

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Sanitary Board was held on Thursday, May 16, 2024, at 7:30 a.m. in Council Chambers and by GoToMeeting (GTM). The following were in attendance:

|                                        |                 |               |
|----------------------------------------|-----------------|---------------|
| Mayor                                  | Robbie Skinner  | Present       |
| City Recorder                          | Randy Sanders   | Present       |
| Assistant Recorder/Director of Finance | Amberle Jenkins | Present       |
| Director of Public Works               | Jerry Arnold    | Present       |
| City Engineer                          | Jay Hollen      | Present - GTM |
| Mayor’s Office                         | Barbara Hinkle  | Present       |
| Board Member                           | Phil Loftis     | Present       |
| Board Member                           | Mitchell Shaw   | Present - GTM |
| Sanitary Superintendent                | Ethan Crosten   | Present       |

Guests: None

City of Buckhannon Sanitary Board - 7:30 A.M. at City Hall in Council Chambers  
Meeting Agenda for Thursday, May 16, 2024

- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Recognized Guests
  - B.1
- C. Finance Report-Amby
  - C.1 April 2024
- D. Department Report
  - D.1 Plant Operations-Testing
  - D.2 Maintenance Crew
  - D.3 Line Crew #1
  - D.4 Line Crew #2
  - D.5 ARPA Projects Update
  - D.6 Island Avenue Sewer Replacement Project
  - D.7 FEMA Closeout Update
- E. Storm Water Issues for Discussion and/or Vote
  - E.1
- F. Correspondence and Information
  - F.1 Notice Accepting Applications for Sewer Utility Worker
- G. Consent Agenda
  - G.1 Approval of Minutes 04/18/2024
- H. Strategic Issues for Discussion and/or Vote
  - H.1 Approval Wage Increase for Brian Mitchell, Derek Marsh, Garrett Walton & Scott Crites –Obtaining Wastewater Certification Class C (Per approved PayScale Implemented in 2023)
  - H.2 Approval Wage Increase for Skyler Wood-Obtaining Class A CDL License (Per approved PayScale Implemented in 2023)
  - H.3 Approval Wage Increase for Kevin Herron, Steve Reed & Skyler Wood-Employee Performance (Per approved PayScale Implemented in 2023)
  - H.4 Discussion/Possible Vote to Purchase Heartsmart Automated External Defibrillator (AED) Units
  - H.5 Approval to Reschedule the meeting of June 20th to be held on Tuesday, June 18, 2024 due to holiday
  - H.6 Approval Certificate of Deposit (CD) Renewal
- I. Board Member's Comments and Announcements

J. Adjournment

Posted 05/10/2024

A. Call to Order—Mayor Skinner called the meeting to order, leading those in attendance in a moment of silence and then the pledge to the flag of the United States of America.

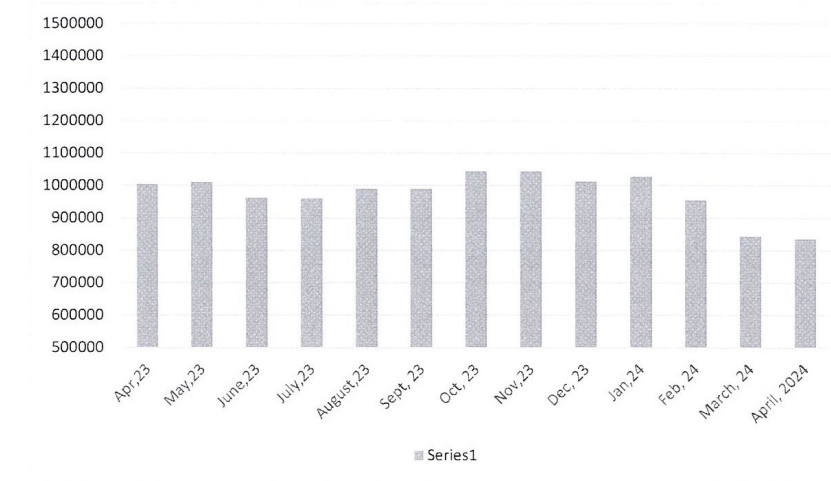
B. Recognized Guests  
B.1 – None

C. Finance Report-Amby

C.1 April 2024: Amby Jenkins presented the following financial report for April 2024:

SANITARY BOARD  
CITY OF BUCKHANNON  
BALANCE SHEET

|                                                |              |
|------------------------------------------------|--------------|
| Balance April 30, 2024                         |              |
| Money market checking                          | \$835,907.17 |
| CD Working Capital                             | \$102,482.11 |
| (CD#368265) open 4-26-23 4.18% matures 5-26-25 |              |
| CD (373983) 5.05% maturity 8-16-24             | \$105,597.55 |
| CD (345244) 4.04% mature Sept 2024             | \$25,595.17  |
| CD (358003) 4.04% mature Sept 2024             | \$225,996.07 |



STORMWATER FUND  
Balance March 31, 2024     \$160,429.57

5-06-2024 11:08 AM

CITY OF BUCKHANNON

REVENUE & EXPENSE REPORT (UNAUDITED)

AS OF: APRIL 30TH, 2024

PAGE: 4

401-SANITARY

% OF YEAR COMPLETED: 83.33

| REVENUES                                 | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| OTHER FEES                               |                   |                   |                        |                     |                   |                 |
| 401-343-000-00 SEWER TAPS                | 1,000             | 0.00              | 1,440.00               | 0.00                | ( 440.00)         | 144.00          |
| TOTAL OTHER FEES                         | 1,000             | 0.00              | 1,440.00               | 0.00                | ( 440.00)         | 144.00          |
| UTILITY BILLINGS                         |                   |                   |                        |                     |                   |                 |
| 401-350-000-00 SEWER CUSTOMERS BILLING   | 1,800,000         | 153,943.82        | 1,535,393.89           | 0.00                | 264,606.11        | 85.30           |
| TOTAL UTILITY BILLINGS                   | 1,800,000         | 153,943.82        | 1,535,393.89           | 0.00                | 264,606.11        | 85.30           |
| HEALTH AND SAFETY                        |                   |                   |                        |                     |                   |                 |
| 401-351-000-00 BF SURCHARGE BILLING      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-351-100-00 WST RD CONSMF SURC BILLIN | 50                | 15.30             | 63.90                  | 0.00                | ( 13.90)          | 127.80          |
| 401-351-200-00 WST RD EXTEN SURCH BILLIN | 1,750             | 250.00            | 2,500.00               | 0.00                | ( 750.00)         | 142.86          |
| 401-352-000-00 INCOME FROM TENNERTON PSD | 176,000           | 26,107.73         | 253,959.15             | 0.00                | ( 77,959.15)      | 144.29          |
| TOTAL HEALTH AND SAFETY                  | 177,800           | 26,373.03         | 256,523.05             | 0.00                | ( 78,723.05)      | 144.28          |
| CHARGES FOR SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-362-000-00 DUE FROM GEN FUND-STORM S | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-362-000-01 SEPTAGE HAULERS           | 40,000            | 2,877.00          | 35,597.00              | 0.00                | 4,403.00          | 88.99           |
| 401-362-000-02 PROJECT MANAGEMENT FEES   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-362-000-03 RT. 20 NORTH SEWER EXTENS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-362-000-04 JAWBONE RUN PROJECT       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-362-000-05 IJDC GRANT                | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CHARGES FOR SERVICES               | 40,000            | 2,877.00          | 35,597.00              | 0.00                | 4,403.00          | 88.99           |
| GRANTS                                   |                   |                   |                        |                     |                   |                 |
| 401-368-000-00 CONTRIBUTION REVENUE      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-368-000-02 CONTRIB IN AID CONSTRUC   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL GRANTS                             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| INTRAFUND CONTR/CHARGES                  |                   |                   |                        |                     |                   |                 |
| 401-370-000-01 LATE CHARGES              | 23,000            | 2,144.43          | 24,009.28              | 0.00                | ( 1,009.28)       | 104.39          |
| TOTAL INTRAFUND CONTR/CHARGES            | 23,000            | 2,144.43          | 24,009.28              | 0.00                | ( 1,009.28)       | 104.39          |
| OTHER REVENUE                            |                   |                   |                        |                     |                   |                 |
| 401-379-000-00 GAIN/LOSS SALE OF FIXED A | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-380-000-00 INTEREST                  | 350               | 0.00              | 372.72                 | 0.00                | ( 22.72)          | 106.49          |
| 401-380-000-01 SALE OF ASSETS            | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-381-000-00 SERVICES OF FLUSHER TRUCK | 1,000             | 0.00              | 450.00                 | 0.00                | 550.00            | 45.00           |
| 401-399-000-00 MISCELLANEOUS             | 2,000             | 0.00              | 5,916.75               | 0.00                | ( 3,916.75)       | 295.84          |
| 401-399-000-01 RDT CAPLIZED LABEQ/SUPP   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL OTHER REVENUE                      | 3,350             | 0.00              | 6,739.47               | 0.00                | ( 3,389.47)       | 201.18          |
| TOTAL REVENUE                            | 2,045,150         | 185,338.28        | 1,859,702.69           | 0.00                | 185,447.31        | 90.93           |

401-SANITARY

% OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| POWER/FUEL/UTILITY<br>=====             |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                     |                   |                   |                        |                     |                   |                 |
| 401-711-113-00 PLANT POWER              | 91,000            | 7,968.26          | 76,958.10              | 0.00                | 14,041.90         | 84.57           |
| TOTAL SALARIES & BENEFITS               | 91,000            | 7,968.26          | 76,958.10              | 0.00                | 14,041.90         | 84.57           |
| CONTRACTUAL SERVICES                    |                   |                   |                        |                     |                   |                 |
| 401-711-213-00 ELIAS STREET             | 24,000            | 2,330.71          | 21,447.56              | 0.00                | 2,552.44          | 89.36           |
| TOTAL CONTRACTUAL SERVICES              | 24,000            | 2,330.71          | 21,447.56              | 0.00                | 2,552.44          | 89.36           |
| COMMODITIES                             |                   |                   |                        |                     |                   |                 |
| 401-711-313-00 VICKSBURG                | 12,000            | 1,500.13          | 10,540.59              | 0.00                | 1,459.41          | 87.84           |
| TOTAL COMMODITIES                       | 12,000            | 1,500.13          | 10,540.59              | 0.00                | 1,459.41          | 87.84           |
| CAPITAL OUTLAY                          |                   |                   |                        |                     |                   |                 |
| 401-711-413-00 EAST MAIN ST             | 9,500             | 1,284.42          | 9,379.28               | 0.00                | 120.72            | 98.73           |
| TOTAL CAPITAL OUTLAY                    | 9,500             | 1,284.42          | 9,379.28               | 0.00                | 120.72            | 98.73           |
| CONTRIBUTIONS                           |                   |                   |                        |                     |                   |                 |
| 401-711-513-00 WOOD/RITCHIE STS         | 3,000             | 276.98            | 2,081.50               | 0.00                | 918.50            | 69.38           |
| TOTAL CONTRIBUTIONS                     | 3,000             | 276.98            | 2,081.50               | 0.00                | 918.50            | 69.38           |
| NON-OPERATING EXPENSES                  |                   |                   |                        |                     |                   |                 |
| 401-711-613-00 MONONGALIA ST            | 1,600             | 159.66            | 1,464.20               | 0.00                | 135.80            | 91.51           |
| 401-711-713-00 DEANVILLE                | 1,000             | 25.23             | 578.57                 | 0.00                | 421.43            | 57.86           |
| 401-711-813-00 ISLAND AVENUE            | 500               | 53.96             | 276.29                 | 0.00                | 223.71            | 55.26           |
| 401-711-913-00 MADISON STREET           | 500               | 38.38             | 306.49                 | 0.00                | 193.51            | 61.30           |
| 401-711-914-00 TJM SEWAGE STATION       | 550               | 103.85            | 600.36                 | 0.00                | ( 50.36)          | 109.16          |
| 401-711-915-00 WESTON ROAD              | 600               | 57.52             | 395.66                 | 0.00                | 204.34            | 65.94           |
| 401-711-916-00 HAMPTON INN PS           | 350               | 17.41             | 131.29                 | 0.00                | 218.71            | 37.51           |
| 401-711-917-00 BRUSHY FORK PS           | 570               | 55.34             | 438.74                 | 0.00                | 131.26            | 76.97           |
| 401-711-918-00 RT 20 SEWER PUMP STATION | 200               | 12.12             | 88.73                  | 0.00                | 111.27            | 44.37           |
| 401-711-919-00 I BUCKHANNON RD          | 200               | 6.66              | 52.08                  | 0.00                | 147.92            | 26.04           |
| 401-711-920-00 PLANT VEHICLES-2,3,8     | 30,900            | 1,539.13          | 19,471.95              | 0.00                | 11,428.05         | 63.02           |
| 401-711-920-01 TENNERTON INTERCEPTOR    | 5,000             | 0.00              | 2,825.43               | 0.00                | 2,174.57          | 56.51           |
| 401-711-920-02 NATURAL GAS              | 3,000             | 0.00              | 1,348.10               | 0.00                | 1,651.90          | 44.94           |
| 401-711-921-00 BROOKE ST PUMP STA       | 3,500             | 378.96            | 3,171.59               | 0.00                | 328.41            | 90.62           |
| 401-711-922-00 INDUSTRIAL PK PS         | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-711-923-00 65-67 CLEVELAND AVE      | 300               | 46.22             | 152.62                 | 0.00                | 147.38            | 50.87           |
| TOTAL NON-OPERATING EXPENSES            | 48,770            | 2,494.44          | 31,302.10              | 0.00                | 17,467.90         | 64.18           |
| TOTAL POWER/FUEL/UTILITY                | 188,270           | 15,854.94         | 151,709.13             | 0.00                | 36,560.87         | 80.58           |

401-SANITARY

% OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 401-712-345-00 UNIFORMS                  | 8,730             | 677.29            | 6,200.52               | 0.00                | 2,529.48          | 71.03           |
| TOTAL COMMODITIES                        | 8,730             | 677.29            | 6,200.52               | 0.00                | 2,529.48          | 71.03           |
| TOTAL UNIFORMS                           | 8,730             | 677.29            | 6,200.52               | 0.00                | 2,529.48          | 71.03           |
| LINES<br>=====                           |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 401-713-143-00 FACILITIES MAINTENANCE LI | 13,600            | 523.08            | 12,121.05              | 0.00                | 1,478.95          | 89.13           |
| TOTAL SALARIES & BENEFITS                | 13,600            | 523.08            | 12,121.05              | 0.00                | 1,478.95          | 89.13           |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-713-243-00 SUPPLIES LINES            | 40,000            | 8,920.88          | 27,225.21              | 662.27              | 12,112.52         | 69.72           |
| TOTAL CONTRACTUAL SERVICES               | 40,000            | 8,920.88          | 27,225.21              | 662.27              | 12,112.52         | 69.72           |
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 401-713-343-00 STREET DEPT SERVICES LINE | 2,000             | 0.00              | 13.98                  | 0.00                | 1,986.02          | 0.70            |
| TOTAL COMMODITIES                        | 2,000             | 0.00              | 13.98                  | 0.00                | 1,986.02          | 0.70            |
| CAPITAL OUTLAY                           |                   |                   |                        |                     |                   |                 |
| 401-713-443-00 EQUIPMENT & MAINTENANCE L | 31,000            | 2,144.62          | 31,488.69              | 149.71              | ( 638.40)         | 102.06          |
| TOTAL CAPITAL OUTLAY                     | 31,000            | 2,144.62          | 31,488.69              | 149.71              | ( 638.40)         | 102.06          |
| TOTAL LINES                              | 86,600            | 11,588.58         | 70,848.93              | 811.98              | 14,939.09         | 82.75           |
| PLANT<br>=====                           |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 401-714-143-00 FACILITIES MAINTENANCE PL | 18,600            | 2,116.07          | 13,715.50              | 45.27               | 4,839.23          | 73.98           |
| TOTAL SALARIES & BENEFITS                | 18,600            | 2,116.07          | 13,715.50              | 45.27               | 4,839.23          | 73.98           |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-714-243-00 LAB EXPENSE PLANT         | 29,400            | 1,505.06          | 23,678.71              | 0.00                | 5,721.29          | 80.54           |
| TOTAL CONTRACTUAL SERVICES               | 29,400            | 1,505.06          | 23,678.71              | 0.00                | 5,721.29          | 80.54           |
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 401-714-343-00 EQUIPMENT MAINTENANCE PLA | 21,000            | 2,396.53          | 16,206.25              | 0.00                | 4,793.75          | 77.17           |
| TOTAL COMMODITIES                        | 21,000            | 2,396.53          | 16,206.25              | 0.00                | 4,793.75          | 77.17           |
| CAPITAL OUTLAY                           |                   |                   |                        |                     |                   |                 |
| 401-714-443-00 PUMP STATION REPAIR & MAI | 287,000           | 26,097.44         | 210,207.56             | 1,045.00            | 75,747.44         | 73.61           |
| TOTAL CAPITAL OUTLAY                     | 287,000           | 26,097.44         | 210,207.56             | 1,045.00            | 75,747.44         | 73.61           |

401-SANITARY % OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| CONTRIBUTIONS                            |                   |                   |                        |                     |                   |                 |
| 401-714-543-00 TELEPHONE                 | 5,300             | 933.44            | 4,608.16               | 0.00                | 691.84            | 86.95           |
| TOTAL CONTRIBUTIONS                      | 5,300             | 933.44            | 4,608.16               | 0.00                | 691.84            | 86.95           |
| NON-OPERATING EXPENSES                   |                   |                   |                        |                     |                   |                 |
| 401-714-643-00 OPERATION PLANT EXPENSE   | 12,000            | 1,161.10          | 8,369.96               | 100.90              | 3,529.14          | 70.59           |
| 401-714-743-00 TELEMETRY                 | 2,600             | 179.70            | 1,797.00               | 0.00                | 803.00            | 69.12           |
| TOTAL NON-OPERATING EXPENSES             | 14,600            | 1,340.80          | 10,166.96              | 100.90              | 4,332.14          | 70.33           |
| TOTAL PLANT                              | 375,900           | 34,389.34         | 278,583.14             | 1,191.17            | 96,125.69         | 74.43           |
| SALARIES PLANT/LINES                     |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 401-715-101-00 PLANT LABOR               | 266,000           | 11,862.06         | 163,409.59             | 0.00                | 102,590.41        | 61.43           |
| 401-715-101-01 PLANT COMPENSA ABSENCES   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-715-101-10 CAPTLIZ SALARY&BENEFITS   | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-715-103-00 LINE LABOR                | 440,000           | 30,557.63         | 289,950.65             | 0.00                | 150,049.35        | 65.90           |
| 401-715-103-01 LINE COMPENS ABSENCE      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-715-103-10 CAPITLIZE SALARY&BENEFITS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-715-104-00 FICA TAX                  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-715-105-00 HEALTH INSURANCE          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-715-106-00 GROUP RETIREMENT          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 706,000           | 42,419.69         | 453,360.24             | 0.00                | 252,639.76        | 64.22           |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-715-226-00 UNEMPLOYMENT/COMPENSATION | 0 (               | 22.37)            | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRACTUAL SERVICES               | 0 (               | 22.37)            | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES PLANT/LINES               | 706,000           | 42,397.32         | 453,360.24             | 0.00                | 252,639.76        | 64.22           |
| SALARIES BOARD/OFFICE                    |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 401-716-101-00 BOARD SALARIES            | 12,000            | 1,000.00          | 10,000.00              | 0.00                | 2,000.00          | 83.33           |
| 401-716-101-01 COMPENS ABSENCE           | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-716-103-00 OFFICE/CLERK ADM SALARIES | 164,000           | 11,927.07         | 132,926.44             | 0.00                | 31,073.56         | 81.05           |
| 401-716-103-01 OFFICE COMP ABSENCE       | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-716-104-00 FICA TAX                  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-716-105-00 HEALTH INSURANCE          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-716-106-00 GROUP RETIREMENT          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES & BENEFITS                | 176,000           | 12,927.07         | 142,926.44             | 0.00                | 33,073.56         | 81.21           |
| 5-06-2024 11:08 AM                       |                   |                   |                        |                     |                   |                 |
| CITY OF BUCKHANNON                       |                   |                   |                        |                     |                   |                 |
| REVENUE & EXPENSE REPORT (UNAUDITED)     |                   |                   |                        |                     |                   |                 |
| AS OF: APRIL 30TH, 2024                  |                   |                   |                        |                     |                   |                 |
| PAGE: 8                                  |                   |                   |                        |                     |                   |                 |
| 401-SANITARY                             |                   |                   |                        |                     |                   |                 |
| % OF YEAR COMPLETED: 83.33               |                   |                   |                        |                     |                   |                 |
| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-716-226-00 UNEMPLOYMENT/COMPENSATION | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRACTUAL SERVICES               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL SALARIES BOARD/OFFICE              | 176,000           | 12,927.07         | 142,926.44             | 0.00                | 33,073.56         | 81.21           |
| FICA/INSURANCE                           |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 401-718-104-00 FICA TAX                  | 67,500            | 4,249.36          | 45,728.42              | 0.00                | 21,771.58         | 67.75           |
| 401-718-105-00 HEALTH INSURANCE          | 165,000           | 9,962.18          | 138,774.70             | 0.00                | 26,225.30         | 84.11           |
| TOTAL SALARIES & BENEFITS                | 232,500           | 14,211.54         | 184,503.12             | 0.00                | 47,996.88         | 79.36           |
| TOTAL FICA/INSURANCE                     | 232,500           | 14,211.54         | 184,503.12             | 0.00                | 47,996.88         | 79.36           |
| RETIREMENT                               |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                      |                   |                   |                        |                     |                   |                 |
| 401-719-106-00 GROUP RETIREMENT          | 79,380            | 4,869.27          | 52,169.25              | 0.00                | 27,210.75         | 65.72           |
| TOTAL SALARIES & BENEFITS                | 79,380            | 4,869.27          | 52,169.25              | 0.00                | 27,210.75         | 65.72           |
| TOTAL RETIREMENT                         | 79,380            | 4,869.27          | 52,169.25              | 0.00                | 27,210.75         | 65.72           |
| UNEMPLOYMENT/COMPENSATION                |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-720-226-00 UNEMPLOYMENT/COMPENSATION | 20,600            | 1,830.26          | 10,831.63              | 0.00                | 9,768.37          | 52.58           |
| TOTAL CONTRACTUAL SERVICES               | 20,600            | 1,830.26          | 10,831.63              | 0.00                | 9,768.37          | 52.58           |
| TOTAL UNEMPLOYMENT/COMPENSATION          | 20,600            | 1,830.26          | 10,831.63              | 0.00                | 9,768.37          | 52.58           |
| BILLING/COMPUTER/DEP INT                 |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| CONTRACTUAL SERVICES                     |                   |                   |                        |                     |                   |                 |
| 401-783-232-00 MUN BOND FEES             | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRACTUAL SERVICES               | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| COMMODITIES                              |                   |                   |                        |                     |                   |                 |
| 401-783-341-00 BILLING & COLLECTING      | 52,000            | 4,219.65          | 47,842.32              | 0.00                | 4,157.68          | 92.00           |
| 401-783-341-05 BILLING WAT BD METER READ | 3,600             | 300.00            | 3,300.00               | 0.00                | 300.00            | 91.67           |
| 401-783-342-00 NEW COMPUTER CAPITAL OUTL | 31,800            | 0.00              | 6,985.87               | 0.00                | 24,814.13         | 21.97           |

401-SANITARY

% OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES                | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------------|----------------|----------------|---------------------|------------------|----------------|--------------|
| 401-783-369-00 CUSTOMER DEP INTEREST PAI | 1,000          | 0.00           | 2.12                | 0.00             | 997.88         | 0.21         |
| TOTAL COMMODITIES                        | 88,400         | 4,519.65       | 58,130.31           | 0.00             | 30,269.69      | 65.76        |
| NON-OPERATING EXPENSES                   |                |                |                     |                  |                |              |
| 401-783-670-00 DEPOSIT INTEREST EXPENSE  | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-783-699-00 CONTINGENCY SAN BD DETERM | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| TOTAL NON-OPERATING EXPENSES             | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
|                                          |                |                |                     |                  |                |              |
| TOTAL BILLING/COMPUTER/DEP INT           | 88,400         | 4,519.65       | 58,130.31           | 0.00             | 30,269.69      | 65.76        |
| OFFICE EXPENSE                           |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| COMMODITIES                              |                |                |                     |                  |                |              |
| 401-793-341-00 OFFICE SUPPLIES & EXPENSE | 49,000         | 4,474.80       | 42,614.39           | 60.50            | 6,325.11       | 87.09        |
| TOTAL COMMODITIES                        | 49,000         | 4,474.80       | 42,614.39           | 60.50            | 6,325.11       | 87.09        |
|                                          |                |                |                     |                  |                |              |
| TOTAL OFFICE EXPENSE                     | 49,000         | 4,474.80       | 42,614.39           | 60.50            | 6,325.11       | 87.09        |
| PSC ASSESS/DNR PERMIT                    |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| SALARIES & BENEFITS                      |                |                |                     |                  |                |              |
| 401-797-116-00 PSC ASSESSMENTS           | 5,500          | 0.00           | 4,586.91            | 0.00             | 913.09         | 83.40        |
| 401-797-117-00 DNR PERMIT                | 3,000          | 0.00           | 0.00                | 0.00             | 3,000.00       | 0.00         |
| TOTAL SALARIES & BENEFITS                | 8,500          | 0.00           | 4,586.91            | 0.00             | 3,913.09       | 53.96        |
|                                          |                |                |                     |                  |                |              |
| TOTAL PSC ASSESS/DNR PERMIT              | 8,500          | 0.00           | 4,586.91            | 0.00             | 3,913.09       | 53.96        |
| PROPERTY INSURANCE                       |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| CONTRACTUAL SERVICES                     |                |                |                     |                  |                |              |
| 401-798-226-00 PROPERTY INSURANCE        | 48,000         | 0.00           | 23,574.85           | 0.00             | 24,425.15      | 49.11        |
| 401-798-227-00 INSURANCE CLAIMS DAMAGE D | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| TOTAL CONTRACTUAL SERVICES               | 48,000         | 0.00           | 23,574.85           | 0.00             | 24,425.15      | 49.11        |
|                                          |                |                |                     |                  |                |              |
| TOTAL PROPERTY INSURANCE                 | 48,000         | 0.00           | 23,574.85           | 0.00             | 24,425.15      | 49.11        |
| RENTS                                    |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| CONTRACTUAL SERVICES                     |                |                |                     |                  |                |              |
| 401-803-219-00 RENTS                     | 10,000         | 10,000.00      | 10,000.00           | 0.00             | 0.00           | 100.00       |
| TOTAL CONTRACTUAL SERVICES               | 10,000         | 10,000.00      | 10,000.00           | 0.00             | 0.00           | 100.00       |
|                                          |                |                |                     |                  |                |              |
| TOTAL RENTS                              | 10,000         | 10,000.00      | 10,000.00           | 0.00             | 0.00           | 100.00       |

401-SANITARY

% OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES                | CURRENT BUDGET | CURRENT PERIOD | YEAR TO DATE ACTUAL | TOTAL ENCUMBERED | BUDGET BALANCE | % YTD BUDGET |
|------------------------------------------|----------------|----------------|---------------------|------------------|----------------|--------------|
| PROFESSIONAL                             |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| CONTRACTUAL SERVICES                     |                |                |                     |                  |                |              |
| 401-896-223-00 PROFESSSIONAL SERVICES    | 45,000         | 1,719.75       | 31,365.50           | 0.00             | 13,634.50      | 69.70        |
| TOTAL CONTRACTUAL SERVICES               | 45,000         | 1,719.75       | 31,365.50           | 0.00             | 13,634.50      | 69.70        |
|                                          |                |                |                     |                  |                |              |
| TOTAL PROFESSIONAL                       | 45,000         | 1,719.75       | 31,365.50           | 0.00             | 13,634.50      | 69.70        |
| BOND A                                   |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| SALARIES & BENEFITS                      |                |                |                     |                  |                |              |
| 401-970-199-00 BOND ISSUE #A             | 171,000        | 14,144.97      | 141,789.18          | 0.00             | 29,210.82      | 82.92        |
| TOTAL SALARIES & BENEFITS                | 171,000        | 14,144.97      | 141,789.18          | 0.00             | 29,210.82      | 82.92        |
|                                          |                |                |                     |                  |                |              |
| TOTAL BOND A                             | 171,000        | 14,144.97      | 141,789.18          | 0.00             | 29,210.82      | 82.92        |
| BOND B                                   |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| SALARIES & BENEFITS                      |                |                |                     |                  |                |              |
| 401-980-199-00 BOND ISSUE #B             | 28,000         | 2,253.00       | 22,584.06           | 0.00             | 5,415.94       | 80.66        |
| TOTAL SALARIES & BENEFITS                | 28,000         | 2,253.00       | 22,584.06           | 0.00             | 5,415.94       | 80.66        |
|                                          |                |                |                     |                  |                |              |
| TOTAL BOND B                             | 28,000         | 2,253.00       | 22,584.06           | 0.00             | 5,415.94       | 80.66        |
| CAPITAL/PROJECTS                         |                |                |                     |                  |                |              |
| =====                                    |                |                |                     |                  |                |              |
| CAPITAL OUTLAY                           |                |                |                     |                  |                |              |
| 401-997-451-00 PLANT - CAPITAL           | 85,000         | 0.00           | 25,183.39           | 0.00             | 59,816.61      | 29.63        |
| 401-997-451-01 STORMWATER                | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-451-02 BELT PRESS PROJECT        | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-451-03 BROOK ST/PS SEWER UPGRADE | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-451-04 ARPA PROJECTS OVERRUNS    | 100,000        | 0.00           | 0.00                | 0.00             | 100,000.00     | 0.00         |
| 401-997-452-00 SEWER EXT. - CAPITAL      | 30,000         | 0.00           | 17,000.00           | 0.00             | 13,000.00      | 56.67        |
| 401-997-453-00 STORM SEWER PROJECTS      | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-454-00 NEW EQUIPMENT-CAPITAL     | 216,860        | 1,432.63       | 138,792.31          | 0.00             | 78,067.69      | 64.00        |
| 401-997-454-01 NEW EQUIP-BORE MACHINE    | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-455-00 SEWER UPGRADE-CAPITAL     | 170,000        | 25,185.43      | 121,334.39          | 0.00             | 48,665.61      | 71.37        |
| 401-997-456-00 WESTON ROAD NORTH SIDE    | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-456-01 WESTON RD -SOUTH SIDE     | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-457-00 CAPITAL PURCHASE          | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-458-00 EXP BRUSHY FRK TO GEN FUN | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| 401-997-499-00 MISCELLANEOUS PROJECTS    | 0              | 0.00           | 0.00                | 0.00             | 0.00           | 0.00         |
| TOTAL CAPITAL OUTLAY                     | 601,860        | 26,618.06      | 302,310.09          | 0.00             | 299,549.91     | 50.23        |

401-SANITARY

% OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES                | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|------------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| CONTRIBUTIONS                            |                   |                   |                        |                     |                   |                 |
| 401-997-570-00 DEPRECIATION CURRENT YEAR | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRIBUTIONS                      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CAPITAL/PROJECTS                   |                   |                   |                        |                     |                   |                 |
|                                          | 601,860           | 26,618.06         | 302,310.09             | 0.00                | 299,549.91        | 50.23           |
| DEPREC/AMORT/CONSTR                      |                   |                   |                        |                     |                   |                 |
| =====                                    |                   |                   |                        |                     |                   |                 |
| CAPITAL OUTLAY                           |                   |                   |                        |                     |                   |                 |
| 401-999-459-00 DEPRECIATION              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-999-460-00 AMORTIZATION              | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-999-461-00 ADVANCE FOR CONSTRUCTION  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-999-462-00 CONTRIBUTION BUDGETED TO  | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-999-465-00 REPAY LOAN - CITY OF BUCK | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CAPITAL OUTLAY                     | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| CONTRIBUTIONS                            |                   |                   |                        |                     |                   |                 |
| 401-999-504-63 AMORT ISSUE COST (96 BOND | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| 401-999-504-65 BOND ISSUANCE COST        | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL CONTRIBUTIONS                      | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL DEPREC/AMORT/CONSTR                |                   |                   |                        |                     |                   |                 |
|                                          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL EXPENDITURES                       |                   |                   |                        |                     |                   |                 |
|                                          | 2,923,740         | 202,475.84        | 1,988,087.69           | 2,063.65            | 933,588.66        | 68.07           |
| REVENUE OVER/(UNDER) EXPENDITURES        | ( 878,590)        | ( 17,137.56)      | ( 128,385.00)          | ( 2,063.65)         | ( 748,141.35)     | 14.85           |

426-STORMWATER FUND

% OF YEAR COMPLETED: 83.33

| REVENUES                               | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|----------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| LIC PERMITS & FRANCHISE                |                   |                   |                        |                     |                   |                 |
| 426-327-000-00 STORMWATER MISC PERMITS | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| TOTAL LIC PERMITS & FRANCHISE          | 0                 | 0.00              | 0.00                   | 0.00                | 0.00              | 0.00            |
| INTRAFUND CONTR/CHARGES                |                   |                   |                        |                     |                   |                 |
| 426-369-000-00 CONTRIB FROM GEN FUND   | 100,000           | 0.00              | 100,000.00             | 0.00                | 0.00              | 100.00          |
| TOTAL INTRAFUND CONTR/CHARGES          | 100,000           | 0.00              | 100,000.00             | 0.00                | 0.00              | 100.00          |
| TOTAL REVENUE                          |                   |                   |                        |                     |                   |                 |
|                                        | 100,000           | 0.00              | 100,000.00             | 0.00                | 0.00              | 100.00          |

426-STORMWATER FUND

% OF YEAR COMPLETED: 83.33

| DEPARTMENTAL EXPENDITURES           | CURRENT<br>BUDGET | CURRENT<br>PERIOD | YEAR TO DATE<br>ACTUAL | TOTAL<br>ENCUMBERED | BUDGET<br>BALANCE | % YTD<br>BUDGET |
|-------------------------------------|-------------------|-------------------|------------------------|---------------------|-------------------|-----------------|
| stormwater                          |                   |                   |                        |                     |                   |                 |
| =====                               |                   |                   |                        |                     |                   |                 |
| SALARIES & BENEFITS                 |                   |                   |                        |                     |                   |                 |
| 426-805-101-00 STORMWATER PAYROLL   | 80,000            | 2,265.00          | 43,203.73              | 0.00                | 36,796.27         | 54.00           |
| 426-805-104-00 STORMWATER FICA      | 6,120             | 177.70            | 3,314.39               | 0.00                | 2,805.61          | 54.16           |
| 426-805-106-00 STORMWATER RET       | 7,200             | 203.85            | 3,888.33               | 0.00                | 3,311.67          | 54.00           |
| TOTAL SALARIES & BENEFITS           | 93,320            | 2,646.55          | 50,406.45              | 0.00                | 42,913.55         | 54.01           |
| COMMODITIES                         |                   |                   |                        |                     |                   |                 |
| 426-805-341-00 STORMWATER MATERIALS | 20,000            | 336.82            | 16,526.78              | 0.00                | 3,473.22          | 82.63           |
| TOTAL COMMODITIES                   | 20,000            | 336.82            | 16,526.78              | 0.00                | 3,473.22          | 82.63           |
| CAPITAL OUTLAY                      |                   |                   |                        |                     |                   |                 |
| 426-805-458-00 STORMWATER CAPITAL   | 206,680           | 0.00              | 70,293.89              | 0.00                | 136,386.11        | 34.01           |
| TOTAL CAPITAL OUTLAY                | 206,680           | 0.00              | 70,293.89              | 0.00                | 136,386.11        | 34.01           |
| TOTAL stormwater                    |                   |                   |                        |                     |                   |                 |
|                                     | 320,000           | 2,983.37          | 137,227.12             | 0.00                | 182,772.88        | 42.88           |
| TOTAL EXPENDITURES                  |                   |                   |                        |                     |                   |                 |
|                                     | 320,000           | 2,983.37          | 137,227.12             | 0.00                | 182,772.88        | 42.88           |
| REVENUE OVER/(UNDER) EXPENDITURES   | ( 220,000)        | ( 2,983.37)       | ( 37,227.12)           | 0.00                | ( 182,772.88)     | 16.92           |

**SANITARY APRIL 2024 PAYMENT OF BILLS**

**\$5,145.00 – C.I. THORNBURG – PAVING RISERS**

**\$3,282.35 – FERGUSON WATERWORKS – ASSORTED FITTINGS**

**\$5,995.00 – PRECISION PUMP & VALVE- PUMP REPAIR PUMP STATION #5**

**\$10,587.50 – BEAR CONTRACTING LLC – PUMP STATION #8 REPAIRS PAY APP 2**

**\$10,000.00 – CITY OF BUCKHANNON – FY 2023-24 RENT**

**\$17,352.03 – FERGUSON WATERWORKS- MATERIALS FOR ISLAND AVE PROJECT**

**\$4,044.00 – WV DEPT OF TRANSPORTATION – STATE INSPECTION FEES**

05-06-2024 10:56 AM DISBURSEMENTS 04-01-24 to 04-30-24 PAGE: 18

FUND: SANITARY

| DEPARTMENT         | VENDOR NAME | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT   |
|--------------------|-------------|------------|----------------------|----------------------------|----------|
| POWER/FUEL/UTILITY | MON POWER   | 711-313-00 | VICKSBURG            | 110086525471 SYCAMORE      | 1,500.13 |
|                    |             | 711-916-00 | HAMPTON INN PS       | 110087568348 WBUC RD       | 17.41    |
|                    |             | 711-813-00 | ISLAND AVENUE        | 110088930133 ISLAND AVE    | 53.96    |
|                    |             | 711-914-00 | TJM SEWAGE STATION   | 110087907595 TJM SEWAGE PL | 103.85   |
|                    |             | 711-915-00 | WESTON ROAD          | 110087676356 WESTON RD     | 57.52    |
|                    |             | 711-917-00 | BRUSHY FORK PS       | 110085299060 BRUSHY FORK R | 55.34    |
|                    |             | 711-918-00 | RT 20 SEWER PUMP STA | 110 088 984 965 RT 20      | 12.12    |
|                    |             | 711-113-00 | PLANT POWER          | 110 088 308 280 RT. 5      | 7,968.26 |
|                    |             | 711-213-00 | ELIAS STREET         | 110 088 305 898 ELIAS ST   | 2,330.71 |
|                    |             | 711-919-00 | 1 BUCKHANNON RD      | 110 088 263 998 BUCKHANNO  | 6.66     |
|                    |             | 711-923-00 | 65-67 CLEVELAND AVE  | 110142423661 65-67 CLEVELA | 46.22    |
|                    |             | 711-713-00 | DEANVILLE            | 110 165 979 656 DEANVILLE  | 25.23    |
|                    |             | 711-913-00 | MADISON STREET       | 110 087 327 497 RANDOLPH   | 38.38    |
|                    |             | 711-513-00 | WOOD/RITCHIE STS     | 110 086 976 856 WOOD       | 276.98   |
|                    |             | 711-413-00 | EAST MAIN ST         | 110 084 766 556 E MAIN     | 1,284.42 |
|                    |             | 711-613-00 | MONONGALIA ST        | 110082080448 MON & WOOD ST | 159.66   |
|                    |             | 711-921-00 | BROOKE ST PUMP STA   | 110 100 961 546 BROOKE ST  | 378.90   |

05-06-2024 10:56 AM DISBURSEMENTS 04-01-24 to 04-30-24 PAGE: 19

FUND: SANITARY

| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|------------|------------------------------|------------|----------------------|----------------------------|-----------|
|            | GREYLOCK PIPELINE, LLC       | 711-920-00 | PLANT VEHICLES-2,3,8 | MAR 24 SALES               | 73.26     |
|            | FLYERS ENERGY LLC            | 711-920-00 | PLANT VEHICLES-2,3,8 | SAN MAR 24 FUEL BILL       | 1,465.87  |
|            |                              |            |                      | TOTAL:                     | 15,854.94 |
| UNIFORMS   | UNIFIRST CORP.               | 712-345-00 | UNIFORMS             | ALL DEPT UNIFORMS APRIL 20 | 464.54    |
|            |                              | 712-345-00 | UNIFORMS             | ALL DEPT UNIFORMS MAR 2024 | 212.75    |
|            |                              |            |                      | TOTAL:                     | 677.29    |
| LINES      | GARRETT WALTON               | 713-143-00 | FACILITIES MAINTENAN | REIMB MEALS CLASS C OPERAT | 54.88     |
|            | RITE-WAY HEATING & PLUMBING  | 713-243-00 | SUPPLIES LINES       | SPRAY FOAM                 | 9.19      |
|            | CITY OF BUCKHANNON           | 713-143-00 | FACILITIES MAINTENAN | JUNK DISPOSAL              | 28.12     |
|            | C.I. THORNBURG CO., INC.     | 713-243-00 | SUPPLIES LINES       | PAVING RISERS              | 5,145.00  |
|            | NAPA-AMTOWER AUTO SUPPLY     | 713-443-00 | EQUIPMENT & MAINTENA | HYDRAULIC FILTER           | 19.78     |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | FILTERS                    | 149.76    |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | HYDRAULIC FILTER           | 19.78     |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | TRAILER CONNECTOR          | 38.39     |
|            | BRIAN MITCHELL               | 713-243-00 | SUPPLIES LINES       | REIMB MEAL CLASS C OPERATO | 44.07     |
|            | MISS UTILITY OF WEST VIRGINI | 713-443-00 | EQUIPMENT & MAINTENA | LOCATES AUG 2011           | 44.17     |
|            | LOWES BUSINESS ACCOUNTS      | 713-243-00 | SUPPLIES LINES       | PCRD-3 INCH CAP & TEST PLU | 17.96     |
|            |                              | 713-243-00 | SUPPLIES LINES       | HITCH                      | 56.02     |
|            |                              | 713-243-00 | SUPPLIES LINES       | BOLTS                      | 18.50     |
|            |                              | 713-243-00 | SUPPLIES LINES       | SAKRETE                    | 4.43      |
|            |                              | 713-143-00 | FACILITIES MAINTENAN | LUMBER AND SCREWS          | 11.08     |
|            |                              | 713-243-00 | SUPPLIES LINES       | AA BATTERIES               | 16.51     |
|            |                              | 713-243-00 | SUPPLIES LINES       | EXTENSION CORD             | 71.23     |
|            | STATE EQUIPMENT INC.         | 713-443-00 | EQUIPMENT & MAINTENA | CUTTING EDGE               | 937.85    |
|            | ACE HARDWARE & CONTRACTOR SU | 713-243-00 | SUPPLIES LINES       | SUPPLIES FOR P-8           | 90.36     |
|            |                              | 713-243-00 | SUPPLIES LINES       | HOOKS                      | 18.58     |
|            | DEREK MARSH                  | 713-243-00 | SUPPLIES LINES       | REIMB MEALS CLASS C OPERAT | 56.68     |
|            | JENKINS FORD INC             | 713-443-00 | EQUIPMENT & MAINTENA | DRAIN PLUG BOLT            | 4.57      |
|            | FERGUSON WATERWORKS          | 713-243-00 | SUPPLIES LINES       | FITTINGS                   | 3,282.35  |
|            | SYLVESTER W. LOWTHER         | 713-443-00 | EQUIPMENT & MAINTENA | HOSE                       | 109.12    |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | HYDR FLUID                 | 120.00    |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | WHIP HOSE                  | 259.07    |
|            | OFFICE OF WATER PROGRAMS CA  | 713-243-00 | SUPPLIES LINES       | PCRD-TRAINING A B & C DOWN | 90.00     |
|            | CLEVELAND BROTHERS EQUIPMENT | 713-443-00 | EQUIPMENT & MAINTENA | BUCKET SEALS               | 74.78     |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | GLASS AND SEAL KIT         | 299.51    |
|            |                              | 713-443-00 | EQUIPMENT & MAINTENA | BUCKET SEALS               | 67.84     |
|            | FREEDOM AG & ENGERY COOPERAT | 713-143-00 | FACILITIES MAINTENAN | WATER                      | 69.90     |
|            | CINTAS                       | 713-143-00 | FACILITIES MAINTENAN | FIRST AID STATION          | 359.10    |
|            |                              |            |                      | TOTAL:                     | 11,588.58 |
| PLANT      | FISHER AUTO PARTS INC        | 714-643-00 | OPERATION PLANT EXPE | GREASE                     | 12.22     |
|            | WV BUREAU FOR PUBLIC HEALTH  | 714-243-00 | LAB EXPENSE PLANT    | DEREK MARSH CLASS C CERTIF | 100.00    |
|            |                              | 714-243-00 | LAB EXPENSE PLANT    | SCOTT CRITES CLASS C CERTI | 100.00    |
|            |                              | 714-243-00 | LAB EXPENSE PLANT    | GARRETT WALTON CLASS C CER | 100.00    |
|            | RITE-WAY HEATING & PLUMBING  | 714-343-00 | EQUIPMENT MAINTENANC | CHECK VALVES UNIONS        | 187.41    |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | AIR FILTERS                | 51.00     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | FITTINGS                   | 192.42    |
|            | J T MARTIN COMPANY INC       | 714-143-00 | FACILITIES MAINTENAN | FIRE EXT INSPECTION        | 128.25    |
|            | POTESTA & ASSOCIATES INC     | 714-443-00 | PUMP STATION REPAIR  | CONSTRUCTION ADMIN         | 930.00    |
|            | STATE ELECTRIC SUPPLY CO INC | 714-443-00 | PUMP STATION REPAIR  | DISCONNECTS                | 1,482.00  |
|            | NAPA-AMTOWER AUTO SUPPLY     | 714-143-00 | FACILITIES MAINTENAN | AIR TOOLS                  | 22.77     |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | PLUG TAP                   | 8.89      |

FUND: SANITARY

| DEPARTMENT | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                  | AMOUNT    |
|------------|------------------------------|------------|----------------------|------------------------------|-----------|
|            |                              | 714-143-00 | FACILITIES MAINTENAN | CRIMSON GREASE               | 159.24    |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | CASTER WHEELS                | 17.09     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | AIR FILTER                   | 7.43      |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | SPRAY NINE                   | 23.98     |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | PARTS                        | 156.48    |
|            | APPLIED INDUSTRIAL TECHNOLOG | 714-643-00 | OPERATION PLANT EXPE | HARDWARE                     | 180.13    |
|            | HART OFFICE SOLUTIONS INC    | 714-143-00 | FACILITIES MAINTENAN | PRINTER MAINTENANCE          | 56.80     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | PRINTER MAINTENANCE          | 44.45     |
|            | CRITES ELECTRICAL INC        | 714-143-00 | FACILITIES MAINTENAN | LED CHANGE OVER              | 81.48     |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | REDUCERS                     | 1.50      |
|            | STURM ENVIRONMENTAL SERVICES | 714-243-00 | LAB EXPENSE PLANT    | MARCH SERVICES               | 826.00    |
|            | HARBOR FREIGHT TOOLS         | 714-643-00 | OPERATION PLANT EXPE | PCRD-DOLLY RED MECHANIC TO   | 299.97    |
|            | LOWES BUSINESS ACCOUNTS      | 714-443-00 | PUMP STATION REPAIR  | PUMP AND FITTINGS            | 485.20    |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | FIRE EXTINGUISHER            | 71.21     |
|            |                              | 714-643-00 | OPERATION PLANT EXPE | ROPE                         | 61.57     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | FIRE EXTINGUISHER            | 210.84    |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | HOSE AND CLAMPS              | 23.45     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | BULBS AND TAPCONS            | 88.28     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | EAGLE GAS CAN                | 63.61     |
|            | CENTRAL SUPPLY CO            | 714-643-00 | OPERATION PLANT EXPE | SAND BLUSTING SAND           | 24.21     |
|            | ATLAS GROUP LLC              | 714-443-00 | PUMP STATION REPAIR  | HYDROVAC WORK/RENTAL         | 1,000.00  |
|            | SYLVESTER W. LOWTHER         | 714-643-00 | OPERATION PLANT EXPE | MOTOR OIL                    | 583.00    |
|            | TRACTOR SUPPLY CREDIT PLAN   | 714-343-00 | EQUIPMENT MAINTENANC | COMPRESSOR OIL               | 189.99    |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | SHOVELS AND MAT              | 214.97    |
|            | PRECISION PUMP & VALVE SERVI | 714-443-00 | PUMP STATION REPAIR  | PUMP REPAIR                  | 5,995.00  |
|            | CRITES ELECTRICAL SUPPLY INC | 714-343-00 | EQUIPMENT MAINTENANC | AIR COMPRESSOR REPAIR        | 139.56    |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | LED BULBS                    | 11.64     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | MISC ELECTRIC SUPPLIES       | 25.32     |
|            | WALMART STORES INC -BUCKHANN | 714-143-00 | FACILITIES MAINTENAN | MISC PLANT SUPPLIES          | 176.86    |
|            | AMAZON.COM                   | 714-243-00 | LAB EXPENSE PLANT    | PCRD-STANDARD OPERATING PR   | 379.06    |
|            | AT&T MOBILITY                | 714-543-00 | TELEPHONE            | PCRD-MARCH CELL PHN & GEOT   | 417.04    |
|            |                              | 714-543-00 | TELEPHONE            | PCRD-FEB CELL PHN & GEOTAB   | 417.04    |
|            | WORLD FUEL SERVICES, INC.    | 714-143-00 | FACILITIES MAINTENAN | GREASE                       | 70.00     |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | TUBES OF GREASE              | 156.00    |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | OIL SOAKS                    | 42.80     |
|            |                              | 714-343-00 | EQUIPMENT MAINTENANC | GREASE                       | 379.40    |
|            | MICROLOGIC INC               | 714-743-00 | TELEMETRY            | APR 2024 SAN MNTHLY SEC MO   | 179.70    |
|            | FREEDOM AG & ENGERY COOPERAT | 714-143-00 | FACILITIES MAINTENAN | SPRING WATER                 | 139.80    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | WEEDEATER                    | 292.11    |
|            | WHALEY DISTRIBUTING          | 714-143-00 | FACILITIES MAINTENAN | HAND CLEANERS TIRE           | 148.03    |
|            | FRONTIER                     | 714-543-00 | TELEPHONE            | 472-5459-101515-4 SAN        | 99.36     |
|            | CUMMINS SALES & SERVICE FAIR | 714-443-00 | PUMP STATION REPAIR  | PLANNED MAINTENANCE          | 718.71    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | PLANNED MAINTENANCE          | 795.56    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | PLANNED MAINTENANCE          | 846.17    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | 2Q 2024 SERVICE GENERATOR    | 718.71    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | PLANNED MAINTAINCE           | 718.71    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | 2Q 2024 SERVICE GENERATOR    | 718.71    |
|            |                              | 714-443-00 | PUMP STATION REPAIR  | 2Q VICKSBURG SVC             | 809.06    |
|            | CINTAS                       | 714-143-00 | FACILITIES MAINTENAN | DISINFECTANT                 | 7.16      |
|            |                              | 714-143-00 | FACILITIES MAINTENAN | SAFETY CABNET                | 20.49     |
|            | BEAR CONTRACTING LLC         | 714-443-00 | PUMP STATION REPAIR  | PAY APP 2 <i>PS8 Repairs</i> | 10,587.50 |
|            | CRANE EDGE, LLC              | 714-343-00 | EQUIPMENT MAINTENANC | ANNUAL CRANE INSPECTION      | 1,194.00  |

FUND: SANITARY

| DEPARTMENT             | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                     | AMOUNT                 |
|------------------------|------------------------------|------------|----------------------|---------------------------------|------------------------|
| SALARIES PLANT/LINES   | **PAYROLL EXPENSES           |            |                      | 4/01/2024 - 4/30/2024<br>TOTAL: | 42,419.69<br>76,809.03 |
| SALARIES BOARD/OFFICE  | **PAYROLL EXPENSES           |            |                      | 4/01/2024 - 4/30/2024<br>TOTAL: | 12,927.07<br>12,927.07 |
| FICA/INSURANCE         | WV PUBLIC EMPLOYEES INSURANC | 718-105-00 | HEALTH INSURANCE     | SAN APR 2024 HEALTH INS         | 9,916.68               |
|                        | INTERNAL REVENUE SERVICE     | 718-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED       | 1,705.45               |
|                        |                              | 718-104-00 | FICA TAX             | FICA WITHHELD AND MATCHED       | 1,738.45               |
|                        |                              | 718-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE      | 398.89                 |
|                        |                              | 718-104-00 | FICA TAX             | MEDICARE WITHHELD & MATCHE      | 406.57                 |
|                        | PAYFLEX - INSPIRA            | 718-105-00 | HEALTH INSURANCE     | SAN APR 2024 HSA FEES           | 45.50                  |
|                        |                              |            |                      | TOTAL:                          | 14,211.54              |
| RETIREMENT             | WV PUBLIC EMPLOYEES RETIREME | 719-106-00 | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION      | 1,819.29               |
|                        |                              | 719-106-00 | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION      | 1,685.25               |
|                        |                              | 719-106-00 | GROUP RETIREMENT     | WV RETIRE TIER2 CONTRIBUTI      | 651.75                 |
|                        |                              | 719-106-00 | GROUP RETIREMENT     | WV RETIRE TIER2 CONTRIBUTI      | 712.98                 |
|                        |                              |            |                      | TOTAL:                          | 4,869.27               |
| UNEMPLOYMENT/COMPENSAT | WV MUNICIPAL LEAGUE          | 720-226-00 | UNEMPLOYMENT/COMPENS | SAN 1ST QTR 2024 UNEMPLOYM      | 1,807.89               |
|                        |                              |            |                      | TOTAL:                          | 1,807.89               |
| BILLING/COMPUTER/DEP I | LEAF                         | 783-341-00 | BILLING & COLLECTING | SAN COPIER LSE E-STUDIOI030     | 84.72                  |
|                        |                              | 783-341-00 | BILLING & COLLECTING | CITY HALL APR 2024 COPIER       | 155.50                 |
|                        | WATER BD-CITY OF BUCKHANNON  | 783-341-05 | BILLING WAT BD METER | WATER BD-CITY OF BUCKHANNO      | 300.00                 |
|                        | BUCKHANNON POSTMASTER        | 783-341-00 | BILLING & COLLECTING | PERMIT #10 POSTAGE              | 750.00                 |
|                        | AMAZON.COM                   | 783-341-00 | BILLING & COLLECTING | PCRD-INK ROLLER                 | 3.81                   |
|                        | LYNX WV INC                  | 783-341-00 | BILLING & COLLECTING | APRIL 2024 IT SERVICES          | 425.00                 |
|                        | KOMAX LLC                    | 783-341-00 | BILLING & COLLECTING | INK & LABELS FOR PSTG MACH      | 49.22                  |
|                        | FP FINANCE PROGRAM           | 783-341-00 | BILLING & COLLECTING | FP FINANCE PROGRAM              | 125.74                 |
|                        | OPTIMUM B2B, DEPT. 1264      | 783-341-00 | BILLING & COLLECTING | AUG 2023 CITY HALL INTERNE      | 286.17                 |
|                        | TYLER TECHNOLOGIES INC       | 783-341-00 | BILLING & COLLECTING | UTL BILL AUTOPAY, IVR, SIT      | 2,218.44               |
|                        |                              | 783-341-00 | BILLING & COLLECTING | UTIL NOTIFICATION CALLS         | 55.45                  |
|                        | ROSSMAN & CO/PCB CORP        | 783-341-00 | BILLING & COLLECTING | DEBT COLLECTION MARCH 2024      | 62.85                  |
|                        | GARRETT K SUMMERS            | 783-341-00 | BILLING & COLLECTING | BITDEFENDER ENPOINT SECURI      | 2.75                   |
|                        |                              |            |                      | TOTAL:                          | 4,519.65               |
| OFFICE EXPENSE         | RALSTON PRESS INC            | 793-341-00 | OFFICE SUPPLIES & EX | 5,000 WINDOW 5,000 REG          | 322.30                 |
|                        | OFFICESUPPLY.COM             | 793-341-00 | OFFICE SUPPLIES & EX | PCRD-CHECK WRITER INK TOWE      | 62.15                  |
|                        | CITY DIRECTORIES/DATA AXLE   | 793-341-00 | OFFICE SUPPLIES & EX | POLK DIRECTORY                  | 115.00                 |
|                        | PAYROLL ACCOUNT (ALL DEPTS)  | 793-341-00 | OFFICE SUPPLIES & EX | MARCH 2024 AA FEES              | 269.32                 |
|                        | COLLECTION ACCOUNT           | 793-341-00 | OFFICE SUPPLIES & EX | MARCH CC FEES 2024              | 2,342.03               |
|                        | GENERAL FUND                 | 793-341-00 | OFFICE SUPPLIES & EX | JAN-APR LOC FEES                | 552.76                 |
|                        | AMAZON.COM                   | 793-341-00 | OFFICE SUPPLIES & EX | PCRD-INK CARTRIDGE CALCULA      | 35.14                  |
|                        | AT&T MOBILITY                | 793-341-00 | OFFICE SUPPLIES & EX | PCRD-MARCH CELL PHN & GEOT      | 51.23                  |
|                        |                              | 793-341-00 | OFFICE SUPPLIES & EX | PCRD-FEB CELL PHN & GEOTAB      | 51.23                  |
|                        | CAPITOL BUSINESS EQUIPMENT I | 793-341-00 | OFFICE SUPPLIES & EX | CHAIRS COUNCIL CHAMBERS         | 384.47                 |
|                        | FRONTIER                     | 793-341-00 | OFFICE SUPPLIES & EX | 472-1651-101515-4 CITY HAL      | 75.10                  |
|                        |                              | 793-341-00 | OFFICE SUPPLIES & EX | 304-003-2273-060600-4           | 24.17                  |
|                        | COMFORTECH LLC               | 793-341-00 | OFFICE SUPPLIES & EX | MOTOR REPLACE ON FAN Y MAI      | 189.90                 |
|                        |                              |            |                      | TOTAL:                          | 4,474.80               |
| RENTS                  | CITY OF BUCKHANNON           | 803-219-00 | RENTS                | FY 2023-24 SANITARY RENTS       | 10,000.00              |

| 05-06-2024 10:56 AM |                              | DISBURSEMENTS 04-01-24 to 04-30-24 |                      |                            |                            | PAGE: 22  |          |  |
|---------------------|------------------------------|------------------------------------|----------------------|----------------------------|----------------------------|-----------|----------|--|
| FUND: SANITARY      |                              |                                    |                      |                            |                            |           |          |  |
| DEPARTMENT          | VENDOR NAME                  | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                |                            | AMOUNT    |          |  |
|                     |                              |                                    |                      |                            | TOTAL:                     | 10,000.00 |          |  |
| PROFESSIONAL        | THOMAS J O'NEILL             | 896-223-00                         | PROFESSIONAL SERVIC  | APR 2024 CONTRACT ATTORNEY |                            | 1,250.00  |          |  |
|                     | WV STATE AUDITOR             | 896-223-00                         | PROFESSIONAL SERVIC  | 2023 FINANCIAL AUDIT       |                            | 469.75    |          |  |
|                     |                              |                                    |                      | TOTAL:                     |                            | 1,719.75  |          |  |
| BOND A              | MUNICIPAL BOND COMM OF WV    | 970-199-00                         | BOND ISSUE #A        | SAN APR 24                 | BOND A PYMT                | 14,144.97 |          |  |
|                     |                              |                                    |                      |                            |                            | 14,144.97 |          |  |
| BOND B              | MUNICIPAL BOND COMM OF WV    | 980-199-00                         | BOND ISSUE #B        | SAN APR 2024               | BOND B PYMT                | 2,253.00  |          |  |
|                     |                              |                                    |                      |                            |                            | 2,253.00  |          |  |
| CAPITAL/PROJECTS    | RITE-WAY HEATING & PLUMBING  | 997-455-00                         | SEWER UPGRADE-CAPITA | REPAIR CLAMP               |                            | 6.59      |          |  |
|                     | AIRGAS USA, LLC              | 997-455-00                         | SEWER UPGRADE-CAPITA | WELDING MATERIALS          |                            | 606.46    |          |  |
|                     | BRUFFEY TRUCKING INC         | 997-455-00                         | SEWER UPGRADE-CAPITA | STONE                      |                            | 722.70    |          |  |
|                     | FERGUSON WATERWORKS          | 997-455-00                         | SEWER UPGRADE-CAPITA | ISLAND AVE MATERIALS       |                            | 3,308.89  |          |  |
|                     |                              | 997-455-00                         | SEWER UPGRADE-CAPITA | ISLAND AVE MATERIALS       |                            | 1,195.64  |          |  |
|                     |                              | 997-455-00                         | SEWER UPGRADE-CAPITA | ISLAND AVE MATERIALS       |                            | 12,847.80 |          |  |
|                     | ENTERPRISE FM TRUST          |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 22GMDW 2017 JEEP GRAND CH  |           | 0.00     |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 22RKT 2018 NISSAN FRONTI   |           | 0.00     |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 22RKVD 2018 NISSAN FRONTI  |           | 0.00     |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 22RKVM 2018 NISSAN FRONTI  |           | 0.00     |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 23W5CX 2021 NISSAN FRONTIE |           | 427.35   |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 23W5D2 2021 NISSAN FRONTIE |           | 322.35   |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 23W5D9 2021 NISSAN FRONTIE |           | 322.18   |  |
|                     |                              |                                    | 997-454-00           | NEW EQUIPMENT-CAPITA       | 25H3HK 2021 RAM 1500       |           | 360.75   |  |
|                     |                              | WV DEPARTMENT OF TRANSPORTAT       | 997-455-00           | SEWER UPGRADE-CAPITA       | STATEINSPECTION FEES       |           | 4,044.00 |  |
|                     |                              | MCCARTY'S SEPTIC SERVICE           | 997-455-00           | SEWER UPGRADE-CAPITA       | TOILET RENTAL              |           | 44.35    |  |
|                     | HIGHLAND LANDSCAPING LLC     | 997-455-00                         | SEWER UPGRADE-CAPITA | LANDSCIPING                |                            | 834.00    |          |  |
|                     | JOHN SMITH DBA OUT ON A LIMB | 997-455-00                         | SEWER UPGRADE-CAPITA | TREE REMOVAL               |                            | 1,575.00  |          |  |
|                     |                              |                                    |                      | TOTAL:                     |                            | 26,618.00 |          |  |

| 05-06-2024 10:56 AM   |                              | DISBURSEMENTS 04-01-24 to 04-30-24 |                      |                            | PAGE: 28 |          |
|-----------------------|------------------------------|------------------------------------|----------------------|----------------------------|----------|----------|
| FUND: STORMWATER FUND |                              |                                    |                      |                            |          |          |
| DEPARTMENT            | VENDOR NAME                  | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT   |          |
| STORMWATER            | LOWES BUSINESS ACCOUNTS      | 805-341-00                         | STORMWATER MATERIALS | SAKRETE                    |          | 8.86     |
|                       |                              | 805-341-00                         | STORMWATER MATERIALS | BLOCKS                     |          | 17.36    |
|                       | WV PUBLIC EMPLOYEES RETIREME | 805-106-00                         | STORMWATER RET       | WV RETIREMENT CONTRIBUTION |          | 168.75   |
|                       |                              | 805-106-00                         | STORMWATER RET       | WV RETIRE TIER2 CONTRIBUTI |          | 35.10    |
|                       | FERGUSON WATERWORKS          | 805-341-00                         | STORMWATER MATERIALS | INSERT A TEE               |          | 310.60   |
|                       | INTERNAL REVENUE SERVICE     | 805-104-00                         | STORMWATER FICA      | FICA WITHHELD AND MATCHED  |          | 144.03   |
|                       |                              | 805-104-00                         | STORMWATER FICA      | MEDICARE WITHHELD & MATCHE |          | 33.67    |
|                       | **PAYROLL EXPENSES           |                                    |                      | 4/01/2024 - 4/30/2024      |          | 2,265.00 |
|                       |                              |                                    |                      | TOTAL:                     |          | 2,983.37 |

Loftis/Shaw motioned to accept the April 2024 financial report as presented. Motion carried.

D. Department Report – Sanitary Superintendent Ethan Crosten presented the following reports to the Board:

D.1 Plant Operations—All May test reports were good, and the semi-annual toxicity test returned good.

| ES-59<br>Revised 1975 |                      | STATE OF WEST VIRGINIA<br>SUMMARY OF WASTEWATER TREATMENT PLANT OPERATORS |             |           |      |                      |                             |                                  |                      | Month: May-24<br>City: Buckhannon, WV.<br>Operat Ethan.Crosten |                          |              |      |                      |  |
|-----------------------|----------------------|---------------------------------------------------------------------------|-------------|-----------|------|----------------------|-----------------------------|----------------------------------|----------------------|----------------------------------------------------------------|--------------------------|--------------|------|----------------------|--|
| INFLUENT WASTEWATER   |                      |                                                                           |             |           |      | BELT PRESS           |                             |                                  | Plant Effluent       |                                                                |                          |              |      |                      |  |
|                       | Sus.<br>Sol.<br>mg/l | BOD5<br>mg/l                                                              | Flow<br>mgd | Temp<br>C | PH   | Grit<br>Scr.<br>C.F. | Gals.Wet<br>Sludge<br>Added | Pounds<br>Dry solid:<br>Produced | Sus.<br>Sol.<br>mg/l | BOD5<br>mg/l                                                   | Fecal<br>Col./<br>100 ml | D.O.<br>mg/l | PH   | Amm.<br>Nit.<br>mg/l |  |
| Date                  |                      |                                                                           |             |           |      |                      |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/1/24                |                      |                                                                           | 1.339       | 15.0      | 7.16 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.2          | 7.21 |                      |  |
| 2/2/24                |                      |                                                                           | 1.193       | 15.0      | 7.21 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.4          | 7.26 |                      |  |
| 2/3/24                |                      |                                                                           | 1.056       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/4/24                |                      |                                                                           | 0.971       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/5/24                | 144                  | 142                                                                       | 0.905       | 14.0      | 7.22 | 2.0                  |                             |                                  | 5                    | 2.5                                                            | 17                       | 8.3          | 7.25 | 0.300                |  |
| 2/6/24                |                      |                                                                           | 1.237       | 14.0      | 7.19 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.3          | 7.23 |                      |  |
| 2/7/24                |                      |                                                                           | 0.811       | 14.0      | 7.17 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.1          | 7.23 |                      |  |
| 2/8/24                |                      |                                                                           | 0.788       | 14.0      | 7.18 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.2          | 7.24 |                      |  |
| 2/9/24                |                      |                                                                           | 0.783       | 15.0      | 7.20 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.5          | 7.25 |                      |  |
| 2/10/24               |                      |                                                                           | 0.789       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/11/24               |                      |                                                                           | 0.792       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/12/24               |                      |                                                                           | 2.206       | 14.0      | 7.19 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.6          | 7.24 |                      |  |
| 2/13/24               |                      |                                                                           | 2.916       | 14.0      | 7.19 | 2.0                  |                             |                                  |                      |                                                                | 11                       | 8.3          | 7.23 |                      |  |
| 2/14/24               |                      |                                                                           | 1.883       | 14.0      | 7.21 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.2          | 7.26 |                      |  |
| 2/15/24               | 21                   | 32.8                                                                      | 1.423       | 14.0      | 7.23 | 2.0                  |                             |                                  | 15.0                 | 2.4                                                            |                          | 8.1          | 7.26 | 0.3                  |  |
| 2/16/24               |                      |                                                                           | 1.221       | 14.0      | 7.21 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.3          | 7.27 |                      |  |
| 2/17/24               |                      |                                                                           | 1.342       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/18/24               |                      |                                                                           | 2.208       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/19/24               |                      |                                                                           | 1.190       | 13.0      | 7.20 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.4          | 7.25 |                      |  |
| 2/20/24               |                      |                                                                           | 1.093       | 15.0      | 7.18 | 2.0                  |                             |                                  |                      |                                                                | 7                        | 8.1          | 7.24 |                      |  |
| 2/21/24               | 36                   | 32.7                                                                      | 0.892       | 15.0      | 7.17 | 2.0                  |                             |                                  | 18.0                 | 2                                                              |                          | 8.0          | 7.22 | 0.45                 |  |
| 2/22/24               |                      |                                                                           | 2.598       | 15.0      | 7.15 | 2.0                  |                             |                                  |                      |                                                                |                          | 7.9          | 7.21 |                      |  |
| 2/23/24               |                      |                                                                           | 2.203       | 15.0      | 7.18 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.1          | 7.23 |                      |  |
| 2/24/24               |                      |                                                                           | 2.397       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/25/24               |                      |                                                                           | 0.798       |           |      | 2.0                  |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| 2/26/24               | 32                   | 29.6                                                                      | 0.864       | 14.0      | 7.20 | 2.0                  |                             |                                  | 22.0                 | 5.1                                                            |                          | 8.0          | 7.24 | 0.3                  |  |
| 2/27/24               |                      |                                                                           | 1.558       | 14.0      | 7.21 | 2.0                  |                             |                                  |                      |                                                                | 21                       | 8.1          | 7.25 |                      |  |
| 2/28/24               |                      |                                                                           | 3.199       | 14.0      | 7.24 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.3          | 7.28 |                      |  |
| 2/29/24               |                      |                                                                           | 2.509       | 14.0      | 7.23 | 2.0                  |                             |                                  |                      |                                                                |                          | 8.2          | 7.29 |                      |  |
| TOTAL                 |                      |                                                                           | 43.164      |           |      |                      |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| AVERAGE               | 58                   | 59                                                                        | 1.488       | 14.3      | 7.20 | 2.0                  | 152,222 18,325              |                                  | 15.0                 | 3.0                                                            | 6                        | 8.2          | 7.24 | 0.34                 |  |
| MAXIMUM               | 144                  | 142                                                                       | 3.199       | 15.0      | 7.24 | 2.0                  |                             |                                  | 22.0                 | 5.1                                                            | 21                       | 8.6          | 7.29 | 0.45                 |  |
| MINIMUM               | 21                   | 30                                                                        | 0.783       | 13.0      | 7.15 | 2.0                  |                             |                                  | 5.0                  | 2.0                                                            | 7                        | 7.9          | 7.21 | 0.30                 |  |
| LIMITS                |                      |                                                                           |             |           |      |                      |                             |                                  |                      |                                                                |                          |              |      |                      |  |
| AVG MONTHLY           | NA                   | NA                                                                        | NA          | NA        | NA   | NA                   | NA                          | NA                               | 30.0                 | 10.0                                                           | 200                      | NA           | NA   | 2.00                 |  |
| MAX DAILY             | NA                   | NA                                                                        | NA          | NA        | NA   | NA                   | NA                          | NA                               | 60.0                 | 20.0                                                           | 400                      | NA           | 9.00 | 4.00                 |  |
| MIN DAILY             | NA                   | NA                                                                        | NA          | NA        | NA   | NA                   | NA                          | NA                               | NA                   | NA                                                             | NA                       | 7.25         | 6.00 | NA                   |  |



Applicant:BUCKHANNON, CITY OF

Reference:ww0032336Feb2024 (02/19/2024) (03/19/202 (04/23/2024)

eDMR Worksheet -- WV0032336 - 001

Status:New

Type:Electronic DMR

Permit ID:New/Pending

Printed:Apr. 23, 2024 10:22 AM

Permit:WV0032336

Outlet No:001

Type:NORMAL

Report for the Month of:MarchYear:2024

Lab Performing Analysis:157 - STURM ENVIRONMENTAL SERVICES

Retrieve Parameters

eDMR Schedule

| Parameter                                               | Sample Limits | Quantity |       |         | Number Exceed | Other Units |                        |                        |                        |  | Units      | Number Exceed | Measurement Frequency | Sample Type | Lab Test Flag |
|---------------------------------------------------------|---------------|----------|-------|---------|---------------|-------------|------------------------|------------------------|------------------------|--|------------|---------------|-----------------------|-------------|---------------|
|                                                         |               | Avg      | Max   | Units   |               | Min         | Avg                    | Max                    | CEL*                   |  |            |               |                       |             |               |
| 50050 (ML-1) RF-A<br>Flow In Conduit Q1 Treatment Plant | Reported      | N/A      | N/A   |         |               |             | 1.395                  | 3.065                  |                        |  | mgd        | 0             | Continuous            | measured    | 153           |
| Year Round                                              | Permit Limits |          |       |         |               | N/A         | Rpt Only<br>Avg. Month | Rpt Only<br>Max. Daily |                        |  |            |               | Continuous            |             | ✓             |
| 00310 (ML-B) RF-A                                       | Reported      | 23.2     | 40.0  |         |               |             | 2.0                    | 2.0                    |                        |  |            |               | 1/week                |             | 157           |
| End                                                     | Permit Limits | 33.3     | 62.5  | Lbs/Day | 0             | N/A         | Avg. Month             | Max. Daily             |                        |  | mg/l       | 0             | 1/week                | 8 hr comp   | ✓             |
| Winter Nov 1-June 30                                    | Reported      | 65.8     | 94.4  |         |               |             | 6.3                    | 11.0                   |                        |  |            |               | 1/week                |             | 157           |
| 00530 (ML-A) RF-A                                       | Reported      | 62.5     | 125.1 |         |               |             | 30                     | 60                     |                        |  |            |               | 1/week                |             | 157           |
| Suspended Solids, Total                                 | Permit Limits |          |       | Lbs/Day | 0             | N/A         | Avg. Month             | Max. Daily             |                        |  | mg/l       | 0             | 1/week                | 8 hr comp   | ✓             |
| Year Round                                              | Reported      |          |       |         |               |             | 96.2                   |                        |                        |  |            |               | 2/month               |             | 157           |
| 51012 (ML-K) RF-A                                       | Permit Limits | N/A      | N/A   |         |               |             | 85<br>Month Avg        | N/A                    | N/A                    |  | Percent    | 0             | 2/month               | Calculated  | ✓             |
| Bot.5day Percent Removal, Dry                           | Reported      |          |       |         |               |             | 0.0                    |                        |                        |  |            |               | 2/month               |             | 157           |
| Year Round                                              | Permit Limits | N/A      | N/A   |         |               |             | Rpt Only<br>Month Avg  | N/A                    | N/A                    |  | Percent    | 0             | 2/month               | Calculated  | ✓             |
| 51013 (ML-K) RF-A                                       | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 2/month               |             | 157           |
| Bot.5day Percent Removal, Wet                           | Permit Limits | N/A      | N/A   |         |               |             |                        |                        |                        |  |            |               | 2/month               |             | ✓             |
| Year Round                                              | Reported      |          |       |         |               |             | 81.9                   |                        |                        |  |            |               | 2/month               |             | 157           |
| 51014 (ML-K) RF-A                                       | Permit Limits | N/A      | N/A   |         |               |             | 85<br>Month Avg        | N/A                    | N/A                    |  | Percent    | 0             | 2/month               | Calculated  | ✓             |
| Solids, Suspended Percent Removal, Dry                  | Reported      |          |       |         |               |             | 0                      |                        |                        |  |            |               | 2/month               |             | 157           |
| Year Round                                              | Permit Limits | N/A      | N/A   |         |               |             | Rpt Only<br>Month Avg  | N/A                    | N/A                    |  | Percent    | 0             | 2/month               | Calculated  | ✓             |
| 51015 (ML-K) RF-A                                       | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 2/month               |             | ✓             |
| Solids, Suspended Percent Removal, Wet                  | Permit Limits | N/A      | N/A   |         |               |             |                        |                        |                        |  |            |               | 2/month               |             | ✓             |
| Year Round                                              | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/week                |             | 153           |
| 54055 (ML-A) RF-A                                       | Permit Limits | N/A      | N/A   |         |               |             | N/A                    | 200                    | 400                    |  | Cnts/100ml | 0             | 1/week                | Grab        | ✓             |
| Coliform, Fecal                                         | Reported      |          |       |         |               |             | 7.11                   |                        | 7.29                   |  |            |               | 1/week                |             | 153           |
| Year Round                                              | Permit Limits | N/A      | N/A   |         |               |             | 6<br>Inst. Min.        | N/A                    | 9<br>Inst. Max.        |  | S.U.       | 0             | 1/week                | Grab        | ✓             |
| 00400 (ML-A) RF-A                                       | Reported      |          |       |         |               |             | 7.8                    |                        |                        |  |            |               | 1/week                |             | 153           |
| Ph                                                      | Permit Limits | N/A      | N/A   |         |               |             | 7.25<br>Inst. Min.     | N/A                    |                        |  |            |               | 1/week                |             | ✓             |
| Year Round                                              | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/week                |             | 157           |
| 00300 (ML-A) RF-A                                       | Permit Limits | N/A      | N/A   |         |               |             | 0.390                  | 0.690                  |                        |  | mg/l       | 0             | 1/week                | Grab        | ✓             |
| Dissolved Oxygen                                        | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/week                |             | 157           |
| Year Round                                              | Permit Limits | 39       | 0.690 | Lbs/Day | 0             | N/A         | Avg. Month             | Max. Daily             |                        |  | mg/l       | 0             | 1/week                | 8 hr comp   | ✓             |
| 00610 (ML-A) RF-A                                       | Reported      |          |       |         |               |             | 0.0465                 | 0.0465                 |                        |  |            |               | 1/month               |             | 157           |
| Nitrogen, Ammonia Total                                 | Permit Limits | N/A      | N/A   |         |               |             | 0.007                  | 0.017                  |                        |  | mg/l       | 0             | 1/month               | 8 hr comp   | ✓             |
| Winter Nov 1-June 30                                    | Reported      |          |       |         |               |             | 0.00355                | 0.00355                |                        |  |            |               | 1/quarter             |             | 157           |
| 01119 (ML-A) RF-A                                       | Permit Limits | N/A      | N/A   |         |               |             | N/A                    | Rpt Only<br>Avg. Month | Rpt Only<br>Max. Daily |  | mg/l       | 0             | 1/quarter             | Grab        | ✓             |
| Copper Total Recoverable                                | Reported      |          |       |         |               |             | 0.0465                 | 0.0465                 |                        |  |            |               | 1/month               |             | 157           |
| Year Round                                              | Permit Limits | N/A      | N/A   |         |               |             | 0.075                  | 0.147                  |                        |  | mg/l       | 0             | 1/month               | 8 hr comp   | ✓             |
| 01094 (ML-A) RF-A                                       | Reported      |          |       |         |               |             | 0.0105                 | 0.015                  |                        |  |            |               | 1/quarter             |             | 157           |
| Zinc Total Recoverable                                  | Permit Limits | N/A      | N/A   |         |               |             | N/A                    | Rpt Only<br>Avg. Month | Rpt Only<br>Max. Daily |  | mg/l       | 0             | 1/quarter             | Grab        | ✓             |
| Year Round                                              | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/quarter             |             | 157           |
| 00990 (ML-B) RF-B                                       | Permit Limits | N/A      | N/A   |         |               |             | N/A                    | Rpt Only<br>Avg. Month | Rpt Only<br>Max. Daily |  | mg/l       | 0             | 1/quarter             | Grab        | ✓             |
| Hardness, Total                                         | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/quarter             |             | 157           |
| Year Round                                              | Permit Limits | N/A      | N/A   |         |               |             | 230.5                  | 697.1                  | 2532.3                 |  | cls        | 0             | 1/daily               | Calculated  | ✓             |
| 00990 (ML-A) RF-B                                       | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/quarter             |             | ✓             |
| Iron, Total Recoverable                                 | Permit Limits | N/A      | N/A   |         |               |             |                        |                        |                        |  |            |               | 1/quarter             |             | ✓             |
| Year Round                                              | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               | 1/daily               |             | 153           |
| 74089 (ML-B) RF-A                                       | Permit Limits | N/A      | N/A   |         |               |             |                        |                        |                        |  |            |               | 1/daily               |             | ✓             |
| Stream Flow, Estimated                                  | Reported      |          |       |         |               |             |                        |                        |                        |  |            |               |                       |             |               |
| Winter Nov 1-June 30                                    | Permit Limits |          |       |         |               |             |                        |                        |                        |  |            |               |                       |             |               |

**D.2 Maintenance Crew**—The maintenance crew has been doing routine maintenance work. They performed a significant repair to guide rails on the Island Avenue Project.

**D.3 Line Crew #1 - (Brian)**—Brian’s crew has been working on the Island Avenue Project.

**D.4 Line Crew #2 - (Scott)**— Scott’s Crew has also been working on the Island Avenue Project.

The Line Crews have made a lot of progress on the Island Avenue Project. The mainline is about ½ complete.

**D.5 ARPA Projects Update**— Jay Hollen reviewed the attached ARPA summary with the Board.

PROJECTED COSTS TO DATE

City of Buckhannon  
American Rescue Plan Act (ARPA)  
Infrastructure Expenditures To Date - Engineering through January 31, 2024 and Construction through May 2, 2024

Allocated Money: \$2,382,456.67

| Project                       | Sanitary Sewer                        | Number of Customers Served by Proposed Improvement | Estimated Cost | Engineering / Design Fees Expended to Date | Construction Fees Expended to Date | Construction Fees Projected |
|-------------------------------|---------------------------------------|----------------------------------------------------|----------------|--------------------------------------------|------------------------------------|-----------------------------|
| 1                             | Taylor Street Upgrade                 | 8,365                                              | \$451,562.50   | \$96,184.57                                | \$638,210.90                       | \$671,800.95                |
| 2                             | North Locust Street - Base Bid        | 50                                                 | \$177,650.00   | \$134,863.65                               | \$128,535.60                       | \$128,535.60                |
|                               | North Locust Street - Add Alternate 1 | 50                                                 | \$0.00         | \$0.00                                     | \$284,840.24                       | \$243,297.83                |
| 2.5                           | Legal Ads                             | -                                                  | \$1,000.00     | \$835.69                                   | \$0.00                             | \$0.00                      |
| a.) Sanitary Sewer Subtotals: |                                       |                                                    | \$630,212.50   | \$231,883.91                               | \$1,051,586.74                     | \$1,043,634.38              |

| Project                   | Storm Sewer             | Number of Customers Served by Proposed Improvement | Estimated Cost | Engineering / Design Fees Expended to Date | Construction Fees Expended to Date | Construction Fees Projected |
|---------------------------|-------------------------|----------------------------------------------------|----------------|--------------------------------------------|------------------------------------|-----------------------------|
| 3                         | Taylor Street Upgrade   | 311                                                | \$544,000.00   | \$1,705.95                                 | \$0.00                             | \$0.00                      |
| 3a                        | Jawbone Run H & H Study | -                                                  | \$0.00         | \$7,902.52                                 | \$0.00                             | \$0.00                      |
| b.) Storm Sewer Subtotal: |                         |                                                    | \$544,000.00   | \$9,608.47                                 | \$0.00                             | \$0.00                      |

c.) Sewer Projects Subtotal: \$1,174,212.50

d.) Sewer Consultant Engineering Fees (@ 8.5%): \$99,808.06

e.) Sewer Projects Total (c. + d.): \$1,274,020.56

\$1,051,586.74

\$241,492.38

\$1,293,079.12

-\$101,850.79

\$1,285,126.76

-\$93,898.42

| Project              | Water                                  | Number of Customers Served by Proposed Improvement | Estimated Cost | Engineering / Design Fees Expended to Date | Construction Fees Expended to Date | Construction Fees Projected |
|----------------------|----------------------------------------|----------------------------------------------------|----------------|--------------------------------------------|------------------------------------|-----------------------------|
| 4                    | Tennerton WST Rehabilitation           | 5,544                                              | \$631,125.00   | \$30,000.00                                | \$134,205.00                       | \$134,205.00                |
| 4a                   | Tennerton WST Rehabilitation Legal Ads | -                                                  | \$1,000.00     | \$1,582.03                                 | \$0.00                             | \$0.00                      |
| 5                    | Pressurized Tanker Truck Rental        | 5,544                                              | \$85,000.00    | \$0.00                                     | \$58,128.00                        | \$58,128.00                 |
| 6                    | WST Inspection Service                 | 5,544                                              | -              | \$0.00                                     | \$29,109.17                        | \$29,109.17                 |
| 7                    | Tennerton BS Waterline                 | 5,544                                              | -              | \$43,574.69                                | \$197,079.30                       | \$271,150.00                |
| 8                    | Tennerton BS Building                  | 5,544                                              | \$106,250.00   | \$43,574.68                                | \$144,291.97                       | \$175,700.00                |
| 9                    | Chemical Feeders at WTP                | 22,241                                             | \$150,000.00   | \$0.00                                     | \$0.00                             | \$155,936.00                |
| 10                   | Filter Media at WTP                    | 22,241                                             | \$25,500.00    | \$0.00                                     | \$14,500.00                        | \$14,500.00                 |
| 11                   | Chlorine Alarm at WTP                  | 4,000                                              | \$31,875.00    | \$0.00                                     | \$3,995.58                         | \$3,995.58                  |
| 12                   | Replace Filter, Raw and Settled NTU    | 22,241                                             | \$50,000.00    | \$0.00                                     | \$42,060.00                        | \$42,060.00                 |
| f.) Water Subtotals: |                                        |                                                    | \$1,080,750.00 | \$118,731.40                               | \$623,369.02                       | \$884,783.75                |

g.) Water Consultant Engineering Fees: \$100,509.75

h.) Water Projects Total (f. + g.): \$1,181,259.75

\$118,731.40

\$742,100.42

\$449,127.92

\$1,003,515.15

\$187,713.19

COB Projects Improvements (e. + h.): \$2,455,280.31

Contingency (@ 10%): \$245,528.03

Total COB Project Improvements: \$2,700,808.34

\$2,035,179.54

\$203,517.95

\$2,238,697.49

Overrun / Underrun: -\$318,351.67

\$143,759.18

\$93,814.77

**D.6 Island Avenue Project**—(See Line Crews reports) There has not been much progress this past week due to the WV Strawberry Festival.

**D.7 FEMA Closeout Update** – Jay Hollen reviewed the status of the FEMA Closeout.

**E. Storm Water Issues for Discussion and/or Vote**

**E.1** – Nothing to report.

**F. Correspondence and Information**

**F.1 Notice Accepting Applications for Sewer Utility Worker**—Mr. Crosten reported that no new hires were found in this latest search.

The City of Buckhannon is now accepting applications for a Sewer Utility Worker until Monday May 13, 2024.

We are seeking a reliable and motivated Sewer Utility Worker to join our team. As a Sewer Utility Worker, you will be responsible for performing a variety of tasks to support the efficient operation of our organization. This is a paid position with opportunities for growth and advancement.

Duties:

- Assist with general maintenance and repairs and installation of equipment and facilities including sewer service lines
- Operate machinery and equipment as needed
- Assist with loading and unloading materials
- Follow safety protocols and maintain a clean and safe work environment

Requirements:

- Must be 18 years of age or older
- High school diploma or equivalent
- Strong attention to detail and ability to follow instructions
- Good physical stamina and ability to lift heavy objects (50 pounds)
- Basic knowledge of tools and equipment used in maintenance and cleaning
- Communication skills and ability to work well in a team
- Possess a valid WV driver license
- Successful candidates will be subject to a pre-employment drug test and a background check.
- Ability to work in inclement weather

Benefits:

- Health Insurance
- Retirement
- Opportunities for career growth and advancement within the organization
- Paid time off for full-time employees
- Training provided for necessary skills

If you are a hardworking individual who enjoys working in a dynamic environment, we encourage you to apply for the position of Sewer Utility Worker. Join our team and contribute to the success of our organization.

Applications can be acquired by calling 304-472-1430 or in-person at City Hall, 70 E Main Street, Buckhannon, WV 26201, Monday-Friday 8:30 am to 4:30 pm.

The City of Buckhannon is an EEOC employer committed to the principle of equal opportunity for all qualified persons.

**G. Consent Agenda**

**G.1 Approval of Minutes 04/18/2024**—Mayor Skinner presented the minutes for correction, additions, or approval.

**Loftis/Shaw motioned to accept the Minutes from 04/18/2024 as presented. Motion carried.**

**H. Strategic Issues for Discussion and/or Vote**

**H.1 Approval Wage Increase for Brian Mitchell, Derek Marsh, Garrett Walton & Scott Crites – Obtaining Wastewater Certification Class C (Per approved PayScale Implemented in 2023)**—

Ethan Crosten presented the verbal verifications that the employees listed have all passed the Wastewater Certification Class C testing and are awaiting the required certificates. He requested a \$1.00 per hour wage increase for each employee per the previously approved PayScale implemented in 2023.

Shaw/Loftis motioned to approve a \$1.00 per hour wage increase each for Brian Mitchell, Derek Marsh, Garrett Walton & Scott Crites for passing the Wastewater Certification Class C test, pending the receipt of the certificates, per the approved PayScale implemented in 2023. The motion carried unanimously.

**H.2 Approval Wage Increase for Skyler Wood-Obtaining Class A CDL License (Per approved PayScale Implemented in 2023)** - Ethan Crosten reported that Skyler Wood would be testing for his CDL and, upon obtaining it, will be eligible for a \$2.00 per hour wage increase per the previously approved PayScale implemented in 2023.

Loftis/Shaw motioned to approve a \$2.00 per hour wage increase each for Skyler Wood, pending his passing the test and obtaining his CDL per the approved PayScale implemented in 2023. The motion carried unanimously.

**H.3 Approval Wage Increase for Kevin Herron, Steve Reed & Skyler Wood - Employee Performance (Per approved PayScale Implemented in 2023)** - Ethan Crosten requested that Kevin Herron be given a \$1.00 per hour wage increase, Steve Reed a \$0.50 per hour wage increase, and Skyler Wood a \$0.50 per hour wage increase in addition to the previously approved wage increase, per the previously approved PayScale implemented in 2023.

Shaw/Loftis motioned to approve Employee Performance wage increase as follows: a \$1.00 per hour wage increase to Kevin Herron, a \$0.50 per hour wage increase to Steve Reed, and a \$0.50 per hour wage increase to Skyler Wood per the previous approved PayScale implemented in 2023. The motion carried unanimously.

**H.4 Discussion/Possible Vote to Purchase Heartsmart Automated External Defibrillator (AED) Units** – Mayor Skinner and Jerry Arnold provided an overview of this request.

Loftis/Skinner motioned to approve a \$2,500 allocation to purchase a Heartsmart Automated External Defibrillator (AED) Unit for the Sanitary Department at a cost of \$2,000 and contribute \$500 towards the unit to be placed at City Hall. The motion carried unanimously.

**H.5 Approval to Reschedule the meeting of June 20th to be held on Tuesday, June 18, 2024 due to holiday** – Mayor Skinner provided an overview for this request.

Shaw/Loftis motioned to reschedule the Sanitary Board meeting scheduled for Thursday, June 20, 2024, to Tuesday, June 18, 2024, due to the West Virginia Day holiday.

**H.6 Approval Certificate of Deposit (CD) Renewal** – Amby Jenkins reported that no action is necessary on this item at this time.

**I. Board Member's Comments and Announcements**

- **Phil Loftis:** Mr. Loftis had nothing more to discuss.
- **Mitch Shaw:** Mr. Shaw had nothing more to discuss.

**J. Adjournment**

At 7:53 a.m., Loftis made a motion to adjourn.

Mayor Robert N. Skinner III \_\_\_\_\_

City Recorder Randall H. Sanders \_\_\_\_\_