Council of the City of Buckhannon
Public Meeting Agenda
7:00 PM | Thursday, November 5, 2026
Council Chambers | 70 East Main Street

1. Call to Order

2. Moment of Silent Reflection

3. Pledge of Allegiance

4. Approval of Previous Meeting Minutes: Regular 10/15/2026

5. Recognition of Guests
    a. Stephanie Lane, Adoration Hospice of Buckhannon
        i. National Hospice and Palliative Care Month
    b. Amanda Hayes, Upshur County Tobacco Prevention Coalition
        i. Great American Smokeout Proclamation
    c. Lori Harvey, Upshur County FRN
        i. National Adoption Month
    d. Student Senate Anna Bohrer, West Virginia Wesleyan College

6. Public Comment – Motion to Open & Close Requested

7. Financial Report – Director of Finance, Amberle Jenkins
    a. Approval Director of Finance, Amberle Jenkins, as Authorized Signatory for FEMA Grants
    b. Audit Procurement Committee Recommendation of David Howell, CPA to conduct Audits period ending 06/30/26 & 06/30/27
    c. Approval Payment of Bills

8. Public Works Report – Director of Public Works, Ethan Crosten
    a. Approval/Authorization to Participate with Partner Auction Services For Sale of Miscellaneous Surplus Equipment
    b. Report of Zoning and Code Enforcement – Approve Building and Wiring Permits

9. Fire Department Report – Chief J.B. Kimble
    a. Approval Rapid Response and Mutual Aid Agreement between Upshur County EMS & BFD
    b. Lieutenant Shane Jenkins- National Fire Prevention Week
        i. Fire Prevention Outreach Report

10. City Attorney's Report– Thomas J. O'Neill

11. New Business Discussions
    a. Consider American Legion Post 7 request for the City to host the annual Veterans Day Program in Jawbone Park on Saturday, November 7, 2026, immediately after the Veterans Day Parade
    b. Request approval for the City of Buckhannon to host the proposed Christmas Hope Event with Mission Mules, benefiting children and families impacted by this year's flooding, on December 10, 2026, from 5:00 - 7:00 p.m., in Jawbone Park and the Madison Street lot, including the closure of Madison Street from Florida Street to Spring Street during the event

12. Council Members' Remarks and Announcements

13. City Recorder's Report, Remarks, and Announcements
    a. Report of Events, Correspondence, and Information
        i. Veterans Day Parade & Ceremony in Jawbone Park- Saturday, November 7, 2026
        ii. Proclamation by Governor Morrisey-Christian Heritage Week November 22-28, 2026

    b. Colonial Arts Center Upcoming Events
        i. Five Dollar Guitar Lessons-November 10 & 24, 2026 6pm
        ii. Buckhannon Songwriters Workshop-November 17, 2026 6pm
        iii. BCT Yes, Virginia, There Is A Santa Claus December 10-13, 2026

    c. The Event Center at Brushy Fork Upccoming Events
        i. WV Assoc. of Fairs & Festival Pageant Workshop- November 7, 2026
        ii. Valley Link Transmission Line Info Event- November 12, 2026
        iii. WVU Medicine St. Joseph's Hospital Blood Drive-November 13, 2026
        iv. Holly Jolly Craft Show-November 21, 2026
        v. FURtastic Elimination Dinner & Fundraiser- December 5, 2026

14. Mayor's Remarks and Announcements

15. Declaration of Adjournment

This agenda is certified by Mayor Robbie Skinner on November 2, 2026. To participate in this meeting virtually, use this link: https://global.gotomeeting.com/join/443910693, or by phone, call: (571) 317-3112, access code: 443-910-693.