STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, June 18, 2026, at 7:30 a.m. in Council Chambers at City Hall. The following were in attendance (GTM is attendance by GoToMeeting):

Mayor	Robbie Skinner	Present
City Recorder	Randy Sanders	Present
Assistant Recorder/Director of Finance	Amberle Jenkins	Present
City Engineer	Jay Hollen	Present - GTM
City Hall Office Manager	Barbara Hinkle	Present
Board Member	Phil Loftis	Present
Board Member	Crystal Shaw	Present
Director of Public Works	Ethan Crosten	Present
Sanitary Superintendent	Cody Tenney	Present

Guests: Dustin Salyer; Anita Delahunt.

City of Buckhannon Sanitary Board
Meeting Agenda
7:30 AM Thursday, June 18, 2026
Council Chambers | 70 East Main Street

1. Call to Order

2. Moment of Silent Reflection

3. Pledge of Allegiance

4. Approval of Previous Meeting Minutes: 04/16/2026; 05/21/2026

5. Public Comment – Motion to Open & Close Requested

6. Recognition of Guests
   a. Dustin Salyer-181 Camden Avenue- Possible Executive Session Property Matters Per WV Code § 6-9A-4

7. Financial Report – Director of Finance, Amberle Jenkins
   a. Approval Sanitary Board Budget Revision FY 2025/2026

8. Department Report – Sanitary Department Superintendent, Cody Tenney
   a. Plant Operations & Test
   b. Maintenance Crew
   c. Line Crew #1
   d. Line Crew #2
   e. Wastewater Treatment Plant Study

9. Stormwater Management Discussions
   a. Taylor Street Storm Sewer Update

10. Business Discussions:
    a. Discussion/Possible Vote Mud Lick Road Property Owner Request Payment Plan re: Sanitary Sewer Tap
    b. Revisit 2 Willowbrook Street Property Restoration

11. Report of Events, Correspondence, and Information
    a. P.S.D. Meeting Minutes

12. Board Members' Remarks and Announcements

13. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on June 12, 2026. *Those who participated in this meeting virtually used this link: https://global.gotomeeting.com/join/743314989, or by phone by calling (669) 224-3412, access code: 743-314-989.*

1. Call to Order: At 7:30 a.m., Mayor Robbie Skinner called the June 18, 2026 meeting of the Sanitary Board to order.

2. Moment of Silent Reflection – Mayor Skinner invited those in attendance to join in silent reflection.

3. Pledge of Allegiance – Mayor Skinner led those in attendance in the Pledge of Allegiance.

4. Approval of Previous Meeting Minutes: 04/16/2026; 05/21/2026 – Mayor Skinner recognized that the minutes for 04/16/2026 and 05/21/2026 were available for consideration and asked for corrections, additions, or approval as presented.

Shaw/Loftis moved to approve the minutes from 04/16/2026 and 05/21/2026 as presented. The motion carried.

5. Public Comment—Motion to Open & Close Requested – Without objection, Ms. Anita Delahunt addressed the Board regarding property restoration following prior sanitary work at her home on Willowbrook Street. Ms. Delahunt recapped persistent lawn unevenness, ruts, standing water, and grass damage that she believes occurred during the project. She requested comprehensive restoration and referenced prior discussions about aeration, reseeding, and potential drainage improvements (e.g., a T- or French drain). Board discussion followed with staff and the City Engineer reviewing right-of-way limits, past site access, and scope of disturbance.

Loftis/Shaw moved to engage Highland Landscaping to perform restoration within the sanitary right-of-way corridor on the Delahunt property along Willowbrook Street, directing the contractor to address dips and standing water using appropriate methods (including fill and drainage measures as needed) and to complete grading, aeration, seeding, and related restoration to a professional standard. The motion carried.

6. Recognition of Guests
a. Dustin Salyer — 181 Camden Avenue — Possible Executive Session Property Matters per WV Code § 6-9A-4 - Mr. Salyer described ongoing impacts at 181 Camden Avenue following prior sanitary/storm-related work in the Taylor Street area. He reported house and property damage, difficulty reaching the contractor, and a gap between a prior (higher) valuation expectation and the formal appraisal value received. The Board and staff discussed contractor response issues, potential insurance/appraisal pathways, and the property's possible role in a future Taylor Street Phase 2 project. No motion was adopted. By consensus, the Board directed that the matter be placed on an agenda as an actionable item for a June 30, 2026 special meeting at 7:30 a.m., pending receipt of documentation from Mr. Salyer; staff will prepare options for consideration.

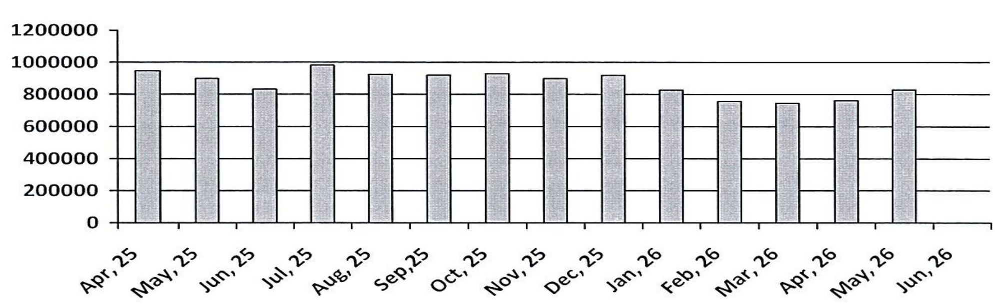
7. Financial Report – Director of Finance Amberle Jenkins - Mrs. Jenkins presented the May 2026 Financial Report.

SANITARY BOARD
CITY OF BUCKHANNON
BALANCE SHEET

Balance May 31, 2026

Money market checking	$829,171.07
WVBTI working capital	$393,796.71
CD Working Capital (CD#368265)	$111.764.89

CD (303555) Note-Closed this CD when it matured in March and moved to WVBTI



Stormwater Fund $291,926.22

401-SANITARY

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER FEES						
401-343-000-00 SEWER TAPS	1,000	720.00	5,760.00	0.00	(4,760.00)	576.00
TOTAL OTHER FEES	1,000	720.00	5,760.00	0.00	(4,760.00)	576.00
UTILITY BILLINGS						
401-350-000-00 SEWER CUSTOMERS BILLING	1,800,000	156,231.01	1,807,054.65	0.00	(7,054.65)	100.39
TOTAL UTILITY BILLINGS	1,800,000	156,231.01	1,807,054.65	0.00	(7,054.65)	100.39
HEALTH AND SAFETY						
401-351-000-00 BF SURCHARGE BILLING	0	0.00	0.00	0.00	0.00	0.00
401-351-100-00 WST RD CONSMP SURC BILLIN	50	24.60	318.30	0.00	(268.30)	636.60
401-351-200-00 WST RD EXTEN SURCH BILLIN	2,000	250.00	2,750.00	0.00	(750.00)	137.50
401-352-000-00 INCOME FROM TENNERTON PSD	205,775	49,171.35	244,135.11	0.00	(38,360.11)	118.64
TOTAL HEALTH AND SAFETY	207,825	49,445.95	247,203.41	0.00	(39,378.41)	118.95
CHARGES FOR SERVICES						
401-362-000-00 DUE FROM GEN FUND-STORM S	0	0.00	0.00	0.00	0.00	0.00
401-362-000-01 SEPTAGE HAULERS	40,000	3,279.00	39,318.00	0.00	682.00	98.30
401-362-000-02 PROJECT MANAGEMENT FEES	0	0.00	0.00	0.00	0.00	0.00
401-362-000-03 RT. 20 NORTH SEWER EXTENS	0	0.00	0.00	0.00	0.00	0.00
401-362-000-04 JAWBONE RUN PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-362-000-05 IJDC GRANT	0	0.00	0.00	0.00	0.00	0.00
TOTAL CHARGES FOR SERVICES	40,000	3,279.00	39,318.00	0.00	682.00	98.30
GRANTS						
401-368-000-00 CONTRIB REV NOT 5.5RULE	59,000	0.00	202,818.39	0.00	(143,818.39)	343.76
401-368-000-02 CONTRIB IN AID CONSTRUC	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	59,000	0.00	202,818.39	0.00	(143,818.39)	343.76
INTRAFUND CONTR/CHARGES						
401-370-000-01 LATE CHARGES	23,000	2,433.40	27,765.37	0.00	(4,765.37)	120.72
TOTAL INTRAFUND CONTR/CHARGES	23,000	2,433.40	27,765.37	0.00	(4,765.37)	120.72
OTHER REVENUE						
401-379-000-00 GAIN/LOSS SALE OF FIXED A	0	0.00	0.00	0.00	0.00	0.00
401-380-000-00 INTEREST	350	0.00	8,933.57	0.00	(8,583.57)	2,552.45
401-380-000-01 SALE OF ASSETS	0	0.00	0.00	0.00	0.00	0.00
401-381-000-00 SERVICES OF FLUSHER TRUCK	500	0.00	200.00	0.00	300.00	40.00
401-399-000-00 MISCELLANEOUS	2,000	33,720.79	42,899.50	0.00	(40,899.50)	2,144.98
401-399-000-01 RDT CAPLIZED LABEQ/SUPP	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	2,850	33,720.79	52,033.07	0.00	(49,183.07)	1,825.72
TOTAL REVENUE	2,133,675	245,830.15	2,381,952.89	0.00	(248,277.89)	111.64

401-SANITARY

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
POWER/FUEL/UTILITY						
SALARIES & BENEFITS						
401-711-113-00 PLANT POWER	97,000	8,302.07	92,298.41	0.00	4,701.59	95.15
TOTAL SALARIES & BENEFITS	97,000	8,302.07	92,298.41	0.00	4,701.59	95.15
CONTRACTUAL SERVICES						
401-711-213-00 ELIAS STREET	28,000	2,251.92	23,777.26	0.00	4,222.74	84.92
TOTAL CONTRACTUAL SERVICES	28,000	2,251.92	23,777.26	0.00	4,222.74	84.92
COMMODITIES						
401-711-313-00 VICKSBURG	12,500	1,629.02	18,003.14	0.00	(5,503.14)	144.03
TOTAL COMMODITIES	12,500	1,629.02	18,003.14	0.00	(5,503.14)	144.03
CAPITAL OUTLAY						
401-711-413-00 EAST MAIN ST	11,000	734.15	9,559.93	0.00	1,440.07	86.91
TOTAL CAPITAL OUTLAY	11,000	734.15	9,559.93	0.00	1,440.07	86.91
CONTRIBUTIONS						
401-711-513-00 WOOD/RITCHIE STS	4,000	143.29	2,367.17	0.00	1,632.83	59.18
TOTAL CONTRIBUTIONS	4,000	143.29	2,367.17	0.00	1,632.83	59.18
NON-OPERATING EXPENSES						
401-711-613-00 MONONGALIA ST	1,900	170.10	1,779.40	0.00	120.60	93.65
401-711-713-00 DEANVILLE	8,000	18.09	417.39	0.00	7,582.61	5.22
401-711-813-00 ISLAND AVENUE	500	21.44	308.37	0.00	191.63	61.67
401-711-913-00 MADISON STREET	500	0.00	456.33	0.00	43.67	91.27
401-711-914-00 TJM SEWAGE STATION	750	50.32	643.25	0.00	106.75	85.77
401-711-915-00 WESTON ROAD	650	43.11	643.06	0.00	6.94	98.93
401-711-916-00 HAMPTON INN PS	300	15.66	211.56	0.00	88.44	70.52
401-711-917-00 BRUSHY FORK PS	600	45.25	658.83	0.00	(58.83)	109.81
401-711-918-00 RT 20 SEWER PUMP STATION	200	15.66	167.33	0.00	32.67	83.67
401-711-919-00 1 BUCKHANNON RD	210	10.00	207.60	0.00	2.40	98.86
401-711-920-00 PLANT VEHICLES-2,3,8	23,000	2,362.85	16,258.06	0.00	6,741.94	70.69
401-711-920-01 TENNERTON INTERCEPTOR	4,000	1,104.86	4,499.04	0.00	(499.04)	112.48
401-711-920-02 NATURAL GAS	2,500	136.49	4,464.06	0.00	(1,964.06)	178.56
401-711-921-00 BROOKE ST PUMP STA	4,000	185.81	3,697.02	0.00	302.98	92.43
401-711-922-00 INDUSTRIAL PK PS	0	0.00	0.00	0.00	0.00	0.00
401-711-923-00 65-67 CLEVELAND AVE	200	10.52	120.65	0.00	79.35	60.33
TOTAL NON-OPERATING EXPENSES	47,310	4,190.16	34,531.95	0.00	12,778.05	72.99
TOTAL POWER/FUEL/UTILITY	199,810	17,250.61	180,537.86	0.00	19,272.14	90.35

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
COMMODITIES						
401-712-345-00 UNIFORMS	15,800	1,260.48	14,346.84	0.00	1,453.16	90.80
TOTAL COMMODITIES	15,800	1,260.48	14,346.84	0.00	1,453.16	90.80
TOTAL UNIFORMS	15,800	1,260.48	14,346.84	0.00	1,453.16	90.80
LINES						
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SALARIES & BENEFITS						
401-713-143-00 FACILITIES MAINTENANCE LI	15,000	959.91	8,220.30	552.50	6,227.20	58.49
TOTAL SALARIES & BENEFITS	15,000	959.91	8,220.30	552.50	6,227.20	58.49
CONTRACTUAL SERVICES						
401-713-243-00 SUPPLIES LINES	35,000	6,698.37	20,611.09	6,962.00	7,426.91	78.78
TOTAL CONTRACTUAL SERVICES	35,000	6,698.37	20,611.09	6,962.00	7,426.91	78.78
COMMODITIES						
401-713-343-00 STREET DEPT SERVICES LINE	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
CAPITAL OUTLAY						
401-713-443-00 EQUIPMENT & MAINTENANCE L	30,000	599.17	17,255.28	2,577.73	10,166.99	66.11
TOTAL CAPITAL OUTLAY	30,000	599.17	17,255.28	2,577.73	10,166.99	66.11
TOTAL LINES	80,000	8,257.45	46,086.67	10,092.23	23,821.10	70.22
PLANT						
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SALARIES & BENEFITS						
401-714-143-00 FACILITIES MAINTENANCE PL	15,000	2,663.12	9,373.88	300.68	5,325.44	64.50
TOTAL SALARIES & BENEFITS	15,000	2,663.12	9,373.88	300.68	5,325.44	64.50
CONTRACTUAL SERVICES						
401-714-243-00 LAB EXPENSE PLANT	43,000	3,891.69	44,692.86	0.00	(1,692.86)	103.94
TOTAL CONTRACTUAL SERVICES	43,000	3,891.69	44,692.86	0.00	(1,692.86)	103.94
COMMODITIES						
401-714-343-00 EQUIPMENT MAINTENANCE PLA	62,500	2,159.42	50,414.77	3,173.69	8,911.54	85.74
TOTAL COMMODITIES	62,500	2,159.42	50,414.77	3,173.69	8,911.54	85.74
CAPITAL OUTLAY						
401-714-443-00 PUMP STATION REPAIR & MAI	275,000	4,714.93	216,584.17	3,346.25	55,069.58	79.97
TOTAL CAPITAL OUTLAY	275,000	4,714.93	216,584.17	3,346.25	55,069.58	79.97

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS						
401-714-543-00 TELEPHONE	7,000	603.94	6,051.54	0.00	948.46	86.45
TOTAL CONTRIBUTIONS	7,000	603.94	6,051.54	0.00	948.46	86.45
NON-OPERATING EXPENSES						
401-714-643-00 OPERATION PLANT EXPENSE	10,000	352.08	4,367.26	0.00	5,632.74	43.67
401-714-743-00 TELEMETRY	2,875	89.85	1,168.05	0.00	1,706.95	40.63
TOTAL NON-OPERATING EXPENSES	12,875	441.93	5,535.31	0.00	7,339.69	42.99
TOTAL PLANT	415,375	14,475.03	332,652.53	6,820.62	75,901.85	81.73
SALARIES PLANT/LINES						
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SALARIES & BENEFITS						
401-715-101-00 PLANT LABOR	166,500	10,961.88	145,495.07	0.00	21,004.93	87.38
401-715-101-01 PLANT COMPENSA ABSENCES	0	0.00	0.00	0.00	0.00	0.00
401-715-101-10 CAPTLIZ SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-103-00 LINE LABOR	573,000	45,501.62	508,532.42	0.00	64,467.58	88.75
401-715-103-01 LINE COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-715-103-10 CAPITLIZE SALARY&BENEFITS	0	0.00	0.00	0.00	0.00	0.00
401-715-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-715-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-715-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	739,500	56,463.50	654,027.49	0.00	85,472.51	88.44
CONTRACTUAL SERVICES						
401-715-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES PLANT/LINES	739,500	56,463.50	654,027.49	0.00	85,472.51	88.44
SALARIES BOARD/OFFICE						
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SALARIES & BENEFITS						
401-716-101-00 BOARD SALARIES	12,000	1,000.00	10,800.00	0.00	1,200.00	90.00
401-716-101-01 COMPENS ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-103-00 OFFICE/CLERK ADM SALARIES	208,000	16,669.45	197,877.85	0.00	10,122.15	95.13
401-716-103-01 OFFICE COMP ABSENCE	0	0.00	0.00	0.00	0.00	0.00
401-716-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
401-716-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
401-716-106-00 GROUP RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	220,000	17,669.45	208,677.85	0.00	11,322.15	94.85

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRACTUAL SERVICES						
401-716-226-00 UNEMPLOYMENT/COMPENSATION	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES BOARD/OFFICE	220,000	17,669.45	208,677.85	0.00	11,322.15	94.85
FICA/INSURANCE						
SALARIES & BENEFITS						
401-718-104-00 FICA TAX	71,963	5,686.67	66,033.86	0.00	5,929.14	91.76
401-718-105-00 HEALTH INSURANCE	252,000	15,871.09	208,409.72	0.00	43,590.28	82.70
TOTAL SALARIES & BENEFITS	323,963	21,557.76	274,443.58	0.00	49,519.42	84.71
TOTAL FICA/INSURANCE	323,963	21,557.76	274,443.58	0.00	49,519.42	84.71
RETIREMENT						
SALARIES & BENEFITS						
401-719-106-00 GROUP RETIREMENT	85,275	6,550.52	76,287.03	0.00	8,987.97	89.46
TOTAL SALARIES & BENEFITS	85,275	6,550.52	76,287.03	0.00	8,987.97	89.46
TOTAL RETIREMENT	85,275	6,550.52	76,287.03	0.00	8,987.97	89.46
UNEMPLOYMENT/COMPENSATION						
CONTRACTUAL SERVICES						
401-720-226-00 UNEMPLOYMENT/COMPENSATION	20,000	0.00	11,014.71	0.00	8,985.29	55.07
TOTAL CONTRACTUAL SERVICES	20,000	0.00	11,014.71	0.00	8,985.29	55.07
TOTAL UNEMPLOYMENT/COMPENSATION	20,000	0.00	11,014.71	0.00	8,985.29	55.07
BILLING/COMPUTER/DEP INT						
CONTRACTUAL SERVICES						
401-783-232-00 MUN BOND FEES	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
COMMODITIES						
401-783-341-00 BILLING & COLLECTING	69,000	852.94	52,218.27	0.00	16,781.73	75.68
401-783-341-05 BILLING WAT BD METER READ	3,600	300.00	3,300.00	0.00	300.00	91.67
401-783-342-00 CAPITAL OUTLAY OFFICE	20,000	0.00	3,758.75	0.00	16,241.25	18.79

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-783-342-05 OFFICE DATA SERVICE AND S	21,000	2,200.00	14,950.00	0.00	6,050.00	71.19
401-783-369-00 CUSTOMER DEP INTEREST PAI	300	0.00	0.00	0.00	300.00	0.00
TOTAL COMMODITIES	113,900	3,352.94	74,227.02	0.00	39,672.98	65.17
NON-OPERATING EXPENSES						
401-783-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
401-783-699-00 CONTINGENCY SAN BD DETERM	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BILLING/COMPUTER/DEP INT	113,900	3,352.94	74,227.02	0.00	39,672.98	65.17
OFFICE EXPENSE						
COMMODITIES						
401-793-341-00 OFFICE SUPPLIES & EXPENSE	60,000	6,604.74	39,207.04	0.00	20,792.96	65.35
TOTAL COMMODITIES	60,000	6,604.74	39,207.04	0.00	20,792.96	65.35
TOTAL OFFICE EXPENSE	60,000	6,604.74	39,207.04	0.00	20,792.96	65.35
PSC ASSESS/DNR PERMIT						
SALARIES & BENEFITS						
401-797-116-00 PSC ASSESSMENTS	7,000	0.00	6,264.63	0.00	735.37	89.49
401-797-117-00 DNR PERMIT	2,500	0.00	0.00	0.00	2,500.00	0.00
TOTAL SALARIES & BENEFITS	9,500	0.00	6,264.63	0.00	3,235.37	65.94
TOTAL PSC ASSESS/DNR PERMIT	9,500	0.00	6,264.63	0.00	3,235.37	65.94
PROPERTY INSURANCE						
CONTRACTUAL SERVICES						
401-798-226-00 PROPERTY INSURANCE	48,000	245.00	42,591.27	0.00	5,408.73	88.73
401-798-227-00 INSURANCE CLAIMS DAMAGE D	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	48,000	245.00	42,591.27	0.00	5,408.73	88.73
TOTAL PROPERTY INSURANCE	48,000	245.00	42,591.27	0.00	5,408.73	88.73
RENTS						
CONTRACTUAL SERVICES						
401-803-219-00 RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00
TOTAL CONTRACTUAL SERVICES	10,000	0.00	10,000.00	0.00	0.00	100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL RENTS	10,000	0.00	10,000.00	0.00	0.00	100.00
PROFESSIONAL						
CONTRACTUAL SERVICES						
401-896-223-00 PROFESSSIONAL SERVICES	38,000	1,354.17	33,556.79	0.00	4,443.21	88.31
TOTAL CONTRACTUAL SERVICES	38,000	1,354.17	33,556.79	0.00	4,443.21	88.31
TOTAL PROFESSIONAL	38,000	1,354.17	33,556.79	0.00	4,443.21	88.31
BOND A						
SALARIES & BENEFITS						
401-970-199-00 BOND ISSUE #A	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOND A	0	0.00	0.00	0.00	0.00	0.00
BOND B						
SALARIES & BENEFITS						
401-980-199-00 BOND ISSUE #B	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BOND B	0	0.00	0.00	0.00	0.00	0.00
CAPITAL/PROJECTS						
CAPITAL OUTLAY						
401-997-451-00 PLANT - CAPITAL	279,649	160.00	137,215.79	46,608.40	95,824.81	65.73
401-997-451-01 STORMWATER	0	0.00	0.00	0.00	0.00	0.00
401-997-451-02 BELT PRESS PROJECT	0	0.00	0.00	0.00	0.00	0.00
401-997-451-03 BROOK ST/PS SEWER UPGRADE	0	0.00	0.00	0.00	0.00	0.00
401-997-451-04 ARPA PROJECTS OVERRUNS	0	0.00	0.00	0.00	0.00	0.00
401-997-452-00 SEWER EXT. - CAPITAL	30,000	0.00	0.00	0.00	30,000.00	0.00
401-997-453-00 STORM SEWER PROJECTS	0	0.00	0.00	0.00	0.00	0.00
401-997-454-00 NEW EQUIPMENT-CAPITAL	209,250	6,968.67	133,140.21	0.00	76,109.79	63.63
401-997-454-01 NEW EQUIP-BORE MACHINE	0	0.00	0.00	0.00	0.00	0.00
401-997-455-00 SEWER UPGRADE-CAPITAL	126,000	13,866.09	92,158.68	5,079.38	28,761.94	77.17
401-997-456-00 WESTON ROAD NORTH SIDE	0	0.00	0.00	0.00	0.00	0.00
401-997-456-01 WESTON RD -SOUTH SIDE	0	0.00	0.00	0.00	0.00	0.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
401-997-457-00 CAPITAL PURCHASE	0	0.00	0.00	0.00	0.00	0.00
401-997-458-00 EXP BRUSHY FRK TO GEN FUN	0	0.00	0.00	0.00	0.00	0.00
401-997-499-00 MISCELLANEOUS PROJECTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	644,899	20,994.76	362,514.68	51,687.78	230,696.54	64.23
CONTRIBUTIONS						
401-997-570-00 DEPRECIATION CURRENT YEAR	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL/PROJECTS	644,899	20,994.76	362,514.68	51,687.78	230,696.54	64.23
DEPREC/AMORT/CONSTR						
CAPITAL OUTLAY						
401-999-459-00 DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
401-999-460-00 AMORTIZATION	0	0.00	0.00	0.00	0.00	0.00
401-999-461-00 ADVANCE FOR CONSTRUCTION	0	0.00	0.00	0.00	0.00	0.00
401-999-462-00 CONTRIBUTION BUDGETED TO	0	0.00	0.00	0.00	0.00	0.00
401-999-465-00 REPAY LOAN - CITY OF BUCK	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
CONTRIBUTIONS						
401-999-504-63 AMORT ISSUE COST (96 BOND	0	0.00	0.00	0.00	0.00	0.00
401-999-504-65 BOND ISSUANCE COST	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPREC/AMORT/CONSTR	0	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	3,024,022	176,036.41	2,366,435.99	68,600.63	588,985.38	80.52
REVENUE OVER/(UNDER) EXPENDITURES	(890,347)	69,793.74	15,516.90	(68,600.63)	(837,263.27)	5.96

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

426-STORMWATER FUND

% OF YEAR COMPLETED: 91.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
LIC PERMITS & FRANCHISE						
426-327-000-00 STORMWATER MISC PERMITS	20	12.00	152.00	0.00	(132.00)	760.00
TOTAL LIC PERMITS & FRANCHISE	20	12.00	152.00	0.00	(132.00)	760.00
INTRAFUND CONTR/CHARGES						
426-369-000-00 CONTRIB FROM GEN FUND	100,000	0.00	100,000.00	0.00	0.00	100.00
TOTAL INTRAFUND CONTR/CHARGES	100,000	0.00	100,000.00	0.00	0.00	100.00
OTHER REVENUE						
426-399-000-00 STORMWATER MISC	0	0.00	0.00	0.00	0.00	0.00
TOTAL OTHER REVENUE	0	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUE	100,020	12.00	100,152.00	0.00	(132.00)	100.13

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: MAY 31ST, 2026

426-STORMWATER FUND

% OF YEAR COMPLETED: 91.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
stormwater						
SALARIES & BENEFITS						
426-805-101-00 STORMWATER PAYROLL	50,000	2,100.00	11,409.60	0.00	38,590.40	22.82
426-805-104-00 STORMWATER FICA	3,825	160.65	871.37	0.00	2,953.63	22.78
426-805-106-00 STORMWATER RET	4,500	189.00	1,026.86	0.00	3,473.14	22.82
TOTAL SALARIES & BENEFITS	58,325	2,449.65	13,307.83	0.00	45,017.17	22.82
COMMODITIES						
426-805-341-00 STORMWATER MATERIALS	20,000	682.50	5,151.48	357.50	14,491.02	27.54
TOTAL COMMODITIES	20,000	682.50	5,151.48	357.50	14,491.02	27.54
CAPITAL OUTLAY						
426-805-458-00 STORMWATER CAPITAL	321,695	9,995.58	89,747.67	0.00	231,947.33	27.90
TOTAL CAPITAL OUTLAY	321,695	9,995.58	89,747.67	0.00	231,947.33	27.90
TOTAL stormwater	400,020	13,127.73	108,206.98	357.50	291,455.52	27.14
TOTAL EXPENDITURES	400,020	13,127.73	108,206.98	357.50	291,455.52	27.14
REVENUE OVER/(UNDER) EXPENDITURES	(300,000)	(13,115.73)	(8,054.98)	(357.50)	(291,587.52)	2.80

SANITARY MAY 2026 PAYMENT OF BILLS

$2,500.00 – ATLANTIC MACHINERY – BULLDOG ½" NOZZEL FOR P5

$1,385.26 – BRUFFEY TRUCKING – #57 STONE & 1 ½" CRUSH & RUN FOR RESTOCK

$1,506.00 – STURM ENVIROMENTAL SERVICES – APRIL 2026 LAB SERVICES

$1,200.00 – FERGUSON WATERWORKS – CUTOFF SAW FOR P9

$2,200.00 – ENVIROSCIENCE – 1ST HALF SEMIANNUAL 2026 TOXICITY TESTING

$6,309.00 – C.I. THORNBURG – MISC PIPE & FITTINGS FOR CHESTNUT STREET PROJECT

$4,172.54 – FERGUSON WATERWORKS – PVC FOR CHESTNUT STREET PROJECT

2,100.00 - CASSIDY TREE SERVICE – TREE REMOVAL W. MAIN ST SEWER

STORMWATER MAY 2026 PAYMENT OF BILLS

$7,525.00 – POTESTA & ASSOCIATES – TAYLOR STREET STORMWATER REVISIONS STORM LAYOUT DISCUSSIONS

$1,929.00 – FERGUSON WATERWORKS – HDPE PIPE CHESTNUT STREET STORM SEWER

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
POWER/FUEL/UTILITY	MON POWER	711-918-00	RT 20 SEWER PUMP STA	110 088 984 965 RT 20	15.66
		711-213-00	ELIAS STREET	110 088 305 898 ELIAS ST	2,251.92
		711-713-00	DEANVILLE	110 165 979 656 DEANVILLE	18.09
		711-313-00	VICKSBURG	110 086 525 471 SYCAMORE	1,629.02
		711-513-00	WOOD/RITCHIE STS	110 086 976 856 WOOD	143.29
		711-413-00	EAST MAIN ST	110 084 766 556 E MAIN	734.15
		711-916-00	HAMPTON INN PS	110 087 568 348 WBUC RD	15.66
		711-813-00	ISLAND AVENUE	110 088 930 133 ISLAND AVE	21.44
		711-914-00	TJM SEWAGE STATION	110 087 907 595 TJM SEWAGE	50.32
		711-915-00	WESTON ROAD	110 087 676 356 WESTON RD	43.11
		711-917-00	BRUSHY FORK PS	110 085 299 060 BRUSHY FK	45.25
		711-113-00	PLANT POWER	110 088 308 280 RT. 5	8,302.07
		711-613-00	MONONGALIA ST	110 082 080 448 MON & WOOD	170.10
		711-919-00	1 BUCKHANNON RD	110 088 263 998 BUCKHANNO	10.00
		711-921-00	BROOKE ST PUMP STA	110 100 961 546 BROOKE ST	185.81
		711-923-00	65-67 CLEVELAND AVE	110142423661 65-67 CLEVELA	10.52
	SHEETZ	711-920-00	PLANT VEHICLES-2,3,8	PCRD-FUEL FOR P9 & P6	251.47
	TENNERTON PUBLIC SERVICE DIS	711-920-01	TENNERTON INTERCEPTO	APR 2026 WESTON RD	358.40
		711-920-01	TENNERTON INTERCEPTO	FEB 2026 WESTON RD	363.58

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		711-920-01	TENNERTON INTERCEPTO	MAR 2026 WESTON RD	382.88
	FLYERS ENERGY LLC	711-920-00	PLANT VEHICLES-2,3,8	SAN FUEL BILL APR 2026	2,111.38
	STAND ENERGY CORPORATION	711-920-02	NATURAL GAS	APR 2026 SALES	136.49
				TOTAL:	17,250.61
UNIFORMS	CINTAS	712-345-00	UNIFORMS	SAN UNIFORMS 4.29.26	342.89
		712-345-00	UNIFORMS	SAN UNIFORMS 5.6.26	287.35
		712-345-00	UNIFORMS	SAN UNIFORMS 5.13.26	342.89
		712-345-00	UNIFORMS	SAN UNIFORMS 5.20.26	287.35
				TOTAL:	1,260.48
LINES	REGION VII PLANNING PDC	713-143-00	FACILITIES MAINTENAN	SAN GIS SERVICES APR 2026	650.00
	HI TECH	713-443-00	EQUIPMENT & MAINTENA	CHARGE AC-P15	141.50
	ATLANTIC MACHINERY, INC	713-243-00	SUPPLIES LINES	BLLDG 1/2" NZZLE-P5	2,500.00
	AUTO ZONE	713-443-00	EQUIPMENT & MAINTENA	BRAKE PADS-P6	47.83
	NAPA-AMTOWER AUTO SUPPLY	713-443-00	EQUIPMENT & MAINTENA	TRAILER PLUG-P19	38.59
		713-443-00	EQUIPMENT & MAINTENA	50' AIR BRAKE LNE-P5&SHOP	38.00
	UPSHUR ULTRA POWER	713-443-00	EQUIPMENT & MAINTENA	5' 1/4" AIRBRAKE LINE-P5	4.65
	MISS UTILITY OF WEST VIRGINI	713-443-00	EQUIPMENT & MAINTENA	APR 2026 811 LOCATE FEES	75.18
	LOWES BUSINESS ACCOUNTS/SYNC	713-243-00	SUPPLIES LINES	PCRD-ASPHALT BLK MARKER HE	117.82
		713-443-00	EQUIPMENT & MAINTENA	VISE GRIPS-P9	6.63
		713-243-00	SUPPLIES LINES	HM #69 MSTR PDLCK KEYS	18.92
		713-243-00	SUPPLIES LINES	9" MAGNETIC TORPEDO LVL	10.43
	BRUFFEY TRUCKING INC	713-243-00	SUPPLIES LINES	#57 STNE,CRSH N RUN-RESTC	1,385.26
	CRISS SALES & SERVICE	713-243-00	SUPPLIES LINES	OIL MIX 6 PACK	22.95
	FERGUSON WATERWORKS	713-243-00	SUPPLIES LINES	MISC PVC FTTNG,MTL BLDE	989.75
	COMMUNITY CARE OF WV	713-243-00	SUPPLIES LINES	PRE-EMPLY PHYSCL-ERIC RICE	75.00
	SYLVESTER W. LOWTHER	713-443-00	EQUIPMENT & MAINTENA	WHIP HSE,FEMALE ADAPT-P5	246.79
	INDEED.COM	713-243-00	SUPPLIES LINES	PCRD-SANITARY LABORER AD	272.52
	CORE & MAIN LP	713-243-00	SUPPLIES LINES	FILTER FABRIC	400.00
	MY BUCKHANNON	713-243-00	SUPPLIES LINES	SAN-PIPELYR AD 2.23-3.13	374.00
	BENNYS BOOT HILL	713-143-00	FACILITIES MAINTENAN	TMBRLND WRK BTS-M.WARE	179.91
	UPSHUR BUCKHANNON HEALTH DEP	713-143-00	FACILITIES MAINTENAN	HEP B VACCINE-A. KELLEY	130.00
	FREEDOM AG & ENERGY COOPERAT	713-243-00	SUPPLIES LINES	HYDRATED LIME	531.72
				TOTAL:	8,257.45
PLANT	DONALD TENNEY	714-143-00	FACILITIES MAINTENAN	REIMB CDL RENEWAL	20.25
	LEAF	714-643-00	OPERATION PLANT EXPE	SAN PRNTR LSE JUNE 2026	139.00
	AIRGAS USA, LLC	714-343-00	EQUIPMENT MAINTENANC	GRINDING WHEEL-GRGE	50.62
		714-343-00	EQUIPMENT MAINTENANC	SFTY GLASSES,AA ENRGZR	66.96
	AUTO ZONE	714-343-00	EQUIPMENT MAINTENANC	BATTERY-P8	210.99
	NAPA-AMTOWER AUTO SUPPLY	714-343-00	EQUIPMENT MAINTENANC	PRMRY WRE HEAT SHRNK-P8	159.70
	APPLIED INDUSTRIAL TECHNOLOG	714-143-00	FACILITIES MAINTENAN	POWDER FREE LTX GLOVES	314.68
	HART OFFICE SOLUTIONS INC	714-643-00	OPERATION PLANT EXPE	SAN 481 COLORED CPY	77.80
	STURM ENVIRONMENTAL SERVICES	714-243-00	LAB EXPENSE PLANT	APR 2026 LAB SERVICES	1,506.00
	HARBOR FREIGHT TOOLS	714-343-00	EQUIPMENT MAINTENANC	PCRD-50' GARDEN HOSE ADAPT	42.98
		714-343-00	EQUIPMENT MAINTENANC	PCRD-TIRE INFLATOR DROP LI	46.98
	LOWES BUSINESS ACCOUNTS/SYNC	714-443-00	PUMP STATION REPAIR	KT FINDER-VCKSBRG PS	86.38
		714-343-00	EQUIPMENT MAINTENANC	(1/2)(3/8)(1/4) TEE-PLNT	31.52
		714-343-00	EQUIPMENT MAINTENANC	DOOR KNOB	71.23
	FERGUSON WATERWORKS	714-343-00	EQUIPMENT MAINTENANC	P9 CUT OFF SAW	1,200.00
		714-343-00	EQUIPMENT MAINTENANC	SCH80 FITTINGS-SERVICE WA	72.50
	JOHN BOGGESS dba VJG ASSOCIA	714-143-00	FACILITIES MAINTENAN	GLOVES, RAINCOATS	433.68
	CRITES ELECTRICAL SUPPLY INC	714-443-00	PUMP STATION REPAIR	TPE STRETCH-VCKSBRG PS	21.63

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
		714-343-00	EQUIPMENT MAINTENANC	2 ANALOG TIMERS	119.78
		714-343-00	EQUIPMENT MAINTENANC	4" J BOX,4" DPLX REC CVR	5.24
	MY BUCKHANNON	714-343-00	EQUIPMENT MAINTENANC	SURPLUS AUCTION RN 2 WKS	61.60
	WALMART STORES INC -BUCKHANN	714-343-00	EQUIPMENT MAINTENANC	PCRD-POCKET DIVIDERS	19.32
		714-143-00	FACILITIES MAINTENAN	PCRD-PAPER TWLS TRASH BAGS	234.33
		714-143-00	FACILITIES MAINTENAN	PCRD-PAPER TWLS LYSOL HND	195.83
	AMAZON.COM	714-143-00	FACILITIES MAINTENAN	PCRD-SAFETY GREEN WORK SHI	106.57
		714-143-00	FACILITIES MAINTENAN	PCRD-ICE MAKER	1,199.99
	AT&T MOBILITY	714-543-00	TELEPHONE	PCRD-APR 26 CELL PHN & GEO	445.22
	ENVIROSCIENCE, INC.	714-243-00	LAB EXPENSE PLANT	TOXICITY TEST 1ST HALF 26	2,200.00
	MICROLOGIC INC	714-743-00	TELEMETRY	MNTHLY SEC MNTRNG 5.17-6.1	89.85
	FREEDOM AG & ENERGY COOPERAT	714-143-00	FACILITIES MAINTENAN	10 CASES WATER-SWR PLNT	69.90
		714-143-00	FACILITIES MAINTENAN	LG FEED SCOOP GLVNZD	17.99
		714-143-00	FACILITIES MAINTENAN	CASE OF WATER-SAN	69.90
	FRONTIER	714-543-00	TELEPHONE	472-5459-101515-4 SAN	158.72
	CUMMINS SALES & SERVICE FAIR	714-443-00	PUMP STATION REPAIR	BROOK ST 2NDQ26 GEN MAINT	718.71
		714-443-00	PUMP STATION REPAIR	E MAIN 2NDQ26 GEN MAINT	718.71
		714-443-00	PUMP STATION REPAIR	ELIAS 2NDQ26 GEN MAINT	795.56
		714-443-00	PUMP STATION REPAIR	VCKSBRG 2NDQ26 GEN MAINT	809.06
		714-443-00	PUMP STATION REPAIR	WOOD/RTCHE 2NDQ26 GEN MAI	718.71
		714-443-00	PUMP STATION REPAIR	WWTP 2NDQ26 GEN MAINT	846.17
	CINTAS	714-643-00	OPERATION PLANT EXPE	SAN FIRST AID RESTOCK	60.28
	MATTHEW WARE	714-243-00	LAB EXPENSE PLANT	REIMB-MEAL-CLSS I CRSE MOT	82.60
	CHRIS WALKER	714-243-00	LAB EXPENSE PLANT	REIMB-MEALS-CLSS I CRSE-MO	103.09
	WVUHS CLIENT COMPANY BILLING	714-643-00	OPERATION PLANT EXPE	LAB TEST-JOSH STREETS	75.00
SALARIES PLANT/LINES	**PAYROLL EXPENSES			5/01/2026 - 5/31/2026	56,463.50
				TOTAL:	70,938.53
SALARIES BOARD/OFFICE	**PAYROLL EXPENSES			5/01/2026 - 5/31/2026	17,669.45
				TOTAL:	17,669.45
FICA/INSURANCE	WV PUBLIC EMPLOYEES INSURANC	718-105-00	HEALTH INSURANCE	SAN MAY 2026 HEALTH INS	15,587.09
		718-105-00	HEALTH INSURANCE	SAN MAY 2026 RETIREE'S	180.00
	INTERNAL REVENUE SERVICE	718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,206.62
		718-104-00	FICA TAX	FICA WITHHELD AND MATCHED	2,402.19
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	516.07
		718-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	561.79
	PAYFLEX - INSPIRA	718-105-00	HEALTH INSURANCE	SAN APRIL 2026 HSA FEES	52.00
		718-105-00	HEALTH INSURANCE	SAN MAY 2026 HSA FEES	52.00
				TOTAL:	21,557.76
RETIREMENT	WV PUBLIC EMPLOYEES RETIREME	719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	1,990.43
		719-106-00	GROUP RETIREMENT	WV RETIREMENT CONTRIBUTION	2,045.00
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1,211.98
		719-106-00	GROUP RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	1,303.11
				TOTAL:	6,550.52
BILLING/COMPUTER/DEP I	WATER BD-CITY OF BUCKHANNON	783-341-05	BILLING WAT BD METER	MAY 2026 METER READS	300.00
	DELUX BUSINESS FORMS	783-341-00	BILLING & COLLECTING	PCRD-COLLECTION ACCT CKS	204.74
	AMAZON.COM	783-341-00	BILLING & COLLECTING	PCRD-ENVELOPES GIFT BOXES	8.48
		783-341-00	BILLING & COLLECTING	PCRD-ENVELOPES	4.00
	LYNX WV INC	783-342-05	OFFICE DATA SERVICE	IT SERVICES MAY 2026	450.00
	US POSTAL SERVICE (CMRS-FP)	783-341-00	BILLING & COLLECTING	MAY 2026 POSTAGE BY PHNE	250.00
	FP FINANCE PROGRAM	783-341-00	BILLING & COLLECTING	MAY 2026 MAILER & INSERT P	94.31

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FUND: SANITARY

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	OPTIMUM B2B, DEPT. 1264	783-341-00	BILLING & COLLECTING	MAY 2026 CH INTERNET	212.50
	HEWLETT PACKARD FINANCIAL SE	783-341-00	BILLING & COLLECTING	JUNE 2026 PLOTTER RENT	78.91
	STRATEGY LLC	783-342-05	OFFICE DATA SERVICE	MAY 2026 IT CONTRACT	1,750.00
				TOTAL:	3,352.94
OFFICE EXPENSE	COLLECTION ACCOUNT	793-341-00	OFFICE SUPPLIES & EX	APR 2026 CC FEES	2,735.43
		793-341-00	OFFICE SUPPLIES & EX	MAR 2026 CC FEES	2,787.18
	GENERAL FUND	793-341-00	OFFICE SUPPLIES & EX	APR 2026 LOC FEES	72.50
		793-341-00	OFFICE SUPPLIES & EX	MAR 2026 LOC FEES	72.50
		793-341-00	OFFICE SUPPLIES & EX	MAY 2026 LOC FEES	72.50
	PIN CENTER	793-341-00	OFFICE SUPPLIES & EX	25 KEYS TO CITY & POUCHES	99.63
	WVNET	793-341-00	OFFICE SUPPLIES & EX	WEB HOSTING APR-JUN 2026	26.25
	WALMART STORES INC -BUCKHANN	793-341-00	OFFICE SUPPLIES & EX	PCRD-PAPER TWLS BATH TISSU	48.36
		793-341-00	OFFICE SUPPLIES & EX	PCRD-PAPER TWLS BATH TISSU	56.77
	DELUX BUSINESS FORMS	793-341-00	OFFICE SUPPLIES & EX	PCRD- SANITARY CHECKS	233.23
	AMAZON.COM	793-341-00	OFFICE SUPPLIES & EX	PCRD-HON FILING CABINET	164.76
	AT&T MOBILITY	793-341-00	OFFICE SUPPLIES & EX	PCRD-APR 26 CELL PHN & GEO	41.70
	FRONTIER	793-341-00	OFFICE SUPPLIES & EX	472-1651-101515-4 CITY HAL	120.12
		793-341-00	OFFICE SUPPLIES & EX	304-003-2273-060600-4	24.18
	BEENVERIFIED	793-341-00	OFFICE SUPPLIES & EX	PCRD-APRIL 2026 BACKGROUND	10.00
	CINDY CRISLIP	793-341-00	OFFICE SUPPLIES & EX	REIMB FOR NOTARY FEE	13.00
	C & B BLUEPRINT INC	793-341-00	OFFICE SUPPLIES & EX	MATTE BLCK PLOTTER INK	26.63
				TOTAL:	6,604.74
PROPERTY INSURANCE	INDUSTRIAL APPRAISAL COMPANY	798-226-00	PROPERTY INSURANCE	ANNL REEVLTN WAT&SAN	245.00
				TOTAL:	245.00
PROFESSIONAL	THOMAS J O'NEILL	896-223-00	PROFESSSIONAL SERVIC	JUNE 2026 ATTORNEY FEES	1,354.17
				TOTAL:	1,354.17
CAPITAL/PROJECTS	C.I. THORNBURG CO., INC.	997-455-00	SEWER UPGRADE-CAPITA	MISC PIPE&FITG-CHSTNT SEW	6,188.00
		997-455-00	SEWER UPGRADE-CAPITA	MISC PIPE&FITG-CHSTNT SEW	121.00
	LOWES BUSINESS ACCOUNTS/SYNC	997-455-00	SEWER UPGRADE-CAPITA	SAKRETE-CHESTNUT ST SEWER	18.45
		997-455-00	SEWER UPGRADE-CAPITA	SAKRETE-CHESTNUT ST SEw	61.50
		997-455-00	SEWER UPGRADE-CAPITA	SAKRETE-CHESTNUT ST SEW	61.50
	BRUFFEY TRUCKING INC	997-455-00	SEWER UPGRADE-CAPITA	#57'S STONE-SAN	773.12
	FERGUSON WATERWORKS	997-455-00	SEWER UPGRADE-CAPITA	PVC SWR-CHESTNUT ST SEWER	736.38
		997-455-00	SEWER UPGRADE-CAPITA	PVC SWR-CHESTNUT ST SEWER	3,436.16
	ENTERPRISE FM TRUST	997-454-00	NEW EQUIPMENT-CAPITA	28S526 FORD F-350	1,659.31
		997-454-00	NEW EQUIPMENT-CAPITA	25H3HK 2021 DODGE RAM TRK	360.75
		997-454-00	NEW EQUIPMENT-CAPITA	28M22Z 2025 TOYOTA TACOMA	504.95
		997-454-00	NEW EQUIPMENT-CAPITA	28M234 2025 TOYOTA TACOMA	504.95
		997-454-00	NEW EQUIPMENT-CAPITA	28M23R 2025 TOYOTA TACOMA	504.58
	CITIZENS BANK OF WV	997-454-00	NEW EQUIPMENT-CAPITA	SANITARY EXCAVATOR MAY 202	3,434.13
	MCCARTY'S SEPTIC SERVICE	997-455-00	SEWER UPGRADE-CAPITA	POTTY RNT-CHESTNUT ST SEW	125.00
		997-455-00	SEWER UPGRADE-CAPITA	POTTY RENT-CHSTNT SWR	125.00
	RODNEY CASSIDY DBA CASSIDY T	997-455-00	SEWER UPGRADE-CAPITA	TREE REMVL-W MAIN SEW	2,100.00
	FREEDOM AG & ENERGY COOPERAT	997-455-00	SEWER UPGRADE-CAPITA	GRASS SEED-HENRY SWR	119.98
	CITYNET LLC	997-451-00	PLANT - CAPITAL	SAN MAY 2026 FIBER	160.00
				TOTAL:	20,994.76

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FUND: STORMWATER FUND

DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
STORMWATER	REGION VII PLANNING PDC	805-341-00	STORMWATER MATERIALS	STRM GIS SERVICES APR 26	682.50
	POTESTA & ASSOCIATES INC	805-458-00	STORMWATER CAPITAL	PHSE 20 TYLR STRM-RVS P1	7,525.00
	WV PUBLIC EMPLOYEES RETIREME	805-106-00	STORMWATER RET	WV RETIREMENT CONTRIBUTION	97.20
		805-106-00	STORMWATER RET	WV RETIRE TIER2 CONTRIBUTI	59.40
		805-106-00	STORMWATER RET	WV RETIRE TIER2 CONTRIBUTI	32.40
	FERGUSON WATERWORKS	805-458-00	STORMWATER CAPITAL	HDPE PIPE-CHSTNT ST STRM	1,929.00
		805-458-00	STORMWATER CAPITAL	HDPE PPE,ETC-CHSTNT STR	541.58
	INTERNAL REVENUE SERVICE	805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	107.88
		805-104-00	STORMWATER FICA	FICA WITHHELD AND MATCHED	22.32
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	25.23
		805-104-00	STORMWATER FICA	MEDICARE WITHHELD & MATCHE	5.22
	**PAYROLL EXPENSES			5/01/2026 - 5/31/2026	2,100.00
				TOTAL:	13,127.73

Shaw/Loftis motioned to accept the financial reports as presented. The motion carried.

a. Sanitary Board Budget Revision FY 2025/2026 – Mrs. Jenkins reviewed the proposed Sanitary Budget Revision #2 with the Board.

Loftis/Shaw moved to approve Budget Revision No. 2 for FY 2025/2026 as presented. The motion carried.

Sanitary Budget Rev #2					
6/18/2026					
		Original Budget	Revision	Proposed	
Expenses					
401-711-113-00	Plant Power	$ 97,000.00	$ 3,800.00	$ 100,800.00	elec bill increase
401-711-313-00	Vicksburg	$ 12,500.00	$ 7,800.00	$ 20,300.00	
401-711-613-00	Monongalia St	$ 1,900.00	$ 85.00	$ 1,985.00	
401-711-913-00	Madison St	$ 500.00	$ 188.00	$ 688.00	
401-711-915-00	Weston Rd	$ 650.00	$ 71.00	$ 721.00	
401-711-917-00	Brushy Fork PS	$ 600.00	$ 120.00	$ 720.00	
401-711-919-00	1 Buckhannon Rd	$ 210.00	$ 26.00	$ 236.00	
401-711-920-01	Tennerton Interceptor	$ 4,000.00	$ 900.00	$ 4,900.00	
401-711-920-02	Natural Gas	$ 2,500.00	$ 2,300.00	$ 4,800.00	
401-711-921-00	Brooke St Pump Station	$ 4,000.00	$ 100.00	$ 4,100.00	
401-714-243-00	Lab Expense Plant	$ 43,000.00	$ 5,200.00	$ 48,200.00	
401-714-543-00	Telephone	$ 7,000.00	$ 180.00	$ 7,180.00	
401-715-101-00	Plant Labor	$ 166,500.00	$ (9,000.00)	$ 157,500.00	
401-715-103-00	Line Labor	$ 573,000.00	$ (15,000.00)	$ 558,000.00	
401-716-103-00	Office/Clerk Adm Salaries	$ 208,000.00	$ 6,300.00	$ 214,300.00	office ot
401-783-342-00	Capital Outlay Office	$ 20,000.00	$ (3,070.00)	$ 16,930.00	

8. Department Report – Cody Tenney provided the following reports:
a. Plant Operations - The plant has been operating well throughout this period.

April 2026

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STATE OF WEST VIRGINIA
SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS

Month: Apr-26
City: Buckhannon, WV.
Operat Jason Tenney

	INFLUENT WASTEWATER						BELT PRESS		Plant Effluent					
Date	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	Amm. Nit. mg/l
4/1/26			1.167	16.0	7.17	2.0						7.8	7.01	
4/2/26			1.001	16.0	7.15	2.0						7.7	7.03	
4/3/26			0.914	16.0	7.13	2.0						7.5	7.04	
4/4/26			0.952			2.0								
4/5/26			1.971			2.0								
4/6/26	55	19	1.283	15.0	7.16	2.0			4.0	0.6	5	8.1	7.09	0.5
4/7/26			1.112	13.0	7.18	2.0						8.6	7.05	
4/8/26			0.930	13.0	7.20	2.0						8.3	7.07	
4/9/26			0.907	13.0	7.17	2.0						8.1	7.01	
4/10/26			0.843	15.0	7.05	2.0						8.5	6.97	
4/11/26			0.766			2.0								
4/12/26			0.700			2.0								
4/13/26	50	120	0.719	16.0	6.98	2.0			8.0	1.9	18	7.7	6.87	6.53
4/14/26			0.825	16.0	7.02	2.0						7.6	6.89	
4/15/26			0.765	16.0	7.01	2.0						7.8	6.85	
4/16/26			0.811	17.0	7.00	2.0						7.7	6.91	
4/17/26			0.927	17.0	6.97	2.0						7.5	6.87	
4/18/26			1.275			2.0								
4/19/26			0.915			2.0								
4/20/26			0.795	15.0	7.01	2.0					27	7.9	6.93	
4/21/26	84	57.5	0.782	16.0	7.02	2.0	281,574	44,149	7.0	1.1		8.0	6.87	0.5
4/22/26			0.855	16.0	6.99	2.0						7.7	6.75	
4/23/26			0.768	16.0	6.98	2.0						7.8	6.79	
4/24/26			0.717	16.0	7.00	2.0						8.4	7.08	
4/25/26			0.824			2.0								
4/26/26			0.747			2.0								
4/27/26	114	103	0.888	16.0	7.02	2.0			8.0	1.3	29	7.5	6.87	0.5
4/28/26			0.862	16.0	7.00	2.0						7.7	7.02	
4/29/26			1.582	16.0	6.94	2.0						7.6	7.00	
4/30/26			0.857	16.0	7.03	2.0						8.1	7.03	
TOTAL			28.460											
AVERAGE	58	75	0.929	15.5	7.06	2.0	281,574	44,149	6.8	1.2	16	7.9	6.95	1.23
MAXIMUM	114	120	1.971	17.0	7.20	2.0			8.0	1.9	29	8.6	7.09	3.42
MINIMUM	50	19	0.700	13.0	6.97	2.0			4.0	0.6	5.0	7.5	6.75	0.50
LIMITS														
AVG MONTHLY	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**30.0**	**10.0**	**200**	**NA**	**NA**	**2.00**
MAX DAILY	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**60.0**	**20.0**	**400**	**NA**	**9.00**	**4.00**
MIN DAILY	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**7.25**	**6.00**	**NA**

ES-59
Revised 1975

STATE OF WEST VIRGINIA
SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS

Month: May-26
City: Buckhannon, WV.
Operat Jason Tenney

	INFLUENT WASTEWATER						BELT PRESS		Plant Effluent					
Date	Sus. Sol. mg/l	BOD5 mg/l	Flow mgd	Temp C	PH	Grit Scr. C.F.	Gals.Wet Sludge Added	Pounds Dry solids Produced	Sus. Sol. mg/l	BOD5 mg/l	Fecal Col./ 100 ml	D.O. mg/l	PH	Amm. Nit. mg/l
5/1/26			0.887	16.0	6.91	2.0						7.8	6.87	
5/2/26			0.758			2.0								
5/3/26			0.744			2.0								
5/4/26	122	73.5	0.748	16.0	6.80	2.0			4.0	2	16	7.6	6.84	0.50
5/5/26			0.737	16.0	6.83	2.0						7.7	7.02	
5/6/26			1.312	16.0	6.89	2.0						7.5	7.01	
5/7/26			0.888	16.0	6.91	2.0	32,594	5,817				7.7	7.00	
5/8/26			0.706	16.0	6.93	2.0						8.5	7.14	
5/9/26			0.669			2.0								
5/10/26			0.682			2.0								
5/11/26	27	45.1	0.654	16.0	7.04	2.0			4.0	2.2		7.9	6.97	0.71
5/12/26			0.625	16.0	7.03	2.0						7.9	6.99	
5/13/26			0.665	16.0	7.00	2.0	36,692	6,549			17	7.8	7.05	
5/14/26			0.646	16.0	6.69	2.0						7.9	7.38	
5/15/26			0.586	16.0	7.01	2.0	8,120	1,449				8.1	7.25	
5/16/26			0.607			2.0								
5/17/26			0.597			2.0								
5/18/26	328	478	0.569	18.0	7.45	2.0			4.0	6.4	44	7.8	6.91	0.50
5/19/26			0.512	18.0	7.20	2.0						7.7	6.85	
5/20/26			0.930	19.0	7.16	2.0						7.6	6.80	
5/21/26			1.203	19.0	7.18	2.0						7.5	7.11	
5/22/26			2.243	19.0	7.23	2.0						7.7	7.15	
5/23/26			1.126			2.0								
5/24/26			2.079			2.0								
5/25/26			2.020	19.0	6.91	2.0						7.5	6.84	
5/26/26	86	37.7	1.457	19.0	6.85	2.0			17.0	2	248	7.4	6.80	0.73
5/27/26			2.231	19.0	6.97	2.0						7.5	6.91	
5/28/26			2.229	20.0	6.72	2.0						7.4	6.92	
5/29/26			1.593	19.0	6.81	2.0						7.4	6.94	
5/30/26			1.286			2.0								
5/31/26			0.873			2.0								
TOTAL			32.862											
AVERAGE	58	159	1.040	17.4	6.99	2.0	77,406	13,815	7.3	3.2	42	7.7	6.99	1.23
MAXIMUM	328	478	2.243	20.0	7.45	2.0			17.0	6.4	248	8.5	7.38	3.42
MINIMUM	27	38	0.512	16.0	6.69	2.0			4.0	2.0	16.0	7.4	6.80	0.50
LIMITS														
AVG MONTHLY	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**30.0**	**10.0**	**200**	**NA**	**NA**	**2.00**
MAX DAILY	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**60.0**	**20.0**	**400**	**NA**	**9.00**	**4.00**
MIN DAILY	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**NA**	**7.25**	**6.00**	**NA**

b. Maintenance Crew – Completed the following: installed a camera near the headworks to monitor septic haulers; replaced a pump at the E. Main Street Pump Station; and performed routine maintenance.

c. Line Crew #1 – Garrett's crew worked primarily on the W. Main Street Sewer Project and addressed sewer complaints.

d. Line Crew #2 – Scott's crew worked on the Chestnut Street sewer upgrade. A smaller section of the project has been completed, and a directional bore has been finished to wrap up the lower end of the project.

e. Waste Water Treatment Plant Study – No discussion took place.

9. Stormwater Management Discussions
a. Taylor Street Storm Sewer Update – Mr. Crosten reported that he had no new updates on the Taylor Street project. The Grant applications submitted in March may take 3–5 months for review (expected July–August).

A discussion regarding the complaint at 66 Boggess Street took place. The residents have been informed that the issue will be addressed as part of the planned project.

10. Business Discussions:
a. Discussion/Possible Vote Mud Lick Road Property Owner Request Payment Plan re: Sanitary Sewer Tap – Discussion regarding unauthorized Sewer Access and Tap Payment Plan (County Property with Camper Trailers). The Board discussed reports of manhole tampering and suspected illegal discharges from camper trailers outside the city limits, which resulted in significant inflow into the sanitary system during storms. Staff outlined enforcement and jurisdictional constraints and proposed, as a pragmatic mitigation, allowing a tap payment plan to establish a legal connection and enable water shutoff in the event of default. Costs and alternative physical security measures were discussed. No action was taken. Staff was directed to continue exploring practical measures; no approved payment plan policy or enforcement action was adopted at this meeting.

b. Revisit 2 Willowbrook Street Property Restoration – Action was taken earlier in the meeting.

11. Report of Events, Correspondence, and Information – Mayor Skinner discussed the following with the Board:
a. PSD Meeting Minutes- *The P.S.D.'s meeting minutes were distributed to the board members as information sharing between the COB and the P.S.D's.*

12. Board Members' Remarks and Announcements
Phil Loftis – Mr. Loftis had nothing further.
Crystal Shaw – Ms. Shaw wished Mayor Skinner a belated happy birthday and congratulated him on his recent "40 Under 40 Award".

14. Declaration of Adjournment:

There being no further business, the meeting was adjourned at 9:13 a.m. upon a motion by Loftis.

Mayor Robert N. Skinner III ________________________________

City Recorder Randall H. Sanders ________________________________