

**STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:**

A regular meeting of the Buckhannon City Council was held on Thursday, August 20, 2026, beginning at 7:00 p.m., in the Council Chambers of City Hall. The following individuals were in attendance (GTM indicates via GoToMeeting):

|                                          |                 |               |
|------------------------------------------|-----------------|---------------|
| Mayor                                    | Robbie Skinner  | Present - GTM |
| City Recorder                            | Randy Sanders   | Present       |
| Council Member                           | Pam Bucklew     | Present       |
| Council Member                           | Jack Reger      | Present       |
| Council Member                           | Robert Zuliani  | Present       |
| Council Member                           | Scott Randall   | Absent        |
| Council Member                           | Shawn Young     | Present       |
| Assistant Recorder & Director of Finance | Amberle Jenkins | Present       |
| City Attorney                            | Tom O'Neill     | Present - GTM |
| Director of Public Works                 | Ethan Crosten   | Absent        |
| City Hall Office Manager                 | Barbara Hinkle  | Present       |
| Media:                                   |                 |               |
| Channel 3                                | Rodney Irvin    | Present       |
| Record Delta                             | Noah Jeffries   | Present       |
| MyBuckhannon                             | Brian Bergstrom | Present       |

Guests: Jay Hollen, COB Engineer; Cadence Ringer, Upshur County CVB; Manuel Portela, FEMA; Chad Griffith & Dave Sharp, Potesta & Associates; Vito Syski; Tyler Simmons, Superior Contracting; Elisa Hillman, SBA; Linda Mealey, Megan Payne, & Erica Bennett, OUR House.

*Council of the City of Buckhannon  
Public Meeting Agenda  
7:00 PM | Thursday, August 20, 2026  
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: Regular 07/16/2026, Special 07/30/2026, 08/13/2026
5. Special Agenda – July 21, 2026 Flood Event
  - a. Official FEMA Representative Manuel Portela
  - b. Fire Chief J.B. Kimble – After Action Review of Emergency Incidents during Flood Event
  - c. Potesta & Associates, City of Buckhannon Engineering Firm of Record
  - d. City Engineer Jay Hollen
  - e. Uto Dotson – Concerns regarding Reger Avenue Flooding
6. Public Comment – Motion to Open & Close Requested
7. Recognition of Guests
  - a. Upshur County CVB, Executive Director Cadence Ringer – Annual Report
  - b. Tyler Simmons, Superior Contracting
    - i. Mission Appalachia Labor Day Home Giveaway at Jawbone Park (9/7/2026)
8. Financial Report – Director of Finance, Amberle Jenkins
  - a. Approval of Payment of Bills
  - b. Discussion/Possible Action Revenue Review Committee Recommendation
    - i. One Unique Recovery House, Inc. Request \$10,000.00 Emergency Financial Assistance
9. Public Works Report – Director of Public Works, Ethan Crosten
  - a. Report of Zoning and Code Enforcement – Approval of Building and Wiring Permits
  - b. Review & Approval of Bid Opening Results – Yard Reclamation Services
  - c. Recommendations from Consolidated Public Works Board

- i. Replacement of the Main Street Raised Flower Beds
- ii. Update Cemetery Rules & Regulations

10. Police Department Report – Chief Matthew Gregory

8. City Attorney’s Report – Thomas J. O’Neill

- a. Approval Ordinance No. 480 State Building Code Adoption 2nd/Final Reading
- b. Approval City of Buckhannon Opioid Settlement Funding Guidelines
- c. COB-WVPBM Bellwether Agreement related to the Opioid Lawsuit

7. New Business Discussions:

- a. Halloween Events
  - i. Trunk-or-Treat at the Public Safety Complex Parking Lot 10/26/2026 6:30pm-8:30pm
  - ii. Trick-or-Treat in the City Limits 10/31/2026 6:00pm-7:30pm

13. Council Members’ Remarks and Announcements

14. City Recorder’s Report, Remarks, and Announcements

- a. Reports of Events, Correspondence, and Information
  - i. Governor Morrissey Announce \$4.5 Million in Expedited Federal Disaster Assistance for Lewis and Upshur Counties
  - ii. City Council Approves Waiver of Building & Wiring Permit Fees for Flood-Related Repairs
  - iii. West Virginia Emergency Management Division Damages
  - iv. M.O.U. for Law Enforcement Security Services at Disaster Recovery Locations
  - v. June & July 2026 Report of Cat & Dog Activity from the Upshur County Commission
  - vi. FOIA Request & Fulfillment – Tasha Withrow re: Opioid Settlement Funds
  - vii. Thank you from West Virginia Wesleyan Society Workforce Development Scholarship
- b. Colonial Arts Center Upcoming Events
  - i. Bluegrass Night featuring Bluegrass Preserves on 08/29/26 7- 8:30pm \$5.00 per ticket

15. Mayor’s Remarks and Announcements

16. Executive Session, per WV § Code 6-9A-4, Personnel and Property Matters

17. Declaration of Adjournment.

*This agenda was certified by Mayor Robbie Skinner on August 17, 2026. \*Those who participated in this meeting virtually used this link: <https://global.gotomeeting.com/join/443910693>, or by phone, call: (571) 317-3112, access code: 443-910-693.*

**1. Call to Order:** Mayor Robbie Skinner called the meeting to order at 7:00 PM. He noted that August 21 would mark one month since the July 21 flood event and expressed deep gratitude to all city crews, office staff, council members, Upshur County partners, Upshur County Schools, West Virginia Wesleyan College, the CVB, OEM Director Steve Wykoff, and all agencies involved in the recovery.

**2. Moment of Silent Reflection:** Mayor Skinner invited all in attendance to join in a moment of silent reflection. He asked that everyone keep in their thoughts Councilman Scott Randall’s father, who is hospitalized at CAMC, as well as Public Works Director Ethan Crosten, his wife Ashton, and their infant son Callum.

**3. Pledge of Allegiance:** Mayor Skinner led the Pledge of Allegiance.

**4. Approval of Previous Meeting Minutes: Regular 07/16/2026, Special 07/30/2026, and 08/13/2026** - Mayor Skinner recognized that the minutes for the Regular 07/16/2026, Special 07/30/2026, and 08/13/2026 were available for review. He asked for any corrections or additions, or for a motion to approve.

**Reger/Zuliani moved to approve the minutes for the Regular 07/16/2026, Special 07/30/2026, and 08/13/2026. The motion carried.**

## **5. Special Agenda – July 21, 2026 Flood Event**

**a. Official FEMA Representative Manuel Portela** - Mr. Portela provided an overview of FEMA's role, the declaration period, and available programs including Individual Assistance, Public Assistance, and Mitigation. He emphasized registration requirements, rental assistance procedures, and FEMA's continued presence at the Disaster Recovery Center.

**b. Fire Chief J.B. Kimble – After Action Review of Emergency Incidents during Flood Event** - Chief Kimble delivered an extensive report on the 23-hour operational period during the flood – highlights were:

- 4.5 inches of rain fell in 37 minutes.
- 95 individuals rescued during the initial period; an additional ~40 rescued the following day.
- 70 swift-water personnel from 11 agencies responded.
- Communications failures, staffing shortages, and equipment needs were identified.
- Plans underway for regional swift-water training, equipment upgrades, and improved interagency coordination.

The full report was part of the meeting packet.

### **BUCKHANNON FIRE DEPARTMENT**

#### **OFFICE OF FIRCHIEF**

**22 S. Florida Street**

**BUCKHANNON, WV 26201**

**James Kimble**

**[JB.Kimble@buckhannonwv.org](mailto:JB.Kimble@buckhannonwv.org)**

**(O) 304-472-2868**

**© 304-613-1410**

**Date: August 3, 2026**

**AAR: Incident# 617**

This report provides an overview of the initial 23-hour operational period during the devastating flooding that impacted central Upshur County on July 21, 2026. It includes a summary of incident activity, assisting agencies, total rescues, and key findings from the Buckhannon Fire Department's post-incident hotwash.

On July 21, 2026, the region was advised of potential severe evening storms. The Buckhannon Fire Department (BFD) received its first water-rescue call at 14:53 hours for an incident in the Stonecoal Lake area. Approximately 1.25 inches of rain fell in a short period, causing flash flooding. The incident was mitigated, and units returned to service.

Later in the evening, torrential rainfall began around 18:00 hours. In the following 37 minutes, the area received more than 4.5 additional inches of rain. Total rainfall for the day exceeded 7 inches.

The first call for assistance during the major flooding was received from Stoney Run Road at 18:22:14, with BFD dispatched at 18:25:09. Due to the overwhelming number of incidents and the strain on the emergency response system, the next 23 hours were recorded as a single operational period. CAD documentation was extremely difficult to maintain due to system overload.

This report outlines the assisting agencies, incident types, rescue totals, and key observations from the departmental hotwash conducted the following week.

### **Mutual Aid Swift Water Teams & Supporting Agencies**

- Buckhannon Fire Department – 15 members
- Elkins Fire Department (Randolph County) – 4 members
- Leading Creek VFD (Randolph County) – 4 members
- Whitmer VFD (Randolph County) – 4 members
- Tygarts Valley VFD (Randolph County) – 5 members
- Belington VFD (Barbour County) – 11 members
- Junior VFD (Barbour County) – 6 members
- Farmington VFD (Marion County) – 4 members
- Fairmont Fire Department (Marion County) – 10 members
- Bridgeport Fire Department (Harrison County) – 5 members • West Virginia Department of Natural Resources Police – 2 members

Total swift-water and support personnel: 70 members from 11 agencies

Additional support was provided by: Ellamore VFD, Washington District VFD, Warren District VFD, and Banks VFD.

**Total incidents by type during operational period:**

- 10 submerged vehicles - 16 people removed
- 17 rescues from residential setting - 31 people removed
- 1 technical rescue
- 47 individuals evacuated from North Buckhannon by boat, house-to-house, and transported to shelters
- Assisted in the search for 2 missing people
- 3 welfare checks
- 1 main water break
- 1 line down

Total of 95 individuals removed from high water during the initial operational period

**Hotwash Summary**

Key observations and improvement needs identified during the departmental hotwash include:

- Insufficient immediate staffing at the onset of the event
- Entire emergency response system overwhelmed
- Need for additional swift-water trained personnel countywide • Need for additional equipment (additional raft, PFDs for all members, throw bags)
- Importance of continued collaboration with assisting agencies; potential for a regional response team
- Communications overload (two dispatchers managing all calls) • Mutual-aid agencies worked effectively together
- Need for an improved accountability system
- Need for clear ID markings on gear to distinguish training levels

These items represent the primary themes discussed. Continued evaluation and procedural adjustments will occur as collaboration with partner agencies moves forward.

These are just highlights of the hot wash, we will continue to evaluate and change the process as needed. We are currently working with all teams that assisted to collaborate together for future incidents not just locally but regionally.

In the days following the initial flooding, the BFD continued to respond to flood-related incidents, including multiple search details, assistance with recovery operations in the Stonecoal area, gas leaks, water-system issues, and routine emergency responses.

The Buckhannon Fire Department extends its sincere gratitude to all who responded—from those present at the onset of the flooding to the agencies that arrived later and allowed our members to rest. Your dedication and willingness to serve made an immeasurable difference during one of the most challenging events our community has faced. We hope to return the favor in your time of need. God bless each one of you.

###

**c. Potesta & Associates, City of Buckhannon Engineering Firm of Record** - Potesta & Associates engineers Dave Sharp and Chad Griffith presented findings on:

- Reger Street drainage issues, including deteriorated pipes, loss of roadway crown, curb elevation problems, and recommended remediation steps.
- Jawbone Run hydrology study, confirming undersized culverts and discussing potential upstream detention options.

**d. City Engineer Jay Hollen** - Mr. Hollen updated Council on:

- Taylor Street mitigation project awaiting FEMA review.
- Potential funding opportunities through Public Assistance.

**e. Uto Dotson – Concerns regarding Reger Avenue Flooding** - Mr. Dotson described chronic flooding at his Reger Street residence and thanked city officials and engineers for their responsiveness.

**6. Public Comment – Motion to Open & Close Requested:** Without objection, Mayor Skinner opened the floor for Public Comments. SBA Public Affairs Specialist Elise Hillman addressed available SBA disaster loans for homeowners, renters, businesses, and nonprofits, noting deadlines and the partnership with FEMA at the Disaster Recovery Center.

**7. Recognition of Guests:**

**a. Upshur County CVB – Executive Director Cadence Ringer** - Ms. Ringer presented the annual report, highlighting:

- Increased visitor engagement and national media placements.
- 21% increase in hotel occupancy tax revenue.
- New data analytics platform for visitor tracking.

Council praised the report's thoroughness. The 2025-2026 Annual Report is available at [visitbuckhannon.org](http://visitbuckhannon.org).

**b. Tyler Simmons, Superior Contracting**

**i. Mission Appalachia Labor Day Home Giveaway at Jawbone Park (9/7/2026)** – Tyler Simmons requested approval for a Labor Day home giveaway event at Jawbone Park on September 7, 2026. Councilmember Reger also spoke about the project and event. Council agreed that it was a great way to highlight the City of Buckhannon.

**Bucklew/Zuliani moved to approve the Mission Appalachia Labor Day Home Giveaway event at Jawbone Park on September 7, 2026. The motion carried with Mr. Reger abstaining.**

**8. Financial Report – Director of Finance, Amberle Jenkins** - Mrs. Jenkins presented the current financial reports to the Council as follows:

Amby report 8-20-26

Balances in the Enterprise Funds JULY, 2026

|                                           |          |             |                                   |
|-------------------------------------------|----------|-------------|-----------------------------------|
| Waste Collection Board                    | mm/cking | \$1,949,360 | cd/sav \$329,682                  |
| Plus a letter of credit for \$64,000      |          |             |                                   |
| Water Board                               | mm/cking | \$1,267,037 | work/capital & savings -\$962,596 |
| Water Renewal and Replacement Fund 2.5    |          | \$23,396.   |                                   |
| Water Project Fund (from \$6million loan) |          | \$4,571,863 |                                   |
| Sanitary Board                            | mm/cking | \$683,447   | work capital/cds \$505,561        |
| Storm water Fund                          | mm/cking | \$339,532.  |                                   |

Flood related work hours for all departments is: 1730  
Sanitary 680; Waste Collection 100; Water 363; Fire 492; Police 95

**Mrs. Jenkins also presented the following to the Council:**

**a. Approval of Payment of Bills** – Mrs. Jenkins had presented the bills during her report.

JULY 16-AUG 15, 2026 GENERAL FUND PAYMENT OF BILLS

\$13,775.00 – SPRUCE CREEK ENTERPRISES – DEMO/CLEANUP 86 RANDOLPH ST

\$3,952.73 – FLEET PRIDE – BRAKE SHOE KIT, BRAKE DRUM FOR ENGINE 11

\$5,162.70 – SCOTT ELECTRIC – ELECTRICAL SUPPLIES FOR FOOD VENDOR HOOKUPS IN JAWBONE PARK

\$12,625.00 – SUNSET GRAPHICS – 4<sup>TH</sup> OF JULY STREET & POLE BANNERS 250<sup>TH</sup> CELEBRATION

\$4,800.00 – SEALCOAT CONCEPTS – PAINT CURBS S. FLORIDA AND CAMDEN AVE

\$11,925.00 – BENJAMIN LEE ARISMAN – 5 WEEKS OF MOWING CITY LOTS

\$4,393.00 – ACE MATERIALS –CONCRETE FOR SEWER CUTS & FRANKLIN ST SIDEWALK

\$27,846.00 – ALTEC NUECO – 2019 FORD 550 BUCKET TRUCK

\$5,149.60 – VALLEY STEEL SERVICE –STEEL PLATE & 20’ CHANNEL FOR PUBLIC SAFETY TRAINING FACILITY

| 08-18-2026 03:24 PM |                              | DISBURSEMENTS 07-16-26 TO 08-15-26 |                      |                            | PAGE: 1  |
|---------------------|------------------------------|------------------------------------|----------------------|----------------------------|----------|
| FUND: GENERAL FUND  |                              |                                    |                      |                            |          |
| DEPARTMENT          | VENDOR NAME                  | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT   |
| MAYOR'S OFFICE      | RALSTON PRESS INC            | 409-341-00                         | MAYOR'S SUPPLIES & M | ENVELOPES                  | 263.27   |
|                     | REGION VII PLANNING PDC      | 409-341-00                         | MAYOR'S SUPPLIES & M | ENG-GIS SERVICES JUNE 2026 | 113.75   |
|                     | JAY HOLLEN                   | 409-341-00                         | MAYOR'S SUPPLIES & M | REIMB-SPPLY 4 FEMA 7.22.26 | 50.03    |
|                     | LEAF                         | 409-341-00                         | MAYOR'S SUPPLIES & M | CH PRNTR LSE AUG 2026      | 170.20   |
|                     | ENCOVA INSURANCE             | 409-226-00                         | MAYOR'S INSURANCE &  | WCA4021325 7.2.26-8.2.26   | 1.72     |
|                     | J T MARTIN COMPANY INC       | 409-341-00                         | MAYOR'S SUPPLIES & M | CITY HALL FIRE EXTNGSHR IN | 81.00    |
|                     | WV PUBLIC EMPLOYEES INSURANC | 409-105-00                         | MAYOR'S INSURANCE    | GF JULY 2026 HEALTH INS    | 2,417.44 |
|                     | UNITED RENTALS               | 409-341-00                         | MAYOR'S SUPPLIES & M | PORTABLE AC UNITS RNTL-CH  | 443.92   |
|                     | WV PUBLIC EMPLOYEES RETIREME | 409-106-00                         | MAYOR'S RETIREMENT   | WV RETIREMENT CONTRIBUTION | 102.89   |
|                     |                              |                                    |                      |                            |          |

| 08-18-2026 03:24 PM |                             | DISBURSEMENTS 07-16-26 TO 08-15-26 |                      |                            | PAGE: 2   |
|---------------------|-----------------------------|------------------------------------|----------------------|----------------------------|-----------|
| FUND: GENERAL FUND  |                             |                                    |                      |                            |           |
| DEPARTMENT          | VENDOR NAME                 | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|                     |                             | 409-106-00                         | MAYOR'S RETIREMENT   | WV RETIREMENT CONTRIBUTION | 76.83     |
|                     |                             | 409-106-00                         | MAYOR'S RETIREMENT   | WV RETIREMENT CONTRIBUTION | 75.14     |
|                     |                             | 409-106-00                         | MAYOR'S RETIREMENT   | WV RETIRE TIER2 CONTRIBUTI | 46.71     |
|                     |                             | 409-106-00                         | MAYOR'S RETIREMENT   | WV RETIRE TIER2 CONTRIBUTI | 45.54     |
|                     |                             | 409-106-00                         | MAYOR'S RETIREMENT   | WV RETIRE TIER2 CONTRIBUTI | 58.78     |
|                     | BUCKHANNON POSTMASTER       | 409-218-00                         | MAYOR'S POSTAGE      | PERMIT #10 POSTAGE         | 1,000.00  |
|                     | GENERAL FUND                | 409-341-00                         | MAYOR'S SUPPLIES & M | JUL 2026 LOC FEES          | 72.50     |
|                     | INTERNAL REVENUE SERVICE    | 409-104-00                         | MAYOR'S F.I.C.A.     | FICA WITHHELD AND MATCHED  | 94.84     |
|                     |                             | 409-104-00                         | MAYOR'S F.I.C.A.     | FICA WITHHELD AND MATCHED  | 87.63     |
|                     |                             | 409-104-00                         | MAYOR'S F.I.C.A.     | FICA WITHHELD AND MATCHED  | 143.80    |
|                     |                             | 409-104-00                         | MAYOR'S F.I.C.A.     | MEDICARE WITHHELD & MATCHE | 22.18     |
|                     |                             | 409-104-00                         | MAYOR'S F.I.C.A.     | MEDICARE WITHHELD & MATCHE | 20.50     |
|                     |                             | 409-104-00                         | MAYOR'S F.I.C.A.     | MEDICARE WITHHELD & MATCHE | 33.64     |
|                     | AMMIE GARMAN                | 409-341-00                         | MAYOR'S SUPPLIES & M | REIMB FOR 3 5-GAL BUCKETS  | 14.70     |
|                     | MATTHEW BENDER & CO., INC   | 409-341-00                         | MAYOR'S SUPPLIES & M | WV ADVANCE CODE 10.26-9.27 | 506.04    |
|                     |                             | 409-341-00                         | MAYOR'S SUPPLIES & M | WV CDE 2026 SUPP PKG,INDEX | 483.16    |
|                     | JEREMY DRENNEN, CPA         | 409-223-00                         | PROFESSIONAL SERVICE | FY 24-25 FINANCIAL STMT    | 925.00    |
|                     | US POSTAL SERVICE (CMRS-FP) | 409-218-00                         | MAYOR'S POSTAGE      | AUG 2026 POSTAGE BY PHONE  | 250.00    |
|                     | FP FINANCE PROGRAM          | 409-218-00                         | MAYOR'S POSTAGE      | JULY 2026 MAILER&INSERT PY | 94.30     |
|                     | COLLECTION ACCOUNT 2        | 409-341-00                         | MAYOR'S SUPPLIES & M | RECDESK JULY 2026 CC FEES  | 249.49    |
|                     | FRONTIER                    | 409-211-00                         | MAYOR'S TELEPHONE    | 472-1651-101515-4 CITY HAL | 158.03    |
|                     |                             | 409-211-00                         | MAYOR'S TELEPHONE    | 304-003-2273-060600-4      | 24.16     |
|                     | **PAYROLL EXPENSES          |                                    |                      | 7/16/2026 - 8/15/2026      | 5,285.74  |
|                     |                             |                                    |                      | TOTAL:                     | 13,412.93 |

FUND: GENERAL FUND

| DEPARTMENT                         | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|------------------------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| COURT                              | **PAYROLL EXPENSES           |            |                      | 7/16/2026 - 8/15/2026      | 1,263.99  |
|                                    |                              |            |                      | TOTAL:                     | 1,527.84  |
|                                    | ENCOVA INSURANCE             | 416-226-00 | POLICE JUDGE INS BON | WCA4021325 7.2.26-8.2.26   | 0.41      |
|                                    | INTERNAL REVENUE SERVICE     | 416-104-00 | POLICE JUDGE FICA    | FICA WITHHELD AND MATCHED  | 44.80     |
|                                    |                              | 416-104-00 | POLICE JUDGE FICA    | MEDICARE WITHHELD & MATCHE | 10.48     |
| CITY ENGINEER                      | **PAYROLL EXPENSES           |            |                      | 7/16/2026 - 8/15/2026      | 722.50    |
|                                    |                              |            |                      | TOTAL:                     | 778.19    |
|                                    | JAY HOLLEN                   | 420-221-00 | ENGINEER TRAINING    | REIMB FUEL-DCMNT FLOOD 7.2 | 10.00     |
|                                    | ENCOVA INSURANCE             | 420-226-00 | CITY ENGINEER INS &  | WCA4021325 7.2.26-8.2.26   | 0.00      |
|                                    | WV PUBLIC EMPLOYEES RETIREME | 420-106-00 | CITY ENGINEER RETIRE | WV RETIREMENT CONTRIBUTION | 92.24     |
| HOUSING                            |                              | 420-106-00 | CITY ENGINEER RETIRE | WV RETIREMENT CONTRIBUTION | 74.54     |
|                                    |                              | 420-106-00 | CITY ENGINEER RETIRE | WV RETIREMENT CONTRIBUTION | 67.09     |
|                                    | INTERNAL REVENUE SERVICE     | 420-104-00 | CITY ENGINEER FICA T | FICA WITHHELD AND MATCHED  | 58.23     |
|                                    |                              | 420-104-00 | CITY ENGINEER FICA T | FICA WITHHELD AND MATCHED  | 58.23     |
|                                    |                              | 420-104-00 | CITY ENGINEER FICA T | FICA WITHHELD AND MATCHED  | 52.46     |
|                                    |                              | 420-104-00 | CITY ENGINEER FICA T | MEDICARE WITHHELD & MATCHE | 13.62     |
|                                    |                              | 420-104-00 | CITY ENGINEER FICA T | MEDICARE WITHHELD & MATCHE | 13.62     |
|                                    |                              | 420-104-00 | CITY ENGINEER FICA T | MEDICARE WITHHELD & MATCHE | 12.27     |
|                                    | **PAYROLL EXPENSES           |            |                      | 7/16/2026 - 8/15/2026      | 2,702.02  |
|                                    |                              |            |                      | TOTAL:                     | 3,154.32  |
|                                    | SHERIFF OF UPSHUR COUNTY     | 436-354-00 | HOUSING ENFORCEMENT  | 86 RNDLPH 2025 PROP TAX    | 403.94    |
|                                    | SPRUCE CREEK ENTERPRISES LLC | 436-354-00 | HOUSING ENFORCEMENT  | DEMO/CLEAN UP 86 RNDLPH    | 13,775.00 |
|                                    | SUPERIOR ENVIRONMENTAL SERVI | 436-354-00 | HOUSING ENFORCEMENT  | 86 RNDLPH ASBSTS ABTMNT    | 2,650.00  |
|                                    |                              |            |                      | TOTAL:                     | 16,828.94 |
| ZONING                             | ENCOVA INSURANCE             | 437-226-00 | ZONING INSURANCE & B | WCA4021325 7.2.26-8.2.26   | 66.92     |
|                                    | WV PUBLIC EMPLOYEES INSURANC | 437-105-00 | ZONING HEALTH INS    | GF JULY 2026 HEALTH INS    | 550.98    |
|                                    | WV PUBLIC EMPLOYEES RETIREME | 437-106-00 | ZONING RETIREMENT    | WV RETIREMENT CONTRIBUTION | 172.07    |
|                                    |                              | 437-106-00 | ZONING RETIREMENT    | WV RETIREMENT CONTRIBUTION | 134.95    |
|                                    |                              | 437-106-00 | ZONING RETIREMENT    | WV RETIREMENT CONTRIBUTION | 116.96    |
|                                    | INTERNAL REVENUE SERVICE     | 437-104-00 | ZONING F.I.C.A.      | FICA WITHHELD AND MATCHED  | 104.59    |
|                                    |                              | 437-104-00 | ZONING F.I.C.A.      | FICA WITHHELD AND MATCHED  | 104.59    |
|                                    |                              | 437-104-00 | ZONING F.I.C.A.      | FICA WITHHELD AND MATCHED  | 90.64     |
|                                    |                              | 437-104-00 | ZONING F.I.C.A.      | MEDICARE WITHHELD & MATCHE | 24.46     |
|                                    |                              | 437-104-00 | ZONING F.I.C.A.      | MEDICARE WITHHELD & MATCHE | 24.46     |
|                                    |                              | 437-104-00 | ZONING F.I.C.A.      | MEDICARE WITHHELD & MATCHE | 21.20     |
|                                    | **PAYROLL EXPENSES           |            |                      | 7/16/2026 - 8/15/2026      | 4,835.86  |
|                                    |                              |            |                      | TOTAL:                     | 6,247.68  |
| DATA PROCESSING                    | LYNX WV INC                  | 439-230-00 | DATA PROCESSING      | IT SERVICES AUG 2026       | 450.00    |
|                                    | OPTIMUM B2B, DEPT. 1264      | 439-230-00 | DATA PROCESSING      | AUG 2026 CH INTERNET       | 212.50    |
|                                    | HEWLETT PACKARD FINANCIAL SE | 439-230-00 | DATA PROCESSING      | AUG 2026 PLOTTER RNT       | 78.90     |
|                                    | STRATEGY LLC                 | 439-230-00 | DATA PROCESSING      | CH AUG 2026 MICRO OFFICE   | 2.62      |
|                                    |                              | 439-230-00 | DATA PROCESSING      | AUG 2026 IT CONTRACT       | 1,875.00  |
| CITY HALL                          |                              |            |                      | TOTAL:                     | 2,619.02  |
|                                    | MON POWER                    | 440-213-00 | CITY HALL UTILITIES  | 110 088 782 062 70 E MAIN  | 1,663.87  |
|                                    |                              | 440-213-00 | CITY HALL UTILITIES  | PCRD-110 088 782 062 70 E  | 1,401.89  |
|                                    | ENCOVA INSURANCE             | 440-226-00 | CITY HALL INSURANCE  | WCA4021325 7.2.26-8.2.26   | 55.70     |
|                                    | WV PUBLIC EMPLOYEES INSURANC | 440-105-00 | CITY HALL JANITOR IN | GF JULY 2026 HEALTH INS    | 56.98     |
| 08-18-2026 03:24 PM                | MOUNTAINEER GAS COMPANY      | 440-213-00 | CITY HALL UTILITIES  | 269245-314199 1 S-FLORIDA  | 40.01     |
|                                    |                              |            |                      |                            |           |
|                                    |                              |            |                      |                            |           |
|                                    |                              |            |                      |                            |           |
|                                    |                              |            |                      |                            |           |
| DISBURSEMENTS 07-16-26 TO 08-15-26 |                              |            |                      |                            |           |
| PAGE: 4                            |                              |            |                      |                            |           |

FUND: GENERAL FUND

| DEPARTMENT                         | VENDOR NAME                  | GL ACCOUNT | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT    |
|------------------------------------|------------------------------|------------|----------------------|----------------------------|-----------|
| POLICE                             | LOWES BUSINESS ACCOUNTS/SYNC | 440-216-00 | CITY HALL MAINTENANC | LIGHTS-CITY HALL           | 66.36     |
|                                    | DODSON BROS EXTERMINATING CO | 440-216-00 | CITY HALL MAINTENANC | CH PEST CNTRL JULY 2026    | 35.00     |
|                                    | WV PUBLIC EMPLOYEES RETIREME | 440-106-00 | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION | 137.15    |
|                                    |                              | 440-106-00 | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION | 117.50    |
|                                    |                              | 440-106-00 | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION | 119.71    |
|                                    | INTERNAL REVENUE SERVICE     | 440-104-00 | CITY HALL FICA       | FICA WITHHELD AND MATCHED  | 91.07     |
|                                    |                              | 440-104-00 | CITY HALL FICA       | FICA WITHHELD AND MATCHED  | 95.85     |
|                                    |                              | 440-104-00 | CITY HALL FICA       | FICA WITHHELD AND MATCHED  | 91.86     |
|                                    |                              | 440-104-00 | CITY HALL FICA       | MEDICARE WITHHELD & MATCHE | 21.30     |
|                                    |                              | 440-104-00 | CITY HALL FICA       | MEDICARE WITHHELD & MATCHE | 22.42     |
|                                    |                              | 440-104-00 | CITY HALL FICA       | MEDICARE WITHHELD & MATCHE | 21.48     |
|                                    | KOMAX LLC                    | 440-341-00 | CITY HALL SUPPLIES   | SEALING SOLUTION           | 7.50      |
|                                    | CINTAS                       | 440-216-00 | CITY HALL MAINTENANC | CH RUGS 7.20.26            | 47.65     |
|                                    |                              | 440-216-00 | CITY HALL MAINTENANC | CH RUGS 7.27.26            | 47.65     |
|                                    |                              | 440-216-00 | CITY HALL MAINTENANC | CH RUGS 8.3.26             | 47.98     |
|                                    |                              | 440-216-00 | CITY HALL MAINTENANC | CH RUGS 8.10.26            | 47.98     |
|                                    | COMFORTECH LLC               | 440-216-00 | CITY HALL MAINTENANC | PHASE MONITOR REPLCEMNT    | 1,348.43  |
|                                    | **PAYROLL EXPENSES           |            |                      | 7/16/2026 - 8/15/2026      | 4,525.74  |
|                                    |                              |            |                      | TOTAL:                     | 10,111.08 |
|                                    | RALSTON PRESS INC            | 700-341-00 | POLICE DEPT. MAT & S | ARREST CARDS               | 54.56     |
|                                    | WV CHIEFS OF POLICE ASSOCIAT | 700-341-00 | POLICE DEPT. MAT & S | WVCPA MEMB-GRGRY/D.LOUDIN  | 200.00    |
|                                    | LEAF                         | 700-341-00 | POLICE DEPT. MAT & S | POL PRINTER LSE JULY 2026  | 159.10    |
|                                    |                              | 700-341-00 | POLICE DEPT. MAT & S | POL PRNTR LSE AUG 2026     | 175.01    |
|                                    | ENCOVA INSURANCE             | 700-226-00 | POLICE DEPT. INSURAN | WCA4021325 7.2.26-8.2.26   | 980.51    |
|                                    | WV PUBLIC EMPLOYEES INSURANC | 700-105-00 | POLICE DEPT. GROUP I | GF JULY 2026 HEALTH INS    | 10,221.74 |
|                                    | QUICK SLICK OIL CHANGE       | 700-343-00 | POLICE DEPT. AUTO SU | OIL CHANGE-CAR 8           | 25.00     |
|                                    |                              | 700-343-00 | POLICE DEPT. AUTO SU | OIL CHANGE CAR 6           | 25.00     |
|                                    |                              | 700-343-00 | POLICE DEPT. AUTO SU | OIL CHANGE CAR 10          | 25.00     |
|                                    | JENKINS FORD INC             | 700-343-00 | POLICE DEPT. AUTO SU | INSPECTION CHEV TRAX       | 19.00     |
|                                    | WV PUBLIC EMPLOYEES RETIREME | 700-106-00 | POLICE DEPT. RETIREM | WV RETIREMENT CONTRIBUTION | 1,921.58  |
|                                    |                              | 700-106-00 | POLICE DEPT. RETIREM | WV RETIREMENT CONTRIBUTION | 2,034.45  |
|                                    |                              | 700-106-00 | POLICE DEPT. RETIREM | WV RETIREMENT CONTRIBUTION | 1,632.50  |
|                                    | STATE TREASURER CVR LET RJ   | 700-341-04 | CVR-LET-RJ FEES EXPE | JULY 2026 COURT FEES       | 1,057.00  |
|                                    | WV CONSOLIDATED PUBLIC RETIR | 700-106-00 | POLICE DEPT. RETIREM | WV RETIRE MPFRS CONTRIBUTI | 1,381.19  |
| 08-18-2026 03:24 PM                |                              | 700-106-00 | POLICE DEPT. RETIREM | WV RETIRE MPFRS CONTRIBUTI | 1,527.49  |
|                                    |                              | 700-106-00 | POLICE DEPT. RETIREM | WV RETIRE MPFRS CONTRIBUTI | 1,454.18  |
|                                    | ENTERPRISE FM TRUST          | 700-459-00 | POLICE DEPT. NEW EQU | 25QCLJ 2022 INTERCEPTOR    | 767.54    |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 25QCLL 2022 INTERCEPTOR    | 758.94    |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 25QCLM 2022 INTERCEPTOR    | 747.81    |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 25QCLN 2022 INTERCEPTOR    | 3,866.33  |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 25QCLP 2022 INTERCEPTOR    | 758.94    |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 27GGTH 2024 DODGE DURANGO  | 1,107.87  |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 27GGTL 2024 DODGE DURANGO  | 1,103.06  |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 27GGTS 2024 DODGE DURANGO  | 1,103.70  |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 28JXMD 2025 DODGE DURANGO  | 950.37    |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 28JXND DODGE DURANGO       | 1,063.79  |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 29LWX5 2026 CHEV TRAX POL  | 482.66    |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 2BJ4B8 2026 CHEV TRAX POL  | 38.46     |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 299577 2025 CHEV TAHO      | 1,614.97  |
|                                    |                              | 700-459-00 | POLICE DEPT. NEW EQU | 28XZPG 2025 DODGE DURANGO  | 1,061.57  |
|                                    |                              | 700-343-00 | POLICE DEPT. AUTO SU | 23H64V MAINT OLDER CRUISER | 6.00      |
|                                    | EMBLEM ENTERPRISES INC       | 700-345-00 | POLICE DEPT. UNIFORM | BPD PATCHES                | 711.88    |
|                                    | CITIZENS BANK OF WV          | 700-459-00 | POLICE DEPT. NEW EQU | POLICE RADIO PYMT AUG 2026 | 2,802.39  |
|                                    |                              |            |                      |                            |           |
|                                    |                              |            |                      |                            |           |
|                                    |                              |            |                      |                            |           |
|                                    |                              |            |                      |                            |           |
| DISBURSEMENTS 07-16-26 TO 08-15-26 |                              |            |                      |                            |           |
| PAGE: 4                            |                              |            |                      |                            |           |

| 08-18-2026 03:24 PM |                              | DISBURSEMENTS 07-16-26 TO 08-15-26 |                      |                            | PAGE: 5    |
|---------------------|------------------------------|------------------------------------|----------------------|----------------------------|------------|
| FUND: GENERAL FUND  |                              |                                    |                      |                            |            |
| DEPARTMENT          | VENDOR NAME                  | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT     |
|                     | INTERNAL REVENUE SERVICE     | 700-104-00                         | POLICE DEPT. FICA TA | FICA WITHHELD AND MATCHED  | 2,690.86   |
|                     |                              | 700-104-00                         | POLICE DEPT. FICA TA | FICA WITHHELD AND MATCHED  | 2,047.30   |
|                     |                              | 700-104-00                         | POLICE DEPT. FICA TA | FICA WITHHELD AND MATCHED  | 2,314.04   |
|                     |                              | 700-104-00                         | POLICE DEPT. FICA TA | MEDICARE WITHHELD & MATCHE | 629.33     |
|                     |                              | 700-104-00                         | POLICE DEPT. FICA TA | MEDICARE WITHHELD & MATCHE | 478.80     |
|                     |                              | 700-104-00                         | POLICE DEPT. FICA TA | MEDICARE WITHHELD & MATCHE | 541.18     |
|                     | MATTHEW BENDER & CO., INC    | 700-341-00                         | POLICE DEPT. MAT & S | WV CDE 2026 SUPP PKG,INDEX | 483.16     |
|                     | CORRIDOR H TIRE INC          | 700-343-00                         | POLICE DEPT. AUTO SU | STATE INSPCT,FLAT REPR     | 38.50      |
|                     |                              | 700-343-00                         | POLICE DEPT. AUTO SU | FLAT TIRE REPAIR-CAR 12    | 19.50      |
|                     | LEXIPOL                      | 700-221-00                         | POLICE DEPT. TRAININ | POL 1 ACDMY 9.2026-8.2027  | 1,686.72   |
|                     | PTS SOLUTIONS, INC           | 700-459-00                         | POLICE DEPT. NEW EQU | ANNUAL SOFTWARE MAINT      | 7,868.00   |
|                     | IN & OUT TIRE                | 700-343-00                         | POLICE DEPT. AUTO SU | REPLACE 4 TIRES-CAR 7      | 1,208.84   |
|                     |                              | 700-343-00                         | POLICE DEPT. AUTO SU | TIRES CAR 12               | 1,208.84   |
|                     | FRONTIER                     | 700-211-00                         | POLICE DEPT. TELEPHO | 304-001-6194-111398-4 POL  | 133.42     |
|                     | FLYERS ENERGY LLC            | 700-343-00                         | POLICE DEPT. AUTO SU | POL FUEL BILL JULY 2026    | 4,133.50   |
|                     | WV CORP                      | 700-226-00                         | POLICE DEPT. INSURAN | PD LIASON TRAX 8184 INS PR | 1,222.50   |
|                     | KTS LEADERSHIP AND CONSULTIN | 700-221-00                         | POLICE DEPT. TRAININ | DE-ESCLTN UNDR PRSS TRAIN  | 1,750.00   |
|                     | TRAVELERS INSURANCE          | 700-226-00                         | POLICE DEPT. INSURAN | 7.31.26 DEDCTBLE BARGER LA | 3,214.50   |
|                     | **PAYROLL EXPENSES           |                                    |                      | 7/16/2026 - 8/15/2026      | 114,127.91 |
|                     |                              |                                    |                      | TOTAL:                     | 187,636.49 |
| REGIIONAL JAIL      | STATE TREASURER CVR LET RJ   | 705-234-00                         | REGIONAL FEES        | JULY 2026 COURT FEES       | 1,200.00   |
|                     |                              |                                    |                      | TOTAL:                     | 1,200.00   |
| FIRE                | ENCOVA INSURANCE             | 706-226-00                         | FIRE DEPT. INSURANCE | WCA4021325 7.2.26-8.2.26   | 1,267.13   |
|                     | WV PUBLIC EMPLOYEES INSURANC | 706-105-00                         | FIRE DEPT. GROUP INS | GF JULY 2026 HEALTH INS    | 7,905.58   |
|                     | MATHENY MOTOR TRUCK CO       | 706-343-00                         | FIRE DEPT. AUTO SUPP | FILTR KIT,SPIRAX-ENG 11    | 873.62     |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | FUEL FLTR,AIR CRTR-ENG 11  | 362.56     |
|                     | AUTO ZONE                    | 706-343-00                         | FIRE DEPT. AUTO SUPP | PEAK ANTIFREEZE            | 68.97      |
|                     | NAPA-AMTOWER AUTO SUPPLY     | 706-343-00                         | FIRE DEPT. AUTO SUPP | HSE CLMP,FUEL INJCT-ENG11  | 44.26      |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | SCOTSEAL,GEAR OIL-ENG 11   | 207.59     |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | OIL-ENG 11                 | 208.20     |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | BRAKE CLEANR,CRLN-ENG 11   | 162.58     |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | EXHST FL,VENT FLTR-ENG 11  | 197.36     |
|                     | LOWES BUSINESS ACCOUNTS/SYNC | 706-341-00                         | FIRE DEPT. MATERIAL  | INSULATION,DOOR HNDLE,KNB  | 347.88     |
|                     | BREATHING AIR SYSTEMS CORP   | 706-216-00                         | FIRE DEPT. MAINTENAN | CASCADE SEMI-ANNL MANT     | 783.21     |
|                     | DODSON BROS EXTERMINATING CO | 706-341-00                         | FIRE DEPT. MATERIAL  | FIRE PEST CNTRL JULY 2026  | 44.00      |
|                     | WV PUBLIC EMPLOYEES RETIREME | 706-106-00                         | FIRE DEPT. GROUP RET | WV RETIREMENT CONTRIBUTION | 926.67     |
|                     |                              | 706-106-00                         | FIRE DEPT. GROUP RET | WV RETIREMENT CONTRIBUTION | 811.66     |
|                     |                              | 706-106-00                         | FIRE DEPT. GROUP RET | WV RETIREMENT CONTRIBUTION | 736.77     |
|                     | WV CONSOLIDATED PUBLIC RETIR | 706-106-00                         | FIRE DEPT. GROUP RET | WV RETIRE MPFRS CONTRIBUTI | 1,572.48   |
|                     |                              | 706-106-00                         | FIRE DEPT. GROUP RET | WV RETIRE MPFRS CONTRIBUTI | 1,460.55   |
|                     |                              | 706-106-00                         | FIRE DEPT. GROUP RET | WV RETIRE MPFRS CONTRIBUTI | 1,541.23   |
|                     | ENTERPRISE FM TRUST          | 706-459-00                         | FIRE DEPT. CAPITAL O | 268ST6 2023 RAM 2500       | 716.58     |
|                     | CITIZENS BANK OF WV          | 706-459-00                         | FIRE DEPT. CAPITAL O | 2021 PUMPER TRK AUG 2026   | 4,790.11   |
|                     |                              | 706-459-00                         | FIRE DEPT. CAPITAL O | AUG 2026 2017 FIRE TRK PYM | 5,816.43   |
|                     | HERITAGE FIRE EQUIPMENT LLC  | 706-343-00                         | FIRE DEPT. AUTO SUPP | PUMP TEST-ENG 1102         | 852.50     |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | PUMP TEST-ENG 1101         | 290.00     |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | PUMP TEST-ENG 1            | 290.00     |
|                     | WVU MEDICINE                 | 706-341-00                         | FIRE DEPT. MATERIAL  | LAB TEST JOSHUA BOWERS     | 70.00      |
|                     | RELIABLE TIRE COMPANY        | 706-343-00                         | FIRE DEPT. AUTO SUPP | TIRES                      | 1,020.00   |
|                     | FLEET PRIDE                  | 706-343-00                         | FIRE DEPT. AUTO SUPP | AXLE FLNGE GSKT-ENG 11     | 12.38      |
|                     |                              | 706-343-00                         | FIRE DEPT. AUTO SUPP | SHOE KIT,BRKE DRM,-ENG 11  | 3,952.73   |
|                     | TRIPLE K KUSTOMZ             | 706-343-00                         | FIRE DEPT. AUTO SUPP | OIL CHNGE-2013 F-150       | 84.95      |
| 08-18-2026 03:24 PM |                              | DISBURSEMENTS 07-16-26 TO 08-15-26 |                      |                            | PAGE: 6    |
| FUND: GENERAL FUND  |                              |                                    |                      |                            |            |
| DEPARTMENT          | VENDOR NAME                  | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT     |
|                     | INTERNAL REVENUE SERVICE     | 706-104-00                         | FIRE DEPT. FICA TAX  | FICA WITHHELD AND MATCHED  | 1,694.37   |
|                     |                              | 706-104-00                         | FIRE DEPT. FICA TAX  | FICA WITHHELD AND MATCHED  | 1,484.20   |
|                     |                              | 706-104-00                         | FIRE DEPT. FICA TAX  | FICA WITHHELD AND MATCHED  | 1,694.34   |
|                     |                              | 706-104-00                         | FIRE DEPT. FICA TAX  | MEDICARE WITHHELD & MATCHE | 396.27     |
|                     |                              | 706-104-00                         | FIRE DEPT. FICA TAX  | MEDICARE WITHHELD & MATCHE | 347.12     |
|                     |                              | 706-104-00                         | FIRE DEPT. FICA TAX  | MEDICARE WITHHELD & MATCHE | 396.27     |
|                     | FIRST COMMUNITY BANK CORPORA | 706-459-00                         | FIRE DEPT. CAPITAL O | AUG 2026 BREATHING APPARAT | 4,378.88   |
|                     | FRONTIER                     | 706-211-00                         | FIRE DEPT. TELEPHONE | 472-2868-101915-4 FIRE     | 211.78     |
|                     | CUMMINS SALES & SERVICE FAIR | 706-343-00                         | FIRE DEPT. AUTO SUPP | POSITION SENSOR-ENG 1      | 44.74      |
|                     | FLYERS ENERGY LLC            | 706-343-00                         | FIRE DEPT. AUTO SUPP | FIRE FUEL BILL JULY 2026   | 2,057.82   |
|                     | CINTAS                       | 706-341-00                         | FIRE DEPT. MATERIAL  | FIRE-FIRST AID RESTCK      | 8.03       |
|                     | ELKINS WRECKER SERVICE       | 706-343-00                         | FIRE DEPT. AUTO SUPP | TOW,REPLCE DRVSHFT-ENG 1   | 593.87     |
|                     | GIG                          | 706-226-00                         | FIRE DEPT. INSURANCE | 2017 FRGHTLNR PMP E2 TRK   | 1,773.71   |
|                     | **PAYROLL EXPENSES           |                                    |                      | 7/16/2026 - 8/15/2026      | 78,622.66  |
|                     |                              |                                    |                      | TOTAL:                     | 131,122.04 |
| STREET              | MON POWER                    | 750-213-00                         | STREET DEPT. UTILITI | 110 123 905 108 25 N LOCUS | 15.46      |
|                     |                              | 750-213-00                         | STREET DEPT. UTILITI | PCRD-110 123 905 108 25 N  | 15.70      |
|                     | LEAF                         | 750-341-00                         | STREET DEPT. MAT & S | STR PRNTR LSE AUG 26       | 54.34      |
|                     | ENCOVA INSURANCE             | 750-226-00                         | STREET DEPT. INSURAN | WCA4021325 7.2.26-8.2.26   | 1,094.91   |
|                     | WV PUBLIC EMPLOYEES INSURANC | 750-105-00                         | STREET DEPT. GROUP I | GF JULY 2026 HEALTH INS    | 9,219.84   |
|                     | CAPITAL ELECTRIC             | 750-458-05                         | STREET DEPT PROJECTS | ANCHOR BOLTS-ST LGHT PROJ  | 204.74     |
|                     | SCOTT ELECTRIC CORP          | 750-458-05                         | STREET DEPT PROJECTS | ELEC SUPPLIES-JWBNE        | 2,081.68   |
|                     |                              | 750-458-05                         | STREET DEPT PROJECTS | PULL BOXES-JAWBONE         | 612.00     |
|                     |                              | 750-458-05                         | STREET DEPT PROJECTS | ELEC SUPPLIES-JWBNE        | 993.26     |
|                     |                              | 750-458-05                         | STREET DEPT PROJECTS | BOLTS FOR JAWBONE SERVICE  | 6.30       |
|                     |                              | 750-458-05                         | STREET DEPT PROJECTS | INSULATOR&PULL BOXES-JWBN  | 635.22     |
|                     |                              | 750-458-05                         | STREET DEPT PROJECTS | CONDUIT & PHOTO EY JAWBON  | 596.18     |
|                     |                              | 750-458-05                         | STREET DEPT PROJECTS | CONDUIT & FITTINGS JAWBON  | 238.06     |
|                     | NAPA-AMTOWER AUTO SUPPLY     | 750-343-00                         | STREET DEPT. AUTO SU | HYD&DEF FL,ANTIFRZE-EXCVT  | 137.97     |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | 10W30 MOTOR OIL-SKD STEER  | 49.14      |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | BATTERY TERMINAL FOR SXS   | 3.16       |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | FUEL FILTER FOR EXCAVATOR  | 11.92      |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | 2-BATTERIES FOR WHEEL LOA  | 336.60     |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | BRAKE PADS FOR S-14        | 188.08     |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | MASTER CHAINLNK-JD TRCTR   | 4.98       |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | HOSE CLAMP-S19             | 22.35      |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | OIL-SKIDSTEER              | 73.71      |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | HEADLIGHT RING-S8          | 19.24      |
|                     | HART OFFICE SOLUTIONS INC    | 750-341-00                         | STREET DEPT. MAT & S | STR 134 CLRD CPY JUL 2026  | 10.54      |
|                     | LOWES BUSINESS ACCOUNTS/SYNC | 750-341-00                         | STREET DEPT. MAT & S | WIRE CRMPR,ELEC KNFE,-SHP  | 93.02      |
|                     | STATE EQUIPMENT INC.         | 750-343-00                         | STREET DEPT. AUTO SU | STARTER-SKID STEER         | 656.65     |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | PIVOT PIN-KUBOTA TRCTR     | 508.70     |
|                     |                              | 750-343-00                         | STREET DEPT. AUTO SU | MIXING OIL FOR GAS         | 37.08      |
|                     |                              | 750-459-00                         | STREET DEPT. CAPITAL | WEEDEATER AND STRING       | 619.98     |
|                     | SUNSET GRAPHICS LLC          | 750-458-05                         | STREET DEPT PROJECTS | STREET&POLE BANNERS-JUL 4  | 12,625.00  |
|                     | SEALCOAT CONCEPTS LLC        | 750-341-00                         | STREET DEPT. MAT & S | PAINT CURBS-S FLRDA,CMDN,  | 4,800.00   |
|                     | WV PUBLIC EMPLOYEES RETIREME | 750-106-00                         | STREET DEPT. GROUP R | WV RETIREMENT CONTRIBUTION | 1,096.38   |
|                     |                              | 750-106-00                         | STREET DEPT. GROUP R | WV RETIREMENT CONTRIBUTION | 930.99     |
|                     |                              | 750-106-00                         | STREET DEPT. GROUP R | WV RETIREMENT CONTRIBUTION | 929.46     |
|                     |                              | 750-106-00                         | STREET DEPT. GROUP R | WV RETIRE TIER2 CONTRIBUTI | 857.46     |
|                     |                              | 750-106-00                         | STREET DEPT. GROUP R | WV RETIRE TIER2 CONTRIBUTI | 764.12     |
|                     |                              | 750-106-00                         | STREET DEPT. GROUP R | WV RETIRE TIER2 CONTRIBUTI | 751.61     |
|                     | SYLVESTER W. LOWTHER         | 750-343-00                         | STREET DEPT. AUTO SU | HYD HOSES-BCKT ON SKIDSTR  | 206.36     |

FUND: GENERAL FUND

| DEPARTMENT             | VENDOR NAME                  | GL ACCOUNT                                                     | ACCOUNT DESCRIPTION        | DESCRIPTION                | AMOUNT    |  |  |
|------------------------|------------------------------|----------------------------------------------------------------|----------------------------|----------------------------|-----------|--|--|
|                        | ENTERPRISE FM TRUST          | 750-343-00                                                     | STREET DEPT. AUTO SU       | HYD HOSES-PCKUP BROOM      | 151.00    |  |  |
|                        |                              | 750-459-00                                                     | STREET DEPT. CAPITAL       | 25QBZJ 2022 RAM 1500       | 426.56    |  |  |
|                        |                              | 750-459-00                                                     | STREET DEPT. CAPITAL       | 27V9FV 2024 RAM 2500       | 583.19    |  |  |
|                        |                              | 750-459-00                                                     | STREET DEPT. CAPITAL       | 27V9G6 2024 RAM 2500       | 583.19    |  |  |
|                        |                              | 750-459-00                                                     | STREET DEPT. CAPITAL       | 2857P9 2024 RAM 5500       | 1,718.28  |  |  |
|                        | CITIZENS BANK OF WV          | 750-459-00                                                     | STREET DEPT. CAPITAL       | STR DEPT EXCVTR PYMT AUG 2 | 2,736.13  |  |  |
|                        | WVU MEDICINE                 | 750-341-00                                                     | STREET DEPT. MAT & S       | LAB TEST DANNY BAILEY      | 70.00     |  |  |
|                        | FLEET PRIDE                  | 750-343-00                                                     | STREET DEPT. AUTO SU       | CB RADIO&ANTENNA-S19,S8    | 449.36    |  |  |
|                        | MOUNTAIN STATE PEST GUARD    | 750-341-00                                                     | STREET DEPT. MAT & S       | STR AUG 2026 PEST CNTRL    | 33.50     |  |  |
|                        | INTERNAL REVENUE SERVICE     | 750-104-00                                                     | STREET DEPT. FICA TA       | FICA WITHHELD AND MATCHED  | 1,315.08  |  |  |
|                        |                              | 750-104-00                                                     | STREET DEPT. FICA TA       | FICA WITHHELD AND MATCHED  | 1,365.63  |  |  |
|                        |                              | 750-104-00                                                     | STREET DEPT. FICA TA       | FICA WITHHELD AND MATCHED  | 1,303.05  |  |  |
|                        |                              | 750-104-00                                                     | STREET DEPT. FICA TA       | MEDICARE WITHHELD & MATCHE | 307.57    |  |  |
|                        |                              | 750-104-00                                                     | STREET DEPT. FICA TA       | MEDICARE WITHHELD & MATCHE | 319.38    |  |  |
|                        |                              | 750-104-00                                                     | STREET DEPT. FICA TA       | MEDICARE WITHHELD & MATCHE | 304.75    |  |  |
|                        | FIRST COMMUNITY BANK CORPORA | 750-459-22                                                     | PROPERTY PAYMENT MUDL      | AUG 2026 PUBLIC WRKS BLDG  | 9,774.80  |  |  |
|                        | APPALACHIAN EQUIPMENT SOLUTI | 750-343-00                                                     | STREET DEPT. AUTO SU       | BCKT&ATTCHMNT-SY35 EXCVTR  | 2,150.00  |  |  |
|                        | BENJAMIN LEE ARISMAN         | 750-341-02                                                     | CITY PROPERTY MOWING       | MOW CTY LTS 7.6-7.19.2026  | 4,770.00  |  |  |
|                        |                              | 750-341-02                                                     | CITY PROPERTY MOWING       | MOW CTY LTS 7.20-8.9.26    | 7,155.00  |  |  |
|                        | SHERIFF OF UPSHUR COUNTY     | 750-341-00                                                     | STREET DEPT. MAT & S       | FIRE FEE MUDLICK 2-5F-52-1 | 100.00    |  |  |
|                        | FREEDOM AG & ENERGY COOPERAT | 750-345-00                                                     | STREET DEPT. UNIFORM       | BOOTS-RAYMOND PENNINGTON   | 223.99    |  |  |
|                        |                              | 750-458-05                                                     | STREET DEPT PROJECTS       | STRAW-JWBNE NEW ELEC SERV  | 26.97     |  |  |
|                        |                              | 750-458-05                                                     | STREET DEPT PROJECTS       | 1-25' ELECTRIC POLE        | 185.99    |  |  |
|                        |                              | 750-341-00                                                     | STREET DEPT. MAT & S       | BID YARD RECLAMATION       | 7.99      |  |  |
|                        | WV NEWS                      | 750-211-00                                                     | STREET DEPT. TELEPHO       | 472-5755-101615-4 STREET   | 208.20    |  |  |
|                        | FRONTIER                     | 750-343-00                                                     | STREET DEPT. AUTO SU       | STR FUEL BILL JULY 2026    | 5,547.36  |  |  |
|                        | FLYERS ENERGY LLC            | 750-345-00                                                     | STREET DEPT. UNIFORM       | STR UNIFORMS 7.16.26       | 266.48    |  |  |
|                        | CINTAS                       | 750-345-00                                                     | STREET DEPT. UNIFORM       | STR UNIFORMS 7.23.26       | 266.48    |  |  |
|                        |                              | 750-345-00                                                     | STREET DEPT. UNIFORM       | STR UNIFORMS 7.30.26       | 253.39    |  |  |
|                        |                              | 750-345-00                                                     | STREET DEPT. UNIFORM       | STR UNIFORMS 8.6.26        | 266.48    |  |  |
| 750-341-00             |                              | STREET DEPT. MAT & S                                           | STR FIRST AID RESTCK       | 47.83                      |           |  |  |
| ACE MATERIALS          | 750-458-05                   | STREET DEPT PROJECTS                                           | 7YDS CNCRTE-SEW CUTS       | 1,239.00                   |           |  |  |
|                        | 750-458-05                   | STREET DEPT PROJECTS                                           | 10YD CNCRTE-FRNKLN SDEWLK  | 1,990.00                   |           |  |  |
|                        | 750-458-05                   | STREET DEPT PROJECTS                                           | 6YDS CNCRTE-FRNKLN SDEWLK  | 1,164.00                   |           |  |  |
|                        | 750-213-00                   | STREET DEPT. UTILITI                                           | 230000160518 395 MUDLICK R | 181.42                     |           |  |  |
| HOPE GAS               | 750-213-00                   | STREET DEPT. UTILITI                                           | STR AUG 26 FIBER           | 100.00                     |           |  |  |
| CITYNET LLC            | 750-213-00                   | STREET DEPT. UTILITI                                           | STR AUG 26 FIBER           | 100.00                     |           |  |  |
| STRATEGY LLC           | 750-341-00                   | STREET DEPT. MAT & S                                           | STR AUG 2026 MICRO OFFICE  | 123.90                     |           |  |  |
| ALTEC NUECO, LLC       | 750-459-00                   | STREET DEPT. CAPITAL                                           | 2019 FORD 550 BUCKET       | 27,846.00                  |           |  |  |
| **PAYROLL EXPENSES     |                              |                                                                | 7/16/2026 - 8/15/2026      | 64,225.59                  |           |  |  |
|                        |                              |                                                                | TOTAL:                     | 181,289.73                 |           |  |  |
| STREET LIGHTS          | MON POWER                    | 751-213-00                                                     | STREET LIGHTS              | 110 088 782 484 E MAIN ST  | 151.70    |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | 110 100 156 733 107 E MAIN | 138.67    |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | 110 158 087 939 MAIN ST CA | 42.80     |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | 110 160 309 701 31 S KANAW | 42.90     |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | 110 087 818 008 MAIN ST    | 6,695.54  |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | 110 151 101 430 99 W MAIN  | 160.18    |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | 110 170 666 488 26 LINCOLN | 16.33     |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | PCRD-110 088 782 484 E MAI | 129.73    |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | PCRD-110 100 156 733 107EM | 112.74    |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | PCRD-110 158 087 939 Mains | 97.51     |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | PCRD-110 160 309 701 31 S  | 27.00     |  |  |
|                        |                              | 751-213-00                                                     | STREET LIGHTS              | PCRD-110 170 666 488 26LIN | 19.02     |  |  |
|                        |                              |                                                                |                            | TOTAL:                     | 7,634.12  |  |  |
|                        |                              |                                                                |                            |                            |           |  |  |
|                        |                              |                                                                |                            |                            |           |  |  |
|                        |                              | 08-18-2026 03:24 PM DISBURSEMENTS 07-16-26 TO 08-15-26 PAGE: 8 |                            |                            |           |  |  |
|                        |                              | FUND: GENERAL FUND                                             |                            |                            |           |  |  |
| DEPARTMENT             | VENDOR NAME                  | GL ACCOUNT                                                     | ACCOUNT DESCRIPTION        | DESCRIPTION                | AMOUNT    |  |  |
| TRAFFIC SIGNALS & SIGN | MON POWER                    | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 088 985 459 RT 119     | 55.84     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 087 174 485 S KANAWHA  | 51.79     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 088 235 830 REGER ST   | 52.09     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 088 985 459 RT 119     | 53.62     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 088 985 624 RT 20 BK   | 59.93     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 081 822 063 W MAIN ST  | 40.85     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 088 820 243 MAIN ST    | 45.51     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | 110 080 768 291 E MAIN ST  | 32.03     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | PCRD-110 081 822 063 W MAI | 44.29     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | PCRD-110 087 174 485 S KAN | 34.50     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | PCRD-110 088 235 830 REGER | 36.70     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | PCRD-110 088 820 243 MAIN  | 47.62     |  |  |
|                        |                              | 752-213-00                                                     | TRAFFIC SIGNALS POWE       | PCRD-110 080 768 291 E MAI | 34.62     |  |  |
|                        |                              | 752-230-00                                                     | SIGNS & SIGNALS            | 20-30" STOP SIGN'S         | 1,115.24  |  |  |
|                        | RED BUD SUPPLY CO INC        |                                                                |                            | TOTAL:                     | 1,704.63  |  |  |
|                        |                              |                                                                |                            |                            |           |  |  |
| PARK 30% TO CPWB       | CONSOLIDATED PUBLIC WORKS BD | 900-341-00                                                     | PARK-30% HOT/MOT PD        | JUNE 2026 HTL MTL REC IN J | 6,862.72  |  |  |
|                        |                              |                                                                |                            | TOTAL:                     | 6,862.72  |  |  |
| CVB 70% TO CVB         | UPSHUR COUNTY CVB            | 901-235-00                                                     | HOTEL/MOTEL 70% PAID       | JUNE 2026 HTL MTL REC IN J | 16,013.02 |  |  |
|                        |                              |                                                                |                            | TOTAL:                     | 16,013.02 |  |  |
| ARTS-THEATRE           | MON POWER                    | 906-213-00                                                     | CAC UTILITIES              | 110 122 154 542 48 E MAIN  | 524.86    |  |  |
|                        |                              | 906-226-00                                                     | CAC INSURANCE & BOND       | WCA4021325 7.2.26-8.2.26   | 43.25     |  |  |
|                        | ENCOVA INSURANCE             | 906-213-00                                                     | CAC UTILITIES              | 268704-483167 48 E. MAIN S | 40.01     |  |  |
|                        |                              | 906-216-00                                                     | THEATRE MAINTENANCE/       | THEATRE PEST CNTRL JULY 20 | 102.00    |  |  |
|                        | MOUNTAINEER GAS COMPANY      | 906-106-00                                                     | CAC RETIREMENT             | WV RETIRE TIER2 CONTRIBUTI | 118.36    |  |  |
|                        |                              | 906-106-00                                                     | CAC RETIREMENT             | WV RETIRE TIER2 CONTRIBUTI | 120.62    |  |  |
|                        | DODSON BROS EXTERMINATING CO | 906-106-00                                                     | CAC RETIREMENT             | WV RETIRE TIER2 CONTRIBUTI | 68.45     |  |  |
|                        |                              | 906-104-00                                                     | CAC FICA                   | FICA WITHHELD AND MATCHED  | 112.09    |  |  |
|                        | WV PUBLIC EMPLOYEES RETIREME | 906-104-00                                                     | CAC FICA                   | FICA WITHHELD AND MATCHED  | 102.90    |  |  |
|                        |                              | 906-104-00                                                     | CAC FICA                   | FICA WITHHELD AND MATCHED  | 73.51     |  |  |
|                        | INTERNAL REVENUE SERVICE     | 906-104-00                                                     | CAC FICA                   | MEDICARE WITHHELD & MATCHE | 26.21     |  |  |
|                        |                              | 906-104-00                                                     | CAC FICA                   | MEDICARE WITHHELD & MATCHE | 24.07     |  |  |
| NEWTECH SYSTEMS INC.   | 906-104-00                   | CAC FICA                                                       | MEDICARE WITHHELD & MATCHE | 17.20                      |           |  |  |
| FRONTIER               | 906-213-00                   | CAC UTILITIES                                                  | ER24 SEC ALRM MNTR 6.2026- | 420.00                     |           |  |  |
| CINTAS                 | 906-213-00                   | CAC UTILITIES                                                  | 473-8987-052821-4 THEATRE  | 144.53                     |           |  |  |
|                        | 906-216-00                   | THEATRE MAINTENANCE/                                           | TH RUGS 7.20.26            | 30.72                      |           |  |  |
| CALEB KARRIKER         | 906-216-00                   | THEATRE MAINTENANCE/                                           | TH RUGS 7.27.26            | 30.72                      |           |  |  |
|                        | 906-216-00                   | THEATRE MAINTENANCE/                                           | THEATRE RUGS 8.3.26        | 34.90                      |           |  |  |
| STRATEGY LLC           | 906-341-01                   | CAC BOOKINGS                                                   | 8-15-26 CAC LMN BAND       | 100.00                     |           |  |  |
| CAMREN ROZELLE         | 906-341-01                   | CAC BOOKINGS                                                   | 8-15-26 CAC LMN BAND       | 200.00                     |           |  |  |
| THOMAS KEATING         |                              |                                                                | 7/16/2026 - 8/15/2026      | 4,653.11                   |           |  |  |
|                        |                              |                                                                | TOTAL:                     | 7,530.91                   |           |  |  |
|                        |                              |                                                                |                            |                            |           |  |  |
|                        |                              |                                                                |                            |                            |           |  |  |
| MARCELINE NOVA         | MON POWER                    | 907-213-00                                                     | UTILITIES                  | 110 084 592 119 SYC        | 1,733.23  |  |  |
|                        |                              | 907-213-00                                                     | UTILITIES                  | 110 084 767 208 79 MAIN S  | 44.98     |  |  |
|                        |                              | 907-213-00                                                     | UTILITIES                  | 110 161 100 208 MAIN ST    | 44.24     |  |  |
|                        |                              | 907-213-00                                                     | UTILITIES                  | PCRD-110 084 592 119 SYC   | 777.32    |  |  |
|                        |                              | 907-213-00                                                     | UTILITIES                  | PCRD-110 161 100 208 MAIN  | 46.07     |  |  |

| 08-18-2026 03:24 PM |                                                                                                                                             | DISBURSEMENTS 07-16-26 TO 08-15-26 |                      |                            | PAGE: 9                    |          |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|----------------------|----------------------------|----------------------------|----------|
| FUND: GENERAL FUND  |                                                                                                                                             |                                    |                      |                            |                            |          |
| DEPARTMENT          | VENDOR NAME                                                                                                                                 | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION                | AMOUNT                     |          |
|                     | ENCOVA INSURANCE<br>WV PUBLIC EMPLOYEES INSURANC<br>MOUNTAINEER GAS COMPANY<br>LOWES BUSINESS ACCOUNTS/SYNC<br>WV PUBLIC EMPLOYEES RETIREME | 907-213-00                         | UTILITIES            | PCRD-110 084 767 208 79EM  | 76.40                      |          |
|                     |                                                                                                                                             | 907-226-00                         | INSURANCE & BONDS    | WCA4021325 7.2.26-8.2.26   | 155.72                     |          |
|                     |                                                                                                                                             | 907-105-00                         | GROUP INSURANCE      | GF JULY 2026 HEALTH INS    | 3,120.90                   |          |
|                     |                                                                                                                                             | 907-213-00                         | UTILITIES            | 383925-483167 70 E MAIN ST | 52.10                      |          |
|                     |                                                                                                                                             | 907-341-00                         | MATERIALS & SUPPLIES | BROOM,LTCH TOTE,CLIP HNGR  | 40.32                      |          |
|                     |                                                                                                                                             | 907-106-00                         | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION | 227.26                     |          |
|                     |                                                                                                                                             | 907-106-00                         | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION | 197.80                     |          |
|                     |                                                                                                                                             | 907-106-00                         | GROUP RETIREMENT     | WV RETIREMENT CONTRIBUTION | 201.39                     |          |
|                     |                                                                                                                                             | 907-106-00                         | GROUP RETIREMENT     | WV RETIRE TIER2 CONTRIBUTI | 254.26                     |          |
|                     |                                                                                                                                             | 907-106-00                         | GROUP RETIREMENT     | WV RETIRE TIER2 CONTRIBUTI | 193.00                     |          |
|                     | ENTERPRISE FM TRUST                                                                                                                         | 907-106-00                         | GROUP RETIREMENT     | WV RETIRE TIER2 CONTRIBUTI | 195.92                     |          |
|                     |                                                                                                                                             | 907-459-00                         | CAPITAL OUTLAY       | 29SZZM 2026 CHEV EXPR      | 1,353.26                   |          |
|                     |                                                                                                                                             | 907-459-00                         | CAPITAL OUTLAY       | 29SZZP 2026 CHEV EXPR      | 1,352.76                   |          |
|                     |                                                                                                                                             | WVU MEDICINE                       | 907-341-00           | MATERIALS & SUPPLIES       | LAB TEST ALEXIS SEARS      | 70.00    |
|                     |                                                                                                                                             |                                    | 907-341-00           | MATERIALS & SUPPLIES       | LAB TEST LORI MEALEY       | 241.00   |
|                     |                                                                                                                                             | MOUNTAIN STATE PEST GUARD          | 907-216-00           | MAINTENANCE                | SYC AUG 2026 PEST CNTRL    | 38.50    |
|                     |                                                                                                                                             |                                    | 907-104-00           | FICA TAX                   | FICA WITHHELD AND MATCHED  | 669.86   |
|                     |                                                                                                                                             | INTERNAL REVENUE SERVICE           | 907-104-00           | FICA TAX                   | FICA WITHHELD AND MATCHED  | 809.55   |
|                     |                                                                                                                                             |                                    | 907-104-00           | FICA TAX                   | FICA WITHHELD AND MATCHED  | 710.55   |
|                     |                                                                                                                                             |                                    | 907-104-00           | FICA TAX                   | MEDICARE WITHHELD & MATCHE | 156.67   |
|                     | 907-104-00                                                                                                                                  |                                    | FICA TAX             | MEDICARE WITHHELD & MATCHE | 189.33                     |          |
|                     | 907-104-00                                                                                                                                  |                                    | FICA TAX             | MEDICARE WITHHELD & MATCHE | 166.20                     |          |
|                     | 907-368-01                                                                                                                                  |                                    | KICKBOXING           | JULY 2026 KCKBX INSTRCTR   | 164.00                     |          |
|                     | LYNX WV INC<br>DAWN WEBB<br>FRONTIER<br>FLYERS ENERGY LLC<br>KIMBERLY DAWN GIFFORD<br>CINTAS                                                | 907-213-00                         | UTILITIES            | SYC ANTENNA RNT AUG 2026   | 145.00                     |          |
|                     |                                                                                                                                             | 907-363-00                         | KARATE CLASS INSTRUC | JULY 2026 KARATE INSTRCTR  | 264.00                     |          |
|                     |                                                                                                                                             | 907-211-00                         | TELEPHONES           | 473-0145-042701-4 SYC      | 551.85                     |          |
|                     |                                                                                                                                             | 907-343-00                         | SYC AUTO SUPPLIES    | SYC FUEL BILL JULY 2026    | 236.02                     |          |
|                     |                                                                                                                                             | 907-368-01                         | KICKBOXING           | JULY 2026 KANGOO INSTRCTR  | 12.00                      |          |
|                     |                                                                                                                                             | 907-216-00                         | MAINTENANCE          | SYC MATS & MOPS 7.13.26    | 121.85                     |          |
|                     |                                                                                                                                             | 907-216-00                         | MAINTENANCE          | SYC MATS & MOPS 7.27.26    | 121.85                     |          |
|                     |                                                                                                                                             | 907-216-00                         | MAINTENANCE          | SYC MATS & MOPS 8.10.26    | 121.85                     |          |
|                     |                                                                                                                                             | 907-368-02                         | YOGA FITNESS CLASS   | JULY 2026 YOGA INSTRCTR    | 352.00                     |          |
|                     |                                                                                                                                             | **PAYROLL EXPENSES                 |                      | 7/16/2026 - 8/15/2026      | 35,321.29                  |          |
|                     | TOTAL:                                                                                                                                      |                                    |                      |                            | 50,530.30                  |          |
|                     | CONVENTION CENTER                                                                                                                           | ENCOVA INSURANCE                   | 910-226-00           | INSURANCE & BONDS          | WCA4021325 7.2.26-8.2.26   | 2.62     |
|                     |                                                                                                                                             |                                    | 910-457-00           | CONFERENCE CENTER PA       | JUL 2026 CONFERNECE CNTR P | 3,351.00 |
|                     |                                                                                                                                             | USDA, RURAL DEVLEOPMENT            | 910-106-00           | EVENT CENTER RETIREM       | WV RETIRE TIER2 CONTRIBUTI | 3.34     |
|                     |                                                                                                                                             |                                    | 910-106-00           | EVENT CENTER RETIREM       | WV RETIRE TIER2 CONTRIBUTI | 1.49     |
|                     |                                                                                                                                             | INTERNAL REVENUE SERVICE           | 910-106-00           | EVENT CENTER RETIREM       | WV RETIRE TIER2 CONTRIBUTI | 41.25    |
|                     |                                                                                                                                             |                                    | 910-104-00           | FICA TAX                   | FICA WITHHELD AND MATCHED  | 1.15     |
| 910-104-00          |                                                                                                                                             |                                    | FICA TAX             | FICA WITHHELD AND MATCHED  | 0.80                       |          |
| 910-104-00          |                                                                                                                                             |                                    | FICA TAX             | FICA WITHHELD AND MATCHED  | 132.86                     |          |
| 910-104-00          |                                                                                                                                             |                                    | FICA TAX             | MEDICARE WITHHELD & MATCHE | 0.27                       |          |
| 910-104-00          |                                                                                                                                             |                                    | FICA TAX             | MEDICARE WITHHELD & MATCHE | 0.19                       |          |
|                     |                                                                                                                                             | 910-104-00                         | FICA TAX             | MEDICARE WITHHELD & MATCHE | 31.07                      |          |
|                     |                                                                                                                                             | **PAYROLL EXPENSES                 |                      | 7/16/2026 - 8/15/2026      | 2,174.26                   |          |
| TOTAL:              |                                                                                                                                             |                                    |                      | 5,740.30                   |                            |          |
| PUBLIC SAFETY       | MON POWER                                                                                                                                   | 976-213-00                         | SAFETY COMPLEX UTILI | 110 088 783 078 22 S FLORI | 2,264.84                   |          |
|                     |                                                                                                                                             | 976-213-00                         | SAFETY COMPLEX UTILI | PCRD-110 088 783 078 22 SF | 1,766.33                   |          |
|                     | VALLEY STEEL SERVICE                                                                                                                        | 976-459-01                         | PUBLIC SAFETY TRAINI | 1/8" PLTE,CHNNL-TRAIN FAC  | 5,149.60                   |          |
|                     | MOUNTAINEER GAS COMPANY                                                                                                                     | 976-213-00                         | SAFETY COMPLEX UTILI | 383931-483167 20 S FLORIDA | 65.31                      |          |
|                     | DODSON BROS EXTERMINATING CO                                                                                                                | 976-216-00                         | SAFETY COMPLEX MAINT | POLICE PEST CNTRL JULY 202 | 47.00                      |          |

| 08-18-2026 03:24 PM |             | DISBURSEMENTS 07-16-26 TO 08-15-26 |                      |                         |  | PAGE: 10 |
|---------------------|-------------|------------------------------------|----------------------|-------------------------|--|----------|
| FUND: GENERAL FUND  |             |                                    |                      |                         |  |          |
| DEPARTMENT          | VENDOR NAME | GL ACCOUNT                         | ACCOUNT DESCRIPTION  | DESCRIPTION             |  | AMOUNT   |
|                     | LYNX WV INC | 976-213-00                         | SAFETY COMPLEX UTILI | PD WATCH GUARD AUG 2026 |  | 150.00   |
|                     | CINTAS      | 976-216-00                         | SAFETY COMPLEX MAINT | PSC RUGS 7.20.26        |  | 31.77    |
|                     |             | 976-216-00                         | SAFETY COMPLEX MAINT | PSC RUGS 7.27.26        |  | 31.77    |
|                     |             | 976-216-00                         | SAFETY COMPLEX MAINT | PSC RUGS 8.3.26         |  | 27.26    |
|                     |             | 976-216-00                         | SAFETY COMPLEX MAINT | PSC RUGS 8.10.26        |  | 27.26    |
|                     | CITYNET LLC | 976-213-00                         | SAFETY COMPLEX UTILI | PSC AUG 26 FIBER        |  | 300.00   |
|                     |             |                                    |                      | TOTAL:                  |  | 9,861.14 |

**Zuliani/Sanders moved to approve the payment of bills as presented. The motion carried.**

**b. Discussion/Possible Action Revenue Review Committee Recommendation**

**i. One Unique Recovery House, Inc. Request \$10,000.00 Emergency Financial Assistance –** Mayor Skinner and Mrs. Jenkins reported that the Revenue Review Committee had recommended the approval of the \$10,000.00 Emergency Financial Assistance from the One Unique Recovery House, Inc., to be paid from the Opioid Settlement Fund, which is a fund restricted for purposes such as this.

*The Revenue Review Committee and Opioid Committee met on August 18, 2026 at 9:00 a.m. in City Hall Council Chambers.*

*Committee Members present were: Mayor Skinner, Scott Randall and Tom O’Neill by GTM and in person were Amberle Jenkins, Barbara Hinkle, Shawn Young and Matt Gregory.*

*Jack Reger and Mark Waldo absent.*

*Guest attending were Megan Payne, Linda Mealey of One Unique Recovery House (OUR House) and Erica Bennett -Recovery Liason working out of the BPD.*

**• One Unique Recovery House (OUR House)**  
*Mr. O’Neill presented the City of Buckhannon’s guidelines for appropriation of Opioid Settlement Funds to qualified organizations.*

*Discussions took place regarding the request of funding amount of \$10,000.00 from One Unique Recovery House. These funds will be used for emergency bridge funding due to the unexpected elimination of AmeriCorps funding. The organization also expanded the program with an additional*

house, transportation expenses and payroll expenses. Mrs. Jenkins asked about the long-term sustainability and are they seeking other grants to continue the program. Ms. Payne stated that they are seeking funding through Foundational, State and Federal Grants and also community donations. Several questions regarding details of the revenues and expenditures in the application.

After further discussions, Jenkins/Randall motion to approve the request and to recommend that City Council contribute \$10,00.00 of Opioid Settlement funds to One Unique Recovery House. Motion carried.

With no further business to be discussed the meeting ended at 9:28am.

Sanders/Reger moved to approve the payment of \$10,000 from the Opioid Settlement Fund as emergency funding to the One Unique Recovery House, Inc. The motion carried.

9. Public Works Report – Director of Public Works, Ethan Crosten – Mr. Crosten was absent so Mayor Skinner handled this portion of the agenda. He reported that flood recovery had dominated departmental operations across all divisions.

a. Report of Zoning and Code Enforcement – Approval of Building and Wiring Permits - The Building and Wiring Permits were circulated for review earlier that day and included in the Council packet.



Permit Fee Report #76982-#77025

07/15/2026 - 08/19/2026

| Permit #                                      | Applicant Name                                                              | Applicant Address | Primary Contractor      | Description                                                                                 | Project Cost | Fee Amount | Electrical Property Type                 | Asbestos Inspection | Zoning Approval Date | Historic Property | Flood Zone Area | Flood Zone /Elevation Certificate | FEMA Accessory Use |
|-----------------------------------------------|-----------------------------------------------------------------------------|-------------------|-------------------------|---------------------------------------------------------------------------------------------|--------------|------------|------------------------------------------|---------------------|----------------------|-------------------|-----------------|-----------------------------------|--------------------|
| Group: Commercial Electrical Fee              |                                                                             |                   |                         |                                                                                             |              |            |                                          |                     |                      |                   |                 |                                   |                    |
| 77025                                         | Joalde Enterprises                                                          | 102 E Main St     |                         | Install meter                                                                               | 500.00       | 100.00     | A Commercial Property                    | No                  |                      | Yes               | Zone AE         | Yes-Elevation Cert. Not Required  | No                 |
| 77017                                         | Garval Property Rental                                                      | 91 Elm St         |                         | Flood Event 7/21/2026 Forced Air Furnace, walls                                             | 8,000.00     | 100.00     | B2 Single Family Residential (500 sq ft) | No                  |                      | Yes               | N/A             | No                                | No                 |
| 76991                                         | Christ in Action Ministries, Inc: S. Buckhan non Mission Church Flood Event | 158 Randolph St   | LET THERE BE LIGHT, LLC | Emergency Flood Event 7/21/26 temporary electrical service ( placement of temp trailer)     | 1,200.00     | 100.00     | A Commercial Property                    | No                  |                      | No                | N/A             | No                                | No                 |
| 76989                                         | Domino's Pizza                                                              | 47 S Kanawha St   | Best Electric           | Flood Event 07/21/26-Wall Reclamation/Drywall Green Board/FRP/Bas eboard Tiles & Electrical | 10,000.00    | 100.00     | A Commercial Property                    | No                  |                      | No                | Zone AE         | Yes-Elevation Cert. Not Required  |                    |
|                                               |                                                                             |                   |                         |                                                                                             | 19,700.00    | 400.00     |                                          |                     |                      |                   |                 |                                   |                    |
| Group Total: 4                                |                                                                             |                   |                         |                                                                                             |              |            |                                          |                     |                      |                   |                 |                                   |                    |
| Group: Commercial-Industrial (nonresidential) |                                                                             |                   |                         |                                                                                             |              |            |                                          |                     |                      |                   |                 |                                   |                    |
| 77022                                         | A2Z LLC                                                                     | 9 NONA            | ROSE PETAL CONSTRUCTION | Bathroom remodel, drywall, kitchen cabinets                                                 | 3,000.00     | 28.50      |                                          | No                  |                      | No                | Zone AE         | Yes-Elevation Cert. Not Required  | No                 |

|       |                              |                   |                                  |                                                                                             |            |          |                                          |                           |  |     |         |                                  |    |
|-------|------------------------------|-------------------|----------------------------------|---------------------------------------------------------------------------------------------|------------|----------|------------------------------------------|---------------------------|--|-----|---------|----------------------------------|----|
| 77018 | Garval Property Rental       | 13 Young Lane     |                                  | Flood Event 7/21/26 Total interior remodel                                                  | 30,000.00  | 225.00   |                                          | No                        |  | Yes | Zone AE | Yes-Elevation Cert. Not Required | No |
| 77017 | Garval Property Rental       | 91 Elm St         |                                  | Flood Event 7/21/2026 Forced Air Furnace, walls                                             | 8,000.00   | 76.00    | B2 Single Family Residential (500 sq ft) | No                        |  | Yes | N/A     | No                               | No |
| 77012 | Speedway LLC #9218           | 134 S. Locust St  | ENVIROPROBE INTEGRATED SOLUTIONS | Demolition Fuel Dispenser Canopy System-Removal Underground Storage Tanks                   | 50,000.00  | 350.00   |                                          | Yes -If yes attach report |  | Yes | Zone AE | Yes-Elevation Cert. Not Required |    |
| 77008 | Church of God at Buckhan non | 16 Thurman Ave    |                                  | Flood Event 7/21/26 Repair flashing Replace shingles                                        | 8,000.00   | 76.00    |                                          | Yes -If yes attach report |  | No  | N/A     | No                               | No |
| 77006 | Crites Electric              | 50 South Kanawha  |                                  | Partial roof metal over shingles not disturbing roof                                        | 2,100.00   | 19.95    |                                          | No                        |  | Yes | Zone AE | Yes-Elevation Cert. Not Required | No |
| 76999 | Top Line Properties          | 49 S Florida St   | REGER COMPANIES, LLC             | Flood Event 7/21/26 Replace interior flood damaged materials                                | 10,000.00  | 85.00    |                                          | No                        |  | No  | N/A     | No                               | No |
| 76997 | Hymes & Coonts-Terry Reed    | 23 W. Main St.    |                                  | Replacing Flooring on balcony                                                               | 1,000.00   | 15.00    |                                          | No                        |  | Yes | N/A     | No                               | No |
| 76994 | WWWC Fleming Hall            | 92 Cebe Ross Dr   | SNIDER CONSTRUCTION LLC          | Replace rubber roofing to the concrete decking                                              | 116,000.00 | 638.00   |                                          | No                        |  | No  | N/A     | No                               | No |
| 76989 | Domino's Pizza               | 47 S Kanawha St   | Best Electric                    | Flood Event 07/21/26-Wall Reclamation/Drywall Green Board/FRP/Bas eboard Tiles & Electrical | 10,000.00  | 85.00    | A Commercial Property                    | No                        |  | No  | Zone AE | Yes-Elevation Cert. Not Required |    |
| 76982 | Lowe's Home Center           | 201 Clarksburg Rd | Mid South Roof Systems           | Commercial roofing -Add TPO layer. Not Disturbing Roof                                      | 308,604.00 | 1,697.32 |                                          | No                        |  | No  | N/A     | No                               | No |
|       |                              |                   |                                  |                                                                                             | 546,704.00 | 3,295.77 |                                          |                           |  |     |         |                                  |    |

Group Total: 11

Group: Demolition

|       |            |              |  |                                                                |       |       |  |    |  |    |     |    |    |
|-------|------------|--------------|--|----------------------------------------------------------------|-------|-------|--|----|--|----|-----|----|----|
| 76987 | Alex Suder | 183 Randolph |  | Disassemble storage building for relocation out of city limits | 50.00 | 20.00 |  | No |  | No | N/A | No | No |
|       |            |              |  |                                                                | 50.00 | 20.00 |  |    |  |    |     |    |    |

Group Total: 1

Group: No Charge

|       |                              |                |                         |                                                                             |              |      |                       |    |           |    |         |                                  |    |
|-------|------------------------------|----------------|-------------------------|-----------------------------------------------------------------------------|--------------|------|-----------------------|----|-----------|----|---------|----------------------------------|----|
| 77014 | Fred Eberle Technical School | 208 Morton Ave | Veritas Contracting LLC | New construction single story Educational Institution /classrooms 5000 sqft | 2,807,295.00 | 0.00 | A Commercial Property | No | 8/12/2026 | No | Zone AE | Yes-Elevation Cert. Not Required | No |
|-------|------------------------------|----------------|-------------------------|-----------------------------------------------------------------------------|--------------|------|-----------------------|----|-----------|----|---------|----------------------------------|----|

|       |      |               |  |                     |              |      |  |    |           |    |         |                                  |    |
|-------|------|---------------|--|---------------------|--------------|------|--|----|-----------|----|---------|----------------------------------|----|
| 77011 | Long | 194 S Florida |  | Metal Handicap ramp | 100.00       | 0.00 |  | No | 8/10/2026 | No | Zone AE | Yes-Elevation Cert. Not Required | No |
|       |      |               |  |                     | 2,807,395.00 | 0.00 |  |    |           |    |         |                                  |    |

Group Total: 2

Group: Residential (non-commercial)

|       |                             |                   |                                          |                                                                                                                              |           |        |  |                           |           |     |         |                                  |    |
|-------|-----------------------------|-------------------|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-----------|--------|--|---------------------------|-----------|-----|---------|----------------------------------|----|
| 77021 | Brenda Cummings             | 58 Boggess St.    | D W Builders-David Wilson                | Reroof                                                                                                                       | 10,000.00 | 110.00 |  | Yes -If yes attach report |           | No  | N/A     | No                               | No |
| 77023 | Diane Corley                | 21 Meade St       | JES BASEMENT SYSTEMS JES CONTRUCTION LLC | Flood Event 7/21/26 Install 9 LNFT of Basement gutter                                                                        | 6,059.62  | 66.66  |  | No                        |           | Yes | N/A     | No                               | No |
| 77024 | Cindy Kotol                 | 80 W. Lincoln St  | KELLEY BROTHERS LLP                      | Replacement of Rear Deck                                                                                                     | 10,000.00 | 110.00 |  | No                        | 8/19/2026 | No  | N/A     | No                               | No |
| 77019 | Amanda Carrico              | 88 Randolph St    |                                          | 4'h x 100'L welded wire barrier fence , 8'x8' storage building 1 block high                                                  | 650.00    | 10.00  |  | No                        | 4/13/2026 | No  | N/A     | No                               | No |
| 77020 | Roy Squires                 | 5 Willowbrook St  | REGER COMPANIES, LLC                     | Reroof Shingle replacement                                                                                                   | 17,000.00 | 187.00 |  | Yes -If yes attach report |           | No  | N/A     | No                               | No |
| 77016 | James Valenson Ammie Garman | 89 Elm St         |                                          | Flood Event 7/21/26 Basement remodel, insulation, doors                                                                      | 6,000.00  | 66.00  |  | No                        |           | Yes | N/A     | No                               | No |
| 77015 | Mike Rhodes                 | 103 Pocahontas St |                                          | Replace laminate flooring entire house                                                                                       | 2,500.00  | 27.50  |  | No                        |           | No  | N/A     | No                               | No |
| 77009 | Megan Lipscomb              | 4 Kepner St       | DAVID DAVIS HEATING AC & ELECTRIC INC    | Flood Event 7/21/26 Replacement of HVAC and ductwork. Move furnace from crawl space to garage and replace drywall in garage. | 12,500.00 | 137.50 |  | No                        |           | No  | N/A     | No                               | No |
| 77010 | Clarence Kimble             | 9 Thurman Ave     |                                          | 6' vinyl fence                                                                                                               | 11,000.00 | 121.00 |  | No                        |           | No  | Zone AE | Yes-Elevation Cert. Not Required | No |
| 77007 | Catherine Cuppari           | 66 E. Main St.    |                                          | 4' Fence                                                                                                                     | 1,999.00  | 21.99  |  | No                        | 8/7/2026  | Yes | N/A     | No                               | No |
| 77003 | Ashley Lawson               | 62 S Florida St   | JES BASEMENT SYSTEMS JES CONTRUCTION LLC | Install 4 intellijacks and 20 LNFT of supplemental beam                                                                      | 7,730.35  | 85.03  |  | No                        |           | Yes | N/A     | No                               | No |
| 77004 | Marsha Lee                  | 22 Reger Ave      | JES BASEMENT SYSTEMS JES CONTRUCTION LLC | Basement Waterproofing install sump pump                                                                                     | 18,685.32 | 168.17 |  | No                        |           | No  | N/A     | No                               | No |
| 77005 | James Peterson              | 12 Meade St       | ULTIMATE ROOFING WV LLC                  | Reroof replace shingles                                                                                                      | 19,100.00 | 210.10 |  | Yes -If yes attach report |           | Yes | N/A     | No                               | No |

|       |                      |                    |                         |                                                                        |            |          |  |                           |           |     |         |                                  |    |
|-------|----------------------|--------------------|-------------------------|------------------------------------------------------------------------|------------|----------|--|---------------------------|-----------|-----|---------|----------------------------------|----|
| 77001 | Cindy Kotal          | 80 West Lincoln St | RAVEN CONTRACTING       | Reroof metal over shingle not disturbing roof and gutters              | 6,800.00   | 74.80    |  | No                        |           | No  | N/A     | No                               | No |
| 77000 | Timothy Critchfield  | 14 Cardinal St     |                         | Flood Event 7/21/26 Replace flooring, drywall, cabinets and fence      | 25,000.00  | 225.00   |  | No                        |           | No  | N/A     | No                               | No |
| 76998 | Earl Throckmorton    | 17 Lincoln Way     |                         | French drain System                                                    | 4,000.00   | 44.00    |  | No                        |           | No  | N/A     | No                               | No |
| 76995 | Donnie Grogg         | 18 Reger Ave       | ALFORD FOUNDATION       | Flood Event 7/21/26 Crawl space encapsulation system install sump pump | 9,118.50   | 100.30   |  | No                        |           | No  | N/A     | No                               | No |
| 76996 | Susan Bryant         | 1 Myrna St         | B&T Contracting         | Flood Event 7/21/26 Installation of duct work under house              | 5,000.00   | 55.00    |  | No                        |           | No  | N/A     | No                               | No |
| 76992 | Dale and Karen Woody | 111 W Lincoln St   | Mikes Kitchen & Bath    | Tub to shower conversion                                               | 8,900.00   | 97.90    |  | No                        |           | No  | N/A     | No                               | No |
| 76993 | Jon Hicks            | 7 Cooper St        | ULTIMATE ROOFING WV LLC | Shingle roof replacement                                               | 20,475.00  | 184.28   |  | Yes -If yes attach report |           | No  | Zone AE | Yes-Elevation Cert. Not Required | No |
| 76990 | Loyd Linger          | 18 Elizabeth St    |                         | Flood Event 7/21/26 Siding, drywall and window replacement.            | 4,000.00   | 44.00    |  | No                        |           | Yes | N/A     | No                               | No |
| 76988 | Vanessa Daniels      | 9 Shawnee Dr       |                         | Shingle overlay not disturbing roof                                    | 3,400.00   | 37.40    |  | No                        |           | No  | N/A     | No                               | No |
| 76986 | Arley Cruz           | 123 Railroad Ave   |                         | Replace old wood porch 8' x 10'                                        | 1,500.00   | 16.50    |  | No                        | 7/17/2026 | No  | Zone AE | Yes-Elevation Cert. Not Required | No |
| 76985 | Treasea Crites       | 15 Henry St        |                         | Replace wood boards on steps and handrail                              | 600.00     | 10.00    |  | No                        |           | No  | Zone AE | Yes-Elevation Cert. Not Required | No |
| 76983 | Catherine Cuppari    | 6 Lincoln Heights  | REGER COMPANIES, LLC    | Re roof new shingles                                                   | 29,000.00  | 261.00   |  | Yes -If yes attach report |           | No  | N/A     | No                               | No |
| 76984 | Robert Baker         | 66 Highland Dr     | REGER COMPANIES, LLC    | Re roof new shingles                                                   | 20,000.00  | 180.00   |  | Yes -If yes attach report |           | No  | N/A     | No                               | No |
|       |                      |                    |                         |                                                                        | 261,017.79 | 2,651.13 |  |                           |           |     |         |                                  |    |

Group Total: 26

Group: Residential Electrical Fee

|       |                |                  |                         |                                         |          |        |                                          |    |  |     |     |    |    |
|-------|----------------|------------------|-------------------------|-----------------------------------------|----------|--------|------------------------------------------|----|--|-----|-----|----|----|
| 77013 | Mark Walter    | 35 ½ Central Ave | LET THERE BE LIGHT, LLC | 200 AMP OH service and new main breaker | 2,500.00 | 100.00 | B2 Single Family Residential (500 sq ft) | No |  | Yes | N/A | No | No |
| 77002 | Jacob Cutright | 105 Barbour St   |                         | Mini Split in Garage                    | 2,000.00 | 100.00 | B2 Single Family Residential             | No |  | No  | N/A | No | No |

|  |  |  |  |  |          |        |             |  |  |  |  |  |  |
|--|--|--|--|--|----------|--------|-------------|--|--|--|--|--|--|
|  |  |  |  |  |          |        | (500 sq ft) |  |  |  |  |  |  |
|  |  |  |  |  | 4,500.00 | 200.00 |             |  |  |  |  |  |  |

Group Total: 2

Group: Zoning Application Fee

|       |                   |                  |                     |                                 |           |       |  |    |           |     |         |                                  |    |
|-------|-------------------|------------------|---------------------|---------------------------------|-----------|-------|--|----|-----------|-----|---------|----------------------------------|----|
| 77024 | Cindy Kotol       | 80 W. Lincoln St | KELLEY BROTHERS LLP | Replacement of Rear Deck        | 10,000.00 | 20.00 |  | No | 8/19/2026 | No  | N/A     | No                               | No |
| 77007 | Catherine Cuppari | 66 E. Main St.   |                     | 4' Fence                        | 1,999.00  | 20.00 |  | No | 8/7/2026  | Yes | N/A     | No                               | No |
| 76986 | Arley Cruz        | 123 Railraad Ave |                     | Replace old wood porch 8' x 10' | 1,500.00  | 20.00 |  | No | 7/17/2026 | No  | Zone AE | Yes-Elevation Cert. Not Required | No |
|       |                   |                  |                     |                                 | 13,499.00 | 60.00 |  |    |           |     |         |                                  |    |

Group Total: 3

|  |  |  |  |  |              |          |  |  |  |  |  |  |  |
|--|--|--|--|--|--------------|----------|--|--|--|--|--|--|--|
|  |  |  |  |  | 3,652,865.79 | 6,626.90 |  |  |  |  |  |  |  |
|--|--|--|--|--|--------------|----------|--|--|--|--|--|--|--|

**Bucklew/Young moved to approve the Building and Wiring Permits as presented. The motion carried with Mr. Reger abstaining.**

**b. Review & Approval of Bid Opening Results – Yard Reclamation Services** – After review, the bid for Yard Reclamation Services from Highland Landscaping at \$3.00/sq. ft, subject to the bid meeting all specifications, was recommended to the Council.

City of Buckhannon  
Yard Reclamation Services

Bid Opening Sign-In and Results Sheet - August 5, 2026 at 8:30 AM EST

| Name          | Company            | Email Address                                                                | Contact Phone Number | Base Bid - Yard Reclamation Services |
|---------------|--------------------|------------------------------------------------------------------------------|----------------------|--------------------------------------|
| Jay Hollen    | City of Buckhannon | <a href="mailto:jay.hollen@buckhannonwv.org">jay.hollen@buckhannonwv.org</a> | 304-472-1651, x1006  |                                      |
| Tom Roberson  | "                  |                                                                              |                      |                                      |
| Cathy Tenny   | "                  |                                                                              |                      |                                      |
| Bobby Gompers | HIGHLAND           |                                                                              |                      | \$3.00/sf                            |
|               |                    |                                                                              |                      |                                      |

Company Name: HIGHLAND LANDSCAPING LLC

Company Address: PO Box 176 Buckhannon, WV 26201

Street City State Zip

Telephone No: 304 473-0221 Fax No. 304-473-0222

Contact Person: Robert Gompers Cell Phone: 304 844-0266

Email: bgompers@aol.com

Product 1:  
Reclamation of Surface Price per square foot (sq ft): \$3.00

**Sanders/Young moved to accept the bid from Highland Landscaping at \$3.00/sq. ft. for Yard Reclamation Services. The motion carried.**

**c. Recommendations from Consolidated Public Works Board**

**i. Replacement of the Main Street Raised Flower Beds** – Mayor Skinner recommended that the Council postpone consideration of this project until a later date due to the flood reclamation projects and expenses.

**Zuliani/Bucklew moved to delay the consideration of this project until the spring of 2027. The motion carried.**

**ii. Update Cemetery Rules & Regulations** – City Attorney, Tom O'Neill and Amberle Jenkins provided an overview of the updated cemetery rules & regulations.

**Revised August 2026**

**RULES AND REGULATIONS FOR MUNICIPAL CEMETERIES  
OPERATED BY THE CONSOLIDATED PUBLIC WORKS BOARD OF THE  
CITY OF BUCKHANNON**

The Consolidated Public Works Board of the City of Buckhannon does hereby adopt and enact the following rules and regulations to govern the operation of all municipal cemeteries owned by the City of Buckhannon and operated by the Consolidated Public Works Board of the City of Buckhannon.

**INTERMENT RIGHTS**

- 1.** Effective with the adoption of these rules and regulations, interment rights only, rather than title to lots, shall be sold in all cemeteries and title to the lots shall remain vested in the City of Buckhannon.
- 2.** Persons who reside inside and outside of the corporate limits of the City of Buckhannon may acquire interment rights in any cemetery. Preference, however, shall be given to bona-fide residents of the City of Buckhannon.
- 3.** No person shall be denied the right to purchase interment rights due to race, religion, or creed.
- 4.** Only interment rights for human dead shall be sold, and it shall be improper and not allowed to bury other than human dead in any cemetery.

**DEEDS**

- 5.** All deeds for interment rights shall specify that the conveyance is subject to such rules and regulations as have been adopted by the Consolidated Public Works Board of the City of Buckhannon, or as may be adopted by the Consolidated Public Works Board of the City of Buckhannon at any time in the future.
- 6.** All deeds for interment rights shall specify that the interment rights shall not be resold to any person without first offering the interment rights for sale to the Consolidated Public Works Board of the City of Buckhannon at the price that the grantee paid to the City of Buckhannon. No trading of spaces will be permitted. The unwanted spaces must be sold back to the City of Buckhannon Consolidated Board at the price paid for them and the desired spaces will be sold at current value. All ownership documentation will be the responsibility of the person offering the interment rights for sale.
- 7.** It is the policy of the Consolidated Public Works Board to prohibit speculation in the buying and selling of interment rights in cemeteries. Therefore, the Board reserves the right to refuse to sell interment rights in cemeteries in excess of what may be required for the use of the purchaser and their family.

**BURIALS AND MARKER**

- 8.** No more than one casket and up to three urns shall be interred upon any cemetery lot space.
  - 8.a.** Permit single or side-by-side crypt in Old Heavner Cemetery
  - 8.b.** Permit two infant graves and one cremation on single grave space.
  - 8.c.** Permit no more than four (4) cremations on any one grave space.
  - 8.d.** Permit ashes sprinkled on family lots as long as no federal or state laws are violated.

**8.e** All spaces containing multiple interments shall be limited to one flat marker no more than 12"x18". The one flat marker can list the names of all the interments on the space.

**8.f** Additional interments on an already occupied space can only be done so with permission of the executor or administrator of the previously deceased person or with prearranged written permission of the owner of the space.

**8.g** Except in designated areas, if there are less than four grave spaces owned, there shall be no above ground sometimes referred to as "upright monument" placed.

**9. LOT – LEGAL AUTHORITY REQUIREMENT** At the time a cemetery space is used, the City of Buckhannon is obligated to ensure that all authorizations are being made by the lot owner or their legal representative. The right of control over a cemetery space fall to the registered lot owner while they are alive. At the time of their death, that authority over the lot and all future use passes to the "personal representative named in the will of the deceased," commonly referred to as an executor. Or a legally appointed administrator.

It is important to note that an executor or administrator's authority and decisions supersede the authority of a spouse or other family members.

It is highly recommended that the surviving owner or in the absence of owner, their executor or administrator execute in writing their wishes for future use of cemetery spaces.

In the event the estate no longer has a personal representative, due to death, incapacity, closure of the estate, the surviving heirs of the deceased, as defined in West Virginia Code 42-1-1, et seq., shall be the authorized party or parties to make disposition of the **vacant cemetery space only** and any questions regarding a monument. Heirs shall be determined on a per stirpes and not a per capita basis (that is, for example, any surviving child shall be authorized before any surviving grandchildren). In the event the heirs are members of a class containing multiple individuals (such as children or siblings), then a majority of the members of the class must consent in writing to the disposition of the grave and any monument placed thereupon.

**10.** Grave openings shall be made only by employees of the City of Buckhannon.

**11.** All monuments in the cemeteries shall be placed only with the permission of and under the supervision of the City of Buckhannon. Monuments may be placed above ground in the Baptist Cemetery, the Heavner Cemetery, and the Second Addition to the Heavner Cemetery. All other monuments shall be placed flush with the ground in the other cemeteries. No corner stone or foot marker shall extend above the ground.

**11.a** The City of Buckhannon will not approve placement of a monument that encroaches on any space in which the space or lot has not been paid in full.

**12.** Payments for placing of monuments must be made to the City of Buckhannon at least one week prior to the date on which the monument is to be placed.

**13.** All monuments that stand above the ground or monuments sometimes referred to as "upright monuments" shall have a minimum of 24 inches of concrete poured under the base of monument.

**14.** All markers shall have a minimum of 18 inches of concrete except those markers referred to as "grass markers," and these markers shall have a footer of 18 inches in depth with 13 inches of concrete and approximately 1 inch of sand placed between concrete and marker.

**15.** Corner stones or lot markers shall have at least 4 inches of concrete under the marker and shall not be placed above ground.

**16.** Footers shall not exceed 24 inches in width to allow for burial of vaults on lot spaces.

**17.** All concrete shall be left to dry for at least 48 hours before placement of monument of marker. This will be supervised by superintendent of cemetery and will be strictly enforced. Anyone not obeying these rules may be forced to dig up the old footer and replace with a new footer.

**18.** In Old Heavner Cemetery and Section B of Heavner Second Addition the monument base cannot exceed the lot size.

**19.** Only veteran's and their spouse may be interred in the Veteran's Cemetery. An official form DD-214 must be presented to purchase spaces in this section of the cemetery.

## **OPERATION OF CEMETERY**

**20.** Only approved markers or monuments that are referred to under the Burials and Markers section of these rules with the exception of the following. Cut flowers or other decorations may be placed upon graves; however, holders containing flowers or other decorations will be removed as soon as flowers fade or wither or in the event that the same may interfere with maintenance of the cemeteries, which will be conducted on the first week of the month during mowing season. The Consolidated Public Works Board of the City shall not be liable for any holders of flowers or other decorations placed upon graves, and the Consolidated Public Works Board shall have the right to dispose of all holders or flowers or decorations at any time.

**21.** Maintenance of cemeteries shall be the responsibility of the Consolidated Public Works Board of the City of Buckhannon, and no person shall do anything in the cemeteries which in anyway interferes with the maintenance of the cemeteries by the Consolidated Public Works Board of the City of Buckhannon.

**22.** All cemeteries shall be opened and closed at such hours as may be designated by the Consolidated Public Works Board of the City of Buckhannon, and no person shall enter the cemeteries without permission of the Board except during hours designated by the Board. Until otherwise specified by the Board, all cemeteries shall be open to the public from 8:00 a.m. to 6:00 p.m. From November 1 through April 30, and from 8:00 a.m. to 9:00 p.m. from May 1 through October 31.

## **FEES**

**23.** The Consolidated Public Works Board of the City of Buckhannon shall maintain fees for services rendered in connection with the operation of cemeteries. Until otherwise changed, these fees shall be as follows.

**A.** Purchase of cemetery spaces shall be \$800.00 each.

**B.** Grave openings and closings:

A charge of \$800.00 shall be made for openings and closings from Monday through Friday, and a grave opening and closing charge of \$1000.00 shall be made for weekends or holidays. (A list of holidays may be obtained at City Hall.)

A charge for opening and closing of an infant grave (infant to one year old) from Monday through Friday shall be \$400.00 and a charge of \$500.00 on weekends and holidays.

A charge for openings and closing for cremations or a limb shall be \$200.00 from Monday through Friday and a charge of \$350.00 shall be made for weekends or holidays.

A charge for disinterment shall be \$1600.00 and all disinterment's shall be made under the direction of a licensed funeral director and complying with all federal, state, and local laws governing such activity.

**C.** A charge of \$100.00 shall be made for supervision of proper placement of lot markers and foot and head stones. This fee covers the cost of locating and surveying the lot and its' corners. The permit will enable the purchaser (after meeting with the cemetery representative) to set any number of markers on the aforementioned lot for a period of thirty (30) days. The permit must be presented, when asked for, any time work is being done on the lot. After the 30 days, a new permit will be needed for any additional settings. This permit should be obtained by the person responsible for placement of marker.

**D.** A charge for deed transfer shall be \$100.00.

**E.** All fees shall be paid at the time the application is made for the services desired.

**24.** The Consolidated Public Works Board reserves the right to amend, change and add to these rules and regulations without notice to any lot owner or owners of interment rights.

**Reger/Zuliani moved to approve the updated Cemetery Rules & Regulations. The motion carried.**

**10. Police Department Report – Chief Matthew Gregory** – Along with presenting his regular monthly reports, Chief Gregory summarized police flood response, which included:

- Evacuations, rescues, barricade maintenance, 12-hour shifts.
- Coordination with 23 counties’ law enforcement agencies.
- Ongoing security at the Disaster Recovery Center.

He also updated the Council on:

- Upcoming RA training and security tabletop exercises with WVWC.
- Body/dash camera upgrade installation scheduled for September–October.

**11. City Attorney’s Report– Thomas J. O’Neill**

**a. Approval Ordinance No. 480 State Building Code Adoption 2nd/Final Reading** – Mr. O’Neill presented Ordinance No. 480 State Building Code Adoption to the City Council for its 2<sup>nd</sup> and final reading.

**Young/Zuliani moved to approve Ordinance No. 480 State Building Code Adoption on its 2<sup>nd</sup> and Final Reading. The motion carried.**

ORDINANCE NO. 480 OF THE CITY OF BUCKHANNON, AN ORDINANCE  
AMENDING PRIOR ORDINANCES OF THE CITY OF BUCKHANNON  
BY PROVIDING FOR THE ADOPTION OF THE WEST VIRGINIA STATE BUILDING CODE SET FORTH  
AND DEFINED BY TITLE 87, SERIES 4 OF  
THE CODE OF STATE RULES, AS AMENDED

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WHEREAS, West Virginia Code §8-12-13 empowers municipalities to adopt building codes, but requires that any code adopted be the state building code as promulgated by the state fire commission; and,

WHEREAS, the City of Buckhannon has one year from the promulgation of said state building code in which to adopt the same; and,

WHEREAS, the Council of the City of Buckhannon passed and adopted Ordinance No. 377, being the City of Buckhannon’s Electrical Inspection and Fire Protection Ordinance, on September 19, 2013, effective on October 19, 2013; and,

WHEREAS, the said Ordinance No. 377 was amended in certain respects by the provisions of Ordinance No. 378, including the imposition of a fee structure, effective February 1, 2014; and,

WHEREAS, Ordinance No. 398, effective January 16, 2016 placed into effect the 2015 edition of the International Property Maintenance Code, making certain amendments thereto and establishing further fee structures; and

WHEREAS, Ordinance No. 417, effective June 2, 2017, placed into effect the 2015 State Building Code, as demised therein; and

WHEREAS, Ordinance No. 436, effective April 18, 2019, placed into effect the International Building Code 2015 (with amendments), and other codes; and

WHEREAS, Ordinance No. 446, effective August 20, 2020, placed into effect the NFPA Life Safety Code 2018 edition and the 2017 edition of the National Electric Code, NFPA 70; and

WHEREAS, Ordinance No. 459, effective August 6, 2022, placed into effect the 2018 version of the International Building Code, as amended by the Code of State Regulations; and

WHEREAS, the State Fire Commission, pursuant to Legislative Rules promulgated by the Fire Marshal under West Virginia Code §29-3-5b, dated June 29, 2026, made certain changes to Title 87 – Series 4 with effect from July 29, 2026, and this Ordinance is adopted in order to provide for municipal adoption and enforcement of those same codes.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF BUCKHANNON, AS FOLLOWS:

ARTICLE I - ADOPTION: The Council of the City of Buckhannon hereby amends and reenacts Ordinance Nos. 378, 398, 417, 436, 446, 459, or any other ordinances previously adopted concerning building codes, by adopting and incorporating by reference, as if set out at length herein, for the purposes of safeguarding life and property and to ensure the quality of construction of all structures erected, renovated, or removed throughout the City, that certain code known as the State Building Code, set forth and defined by Legislative Rule Title 87, Series 4 of the West Virginia Code of State Rules, as amended, as promulgated by the West Virginia State Fire Marshal pursuant to authority granted in West Virginia Code § 29-3-5b.

The standards and requirements as set out and published by the International Code Council, and American National Standards Institute, and the National Fire Protection Association, as listed below, and as adopted by the State Fire Commission with an effective date of August 1, 2022, shall have the same force and effect as if set out verbatim herein:

- a. The 2024 edition, International Building Code, as amended by section 4.1.a of 87 CSR 4;
- b. The 2024 edition of the International Plumbing Code;
- c. The 2024 edition of the International Mechanical Code, as modified by section 4.1.c of 87 CSR 4;
- d. The 2024 edition of the International Fuel Gas Code, as modified by section 4.1.d of 87 CSR 4;
- e. The 2024 edition of the International Property Maintenance Code
- f. The 2024 edition of the International Energy Conservation Code, as modified by section 4.1.f of 87 CSR 4;
- g. The ANSI/ASHRAE/IESNA (as defined in 87 CSR 4) Standard 90.1 2019 edition for commercial buildings;
- h. The 2024 edition of the International Residential Code for One- and Two-Family Dwellings, as modified by section 4.1.h of 87 CSR 4;
- i. Section R311.7.5 Stair Treads and Risers
- j. [Reserved]
- k. [Reserved]
- l. The 2017 ICC/ANSI (as defined in 87 CSR 4) A117.1 American National Standards for Accessibility & Usable Buildings & Facilities, as modified by section 4.1.i of 87 CSR 4;
- m. The 2023 edition of the National Electrical Code, NFPA 70, as modified by section 4.1.m of 87 CSR 4;
- n. The 2024 edition of the International Swimming Pool and Spa Code; and
- o. Any and all other codes adopted, as amended or modified, in 87 CSR 4.

Wherever referenced in the several ICC codes adopted in this Ordinance or in 87 CSR 4, any reference to the International Fire Code should be substituted with the NFPA 1, Fire Code and NFPA 101, Life Safety Code edition, as adopted in State Fire Code, 87 CSR 01.

ARTICLE II – SEVERABILITY: In the event that any provision of this Ordinance is determined to be unconstitutional or otherwise invalid by a court exercising competent jurisdiction, such determination shall not affect the validity of this Ordinance as a whole or the provisions thereof which are not specifically determined to be unconstitutional or invalid.

ARTICLE III – EFFECT UPON CITY ORDINANCE NOS. 378, 398, 417, 436, 446, 459, AND ANY AND ALL OTHER ORDINANCES OF THE CITY OF BUCKHANNON PREVIOUSLY ENACTED RESPECTING INSPECTIONS, PERMITS OR FEES: The provisions of Ordinance Nos. 378, 398, 417, 436, 446, 459 and any and all other Ordinances of the City of Buckhannon previously adopted are hereby amended only to the extent of the provisions of this Ordinance; however, all provisions of previously adopted City ordinances, particularly Ordinance Nos. 378, 398, 417, 436, 446, and 459 of the City of Buckhannon, that are not expressly amended by this Ordinance, including their imposition of requirements for inspections, permits, and fees payable to the City, shall remain in full force and legal effect.

EFFECTIVE DATE: This ordinance shall be effective thirty (30) days following its second reading, passage, and adoption (i.e., September 19, 2026).

FIRST READING: July 16, 2026

SECOND READING, PASSAGE AND ADOPTION: August 20, 2026

Robert N. Skinner, III, Mayor

CERTIFICATE OF ENACTMENT

I, Randall H. Sanders, City Recorder, do hereby certify that the foregoing Ordinance No. 480 was lawfully, and unanimously, ordained and enacted by the Council of the City of Buckhannon at a regular session of the said Council assembled on August 20, 2026.

Randall H. Sanders, City Recorder

**b. Approval of City of Buckhannon Opioid Settlement Funding Guidelines – Mr. O’Neill presented and provided** an overview of the City of Buckhannon Opioid Settlement Funding Guidelines to the Council.

**Zuliani/Sanders moved to approve the City of Buckhannon Opioid Settlement Funding Guidelines as presented. The motion carried.**

CITY OF BUCKHANNON  
GUIDELINES FOR APPROPRIATION OF OPIOID SETTLEMENT FUNDS TO QUALIFIED  
ORGANIZATIONS

Date: August 18, 2026  
From: Tom O’Neill, City Attorney  
RE: Establishment of funding guidelines for organizations seeking City of Buckhannon opioid settlement funds

As a result of national opioid litigation, the City of Buckhannon has been awarded a limited amount of funds which are dedicated for the mitigation of effects of opioid abuse in the Buckhannon community. To facilitate the fairness and transparency of the use of these funds for their intended purposes, the City of Buckhannon establishes these guidelines to be used by the City Council and the City’s advisory bodies in evaluating requests for funding.

The State of West Virginia, acting through the Attorney General, together with organizations such as the West Virginia First Foundation, have published approved purposes and strategies to guide local governments in the use of these funds. Those purposes include:

- Treatment of Opioid Use Disorder (OUD)
- Support of those in treatment and recovery
- Connecting people needing help to the help they need (Connections to Care)
- Prevention of the misuse of opioids
- Prevent Overdose Deaths and Other Opioid-Related Injuries
- Funding first responder agencies’ efforts to combat opioid abuse, including for purposes of training and other resources

Organizations seeking an appropriation of opioid settlement funds from the City of Buckhannon must meet the following minimum requirements:

- Be a 501(c)(3) non-profit corporation recognized by the Internal Revenue Service as such; a copy of the organization's IRS determination letter must be attached to any application in order to receive consideration
- The applicant must be actively registered with the System for Award Management (SAM)
- Be in good standing with all applicable state and federal agencies
- Be either a direct provider to services to impacted populations, or an institution of higher learning, within the City of Buckhannon. The organization must be able to disclose the number of individuals serviced by the organization during the prior two calendar years.
- Be able to demonstrate the capacity to successfully implement the program for which funding is sought.
- Agree to a site visit by city officials as part of the determination process
- Demonstrate alignment of program activities and objectives with the strategies and purposes outlined by the West Virginia First Foundation and the State of West Virginia with respect to the use of opioid settlement funds

Available funds allocated to the City of Buckhannon are limited; upon expiration of those funds, the City will not consider additional grants until further settlement proceeds are distributed to the City. Applicants are encouraged to consider projects of an appropriate scale to the available funds and the size of the greater Buckhannon community.

Organizations may provide a written proposal outlining the program seeking funding. The proposal must include information about the applicant organization and its leadership; upon request, the organization must also provide financial statements, including an income and expense statement (audited if available), balance sheet, and IRS form 990.

Proposals will be evaluated by the City's Opioid Committee; if a proposal is invited to complete a full application, the City Council will make the final determination on appropriation of funds.

**c. COB-WVPBM Bellwether Agreement related to the Opioid Lawsuit** - Mr. O'Neill explained the city's decision to waive direct participation in WVPBM litigation in favor of Upshur County, ensuring shared recovery without trial burden.

UPSHUR COUNTY WVPBM BELLWETHER AGREEMENT

1. **Background.** The case *Ohio County Commission et al. v. Express Scripts, Inc.*, Case No. 5:24-CV-142-JPB (N.D. W. Va.) (Bailey, J.) (the "WVPBM Litigation"), is pending in the U.S. District Court for the Northern District of West Virginia. The Court has selected the Upshur County Commission as a bellwether trial plaintiff and has ordered all other named plaintiffs situated within Upshur County to notify the Court, by August 17, 2026, whether they also intend to proceed as bellwether plaintiffs. The named Upshur County plaintiffs in the WVPBM Litigation are the Upshur County Commission and the City of Buckhannon.

The West Virginia First Memorandum of Understanding (the "MOU") was previously signed by West Virginia local governments, including Upshur County and the City of Buckhannon, and was adopted and entered by the West Virginia Mass Litigation Panel in *In re: Opioid Litigation*, Civil Action No. 19-C-9000. The MOU governs how any recovery from opioid related claims made by West Virginia local governments, including Upshur County and the City of Buckhannon, are allocated and used. The MOU has been codified in part at W. Va. Code § 5-31-1, *et seq.*

On July 14, 2026, a Motion to Declare the Rights and/or Status Under the West Virginia First Memorandum of Understanding Regarding Pending Opioid Related Claims Brought by West Virginia Local Governments was filed with the West Virginia Mass Litigation Panel, asking the Court to determine whether any recovery through settlement or judgment by a bellwether Plaintiff in the WVPBM Litigation is controlled by the MOU, or instead belongs to that bellwether plaintiff outside the MOU.

2. **Allocation Agreement.** The Upshur County Commission and the City of Buckhannon have consulted with counsel and each determined it is in their best interest, as well as the citizens of Upshur County, for only Upshur County Commission to proceed as the named bellwether plaintiff. The City of Buckhannon will opt out of the bellwether process and will notify the Court of that decision (the "Opt-Out Plaintiff"). The consequences of opting out of the bellwether process are unknown but may include the involuntary dismissal with prejudice of their claims in the WVPBM Litigation.

In the event the MLP determines the MOU applies to any recovery by a bellwether Plaintiff in the WVPBM Litigation, then the distribution and use of any recovery by Upshur County Commission and the City of Buckhannon as a bellwether in the WVPBM Litigation will be determined by the terms of the MOU.

In the event the MLP determines the MOU does not apply to any recovery by a bellwether Plaintiff in the WVPBM Litigation, then in such event and in order to protect the interests of bellwether opt-out plaintiffs in the WVPBM Litigation, the Upshur County Commission has agreed to share any bellwether verdict or bellwether settlement with the City of Buckhannon in the WVPBM Litigation on the same terms set forth in Exhibit C to the MOU as follows:

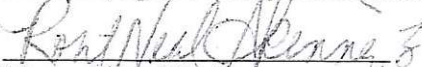
| Party                    | Share If MOU Does Not Apply |
|--------------------------|-----------------------------|
| Upshur County Commission | 75.4%                       |
| City of Buckhannon       | 24.6%                       |
| <b>TOTAL</b>             | <b>100%</b>                 |

In reaching this agreement, each party acknowledges it has consulted with its own respective counsel and understands the risks and benefits of this Agreement, and each represents that it enters into this Agreement knowingly and voluntarily.

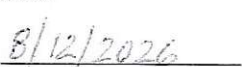
3. **Scope.** This Agreement applies only to the Upshur County Commission and the City of Buckhannon as the named plaintiffs identified above. This Agreement does not apply to, and creates no rights or obligations for, any other political subdivision that is not a Upshur County based plaintiff in the WVPBM Litigation.

4. **Counterparts.** This Agreement may be signed in separate parts, or "counterparts." Each party may sign a separate copy instead of all parties signing the same physical page. Every signed copy will be treated as an original, and all of the signed copies together will make up one single Agreement.

\_\_\_\_\_  
President, Upshur County Commission

  
\_\_\_\_\_  
Mayor, City of Buckhannon

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date

12. New Business Discussions

a. Halloween Events

i. **Trunk-or-Treat at the Public Safety Complex Parking Lot 10/26/2026 6:30 pm- 8:30 pm** – Mayor Skinner presented this agenda item to the Council, recommending approval.

**Sanders/Zuliani moved to approve holding the Trunk-or-Treat at the Public Safety Complex Parking Lot on 10/26/2026, 6:30 pm- 8:30 pm. The motion carried.**

ii. **Trick-or-Treat in the City Limits 10/31/2026, 6:00 - 7:30 pm** – Mayor Skinner presented this agenda item to the Council, recommending approval.

**Zuliani/Young moved to approve scheduling Trick-or-Treat in the City Limits on 10/31/2026 between 6:00 and 7:30 pm**

### **13. Council Members' Remarks and Announcements**

**Pamela Bucklew** – Councilmember Bucklew stated that she had not fully realized the extent of the devastation until hearing the detailed reports presented during the meeting. She noted that many members of the public likely did not understand how severe the situation had been until those reports were shared. She explained that she tried to reach the Public Safety Complex during the flood but couldn't get there because of conditions. She spent time helping her son recover from the impacts of the storm and later volunteered at the donation and distribution center at West Virginia Wesleyan College. She expressed amazement at the overwhelming amount of supplies arriving from across the region and recounted speaking with a young man who had traveled from Baltimore and worked fourteen-hour days to assist Buckhannon residents. Councilwoman Bucklew praised the Mayor's leadership throughout the disaster, stating that he did a wonderful job guiding the community through an extremely difficult time.

**Jack Reger** – Councilman Reger thanked Executive Director Cadence Ringer for her excellent and highly professional presentation, noting that Buckhannon is fortunate to have such a strong Convention & Visitors Bureau. He commended both Mayor Skinner and City Recorder Sanders for the exceptional communication they provided to the citizens of Buckhannon and Upshur County throughout the flood response. He stated that the daily briefings were clear, informative, and extremely helpful to residents during a difficult and fast-moving emergency. He expressed deep appreciation for the City's workers, volunteers, and the many individuals and organizations from across West Virginia who came to assist with recovery efforts. He described the statewide support as tremendous and emphasized how proud he was of the community's resilience and added that Buckhannon is "BU Strong!"

**Shawn Young:** Councilmember Young expressed his gratitude for Council's approval of emergency financial assistance for One Unique Recovery House, noting that the organization had recently received a prestigious award and secured additional funding as a result. He urged both the Lewis County Commission and the Upshur County Commission to follow Buckhannon's example and continue supporting the recovery house's work in the community. He shared that he personally had been sheltered from the extent of the flood damage because he was in the hospital during the event. His wife had given birth to their son, and due to widespread service outages, he did not learn the severity of the disaster until the following day. He commended Mayor Skinner for his capable leadership during the crisis and praised City Recorder Randy Sanders for his strong communications work throughout the emergency. He also reflected on the overwhelming volunteer turnout at West Virginia Wesleyan College's donation center, thanking everyone from near and far who came to help Buckhannon. He closed by thanking all responders, volunteers, and community members who supported Buckhannon during one of its most challenging moments.

**Rob Zuliani:** Councilmember Zuliani noted that many of his colleagues had already expressed the sentiments he shared, but he wished to reiterate his appreciation. He thanked Executive Director Cadence Ringer for an excellent CVB report and said he looked forward to future projects and continued progress. He added that he was glad the City was able to provide the support the CVB needed. He reflected on the discussion held during the recent impromptu council meeting and again thanked the Buckhannon Fire Department, Buckhannon Police Department, all city workers, and the many volunteers who responded during the flood. He emphasized that during a crisis, there is no guideline or playbook, and two individuals stood out for their leadership: City Recorder Randy Sanders and Mayor Robbie Skinner. He commended Mayor Skinner for his exceptional leadership throughout the disaster. He stated that in times of crisis, a person's true character becomes evident, and the Mayor demonstrated unwavering commitment, working tirelessly and providing steady direction. He praised Recorder Sanders for his timely, organized, and constant communication, noting that every update helped clarify rapidly changing information. He expressed sympathy for residents who suffered losses but noted that the City was already rebounding. He observed that while devastation remains, recovery is clearly underway, and the rapid progress is a testament to the leadership and coordination shown by both the Mayor and Recorder. He concluded by thanking them both for their service.

**14. City Recorder's Report, Remarks, and Announcements** – City Recorder Sanders began by presenting his Report of Events, Correspondence, and Information:

#### **a. Reports of Events, Correspondence, and Information**

**i. Governor Morrisey announced \$4.5 Million in Expedited Federal Disaster Assistance for Lewis and Upshur Counties**

**ii. City Council Approves Waiver of Building & Wiring Permit Fees for Flood-Related Repairs**

**iii. West Virginia Emergency Management Division Damages**

**iv. M.O.U. for Law Enforcement Security Services at Disaster Recovery Locations**

# MEMORANDUM OF UNDERSTANDING

## FOR LAW ENFORCEMENT SECURITY SERVICES AT DISASTER RECOVERY LOCATIONS

### 1. Background and Overview

Under updated guidelines, state agencies coordinate security contracting for workshop sites, Disaster Recovery Centers (DRCs), and associated recovery staging areas with local, county, or state law enforcement agencies. This Memorandum of Understanding (hereinafter referred to as "MOU") sets forth the express agreements, understandings, duties, and responsibilities between the West Virginia Emergency Management Division and the participating law enforcement agency.

### 2. Parties

This MOU is entered into by and between the West Virginia Emergency Management Division (hereinafter referred to as "WVEMD") and [Local Law Enforcement Agency / Department] (hereinafter referred to as "LLEA"), and collectively referred to as "the parties."

### 3. Purpose

This MOU concerns the contracted services of law enforcement personnel at workshop sites or Disaster Recovery Centers for disaster survivors, replacing door-to-door canvassing for the purpose of survivors obtaining services from and having official contact with federal and state emergency management representatives following the declaration of a state of emergency or state of preparedness.

### 4. Effective Date

This agreement shall become effective upon the date of the last necessary signature from the authorized signatories listed below and shall remain in effect through the duration permitted by applicable state and federal law.

### 5. Terms and Conditions

**A. Entire Agreement and Amendment:** This MOU constitutes the entire understanding of the parties with respect to the subject matter contained herein. It may be amended or modified only by means of a written instrument executed by authorized representatives of both parties.

**B. Notice and Written Correspondence:** Written correspondence required or occurring as a result of actions under this MOU shall be transmitted to the following designated contacts:

|                                                                                                                                                                                                           |                                                                                                                                                                               |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>West Virginia Emergency Management Division</b><br>Dr. Matt Blackwood, Director<br>Building 2000 Box 1P<br>2001 Union Carbide Drive<br>South Charleston, WV 25303<br>Email: matthew.j.blackwood@wv.gov | Buckhannon Police Department<br>Randall H. Sanders, City Recorder<br>70 E Main Street<br>Buckhannon, WV 26201<br>Phone: 304-472-1651<br>Email: randy.sanders@buckhannonwv.org |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

**C. Site Coordination:** WVEMD will coordinate security contracting for recovery site(s) to provide assistance to survivors registering for aid. Designated locations may include primary Disaster Recovery Centers (DRCs) as well as ancillary staging areas, including:

- [Upshur County Development Authority / 21 E. Main Street, Buckhannon

**D. Scope of Law Enforcement Services:** LLEA agrees to provide such police response services as may be deemed necessary relating to designated locations based on an actual or potential threat, condition, or circumstance within its jurisdiction that poses an immediate threat to public safety, injury or death to any person, or damage to property which exceeds the resources and/or capability of WVEMD personnel or recovery teams on site to successfully bring under control. As used herein, "police response services" shall mean the need for aid, assistance, resources, and/or services to successfully control, work, de-escalate, or handle the actual or potential threat, condition, or circumstance, which may include furnishing personnel, equipment, facilities, or services as is, in the opinion of LLEA, available and necessary. LLEA shall make such arrests for offenses directly related to the incident and assist in processing arrestees as follows:

- a) **Identification of arrestees:** Proper verification and documentation of subject identity;
- b) **Control of property:** Securing and managing property obtained from arrestees;
- c) **Arrest reports:** Completion and submission of standard formal police arrest reports;
- d) **Transportation:** Safe transport of arrestees to processing or holding facilities;
- e) **Warrant and prosecutorial procedures:** Completion of proper arrest warrants and required prosecutorial filings;
- f) **Court proceedings:** Fulfillment of court duties and testimony pertaining to resulting arrests.

### 6. Termination and Modification

This MOU shall remain in full force and effect until such time as authorized agents of both WVEMD and LLEA mutually agree in writing to terminate or modify this agreement. A minimum of ten (10) days' prior written notice is required to effectuate any such modification or termination.

### 7. Execution and Signatures

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority and in agreement with the parameters set forth in this Memorandum of Understanding. Full concurrence is required for this MOU to have legal effect.

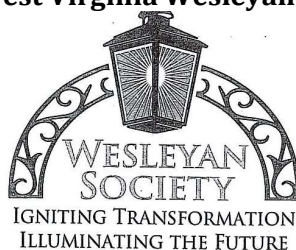
FOR WEST VIRGINIA EMERGENCY  
MANAGEMENT DIVISION:

\_\_\_\_\_  
Matthew Blackwood, Director  
West Virginia Emergency Management Division  
Date: \_\_\_\_\_

FOR LOCAL LAW ENFORCEMENT AGENCY:

\_\_\_\_\_  
Randall H. Sanders, City Recorder  
Buckhannon Police Department, City of Buckhannon  
Date: 8/6/2026

**v. June & July 2026 Report of Cat & Dog Activity from the Upshur County Commission**  
**vi. FOIA Request & Fulfillment – Tasha Withrow re: Opioid Settlement Funds**  
**vii. Thank you from West Virginia Wesleyan Society Workforce Development Scholarship**



August 5, 2026

City of Buckhannon  
c/o Mayor Robbie Skinner  
70 East Main Street  
Buckhannon, WV 26201

Dear Robbie,

Students at West Virginia Wesleyan are able to personalize their response to “Here You Can \_\_\_!” thanks to loyal donors like you. Students thrive and lives are transformed because they are supported in a multitude of ways by the College’s faculty, staff, administration, alumni, and friends. You are an important part of their village, ensuring that they have access to a life-changing education and campus life experience.

Thank you for your recent gifts totaling \$50,000 that boldly shows your support of our students and this academic institution! Your gifts to the CAC Workforce Development Scholarship and the Friends of Master’s in Counseling allows Wesleyan to continue educating students who lead, serve, create, study, compete, and grow as active participants of this beautiful campus. Some are native West Virginians, while others come from other states and even other nations. Some represent a low-income household and are the first in their family to attend college. Some have a detailed plan for their college path when they arrive while others are guided in countless ways by faculty and staff who assist them step-by-step in achieving their dreams. Their journeys are made possible because of your generosity. And, your generosity allows Wesleyan to remain mission-focused on graduating students who are effective communicators, critical thinkers, and community-minded advocates.

These gifts renew your membership in The Wesleyan Society – our distinguished leadership community of donors who contribute \$1,000 or more each fiscal year. Members of The Wesleyan Society provide vital, consistent support that ignites transformation and illuminates the future for our students. For over 30 years, Wesleyan Society members have expressed their trust in WVWC through generous financial commitments making an unbelievable difference for the College and our students.

I am so very appreciative of your including WV Wesleyan in your philanthropic giving this year. Your gifts make a huge impact for our students each and every day!

With deepest gratitude,

  
Kristi Lawrence Wilkerson '99  
Vice President for Advancement  
KLW:dac

*Beyond grateful for this partnership!*

59 College Avenue | Buckhannon, WV 26201  
304.473.8485 | www.wvwc.edu | wesleyansociety@wvwc.edu

**b. Colonial Arts Center Upcoming Events**

**i. Bluegrass Night featuring Bluegrass Preserves on 08/29/26 7- 8:30pm \$5.00 per ticket**

**Recorder Sanders** then thanked fellow council members for their kind comments. He explained that he and Mayor Skinner were “boots on the ground pretty fast” during the flood response. He described how he, the Mayor, and the Upshur County Commissioners Kristie Tenney, Sam Nolte, and Doug Bush, worked closely together from the outset. The Mayor and Commission members checked on residents, made decisions, and relayed information to the Office of Emergency Management, where CVB Director Cadence Ringer assisted throughout the first week. He stated that the group decided early to maintain one unified voice for Upshur County, avoiding conflicting or competing releases. All public communications were vetted collaboratively by the Mayor, Recorder, County Commissioners, and OEM. Email lists and social-media channels were merged to ensure consistent, accurate information. He noted that this collaborative communication structure remains in place. He agreed with earlier remarks that the town looks strong and recovery is underway, but emphasized that much work remains. He strongly encouraged residents who have not yet visited the Disaster Recovery Center at the UCDA building on Main Street to do so. He addressed misconceptions about FEMA, urging residents to speak directly with representatives, explain their circumstances, and review the information before deciding whether to participate. Recorder Sanders relayed comments from national FEMA representatives who stated they had been instructed to disseminate money and that residents should not avoid applying out of concern that “someone else needs it more.” He emphasized that FEMA will not run out of funding and will cover all valid claims.

He then recognized several agencies that assist year-round, including Mountain CAP, the Parish House, Feed My Sheep, and Band of Brothers, noting that many others also contribute. He expressed pride in the Rotary Club of Buckhannon-Upshur, which established a flood-relief foundation now

totaling \$120,000. The Rotary board directed the committee—composed of city and county members—to prioritize families and individuals most severely affected, aiming to provide more substantial assistance than small, symbolic amounts. Applications for Rotary relief would begin the following day, available both online and in handwritten form.

Recorder Sanders concluded by noting that significant work remains, but the City and its partner organizations are committed to helping as many residents as possible. He again offered kudos to first responders, volunteers, and all agencies involved. He stated that both he and the Mayor are proud of the team effort displayed across the community, from the distribution center to the CVB to the Office of Emergency Management, and praised CVB Director Cadence Ringer for her outstanding work. He closed by saying he is proud to be part of the team.

**Mayor Robbie Skinner:** Mayor Skinner began by acknowledging that many of the evening’s comments had already captured the sentiments he shared. He expressed sincere appreciation for the kind words offered by council members but noted that leadership during a crisis is simply what one must do when entrusted with such responsibilities. He stated that between 8:00 p.m. on Tuesday, July 21, and the end of the day Wednesday, without cell service or reliable communication, he likely made more than 400 decisions. He described the period as “a blur,” but emphasized that the City and County had made tremendous progress and learned valuable lessons that will strengthen future response efforts. The Mayor praised the exceptional teamwork displayed across the City, County, and region. He expressed gratitude for neighboring communities, particularly Elkins, and for the many fire departments and law-enforcement agencies that responded from across West Virginia. He highlighted the extraordinary work of Tammy Strong, Erica Bennett and the Upshur County CERT team, noting that anyone who visited the donation center at West Virginia Wesleyan College witnessed firsthand the scale and professionalism of their operation. He emphasized that the City could not have executed its recovery efforts without the support of West Virginia Wesleyan College, which provided facilities when the City’s own convention center was inaccessible. He explained that the college’s willingness to host operations was possible because the National Guard had already been activated and was stationed on the convention (Event) center campus under an existing agreement. He reiterated that although significant progress has been made, much work remains. He strongly encouraged residents to visit the Disaster Recovery Center at the UCDA building on Main Street, stressing that federal assistance is readily available and already reaching residents. He shared that local banks—including First Community, Citizens Bank, and Peoples Bank- all confirmed that FEMA deposits were already appearing in accounts. He emphasized that the process is straightforward: “You apply, you qualify, and you receive.” Mayor Skinner assured the community that both federal and local assistance programs are active and accessible. He stated firmly that the City is serious about addressing flood-related issues and will not simply “take reports under advisement.” He noted that during the Sanitary Board meeting earlier that day, he discussed the emotional toll our residents face when they feel compelled to monitor weather radar every time rain is forecast. He stressed that this is “no way to live,” and the City is committed to exploring mitigation strategies, even as storms intensify and climate change continues to impact the region. He emphasized that the City is determined to strengthen its systems and infrastructure and that the extensive time spent on flood-related analysis, both before and after the event, demonstrates the seriousness of that commitment. Mayor Skinner concluded by thanking everyone for their hard work and contributions to the recovery. He acknowledged that the meeting had been lengthy and productive and noted that Council would now enter executive session, with no decisions expected. At 9:41 p.m., he requested a motion to adjourn into executive session following a brief recess to allow the room to clear.

**At 9:41 pm, Bucklew/Zuliani moved to enter into an Executive Session per WV Code §6-9A-4 to discuss personnel& property matters. The motion carried.**

**At 10:34 pm, Zuliani/Young moved to exit the Executive Session. The motion carried.**

Mayor Skinner noted, at 10:34 pm, Council had exited an executive session, where discussion was held relative to personnel and property matters. No official decisions were made.

**16. Declaration of Adjournment** - At 10:34 PM, the Mayor entertained a motion to adjourn the regularly scheduled meeting.

**There being no further business, the meeting was adjourned at 10:34 p.m. upon a motion by Councilmember Young.**

**Mayor Robert N. Skinner III**

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**City Recorder Randall H. Sanders**

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