stay, where families choose to move, and where opportunity is not something you have to leave to find. I see a diverse and resilient local economy, built on small businesses, entrepreneurship, innovation, and strong regional industries that provide stable, good-paying jobs.

I see our downtown continuing to flourish—more vibrant, more active, and still rooted in the character and charm that make it special. A place where local businesses thrive, where community life is visible every day, and where visitors come not just to pass through, but to stay and invest.

I see an even stronger partnership with our educational institutions, serving as driving forces for talent, innovation, and workforce development. A place where education and community are fully aligned, preparing the next generation while strengthening the one we have today.

I see a region that has embraced collaboration—where the communities along Corridor H are working together seamlessly, sharing resources, aligning strategies, and competing not with each other, but with the rest of the country. A region that is recognized not just within West Virginia, but beyond, as a model for how rural communities can grow, adapt, and succeed.

And most importantly, I see us holding on to what makes us who we are. Because growth doesn’t mean losing our identity—it means strengthening it. I see our communities still grounded in their values, still defined by our people, and still proud to say that we are everything small-town America should be.

That future is not out of reach. It’s something we can build—together—and starts right now.

With no further comments, the Mayor prepared to entertain a motion to adjourn.

15. Declaration of Adjournment – Randall moved to adjourn the meeting at 8:00 p.m.

Mayor Robert N. Skinner III

City Recorder Randall H. Sanders
