

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon City Council was held on Thursday, July 02, 2026, beginning at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates via GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Absent
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	Scott Randall	Absent
Council Member	Shawn Young	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present - GTM
Buckhannon Fire Department	Chief JB Kimble	Present
Director of Public Works	Ethan Crosten	Present
City Hall Office Manager	Barbara Hinkle	Present
Media:		
Channel 3	Rodney Irvin	Present
MyBuckhannon.com	Brian Bergstrom	Present
Record Delta	Noah Jeffries	Present - GTM

Guests: Lacy Ramsey; Dr. Timothy Reese-GTM; Jen Randall Reyes and Christine Schimmel; Don Nestor

*Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, July 02, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Official Oath of Office: Four (4) Year Term 2026-2030
 - a. City Recorder Randall H. Sanders
5. Approval of Previous Meeting Minutes: 06/17/2026
6. Recognition of Guests
 - a. Dr. Jen Randall Reyes, West Virginia Wesleyan College Director of Counseling & Psychology and
 - b. Dr. Christine Schimmel, West Virginia Wesleyan College Associate Provost
 - i. Update on the City of Buckhannon/WVWC Addiction & Recovery Workforce Development Scholarship
7. Public Comment – Motion to Open & Close Requested
8. Financial Report – Director of Finance Amberle Jenkins
 - a. Approval Loan Renewal for Fiori Concrete Mixer at First Community Bank
 - b. Approval Director of Finance, Amberle Jenkins as Authorized Signatory for Loan Renewal Financing of Fiori Concrete Mixer at First Community Bank
 - c. Approval Loan Renewal for BFD Self-Contained Breathing Apparatus at First Community
 - d. Approval Director of Finance, Amberle Jenkins as Authorized Signatory for Loan Renewal Financing of BFD Self-Contained Breathing Apparatus at First Community Bank
 - e. Approval Resolution 2026-12 General Fund Budget Revision #1 FY 2026/2027
 - f. Approval Resolution 2026-13 Coal Tax Budget Revision #1 FY 2026/2027
 - g. Approval Payment of Bills
9. Public Works Report – Director of Public Works, Ethan Crosten
 - a. Approval to Renew Paving Contract with Adjustments to the Bid, if necessary

- b. Approval to Renew On-Call Contracting Services with Adjustments to the Bid, if necessary
 - c. Approval to Re-Advertise Yard Reclamation Contract
 - d. Approval Additional City Parks Projects and Maintenance Items
 - e. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits
10. Fire Department Report – Chief J.B. Kimble
- a. Discussion/Possible Purchase 2016 Freightliner Pierce Pumper Truck
11. City Attorney’s Report – Thomas J. O’Neill
- a. Discussion/Draft Ordinance No. 479 Purchase Property 44 Cleveland Avenue through Third Party Tax Sale
 - b. WVWC Property Transfer
12. New Business Discussions
- a. Approval Renewal IT Service Agreement 2026-2029 Jarod Ramsey, Strategy IT Technology Solutions
13. Council Members’ Remarks and Announcements
14. City Recorder’s Report, Remarks, and Announcement
- a. Report of Events, Correspondence, and Information
 - i. Friday, July 3-Independence Day Observance-All City Offices & Transfer Station Closed
 - ii. Buckhannon Fourth of July Fireworks Celebration at Jawbone Park on July 3
 - iii. The City Council Meeting Date of Thursday, August 6, 2026 has been cancelled due to conflict with the WVML Conference
 - b. CAC Upcoming Events
 - i. Five Dollar Guitar Lessons July 14 & July 18
 - ii. Sago River String Band July 18
 - iii. Buckhannon Songwriters Workshop July 21
 - c. The Event Center at Brushy Fork Upcoming Events
 - i. Valley North Transmission Line Project Open House 4:00-7:00pm, July 16
 - ii. B-UHS Class of 1991 Cash Bash July 18
15. Mayor’s Remarks and Announcements
16. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on June 29, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

1. Call to Order: At 7:00 p.m., Mayor Robbie Skinner called the meeting to order.

2. Moment of Silent Reflection: Mayor Skinner invited all to join in a moment of silent reflection.

3. Pledge of Allegiance: Mayor Skinner led the Pledge of Allegiance.

4. Official Oath of Office: Four (4) Year Term 2026-2030

a. City Recorder Randall H. Sanders – Mayor Skinner invited City Recorder-elect to join him, and he administered the Official Oath of Office for the office of City Recorder to Randall H. Sanders. Mr. Sanders won the seat in the election of May 12, 2026, in which he ran unopposed and received 564 votes as certified by the Upshur County Commission, May 21, 2026. Sanders provided these remarks: *“Thank you, Mayor, members of Council, and those who support my public service. I’m honored to begin another term as Recorder for the City of Buckhannon. Public service has been one of the great privileges of my life. Since first being appointed in 2019, I’ve had the opportunity to support our Council, our boards, and our commissions; to help strengthen transparency and communication; and to work alongside people who care deeply about this community. I’ve seen firsthand how Buckhannon thrives when we collaborate, listen, and keep our focus on serving our residents with clarity, fairness, and respect. I’m grateful for the trust placed in me, and I remain committed to being a steady, responsive, and accessible partner in local government. Thank you again for this opportunity and for your confidence. I’m proud to serve.”*

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD# 304.472.9550
Fax# 304.472.0934

CITY OF BUCKHANNON

OFFICIAL OATH

State of West Virginia,
County of Upshur,
City of Buckhannon,

I, Randall H. Sanders do solemnly affirm that I will support the Constitution of the United States, the Constitution of the State of West Virginia, the Charter and Ordinances of the City of Buckhannon, West Virginia, and faithfully discharge my duties as Recorder of the said City to the best of my ability, so help me God.


Randall H. Sanders

Subscribed and sworn to before me this 2nd day of July, 2026.




Mayor Robert Neal Skinner, III



5. Approval of Previous Meeting Minutes: 06/17/2026 - Mayor Skinner recognized that the minutes for the Regular Meeting of June 17, 2026 were available for review. He asked for any corrections or additions, or for a motion to approve.

Zuliani/Reger moved to approve the minutes for the Regular Meeting of June 17, 2026. The motion carried.

6. Recognition of Guests:

- Dr. Jen Randall Reyes, West Virginia Wesleyan College Director of Counseling & Psychology and,
- Dr. Christine Schimmel, West Virginia Wesleyan College Associate Provost

i. Update on the City of Buckhannon/WVWC Addiction & Recovery Workforce Development Scholarship. Dr. Reyes began by expressing sincere appreciation to the Council for its support through the City’s opioid abatement funding. She noted that the City’s early investment created a model that WVWC could present to the West Virginia First Foundation, resulting in \$1.2 million in new grant funding for the program and related initiatives. Dr. Reyes reported that the scholarship program has successfully completed its first academic year. While initial enrollment was modest, interest has increased significantly in year two, with five to six applicants already in the pool, including three confirmed participants from Upshur County. The program offers entry points in both the fall and spring semesters, allowing for expanded participation. She also highlighted WVWC’s new partnership with West Virginia CASA (Court-Appointed Special Advocates). WVWC recently hosted its first Summer Institute in Buckhannon, bringing more than 100 CASA staff and volunteers from across the state. Dr. Schimmel mentioned that many attendees remarked that they had never visited Buckhannon before and shared positive impressions of the community, its restaurants, and its hospitality. She added anecdotal feedback from participants who expressed plans to return to Buckhannon for future visits and activities, noting the broader economic and reputational benefits generated by the City’s initial support. Dr. Reyes further reported strong collaboration with JB Kimble and the first responder community, particularly in advancing peer responder initiatives funded through the same opioid abatement allocation. She stated that WVWC has “under-promised and over-delivered” on the commitments made to the City and looks forward to continued growth in enrollment and program impact. Recorder Sanders noted that the WVWC partnership is “tailor-made” for the opioid abatement funding’s intended purpose and commended the College for its strong utilization of the resources. He stated that Council’s decision to participate has proven wise, given the program’s demonstrated growth and impact. Dr. Reyes agreed, emphasizing that the model developed jointly by the City and WVWC has drawn statewide attention. She reported that Jonathan Board, Executive Director of the West Virginia First Foundation, described the Buckhannon/WVWC initiative as “a unique model,” and confirmed that the College’s application—supported by the City’s pilot program—ranked among the highest-scoring of the 468 applications submitted statewide. Dr. Reyes provided the Council with informational literature and an updated Memorandum of Understanding for the City’s records. Council thanked both presenters for their continued partnership and contributions to the community.



2026 Summer Institute: Where Healing Takes Root

SPECIAL THANK YOU TO:
The WV First Foundation | WV CASA
WVWC | Sunset Graphics

WANT TO DONATE TO WVWC?



- 1. Scan the QR Code below or visit wwwwc.edu/give
- 2. In the "Fund Designation" dropdown menu, choose "Other Fund Designation"
- 3. Enter "Masters in Counseling" in the box that appears
- 4. Donors may also select "Wesleyan Fund for Greatest Need" to provide immediate support where it's needed most on campus

FOR VENDORS

Parking Information
Please park and unload at the water fountain at 71 Camden Ave, Buckhannon, WV 26201. The vendor space is located in the social hall on the 3rd floor of the Benedum Campus Center building. If you have any questions upon arrival, please contact Security at 304-473-8011.

Wi-Fi Information
ID: WVWC_Guest_1
Password: WVFall26WC18#90

CONTACT US

 wwwwc.edu/cat  304.473.8000  randall.j@wwwc.edu

WVWC CENTER FOR ADDICTION & TRAUMA PRESENTS:

2026 SUMMER INSTITUTE:
**WHERE HEALING
TAKES ROOT**

JUNE 15 – 16, 2026



Through conversations on trauma, recovery, and child welfare, this experience will strengthen the people doing some of the most important work in our state.



MONDAY, JUNE 15TH

REGISTRATION TABLE OPEN IN THE VIRGINIA THOMAS LAW PERFORMING ARTS CENTER FROM 9:00 AM – 3:00 PM

9:00 AM – 10:50 AM

Welcome in the Performing Arts Center Lobby

10:30 AM – 10:50 AM

Welcome Remarks in PAC Auditorium
Jonathan Board, Exec. Dir., WV First Foundation

11:00 AM – 12:15 PM

Session 1 (See Class Options Below)

Beyond Words: Building Rapport with Kids Who Have Seen Too Much

Christine Schimmel, LPC | Matt Tolliver, LPC | In Haymond 120

Staying Safe in the Field: Strategies & Procedures for Home Visit Safety

Travis Zimmerman, PhD | In Haymond 116

I Just Want to Go Home: Attachment, Trauma, & Loyalty in Foster Care

Laurel Thornton, LPC, EMDR-R | In Haymond 4

Scenario Simulation Training

Craig Wiernik, PhD | Jen Randall Reyes, LPC, ALPS, AADC | In Haymond 22

12:30 PM – 1:45 PM

Lunch in the French A. See Dining Hall

2:00 PM – 3:15 PM

Session 2 (See Class Options Below)

Seeing the Big Picture: SUD, Systems, & Intergenerational Trauma

Jen Randall Reyes, LPC, ALPS, AADC | Dan McCowley, PRSS | In Haymond 120

I Just Want to Go Home: Attachment, Trauma, & Loyalty in Foster Care

Laurel Thornton, LPC, EMDR-R | In Haymond 4

Scenario Simulation Training

Craig Wiernik, PhD | Christine Schimmel, LPC | In Haymond 22

3:30 PM – 4:45 PM

Session 3 (See Class Options Below)

Beyond Words: Building Rapport with Kids Who Have Seen Too Much

Christine Schimmel, LPC | Matt Tolliver, LPC | In Haymond 213

Staying Safe in the Field: Strategies & Procedures for Home Visit Safety

Travis Zimmerman, PhD | In Haymond 116

Scenario Simulation Training

Craig Wiernik, PhD | Ashley Martucci, EdD | In Haymond 22

Wi-Fi Information

ID: WVMC_Guest_1
Password: WVMFall26WC18#90

TUESDAY, JUNE 16TH

REGISTRATION TABLE OPEN IN THE VIRGINIA THOMAS LAW PERFORMING ARTS CENTER FROM 8:00 AM – 1:00 PM

8:00 AM – 8:45 AM

Breakfast in the French A. See Dining Hall

8:00 AM – 9:45 AM

Welcome in the Performing Arts Center Lobby

8:45 AM – 9:45 AM

Keynote Address in the Performing Arts Center Auditorium
Christina Mullins, MA, Acting Secretary of the WV Department of Human Services

10:00 AM – 11:15 AM

Session 4 (See Class Options Below)

From Removal to Reunification: Understanding WV Child Welfare Regulations

Shanna Gray, WV CASA | Melissa Roman, Esq. GAL
Lorie Bragg, Commissioner of the Bureau for Social Services | In Haymond 213

The Disrupted Classroom: School, Credits, & Special Services for Mobile Students

Brittany Gould, Foster Care Education Lead Specialist, Certified Trauma & Resilience Practitioner-Education, WV Schools of Diversion and Transition
Jacob Hayhurst, Foster Care Education Counselor,
WV Schools of Diversion and Transition | In Haymond 4

Seeing the Big Picture: SUD, Systems, & Intergenerational Trauma

Jen Randall Reyes, LPC, ALPS, AADC | Dan McCowley, PRSS | In Haymond 120

The Collaborative Table: How the MDT Really Works

Matt Tolliver, LPC | Courtney Wheeling, MA | In Haymond 116

Scenario Simulation Training

Craig Wiernik, PhD | Christine Schimmel, LPC | In Haymond 22

11:30 AM – 12:45 PM

Lunch in the French A. See Dining Hall

1:00 PM – 2:15 PM

Session 5 (See Class Options Below)

Parenting through the CASA Lens: Understanding Parenting Skills & Supports

Christine Schimmel, LPC | In Haymond 213

The Collaborative Table: How the MDT Really Works

Matt Tolliver, LPC | Courtney Wheeling, MA | In Haymond 116

The Disrupted Classroom: School, Credits, & Special Services for Mobile Students

Brittany Gould, Foster Care Education Lead Specialist, Certified Trauma & Resilience Practitioner-Education, WV Schools of Diversion and Transition
Jacob Hayhurst, Foster Care Education Counselor,
WV Schools of Diversion and Transition | In Haymond 4

The Art of the Poker Face: Professional Courtroom Presence for CASA

Honorable Perri DeChristopher, Circuit Court Judge | In Haymond 120

Scenario Simulation Training

Craig Wiernik, PhD | Christine Schimmel, LPC | In Haymond 22

2:30 PM – 3:30 PM

Closing Session

Trauma-Informed Advocacy Brings It All Together

Panel Discussion | PAC Auditorium

7. Public Comment—Motion to Open & Close Requested – Note: Public Comment was opened and closed without objection. Mayor Skinner recognized Don Nestor. Mr. Nestor provided an update on ongoing coordination efforts related to the proposed STEAM Center initiative in Upshur County. He noted recent scheduling challenges related to the superintendent transition and end-of-year school activities, but emphasized continued collaboration among the Stockert Youth & Community Center, City Council, Board of Education, Education Foundation, West Virginia Wesleyan College, and community partners. He reported that he, Superintendent Tim DeRico, and Mr. John Forster of St. Joseph’s Hospital met on June 8 to discuss aligning STEAM programming with school system priorities, stressing that any initiative must complement and follow the school system’s lead. A follow-up meeting is scheduled for next Monday with Superintendent DeRico and Tristen Gray, the BOE Director of Curriculum and Instruction, to review current educational efforts and identify opportunities for STEAM support. Early concepts include a mobile STEAM bus to serve elementary schools, retrofitting unused classrooms at Stockert for STEAM labs, and developing a phased plan that could eventually lead to a dedicated facility. Mr. Nestor referenced similar successful models in Marion County and noted upcoming regional collaboration opportunities, including the Western Career Collaboration meeting in Fairmont on July 16. He reiterated that the goal is to build a coordinated, community-supported STEAM initiative that enhances educational opportunities for students, and he thanked Council for its continued support.

Mayor Skinner noted that under **12. New Business Discussions:** Council had a single item for consideration — ***the renewal of the City's IT Service Agreement with Strategy IT Technology Solutions for 2026–2029.*** In attendance was Lacey Ramsey, co-owner of Strategy IT. Without objection, Mayor Skinner moved the agenda item to the table for consideration. He briefly summarized the status of the agreement, reminding Council that an executive session was held following the last meeting to review the proposed contract and discuss cybersecurity and operational matters. The proposed renewal reflects an annual cost of \$90,000, paid to Strategy IT for full-service management of the City’s IT operations. Recorder Sanders asked City Attorney Tom O’Neill to confirm whether he had reviewed the documents. Mr. O’Neill responded that he had, and that he had no objections. He further clarified that the required non-appropriation clause, which ensures the agreement functions year-to-year based on annual budget approval, is included in the materials. With that clause in place, he noted that there were no legal concerns regarding the renewal. Mayor Skinner asked if there were any questions for Ms. Ramsey regarding the agreement. Hearing none, he entertained a motion on the issue.

Zuliani/Reger moved to approve the renewal of the City’s IT Service Agreement with Strategy IT Technology Solutions, at the annual sum of \$90,000, for the period of July 1, 2026 through July 30, 2029, with Strategy IT Technology Solutions continuing to provide comprehensive IT services to the City of Buckhannon. The motion carried.

8. Financial Report – Director of Finance, Amberle Jenkins: Mrs. Jenkins presented the current financial reports to the Council as follows:

Council 7-2-26	
Balances June, 2026	
General Fund mm checking	\$1,603,642
Historic Landmark savings	\$3,045
Stockert Youth Center capital/donations	\$310,031
Police Forfeiture Acct	\$2662
Coal-Tax	\$55,645
Municipal Stabilization Fund	\$1,102,881
Flood Control Acct	\$78,377
Consolidated Public Works Board	\$62,671
Cemetery Funds	\$248,379.91
Sales Tax	\$1,440,159
Opioid Account	\$68,134

UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201
Equal Opportunity Employer (EOE)

Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550
Emergency: 911

June 29, 2026

City of Buckhannon
Attn: Amberle Jenkins, Director of Finance/Administration
70 East Main Street
Buckhannon, WV 26201

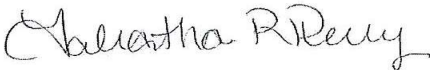
Re: FY 2027 budget appropriation

Dear Ms. Jenkins,

The Upshur County Commission held a special meeting on Tuesday, March 24, 2026 to approve the budget for the 2027 fiscal year. Within the budget the Commission approved an appropriation of fifteen thousand dollars (\$15,000) to the City of Buckhannon to be applied towards fire response within the first due fire service zone. A check will be cut between July 1, 2026 and June 30, 2027.

If you have any questions or should need additional information, please feel free to contact the Commission Office. Thank you for the service you provide to Upshur County!

Sincerely,



Tabatha R. Perry
Upshur County Administrator

Cc: Upshur County Commission
Upshur County Bookkeeping
Buckhannon Fire Department

Mrs. Jenkins also presented the following to the Council:

a. Approval of Loan Renewal for Fiori Concrete Mixer at First Community Bank – Mrs. Jenkins reported that Item a no longer required renewal, as only one or two payments remain and the loan will be paid off. No action was necessary.

b. Approval of Director of Finance, Amberle Jenkins, as Authorized Signatory for Loan Renewal Financing of Fiori Concrete Mixer at First Community Bank – No action was necessary.

c. Approval Loan Renewal for BFD Self-Contained Breathing Apparatus at First Community - Mrs. Jenkins reported that the bank requires City Council minute's formally authorizing renewal once the City's financial audit is complete. She requested a motion authorizing renewal upon completion of the financial documents and permitting her to sign the renewal.

Sanders/Zuliani moved to approve the approval of the loan renewal for the BFD Self-Contained Breathing Apparatus at First Community Bank. The motion carried.

d. Approval Director of Finance, Amberle Jenkins as Authorized Signatory for Loan Renewal Financing – Mayor Skinner asked for a motion.

Zuliani/Sanders moved to approve Director of Finance, Amberle Jenkins as the authorized signatory for the loan renewal for the BFD Self-Contained Breathing Apparatus at First Community Bank. The motion carried.

e. Approval Resolution 2026-12 General Fund Budget Revision #1 FY 2026/2027 – Mrs. Jenkins reviewed the agenda item with the Council.

Sanders/Reger moved to approve Resolution 2026-12, General Fund Budget Revision #1 for FY 2026–2027, as presented. The motion carried by voice vote. A roll call was then required and executed by Recorder Sanders, with the following results: Mr. Skinner – Yes; Mr. Sanders

- Yes; Mrs. Bucklew - Absent; Mr. Reger - Yes; Mr. Zuliani - Yes; Mr. Randall - Absent; Mr. Young - Yes.

RESOLUTION 2026-12

At a regular session of the municipal council, held July 2, 2026 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the CITY OF BUCKHANNON - GENERAL FUND. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Randall Sanders, and duly seconded by Jack Reger the vote thereon was as follows:

ROBERT N SKINNER III	Yes or No
RANDALL SANDERS	Yes or No
PAMELA BUCKLEW absent	Yes or No
JACK REGER	Yes or No
ROB ZULIANI	Yes or No
SCOTT RANDALL absent	Yes or No
SHAWN YOUNG	Yes or No

WHEREUPON, RANDALL SANDERS, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LGSD BR (Ver. 2023)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5101 or ext. 5119
Fax: 304-340-5090
Email: lgs@wvsao.gov

REQUEST FOR REVISION TO APPROVED BUDGET
Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists.
(§ 11-8-26a)

CITY OF BUCKHANNON
GOVERNMENT ENTITY

70 E MAIN ST
STREET OR PO BOX

BUCKHANNON 26201
CITY ZIP CODE

CONTROL NUMBER
Fiscal Year: 2027
Fund: 1
Revision Number: 1
Pages: 1 of 1

Municipality
Government Type

Person To Contact Regarding Request
Name: AMBERLE JENKINS
Phone: 304-472-1651
Fax: 304-472-0934
Email: amby.jenkins@buckhannonwv.org

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
299	Unassigned Fund Balance	1,313,415	605,966		1,919,381
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			605,966		

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category) (WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
410	City Council	44,445	50,000		94,445
439	Data Processing	80,000	45,000		125,000
699	Contingencies*		82,320		82,320
700	Police Department	1,774,333	10,000		1,784,333
705	City Jail	25,000	50,000		75,000
706	Fire Department	1,385,416	2,000		1,387,416
750	Streets and Highways	2,313,153	268,320		2,581,473
805	Storm Sewer	100,000	50,000		150,000
906	Arts & Humanities	126,086	34,326		160,412
910	Civic Center - Municipal Auditorium	115,551	14,000		129,551
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			605,966		

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

GENERAL FUND BUDGET REVISION #1 JULY 2, 2026

		Actual Cash on hand			
Proposed balance on hand	\$	1,313,415.00	7/1/25	\$ 1,919,381.00	MM/Checking
				\$ -	
				\$ 1,919,381.00	
		Less Estimated Balance			
		on Hand		\$ (1,313,415.00)	
				\$ 605,966.00	
				\$ -	
				\$ 605,966.00	

Revenues		Budget	adjustment		
299 Unassigned Fund Balance			\$ 605,966.00	\$	605,966.00

Expenses				Proposed Budget		
001-410-567-00	Contribution to other Government Agency	\$ -	\$ 50,000.00	\$ 50,000.00	Contribution to Office of Emergency Services	
001-439-230-00	Data Processing	\$ 55,000.00	\$ 5,000.00	\$ 60,000.00	1/4 cost of IT,software, internet	
001-439-459-00	Data Processing Capital Outlay	\$ 25,000.00	\$ 40,000.00	\$ 65,000.00	1/4th Estimated annual cost	
001-699-568-00	Council Contingency	\$ -	\$ 82,320.00	\$ 82,320.00		
001-700-211-00	Police phones	\$ 16,000.00	\$ 3,000.00	\$ 19,000.00	frontier & cell phone increase	
001-700-343-00	police vehicles	\$ 43,000.00	\$ 7,000.00	\$ 50,000.00	fuel costs up, take home cruisers	
001-705-234-00	Regional Jail fees	\$ 20,320.00	\$ 50,000.00	\$ 70,320.00	RJ from tickets issued and jail inmate costs	
001-706-343-00	Fire Auto Supplies	\$ 50,000.00	\$ 2,000.00	\$ 52,000.00	Fuel costs	
					to use toward added improvements, tree maint and mowing bill in CPWB increased, cameras/internet at park(s)	
001-750-215-00	Contribution to CPWB	\$ 100,000.00	\$ 150,000.00	\$ 250,000.00		
001-750-341-00	Street Dept supplies	\$ 93,500.00	\$ 6,500.00	\$ 100,000.00		
001-750-341-02	Street Dept Mowing City Lots	\$ 64,500.00	\$ 11,820.00	\$ 76,320.00	mowing city lots increased	
001-750-458-05	Street Dept Projects	\$ 200,000.00	\$ 100,000.00	\$ 300,000.00	additional projects	
001-805-348-00	Storm Water(Sanitary board controls)	\$ 100,000.00	\$ 50,000.00	\$ 150,000.00		
					full time management help and laborer. Includes p/t and cleaning help	
001-906-101-00	CAC Salaries	\$ 41,820.00	\$ 18,180.00	\$ 60,000.00		
001-906-104-00	CAC FICA	\$ 3,264.00	\$ 1,326.00	\$ 4,590.00		
001-906-105-00	CAC health ins		\$ 8,400.00	\$ 8,400.00		
001-906-106-00	CAC Retirement	\$ 102.00	\$ 2,720.00	\$ 2,822.00	full time employee ret	
					Left over from St Joe contribution 2025-26	
001-906-341-01	CAC bookings and events	\$ 5,300.00	\$ 3,700.00	\$ 9,000.00		
001-910-341-00	Event Center Supplies	\$ 7,000.00	\$ 14,000.00	\$ 21,000.00	alcohol purchases	
			\$ 605,966.00	\$ -		
			\$ -			

f. Approval Resolution 2026-13 Coal Tax Budget Revision #1 FY 2026/2027 – Mrs. Jenkins reviewed the agenda item with the Council.

Sanders/Reger moved to approve Resolution 2026-13 Coal Tax Budget Revision #1 FY 2026/2027, as presented. The motion carried by voice vote. A roll call was then required and executed by Recorder Sanders, with the following results: Mr. Skinner – Yes; Mr. Sanders – Yes; Mrs. Bucklew – Absent; Mr. Reger – Yes; Mr. Zuliani – Yes; Mr. Randall – Absent; Mr. Young – Yes.

RESOLUTION 2026-13

At a regular session of the municipal council, held July 2, 2026 the following order was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the CITY OF BUCKHANNON – COAL TAX. The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number #1, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by Rob Zuliani, and duly seconded by Shawn Young the vote thereon was as follows:

ROBERT N SKINNER III	Yes or No
RANDALL SANDERS	Yes or No
PAMELA BUCKLEW absent	Yes or No
JACK REGER	Yes or No
ROB ZULIANI	Yes or No
SCOTT RANDALL absent	Yes or No
SHAWN YOUNG	Yes or No

WHEREUPON, RANDALL SANDERS, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the RECORDER is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

LGSD BR (Ver. 2023)

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5101 or ext. 5119
Fax: 304-340-5090
Email: lgs@wvsa.gov

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists (§ 11-8-26a)

CONTROL NUMBER

Fiscal Year Ending: 2027
Fund: 2
Revision Number: 1
Pages: 1 of 1

Person To Contact Regarding Request:

Name: AMBERLE JENKINS
Phone: 304-472-1651
Fax: 304-472-0934
Email: amby.jenkins@buckhannonwv.org

CITY OF BUCKHANNON
GOVERNMENT ENTITY
70 E MAIN ST
STREET OR PO BOX
Municipality
BUCKHANNON 26201
CITY ZIP CODE
Government Type

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
299	Unassigned Fund Balance	1,000	55,645		56,645
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			55,645		

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
750	Streets and Highways	16,000	55,645		71,645
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			55,645		

APPROVED BY THE STATE AUDITOR

BY: Deputy State Auditor, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

6/2/26

APPROVAL DATE

g. **Approval Payment of Bills** – Mrs. Jenkins had presented the bills earlier in her presentation.

Zuliani/Young moved to approve the bills as presented. The motion carried.

JUNE 17-30, 2026 GENERAL FUND PAYMENT OF BILLS

- \$8,048.25** – RECDESK – ANNUAL FEE FOR SYCC, CAC & PARKS RESERVATIONS
- \$8,186.00** – IWORQ – CITIZEN ENGAGEMENT PKG, WORK MANAGEMENT, SIDEWALK MANAGEMENT, CODE ENFORCEMENT, BUILDING PERMITS
- \$6,860.71** – COMFORTECH – INSTALL A/C UNIT FIRE DEPT
- \$6,151.77** – J F ALLEN – BLACKTOP FOR HENRY STREET SEWER CUTS
- \$173,956.60** – WV PAVING – MILLING CAMDEN AVE, WOOD ST, POCAHONTAS ST
- \$3,800.00** – SEALCOAT CONCEPTS – CLEAN & PAINT CURBS BOGGESS ST & NONA ST
- \$2,503.50** – TRADEWORX – POCAHONTAS ST CURBS
- \$9,540.00** – BENJAMIN LEE ARISMAN – 4 WEEKS OF MOWING CITY LOTS
- \$1,950.00** – ACE MATERIALS – CONCRETE SOUTH KANAWHA ST SIDEWALK
- \$12,896.83** – DAVIS ATHLETICS – SYCC PLAYGROUND EQUIPMENT
- \$2,608.50** – TRADEWORX – BUILD BURN ROOMS AT PUBLIC SAFETY TRAINING FACILITY

07-01-2026 07:04 PMDISBURSEMENTS 06-17-26 TO 06-30-26PAGE: 1

FUND: GENERAL FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
MAYOR'S OFFICE	WV MUNICIPAL LEAGUE	409-226-00	MAYOR'S INSURANCE &	GF 2ND QTR UNEMPLOYMENT	98.87
	WV PUBLIC EMPLOYEES RETIREME	409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	99.25
		409-106-00	MAYOR'S RETIREMENT	WV RETIREMENT CONTRIBUTION	81.62
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	35.20
		409-106-00	MAYOR'S RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	26.58
	GENERAL FUND	409-341-00	MAYOR'S SUPPLIES & M	JUNE 2026 LOC FEES	72.50
	INTERNAL REVENUE SERVICE	409-104-00	MAYOR'S F.I.C.A.	FICA WITHHELD AND MATCHED	132.00
		409-104-00	MAYOR'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	30.87
	IWORQ	409-457-00	MAYOR'S CAPITAL OUTL	PCRD-PW PKG/WORK SIGN PAV	2,386.00
	MATTHEW BENDER & CO., INC	409-341-00	MAYOR'S SUPPLIES & M	WV LEGISLATIVE REV SRVCE 2	320.31
	RECDESK LLC	409-457-00	MAYOR'S CAPITAL OUTL	ANNL RECDESK 6.15.26-6.14.	7,048.25
	PAYFLEX - INSPIRA	409-105-00	MAYOR'S INSURANCE	GF JUNE 2026 HSA FEES	9.75
	AT&T MOBILITY	409-211-00	MAYOR'S TELEPHONE	PCRD-JUNE 26 CELL PHN & GE	41.70
	WV NEWS	409-223-00	PROFESSIONAL SERVICE	NOTICE-ADOPT ORD #478	32.53
	AUTHORIZE.NET	409-341-00	MAYOR'S SUPPLIES & M	PCRD-JUN 2026 RECDESK CC F	14.90
	FRONTIER	409-211-00	MAYOR'S TELEPHONE	304-003-2273-060600-4	24.17
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	2,140.68
				TOTAL:	12,595.18
COUNCIL	WV PUBLIC EMPLOYEES RETIREME	410-106-00	COUNCIL'S RETIREMENT	WV RETIREMENT CONTRIBUTION	18.00
	INTERNAL REVENUE SERVICE	410-104-00	COUNCIL'S F.I.C.A.	FICA WITHHELD AND MATCHED	62.00
		410-104-00	COUNCIL'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	14.50
	JOHN M SLAUGHTER II	410-460-00	CAT CONTROL EXPENSE	MAY 2026 2 CAT TRAPPINGS	40.00

07-01-2026 07:04 PM		DISBURSEMENTS 06-17-26 TO 06-30-26			PAGE: 2
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	1,000.00
				TOTAL:	1,134.50
RECORDER	WV PUBLIC EMPLOYEES RETIREME	411-106-00	RECORDER'S RETIREMEN	WV RETIRE TIER2 CONTRIBUTI	10.70
	INTERNAL REVENUE SERVICE	411-104-00	RECORDER'S F.I.C.A.	FICA WITHHELD AND MATCHED	31.00
		411-104-00	RECORDER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	7.25
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	500.00
				TOTAL:	548.95
TREASURER	WV PUBLIC EMPLOYEES RETIREME	413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	38.46
		413-106-00	TREASURER'S RETIREME	WV RETIREMENT CONTRIBUTION	38.46
	INTERNAL REVENUE SERVICE	413-104-00	TREASURER'S F.I.C.A.	FICA WITHHELD AND MATCHED	26.49
		413-104-00	TREASURER'S F.I.C.A.	MEDICARE WITHHELD & MATCHE	6.20
	PAYFLEX - INSPIRA	413-105-00	TREASURER'S GROUP IN	GF JUNE 2026 HSA FEES	3.25
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	427.31
				TOTAL:	540.11
COURT	WV MUNICIPAL LEAGUE	416-226-00	POLICE JUDGE INS BON	GF 2ND QTR UNEMPLOYMENT	28.69
	INTERNAL REVENUE SERVICE	416-104-00	POLICE JUDGE FICA	FICA WITHHELD AND MATCHED	43.92
		416-104-00	POLICE JUDGE FICA	MEDICARE WITHHELD & MATCHE	10.27
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	708.33
				TOTAL:	791.21
CITY ENGINEER	WV PUBLIC EMPLOYEES RETIREME	420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	82.21
		420-106-00	CITY ENGINEER RETIRE	WV RETIREMENT CONTRIBUTION	82.21
	INTERNAL REVENUE SERVICE	420-104-00	CITY ENGINEER FICA T	FICA WITHHELD AND MATCHED	57.10
		420-104-00	CITY ENGINEER FICA T	MEDICARE WITHHELD & MATCHE	13.36
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	913.46
				TOTAL:	1,148.34
HOUSING	IWORQ	436-354-00	HOUSING ENFORCEMENT	PCRD-PW PKG/WORK SIGN PAV	4,300.00
				TOTAL:	4,300.00
ZONING	VINCENT SMITH	437-214-00	TRAVEL EXPENSE	JUNE 2026 CODE ENF MILEAGE	150.08
	WV PUBLIC EMPLOYEES RETIREME	437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	148.85
		437-106-00	ZONING RETIREMENT	WV RETIREMENT CONTRIBUTION	148.85
	INTERNAL REVENUE SERVICE	437-104-00	ZONING F.I.C.A.	FICA WITHHELD AND MATCHED	102.54
		437-104-00	ZONING F.I.C.A.	MEDICARE WITHHELD & MATCHE	23.98
	PAYFLEX - INSPIRA	437-105-00	ZONING HEALTH INS	GF JUNE 2026 HSA FEES	3.25
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	1,653.85
				TOTAL:	2,231.40
CITY HALL	MON POWER	440-213-00	CITY HALL UTILITIES	110 088 782 062 70 E MAIN	1,465.74
	DODSON BROS EXTERMINATING CO	440-216-00	CITY HALL MAINTENANC	CH PEST CNTRL JUNE 2026	33.00
	WV PUBLIC EMPLOYEES RETIREME	440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	131.22
		440-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	135.68
	WALMART STORES INC -BUCKHAMN	440-341-00	CITY HALL SUPPLIES	PCRD-SWEEPER FOR CITY HALL	67.48
	INTERNAL REVENUE SERVICE	440-104-00	CITY HALL FICA	FICA WITHHELD AND MATCHED	89.48
		440-104-00	CITY HALL FICA	MEDICARE WITHHELD & MATCHE	20.93
	PAYFLEX - INSPIRA	440-105-00	CITY HALL JANITOR IN	GF JUNE 2026 HSA FEES	3.25
	CINTAS	440-216-00	CITY HALL MAINTENANC	CH THEATRE PSC RUGS 6.15.2	47.65
		440-216-00	CITY HALL MAINTENANC	CH 6.22.26 RUGS	47.65
		440-216-00	CITY HALL MAINTENANC	CH RUGS 6.29.26	47.65
	JES CONSTRUCTION LLC	440-216-00	CITY HALL MAINTENANC	3 YR SRVCE PLN-CH SMP PMP	68.75
07-01-2026 07:04 PM		DISBURSEMENTS 06-17-26 TO 06-30-26			PAGE: 3
FUND: GENERAL FUND					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	1,458.00
				TOTAL:	3,616.48
POLICE	LEAF	700-341-00	POLICE DEPT. MAT & S	POL PRNTR LSE JUNE 2026	159.10
	SUPER SPLASH LLC	700-343-00	POLICE DEPT. AUTO SU	MAY 2026 CAR WASHES	125.00
	JENKINS FORD INC	700-341-00	POLICE DEPT. MAT & S	VEHICLE REPAIR-CAR 6	1,000.00
	WV MUNICIPAL LEAGUE	700-226-00	POLICE DEPT. INSURAN	GF 2ND QTR UNEMPLOYMENT	13.74
	WV PUBLIC EMPLOYEES RETIREME	700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,658.93
		700-106-00	POLICE DEPT. RETIREM	WV RETIREMENT CONTRIBUTION	1,921.51
	STATE TREASURER CVR LET RJ	700-341-04	CVR-LET-RJ FEES EXPE	JUNE 2026 COURT FEES	994.00
	DISBURSEMENTS ACCOUNT-ALL DE	700-105-00	POLICE DEPT. GROUP I	HSA FEE DARIN HISSAM	1,000.00
	WV CONSOLIDATED PUBLIC RETIR	700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,168.93
		700-106-00	POLICE DEPT. RETIREM	WV RETIRE MPFRS CONTRIBUTI	1,297.04
	INTERNAL REVENUE SERVICE	700-104-00	POLICE DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,994.83
		700-104-00	POLICE DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	466.53
	MATTHEW BENDER & CO., INC	700-341-00	POLICE DEPT. MAT & S	WV CODE 2026E CITATOR	177.04
	PAYFLEX - INSPIRA	700-105-00	POLICE DEPT. GROUP I	GF JUNE 2026 HSA FEES	35.75
	H AND M MOTOR CO., INC.	700-343-00	POLICE DEPT. AUTO SU	BRAKES & ROTORS-CAR 9	1,287.00
	AT&T MOBILITY	700-233-00	POLICE DEPT. CRIMINA	PCRD-JUN 26 CELL PHN & GEO	1,330.33
	WV CORRECTIONAL INDUSTRIES	700-341-00	POLICE DEPT. MAT & S	CITATION BOOKS	171.62
	MOUNTAIN STATE VETERINARY SE	700-341-00	POLICE DEPT. MAT & S	ERROS VACCINES 5.11.26	44.46
	BODY ARMOR MMA, LLC	700-221-00	POLICE DEPT. TRAININ	JIU JITSU TRNG APR-JUN 26	225.00
	WV NEWS	700-233-00	POLICE DEPT. CRIMINA	NTCE PETITION FORFEITURE	86.64
	FRONTIER	700-341-00	POLICE DEPT. MAT & S	304-001-6194-111398-4 POL	133.42
	LARRY CARPENTER	700-341-00	POLICE DEPT. MAT & S	REF OVER PYMT CIT #100-385	45.00
	**PAYROLL EXPENSES			6/17/2026 - 6/30/2026	32,184.80
				TOTAL:	47,520.67
REGIIONAL JAIL	STATE TREASURER CVR LET RJ	705-234-00	REGIONAL FEES	JUNE 2026 COURT FEES	1,080.00
				TOTAL:	1,080.00
FIRE	GALLS LLC	706-345-00	FIRE DEPT. UNIFORMS	PCRD-PANTS-SHANE JENKINS	194.99
		706-345-00	FIRE DEPT. UNIFORMS	PCRD-BELT PANTS SHIRT-TANN	206.77
	LOWES BUSINESS ACCOUNTS/SYNC	706-341-00	FIRE DEPT. MATERIAL	LYSOL WIPES, TRSH BAGS,ETC	421.32
		706-341-00	FIRE DEPT. MATERIAL	100FT CONTRACTOR GRDN HSE	151.96
	DODSON BROS EXTERMINATING CO	706-341-00	FIRE DEPT. MATERIAL	FIRE PEST CNTRL JUNE 2026	44.00
	WV PUBLIC EMPLOYEES RETIREME	706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	740.49
		706-106-00	FIRE DEPT. GROUP RET	WV RETIREMENT CONTRIBUTION	775.63
	WV CONSOLIDATED PUBLIC RETIR	706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,334.91
		706-106-00	FIRE DEPT. GROUP RET	WV RETIRE MPFRS CONTRIBUTI	1,557.26
	TRIPLE K KUSTOMZ	706-343-00	FIRE DEPT. AUTO SUPP	ROAD X TIRES,ALIGNMENT	529.99
	INTERNAL REVENUE SERVICE	706-104-00	FIRE DEPT. FICA TAX	FICA WITHHELD AND MATCHED	1,647.71
		706-104-00	FIRE DEPT. FICA TAX	MEDICARE WITHHELD & MATCHE	385.35
	PAYFLEX - INSPIRA	706-105-00	FIRE DEPT. GROUP INS	GF JUNE 2026 HSA FEES	32.50
	AT&T MOBILITY	706-211-00	FIRE DEPT. TELEPHONE	PCRD-JUN 26 CELL PHN & GEO	190.28
	FRONTIER	706-211-00	FIRE DEPT. TELEPHONE	472-2868-101915-4 FIRE	210.27
	CINTAS	706-341-00	FIRE DEPT. MATERIAL	FIRE FIRST AID RESTOCK	7.53
		706-341-00	FIRE DEPT. MATERIAL	FIRE FIRST AD RESTOCK	8.03
	S&I TOWING	706-221-00	FIRE DEPT. TRAINING	HAUL VHCL-TRAIN FAC	1,000.00
	WEST VIRGINIA UNIFORMS LLC	706-345-00	FIRE DEPT. UNIFORMS	SHRT, PNTS, EMBRDRY-B.ELMRE	424.80
		706-345-00	FIRE DEPT. UNIFORMS	M A2 PANTS-T. SMITH	225.21
	THE THREAD LAB	706-345-00	FIRE DEPT. UNIFORMS	PCRD-SHIRTS & HAT-TANNER	195.00
	NICHOLAS COUNTY FIREFIGHTERS	706-221-00	FIRE DEPT. TRAINING	VEHICLE EXTRACT CLASS	200.00
	COMFORTECH LLC	706-459-00	FIRE DEPT. CAPITAL O	INSTALL A/C-PSC	6,860.71

07-01-2026 07:04 PM		DISBURSEMENTS 06-17-26 TO 06-30-26			PAGE: 4	
FUND: GENERAL FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
**PAYROLL EXPENSES				6/17/2026 - 6/30/2026	23,932.48	
				TOTAL:	41,277.19	
DOG WARDEN - CONTRACTE UPSHUR COUNTY SHERIFF'S DEPT		707-230-00	DOG WARDEN CONTRACTE FY2025-26 DOG TAXES		1,100.00	
				TOTAL:	1,100.00	
STREET	A F WENDLING INC	750-341-00	STREET DEPT. MAT & S	BOTTLED WATER-STR	363.72	
	RITE-WAY HEATING & PLUMBING	750-341-00	STREET DEPT. MAT & S	WATER HOSE ENDS	23.16	
	J F ALLEN CO	750-461-00	STREET PAVING	BLCKTOP-HENRY ST SEW CUT	5,246.97	
		750-461-00	STREET PAVING	BLCKTOP-HENRY ST SEW CUTS	904.80	
		750-458-05	STREET DEPT PROJECTS	#57S STONE-MIX CONCRETE	819.54	
	NAPA-AMTOWER AUTO SUPPLY	750-343-00	STREET DEPT. AUTO SU	HOSE&CLAMPS-S-10	84.81	
	HART OFFICE SOLUTIONS INC	750-341-00	STREET DEPT. MAT & S	STR 308 CLRD CPY JUNE 2026	24.23	
	LOWES BUSINESS ACCOUNTS/SYNC	750-341-00	STREET DEPT. MAT & S	TREATED LMBR,LUMBER	35.24	
		750-341-00	STREET DEPT. MAT & S	WOOD SCREW,CNCRTE SCRW	85.46	
		750-341-00	STREET DEPT. MAT & S	WASHER BOLT AND NUTS	19.50	
		750-341-00	STREET DEPT. MAT & S	PVC CLEANOUT,PVC ADAPTER	18.11	
		750-341-00	STREET DEPT. MAT & S	PVC CLEANOUT,PVC ADAPTER	12.03	
		750-341-00	STREET DEPT. MAT & S	LED BULB FOR NBRFP	54.13	
		750-343-00	STREET DEPT. AUTO SU	PB BLASTER FOR S-12	8.52	
		750-341-00	STREET DEPT. MAT & S	8FT LED BULBS FOR NBRFP	108.26	
		750-341-00	STREET DEPT. MAT & S	JUNE 2026 STATEMENT INTERE	157.33	
	WV PAVING INC	750-461-00	STREET PAVING	MLLNG-CAM,WOOD,POCA ST	173,956.60	
	SEALCOAT CONCEPTS LLC	750-341-00	STREET DEPT. MAT & S	CLEAN&PAINT CRBS-BOG,NONA	3,800.00	
	WV PUBLIC EMPLOYEES RETIREME	750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,039.30	
		750-106-00	STREET DEPT. GROUP R	WV RETIREMENT CONTRIBUTION	1,015.51	
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	821.24	
		750-106-00	STREET DEPT. GROUP R	WV RETIRE TIER2 CONTRIBUTI	822.60	
	THE SIGN GUY LLC	750-341-00	STREET DEPT. MAT & S	BENCH PLAQUE	5.00	
	FLEET PRIDE	750-343-00	STREET DEPT. AUTO SU	TURBO FOR S-10	1,279.13	
	WALMART STORES INC -BUCKHANN	750-341-00	STREET DEPT. MAT & S	PCRD-UNCLE SAM COSTUME 4TH	91.50	
		750-341-00	STREET DEPT. MAT & S	PCRD-GLOW STICKS	41.99	
	BENNYS BOOT HILL	750-345-00	STREET DEPT. UNIFORM	BOOTS FOR RON SWINDLER	206.91	
	MOUNTAIN STATE PEST GUARD	750-341-00	STREET DEPT. MAT & S	PEST CNTRL-RAISED FLWR BED	55.00	
	INTERNAL REVENUE SERVICE	750-104-00	STREET DEPT. FICA TA	FICA WITHHELD AND MATCHED	1,281.92	
		750-104-00	STREET DEPT. FICA TA	MEDICARE WITHHELD & MATCHE	299.80	
	IWORQ	750-341-00	STREET DEPT. MAT & S	PCRD-PW PKG/WORK SIGN PAV	1,500.00	
	PAYFLEX - INSPIRA	750-105-00	STREET DEPT. GROUP I	GF JUNE 2026 HSA FEES	32.50	
	AT&T MOBILITY	750-211-00	STREET DEPT. TELEPHO	PCRD-JUNE 26 CELL PHN & GE	396.53	
	ROZELLE ENTERPRISES LLC	750-458-05	STREET DEPT PROJECTS	CURB CNSTRCTN-PCHNTS ST	2,503.50	
	APPALACHIAN EQUIPMENT SOLUTI	750-343-00	STREET DEPT. AUTO SU	HYD QUICK COUPLERS-SY35 E	166.00	
	BENJAMIN LEE ARISMAN	750-341-02	CITY PROPERTY MOWING	MOW CTY LTS 5.25-6.7.26	4,770.00	
		750-341-02	CITY PROPERTY MOWING	MOW CTY LTS 6.8-21.26	4,770.00	
	FRONTIER	750-341-00	STREET DEPT. MAT & S	472-5755-101615-4 STREET	15.04	
		750-211-00	STREET DEPT. TELEPHO	472-5755-101615-4 STREET	195.57	
	CINTAS	750-345-00	STREET DEPT. UNIFORM	STR UNIFORMS 6.11.26	265.72	
		750-341-00	STREET DEPT. MAT & S	STR UNIFORMS 6.18.26	265.72	
		750-341-00	STREET DEPT. MAT & S	STR UNIFORMS 6.25.26	265.72	
		750-341-00	STREET DEPT. MAT & S	STR FIRST AID RESTCK	47.28	
	ZINN'S R US INC	750-341-00	STREET DEPT. MAT & S	PORTA TOILETS-JAWBONE	270.00	
		750-341-00	STREET DEPT. MAT & S	PORTA TOILETS-JAWBONE	325.00	
	ACE MATERIALS	750-458-05	STREET DEPT PROJECTS	CNCRTE-56 S KNWHA SDEWLK	1,950.00	
	HOPE GAS	750-341-00	STREET DEPT. MAT & S	230000160518 395 MUDLICK J	429.69	
07-01-2026 07:04 PM		DISBURSEMENTS 06-17-26 TO 06-30-26			PAGE: 5	
FUND: GENERAL FUND						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
**PAYROLL EXPENSES				6/17/2026 - 6/30/2026	20,672.63	
				TOTAL:	231,523.21	
STREET LIGHTS	MON POWER	751-213-00	STREET LIGHTS	110 088 782 484 E MAIN ST	131.36	
		751-213-00	STREET LIGHTS	110 100 156 733 107 E MAIN	112.68	
		751-213-00	STREET LIGHTS	110 158 087 939 MAIN ST CA	28.05	
		751-213-00	STREET LIGHTS	110 160 309 701 31 S KANAW	27.54	
			TOTAL:		299.63	
TRAFFIC SIGNALS & SIGN	MON POWER	752-213-00	TRAFFIC SIGNALS POWE	110 087 174 485 S KANAWHA	35.84	
		752-213-00	TRAFFIC SIGNALS POWE	110 088 235 830 REGER ST	37.18	
	AMAZON.COM	752-230-00	SIGNS & SIGNALS	PCRD-DO NOT ENTER SIGNS	252.18	
			TOTAL:		325.20	
PARK 30% TO CPWB	CONSOLIDATED PUBLIC WORKS BD	900-341-00	PARK-30% HOT/MOT PD	MAY HTL MTL REC IN JUNE	4,305.59	
			TOTAL:		4,305.59	
CVB 70% TO CVB	UPSHUR COUNTY CVB	901-235-00	HOTEL/MOTEL 70% PAID MAY 2026	HTL MTL REC IN JU	10,046.39	
			TOTAL:		10,046.39	
ARTS-THEATRE	LOWES BUSINESS ACCOUNTS/SYNC	906-341-00	CAC SUPPLIES & EXPEN	PCRD-CAC DRILL BITS	143.98	
		906-216-00	THEATRE MAINTENANCE/	LED BULB-THEATER	35.13	
	DODSON BROS EXTERMINATING CO	906-216-00	THEATRE MAINTENANCE/	THEATRE PEST CNTRL JUNE 20	102.00	
	WV MUNICIPAL LEAGUE	906-226-00	CAC INSURANCE & BOND	GF 2ND QTR UNEMPLOYMENT	72.17	
	WV PUBLIC EMPLOYEES RETIREME	906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	4.43	
		906-106-00	CAC RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1.92	
	ST JOSEPH HOSPITAL OF BUCKHA	906-341-00	CAC SUPPLIES & EXPEN	LAB TEST-LAURA MEESE	70.00	
	INTERNAL REVENUE SERVICE	906-104-00	CAC FICA	FICA WITHHELD AND MATCHED	73.15	
		906-104-00	CAC FICA	MEDICARE WITHHELD & MATCHE	17.10	
	AMAZON.COM	906-341-00	CAC SUPPLIES & EXPEN	PCRD-HND SOAP DOOR HANDLE	59.00	
		906-216-00	THEATRE MAINTENANCE/	PCRD-CAC THERMOSTAT LOCK B	41.97	
	NEWTECH SYSTEMS INC.	906-216-00	THEATRE MAINTENANCE/	FIRE ALARM REPAIR-CAC	376.40	
		906-216-00	THEATRE MAINTENANCE/	ADD CONTROL PANEL	998.54	
	CINTAS	906-216-00	THEATRE MAINTENANCE/	CH THEATRE PSC RUGS 6.15.2	30.72	
		906-216-00	THEATRE MAINTENANCE/	THEATRE 6.22.26 RUGS	30.72	
		906-216-00	THEATRE MAINTENANCE/	THEATRE RUGS 6.29.26	30.72	
	**PAYROLL EXPENSES				6/17/2026 - 6/30/2026	1,179.84
					TOTAL:	3,267.79
STOCKERT YOUTH CENTER	MON POWER	907-213-00	UTILITIES	110 084 592 119 SYC	1,113.48	
		907-213-00	UTILITIES	110 084 767 208 79 MAIN S	15.09	
	TATE COMMUNICATIONS	907-216-00	MAINTENANCE	REPAIR ELEC DOOR SWITCH-SY	285.00	
	MICROSOFT STORE	907-341-00	MATERIALS & SUPPLIES	PCRD-MICROSOFT 360 RENEWAL	139.09	
		907-341-00	MATERIALS & SUPPLIES	PCRD-ONLINE SERVICES	13.38	
	LOWES BUSINESS ACCOUNTS/SYNC	907-216-00	MAINTENANCE	REPLACE TOILET SEAT-SYC	14.90	
	WV MUNICIPAL LEAGUE	907-226-00	INSURANCE & BONDS	GF 2ND QTR UNEMPLOYMENT	289.86	
	WV PUBLIC EMPLOYEES RETIREME	907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	232.02	
		907-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	226.13	
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	213.38	
		907-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	205.88	
	BUCKHANNON VOLUNTEER FIRE DE	907-221-00	TRAINING	6 CPR CARDS-TRAINING	162.00	
	ST JOSEPH HOSPITAL OF BUCKHA	907-341-00	MATERIALS & SUPPLIES	LAB TEST-OWEN CARTWRIGHT	70.00	
		907-341-00	MATERIALS & SUPPLIES	LAB TEST-ALYSSA SKINNER	70.00	
	WALMART STORES INC -BUCKHANN	907-341-00	MATERIALS & SUPPLIES	PCRD-INK	46.92	

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	907-360-00	CAMP BUCANNEER SUPPL	PCRD-CAMP BUCCANEER SUPPLI	10.31
		907-360-00	CAMP BUCANNEER SUPPL	PCRD-CAMP BUCCANEER SNACKS	28.19
		907-104-00	FICA TAX	FICA WITHHELD AND MATCHED	562.16
		907-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	131.49
		907-341-00	MATERIALS & SUPPLIES	ANNL RECDESK 6.15.26-6.14.	1,000.00
		907-105-00	GROUP INSURANCE	GF JUNE 2026 HSA FEES	16.25
		907-211-00	TELEPHONES	PCRD-JUNE 26 GEOTAB	38.85
		907-360-00	CAMP BUCANNEER SUPPL	PCRD-CAMP BUCCANEER SUPPLI	805.26
		907-341-00	MATERIALS & SUPPLIES	473-0145-042701-4 SYNC	388.55
		907-211-00	TELEPHONES	473-0145-042701-4 SYNC	163.30
	HOVATTERS WILDLIFE ZOO CINTAS	907-360-00	CAMP BUCANNEER SUPPL	PCRD-Admission SYNC Trip To	508.82
		907-216-00	MAINTENANCE	SYNC MATS & MOPS 6.8.26	92.20
		907-216-00	MAINTENANCE	SYNC MATS & MOPS 6.15.26	62.55
		907-216-00	MAINTENANCE	SYNC MATS & MOPS 6.22.26	121.85
		907-216-00	MAINTENANCE	SYNC MATS & MOPS 6.29.26	62.55
	DAVIS ATHLETICS LLC SPARK IMAGINATION & SCIENCE **PAYROLL EXPENSES	907-458-02	SYCC BUILDING	SYNC PLYGRND EQUIP	12,896.83
		907-360-00	CAMP BUCANNEER SUPPL	PCRD-ADMISSION FEE	252.00
				6/17/2026 - 6/30/2026	9,066.96
				TOTAL:	29,305.25
CONVENTION CENTER	WV MUNICIPAL LEAGUE	910-226-00	INSURANCE & BONDS	GF 2ND QTR UNEMPLOYMENT	4.29
		910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	46.92
	WV PUBLIC EMPLOYEES RETIREME	910-106-00	EVENT CENTER RETIREM	WV RETIRE TIER2 CONTRIBUTI	1.00
		910-104-00	FICA TAX	FICA WITHHELD AND MATCHED	140.08
	INTERNAL REVENUE SERVICE	910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	32.77
		910-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	32.77
	AT&T MOBILITY	910-213-00	UTILITIES-ADJUTANT G	PCRD-JUNE 26 CELL PHN	51.13
		910-341-00	EVENT CENTER SUPPLIE	EVNT CNTR CLEAN 6.11&13.26	350.00
	FRANCHESKA FIGUEROA	910-341-00	EVENT CENTER SUPPLIE	REF EVENT CNTR RENTAL FEE	750.00
		910-341-00	EVENT CENTER SUPPLIE	REF EVENT CNTR RENTAL FEE	750.00
	VICKIE DRANE			6/17/2026 - 6/30/2026	2,259.23
				TOTAL:	3,635.42
PUBLIC SAFETY	MON POWER	976-213-00	SAFETY COMPLEX UTILI	110 088 783 078 22 S FLORI	738.77
		976-459-01	PUBLIC SAFETY TRAINI	PCRD-FLUX WIRE GMAW CONTAC	140.95
		976-459-01	PUBLIC SAFETY TRAINI	BERN CYLNDR,TORCH KIT	78.81
	HARBOR FREIGHT TOOLS	976-459-01	PUBLIC SAFETY TRAINI	STRAW BALES&DELIVERY	437.20
		976-459-01	PUBLIC SAFETY TRAINI	5 TIER SHELIVING UNIT-FIRE	302.10
		976-459-01	PUBLIC SAFETY TRAINI	PCRD-#57 LIMESTONE	203.54
	LOWES BUSINESS ACCOUNTS/SYNC	976-459-01	PUBLIC SAFETY TRAINI	PCRD-#57 LIMESTONE	203.54
		976-216-00	SAFETY COMPLEX MAINT	POLICE PEST CNTRL JUNE 202	47.00
		976-459-01	PUBLIC SAFETY TRAINI	BLD BURN ROOMS-TRAINING	2,608.50
	CENTRAL SUPPLY CO	976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 6.15.2	31.77
		976-459-01	PUBLIC SAFETY TRAINI	BLD BURN ROOMS-TRAINING	2,608.50
		976-216-00	SAFETY COMPLEX MAINT	CH THEATRE PSC RUGS 6.15.2	31.77
	ROZELLE ENTERPRISES LLC	976-216-00	SAFETY COMPLEX MAINT	PSC 6.22.26 RUGS	31.77
		976-216-00	SAFETY COMPLEX MAINT	PSC 6.22.26 RUGS	31.77
		976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 6.29.26	31.77
	CINTAS	976-216-00	SAFETY COMPLEX MAINT	PSC RUGS 6.29.26	31.77
				TOTAL:	4,652.18

9. Public Works Report – Director of Public Works Ethan Crosten: Mr. Crosten began by presenting the following report to the Council.

Buckhannon City Council
Public Works Director Report
By: Ethan Crosten
June 17th, 2026

- Street:
- We have been completing alley trimming and maintenance.
 - Getting ready to start sidewalk projects on Franklin and Cleveland Avenue.
 - Worked on clean up associated with the BBQ Bash.
 - Getting ready to begin a small project in the Jawbone Park parking lot to ease vendor set up for events.

- Waste:
- Nothing New

- Sewer:
- We have completed the West Main Street sewer upgrade, we will be working on several taps
- Continuing to work on the Chestnut Street sewer upgrade.
 - We have reviewed and approved plans for a Sanitary Sewer extension near Finks Run.

- Water:
- The Water Department has begun work on Central Avenue as part of a water line upgrade.

- Engineering:
- Charles W. Gibson Library Remediation Project – Construction activities should be completed at the time of this update report (weather permitting).
 - WVDOH Transportation Alternative Program (TAP) West Main Street / North Locust Street Sidewalk & Lighting Project – In speaking with the City’s WVDOH project manager, the WVDOH has not made any announcements on any 2025 TAP applications yet but decisions are expected before August 2026.
 - WVDOH Transportation Alternative Program (TAP) North Locust Street Sidewalk & Lighting Project (Gateway North) – Continuing to work on the design of the project that will be for the construction of a new 5’-0” ADA-compliant concrete sidewalk along Route 20 South from Marion Street to Moore Avenue. Qualification-based interviews with (3) surveying companies regarding the surveying of the (32) properties whose front property line is adjacent to the existing WVDOH Rights-of-Way along WV County Route 20 shall be conducted on July 15, 2026.

Mr. Crosten also reported on the Route 20 lane-widening project near the Upshur County Courthouse. Construction is expected to begin in late August with completion projected for November 2026. Route 20 will be closed weekly from Sunday 6:00 PM through Thursday 6:00 AM for night work, with detours routed down Main Street toward North Locust and Wendy’s. No Main

Street closures will be permitted during this period, which will affect the Veterans Day and B-U Homecoming parades. Recorder Sanders thanked the Public Works crew for their responsiveness, including installation of an indoor air-conditioning unit in the Jawbone Park building to protect new sound equipment, preparations for July 4 events, and assistance with quick-turnaround needs at the Event Center. Public Works is also assisting the County with relocating playground equipment from Pringle Tree and continues coordinating on courthouse lighting and electrical work.

a. Approval to Renew Paving Contract with Adjustments to the Bid, if necessary - Council reviewed correspondence from West Virginia Paving included in the meeting packet explaining the need for a price adjustment due to increased petroleum-based asphalt costs. When the City’s paving contract was originally bid in May 2025, asphalt was priced at \$570/ton. As of July 2026, the local cost has risen to \$695/ton. Based on the contract’s escalation formula, the adjusted rate would calculate to approximately \$7.50/ton. Because the City has \$400,000 budgeted for paving and maintains a solid working relationship with the contractor, West Virginia Paving proposed only a \$2.50/ton increase rather than the full allowable adjustment. Mr. Crosten noted that the contractor is effectively absorbing roughly \$5.00/ton of the increase to help the City manage costs. Mr. Crosten and Council members expressed satisfaction with the quality of the company’s work and agreed that the proposed adjustment was reasonable. The wearing surface rate will increase from \$126.00/ton to \$128.50/ton.

Price evaluation for FY 2027

Snyder, Steve (West Virginia Paving) <ssnyder@wvpaving.com>
To: Ethan Crosten <ethan.crosten@buckhannonwv.org>

Fri, Jun 26, 2026 at 9:40 AM

Ethan,

West Virginia Paving, Inc. would like to request \$2.50 per ton on each material for FY 2027.

Explanation:

The asphalt liquid was \$570 a liquid ton when this was bid in May of 2025, it is \$695 for July of 2026. That is \$125 per liquid ton and using percent of liquid in Wearing as an example of 6% that would be \$7.50 per ton increase.

In the spirit of good faith, we would propose **\$2.50** for FY 2027 on each mix.

It has been great working with the City of Buckhannon, and I am glad the City of Buckhannon is pleased with the work we have performed thus far.

Please let us know if this is acceptable and again thank you for the opportunity to work for the City of Buckhannon.

Hopefully, we will see you in the fall for additional paving.

Regards,

Steve Snyder

West Virginia Paving, Inc.

Sanders/Reger moved to approve the renewal of the contract with West Virginia Paving, accepting the \$2.50/ton increase as an adjustment to the bid. The motion carried.

b. Approval to Renew On-Call Contracting Services with Adjustments to the Bid, if necessary - Council discussed renewal of the City’s on-call contracting services agreement. TradeWorx, the contractor holding the current agreement, reported no price adjustments for the upcoming year and confirmed they are willing to continue under the existing terms. Council members expressed satisfaction with TradeWorx’ performance, noting the quality of recent work, including improvements on Pocahontas Street. The remaining portion of Pocahontas Street, on the opposite side of Preston Street, is budgeted for completion by the Street Department under the current fiscal plan.

Sanders/Zuliani moved to approve renewing the On-Call Contracting Services with TradeWorx with no cost adjustment. The motion carried.

c. Approval to Re-Advertise Yard Reclamation Contract 2026-2028 – Mr. Crosten noted that while Tradeworx has performed well, the company is presently committed to several other projects and landscaping work is not their primary specialty. He recommended re-advertising the contract to seek firms more specifically geared toward landscaping and yard restoration services.

Zuliani/Young moved to approve re-advertise for a Yard Reclamation Contractor. The motion carried.

**CITY OF BUCKHANNON
ACCEPTING BIDS FOR YARD RECLAMATION SERVICES**

The City of Buckhannon will be accepting bids for Yard Reclamation Services 2026-2028. Bids will be received until 8:30 am, Wednesday, August 5, 2026 at which time the bids will be opened. Bid Information may be obtained at Buckhannon City Hall, 70 East Main Street, Buckhannon, WV 26201 from 8:30 am to 4:30 pm, Monday –Friday. Please direct all questions to Ethan Crosten, Director of Public Works at (304) 472-4443, extension 1000. The City of Buckhannon has the right to reject any and all bids.

d. Approval of Additional City Parks Projects and Maintenance Items – Mr. Crosten presented a list of proposed City Park projects and maintenance items, noting that several had been previously budgeted but deferred due to limited funds. With updated budget revisions providing additional capacity, staff reviewed a series of improvements focused primarily on maintenance and restoration rather than new amenities. Projects discussed included:

- Installation of security cameras at North Buckhannon Riverfront Park.
- Paving the North Buckhannon kayak launch ramp to restore safe river access.
- Replacement of two drinking fountains—one at North Buckhannon Riverfront Park and one at City Park.
- Resurfacing the River Walk basketball court and installing new hoops; the court is in deteriorated condition, and a recent fallen tree damaged the existing equipment.
- Refurbishment of park restroom stalls, including repairs and repainting.
- Installation of bird barriers at the North Buckhannon Riverfront Park pavilion to prevent nesting and protect picnic areas.
- Adding playground mulch and border systems similar to those recently installed at North Buckhannon, improving aesthetics and reducing maintenance.

Mr. Crosten confirmed that the drinking fountain at Jawbone Park is functioning properly following repairs and restoration of water service. Council members noted the significant increase in public use at City Park and expressed support for continued investment in park maintenance and improvements.

PREMILNARY ESTIMATE OF PROBABLE PROJECT COST <i>City Parks</i> <i>2026-2027 Fiscal Year</i>					
Item	Description	Unit	Quantity	Unit Price	Estimated Cost
1	NBRFP Cameras	LS	1	\$9,441.79	\$9,441.79
2	NBRFP Boat Ramp	LS	1	\$4,760.00	\$4,760.00
3	NBRFP and City Park Water Fountain	EA	2	\$2,500.00	\$5,000.00
4	Riverwalk Basketball Court (Hoops and resurfacing)	LS	1	\$8,200.00	\$8,200.00
5	Bathroom Stall Walls (All Parks)	LS	1	\$10,000.00	\$10,000.00
6	NPFRP Bird Barrier	LS	1	\$2,400.00	\$2,400.00
7	City Park Mulch and Borders	LS	1	\$9,000.00	\$9,000.00
					\$0.00
Construction Cost:					\$48,801.79
Construction Contingency Cost (10%):					\$4,880.18
Final Costs					\$53,681.97

Reger/Zuliani moved to approve the additional City Parks Projects and Maintenance Items as presented. The motion carries.

e. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits - The Building and Wiring Permits had been circulated for review earlier that day and were included in the Council packet.

Zuliani/Young move to approve the Building and Wiring Permits as presented. The motion carried with Mr. Reger abstaining.



Permit Fee Report #76964 - #76976
06/17/2026 - 07/01/2026

Permit #	Applicant Name	Applicant Address	Primary Contractor	Description	Project Cost	Fee Amount	Electrical Property Type	Asbestos Inspection	Zoning Approval Date	Historic Property	Flood Zone Area	Flood Zone /Elevation Certificate	FEMA Accessory Use
Group: Commercial-Industrial (nonresidential)													
76971	Kroshus Management LLC	40 College Ave		Underpinning between pier foundation	500.00	15.00		No		Yes	N/A	No	No
76969	Q4 Holdings LLC / Moon Flower	46 E Main St	TF BUILDERS	Re-Roof Rubber Roofing	50,000.00	325.00		Yes -If yes attach report		Yes	N/A	No	No
76967	A2Z (Sheena Rose)	39 Sedgwick		Plumbing, Drywall, Replace Windows	4,000.00	38.00		Yes -If yes attach report	6/24/2026	Yes	N/A	No	No
					54,500.00	378.00							

Group Total: 3

Group: Residential (non-commercial)

76974	Preston Rice	50 Boggess	REGER COMPANIES, LLC	Reroof - replace shingles	12,650.00	139.15		Yes -If yes attach report		No	N/A	No	No
76973	Arnold Hinzman	38 Island Ave	ALL ABOUT GLASS LLC	Roof overlay- Metal over Shingle & Fascia	11,000.00	121.00		No		Yes	N/A	No	No
76970	Jeffrey Hinkle	1 Lightburn	NESBITT CONTRACTING	Re-Roof Shingles	14,000.00	154.00		Yes -If yes attach report		Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76972	Ryan Neal	13 Thurman		Roof over existing back porch (12 x 24)	4,000.00	44.00		No	6/15/2026	Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76968	Shelly Williams	100 Fayette St		6' Fence for pool	500.00	10.00		No	5/4/2026	No	N/A	No	No
76966	Joe McKisic	171 Camden Ave		6' Chain link fence	5,000.00	55.00		No	6/5/2026	No	N/A	No	No
76965	Bradley Hull	7 Elias St		Replace Vinyl Siding	1,800.00	19.80		No		No	Zone AE	Yes-Elevation Cert. Not Required	No
76964	Janet Newman	5 Maple St	Compact Backhoe	Re-Roof Shingles	8,500.00	93.50		Yes -If yes attach report		No	Zone AE	Yes-Elevation Cert. Not Required	No

					57,450.00	636.45								
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Group Total: 8

Group: Residential Electrical Fee

76975	Haley Robinson	Vacant lot between lots 84 and 96 Virginia Ave (Zickefoose TP)	Gary Harman	Install electrical box in existing 5 gang meter sockets	100.00	100.00	B2 Single Family Residential (500 sq ft)	No		Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76976	Haley Robinson	4 Pinehaven Lane (off of Virginia Ave Zickefoose TP)	Gary Harman	Install new electrical box 2 gang meter socket Camper Lot	100.00	100.00	B2 Single Family Residential (500 sq ft)	No		Yes	N/A	No	No
					200.00	200.00							

Group Total: 2

Group: Zoning Application Fee

76972	Ryan Neal	13 Thurman		Roof over existing back porch (12 x 24)	4,000.00	20.00		No	6/15/2026	Yes	Zone AE	Yes-Elevation Cert. Not Required	No
76967	A2Z (Sheena Rose)	39 Sedgwick		Plumbing, Drywall, Replace Windows	4,000.00	20.00		Yes -If yes attach report	6/24/2026	Yes	N/A	No	No
76968	Shelly Williams	100 Fayette St		6' Fence for pool	500.00	20.00		No	5/4/2026	No	N/A	No	No
76966	Joe McKisic	171 Camden Ave		6' Chain link fence	5,000.00	20.00		No	6/5/2026	No	N/A	No	No
					13,500.00	80.00							

Group Total: 4

					125,650.00	1,294.45							
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Total Records: 17

7/2/2026

10. Fire Department Report –Chief Kimble began by acknowledging the tragic house fire in Barbour County in which four individuals perished. He extended thoughts and prayers to the responding Fire, EMS, and Law Enforcement agencies in Junior, West Virginia. He emphasized firework safety, noting the State Fire Marshal’s preliminary determination that improperly discarded fireworks placed in a trash bag on a porch caused the fire. He urged residents to exercise caution during the holiday period, especially given the extreme heat, dry conditions, and increased outdoor activity. He reminded the public to stay hydrated during Festival Fridays, and noted that the City’s fireworks display is expected between 9:30–10:00 PM, depending on lighting conditions.

Chief Kimble reported 103 responses for June, with 52.43% occurring inside city limits and 47.57% outside city limits in first-due and mutual-aid areas. Year-to-date responses total 548, with just over 60% inside the city and just under 40% outside. This represents approximately 2% fewer incidents compared to the same period last year. He provided an update on the training facility, noting that the first floor is essentially complete. Live-fire flow tests were conducted successfully, and additional burns were performed throughout the week. A new firefighter completed initial live-fire training on Sunday. Minor modifications will be made on the first floor while TradeWorx continues construction on the second floor. The second and third floors are expected to progress more quickly than the first. Chief Kimble reported ongoing coordination with Station 3 (Banks) and Station 4 (Adrian) to update mutual-aid agreements and ensure operational alignment. He addressed recent social media comments suggesting that the Buckhannon Fire Department does

not fundraise. He clarified that career firefighters cannot fundraise for their paid positions, but the volunteer division does conduct fundraising, primarily through CPR classes rather than traditional dinners. From July 1, 2025 through June 30, 2026, CPR instruction generated \$3,420 in revenue. Additionally, volunteers secure corporate sponsorships to cover the \$7,000 cost of the annual Fireman's Parade, bringing total volunteer fundraising to \$10,420 for the year.

Chief Kimble further explained that the Buckhannon Volunteer Fire Department receives significantly less state funding than other volunteer departments in Upshur County due to its combination department structure. While a typical volunteer department receives \$21,000 per quarter, Buckhannon receives \$12,000, resulting in an annual shortfall of nearly \$40,000. The City supplements this gap in its budget to ensure volunteers can purchase gear, equipment, and support approximately 1,200 calls per year and 4,000 hours of training. He concluded by reiterating the value of CPR instruction as both a community service and a practical fundraising method.

a. Discussion/Possible Purchase 2016 Freightliner Pierce Pumper Truck - Chief Kimble provided details regarding the department's apparatus needs and long-term fleet planning. He reminded Council that during the February–March budget discussions, the department had proposed refurbishing the 2009 engine, including paint, seating, electrical upgrades, radiator replacement, and other major work. The estimated cost for the refurbishment was \$334,000, while a full rebuild of that type of engine would approach \$800,000, and a comparable new engine would cost approximately \$1.2 million. Chief Kimble reviewed the current fleet:

- 1996 Freightliner – reserve/training engine
- 2002 Kenworth pumper
- 2009 engine
- 2021 engine

He explained the industry-standard rotation in which a front-line engine serves 10 years, then moves to second-line status for years 11–20, then to reserve status for years 20–30, before being retired to training use. The department is working to return to this rotation cycle to avoid having a 20-year-old engine on the front line. During the search for cost-effective options, the department identified a 2016 Freightliner Pierce pumper truck available from the Milton Fire Department. The apparatus is in excellent condition with 16,000 miles. While not equipped with every preferred feature, it is highly usable, appropriately sized for Buckhannon's narrower streets, and represents a significant improvement in fleet age and reliability. Milton is selling the engine due to ISO rating changes requiring them to purchase a ladder truck. Chief Kimble reported that he met with Volunteer Fire Department President Travis Dean, who indicated that the volunteers—pending their business meeting next Thursday—are willing to jointly purchase the apparatus, splitting the cost 50/50 with the City. The volunteers currently own the 1996 engine, which needs replacement, making the joint purchase beneficial to both organizations. Under the proposed arrangement, the City would secure the loan and enter into an MOU with the volunteers specifying their annual contribution. For example, if the annual payment were \$50,000, the volunteers would remit \$25,000 at the start of each fiscal year. The total purchase price of the apparatus is \$310,000, making the City's share approximately \$155,000. Most equipment will be transferred from existing engines. The primary upgrades needed include installation of spot chains and replacement of air-pack seat mechanisms. Proceeds from the eventual sale of the 1996 volunteer-owned engine may be used to offset these minor costs.



Reger/Sanders moved to approve the purchase of the 2016 Freightliner Pierce Pumper Truck from the Milton Fire Department for \$310,000, with the cost split with the Buckhannon Volunteer Fire Department. The motion carried.

Following the vote, Mr. Zuliani asked about the potential sale value of the 1996 Freightliner. Chief Kimble estimated the truck could sell for \$20,000–\$30,000. He noted that several minor upgrades needed for the newly proposed 2016 engine—such as replacement air-pack seat bottle holders (approximately \$4,500) and spot chain installation (approximately \$5,000)—could be funded using proceeds from that sale. Most operational equipment, including hoses, fittings, and nozzles, will be transferred from existing engines. Mr. Reger asked about the timeline for future apparatus needs. Chief Kimble explained that the department will likely need to replace its next front-line engine in approximately 4–7 years, and the ladder truck in roughly 8–10 years. He noted that many cities now enter purchase agreements 2–3 years in advance to lock in pricing, though manufacturers typically will not guarantee pricing beyond that window due to market volatility. He offered to research current industry practices for multi-year apparatus contracts. Mr. Reger then asked whether it would be prudent to establish an escrow or reserve account to begin setting aside funds for future apparatus purchases. Chief Kimble agreed that such planning would be beneficial, given the high cost of ladder trucks. He noted that a new ladder truck is currently estimated between \$2.4 and \$2.5 million. He added that a full refurbishment of the City’s existing ladder truck may be a more realistic future option, as refurbishment costs—while substantial—are considerably lower than purchasing a new one. A complete ladder refurb involves removing the body and tank, replacing the wiring and hydraulics, and overhauling major components such as the hydro-motor, which alone can cost \$40,000 and has a limited service life. Chief Kimble reiterated that the proposed 2016 Freightliner Pierce pumper will allow the department to restore its proper apparatus rotation cycle, moving engines through front-line, second-line, and reserve status at appropriate intervals. He thanked Council for its continued support.

11. City Attorney’s Report – Thomas J. O’Neill

a. Discussion/Draft Ordinance No. 479 Purchase Property 44 Cleveland Avenue through Third Party Tax Sale - City Attorney Tom O’Neill addressed Council and noted that the version of Ordinance No. 479 included in the packet was not the final version due to a minor typographical error in the title. He stated that the corrected version had been distributed and would appear formally at the next meeting. He confirmed that the ordinance was ready for first reading if Council wished to proceed. Finance Director Amberle Jenkins confirmed that she had spoken with Code Enforcement Officer Vincent Smith and that the anticipated purchase cost remained within the previously discussed cap.

Upon request, Mr. O’Neill read the ordinance by title. He noted that the ordinance contained a blank for the appropriation amount and recommended that Council amend the ordinance on first reading to include the purchase price, stating that the appropriate phrasing would be “an amount not to exceed \$5,000.” Mayor Skinner clarified that the motion should include both the correction to the title—replacing “Lincoln Street” with “Cleveland Avenue”—and the insertion of the appropriation amount not to exceed \$5,000. Mr. O’Neill confirmed that both adjustments could be made within a single motion.

Sanders/Zuliani moved to amend Ordinance No. 479 by correcting the title to remove “Lincoln Street” and replace it with “Cleveland Avenue” in line three; inserting in the appropriation area that the purchase price shall not exceed \$5,000; and approving the ordinance on its first reading. The motion carried.

ORDINANCE NO. 479 OF THE CITY OF BUCKHANNON, AN ORDINANCE APPROVING THE PURCHASE OF THAT LOT OR PARCEL OF LAND FRONTING ON THE NORTH SIDE OF CLEVELAND AVENUE, WITH A COMMONLY KNOWN ADDRESS OF 44 CLEVELAND AVENUE, PRESENTLY TITLED IN THE NAME OF TERRY F. BEESON, AND SPECIFICALLY AUTHORIZING THE EXPENDITURE OF MUNICIPAL FUNDS FOR SAID PURCHASE

WHEREAS, Chapter 8, Article 12, Section 1 of the Code of West Virginia, 1931, as Amended, empowers The City of Buckhannon to purchase real property for any municipal purpose, and Chapter 8, Article 11, Section 3, Subsection (6) of said Code requires that the purchase of private property by a municipality shall be by ordinance; and,

WHEREAS, the Council of The City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia insofar as the acquisition and purchase of the captioned property is concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

The Mayor is expressly authorized and empowered to execute, acknowledge, and deliver on behalf of the City of Buckhannon any and all agreements or other documents as may be deemed reasonable or necessary to realize the City’s acquisition of that property with a commonly known address of 44 Cleveland Avenue; that said property appears on the tax rolls of the Assessor of Upshur County, West Virginia as being in **Corporation District, Tax Map 2, Parcel 93**.

Said parcel being that property appearing as Lot 44 as shown on a map of North Buckhannon Addition, of record in the Office of the Clerk of the County Commission of Upshur County, West Virginia in Plat Book 1, at page 7, said lot being situate on Cleveland Avenue; and further being that property conveyed unto Terry F. Beeson by deed of Randall L. Bonnell dated September 15, 2020 and of record in the aforesaid Clerk’s office in Deed Book 575 at page 411.

And further, to accept on the City’s behalf the delivery of a good and sufficient deed of conveyance from the said TERRY F. BEESON, to evidence the City’s purchase and acquisition of the captioned property.

The expenditure of an amount not to exceed \$5,000.00 is approved for payment of the property herein described.

This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage, and adoption by the Council of the City of Buckhannon, (i.e., August 15, 2026).

FIRST READING	July 2, 2026
SECOND READING, PASSAGE AND ADOPTION	July 16, 2026

Robert N. Skinner, III, Mayor

CERTIFICATE OF PASSAGE AND ENACTMENT

I, Randall H. Sanders, Recorder of the City of Buckhannon, a West Virginia municipal corporation, do hereby certify that the foregoing Ordinance No. 479 was lawfully ordained and enacted by the Council of the City of Buckhannon during a regular meeting of the City Council on July 16, 2026.

Randall H. Sanders, City Recorder

b. WVWC Property Transfer - Mr. O'Neill noted that next week the City and West Virginia Wesleyan College will exchange deeds for the properties involved in the ongoing property swap.

Prepared by and recording requested by: Thomas J. O'Neill, City Attorney City of Buckhannon, West Virginia Address: 70 East Main Street City: Buckhannon State: WV Zip: 26201 Phone: 304-472-1651 W. Va. Bar No. 10575 Instrument prepared without benefit of title examination. Preparer does not serve as settlement agent.	-----Above this Line for Official Use Only-----
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THIS DEED, made this _____ day of _____, 2026, is by and between the **City of Buckhannon, West Virginia, a municipal corporation and political subdivision of the State of West Virginia**, Grantor and party of the first part, and the **West Virginia Wesleyan College, Inc., a West Virginia non-profit**

corporation, Grantee and party of the second part.

WITNESSETH: That, pursuant to Chapter 8, Article 12, Section 18 of the Code of West Virginia, 1931, as amended, the party of the first part - as a municipal corporation and political subdivision of the State of West Virginia is empowered and authorized to sell or otherwise dispose of its real property, with the Council of the City of Buckhannon did further authorize and confirm through its adoption of **Ordinance No. 463**, and for and in consideration of the sum of ten dollars (\$10.00) cash in hand paid, and other good and valuable consideration as set forth herein, the receipt of which is hereby acknowledged, the said party of the first part does GRANT AND CONVEY, with covenants of SPECIAL WARRANTY, unto the party of the second part all of its right, title and interest in, to, or associated whatsoever with the following described real estate, together with the improvements thereupon and appurtenances and rights-of-way thereunto belonging, situate in the City of Buckhannon, in Corporation District, Upshur County, West Virginia, and more particularly described as follows:

First Tract:

Being that certain tract of land situate in east Buckhannon, on the Buckhannon River, and bounded as follows: beginning at a stake, corner to the lot of land formerly owned by John D. Martin, and running thence N. 21-1/2 E. 39 poles and 16 links to a stake on the bank of the Buckhannon River; thence S. 69-1/2 E. 5 poles to a stake on the bank of said river; thence S. 21-1/2 W. 39 poles and 16 links along Factory Street to a stake on said street; thence N. 69-1/2 W. 5 poles to the beginning, from which is reserved the one-half acre conveyed by J. H. Parker and others to John W. Bowman and from which is also reserved 4 poles and 16 links conveyed to the Baltimore & Ohio Railroad Company and used by said Road as a right-of-way.

Being that property conveyed to the party of the first part herein by deed of U. G. Young, et al., Trustees, dated October 11, 1934 and of record in the office of the Clerk of the County Commission of Upshur County, West Virginia in Deed Book 90, at page 423.

Second Tract:

Beginning at an iron pin, common corner of Factory Street, the property herein conveyed and that certain tract conveyed by James Tomey to Gary J. Gould and Carol A. Gould, by deed dated October 19, 1972, and recorded in the office of the Clerk of the County Commission of Upshur County, West Virginia, in Deed Book 228 at page 276; thence with Factory Street, N. 23 degrees 00' 51 feet to an iron pin; thence S. 69 degrees 00' 132.0 feet to an iron pin; thence S. 23 degrees 00' W. 51 feet to an iron pin; thence along a division line established

April 27, 1972, and more particularly shown upon a plat hereinafter referred to, N. 69 degrees 00' W. 132 feet to the beginning.

Being that property conveyed to the party of the first part herein by James Tomey, et ux., by deed dated March 24, 1999 and of record in the aforesaid Clerk's office in Deed Book 410, at page 651.

Excepting and reserving therefrom for the benefit of the City of Buckhannon, party of the first part, an easement across the tracts of land herein conveyed for the placement of lines, plant, and equipment for the purpose of public utilities - including but not limited to water, sewer, electric, natural gas - and for access to present and future extensions of a public walking trail, and the placement thereupon of a walk trail connector to the Buckhannon River Walk Trail.

This conveyance is made subject to all covenants, restrictions, rights of way, or easements affecting said premises of record in the aforesaid Clerk's Office, if any, and is further made subject to such matters which would be disclosed by a visual inspection of the premises.

The subject tracts or parcels of land are those tracts with a commonly known address of **21 Factory Street, Buckhannon**, and are identified on the real property tax records of said County and State as **Corporation District, Map 4, Parcels 337 & 327.1.**

This conveyance is made with covenants of Special Warranty, and free from liens and encumbrances, but subject to any liens assessed but not yet payable, and is subject to any and all covenants, restrictions, easements and reservations which may be a matter of record in the aforementioned clerk's office and running with the land.

TO HAVE AND TO HOLD by the Grantee and its successors and assigns forever.

RECITAL AND CERTIFICATION PURSUANT TO WEST VIRGINIA CODE 11-21-

71b

The undersigned party of the first part hereby states, acknowledges, and affirms that this conveyance is exempt from real estate sales tax withholding as it is a resident entity of the State of West Virginia.

DECLARATION OF CONSIDERATION OF VALUE

The Grantor herein declares that the consideration paid for the property conveyed herein is less than \$100.00; however, this transaction is exempt from transfer tax as the transferor is a municipal corporation.

WITNESS the following signature of the party of the first part:

CITY OF BUCKHANNON, WEST VIRGINIA,
a municipal corporation

By: _____
Robert N. Skinner, III
Its: Mayor

STATE OF WEST VIRGINIA
COUNTY OF UPSHUR, TO-WIT:

I, _____, a Notary Public in and for the County and State aforesaid, do hereby certify that ROBERT N. SKINNER, III, whose name is signed to the foregoing writing, has this _____ day of _____, 2026 appeared and acknowledged the same before me in my said County to be the act and deed of said municipal corporation.

Notary Public

My commission expires: _____.

Following recording, please return this document to:
West Virginia Wesleyan College
Office of the President
59 College Avenue
Buckhannon, West Virginia 26201

[End of document.]

ORDINANCE NO. 463 OF THE CITY OF BUCKHANNON, AN ORDINANCE APPROVING THE CITY'S CONVEYANCE TO WEST VIRGINIA WESLEYAN COLLEGE, INC., A WEST VIRGINIA NON-PROFIT CORPORATION OF TWO PARTICULAR TRACTS OF PARCELS OF REAL PROPERTY IN TRADE AND EXCHANGE FOR FIFTEEN PARTICULAR TRACTS OR PARCELS OF REAL PROPERTY, AS WELL AS AN AGREEMENT FOR THE CITY TO VACATE CERTAIN CITY STREETS, ALLEYS, OR PORTIONS THEREOF, ALL OF SAID REAL ESTATE SITUATED IN CORPORATION DISTRICT OF UPSHUR COUNTY, WEST VIRGINIA

WHEREAS, West Virginia Wesleyan College, Inc., a West Virginia non-profit corporation, has been a vital part of the Buckhannon-Upshur Community since its founding, as an outstanding institution of higher learning, both for residents of the Buckhannon-Upshur community and for others who come to make Buckhannon their home through their association with the College; and,

WHEREAS, in addition to the indispensable place West Virginia Wesleyan College holds in our community, the College and its sponsoring institution have been fixtures throughout the community for years, both as a major community employer and a participant in community initiatives; and,

WHEREAS, West Virginia Wesleyan College owns certain parcels of land more particularly described herein, which would afford the City of Buckhannon an opportunity to expand certain of its recreational holdings and offerings to the public; and,

WHEREAS, the City of Buckhannon also owns a certain parcel of land more particularly described herein, which would afford West Virginia Wesleyan College an opportunity to more efficiently manage its existing physical plant; and,

WHEREAS, pursuant to the statutory provisions of Chapter 8, Article 12, Section 18(b) of the West Virginia Code, as amended, the City is specifically authorized and empowered to enter real estate transactions involving the trade of municipally owned property for the acquisition of new or other property for the City without being required to publicly auction the municipally owned property; and,

WHEREAS, both the Council of the City of Buckhannon and the City's Consolidated Public Works Board previously determined that the proposed trade of City owned property for property owned by West Virginia Wesleyan College, Inc. was a fair, reasonable and proper real estate transaction that resulted in the public interest best being served, and in both the City and the public in general, realizing valuable benefits from the consummation of the proposed trade of the herein described property with West Virginia Wesleyan College; and,

WHEREAS, the statutory provisions of Chapter 8, Article 11, Section 3, Subsection (6) of the West Virginia Code, as amended, specifically provide that both the purchase of private property by a municipality and the conveyance of municipally owned property shall be by ordinance; and,

WHEREAS, the Council of the City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia and particularly with the immediately hereinbefore referenced state statutes insofar as the acquisition, trading and conveyance of the subject real estate is concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I - FINDINGS OF COUNCIL: The Council of the City of Buckhannon hereby makes the following findings:

(1) A trade and conveyance of real estate owned by the City and West Virginia Wesleyan College, Inc., a West Virginia non-profit corporation, (hereafter, "College") is of valuable benefit to both the City's recreational and public works operations and the public in general;

(2) The value of the real estate interests proposed for trade and conveyance by the College to the City is at least equivalent to the value of the real estate proposed for trade and conveyance;

(3) The Council of the City of Buckhannon now desires formally and in all respects to ratify, confirm, approve, accept and endorse the City's conveyance of the real estate more particularly described or referenced in Article II hereof in trade and exchange for the College's conveyance of the real estate described or referenced in Article III hereof; and,

(4) The Mayor of the City of Buckhannon is hereby duly authorized and empowered to execute, acknowledge and deliver on behalf of the City of Buckhannon, by special warranty deed together with any and all other reasonable, necessary or proper documents respecting the conveyance of the City-owned real estate described in Article II hereof to West Virginia Wesleyan College, Inc.; and,

(5) The City shall further undertake proceedings to vacate those public streets or alleys identified in Article IV, pursuant to the provisions of West Virginia Code.

(6) Any conveyance of said streets or alleys to the College shall provide reservations of use to other property owners whose lands adjoin said alleys, as far as said alleys actually adjoin the lots or lands of those other owners.

ARTICLE II - CITY REAL ESTATE TO BE TRADED AND CONVEYED UNTO WEST VIRGINIA WESLEYAN COLLEGE, INC., A WEST VIRGINIA NON-PROFIT CORPORATION:

Those tracts identified on the real property tax records of Corporation District, Upshur County, West Virginia, as follows (with their commonly known addresses):

- 1) Tax Map 4, Parcel 337 (17 Factory Street)
- 2) Tax Map 4, Parcel 327.1 (21 Factory Street)

ARTICLE III – WEST VIRGINIA WESLEYAN COLLEGE, INC., REAL ESTATE TO BE TRADED AND CONVEYED UNTO THE CITY:

Those tracts identified on the real property tax records of Corporation District, Upshur County, West Virginia, as follows (with their commonly known addresses):

- 1) Tax Map 8, Parcel 191 (8-10 Randolph Street)
- 2) Tax Map 8, Parcel 192 (16 Randolph Street)
- 3) Tax Map 8, Parcel 193 (13 Wood Street)
- 4) Tax Map 8, Parcel 194 (20 Randolph Street)
- 5) Tax Map 8, Parcel 195 (21 Wood Street)
- 6) Tax Map 8, Parcel 255 (Camden Ave – Randolph Street Alley – 273')
- 7) Tax Map 8, Parcel 175 (80 Camden Avenue)
- 8) Tax Map 8, Parcel 184 (77 Randolph Street)
- 9) Tax Map 8, Parcel 236 (78 Randolph Street)
- 10) Tax Map 8, Parcel 237 (79 Wood Street)
- 11) Tax Map 13, Parcel 78.1 (228 Randolph Street)
- 12) Tax Map 13, Parcel 113 (228 Randolph Street)
- 13) A 21,417 square foot portion on the northern end of Tax Map 8, Parcel 252
- 14) Tax Map 8, Parcel 253, etc (balance of parcels to be determined) (Rail Trail)
- 15) Restroom building located upon a portion of Tax Map 5, Parcel 123 (Camden Avenue)

ARTICLE IV – PUBLIC STREETS, ALLEYS, OR WAYS TO BE VACATED BY THE CITY OF BUCKHANNON IN PROCEEDINGS TO FOLLOW THE ENACTMENT OF THIS ORDINANCE:

- 1) Silverbells Lane, from its origination point at the railroad tracks south of the walk trail to a point 178 feet south of its intersection with Braxton Street.
- 2) Snowgoose Lane, from its origination point at the walk trail to a point 178 feet south of its intersection with Braxton Street.
- 3) Stewart Lane

ARTICLE V - EFFECTIVE DATE: This Ordinance shall be deemed effective thirty (30) days following the second (2nd) reading, passage and adoption by the Council of the City of Buckhannon, i.e., June 15, 2023.

FIRST READING: May 4, 2023

SECOND READING, PASSAGE AND ADOPTION: May 16, 2023


Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 463 was lawfully ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on May 16, 2023.



Randall H. Sanders, City Recorder

12. New Business Discussion

a. Approval Renewal IT Service Agreement 2026-2029 Jarod Ramsey, Strategy IT Technology Solutions Action taken earlier in the meeting.

13. Council Members' Remarks and Announcements

Shawn Young: Councilmember Young concurred with Chief Kimble's advice to stay safe from the heat and check on the elderly. He wished all a happy 4th of July weekend.

Rob Zuliani: Councilmember Zuliani commended all City employees and others who work outdoors, noting the extreme heat and the demanding conditions faced by staff throughout the day. He expressed particular appreciation for those responsible for emptying garbage containers, acknowledging both the high temperatures and the challenging odors they contend with. He thanked all workers for continuing to perform their duties without interruption despite the weather. He further remarked on the positive activity downtown, stating that while driving on Main Street at the end of June, he observed a long line of families and children outside the Colonial Arts Center. He was pleased to learn they were waiting to attend Shrek the Musical, and commented that it was encouraging to see such strong community engagement and attendance at local arts programming.

Jack Reger: Councilmember Reger offered commendations to all City employees and event organizers, noting the excellent work performed during recent community events, including the West Virginia Strawberry Festival and BBQ Bash. He stated that City workers have continued to perform at a high level despite challenging summer heat and expressed appreciation for their dedication. He further remarked on the exceptional condition of the City Park, observing that he could not recall it ever looking as good as it does now, particularly given its heavy use by residents. He expressed encouragement regarding progress at the Fire Department Training Center, noting that observing a live burn is both educational and eye-opening. He commented that firefighters often allow observers to view conditions through an infrared camera, demonstrating the extreme temperatures encountered during fire suppression. He stated that the training facility will be a significant asset to the department. He also highlighted the success of the drug addiction counseling program at WWVWC, noting its rapid growth and positive community impact. He commended Dr. Reyes and the team, stating that their work is tremendous and will continue to benefit the community.

Pamela Bucklew: Councilmember Bucklew was absent.

Scott Randall: Councilmember Randall was absent.

14. City Recorder's Report, Remarks, and Announcements – Recorder Sanders reviewed the following:

a. Report of Events, Correspondence, and Information

- i. Friday, July 3-Independence Day Observance-All City Offices & Transfer Station Closed**
- ii. Buckhannon Fourth of July Fireworks Celebration at Jawbone Park on Friday, July 3**
- iii. The City Council Meeting Date of Thursday, August 6, 2026 has been cancelled due to conflict with the WVML Conference**

b. CAC Upcoming Events

- i. Five Dollar Guitar Lessons July 14 & July 18**
- ii. Sago River String Band July 18**
- iii. Buckhannon Songwriters Workshop July 21**

c. The Event Center at Brushy Fork Upcoming Events

i. Valley North Transmission Line Project Open House 4:00-7:00pm, July 16

ii. B-UHS Class of 1991 Cash Bash July 18ii. B-UHS Class of 1991 Cash Bash July 18, 2026

Remarks: Recorder Sanders stated that he is honored to begin a new term as City Recorder. He reiterated earlier remarks about collaboration, noting that the City of Buckhannon, the Upshur County Commission, and numerous community organizations recently contributed items to what ultimately became two time capsules placed at Pringle Tree Park to be opened in 50 years. The project was coordinated by the West Virginia Department of Tourism as part of the America 250 celebration. He echoed earlier praise for the WV Strawberry Festival and BBQ Bash, noting their excellent execution. He emphasized that Create Buckhannon continues to deliver a “mini-festival” every Friday night through Festival Fridays, highlighting the exceptional performance by the Davis Brothers, which he described as one of the best concerts the area has hosted this year. He noted that Stonestreet, from Charleston, will perform at the next Festival Fridays event, along with an opening band. He described the upcoming Celebrate 250 recognition scheduled for 6:00 PM at Jawbone Park, featuring collaboration among VFW Post 3663, American Legion Post 7, and the Elizabeth Zane Chapter of the Daughters of the American Revolution. Mayor Skinner will offer remarks, and each organization will distribute commemorative items. Create Buckhannon has purchased additional giveaways, and Madison Street Park will host children’s activities. He also commended the condition of Jawbone Park, noting that relocating heavy festival vendors off the grass and onto concrete surfaces has significantly improved turf preservation. He stated that this practice will continue next year to maintain the park’s appearance. Sanders concluded by expressing enthusiasm for ongoing community events and the positive momentum throughout the City. Recorder Mr. Sanders added one final item, noting that a soft-plastic recycling container had now been placed in the City Hall lobby as part of the ongoing partnership among the City Waste Department, the Rotary Club of Buckhannon-Upshur, and the broader community. He explained that Rotary has launched a highly successful soft-plastic recycling initiative aimed at keeping plastic film out of landfills. Although the City’s Recycling Center cannot currently accept soft plastics, residents may drop off materials at several community locations, including City Hall. He displayed the container and listed acceptable materials, including grocery bags, bread bags, bubble wrap, shrink wrap, paper towel and toilet paper overwrap, produce bags, air pillows, and zip-top bags. A full list will be posted in the lobby. Mr. Sanders reported that the Waste Department has now collected 2.13 tons of soft plastic through the program—material that would otherwise have gone to the landfill. He encouraged residents to use the new drop-off location and reminded the public not to take soft plastics to the transfer station or recycling center at this time.

Upshur County Time Capsule Buried for Future Generations as Part of America250 Celebration

BUCKHANNON, WV: The Upshur County Commission and the City of Buckhannon officially contributed to the statewide America250 initiative by burying a community time capsule. This project was made possible by Governor Patrick Morrissey and Tourism Secretary Chelsea Ruby, who provided each West Virginia county with a capsule to preserve a snapshot of life in 2026.

On behalf of the Upshur County Commission, county officials coordinated a broad community effort to gather meaningful items that reflect the people, places, and stories that define Upshur County today. The time capsule includes letters from local elected officials—among them the Mayor and City Recorder of Buckhannon—as well as memorabilia and keepsakes from the City of Buckhannon, the Upshur County Visitors Bureau, County Clerk’s Office, Sheriff’s Office, Circuit Clerk’s Office, West Virginia Wesleyan College, the West Virginia Strawberry Festival, WAMSB, Ralston Press, Falling Rock Post Card Co., local businesses, and numerous community organizations.

Also included are photographs by Joey Baxa and Joe Hughes; images documenting the John C. Allen Regional Hub property donation and AMLER funding announcement; materials highlighting West Virginia’s Healthy Living initiative; postcards, maps, newspapers; and other items capturing daily life in Upshur County in 2026.

The time capsule was buried at the historic Pringle Tree site and is marked to be opened in 50 years. Upshur Monuments generously donated the commemorative stone marker that now stands at the site.

The response from the community was overwhelming—so much that contributions were sufficient to fill a second capsule. “We hope future generations enjoy this glimpse into who we were in 2026 and the pride we have in our community,” the Commission shared. The City of Buckhannon added, “Fifty years from now, when this capsule is opened, we hope the people of 2076 will see not only what we created, but how deeply we cared for our community and for one another.”

Upshur County Commissioners Kristie Tenney, Sam Nolte, and Doug Bush were honored to mark this occasion alongside County Administrator Tabatha Perry, Administrative Assistant Cindy Hughes, Buckhannon City Recorder Randy Sanders, Cadence Ringer of the Upshur County Visitors Bureau, Amanda Hayes of West Virginia Wesleyan College, and other residents who attended. The Commission extends its sincere appreciation to all who contributed keepsakes and helped preserve this piece of Upshur County history.

A special note of gratitude is extended to Cindy Hughes for her dedication and contributions to this project during her final week with Upshur County.

###

Randy Sanders
City Recorder & Information Coordinator



15. Mayor’s Remarks and Announcements – Mayor Skinner stated that he had no additional items to add other than encouraging everyone to come downtown and enjoy the festivities planned for the holiday weekend. He noted that the City’s fireworks display will occur at dark, and that the weather is expected to be clear but hot. He wished all residents a Happy Fourth of July.

16. Declaration of Adjournment:

There being no further business, the meeting was adjourned at 8:26 p.m. upon a motion by Councilmember Reger.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____