

STATE OF WEST VIRGINIA, COUNTY OF UPSHUR, CITY OF BUCKHANNON, TO WIT:

A regular meeting of the Buckhannon Water Board was held on Thursday, July 9, 2026, at 7:30 a.m. in Council Chambers at City Hall. The following individuals were in attendance (GTM indicated by GoToMeeting):

Robbie Skinner	Mayor	Present
Randy Sanders	City Recorder	Present
Scott Randall	Board Member	Present
Shawn Young	Board Member	Present
Don Nestor	Board Member	Present
Erasmo Rizo	Board Member	Present
Tom Rolenson	Water Department Superintendent	Present
Jay Hollen	City Engineer	Present
Ethan Crosten	Director of Public Works	Present
Amberle Jenkins	Asst. Recorder/Director of Finance	Present
Barbara Hinkle	City Hall Office Manager	Absent

Media: None

Guests: Michael Miller-GTM; Shane Whitehair – Region VII; Todd Dingess, Smith Cochran Hicks, PLLC-GTM; Tim Ball, Potesta & Associates-GTM;

*City of Buckhannon Water Board
Meeting Agenda
7:30 a.m. Thursday, July 9, 2026
Council Chambers | 70 East Main Street*

1. Call to Order
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Approval of Previous Meeting Minutes: 05/14/2026 & 06/11/2026
5. Public Comment – Motion to Open & Close Requested
6. Recognition of Guests
 - a. Joe Shaver, American Legion Post 7
 - i. Request Painting of the North Buckhannon Water Tank & Brush Removal
7. Financial Report – Director of Finance Amberle Jenkins
8. Department Report – Water Department Superintendent, Tom Rolenson
 - a. Monthly Water Department Report
 - b. Monthly Chemical Cost Summary Report
 - c. Monthly Unaccounted Water Loss Report
9. Business Discussions:
 - a. Water Treatment Plant Replacement Project
 - i. Review & Approval USDA # 500 Engineering Contact
 - ii. Review & Approval for Payment Water Project Invoices-Resolution 2026-14
10. New Business Discussions:
 - a.
11. Report of Events, Correspondence, and Information
 - a. Termination of Letter Agreement Jarrett Drive Tower -Lynx WV, Inc.
 - b. WVRWA Water on the Mountain August 9-12, 2026
 - c. City Engineer’s Response Letter re: 134 S. Locust Street, USTs Removal Project
 - d. P.S.D.’S Meeting Minutes
12. Board Members’ Remarks and Announcements
13. Declaration of Adjournment

This agenda was certified by Mayor Robbie Skinner on July 2, 2026. Those who participated in this meeting virtually used the following link: <https://global.gotomeeting.com/join/234619757> or joined by phone at (872) 240-3212, access code: 234-619-757.

- 1. Call to Order:** Mayor Robbie Skinner called the meeting to order.
- 2. Moment of Silent Reflection** – Mayor Robbie Skinner invited those in attendance to join in silent reflection.
- 3. Pledge of Allegiance** – Mayor Robbie Skinner led the Pledge of Allegiance.
- 4. Approval of Previous Meeting Minutes: 05/14/2026 & 06/11/2026** – Mayor Skinner reported that the meeting minutes of 05/14/2026 & 06/11/2026 were available for consideration, and asked for any corrections, additions, or a motion to approve.

Nestor/Randall moved to approve the Meeting Minutes of 05/14/2026 & 06/11/2026. The motion carried.
- 5. Public Comment—Motion to Open & Close Requested** - No action was necessary.
- 6. Recognition of Guests**
 - a. Joe Shaver, American Legion Post 7**
 - i. Request Painting of the North Buckhannon Water Tank & Brush Removal** – Mr. Shaver was not in attendance. No action was necessary.

7. Financial Report—Director of Finance, Amberle Jenkins – Mrs. Jenkins provided the June 2026 Financial Report for the Board. Recorder Sanders sought clarification regarding a couple of items related to the Water Treatment Plant Replacement Project. Mrs. Jenkins confirmed that the expenses reflected in the financial statements include project-related costs currently being coded through the general ledger. These costs are not operating expenses. With no further questions from the board, a motion was requested to approve the financial report.

Randall/Rizo moved to accept the Financial Report as presented. The motion carried.

WATER BOARD CITY OF BUCKHANNON BALANCE SHEET		
Balance June 30, 2026		
Money market & checking		\$ 1,307,759.13
WV BTI Water Bd working capital		\$687,301.28
CD 348383 renewed 9-11-25 Citizens 4%		\$275,294.74
2.5% Renewal and Replacement Fund		\$ 23,396.31
Nov,25	\$	1,038,904.48
Dec,25	\$	1,134,927.02
Jan,26	\$	1,080,346.10
Feb, 26	\$	1,091,981.37
Mar,26	\$	1,203,851.78
April, 26	\$	1,252,141.44
May,26	\$	1,304,851.65
June,26	\$	1,307,759.13

Money Market and Checking Trend
Note: Bond Payments began March 2017 \$22752 per mth.

Water Project Fund \$4,654,510.13
Note: BAN note payment is \$19,489 per month

400-WATER
% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
UTILITY BILLINGS						
400-350-000-00 RESIDENTIAL SALES	1,000,000	114,150.54	1,169,838.29	0.00 (	169,838.29)	116.98
400-350-000-01 COMMERCIAL/INDUSTRIAL SAL	625,000	74,165.29	765,153.74	0.00 (	140,153.74)	122.42
400-350-000-03 PRIVATE FIRE PROTECTION	16,000	1,467.50	17,410.00	0.00 (	1,410.00)	108.81
400-350-000-04 PUBLIC FIRE PROTECTION	0	0.00	0.00	0.00	0.00	0.00
TOTAL UTILITY BILLINGS	1,641,000	189,783.33	1,952,402.03	0.00 (	311,402.03)	118.98
OUTSIDE DISTRICTS						
400-360-000-00 MT HOPE WATER (MASTER MET	200,000	18,453.71	183,636.94	0.00	16,363.06	91.82
400-360-000-01 HODGESVILLE PSD (MASTER M	264,000	40,104.64	377,842.91	0.00 (	113,842.91)	143.12
400-360-000-02 ELKINS ROAD PSD (MASTER M	200,000	19,527.07	241,647.06	0.00 (	41,647.06)	120.82
400-360-000-03 ADRIAN PSD (MASTER METER)	273,000	35,616.13	379,006.92	0.00 (	106,006.92)	138.83
TOTAL OUTSIDE DISTRICTS	937,000	113,701.55	1,182,133.83	0.00 (	245,133.83)	126.16
GRANTS						
400-366-000-01 STATE GRANTS	0	0.00	0.00	0.00	0.00	0.00
400-366-000-02 GRANT -BOAT & AIRCOND	0	0.00	0.00	0.00	0.00	0.00
400-366-000-03 WATER PLANT PROJECT GRANT	75,000	0.00	75,000.00	0.00	0.00	100.00
400-368-000-00 TAP FEES	10,500	2,250.00	6,750.00	0.00	3,750.00	64.29
400-368-000-01 RECLASSIFY REVENUE-ARMORY	0	0.00	0.00	0.00	0.00	0.00
400-368-000-02 RECLASSIFY REVENUE	0	0.00	0.00	0.00	0.00	0.00
400-368-100-00 PROJECTS NOT 5.5 RULE	24,000	0.00	24,004.44	0.00 (	4.44)	100.02
400-368-100-03 CONTRIB IN AID CONST 5.5R	0	0.00	0.00	0.00	0.00	0.00
400-368-200-00 CAPITALIZE PROJ EQUIP CSTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANTS	109,500	2,250.00	105,754.44	0.00	3,745.56	96.58
INTRAFUND CONTR/CHARGES						
400-370-000-01 LATE CHARGES	21,600	2,489.95	30,483.95	0.00 (	8,883.95)	141.13
400-370-000-02 WATER BILLING-NEW SERVICE	0	0.00	0.00	0.00	0.00	0.00
400-370-000-03 CUSTOMER BILL FEES(BANK-S	3,400	350.00	5,200.00	0.00 (	1,800.00)	152.94
400-370-000-04 C J MARTIN WATER LINE EXT	0	0.00	0.00	0.00	0.00	0.00
400-370-000-05 ATLANTIC CST PIPELINE REV	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTRAFUND CONTR/CHARGES	25,000	2,839.95	35,683.95	0.00 (	10,683.95)	142.74
OTHER REVENUE						
400-379-000-00 GAIN ON SALE	0	0.00	0.00	0.00	0.00	0.00
400-380-000-00 INTEREST INCOME	500	0.00	21,745.86	0.00 (	21,245.86)	4,349.17
400-399-000-00 MISC. NONOPERATING INCOME	33,000	2,980.41	61,721.56	0.00 (	28,721.56)	187.04
TOTAL OTHER REVENUE	33,500	2,980.41	83,467.42	0.00 (	49,967.42)	249.16
TOTAL REVENUE	2,746,000	311,555.24	3,359,441.67	0.00 (	613,441.67)	122.34

400-WATER
% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
BAD DEBT =====						
NON-OPERATING EXPENSES						
400-550-676-00 BAD DEBT EXPENSE(return c	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBT	0	0.00	0.00	0.00	0.00	0.00
DEPRECIATION =====						
CONTRIBUTIONS						
400-580-500-00 DEPRECIATION EXPENSE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRIBUTIONS	0	0.00	0.00	0.00	0.00	0.00
TOTAL DEPRECIATION	0	0.00	0.00	0.00	0.00	0.00
RESERVIOR MANGMT DAM =====						
SALARIES & BENEFITS						
400-601-103-00 RESERVIOR MANAGEMENT LABO	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES						
400-601-211-00 UTILITIES - ELEC,GAS,PHON	25,000	2,009.49	23,262.62	0.00	1,737.38	93.05
400-601-226-00 PAYROLL OVERHEAD (FICA,RE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	25,000	2,009.49	23,262.62	0.00	1,737.38	93.05
COMMODITIES						
400-601-342-00 MAINTENANCE RIVER INTAKE&	4,400	0.00	215.51	0.00	4,184.49	4.90
400-601-346-00 WATERSHED MANAGEMENT	0	0.00	0.00	0.00	0.00	0.00
400-601-347-00 MAINTENANCE DAM	4,000	0.00	25.00	0.00	3,975.00	0.63
400-601-399-00 WATERSHED, DAM MISC	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	8,400	0.00	240.51	0.00	8,159.49	2.86
TOTAL RESERVIOR MANGMT DAM	33,400	2,009.49	23,503.13	0.00	9,896.87	70.37
WATER PLANT =====						
SALARIES & BENEFITS						
400-642-103-00 WATER PUMPERS SALARIES	439,000	29,350.00	410,108.69	0.00	28,891.31	93.42
400-642-104-00 FICA TAX	34,731	2,248.57	31,419.76	0.00	3,311.24	90.47

400-WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-642-105-00 HEALTH INSURANCE	51,000	3,527.92	48,863.38	0.00	2,136.62	95.81
400-642-106-00 RETIREMENT	40,860	2,641.51	36,131.00	0.00	4,729.00	88.43
400-642-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	565,591	37,768.00	526,522.83	0.00	39,068.17	93.09
CONTRACTUAL SERVICES						
400-642-211-00 UTILITIES - ELEC, GAS, PH	152,000	12,494.04	152,000.00	0.00	0.00	100.00
400-642-221-00 TRAINING & CONTINUED EDUC	2,500	208.00	769.75	0.00	1,730.25	30.79
400-642-226-00 UNEMPLOYMENT/COMPENSATION	7,000	0.00	4,049.12	0.00	2,950.88	57.84
TOTAL CONTRACTUAL SERVICES	161,500	12,702.04	156,818.87	0.00	4,681.13	97.10
COMMODITIES						
400-642-341-00 OFFICE EXPENSE	3,000	117.04	2,699.39	0.00	300.61	89.98
400-642-342-00 MAINT TREATMENT PLANT BLD	5,000	21.96	4,261.45	0.00	738.55	85.23
400-642-343-00 VEHICLE MAINTENANCE	2,000	0.00	26.99	0.00	1,973.01	1.35
400-642-343-01 PLANT VEHICLE FUEL	5,500	291.27	2,817.26	0.00	2,682.74	51.22
400-642-344-00 GENERAL EQUIPMENT MAINTEN	20,000	1,669.75	18,835.40	0.00	1,164.60	94.18
400-642-345-00 UNIFORMS PERSONAL SAFETY	8,000	649.28	7,479.86	0.00	520.14	93.50
400-642-346-00 MAINT TREATMENT PLANT EQU	81,000	0.00	42,534.94	0.00	38,465.06	52.51
400-642-347-00 PLANT LAB MAINT & SUPPLIE	15,000	3,035.51	12,933.00	0.00	2,067.00	86.22
400-642-348-00 CHEMICAL COSTS	270,000	37,723.25	262,972.25	0.00	7,027.75	97.40
400-642-349-00 COMPLIANCE MONITORING	22,000	4,626.62	10,827.51	0.00	11,172.49	49.22
400-642-350-00 TELEMETRY COSTS	29,000	0.00	27,004.88	0.00	1,995.12	93.12
400-642-399-00 PLANT MISCELLANEOUS	3,000	1,078.87	2,985.61	0.00	14.39	99.52
TOTAL COMMODITIES	463,500	49,213.55	395,378.54	0.00	68,121.46	85.30
CAPITAL OUTLAY						
400-642-459-00 WATER PLANT CAPITAL	0	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER PLANT	1,190,591	99,683.59	1,078,720.24	0.00	111,870.76	90.60
WATER NEW PLANT PROJ						
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COMMODITIES						
400-643-350-00 NEW PLANT PROFESSIONAL SE	75,000	107,449.08	543,528.37	0.00 (	468,528.37)	724.70
TOTAL COMMODITIES	75,000	107,449.08	543,528.37	0.00 (	468,528.37)	724.70
CAPITAL OUTLAY						
400-643-456-00 NEW PLANT PROPERTY PURCHA	0	0.00	802,500.00	0.00 (	802,500.00)	0.00
TOTAL CAPITAL OUTLAY	0	0.00	802,500.00	0.00 (	802,500.00)	0.00
TOTAL WATER NEW PLANT PROJ	75,000	107,449.08	1,346,028.37	0.00 (	1,271,028.37)	1,794.70
WATER LINES						
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400-WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALARIES & BENEFITS						
400-660-103-00 T & D LINE CREW SALARIES	484,500	34,178.80	464,831.30	0.00	19,668.70	95.94
400-660-103-10 LABOR&BENEFITS CAPITALIZE	0	0.00	0.00	0.00	0.00	0.00
400-660-104-00 FICA TAX	51,247	2,623.84	35,707.21	0.00	15,539.79	69.68
400-660-105-00 HEALTH INSURANCE	113,000	7,466.78	117,410.06	0.00 (	4,410.06)	103.90
400-660-106-00 RETIREMENT	60,350	3,076.10	41,056.14	0.00	19,293.86	68.03
400-660-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	709,097	47,345.52	659,004.71	0.00	50,092.29	92.94
CONTRACTUAL SERVICES						
400-660-211-00 UTILITIES - ELEC,GAS,PHON	38,000	2,882.25	24,361.12	0.00	13,638.88	64.11
400-660-221-00 TRAINING & CONTINUED EDUC	3,000	0.00	525.00	0.00	2,475.00	17.50
400-660-226-00 UNEMPLOYMENT/COMPENSATION	13,000	7.16	7,180.02	0.00	5,819.98	55.23
TOTAL CONTRACTUAL SERVICES	54,000	2,889.41	32,066.14	0.00	21,933.86	59.38
COMMODITIES						
400-660-341-00 OFFICE EXPENSE	6,000	243.49	5,563.30	0.00	436.70	92.72
400-660-342-00 MAINTENANCE GARAGE BLDG	4,500	0.00	2,099.21	0.00	2,400.79	46.65
400-660-343-00 VEHICLE MAINTENANCE	9,000	38.34	6,162.36	0.00	2,837.64	68.47
400-660-343-01 LINE VEHICLE FUEL	15,000	2,839.77	14,441.58	0.00	558.42	96.28
400-660-344-00 GENERAL EQUIPMENT MAINTEN	17,000	417.59	14,156.42	0.00	2,843.58	83.27
400-660-345-00 UNIFORMS-PERSONAL SAFETY	7,500	649.28	7,407.42	0.00	92.58	98.77
400-660-347-00 BOOSTER PUMP BLDG EQUIP M	20,000	0.00	2,011.16	0.00	17,988.84	10.06
400-660-348-00 DISTRIBUTION TANK MAINTEN	5,000	0.00	530.70	0.00	4,469.30	10.61
400-660-349-00 LINE MAINTENANCE MATERIAL	0	0.00	0.00	0.00	0.00	0.00
400-660-350-00 LINE MAINT PERMITS (DOH)	1,510	0.00	1,509.60	0.00	0.40	99.97
400-660-351-00 COMPLIANCE MONITORING	0	0.00	0.00	0.00	0.00	0.00
400-660-352-00 NEW SERVICES, UPGRADE MAT	150,000	14,974.45	84,695.58	0.00	65,304.42	56.46
400-660-353-00 MAPPING & LINE LOCATING E	15,000	1,550.80	12,639.75	0.00	2,360.25	84.27
400-660-354-00 FIRE SERVICE MATERIALS	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	250,510	20,713.72	151,217.08	0.00	99,292.92	60.36
NON-OPERATING EXPENSES						
400-660-999-00 TRAN DISTRIB MISCELLANEOU	1,500	0.00	450.92	0.00	1,049.08	30.06
TOTAL NON-OPERATING EXPENSES	1,500	0.00	450.92	0.00	1,049.08	30.06
TOTAL WATER LINES	1,015,107	70,948.65	842,738.85	0.00	172,368.15	83.02
WATER METERS						
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SALARIES & BENEFITS						
400-902-103-00 METER ON/OFF & MAINT LABO	0	0.00	0.00	0.00	0.00	0.00
400-902-104-00 FICA TAX	0	0.00	0.00	0.00	0.00	0.00
400-902-105-00 HEALTH INSURANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-106-00 RETIREMENT	0	0.00	0.00	0.00	0.00	0.00
400-902-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
<u>CONTRACTUAL SERVICES</u>						
400-902-221-00 TRAINING & CONTINUED EDUC	0	0.00	0.00	0.00	0.00	0.00
400-902-226-00 WORKERS COMP/ INSURANCE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	0	0.00	0.00	0.00	0.00	0.00
<u>COMMODITIES</u>						
400-902-342-00 MAINTENANCE OF METER SHOP	0	0.00	0.00	0.00	0.00	0.00
400-902-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-902-343-01 METER VEHICLE FUEL	0	0.00	0.00	0.00	0.00	0.00
400-902-344-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-902-345-00 UNIFORMS-PESONAL SAFETY E	0	0.00	0.00	0.00	0.00	0.00
400-902-346-00 REPLACEMENT NEW METERS, P	0	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0	0.00	0.00	0.00	0.00	0.00
<u>NON-OPERATING EXPENSES</u>						
400-902-999-00 CUST SERVICE-METER READ -	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	0	0.00	0.00	0.00	0.00	0.00
TOTAL WATER METERS	0	0.00	0.00	0.00	0.00	0.00

OFFICE/ADMIN
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<u>SALARIES & BENEFITS</u>						
400-920-101-00 AD & GE SALARIES BOARD	16,800	1,400.00	15,400.00	0.00	1,400.00	91.67
400-920-103-00 AD & GE OFFICE SALARIES	231,000	15,628.01	200,638.95	0.00	30,361.05	86.86
400-920-104-00 FICA TAX	19,000	1,303.18	16,535.77	0.00	2,464.23	87.03
400-920-105-00 HEALTH INSURANCE	24,000	1,753.71	23,606.45	0.00	393.55	98.36
400-920-106-00 RETIREMENT	22,302	1,375.09	17,668.09	0.00	4,633.91	79.22
400-920-109-00 ADJUST COMPENSATED ABSENC	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	313,102	21,459.99	273,849.26	0.00	39,252.74	87.46
<u>CONTRACTUAL SERVICES</u>						
400-920-211-00 UTILITIES - ELEC,GAS,PHON	2,300	253.31	2,163.46	0.00	136.54	94.06
400-920-221-00 TRAINING & CONTINUED EDUC	500	0.00	0.00	0.00	500.00	0.00
400-920-226-00 UNEMPLOYMENT/COMPENSATION	3,300	0.00	2,634.25	0.00	665.75	79.83
400-920-232-00 BOND ANNUAL FEE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	6,100	253.31	4,797.71	0.00	1,302.29	78.65
<u>COMMODITIES</u>						
400-920-341-00 MATERIALS & SUPPLIES EXPE	60,000	6,730.38	52,576.33	0.00	7,423.67	87.63
400-920-343-00 VEHICLE MAINTENANCE	0	0.00	0.00	0.00	0.00	0.00
400-920-347-00 GENERAL EQUIPMENT MAINTEN	0	0.00	0.00	0.00	0.00	0.00
400-920-348-00 MAINTENANCE & RENT-OFFICE	10,950	0.00	10,950.00	0.00	0.00	100.00
400-920-349-00 AUDITING EXPENSE	9,500	0.00	6,091.25	0.00	3,408.75	64.12
400-920-350-00 PROFESSIONAL & LEGAL EXPE	31,251	0.00	29,906.29	0.00	1,344.71	95.70
400-920-351-00 ENGINEERING EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-352-00 PROPERTY INSURANCE	53,100	0.00	52,069.53	0.00	1,030.47	98.06

400-WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-920-353-00 PSC ASSESSMENTS	7,700	0.00	7,645.20	0.00	54.80	99.29
400-920-369-00 CUSTOMER DEP INTEREST PAI	250	0.00	0.00	0.00	250.00	0.00
TOTAL COMMODITIES	172,751	6,730.38	159,238.60	0.00	13,512.40	92.18
<u>CAPITAL OUTLAY</u>						
400-920-459-00 CAPITAL OUTLAY OFFICE	20,000	0.00	440.75	0.00	19,559.25	2.20
TOTAL CAPITAL OUTLAY	20,000	0.00	440.75	0.00	19,559.25	2.20
<u>NON-OPERATING EXPENSES</u>						
400-920-670-00 DEPOSIT INTEREST EXPENSE	0	0.00	0.00	0.00	0.00	0.00
400-920-999-00 ADM BOARD-BILLING MISC	81,000	3,799.58	67,089.04	0.00	13,910.96	82.83
TOTAL NON-OPERATING EXPENSES	81,000	3,799.58	67,089.04	0.00	13,910.96	82.83
TOTAL OFFICE/ADMIN	592,953	32,243.26	505,415.36	0.00	87,537.64	85.24
<u>BAD DEBTS</u>						
=====						
<u>SALARIES & BENEFITS</u>						
400-955-109-00 BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	0	0.00	0.00	0.00	0.00	0.00
TOTAL BAD DEBTS	0	0.00	0.00	0.00	0.00	0.00
<u>BOND PAYMENTS</u>						
=====						
<u>CONTRACTUAL SERVICES</u>						
400-970-221-00 WATER BOND A 2016	270,400	22,275.71	268,851.53	0.00	1,548.47	99.43
400-970-221-01 WATER BOND 2016 RESERVE	0	0.00	0.00	0.00	0.00	0.00
TOTAL CONTRACTUAL SERVICES	270,400	22,275.71	268,851.53	0.00	1,548.47	99.43
<u>COMMODITIES</u>						
400-970-331-00 BOND PYMT \$6M LOAN PHASE	165,655	19,488.90	165,655.65	0.00	(0.65)	100.00
TOTAL COMMODITIES	165,655	19,488.90	165,655.65	0.00	(0.65)	100.00
TOTAL BOND PAYMENTS	436,055	41,764.61	434,507.18	0.00	1,547.82	99.65
<u>CAPITAL/PROJECTS</u>						
=====						
<u>SALARIES & BENEFITS</u>						
400-999-110-00	0	0.00	0.00	0.00	0.00	0.00
400-999-120-00 METER READER HANDHELD UPG	0	0.00	0.00	0.00	0.00	0.00
400-999-130-00 BOAT&AC GRANT 2020	0	0.00	0.00	0.00	0.00	0.00
400-999-140-00 ISLAND AVE 6" TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-140-01 MEADE ST / CENTRAL	50,000	0.00	2,091.71	0.00	47,908.29	4.18

400-WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-143 MEADE-CENTRAL	0	0.00	0.00	0.00	0.00	0.00
400-999-163-00 PLANT LAB UPGRADE	0	0.00	0.00	0.00	0.00	0.00
400-999-170-00 ATLANTIC CST PIPEL PASSTH	0	0.00	0.00	0.00	0.00	0.00
400-999-172-00 KENNEDY HYDRANT REPLACEME	0	0.00	0.00	0.00	0.00	0.00
400-999-173-00 MEADE - COLLEGE TO CAMDEN	0	0.00	0.00	0.00	0.00	0.00
400-999-176-00 LATHAM & SEDGWICK	75,000	0.00	17,371.03	0.00	57,628.97	23.16
400-999-177-00 VALLEY GREEN MASTER METER	0	0.00	0.00	0.00	0.00	0.00
400-999-178-00 HYDRANT UPGRADE TO STEAME	0	0.00	0.00	0.00	0.00	0.00
400-999-187-00 BRIDGE METER SHOP TO CHEM	0	0.00	0.00	0.00	0.00	0.00
400-999-188-00 FACTORY & LUMBER	0	0.00	0.00	0.00	0.00	0.00
400-999-189-00 NEW WATER PLANT ASSET MAI	0	0.00	0.00	0.00	0.00	0.00
400-999-190-00 VARIOUS OTHER PROJECTS	4,000	0.00	0.00	0.00	4,000.00	0.00
400-999-191-00	0	0.00	0.00	0.00	0.00	0.00
400-999-197-00 PAINTING INT N. BKH TANK	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES & BENEFITS	129,000	0.00	19,462.74	0.00	109,537.26	15.09
NON-OPERATING EXPENSES						
400-999-602-00 INTAKE LARGE COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-612-00 WATER MISC CAPITAL PROJEC	0	0.00	0.00	0.00	0.00	0.00
400-999-613-00 KNOLLWOOD 4" TAP	0	0.00	0.00	0.00	0.00	0.00
400-999-619-00 24 MISC VALVES TO REPLACE	0	0.00	0.00	0.00	0.00	0.00
400-999-620-00 EMERG GEN @ BOOSTER STATI	0	0.00	0.00	0.00	0.00	0.00
400-999-621-00 PAINT INT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-622-00 LEWIS LINE EXTENTION	0	0.00	0.00	0.00	0.00	0.00
400-999-623-00 CORR H SOUTH WATER LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-624-00 PAINT EXT. ST. JOE TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-625-00 14 NEW CITY/COUNTY HYDRAN	0	0.00	0.00	0.00	0.00	0.00
400-999-626-00 COMMERCIAL LAWNMOWER	0	0.00	0.00	0.00	0.00	0.00
400-999-627-00 GPS & LAPTOP	0	0.00	0.00	0.00	0.00	0.00
400-999-628-00 ST JOE CHECK VALVE SYSTEM	0	0.00	0.00	0.00	0.00	0.00
400-999-665-00 DEPRECIATION FUND (NEW PL	0	0.00	0.00	0.00	0.00	0.00
400-999-666-00 VICTORIA HILL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-667-00 FILTER MEDIA REPLACEMENT	0	0.00	0.00	0.00	0.00	0.00
400-999-668-00 TRAILER	75,000	0.00	75,000.00	0.00	0.00	100.00
400-999-669-00 EWMS EXP EARLYWARNINGMON	0	0.00	0.00	0.00	0.00	0.00
400-999-670-00 BATTLE GREEN -BR FRK RELO	0	0.00	0.00	0.00	0.00	0.00
400-999-671-00	0	0.00	0.00	0.00	0.00	0.00
400-999-672-00 LEAK DETECTION EQUIPMENT	30,000	0.00	12,090.55	0.00	17,909.45	40.30
400-999-673-00	0	0.00	0.00	0.00	0.00	0.00
400-999-674-00 REPLACE CREW TRUCK	0	0.00	0.00	0.00	0.00	0.00
400-999-675-00 BOOM TRUCK/SLUDGE	0	0.00	0.00	0.00	0.00	0.00
400-999-676-00 PLANT AIR COMPRESSOR	0	0.00	0.00	0.00	0.00	0.00
400-999-677-00 SLUDGE PUMPS	0	0.00	0.00	0.00	0.00	0.00
400-999-678-00	0	0.00	0.00	0.00	0.00	0.00
400-999-679-00	0	0.00	0.00	0.00	0.00	0.00
400-999-680-00 VFD-H.S PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-681-00 SCADA TANK/PUMP STATION	0	0.00	0.00	0.00	0.00	0.00
400-999-681-01 THURMAN AVE PROJECT	0	0.00	0.00	0.00	0.00	0.00
400-999-682-00 MOBILE TRAFFIC CONTROL	0	0.00	0.00	0.00	0.00	0.00
400-999-682-01	0	0.00	0.00	0.00	0.00	0.00

400-WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
400-999-682-02 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-682-03 PLANT PUMP REPAIRS 2023	0	0.00	0.00	0.00	0.00	0.00
400-999-682-04 SUPERVISOR TRUCK	31,100	2,424.34	29,025.19	0.00	2,074.81	93.33
400-999-682-05 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-06 CAPSTONE REPAIR WTP BLDGS	0	0.00	0.00	0.00	0.00	0.00
400-999-682-07 ROOFING SEAM REPAIR	30,000	0.00	2,905.00	0.00	27,095.00	9.68
400-999-682-08	0	0.00	0.00	0.00	0.00	0.00
400-999-682-09	0	0.00	0.00	0.00	0.00	0.00
400-999-682-10 VICKSBURG LINE UPGRADE	45,000	0.00	0.00	0.00	45,000.00	0.00
400-999-682-11 CHEMICAL PUMP	0	0.00	0.00	0.00	0.00	0.00
400-999-682-12 DEER CREEK LINE	0	0.00	0.00	0.00	0.00	0.00
400-999-682-13 CONTRIBUTION TO PROJ RESE	0	0.00	0.00	0.00	0.00	0.00
400-999-683-00 SECURITY GATE	0	0.00	0.00	0.00	0.00	0.00
400-999-684-00	0	0.00	0.00	0.00	0.00	0.00
400-999-685-00 SECURITY FENCING ALL TANK	0	0.00	0.00	0.00	0.00	0.00
400-999-686-00	0	0.00	0.00	0.00	0.00	0.00
400-999-687-00 FLOW METER TENNERTON	0	0.00	0.00	0.00	0.00	0.00
400-999-688-00 MASTER METERS COLLEGE	0	0.00	0.00	0.00	0.00	0.00
400-999-689-00 DRAINS IN MASTER METER PI	0	0.00	0.00	0.00	0.00	0.00
400-999-690-00 EXTRA PUMPS FOR PS	0	0.00	0.00	0.00	0.00	0.00
400-999-691-00 SECURITY FOR TANKS/PS	0	0.00	0.00	0.00	0.00	0.00
400-999-692-00 BACKHOE	0	0.00	0.00	0.00	0.00	0.00
400-999-693-00 CAPSTONE REPAIR WTP	0	0.00	0.00	0.00	0.00	0.00
400-999-694-00 18' SILENT CHECK VALVE	0	0.00	0.00	0.00	0.00	0.00
400-999-695-00 3 & 4 FILTER REHAB	0	0.00	0.00	0.00	0.00	0.00
TOTAL NON-OPERATING EXPENSES	211,100	2,424.34	119,020.74	0.00	92,079.26	56.38
TOTAL CAPITAL/PROJECTS	340,100	2,424.34	138,483.48	0.00	201,616.52	40.72
TOTAL EXPENDITURES	3,683,206	356,523.02	4,369,396.61	0.00 (	686,190.61)	118.63
REVENUE OVER/(UNDER) EXPENDITURES	(937,206) (	44,967.78) (	1,009,954.94)	0.00	72,748.94	107.76

JUNE 2026 WATER PAYMENT OF BILLS

- \$37,723.25 – PHOENIX SOLUTIONS – CHEMICAL COST
- \$2,210.00 – PACE ANALYTICAL SERVICES – JUNE 2026 SOC ANALYSIS
- \$10,619.02 – CORE & MAIN – WATER METERS, REPAIR KITS, SADDLES & CORP STOPS
- \$4,858.75 – STEPTOE & JOHNSON – NEW PLANT PROFESSIONAL SERVICES
- \$102,590.33 – POTESTA & ASSOCIATES – NEW PLANT PROFESSIONAL SERVICES

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FUND: WATER					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
WATER PLANT	MON POWER	642-211-00	UTILITIES - ELEC, GA	110 087 859 879 NEW WATR T	11,151.61
		642-347-00	PLANT LAB MAINT & SU	110 087 859 879 NEW WATR T	199.26
	WV PUBLIC EMPLOYEES INSURANC	642-105-00	HEALTH INSURANCE	WATER JUNE 2026 HEALTH INS	3,454.92
		642-105-00	HEALTH INSURANCE	WATER JUNE RETIREES	60.00
	MOUNTAINEER GAS COMPANY	642-211-00	UTILITIES - ELEC, GA	356643-423105 WOOD ST	20.01
		642-211-00	UTILITIES - ELEC, GA	265523-309439 WOOD ST NEW	503.26
	HART OFFICE SOLUTIONS INC	642-341-00	OFFICE EXPENSE	WAT 127 CLRD CPY JUN 26	47.04
	LOWES BUSINESS ACCOUNTS/SYNC	642-342-00	MAINT TREATMENT PLAN	2X4X8 WW SELECT STUD	21.96
	WV DEPT OF HEALTH	642-349-00	COMPLIANCE MONITORIN	FLOURIDE SAMPLE 6.4.26	20.00
	WV PUBLIC EMPLOYEES RETIREME	642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	684.86
		642-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	699.98
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	604.80
		642-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	651.87
	PHOENIX SOLUTIONS LLC	642-348-00	CHEMICAL COSTS	P-PAC,SODA ASH,LIME	6,744.00
		642-348-00	CHEMICAL COSTS	PPAC,CHLRNE,FLRDE-ETC	30,979.25
	USA BLUE BOOK/ HD SUPPLY FAC	642-347-00	PLANT LAB MAINT & SU	LAB REAGENTS & SUPPLIES	1,922.61
		642-347-00	PLANT LAB MAINT & SU	LAB SUPPLIES RESTCK	614.04
		642-347-00	PLANT LAB MAINT & SU	EDTA REAGENT	24.75
		642-399-00	PLANT MISCELLANEOUS	WATER DEPT SHIRTS-RFLCTVE	857.50
	OFFICE OF WATER PROGRAMS CA	642-221-00	TRAINING & CONTINUED	PCRD-TRAINING MATERIAL CLS	208.00
	ST JOSEPH HOSPITAL OF BUCKHA	642-341-00	OFFICE EXPENSE	LAB TEST-THOMAS WOOD	70.00
	WALMART STORES INC -BUCKHANN	642-347-00	PLANT LAB MAINT & SU	PCRD-GEL PEN PAPER TOWELS	180.10
		642-347-00	PLANT LAB MAINT & SU	PCRD-PAPER TOWELS TOILET P	94.75
07-08-2026 09:40 AM		DISBURSEMENTS 06-01-26 TO 06-30-26			PAGE: 17
FUND: WATER					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	INTERNAL REVENUE SERVICE	642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	889.76
		642-104-00	FICA TAX	FICA WITHHELD AND MATCHED	932.61
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	208.09
		642-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	218.11
	CLARKSBURG WATER BOARD	642-349-00	COMPLIANCE MONITORIN	BACT SAMPLES MAY 2026	230.00
		642-349-00	COMPLIANCE MONITORIN	BACT SAMPLES JUNE 2026	230.00
		642-349-00	COMPLIANCE MONITORIN	JUNE 2026 BACT SAMPLES	23.00
	PACE ANALYTICAL SERVICES LLC	642-349-00	COMPLIANCE MONITORIN	HAA5,TOC,ALK,TTHM TST	792.00
		642-349-00	COMPLIANCE MONITORIN	ANNL TSTNG PLUS SOCS	2,210.00
		642-349-00	COMPLIANCE MONITORIN	SOC ANALYSIS JUNE 2026	371.00
	PAYFLEX - INSPIRA	642-105-00	HEALTH INSURANCE	WATER JUN 2026 HSA FEES	13.00
	LYNX WV INC	642-211-00	UTILITIES - ELEC, GA	WATER ANTENNA RNT JUNE 202	35.00
	AT&T MOBILITY	642-211-00	UTILITIES - ELEC, GA	PCRD-MAY 26 CELL PHN & GEO	365.33
	WV NEWS	642-349-00	COMPLIANCE MONITORIN	CLASSIFIED-CCR 2025 AD	750.62
	FRONTIER	642-211-00	UTILITIES - ELEC, GA	472-2530-101615-4 WATER	116.38
		642-211-00	UTILITIES - ELEC, GA	30401156600826024 WAT TELE	66.71
		642-211-00	UTILITIES - ELEC, GA	472-8628-030719-4 WAT FAX	106.23
		642-399-00	PLANT MISCELLANEOUS	472-2530-101615-4 WATER	154.66
		642-399-00	PLANT MISCELLANEOUS	30401156600826024 WAT TELE	66.71
		642-211-00	UTILITIES - ELEC, GA	PCRD-WAT APR & MAY 2026 IN	129.51
	FLYERS ENERGY LLC	642-343-01	PLANT VEHICLE FUEL	WAT FUEL BILL MAY 2026	291.27
	SWAN ANALYTICAL USA, INC. CINTAS	642-344-00	GENERAL EQUIPMENT MA	DPD REAGENTS	1,669.75
		642-345-00	UNIFORMS PERSONAL SA	WAT UNIFORMS 6.1.26	129.73
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS 6.8.26	129.73
		642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS 6.15.26	129.94
		642-345-00	UNIFORMS PERSONAL SA	WAT UNIFORMS 6.22.26	129.94
	**PAYROLL EXPENSES	642-345-00	UNIFORMS PERSONAL SA	WATER UNIFORMS 6.29.26	129.94
				6/01/2026 - 6/30/2026 TOTAL:	29,350.00 99,683.59
WATER LINES	MON POWER	660-211-00	UTILITIES - ELEC,GAS	110 085 818 216 DEERCKBOOS	69.96
		660-211-00	UTILITIES - ELEC,GAS	110 085 813 894 DEERCKTANK	22.59
		660-211-00	UTILITIES - ELEC,GAS	110 085 340 724 BRUSHY FO	201.28
		660-211-00	UTILITIES - ELEC,GAS	110 161 992 976 272 DVLEPMN	87.53
		660-211-00	UTILITIES - ELEC,GAS	110 085 813 894 DEERCKTANK	20.18
		660-211-00	UTILITIES - ELEC,GAS	110 088 895 773 TANK #3	11.35
		660-211-00	UTILITIES - ELEC,GAS	110 117 519 980 2425 BRUSH	11.04
		660-211-00	UTILITIES - ELEC,GAS	110 152 507 908 300 CLKSBG	11.33
		660-211-00	UTILITIES - ELEC,GAS	110 085 973 250 RT 3	10.63
		660-211-00	UTILITIES - ELEC,GAS	110 100 156 634 ST JOE TOW	18.42
		660-211-00	UTILITIES - ELEC,GAS	110 114 638 833 VICTORIA H	11.29
		660-211-00	UTILITIES - ELEC,GAS	110 117 519 956 2412 RT20	10.92
		660-211-00	UTILITIES - ELEC,GAS	110 177 635 569 LITTLE SND	11.47
	REGION VII PLANNING PDC	660-353-00	MAPPING & LINE LOCAT	WAT-GIS SERVICES MAY 2026	1,495.00
	LEAF	660-341-00	OFFICE EXPENSE	WAT PRNTR LSE JUNE 2026	146.30
	RITE-WAY HEATING & PLUMBING	660-352-00	NEW SERVICES, UPGRAD	PCRD-3/4 STIFFNERS	162.50
	AIRGAS USA, LLC	660-344-00	GENERAL EQUIPMENT MA	TORCH TANK LEASE-WAT	100.00
	WV PUBLIC EMPLOYEES INSURANC	660-105-00	HEALTH INSURANCE	WATER JUNE 2026 HEALTH INS	7,322.78
		660-105-00	HEALTH INSURANCE	WATER JUNE RETIREES	144.00
	MOUNTAINEER GAS COMPANY	660-211-00	UTILITIES - ELEC,GAS	356643-423105 WOOD ST	20.00
		660-211-00	UTILITIES - ELEC,GAS	265523-309439 WOOD ST NEW	503.26
	ADVANCE AUTO PARTS	660-343-00	VEHICLE MAINTENANCE	PCRD-DOOR HANDLE W-8	18.34
	VERMEER HEARTLAND	660-344-00	GENERAL EQUIPMENT MA	WHIP HOSE,VLVE RING,ETC	163.35
	MISS UTILITY OF WEST VIRGINI	660-353-00	MAPPING & LINE LOCAT	MAY 2026 811 LOCATE FEES	55.80

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FUND: WATER					
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT
	BRUFFEY TRUCKING INC	660-352-00	NEW SERVICES, UPGRAD	3/4 CRUSHER RUN STONE	656.10
		660-352-00	NEW SERVICES, UPGRAD	3/4 CRUSHER STONE-WAT	649.62
		660-352-00	NEW SERVICES, UPGRAD	3/4 CRUSHER RUN STONE	648.00
	WV MUNICIPAL LEAGUE	660-226-00	UNEMPLOYMENT/COMPENS	WATER 2ND QTR UNEMPLOYMENT	7.16
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,142.48
		660-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	1,051.08
	WV PUBLIC EMPLOYEES RETIREME	660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	457.74
		660-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	424.80
		660-352-00	NEW SERVICES, UPGRAD	COUPLINGS-WAT	474.60
	FERGUSON WATERWORKS	660-343-00	VEHICLE MAINTENANCE	PCRD-TIRE REPAIR	20.00
	BUCKHANNON DISCOUNT TIRE INC	660-352-00	NEW SERVICES, UPGRAD	MTR COUPLING, FLR ADPT	336.84
		660-352-00	NEW SERVICES, UPGRAD	25 METERS-WAT	4,500.00
		660-352-00	NEW SERVICES, UPGRAD	1" METER REPAIR KITS-WAT	684.00
	WALMART STORES INC -BUCKHANN	660-352-00	NEW SERVICES, UPGRAD	SADDLES, CORP STOPS	886.64
		660-352-00	NEW SERVICES, UPGRAD	SADDLES, CORP STOPS	4,211.54
		660-341-00	OFFICE EXPENSE	PCRD-GLASS CLNR TRASH BAGS	64.69
	INTERNAL REVENUE SERVICE	660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,106.08
		660-104-00	FICA TAX	FICA WITHHELD AND MATCHED	1,020.44
		660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	258.68
	AMAZON.COM	660-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	238.64
		660-352-00	NEW SERVICES, UPGRAD	PCRD-SHOP RAGS	163.72
		660-352-00	NEW SERVICES, UPGRAD	PCRD-BACKFLOW TEST FITTING	169.99
		660-352-00	NEW SERVICES, UPGRAD	PCRD-ROAD CLOSED BARRICADE	366.00
		660-344-00	GENERAL EQUIPMENT MA	PCRD-JET FLUID TANK	69.45
		660-344-00	GENERAL EQUIPMENT MA	PCRD-OIL ABSORBING MAT	84.79
	PAYFLEX - INSPIRA	660-341-00	OFFICE EXPENSE	WATER JUN 2026 HSA FEES	32.50
	AT&T MOBILITY	660-211-00	UTILITIES - ELEC,GAS	PCRD-MAY 26 CELL PHN & GEO	365.33
		660-211-00	UTILITIES - ELEC,GAS	PCRD-JUNE 26 CELL PHN & GE	730.66
	FREEDOM AG & ENERGY COOPERAT	660-352-00	NEW SERVICES, UPGRAD	STRAW BAILS	89.90
		660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	116.39
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	66.71
	FRONTIER	660-211-00	UTILITIES - ELEC,GAS	472-8628-030719-4 WAT FAX	106.22
		660-211-00	UTILITIES - ELEC,GAS	472-2530-101615-4 WATER	154.65
		660-211-00	UTILITIES - ELEC,GAS	30401156600826024 WAT TELE	66.71
		660-211-00	UTILITIES - ELEC,GAS	PCRD-WAT APR & MAY 2026 IN	129.52
		660-211-00	UTILITIES - ELEC,GAS	PCRD-WATER JUNE 2026 INTER	124.81
		660-343-01	LINE VEHICLE FUEL	WAT FUEL BILL MAY 2026	1,112.58
	FLYERS ENERGY LLC	660-345-00	UNIFORMS-PERSONAL SA	WAT UNIFORMS 6.1.26	129.73
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 6.8.26	129.73
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 6.15.26	129.94
	CINTAS	660-345-00	UNIFORMS-PERSONAL SA	WAT UNIFORMS 6.22.26	129.94
		660-345-00	UNIFORMS-PERSONAL SA	WATER UNIFORMS 6.29.26	129.94
		660-352-00	NEW SERVICES, UPGRAD	CONCRETE,ACCLRTE-WAT	975.00
	ACE MATERIALS	660-343-01	LINE VEHICLE FUEL	400GAL #2 DYED DIESEL	1,727.19
	DIESEL DIRECT CENTRAL LLC			6/01/2026 - 6/30/2026	34,178.80
	**PAYROLL EXPENSES			TOTAL:	70,948.65
OFFICE/ADMIN	LEAF	920-999-00	ADM BOARD-BILLING MI	CH PNTR LSE JUNE 2026	170.20
	WV PUBLIC EMPLOYEES INSURANC	920-105-00	HEALTH INSURANCE	WATER JUNE 2026 HEALTH INS	1,723.21
		920-105-00	HEALTH INSURANCE	WATER JUNE RETIREES	24.00
	CITY DIRECTORIES/DATA AXLE	920-341-00	MATERIALS & SUPPLIES	PCRD-POLK CITY DIRECTORY	120.00
	WV PUBLIC EMPLOYEES RETIREME	920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	539.48
		920-106-00	RETIREMENT	WV RETIREMENT CONTRIBUTION	499.42
		920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	174.24

07-08-2026 09:40 AM		DISBURSEMENTS 06-01-26 TO 06-30-26			PAGE: 19	
FUND: WATER						
DEPARTMENT	VENDOR NAME	GL ACCOUNT	ACCOUNT DESCRIPTION	DESCRIPTION	AMOUNT	
	BUCKHANNON POSTMASTER	920-106-00	RETIREMENT	WV RETIRE TIER2 CONTRIBUTI	161.95	
		920-999-00	ADM BOARD-BILLING MI	PERMIT #10 POSTAGE	1,000.00	
		920-341-00	MATERIALS & SUPPLIES	MAY 2026 CC FEES	3,143.92	
		920-341-00	MATERIALS & SUPPLIES	JUNE 2026 LOC FEES	72.50	
	JERRY HEARD ASSC.	920-341-00	MATERIALS & SUPPLIES	COPY PAPER 8.5X11 92 BRGHT	728.45	
	ST JOSEPH HOSPITAL OF BUCKHA	920-341-00	MATERIALS & SUPPLIES	LAB TEST-A.JENKINS	70.00	
	INTERNAL REVENUE SERVICE	920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	600.34	
		920-104-00	FICA TAX	FICA WITHHELD AND MATCHED	455.81	
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	140.43	
		920-104-00	FICA TAX	MEDICARE WITHHELD & MATCHE	106.60	
	AMAZON.COM	920-341-00	MATERIALS & SUPPLIES	PCRD-CARD STOCK PAPER RUBB	28.96	
		920-341-00	MATERIALS & SUPPLIES	PCRD-STICKY TABS CORR TAPE	34.43	
		920-341-00	MATERIALS & SUPPLIES	PCRD-BLUE PRINTER PAPER	21.38	
		920-341-00	MATERIALS & SUPPLIES	PCRD-LEGAL FILE FOLDERS	6.25	
	IWORQ	920-341-00	MATERIALS & SUPPLIES	PCRD-PRIME MEMBERSHIP	32.25	
		920-341-00	MATERIALS & SUPPLIES	PCRD-PW PKG/WORK SIGN PAV	2,386.00	
		MATTHEW BENDER & CO., INC	920-999-00	ADM BOARD-BILLING MI	WV CODE 2026E CITATOR	88.52
		PAYFLEX - INSPIRA	920-105-00	HEALTH INSURANCE	WATER JUN 2026 HSA FEES	6.50
	LYNX WV INC	920-999-00	ADM BOARD-BILLING MI	IT SERVICES JUNE 2026	450.00	
	AT&T MOBILITY	920-211-00	UTILITIES - ELEC,GAS	PCRD-MAY 26 CELL PHN & GEO	41.70	
		920-211-00	UTILITIES - ELEC,GAS	PCRD-JUNE 26 CELL PHN & GE	41.70	
	FP FINANCE PROGRAM	920-999-00	ADM BOARD-BILLING MI	JUNE 2026 MAILER&INSERT PY	125.74	
	OPTIMUM B2B, DEPT. 1264	920-999-00	ADM BOARD-BILLING MI	JUNE 2026 CH INTERNET	212.50	
	FRONTIER	920-211-00	UTILITIES - ELEC,GAS	472-1651-101515-4 CITY HAL	121.57	
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.17	
		920-211-00	UTILITIES - ELEC,GAS	304-003-2273-060600-4	24.17	
		920-999-00	ADM BOARD-BILLING MI	CH MICROSOFT OFF. JUNE 202	2.62	
	STRATEGY LLC	920-999-00	ADM BOARD-BILLING MI	JUNE 2026 IT CONTRACT	1,750.00	
	BEENVERIFIED	920-341-00	MATERIALS & SUPPLIES	PCRD-JUN 2026 BACKGROUND C	9.99	
		920-341-00	MATERIALS & SUPPLIES	PCRD-MAY 2026 BACKGROUND C	7.50	
	JES CONSTRUCTION LLC	920-341-00	MATERIALS & SUPPLIES	3 YR SRVCE PLN-CH SMP PMP	68.75	
	**PAYROLL EXPENSES			6/01/2026 - 6/30/2026	17,028.01	
				TOTAL:	32,243.26	
	BOND	MUNICIPAL BOND COMM OF WV	970-331-00	BOND PYMT \$6M LOAN P	NEW WATER PLANT JUNE BOND	19,488.90
			970-221-00	WATER BOND A 2016	JUNE 2026 WATER BOND A PYM	22,275.71
				TOTAL:	41,764.61	
	CAPITAL/PROJECTS	ENTERPRISE FM TRUST	999-682-04	SUPERVISOR TRUCK	25H3G4 2021 RAM 1500	405.28
			999-682-04	SUPERVISOR TRUCK	28M236 2025 TOYOTA TACOMA	504.95
			999-682-04	SUPERVISOR TRUCK	28M239 2025 TOYOTA TACOMA	504.95
			999-682-04	SUPERVISOR TRUCK	28M23G 2025 TOYOTA TACOMA	504.58
999-682-04			SUPERVISOR TRUCK	28M23M 2025 TOYOTA TACOMA	504.58	
				TOTAL:	2,424.34	

8. Department Report – Superintendent Rolenson presented the department’s monthly operational report. He noted the installation of three new services and the renewal of 24 services, along with three meters changed during the period. Staff responded to 240 customer service requests, and 21,720 gallons of water were hauled from the plant.

The plant treated 69.9 million gallons of water for the month, averaging 2.33 million gallons per day. The monthly treatment cost totaled \$271.27, and the average water loss was 11.74%.

Rolenson reported that crews completed the Camden Avenue service renewals, which accounts for the elevated number of lead service replacements. Crews replaced approximately 1,300 feet of four-inch cast iron line on Camden Avenue. Work has now shifted to Central Avenue, where crews are replacing an aging four-inch cast-iron main with a six-inch PVC main. Rolenson stated that the crew is roughly three-quarters of the way through the pipeline installation. Inventory work for FY 2025–26 is also underway.

Rolenson added that the department experienced a significant power failure at the plant over the holiday weekend. Despite being short-staffed, crews responded effectively and maintained operations.

a. Monthly Water Department Report –

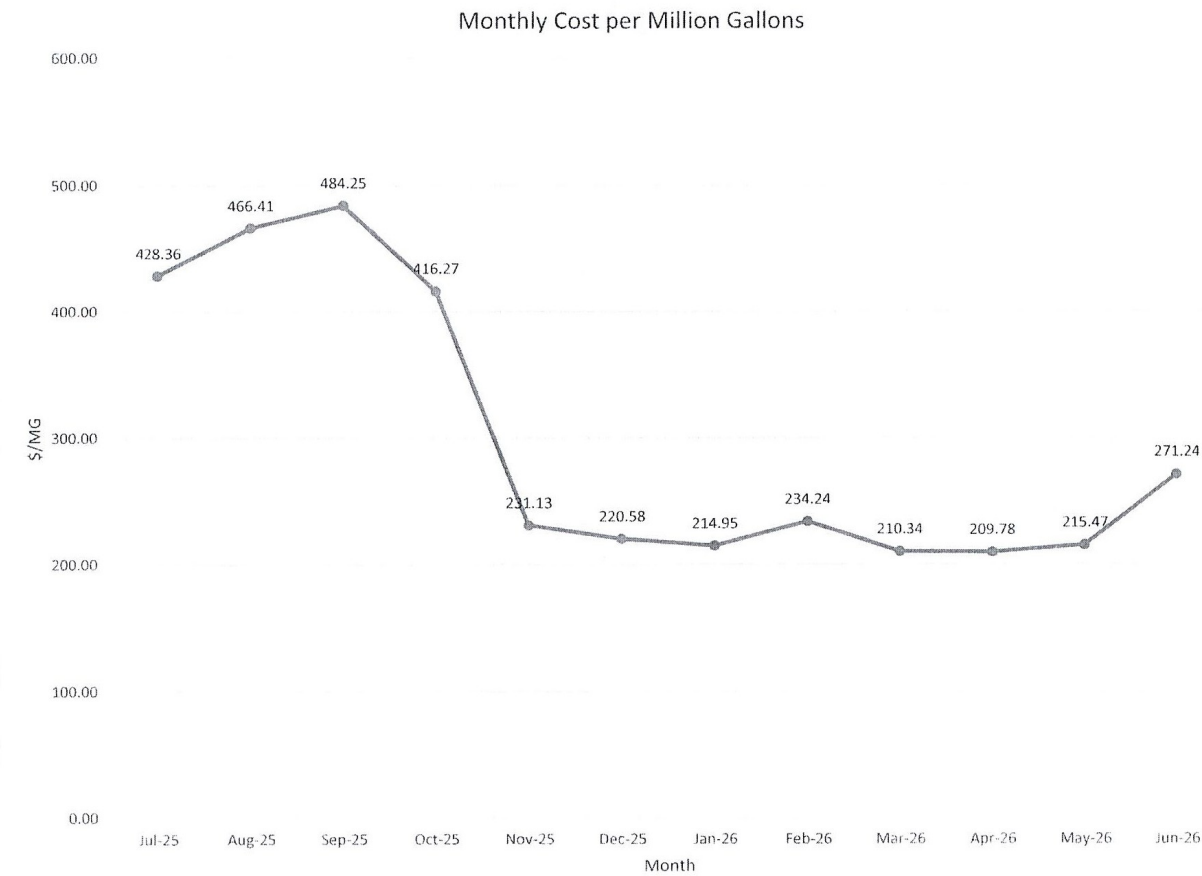
**CITY OF BUCKHANNON WATER DEPARTMENT
Monthly Report for June 2026**

- Water leaks-2
- New Services-3
- Renewed Services-24
- WV 811 Locates
- Maintenance equipment
- Clearing brush and grass from right of ways and tank sites
- Clearing meter barrel lids
- Cleaning out valve boxes
- Maintenance booster stations
- GPS valves, services, hydrants, and leaks for past year.
- Back-flow/cross-connection program
- Fire hydrant maintenance and repairs
- Residential meters changed- 3
- Residential meters tested-0
- Public Service District meters tested-0
- All meters were read in system
- Meter testing
- Meter barrel repairs
- Weekly safety meetings
- Off & On Reports / Customer service requests answered. - 241
- 21,720 gallons of water hauled from plant.
- 69.9 million gallons of water treated for the month at 2.33 million gallons per day.
- Cost per million gallons treated for the month. \$271.27
- Average water loss- 11.74%
- Completed the service renewals on Camden Ave.
- Abandon 1300ft 4” cast iron on Camden Ave.
- Crew is working on Central Ave. replacing the old 4” cast iron main with new 6” pvc.
- Inventory completed for 25-26

b. Monthly Chemical Cost Summary Report –

Month: Jun-26

			Monthly Total	Y-T-D	
Million Gallons Treated:			69.6	828.43	
Total Chemical Treatment Cost:			18880.51	245971.7	
Cost per Million Gallons:			271.2716	296.9131	
Chemical	Cost	Unit	Amount Used (lbs)	Monthly Cost	Y-T-D Cost
Carbon	2.76 lb		400	1104	19110
Chlorine	1.39 lb		1818	2527.02	28221.17
Fluoride	2.2 lb		560	1232	15983
KMnO4	3.65 lb		587.5	2144.375	23589.95
NaMno4	1.4 lb			0	0
Lime	0.23 lb		1100	253	2610.5
Premier Pac	0.49 lb		14439	7075.11	89467.63
Soda Ash	0.470 lb		7800	3666	52339.5
Sodium Hex	2.93 lb		300	879	14650
Smart-Phos	14.16 GAL			0	0
				18880.51	245971.7



c. Monthly Unaccounted Water Loss Report –

Water Loss With Running Annual Average							
July 2025 to June 2026							
	Produced (a.)	Plant Loss (b.)	Distribution Loss (c.)	Sold to City (d.)	Sold to PSDs (e.)	Percent Loss	Running Annual Avg
7/1/25	67,000,400	1,577,653	253,330	21,701,000	35,043,300	12.57%	12.33%
8/1/25	69,470,262	1,630,862	1,557,000	24,230,000	35,255,100	9.78%	11.36%
9/1/25	64,484,292	1,541,889	4,265,310	26,388,500	41,421,400	-14.16%	9.39%
10/1/25	62,721,183	1,328,368	1,247,325	21,987,100	34,339,400	6.09%	7.74%
11/1/25	62,328,804	1,222,927	10,440	21,740,000	35,157,000	6.74%	7.08%
12/1/25	74,425,033	1,345,972	848,619	19,658,600	36,321,000	21.84%	7.70%
1/1/26	76,977,227	1,486,186	200,000	21,646,900	39,532,800	18.33%	7.82%
2/1/26	73,399,817	1,371,713	300,900	20,724,300	38,278,600	17.34%	9.84%
3/1/26	69,538,029	1,323,124	68,130	21,702,600	37,839,500	12.37%	9.54%
4/1/26	67,435,548	1,309,942	2,170,670	19,670,300	31,808,300	18.50%	11.02%
5/1/26	71,091,874	1,403,895	115,220	20,341,800	33,521,200	22.10%	11.63%
6/1/26	69,607,717	1,616,842	128,500	23,540,500	37,774,600	9.41%	11.74%
Totals:	828,480,186	17,159,373	11,165,444	263,331,600	436,292,200		

Recorder Sanders raised a concern about a large hole observed near the Baxa Motel, noting mud on the sidewalk and an open void that posed a safety hazard to pedestrians. The hole had been taped off, but its size and proximity to foot traffic made it noteworthy. Rolenson indicated the location appeared to be outside any current Water Department utilities work. Some exposed lines were visible, prompting questions about whether the work was performed by the property owner or related to another utility. It was agreed that the matter should be checked and monitored, given the safety concerns.

9. Business Discussions

a. Water Treatment Plant & Line Replacement Project

i. Review & Approval USDA # 500 Engineering Contract - City Engineer Jay Hollen presented the updated USDA #500 Engineering Contract, explaining that USDA requires this new E500-format agreement even though an earlier E5-105 contract had already been executed and used by Potesta to begin engineering design work. Tim Ball of Potesta confirmed that as Jay Hollen stated, the new contract is “merely the USDA’s version of a contract that’s already in effect” and includes additional language and exhibits required for federal funding. Both Jay and Tom have reviewed the document and returned revisions to Potesta prior to the meeting.

Nestor/Rizo moved to approve the USDA #500 Engineering Contract and authorized Mayor Skinner to sign it as the Chair of the Water Board. The motion carried.

TO: Steve Collins, Community Programs Director
Attention: Stacy Karickhoff, Area Specialist
Weston, West Virginia

DATE: July 13, 2026

SUBJECT: City of Buckhannon
Water Treatment Plant Replacement Project
Engineering Agreement

We have concurred and are returning a copy of the Engineering Agreement for the above referenced project between the City of Buckhannon and Potesta & Associates, Inc. Please distribute one copy to the engineer and the other one to the borrower.

Should you have any questions, please feel free to contact me at (Office) 304.514.7182 or at Stephanie.Hickerson@usda.gov.

STEPHANIE HICKERSON
Digitally signed by
STEPHANIE HICKERSON
Date: 2026.07.13
15:31:31 -04'00'
Stephanie Hickerson, P.E.
State Engineer

Attachments

West Virginia State Office
1550 Earl Core Road, Suite 101, Morgantown, West Virginia 26505
Voice 304.284.4860 Fax 855.859.1835
USDA is an equal opportunity provider and employer.

AGREEMENT BETWEEN OWNER AND ENGINEER
FOR PROFESSIONAL SERVICES
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This Agreement’s Effective Date is August 13, 2024.

Owner:	Engineer:
City of Buckhannon (name of organization)	Potesta & Associates, Inc. (name of organization)
By: Robert Neal Skinner, III (individual's signature)	By: David B. Sharp (individual's signature)
Date: July 9, 2026 (date signed)	Date: 7-9-26 (date signed)
Name: Robert N. Skinner, III (typed or printed)	Nam: David B. Sharp, P.E. (typed or printed)
Title: Mayor & Water Board Chair (typed or printed)	Title: Branch Manager (typed or printed)
Attach evidence of authority to sign. Attes: James S. Hollen III (individual's signature)	Attach evidence of authority to sign. Attes: (individual's signature)
Title: Recorder (typed or printed)	Title: (typed or printed)
Address for giving notices:	Address for giving notices:
City of Buckhannon	Potesta and Associates
70 East Main Street	7012 MacCorkle Avenue, SE
Buckhannon, West Virginia 26201	Charleston, West Virginia 25304
Designated Representative:	Designated Representative:
Name: James S. Hollen III, P.E. (typed or printed)	Nam: David B. Sharp, P.E. (typed or printed)
Title: City Engineer (typed or printed)	Title: Branch Manager (typed or printed)
Address:	Address:
City of Buckhannon	Potesta and Associates
70 East Main Street	7012 MacCorkle Avenue, SE
Buckhannon, West Virginia 26201	Charleston, West Virginia 25304
Phone: (304) 472-1651, Ext. 1006	Phone: (304) 329-0770
Email: jay.hollen@buckhannonwv.org	Email: dsharp@potesta.com

ii. Review & Approval for Payment Water Project Invoices -Resolution 2026-14 - The Board reviewed and approved payment of two invoices: Potesta & Associates – \$75,562.50 and Steptoe & Johnson – \$7,083.75, for a total of \$82,646.25.

Randall/Young moved to approve the payment of the Water Project Invoices - Resolution 2026-14 as presented. The motion carried.

RESOLUTION
of the
BUCKHANNON WATER BOARD, BUCKHANNON, WEST VIRGINIA

APPROVING INVOICES RELATING TO SERVICES
for the

WATER TREATMENT PLANT IMPROVEMENTS PROJECT
IJDG PROJECT # 2024W-2616
RFP #8
and
AUTHORIZING PAYMENT THEREOF

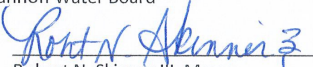
WHEREAS, the City of Buckhannon Water Board has reviewed the invoices attached hereto and incorporated herein by reference relating to the Water Treatment Plant Improvements project funded in part by the Water Revenue Bond Anticipation Note, Series 2025, a WV Infrastructure & Jobs Development Council (IJDG) Preliminary Funding Assistance (PFA) Grant and the City of Buckhannon’s local funds and find as follows:

- A. That none of the items for which payment is proposed to be made has been requested from another funding source;
- B. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the Project;
- C. That each of such costs has been otherwise properly incurred;
- D. That the payment for each of the items proposed is due and owed.

NOW, THEREFORE, BE IT RESOLVED that the Buckhannon Water Board hereby approves and authorizes payment of the following invoices:

Vendor	Invoice #	Invoice Date	Local Funds	IJDG PFA Grant	BAN	Total
Potesta & Associates	172811	06/30/2026			75,000.00	75,000.00
Potesta & Associates	172812	06/30/2026			562.50	562.50
Steptoe & Johnson	1269266	07/06/2026			7,083.75	7,083.75
		TOTALS:			\$82,646.25	\$82,646.25

ADOPTED BY the Buckhannon Water Board at a meeting held on the 9th day of July 2026.

Buckhannon Water Board
By: 
Robert N. Skinner III, Mayor

https://regionvii.org/boards-commissions/regionvii-planning-development/adopted-documents/projects/amler/2026/07/09/buckhannon-wtr/requirements/resolution-1471-2026
resolution #1471-2026

Shane Whitehair presented the following updates and requests from Region VII: Two major applications remain under review, with decisions hoped for by late September, depending on federal announcement schedules. One is the *AMLER Grant Application* (Due Tomorrow). Mr. Whitehair urged the City to resubmit an AMLER (Abandoned Mine Lands Economic Revitalization) grant request for \$2 million, noting that last year’s application was not funded. He emphasized that USDA’s recent major commitment to the project strengthens the City’s competitiveness. As he explained, he noted, “Any opportunity that we see is worth pursuing... especially considering grant money.” The Chair agreed to sign the required documents so the application could be submitted on time. *USDA Grant & Interim Financing Waiver:* Mr. Whitehair discussed efforts to secure a USDA waiver eliminating the requirement for interim financing during construction. Without the waiver, interim financing could add \$1–1.5 million in additional costs. USDA has already committed \$2 million in grant funds, which will not be withdrawn. If the waiver is denied, the City may need to revisit water rates depending on how much additional grant funding is secured. As noted in the document, we would need to conduct another rate evaluation to verify that the rates are sufficient to cover all costs, as Todd Dingess confirmed. *Other Funding Efforts:* The City has applied for \$14–16 million in additional grants from various sources. Final funding scenarios will determine long-term rate impacts. As the Board has previously approved Region VII’s search for additional grants, no action was necessary.

10. New Business Discussions:
a. None

11. Report of Events, Correspondence, and Information – Recorder Sanders reviewed the following with the Board Members.

a. Termination of Letter Agreement Jarrett Drive Tower -Lynx WV, Inc.

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

24 June 2026

Joe Hughes
Lynx WV, Inc.
P. O. Box 237
Buckhannon, WV 26201

RE: Termination of Letter Agreement of 28 November 2023
Jarrett Drive Tower

Dear Mr. Hughes,

On November 28, 2023 Lynx WV, Inc. and the City of Buckhannon entered into a letter agreement regarding an exchange of services concerning certain equipment located upon a communications tower at 653 Jarrett Drive, Buckhannon. A copy of that agreement is attached for reference.

The letter provides that either party may terminate the agreement with at least 30 days written notice; this letter serves as the City of Buckhannon's exercise of its right to terminate the agreement, effective 30 days from the date of this letter. After that date, the City of Buckhannon will no longer provide electrical power to facilities on the tower.

Please be in touch with Ethan Crosten, the City's Director of Public Works, should you have any questions about this matter.

With best regards,

Thomas J. O'Neill
City Attorney

b. WVRWA Water on the Mountain August 9-12, 2026

c. City Engineer's Response Letter re: 134 S. Locust Street, USTs Removal Project

City of Buckhannon
70 East Main Street
Buckhannon, WV 26201



Phone: 304.472.1651
TDD: 304.472.9550
Fax: 304.472.0934

July 2, 2026

Mr. David Hislop – Geologist II
AECOM
430 National Business Parkway
Suite 190
Annapolis Junction, MD 20701

**Re: Groundwater Users and Personal Water Supply Wells
within a quarter mile radius of 134 South Locust Street
related to the removal of underground Storage Tanks (USTs)
in Buckhannon, West Virginia**

Dear Mr. Hislop,

This letter is in response our telephone conversation on June 29, 2026 in which you requested information related to the upcoming project that will remove the underground storage tanks (USTs) from the former Speedway convenience store and gas station (the Project) located at 134 South Locust Street in Buckhannon, West Virginia (the Project Area). In addition to the UST removal, the existing soil / backfill at, and near, the Project Area will be amended that incorporates an in-situ remediation product (ORC Advanced and Oxygen Releasing Compound socks).

As part of the Project and per the requirements of the West Virginia Department of Environmental Protection's (WVDEP) Inventory Requirements for Rule Authorization of the Use of Subsurface Releasing Compounds (SRC), you requested information on any known sources of groundwater users (i.e. properties that are not connected to city water and rely on the use of a personal water supply well) within a quarter mile (0.25-mile) radius of the proposed injection site(s) at, and near, the Project Area. This letter contains the requested information based upon information that is available from both the Upshur County Health Department and the City of Buckhannon Water Department (Water Department).

I contacted Region VII Planning & Development Council's (R7) GIS Department regarding the number of residential and non-residential structures within the Project Area. As shown on the attached map, the following structures, as well as the quarter mile radius Project limits, are:

271 residential structures
151 non-residential structures

In speaking with Chris Garrett (Sanitarian – Upshur-Buckhannon Health Department) on June 29, 2026, there are two (2) known wells within the Project Area. The addresses for the (2) wells are:

- 17 Henry Street; Buckhannon, WV; 26201
- 9 Maple Street; Buckhannon, WV; 26201

Based upon information from the Water Department, all 422 structures are connected to the Water Department's potable water distribution system. It was also determined that there is one (1) structure that has a well located underneath the structure and that structure is located at 3 Green Street in Buckhannon, WV.

Therefore, of the 422 total structures within the Project Area, only three (3) of the structures have wells. However, it should be noted that it is not known what the 3 wells are currently being used for or if any of the 3 wells are still active.

If any of the information identified in this letter is not what AECOM is interested in, then AECOM will need to conduct its own survey (door-to-door, telephone, emails, etc.) with each residential and/or non-residential property owner within the Project Area in order to collect the desired information.

If you have any questions or comments regarding the contents of this letter, please feel free to contact me at your convenience at (304) 472-1651, extension 1006.

Sincerely,

James S. Hollen, III - PE
City Engineer

Attachments: Structures within 0.25-mile radius of 134 S. Locust Street – Buckhannon, West Virginia –
Scale: 1:2000

cc: Members of the City Council
Members of the Sanitary Board
Members of the Water Board
Ethan Crosten – Director of Public Works
Cody Tenney – Sanitary & Storm Departments Superintendent
Tom Rolenson – Water Department Superintendent
Engineering Files



d. P.S.D.’S Meeting Minutes- The meeting minutes have been received by email and shared with the board members.

12. Board Members’ Remarks and Announcements:

Shawn Young: Mr. Young expressed appreciation to Water Department staff for their response to the recent power failure at the plant. He noted that he understands how the pressure feels when you're trying to get power back on for something, whether in private industry or public service, and emphasized the significant responsibility involved in keeping the water moving. He thanked all personnel who worked to restore operations.

Scott Randall: Mr. Randall had no further comments.

Erasmo Rizo: Mr. Rizo had no further comments.

Don Nestor: Mr. Nestor asked whether the upcoming Community Care West Virginia four-story building would require any adjustments to the City’s water infrastructure, noting its size and potential water consumption. He questioned whether any existing lines might be covered by the new construction or whether supply issues should be anticipated. Mr. Crosten responded that during the North Spring Street project, the City had already planned for a large facility at that location. Existing water, sewer, and stormwater infrastructure is adequate for the new building. Mr. Nestor also revisited concerns about water line loss, noting that while the City’s system is currently stable, prolonged dry conditions could strain supply—particularly if Public Service Districts (PSDs) continue experiencing significant line loss. He suggested that the Board consider future discussions with PSDs to encourage stronger attention to leak reduction. Shane Whitehair reported that Hodgesville PSD is currently under construction on a major AML-funded project, replacing most of its service lines, which should improve line loss performance. Nestor concluded by thanking staff for their continued work.

Tim Ball, Potesta & Associates: Engineer Tim Ball offered a brief update on the Water Treatment Plant design work. He reported that design is progressing well, with Potesta currently focusing on pumps and filters and meeting with manufacturer representatives to evaluate equipment options. Ball stated that Potesta presented a report to staff after close of business yesterday outlining hypochlorite system options and providing recommendations for the selection of the new disinfection system. He noted that revised layout plans for the plant are expected to be delivered by the end of the week, pending a final review and a scheduled call with the architect later in the day. He anticipates having those plans ready to present tomorrow.

13. Declaration of Adjournment

With no further business, the meeting adjourned at 8:04 a.m. on a motion by Nestor.

Mayor Robert N. Skinner III _____

City Recorder Randall H. Sanders _____