

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A special meeting of the Buckhannon City Council was held on Thursday, August 13, 2026, beginning at 12:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates via GoToMeeting):

Mayor	Robbie Skinner	Present - GTM
City Recorder	Randy Sanders	Present
Council Member	Pam Bucklew	Present
Council Member	Jack Reger	Present
Council Member	Robert Zuliani	Present
Council Member	Scott Randall	Present - GTM
Council Member	Shawn Young	Present
Assistant Recorder & Director of Finance	Amberle Jenkins	Present
City Attorney	Tom O'Neill	Present - GTM
Director of Public Works	Ethan Crosten	Absent
City Hall Office Manager	Barbara Hinkle	Present
Media:		
Record Delta	Noah Jeffries	Present - GTM
MyBuckhannon	MyBuckhannon	Present - GTM

Guests: None

*Council of the City of Buckhannon
Public Meeting Agenda
12:00 PM | Thursday, August 13, 2026
Council Chambers | 70 East Main Street*

- 1. Call to Order
- 2. Moment of Silent Reflection
- 3. Pledge of Allegiance
- 4. Recognition of Guests
- 5. Public Comment – Motion to Open & Close Requested
- 6. City Attorney’s Report – Thomas J. O’Neill
 - a. Approval Ordinance No. 481 Property Purchase 181 Camden Avenue 2nd/Final Reading
- 7. New Business Discussions:
 - a. Approval of Tourism Co-Op Renewal with City of Elkins
 - b. Approval of Planning Commission Appointment
- 8. Declaration of Adjournment

*This agenda was certified by Mayor Robbie Skinner on August 10, 2026. *Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

- 1. Call to Order:** At 12:00 p.m., Mayor Robbie Skinner called the meeting to order.
- 2. Moment of Silent Reflection:** Mayor Skinner invited all to join in a moment of silent reflection.
- 3. Pledge of Allegiance:** Mayor Skinner led the Pledge of Allegiance.
- 4. Recognition of Guests:** None.
- 5. Public Comment – Motion to Open & Close Requested:** None – No action necessary.
- 6. City Attorney’s Report – Thomas J. O’Neill**
 - a. Approval Ordinance No. 481 Property Purchase 181 Camden Avenue 2nd/Final Reading -** City Attorney Tom O’Neill deferred to Mayor Skinner, who read Ordinance No. 481 by caption,

describing it as: An ordinance approving the purchase of that lot or parcel of land with a commonly known address of 181 Camden Avenue... authorizing the expenditure of municipal funds... declaring an emergency.

Zuliani/Young moved to approve Ordinance No. 481 on its second and final reading. The motion carried unanimously.

ORDINANCE NO. 481 OF THE CITY OF BUCKHANNON, AN ORDINANCE APPROVING THE PURCHASE OF THAT LOT OR PARCEL OF LAND WITH A COMMONLY KNOWN ADDRESS OF 181 CAMDEN AVENUE AND SPECIFICALLY AUTHORIZING THE EXPENDITURE OF MUNICIPAL FUNDS FOR SAID PURCHASE AND DECLARING AN EMERGENCY

WHEREAS, Chapter 8, Article 12, Section 1 of the Code of West Virginia, 1931, as Amended, empowers The City of Buckhannon to purchase real property for any municipal purpose, and Chapter 8, Article 11, Section 3, Subsection (6) of said Code requires that the purchase of private property by a municipality shall be by ordinance; and,

WHEREAS, the Council of The City of Buckhannon desires in all respects to comply with the statutes of the State of West Virginia insofar as the acquisition and purchase of the captioned property is concerned.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

The Mayor is expressly authorized and empowered to execute, acknowledge, and deliver on behalf of the City of Buckhannon any and all documents reasonable or necessary to realize the City’s acquisition of that property with a commonly known address of 181 Camden Avenue; that said property appears on the tax rolls of the Assessor of Upshur County, West Virginia as being in **Corporation District, Tax Map 13, Parcel 10.**

Said parcel appearing as Lot 20 of Block 47 of the Buckhannon Land Trust Association’s Addition to the City of Buckhannon as shown on a plat thereof of record in the Office of the Clerk of the County Commission of Upshur County, West Virginia in Plat Book 1, at pages 22 and 23; and further being that property conveyed unto Dustin Salyer, et al. by deed of Marissa A. Parsons dated June 13, 2022 and of record in Deed Book 591 at page 387.

And further, to accept on the City’s behalf the delivery of a good and sufficient deed of conveyance from the said Dustin Salyer and Brittany Mahoney, to evidence the City’s purchase and acquisition of the captioned property.

The expenditure of One Hundred Twenty Thousand Dollars is approved for payment of the property herein described.

DECLARATION OF EMERGENCY: In light of severe damage caused by the historic flooding of July 2026 and the unsafe nature of the structure, the City Council FINDS that an emergency exists necessitating immediate effectiveness of this Ordinance upon its passage.

This Ordinance shall be deemed effective upon the second (2nd) reading, passage, and adoption by the Council of the City of Buckhannon.

FIRST READING	July 30, 2026
SECOND READING, PASSAGE AND ADOPTION	August 13, 2026


Robert N. Skinner, III, Mayor

CERTIFICATE OF PASSAGE AND ENACTMENT

I, Randall H. Sanders, Recorder of the City of Buckhannon, a West Virginia municipal corporation, do hereby certify that the foregoing Ordinance No. 481 was lawfully ordained and enacted by the Council of the City of Buckhannon during a special meeting of the City Council on August 13, 2026.


Randall H. Sanders, City Recorder

Mr. O’Neill reported to the Council that the deed from WV Wesleyan College for the Walk Trail property will be delivered to us on Tuesday, August 18, 2026.

7. New Business Discussions:

a. Approval of Tourism Co-Op Renewal with City of Elkins - Mayor Skinner reminded Council of the previously approved cooperative advertising agreement between the City of Buckhannon, the City of Elkins, and the West Virginia Division of Tourism. The campaign promoted both communities in the Greater Washington, D.C. metro market as part of a regional tourism initiative. The Mayor noted that the campaign performed very well and that Elkins recently hosted representatives from the Division of Tourism to review the results. Councilmembers Jack Reger, Recorder Randy Sanders, and CVB Executive Director Cadence Ringer attended the presentation in Elkins. The Mayor invited Reger and Sanders to share their impressions before Council considered renewing the agreement for another year at the same \$6,000 contribution level. Councilmember Sanders reported that the meeting was very good and informative, noting that the campaign exceeded all expectations. He stated that the Division of Tourism described the results as off the charts, citing strong visual performance, high social-media engagement, and significant interaction through QR codes and digital tracking. Sanders further shared that Cadence Ringer conducted additional analysis afterward and returned with a strong recommendation from the CVB office that Buckhannon continue the cooperative advertising partnership for another year. Discussion on the format and style of this year’s campaign was led by Councilmember Bucklew. All determined to consult the WV Department of Tourism.

Sanders/Reger moved to approve the Tourism Co-Op Renewal with City of Elkins at a cost of \$6,000. The motion carried.



1900 Kanawha Boulevard, East
Capitol Complex, Building 3, STE. 100
Charleston, WV 25305
(304) 558-2200

INVOICE
Invoice Number WVDTSP266154-MP
Invoice Date: 8/5/26
Page: 1

Partner:
Robert Skinner
City of Buckhannon
70 East Main Street
Buckhannon, WV 26201

Partner	Partner ID:	Invoice Number	Invoice Date	Due Date
City of Buckhannon	6154	WVDTSP266154-MP	8/5/26	9/5/26
Vendor Name	Description		Season(s)	Total
META	Custom: Tyson's Square OOH + Digital/Social Package		SP2026	862.50
AdGenuity	Display - Tyson's Square Co-Op		SP2026	862.48
Macerich	Tyson's Square OOH		SP2026	4,255.00
	Elkins + Buckhannon Multipartner		SP2026	

Remit Check Payment To:
West Virginia Department of Tourism
1900 Kanawha Boulevard, East
Capitol Complex, Building 3, STE. 100
Charleston, WV 25305

Please note that the total reflects your share of the partnership. If you have any questions regarding this invoice, please contact:

Hanna Kroeger
Accounting Coordinator
(304) 352-1501
hanna.e.kroeger@wv.gov

Destiny Workman
Co-Op Advertising Coordinator
(304) 352-0523
Destiny.S.Workman@wv.gov

Total Invoice Amount: 5,979.98
Total Amount Due: 5,979.98

***Please include your invoice number on the memo line*

b. Approval of Planning Commission Appointment - Mayor Skinner requested Council’s approval of a Planning Commission appointment. He recommended Mr. Ty Talbert, a local attorney and current resident of College Avenue, receive the appointment. The Mayor noted that Mr. Talbert recently purchased and is rehabilitating a home located at 20 Meade Street, commending the quality of his restoration work. Mayor Skinner stated that he had spoken with Mr. Talbert and that Mr. Talbert was willing and pleased to serve on the Planning Commission. The Mayor asked Council to support the appointment.

Reger/Bucklew moved to approve the appointment of Ty Talbert to the Buckhannon Planning Commission. The motion carried.

Before adjourning, Recorder Sanders reiterated comments shared at prior meetings, offering congratulations and appreciation to all entities involved in the community’s response to the recent catastrophic flooding. He noted that the City of Buckhannon, the Upshur County Commission, and the Upshur County Office of Emergency Management & Homeland Security worked quickly and cohesively from the onset of the event. The CVB provided valuable administrative support by temporarily assigning its executive director. Sanders emphasized that every City department contributed work outside its normal scope, ranging from waste collection and debris transport to operational support across multiple sites. He commended the outstanding performance of first responders and recognized Mayor Skinner’s leadership throughout the emergency.

8. Declaration of Adjournment:

There being no further business, the meeting was adjourned at 12:14 p.m. upon a motion by Councilmember Reger.

Mayor Robert N. Skinner III	_____
City Recorder Randall H. Sanders	_____