

City of Buckhannon Consolidated Public Works Board
Meeting Agenda
9:00 AM Thursday, August 13, 2026
Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 06/25/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. Zachary Williams, Jimbo's Place Last Splash Luau Event on 08/28/26 & 08/29/26
 - i. 6 N. Kanawha Street Closure Area 48'x48'
 - ii. Outside Activities & Live Music
 - iii. Request COB to draft Approval Letter to the WVABCA of the temporary extension of the licensed floor plan for the outdoor event (Zoning Compliance)
 - b. Jaws BBQ, Gary Connell
 - i. Rescheduling WV Hillbilly Days Festival 2026
 - c. City Horticulturist Dixie Green
 - i. Approval to replace Main Street raised flower beds
 - ii. Approval for additional funds for flower displays
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. Business Discussions
 - a. Event Request-Chapel Hill UMC Block Party -Request Street Closure on 08/15/26 4pm-6pm
 - b. Event Request-Riverfest 10 Celebration at the Poundstone Riverwalk on 08/29/26
 - c. Event Request -Traffic Flow Management- WVWC Students Move-In Day on 08/22/2026
 - d. Event Request- Trunk-or-Treat at the Public Safety Complex Parking Lot on 10/26/2026
 - e. Approval to Accept-Sue & Dana Bates Relinquish to the COB Cemetery Spaces to use as Pauper Burials 2nd Addition Lot 15 Section C Spaces 1, 3, 5 & 7
 - f. Cemetery Buy Back Proposal 2nd Addition Lot 127 Section F Spaces 6 & 8 -Peggy Hall
 - g. Further Discussion/Possible Action Cemetery Rules & Regulations
 - i. Limiting Markers for Multiple Cremation Names
 - ii. Cemetery Lot Purchasing Requirements
 - h. Sanitary Dept. Recommendation for Discussion Maintenance Reger Street Stormwater Issues
10. Report of Events, Correspondence, and Information
 - a. Updated Pavilion Use Request Form regarding Park Regulations
 - b. WVDOH Route 20 Turn Lane Project-Scheduled to begin late August 2026 through late November 2026
 - c. Addressing/Mapping Assignment of 34 Colorado Avenue
 - d. All City Parks Remain Closed, except City Park on Park Street, for cleaning & sanitation
 - e. WV Emergency Management Division Damage Survey
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment

Revised 8/10/26

This agenda is certified by Mayor Robbie Skinner on August 5, 2026. To participate in this meeting virtually, use this link: <https://global.gotomeeting.com/join/376934309>, or by phone, call: +1 (872) 240-3212, access code: 376-934-309.