

City of Buckhannon Consolidated Public Works Board

Meeting Agenda

7:30 AM Thursday, September 24, 2026

Council Chambers | 70 East Main Street



1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 08/13/2026, 08/27/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests and Requests
 - a. The Upshur Parish House Executive Director, Isaac Casto
 - i. Event Request & Street Closure- Annual Hunger Walk on 09/26/26 10am-2pm
7. Financial Report – Director of Finance, Amberle Jenkins
8. Department Report –Street Department & Parks Superintendent Brad Hawkins
9. Business Discussions
 - a. Band of Brothers Request a Rental Fee Waiver for City Park Pavilion #3 for an upcoming event
 - b. Event Request & Street Closure -UCEMS Employee Appreciation on 09/26/26 9am-6pm
 - c. Event Request & Street Closure-Miles for Jai Bike Run Staging Area 09/26/26 9am-1130am
 - d. Event Request & Use of Jawbone Park-UCCVB & Majestic Mountain Studios-The Great Jawbone Howl-o-ween Community Event on 10/31/26 Noon-5:30pm
 - e. Event Request & Street Closure Veterans Day Parade 11/07/2026 11:00am
 - f. Event Request & Street Closure Bkn Fire Department Christmas Parade on 12/04/26 at 6pm
 - g. Resident Request to forward to WVDOT for consideration to Reduce Speed on Rt 20/South Kanawha Street from 35 mph to 25 mph
 - h. Reschedule & Merge the November & December CPWB Meetings due to Holiday to be held on Thursday, December 3, 2026 at 8:30am
10. Report of Events, Correspondence, and Information
 - a. WVDOT Route 20 Turn Lane Project-Scheduled to begin late August 2026 through late November 2026
 - b. Addressing/Mapping Assignment of 88 Island Avenue & 90 Island Avenue
 - c. Downtown Decoration Committee presents the 2026 Main Street Pumpkin Scarecrow Decorating Contest
 - d. Trunk-or-Treat at the Public Safety Complex Parking Lot 10/26/26 6:30pm-8:30pm
 - e. Trick-or-Treat in the City Limits 10/31/26 6:00pm-7:30pm
11. Board Members' Remarks and Announcements
12. Declaration of Adjournment